

COUNCIL MEMBERS:

SHAWN	DON	SUZANNE	GREGORY	JIM	REBECCA	CHRIS
BARIGAR	HALL	HAWKINS	LANTING	MUNN, JR.	MILLS SOJKA	TALKINGTON

*Vice Mayor*

*Mayor*



**Minutes**  
**Meeting of the Twin Falls City Council**  
**Monday, July 29, 2013**  
**City Council Chambers**  
**305 3<sup>rd</sup> Avenue East -Twin Falls, Idaho**

**5:00 P.M.**

PLEDGE OF ALLEGIANCE TO THE FLAG  
 CONFIRMATION OF QUORUM  
 INTRODUCTION OF STAFF  
 CONSIDERATION OF THE AMENDMENTS TO THE AGENDA  
 PROCLAMATIONS: None

AGENDA ITEMS	Purpose	By:
<b>I. <u>CONSENT CALENDAR:</u></b>	<u>Action</u>	Staff Report Sharon Bryan
1. Consideration of a request to approve the accounts payable for the week of July 23 – 29, 2013, total: \$547,667.76.		
<b>II. <u>ITEMS FOR CONSIDERATION:</u></b>		
1. Consideration of a request to award the renovation of the Public Works building to Stanley Associates, Inc., in the amount of \$ 152,605.00; and in addition, to approve the installation of a locker-room for approximately \$25,000.	Action	Rob Bohling
2. Presentation of a summary of the Police Department’s request to purchase six Ford Interceptor police vehicles in the Fiscal Year 2014 budget year, including a comparison of the efficiencies the different models provide.	Presentation	Capt. Matt Hicks
3. Consideration of funding the improvements to three parking lots at City owned facilities, the Oregon Trail Youth Complex, Harmon Park, and the Twin Falls Golf Club.	Discussion/ Possible Action	Dennis Bowyer
4. Presentation of the 9 month financial update of the Tax-Supported Funds, and Water, Wastewater and Sanitation for Fiscal Year 2012-2013.	Presentation	Lorie Race
5. Continue discussion on the City Manager’s Recommended Budget for the upcoming 2013-2014 fiscal year.	Discussion	Travis Rothweiler
6. Public input and/or items from the City Manager and City Council.		
<b>III. <u>ADVISORY BOARD REPORTS/ANNOUNCEMENTS</u></b>		
<b>IV. <u>PUBLIC HEARINGS: 6:00 p.m. - None</u></b>		
<b>V. <u>ADJOURNMENT:</u></b>		

***Any person(s) needing special accommodations to participate in the above noticed meeting could contact Leila Sanchez at (208) 735-7287 at least two working days before the meeting.***

**Si desea esta información en español, llame Leila Sanchez al (208)735-7287.**

**Present:** Don Hall, Suzanne Hawkins, Gregory Lanting, Jim Munn, Jr. Rebecca Mills Sojka, Chris Talkington  
**Absent:** Shawn Barigar,  
**Staff Present:** City Manager Travis Rothweiler, City Attorney Fritz Wonderlich, Chief Finance Officer Lorie Race, Budget Coordinator Pat Lehmann, City Engineer Jacqueline Fields, Assistant to the City Manager Mike Williams, Planning & Zoning Manager Renee' Carraway , I/S Project Coordinator Tami Lauda, Community Development Director Mitch Humble, PIO Josh Palmer, Public Works Coordinator Jon Caton, Finance Accountant Bill Baxter, Water Superintendent Rob Bohling, Police Captain Matt Hicks, Parks & Recreation Director Dennis Bowyer, Deputy City Clerk/Recording Secretary Leila A. Sanchez

Mayor Lanting called the meeting to order at 5:00 P.M. He then invited all present, who wished to, to recite the pledge of Allegiance to the Flag with him. Mayor Lanting introduced staff.

**CONSIDERATION OF THE AMENDMENTS TO THE AGENDA: None**

**PROCLAMATIONS: None**

**AGENDA ITEMS**

**I. CONSENT CALENDAR:**

1. Consideration of a request to approve the accounts payable for the week of July 23 – 29, 2013, total: \$547,667.76.

Councilperson Talkington referred to the accounts payable, page 4. and asked if the widening of US 30 was a competitive bid. He stated his concern that one engineering firm is receiving a majority of the work and asked if Riedesel Engineering and JUB Engineering could be considered for the contract, and who selected EHM Engineers for the contract.

