

COUNCIL MEMBERS:

Suzanne Hawkins	Jim Munn	Shawn Barigar	Chris Talkington	Gregory Lanting	Don Hall	Rebecca Mills Sojka
Vice Mayor					Mayor	



MINUTES

**Meeting of the Twin Falls City Council
 Tuesday, February 17, 2015
 City Council Chambers - 305 3rd Avenue East -Twin Falls, Idaho**

5:00 P.M.

**PLEDGE OF ALLEGIANCE TO THE FLAG
 CONFIRMATION OF QUORUM
 CONSIDERATION OF THE AMENDMENTS TO THE AGENDA
 PROCLAMATION: None**

GENERAL PUBLIC INPUT

AGENDA ITEMS

I. CONSENT CALENDAR:

1. Consideration of a request to approve the Accounts Payable for February 10 – 17, 2015.
2. Consideration of a request to approve the February 2, 2015, City Council Minutes.

Purpose:

Action

By:

Sharon Bryan

Action

Leila A. Sanchez

II. ITEMS FOR CONSIDERATION:

1. Presentation announcing the Twin Falls Police Department has met the accreditation standards of the Idaho Chiefs of Police Association.
2. Consideration of a request to confirm the reappointments of Steve Woods, Tom Frank, and Kevin Grey to the Planning & Zoning Commission to serve a three year term through February 2018.
3. Recognition of Jon Laux's appointment to NFPA's Building Code Development Committee (BCDC). This committee consists of 13 members from around the United States.
4. Consideration of a request to approve the recommendation from the Planning & Zoning Commission to negotiate a contract with Logan Simpson Design, Inc. to develop a Comprehensive Plan Update.
5. Consideration of a request to approve expenditures to install a re-circulation system for the Splash Pad to be constructed as part of the 1st Federal Bank Park.
6. Consideration of a request to approve and adopt a new, updated application packet to be required for all special events and/or parades held within the City of Twin Falls.
7. Discussion of the State of the City.
8. Public input and/or items from the City Manager and City Council.

Purpose:

Presentation

By:

Bryan Krear
Retired Chief Doug Moore of the Blackfoot Police Dept.

Appointment

Don Hall

Recognition

Mitchel Humble
Jarrod Bordi

Action

Rene'e V. Carraway-Johnson

Action

Dennis Bowyer

Action

Dennis Pullin

Discussion

Don Hall

III. ADVISORY BOARD REPORTS/ANNOUNCEMENTS:

IV. PUBLIC HEARINGS: 6:00 P.M. - NONE

V. ADJOURNMENT:

1. Executive Session 67-2345(1)(b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student.

Any person(s) needing special accommodations to participate in the above noticed meeting could contact Leila Sanchez at (208) 735-7287 at least two working days before the meeting. Si desea esta información en español, llame Leila Sanchez (208)735-7287.

Present: Suzanne Hawkins, Jim Munn, Shawn Barigar, Chris Talkington, Gregory Lanting, Don Hall, Rebecca Mills Sojka

Absent: None

Staff Present: City Manager Travis Rothweiler, Deputy City Attorney Shayne Nope, Deputy City Manager Mitchel Humble, Deputy City Manager Brian Pike, Interim Chief of Police Bryan Krear, Building Inspector Jarrod Bordi, Zoning & Development Manager Rene'e V. Carraway-Johnson, Staff Sergeant Dennis Pullin, Parks & Recreation Director Dennis Bowyer, Grant Writer Mandi Thompson, Deputy City Clerk/Recording Secretary Leila A. Sanchez

Mayor Hall called the meeting to order at 5:00 P.M. He then invited all present, who wished to, to recite the pledge of Allegiance to the Flag with him and Boy Scouts from Troop 60. A quorum is present.

CONSIDERATION OF THE AMENDMENTS TO THE AGENDA : None

PROCLAMATION: None

GENERAL PUBLIC INPUT: None

AGENDA ITEMS

I. CONSENT CALENDAR:

1. Consideration of a request to approve the Accounts Payable for February 10 – 17, 2015, total: \$614,294.80
February 13, 2015, Payroll, total: \$134,186.40
February 12, 2015, MasterCard, total: \$6,798.52
2. Consideration of a request to approve the February 2, 2015, City Council Minutes.

MOTION:

Councilmember Lanting moved to approve the Consent Calendar as presented. The motion was seconded by Councilmember Talkington. Roll call vote showed all members present voted in favor of the motion. Approved 7 to 0.

II. ITEMS FOR CONSIDERATION:

1. Presentation announcing the Twin Falls Police Department has met the accreditation standards of the Idaho Chiefs of Police Association.

