

**COUNCIL MEMBERS:**

Suzanne Hawkins	Jim Munn	Shawn Barigar	Chris Talkington	Gregory Lanting	Don Hall	Rebecca Mills Sojka
Vice Mayor					Mayor	



**MINUTES**

**Meeting of the Twin Falls City Council  
Monday, April 6, 2015**

**City Council Chambers - 305 3<sup>rd</sup> Avenue East -Twin Falls. Idaho**

**5:00 P.M.**

**PLEDGE OF ALLEGIANCE TO THE FLAG  
CONFIRMATION OF QUORUM  
CONSIDERATION OF THE AMENDMENTS TO THE AGENDA  
PROCLAMATION: **Child Abuse Prevention Month – Rosanna Campbell, CSI-Head Start/Early Head Start****

**GENERAL PUBLIC INPUT**

**AGENDA ITEMS**

**I. CONSENT CALENDAR:**

1. Consideration of a request to approve the Accounts Payable for March 28 – April 6, 2015.
2. Consideration of a request to approve the Improvement Agreement for the development of Fieldstone Professional Subdivision, a PUD.
3. Consideration of a request to approve a Trust Agreement for Fieldstone Professional Subdivision, a PUD, placing all lots into trust.
4. Consideration of a request to accept public right of way from the Twin Falls Reformed Church to allow the construction of Cheney Drive West.

**Purpose:**

- Action
- Action
- Action
- Action

**By:**

- Sharon Bryan
- Troy Vitek
- Troy Vitek
- Troy Vitek

**II. ITEMS FOR CONSIDERATION:**

1. Consideration of a request to confirm the reappointment of Calvin Palmer to the Twin Falls Housing Authority Board of Commissioners.
2. Update on the 125<sup>th</sup> Anniversary of Idaho’s Statehood.
3. Presentation on the estimated maintenance expenses for the Splash Pad at First Federal Bank Park.
4. Presentation regarding the status of the Dierkes Lake trail stairs project.
5. Consideration of a request to adopt a Resolution declaring an emergency to permit expenditure of funds to repair a manhole in Rock Creek Canyon.
6. Update on the annual Zone Maintenance Program projects.
7. Public input and/or items from the City Manager and City Council.

**Purpose**

- Action
- Update
- Presentation
- Presentation
- Action
- Update

**By:**

- Penny Earl
- Kelly Weeks  
Nancy Taylor  
Historic Preservation Commission
- Dennis Bowyer
- Dennis Bowyer
- Jon Caton
- Jon Caton

**III. ADVISORY BOARD REPORTS/ANNOUNCEMENTS:**

**IV. PUBLIC HEARINGS: 6:00 P.M. - None**

**V. ADJOURNMENT:**

*Any person(s) needing special accommodations to participate in the above noticed meeting could contact Leila Sanchez at (208) 735-7287 at least two working days before the meeting. Si desea esta información en español, llame Leila Sanchez (208)735-7287.*

3:30 P.M.

A quorum of the City Council attended the Economic Development Ready Team Special Meeting held Monday, April 6, 2015, at 11:00 a.m. in the Twin Falls Council Chambers located at 305 Third Avenue East.

Councilmembers present: Don Hall, Suzanne Hawkins, Greg Lanting, Chris Talkington.

Staff Present: City Manager Travis Rothweiler, Deputy City Clerk/Recording Secretary Leila A. Sanchez

Item for Consideration:

The purpose of the meeting is to hold an Executive Session to consider preliminary negotiations involving matters of trade or commerce in which the governing body is in competition with governing bodies in other states or nations pursuant to Idaho Code 67-2345(1)(e).

MOTION:

Councilmember Talkington moved to adjourn to Executive Session 67-2345(1)(e) as presented. The motion was seconded by Vice Mayor Hawkins. Roll call vote showed all members present voted in favor of the motion. Approved 4 to 0.

#### REGULAR MEETING OF THE CITY COUNCIL

5:00 P.M.

