



**CITY OF TWIN FALLS**  
**Temporary Sign Application**  
 203 Main Avenue East  
 P.O. Box 1907  
 Twin Falls, ID 83303-1907

Permit:#: \_\_\_\_\_  
 Exp. Date: \_\_\_\_\_  
 Fee Paid: \_\_\_\_\_  
 Phone: 208-735-7267  
[www.tfid.org](http://www.tfid.org)

**A permit will not be issued without a complete application.**

**CITY CODE 10-9-8** Signs are allowed, upon issuance of a sign permit subject to conditions and specification listed in the code. Temporary signs such as Banners, Inflatables and Community Event signs require an approved permit. The permit cost is \$25 dollars and each sign must be permitted individually.

Contact Name: \_\_\_\_\_ Business Name: \_\_\_\_\_  
 Contact Phone: \_\_\_\_\_ Business Address: \_\_\_\_\_

**PLEASE COMPLETE THE INFORMATION FOR THE CORRECT SIGN TYPE**

**Banner Sign**

\*A "banner sign" is a temporary sign having characters, letters, or illustrations applied to plastic, cloth, canvas, or other similar material, with the only purpose of such non-rigid material being for background.

- Single Tenant Bldg: \_\_\_\_\_ Linear Foot Width of the Street Side of the Building
- Multi-Tenant Bldg: \_\_\_\_\_ Width of the Leased Storefront space

**Sign Size:**

Length: \_\_\_\_\_ Width: \_\_\_\_\_ Sq. Ft. = \_\_\_\_\_

**\*The square footage of a banner sign shall not exceed 75% of the measurements entered above – OR up to 100 sq. ft. max.**

Advertisement Start Date: \_\_\_\_\_

Advertisement Stop Date: \_\_\_\_\_

**\*May not exceed 6 Weeks.**

**Sandwich Board**

\*A "sandwich board sign" is a temporary sign that is generally constructed in such a manner as to form an "A" like shape or is constructed with a base and single upward sign face, forming an upside down "T" but not permanently attached to the ground.

- Sandwich board signs are allowed within multi-tenant developments. **Only 1 allowed per business.**
- Sandwich board signs shall be located not more than ten feet (10') from the door of the business.

**Sign Size:**

Length: \_\_\_\_\_ Width: \_\_\_\_\_ Sq. Ft. = \_\_\_\_\_

**\*May not be larger than 8 sq. ft. in size with a maximum height of 4 ft. and maximum width of 2 ft.**

Advertisement Start Date: \_\_\_\_\_

Advertisement Stop Date: \_\_\_\_\_

**\*May not exceed 1 Calendar Year.**

**Community Event Sign**

\*A Community Event Sign announces a campaign, drive activity or celebration of a civic, political, public, philanthropic, religious or educational organization for noncommercial purposes. Community Event signs are allowed off premise but permission from the owner of the property where the sign will be located is required prior to issuance of a permit.

**Please provide a list of the locations of where any off premise signs will be located.**

**\*May not be larger than 64 sq. ft. in size with a maximum height not to exceed 10 ft.**

Advertisement Start Date: \_\_\_\_\_

Advertisement Stop Date: \_\_\_\_\_

**\*May not be erected more than 10 day prior to the event and must be removed within 3 days after the event.**

**Inflatable Sign**

\*An "inflatable sign" is a temporary ground mounted sign that is manufactured of plastic, cloth, canvas, or other light fabric, inflated with air and held upright, typically by mechanical means.

**\*The minimum setback from the road right of way shall be one and one-half (1<sup>1</sup>/<sub>2</sub>) times the height of the sign.**

Advertisement Start Date: \_\_\_\_\_

Advertisement Stop Date: \_\_\_\_\_

**\*May not exceed 15 days.**

Applicant Signature: \_\_\_\_\_

Date: \_\_\_\_\_