Interim Police Chief Bryan Krear introduced Retired Chief Doug Moore of the Blackfoot Police Department.

Doug Moore spoke on the accreditation process and formalized the awarding to the organization. The award was presented to Interim Police Chief Bryan Krear.

Discussion followed.

- Challenges Police Departments currently face
- Professionalism of the Police Department

Boy Scouts from Troop 80 introduced themselves to the Council.

2. Consideration of a request to confirm the reappointments of Steve Woods, Tom Frank, and Kevin Grey to the Planning & Zoning Commission to serve a three year term through February 2018.

Mayor Hall explained the request. Discussion was made with Planning & Zoning Commission liaison Rebecca Mills Sojka and she agreed that the applicants should be reappointed.

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MOTION:

Councilmember Mills Sojka moved to confirm the reappointment of Steve Woods, Tom Frank, and Kevin Grey to the Planning & Zoning Commission to serve a three year term through February 2018, as presented. The motion was seconded by Vice Mayor Hawkins. Roll call vote showed all members present voted in favor of the motion. Approved 7 to 0.

Tom Frank, Kevin Grey and Steve Woods spoke on their experience on serving on the Planning & Zoning Commission.

Mayor Hall adjourned the meeting at 5:20 p.m. due to technical difficulties. The meeting reconvened at 5:26 p.m.

3. Recognition of Jon Laux's appointment to NFPA's Building Code Development Committee (BCDC). This committee consists of 13 members from around the United States.

Deputy City Manager Humble and Building Inspector Bordi gave the presentation.

Jon Laux stated it is an honor to serve on the committee and explained his responsibilities serving as a member of the BCDC.

Discussion followed.

-Building Department Team efforts and professionalism

4. Consideration of a request to approve the recommendation from the Planning & Zoning Commission to negotiate a contract with Logan Simpson Design, Inc. to develop a Comprehensive Plan Update.

Zoning & Development Manager Rene'e V. Carraway-Johnson explained the request.

The Planning & Zoning Commission recommends that the City Council direct staff to begin negotiations with Logan Simpson Design, Inc. to develop a contract and bring said contract back to City Council for their consideration.

MOTION:

Councilmember Talkington moved to authorize the Planning & Zoning Commission to negotiate a contract with Logan Simpson Design, Inc. to develop a Comprehensive Plan Update. The motion was seconded by Councilmember Mills Sojka.

Discussion followed.

-Councilmember Mills Sojka explained the recommendation of the Planning & Zoning Commission.

Roll call vote showed all members present voted in favor of the motion.

Councilmember Munn explained that he spoke with City Attorney Wonderlich, and though he does not have a conflict of interest, is choosing to recuse himself from discussion or vote on the following item for consideration. His daughter is a 1st Federal Bank employee.

5. Consideration of a request to approve expenditures to install a re-circulation system for the Splash Pad to be constructed as part of the 1st Federal Bank Park.

Parks & Recreation Director Bowyer explained the request.

After the park was announced and confidentiality was no longer an issue, staff began working more intently with members of the City's Engineering team and DEQ to get the design of the reuse system started. Investigated were three options for water disposal at the splash pad: (1) treatment and recirculation, (2) pumping it into an irrigation pond for use, (3) discharging the water to the wastewater treatment plant. While each option has its advantages and disadvantages, as well as a distinct difference in price, staff believes that the first option is the best.

The cost estimate for the recommended treatment and recirculation system is \$148,000. One option is for the contingency fund to cover 100% of the cost estimates. The second option is to use approximately \$65,000 in savings from capital improvement projects and use contingency funds to pay for the balance of \$83,000.

Staff recommends that the City Council approve the request to install a treatment and recirculation system for the splash pad and use one of the two options above to pay for it.

Terry Ashley and Jeff Jardine from 1st Federal Bank are present for any questions Council may have.

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City Manager Rothweiler highlighted the following points: an indirect cost for the splash pad is water consumption. The recirculation pump allows maximizing water. One of the rules and policies of the City of Twin Falls is to not allow potable water for irrigation purposes for new subdivisions. Right now, this is not a new subdivision but will go through the subdivision process because Sunway Soccer Complex will be split from the farm that is directly to the north. The complex will then be gifted to the City from the School District.

Discussion followed.

-Cost difference between the annual maintenance of option #1 and option #2

Parks & Recreation Director Bowyer explained that costs for option #1 would include chemical costs and staff time.

City Engineer Fields explained that the land application option has several costs that are different from the recirculation. Staff did not estimate them out entirely. The land application option costs would include a waterline, addressing the chlorine residual, small pump, electrical costs and land application permit costs.

