



CITY OF TWIN FALLS
Planning & Zoning Department
203 Main Avenue East
P.O. Box 1907
Twin Falls, ID 83303-1907

Phone: 208-735-7267
Fax: 208-736-2256
www.tfid.org

Effective Date: May 1, 2024

Planning and Zoning Application Refund Policies and Procedures

A refund for a portion of the application fee may be granted, provided a **written request** is made by the applicant, requesting the withdrawal of the application, and is subject to the guidelines listed below:

- **85%** of application fee may be refunded if no staff application review has been completed.
(Milestone 1)
- **50%** of application fee may be refunded once staff review has been completed.
(within 35 days of Public Hearing) **(Milestone 2)**
- **No** refund for permit applications withdrawn after Public Hearing Agenda has been posted.
(within 48 hours of Public Hearing) **(Milestone 3)**

Jonathan Spendlove
Planning and Zoning Director