**Present:** Suzanne Hawkins, Jim Munn, Shawn Barigar, Chris Talkington, Gregory Lanting, Don Hall, Rebecca Mills Sojka

**Absent:** None

**Staff Present:** City Manager Travis Rothweiler, Deputy City Manager Mitchel Humble, Deputy City Manager Brian Pike, Parks & Recreation Director Dennis Bowyer, Parks Coordinator Kevin Skelton, Public Works Director Jon Caton, Assistant City Engineer Troy Vitek, Planner I Kelly Weeks, Water Superintendent Rob Bohling, Street Superintendent Dean Littler, Deputy City Clerk/Recording Secretary Leila A. Sanchez

Mayor Hall called the meeting to order at 5:00 P.M. He then invited all present, who wished to, to recite the pledge of Allegiance to the Flag with him. A quorum is present.

**CONSIDERATION OF THE AMENDMENTS TO THE AGENDA: None**

**PROCLAMATION: [Child Abuse Prevention Month – Rosanna Campbell, CSI-Head Start/Early Head Start](#)**

### GENERAL PUBLIC INPUT

#### AGENDA ITEMS

##### **I. CONSENT CALENDAR:**

1. Consideration of a request to approve the Accounts Payable for March 31 – April 6, 2015, \$473,382.90; April 1, 2015, Fire Payroll, total: \$55,380.95
2. Consideration of a request to approve the Improvement Agreement for the development of Fieldstone Professional Subdivision, a PUD.
3. Consideration of a request to approve a Trust Agreement for Fieldstone Professional Subdivision, a PUD, placing all lots into trust.
4. Consideration of a request to accept public right of way from the Twin Falls Reformed Church to allow the construction of Cheney Drive West.

MOTION:

Councilmember Munn moved to approve the Consent Calendar. The motion was seconded by Councilmember Talkington. Roll call vote showed all members present voted in favor of the motion. Approved 7 to 0.

##### **II. ITEMS FOR CONSIDERATION:**

1. Consideration of a request to confirm the reappointment of Calvin Palmer to the Twin Falls Housing Authority Board of Commissioners.

Penny Earl explained the request. Calvin Palmer has served one term, and since board members are allowed to serve two consecutive terms, Mr. Palmer has expressed an interest in serving another term. A ballot was

mailed to 196 Twin Falls Housing Authorities households and Calvin Palmer was elected to become the new Resident Board Member.

MOTION:

Councilmember Barigar made a motion to confirm the reappointment of Calvin Palmer to the Twin Falls Housing Authority Board of Commissioners. The motion was seconded by Vice Mayor Hawkins. Roll call vote showed all members present voted in favor of the motion. Approved 7 to 0.

Mayor Hall asked for the fair housing complaint process for the City of Twin Falls.

Penny Earl explained complaints can be made to the U.S. Department of Housing and Urban Development Authority, Idaho Legal Aid, and Intermountain Fair Housing in Boise. The Twin Falls Housing Authority can assist in process. Realtors are required to post the HUD Equal Housing Opportunity Poster.

2. Update on the 125<sup>th</sup> Anniversary of Idaho's Statehood.

Nancy Taylor, Chair of the HPC, stated that Councilmember Talkington attended the HPC meeting on February 17, 2015, and asked that the Commission put together a celebration for the 125<sup>th</sup> Anniversary of Idaho's Statehood and the formation of the Twin Falls Township. She explained events proposed for July 3, 2015 at the Twin Falls Area Chamber of Commerce Visitor's Center. She will work with Twin Falls County Historic Preservation Commissioner John Kaparlis to collaborate on the celebration. She will contact the media for sponsorships.

3. Presentation on the estimated maintenance expenses for the Splash Pad at First Federal Bank Park.

Parks & Recreation Director Bowyer gave the presentation.

Staff believes the estimated cost on the UV system maintenance and the electrical cost are fairly precise; the chemical and labor estimates are staff's best estimates of what we know at this time.