Parks & Recreation Director Bowyer stated that for option #1 recirculation, the water line to the restroom can be used to fill up the tank for recirculation. A small sewer line will be minimal.

Councilmember Mills Sojka asked for the annual maintenance costs for the options prior to making a decision.

Councilmember Lanting stated this gives the Council a preview of the potential costs for the upcoming URA downtown splash park. He asked how the downtown water fountain currently works.

City Engineer Fields explained that the water fountain is grandfathered in and is allowed to run on potable water. She explained the difficulty of estimating the cost for the land application permit.

Parks & Recreation Director Bowyer explained that the cost for the UV system is approximately \$50,000.

Dave Moore, Twin Falls resident and retired Chief Engineer at Ameripride, estimated that UV light bulbs run around \$150 a piece and have two to three life expectancy.

Councilmember Talkington asked if the testing of pH can be automated.

City Engineer Fields explained that industrial users have continuous pH monitoring. The unit is available with a capital cost associated with it. Having the unit test the pH does not relieve the City of having an employee test the pH. The capital costs for the unit may be cost prohibitive compared to the manual testing of pH.

Councilmember Mills Sojka is not in favor of reducing improvements at Auger Falls. She spoke in favor of using general reserves or contingency funds.

Mayor Hall spoke in favor of option #1 and is in favor of using a combination of funds. He also is not in favor of delaying amenities at other parks.

Vice Mayor Hawkins stated that she is not in favor of delaying restrooms at Auger Falls but the \$25,000 on trails is reasonable since the money is not needed this year.

Councilmember Barigar is in favor of using reserves funds.

City Manager Rothweiler stated that if Council chose to move forward with option #1 an appropriate motion would be to fund option #1 and to include a "deduct" for one of the projects; and to use contingency or cash reserves, and at the end of the fiscal year the funds that are appropriated to be included in the budget amendment.

MOTION:

Councilmember Talkington moved to authorize and approve the reserve system for the proposed splash pad, present to the Council some possible unknown labor costs including a pH automation system, and to look at funding the project using a combination of contingencies and reserves with Auger Falls being the least optimal option for deferring. The motion was seconded by Councilmember Mills Sojka.

Discussion followed on the motion.

City Manager Rothweiler asked for clarification as to whether or not the Council is authorizing staff to go forward and acquire today or if Council is looking for more research for an automated system. The idea and timing of the project is to insure that it is being constructed at a time in which the other parts and pieces of the splash pad and the universal pieces for the accessible park are being constructed.

Councilmember Talkington and his second, Councilmember Mills Sojka, withdrew the motion.

Councilmember Mills Sojka asked if there is time to provide additional information to the Council.

City Manager Rothweiler stated there are representatives with 1st Federal Bank that will be able to discuss the construction timeline.

Parks & Recreation Director Bowyer stated that he spoke with Jerimiah Webb from Sun Tag Recreation who stated that the lead time for the recirculation system is 12 weeks.

MOTION:

Councilmember Barigar moved approval of the expenditures to install a recirculation system as presented in option #1 and funds to come from a \$25,000 reduction to the Auger Falls trails, and the balance from cash reserves or contingency, whichever is more appropriate, and to have the budget amendment reflect that at the conclusion of the year. The motion was seconded by Vice Mayor Hawkins.

AMENDMENT TO THE MOTION

Councilmember Talkington moved to amend the motion to include a presentation to the Council that would not impact ordering the equipment, the cost to automate the pH system and other appropriate safety water standards within 30 days. The motion was seconded by Councilmember Mills Sojka. Roll call vote showed all members present voted in favor of the motion. Approved 6 to 0.

AMENDMENT TO THE MOTION

Councilmember Mills Sojka amended the motion to not take the \$25,000 from Auger Falls funding but from cash reserves or contingency or what the staff sees fit. The motion was seconded by Councilmember Barigar.

Parks & Recreation Director Bowyer stated that \$25,000 would be sufficient to enhance trails at Auger Falls.

Roll call vote showed Councilmembers Talkington and Mills Sojka voted in favor of the motion. Councilmembers Barigar, Hawkins, Lanting, and Hall voted against the motion. Failed 4 to 2.

Roll call vote on the main motion showed all members present voted in favor of the motion. Approved 6 to 0.

6. Consideration of a request to approve and adopt a new, updated application packet to be required for all special events and/or parades held within the City of Twin Falls.

Staff Sergeant Pullin explained the request. The current Special Events Application and Parade Application lack specific information needed to make a determination on approving the application. The current Parade Application consists of one page and does not specifically request the necessary information. Currently, the City of Twin Falls requires a \$25 fee for a Parade Application and does not require a fee for a Special Events Application.

