

SIGN PERMIT APPLICATION

City of Twin Falls 324 Hansen St E Twin Falls, ID 83301

Business name: _____
 Address of subject property: _____
 Property legal description: _____
 Name of business owner: _____ Phone #: _____
 Sign company name: _____
 Sign company address: _____
 Sign Company contact person: _____ Phone #: _____ Fax #: _____

Please describe the number and types of signs propose and estimated total value: _____

 _____ \$ _____

Current Signage:

Sign #	Type	Illuminated	Dimensions	Height	Location

Proposed Signage:

Sign #	Type	Illuminated	Dimensions	Height	Location

SIGN PERMIT APPLICATION MINIMUM REQUIREMENTS

- 1. - Two (2) copies of documentation submitted.
- 2. - Signs drawn to scale and dimensioned; attach a color rendering that represents the actual sign(s).
- 3. - Site Plan - scaled, showing:
 - North arrow and scale.
 - Dimensioned location of proposed and existing sign(s) on property.
 - Street frontage dimensions and all street names.
 - Dimensioned property lines.
 - Existing and proposed buildings.
 - Right of way.
 - Dimensions from outer edge of sign and/ or foundation to back of sidewalk and/or face of curb.
 - Dimensions of wall(s).
- 4. - Sign Elevations, showing:
 - Dimensions, locations, and orientation for every sign, existing and proposed.
 - Face, pole covers, non-lettered areas, base, poles, and non-lettered symbols.
 - Height of sign from ground.
 - Projection of sign.
- 5. - Foundation details for all free-standing signs.
- 6. - Application accurately completed

If there are any questions, please contact our office at 735-7238