- \$ 1,100 - UV system maintenance The maintenance portion will be absorbed by CH2M Hill with the contract to manage the waste treatment plant - same as the maintenance agreement of the UV system with the swimming pool. The annual cost to replace the bulbs and wipers is estimated at \$1,100 per year.
- \$ 1,500 - Chemicals Estimated cost of chlorine, acid, calcium hypo-chloride, and algaecide.
- \$ 0 - Labor cost for testing Staff believes they will be able to modify current seasonal employees to test the water three (3) times per day, for the 100 day season. With staff being out at the Sunway Soccer complex for other duties, they will be taking an extra 10 minutes to test the water per time. Full time employees will be handling the backwash that the sand filter will require at least twice a week, one hour per time. Staff will absorb those extra duties to handle the backwashing that is needed. If special attention is needed on weekends or after hours, a full time employee will be called out at a rate of time and half at a minimum of 2 hours. Call outs are roughly \$75 per call out, but right now there is no way to estimate the number of call outs we might have.
- \$ 1,000 - Estimated electrical cost to operate the splash pad
- \$ 3,600 - Total Estimated maintenance cost

Discussion followed.

-Splash park is estimated to be opened in June.

-Ribbon Cutting for Playground Equipment to be held April 30, 2015, at 10:00 a.m.

Boy Scouts from Troop 84 were present at the meeting.

**PROCLAMATION: Child Abuse Prevention Month – Rosanna Campbell, CSI-Head Start/Early Head Start**

Mayor Hall read the proclamation and presented it to Rosanna Campbell.

4. Presentation regarding the status of the Dierkes Lake trail stairs project.

Parks & Recreation Director Bowyer gave the presentation. Six sets of steps were replaced.

Discussion followed.

Parks & Recreation Director Bowyer stated that the full loop of the trail is 1.6 - 1.7 miles. Directional signs are posted.

5. Consideration of a request to adopt a Resolution declaring an emergency to permit expenditure of funds to repair a manhole in Rock Creek Canyon.

Public Works Director Caton explained the request.

The City has a sewer manhole adjacent to Rock Creek that has failed. It is near the Public Works Building, directly behind (and north of) La Casita off of S. Park Ave. W. The failure of the manhole has caused wastewater to reach Rock Creek, and staff has been mitigating the loss of containment and with the assistance of a local contractor, has temporarily stopped the leak. The temporary repair is very temporary, meaning, it may not last more than a week or two. The permanent repair will require a significant pump bypass, potentially 1,000 gpm or more. The contractor is currently putting together an estimate for the repair. If the cost is in excess of \$25,000, Public Works Director Caton proposed that Council declares it an emergency in accordance with 67-2808. EMERGENCY EXPENDITURES -- SOLE SOURCE EXPENDITURES.

Staff is requesting the adoption of a Resolution declaring that an emergency exists and that the public interest and necessity demand the immediate expenditure of public money for the repair/replacement of the manholes and sewer lines.

PMF, Inc. submitted a quote for the repair of \$37,596.00.

Discussion followed.

-Possibility of effluent leaking into the Rock Creek.

-Nature of the break.

Public Works Director Caton stated that the line is leaking and is coming out of the manhole into Rock Creek. He explained the possible causes of the break.

MOTION:

Councilmember Talkington moved passage of Resolution 1944. The motion was seconded by Councilmember Barigar. Roll call vote showed all members present voted in favor of the motion. Approved 7 to 0.

6. Update on the annual Zone Maintenance Program projects.

Public Works Director Caton gave the presentation and reviewed the following:

FY 2015-16 Zone Maintenance Update

Purpose

- Review the Zone Maintenance Program & Goals
- Provide an update on what was done last year in Zone 2
- Touch on Reconstruction Projects
- Share upcoming projects planned for Zone 3 this year

What is Zone Maintenance?

- Approximately 40% of the annual Water, Sewer and Streets Budget
- Preventative maintenance program focused on Utility Maintenance, Pavement Preservation & Accessibility
- 8 “equally” sized zones consisting of approximately 78 lane miles each
- Each year construction efforts are primarily focused in a single zone

Zone Maintenance Goals

- Most Importantly: it allows Public Works & Engineering to efficiently sequence work with coordinated planning and maintenance activity
- Perform underground utility maintenance prior to surface repair
- Seal coat an entire zone of paved roadways (approximately 78 lane miles)
- Overlay 1 lane mile
- Replace 1 mile of sewer and water main
- Follow the seal coat with sewer manhole rehabilitation
- Seal coat overlay 1 year later

