

SIDEWALK REPAIR GRANT APPLICATION



Program Background

The City of Twin Falls recognizes that the maintenance and repair of sidewalks within the city is necessary to protect the health, safety and welfare of residents and visitors. City Code, 8-2-12, places sole responsibility for sidewalk maintenance and repair upon adjacent property owners.

This program was developed in recognition that this obligation can come with significant cost. The primary goal of the program is to facilitate the property owner's responsibility to improve damaged right-of-way sidewalks so they are safe and passable by the general public.

Grant Eligibility

1. Applications will only be accepted for single-family or duplex dwelling units within the city limits.
2. Property owners may only apply for one grant for one property in a calendar year.
3. Applications must be received and approved by the City before the work begins. Retroactive applications will not be accepted.
4. Grant funds may cover a portion of the cost of sidewalk removal/repair and if needed, the removal/replacement of Right-of Way trees (trees within the City Right-of-Way). Grant funds may only be used for the removal and replacement of right-of-way trees when necessary to repair/replace existing sidewalks in the public Right-of-way. A Right-of-way Tree Permit is required in advance of the removal of the tree. Prior to removal, the City Arborist must approve the removal and approve the proposed replacement tree.

Use of Funds

1. Grant funds may be used for removal and replacement of existing sidewalks in the public Right-of Way. Additionally, grant funds may be used for removal of Right-of Way Trees that conflict or disrupt adjacent Right-of-way sidewalks in need of repair or do not comply with the Americans with Disabilities Act (ADA).
2. Property owners are responsible for obtaining and complying with the conditions of City permits for jobs requiring sidewalk replacement or removal of Right-of Way trees.
3. In order to access grant funds, property owners must obtain at least two competitive bids for jobs that require a permit. The maximum grant reimbursement will be 50% of the lowest bid or 50% of the actual invoiced amount, whichever is less, regardless of who the property owner chooses for the work, subject to a cap of \$1,500.
4. For jobs where no permits are required, such as grinding or leveling, the maximum grant reimbursement will be 50% of the invoiced cost, subject to a cap of \$750.
5. All grant awards will be made on a first-come, first-served basis, subject to project approval and the availability of funds in the City budget. Once the budgeted amount has been expended, no further awards will be made.
6. The lack of sufficient funds to cover the number of applications received by the City in any given year will not excuse the property owner from the responsibility of maintaining the adjoining sidewalk in a safe condition nor create any liability to the City for any unsafe sidewalks.

Procedures

Step 1. Property owner submits application form with two competitive bids before the work begins.

Completed applications may be scanned and emailed to: sidewalkgrant@tfid.org, hand delivered to the Engineering Department at 324 Hansen Ave. E. or mailed to the Engineering Department, City of Twin Falls, PO Box 1907, Twin Falls, ID 83303, Twin Falls. Applications must be signed by the owner of the subject property and have copies of bids attached. Incomplete applications may be rejected.

Step 2. City confirms grant eligibility and approves application. Upon verification that the sidewalk is in need of repair or replacement and if funds are available, the Sidewalk Repair Grant Application will be approved, subject to available funds, and the property owner will be notified to proceed. The work must then begin within 30 days and be completed within 90 days.

Step 3. Property owner hires contractor, obtains permits, calls for inspections and completes work. A Right-of Way permit is required prior to the removal and replacement of concrete within the public right-of-way and can be obtained for \$10 from the Engineering Department located at 324 Hansen Ave. E., 208-735-7248. A right-of-way Tree permit is required prior to the removal and replacement of street trees in the public right-of-way and can be obtained at no cost from the Parks and Recreation Department located at 136 Maxwell Ave., 208-736-2265.

Step 4. Property owner pays contractor & submits Reimbursement Request with final invoice. After the work has been completed, inspected and approved by the City of Twin Falls, the property owner may submit a reimbursement request with the final invoice from the contractor to the Engineering Department located at 324 Hansen Ave. E. or by mail to Engineering Department, City of Twin Falls, PO Box 1907, Twin Falls, ID 83303.

Step 5. City approves reimbursement request and mails check to property owner. Upon approval by the City, the grant funds will be disbursed in the amount of 50% of the invoice or 50% of the lowest bid, whichever is less. Jobs requiring a permit are subject to a maximum \$1,500 reimbursement. Projects not requiring a permit, such as grinding or leveling, shall be subject to a maximum reimbursement of \$750.

Questions?

Contact Engineering Department 208-735-7248



SIDEWALK REPAIR GRANT APPLICATION

Owner Applicant Name _____

Mailing Address: _____

Phone Number(s): _____

Email Address: _____

Project Location Address: _____

Size of Project : _____ square feet Estimated Cost: _____

Project description: _____

Attach Copies of Bids:

_____ \$ _____

_____ \$ _____

_____ \$ _____

Certification:

By signing this application, I certify that, 1) I am the legal owner of the property where the proposed sidewalk repair project will take place, 2) that all the information on this application and accompanying material is true and accurate to the best of my knowledge. If awarded a grant, I agree to comply with all the rules and conditions set forth in the application packet and on the permit forms.

Signature: _____ Date: _____

Applications are available online at www.tfid.org or may be pickup up from the Engineering Department at 324 Hansen Ave. E. Completed applications, including bids may be emailed to: sidewalkgrant@tfid.org; delivered in person to 324 Hansen Ave. E.; or mailed to Engineering Department, City of Twin Falls, PO Box 1907, Twin Falls, ID 83303.