



**City of Twin Falls
Building Department**
203 Main Ave. E.
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Policy for MEP Permits Needing Plans & Review

There are times when MEP permits are pulled where they aren't associated with a Building Permit but still need to have plans reviewed and approved.

1. Kitchen Hoods or HVAC Ventilation Systems: Need to provide listed equipment or engineering. (See Commercial Hood Brochure)
 - a. Reviews needed: Fire & Mechanical
2. Solar Installations: Provide plan(s) showing location on roof, roof access, loads, & connection details; manufacturers installation instructions; and if the roof load is >5 lbs installation instructions and engineering showing roof will support the load (building permits will be needed if changes to the roof are required). If meet criteria for Expedited Permit Process must provide Expedited Permit form (such as from www.solarabcs.org/permitting).
 - a. Reviews needed: Fire, Electrical, & Building
3. Grease Traps, Sump, and Combination Waste & Vent Systems: Provide drain design & sizes, calculations, and site plan if applicable. Need manufacturers listing and/or engineered.
 - a. Reviews needed: Plumbing, Engineering, Building

Permits can be started so there is a permit number associated with the plans but cannot be issued until the plans have been reviewed and approved.

*Please contact the City's Plans Examiner at 208-735-7291 with any questions you have regarding plans required and/or with any other alternate installation proposals you may have.

Thank you,
Matthew Long
Building Official