Zone 2 Maintenance Budget

Utility Projects

- Designed in-house by Engineering
- Diamond Avenue Waterline
- Stockyard Sewer

Diamond Avenue Waterline

- Phase 1: 3,000 ft. of 8 inch PVC
- Phase 2: 1,300 ft. of 8 inch PVC
- Constructed in-house
- Phase 1 Material Cost approx. \$160,000
- Phase 2 Ongoing

Zone 2 Stockyard Sewer Replacement

- Designed in-house by Engineering
- Replaced approximately 300 ft. of above ground sewer main
- Constructed by Durham excavation for approximately \$92,000
- Drop-line construction challenges

Zone 2 Street Maintenance

- Construction Contracts and Observation/Testing supported by the Engineering Dept.
- 7 Overlays (4 projects were “Zipped” in-house and 3 were contract milling)
- Seal Coat: FOG and Chip Seal

Pavement Condition Life Cycle

#### Zone 1 Manhole Lid Rehabilitation

- Constructed in-house by WWC Dept.
- 61 Manholes rehabilitated
- \$325 per Manhole

#### Zone 2 Summary

##### Utilities

Water Main: 1.15 miles

Sewer Main: 1 Dropline, 61 Manholes

Cost: \$480,000

##### Pavement Preservation

##### Street Reconstruction Summary

Eastland South

Orchard Drive West

#### Zone 3 Maintenance Budget

#### Zone 3 Planned Projects

- 3<sup>rd</sup> Ave. West Waterline & Stormwater
- Eastland S. Waterline Extension
- 6 Overlays

##### Overlays (zone 2)

- 5<sup>th</sup> Ave. S., Jerome St S., 318 Tons (3" mat) \$32,058.00
- Clinton Dr., Stanley St., Earl Dr., 903 Tons (2" mat) \$87,811
- Diamond Ave. & Ramage St., 1454 Tons (3" mat) \$154,163.80
- Eastland Dr. & Julie Ln., 228 Tons (3" mat) \$33,905.90 (1267 SY) \$26.76/SY
- Poleline Rd & Bridgeview Blvd., 84 Tons (3" mat) \$17,025.95 (467 SY) \$36.46/SY
- Poleline East of Bridgeview, 32 Tons (3" mat) \$43,397.40 (1900 SY) \$22.84/SY
- Poleline Rd. (Lithia Frontage), 232 Tons (3" mat) \$32,251.65 (1287 SY)\$25.06

Discussion followed.

Councilperson Mills Sojka stated she has received speed complaints in the area of 3<sup>rd</sup> Avenue West. She asked if staff coordinates with the neighbors to discuss traffic calming.

Public Works Director Caton stated that traffic calming would be discussed during design of the roadway. Preconstruction meetings are held with the Engineering Department to discuss speed complaints, accidents, etc. Neighbors are notified well in advance of actual work performed.

Councilmember Mills Sojka recommended taking input and thoughts from the neighbors at the time of City notification.

Councilmember Talkington stated the GIS project started approximately 15 years ago and it is commendable that the City is at 90% of the sewer component.

Councilmember Lanting stated he received complaints of patches on Blue Lakes Blvd. right hand lane on the northbound side, north of the 5 Points.

Streets Superintendent Littler stated the City, State, and the Water Department have discussed patching on Blue Lakes in the spring.

Vice Mayor Hawkins asked if on Falls Avenue from Blue Lakes to Washington, specifically in front of the College entrance, is scheduled for upcoming maintenance.

Streets Superintendent Littler stated there are old and new utility cuts in the area. Patching will be done with approved asphalt.

7. Public input and/or items from the City Manager and City Council.

Mayor Hall announced the Twin Falls Today Luncheon for the City of Twin Falls to be held on April 14, 2015, from 12:00 p.m. to 1:30 p.m. at the Stonehouse.

**III. ADVISORY BOARD REPORTS/ANNOUNCEMENTS:**

**IV. PUBLIC HEARINGS: 6:00 P.M. - None**

**V. ADJOURNMENT: The meeting adjourned at 6:39 p.m.**

**Leila A. Sanchez**  
**Deputy City Clerk/Recording Secretary**