The proposed Special Event Application packet has combined both Special Events and Parades into the same packet. The proposed packet is larger than the current packet, 22 pages; 15 of these pages are checklist-type forms and some narrative forms. The other pages instruct the applicants which forms need to be completed and explain why the information is requested.

Staff is requesting that the applicant provide the required information when completing the application in an effort to have a smoother and more efficient process.

City Manager Rothweiler explained that Idaho Code requires a public hearing if fees are to be increased by more than 5% or if a fee is created for the Parade Application.

Discussion followed:

-Insurance and Indemnification - Commercial General Liability insurance policy with coverage of not less than \$500,000 combined single limit per occurrence. He asked if non-profit charities will be required to post this insurance policy.

City Manager Rothweiler stated that Idaho Code requires a certificate of liability insurance of \$500,000.

Councilmember Mills Sojka stated her concern of a standard flat fee of \$50 for an event of a commercial nature vs fundraisers or event for awareness.

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Councilmember Barigar stated that the application should include that Special Event Applications require Council approval. In addition, he referred to the following section, "All running/walking events will be held on the City of Twin Falls walking trails or on private property with approved written consent from the owner of the private property." He does not know how feasible it is to require applicants hosting a 5k and 10k event to exclusively use the trail system. The Chamber of Commerce hosts the Color Dash which is held on the trail system and city streets. Western Days 1/2k marathon is held on streets.

Staff Sergeant Pullin clarified that staff will encourage applicants to hold events on walking trails or private property. The City's unbudgeted resources are utilized when events are held on city streets. Safety is the City's concern for using trails and private property.

Councilmember Barigar stated that he does not see a problem with the \$50 application fee because the fee covers the application process and is not covering the impact of the actual event.

Vice Mayor Hawkins asked how long it takes to process an application.

Staff Sgt. Pullin stated that it takes a minimum of eight hours to process an application.

Mayor Hall recommended placing the application on the City's website. He is in favor of a \$25 application fee.

MOTION:

Councilmember Munn moved to approve the new Special Events Application. The motion was seconded by Councilmember Barigar.

Mayor Hall asked the motion maker with the second to allow the public to speak. Both agreed.

Steve Woods representing the Rim to Rim event stated his concern of requiring walking and running events to be held on trails and private property.

Twial Kanutson, representing the Classic Cruiser Car Club, stated her concern of the timeline of the approval process.

Discussion followed.

City Manager Rothweiler explained that applications can be approved a year before the event but no later than 45 days before the event.

Dianne Jolovic, CSI Harvest Time Festival, spoke in favor of providing the application electronically.

Barb Barnes, Chairman of Twin Falls Western Days Parade, clarified that the 1/2 K run is not associated with Western Days.

Sherri Wright, Christmas in the Nighttime Sky, stated her concern of the fee for non-profit events

Interim Police Chief Krear stated that if the Council grants authorization of the Special Events Application, staff will work on the language to encourage that all running/walking events be held on the City of Twin Falls walking trails or on private property.

Councilmember Munn and Barigar moved to approve language to their original motion to reflect that it is strongly encouraged that all running/walking events be held on the City of Twin Falls walking trails or on private property with approved written consent from the owner of the private property. All running/walking events held on public property require mapping and approval by the Special Events Coordination Team.

Roll call vote showed all members present voted in favor of the motion. Approved 7 to 0.

7. Discussion of the State of the City.

Mayor Hall stated The State of the City Address will be held on April 14, 2015, at 12:00 p.m. at the Stonehouse. Council reviewed the format of the luncheon

8. Public input and/or items from the City Manager and City Council.

III. ADVISORY BOARD REPORTS/ANNOUNCEMENTS:

City Manager Rothweiler invited Council to attend the Chamber of Commerce Banquet to be held on Friday, February 20, 2015, at the Stonehouse.

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Councilmembers Munn and Lanting will not be present at the March 23, 2015, City Council meeting.

Councilmember Talkington stated that the City Council needs to insure the School District fulfills its intention to provide access to the school to be built on Federation Road. Councilmember Lanting stated that it appears the road is being constructed on the west end of Northern Passage #2. City Manager Rothweiler stated that a condition can be placed on the Special Use Permit.

IV. PUBLIC HEARINGS: 6:00 P.M. - NONE

V. ADJOURNMENT:

1. Executive Session 67-2345(1) (b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student.

MOTION:

Councilmember Hawkins moved to adjourn to Executive Session as presented. The motion was seconded by Councilmember Lanting. Roll call vote showed all members present voted in favor of the motion. Approved 7 to 0.

The meeting adjourned at 7:30 p.m.

Leila A. Sanchez
Deputy City Clerk/Recording Secretary