City Manager Rothweiler stated that the widening of US 30 projects is related to the Chobani project which is overseen by the City. The URA will reimburse the City from bond proceeds. He explained the costs are for professional services. Idaho Code requires the City to go through a RFQ process. The City cannot negotiate costs until a firm is selected.

City Engineer Fields explained how a professional engineering firm is selected. She stated that Riedesel Engineering, JUB Engineering, Civil Science and 15 others are competent to do roadwork. She stated she selected EHM Engineering for professional services.

City Attorney Wonderlich stated that the City follows State Code when selecting engineering services.

**MOTION:**

Vice Mayor Hall made the motion to approve the Consent Calendar as presented. The motion was seconded by Councilperson Munn and roll call vote showed all members present voted in favor of the motion. Approved 6 to 0.

**II. ITEMS FOR CONSIDERATION:**

1. Consideration of a request to award the renovation of the Public Works building to Stanley Associates, Inc., in the amount of \$ 152,605.00; and in addition, to approve the installation of a locker-room for approximately \$25,000.

Water Superintendent Rob Bohling gave the presentation.

Council discussion followed.

- Unisex showers
- Estimate of \$25,000

Water Superintendent Bohling stated that he will discuss with the contractors installing plumbing for a unisex shower. He stated that he received a rough estimate of \$25,000 from Public Works Superintendent Caton.

**MOTION:**

Councilperson Talkington made a motion to award to the low bidder Stanley Associates, Inc., in the amount of \$ 152,605.00; for the renovation of the Public Works building. The motion was seconded by Vice Mayor Hall and roll call vote showed all members present voted in favor of the motion. Approved 6 to 0.

2. Presentation of a summary of the Police Department's request to purchase six Ford Interceptor police vehicles in the Fiscal Year 2014 budget year, including a comparison of the efficiencies the different models provide.

Captain Matt Hicks explained the request for the purchase of six vehicles. Three vehicles have been purchased, and a budget request is for 6 additional vehicles. A summary was emailed to Council on the cost comparison breakdowns with fuel economy and the justification for the purchase of the vehicles. He reviewed the Fleet Management Plan 2013-2018.

Council discussion followed.

Vice Mayor Hall explained the new vehicles will provide safety to officers and passengers. He asked what the rotation plan entails.

Captain Hicks stated that typically the Police Department requests 2 to 3 vehicles per year. Maintenance Shop Supervisor Norm Hatke has stated that the Ford product will be more reliable than the vehicles currently being used. The Police Department recently purchased three Ford Crossover Interceptor police vehicles and is requesting to purchase six additional vehicles. Eventually, the request will be reduced to 3 to 4 per year.

Councilperson Mills Sojka stated that every year at the budget hearing the Council is requested to spend less and not more. She stated it may be possible to achieve the same objective for transportation while saving money and using less taxpayer dollars.

Councilperson Hawkins asked how the old vehicles are rotated.

Captain Hicks stated that the vehicles are rotated out to the school resource officer or are sold at auction.

Councilperson Munn explained that as a former Police Department employee, he has been in situations and has seen the importance of having a larger vehicle for safety reasons. The community will understand the importance of using larger and efficient vehicles. He believes that no officer should compromise his safety just to have fuel efficient cars.

Vice Mayor Lanting stated that two new vehicles are available for inspection by the Council.

Recess at 5:36 p.m.

Reconvened at 5:47 p.m.

3. Consideration of funding the improvements to three parking lots at City owned facilities, the Oregon Trail Youth Complex, Harmon Park, and the Twin Falls Golf Club.

Parks & Recreation Director Bowyer explained the request.

City staff has been discussing City owned parking lots that are not paved and has prioritized the top three lots that should be paved first: the Oregon Trail Youth Complex parking lot, the Harmon Park parking lot (old swimming pool location), and the overflow parking at the Twin Falls Golf Club.

There are two options for the improvements for the parking lots:

- 1) A 2" compact hot mix process
- 2) A double chip seal (same process as our chip sealing for the streets are receiving this year).

Staff is seeking direction from the City Council if the City wants to expend funds for the option # 2 improvement at the three City owned parking lots at the following facilities: Oregon Trail Youth Complex, Harmon Park, and the Twin Falls Golf Club.

Council discussion followed.

-Double chip seal

-Unpaved alleyways

-Difference of longevity of the hot mix and double chip seal

-Impact on Auger Falls

City Engineer Fields explained that the goal is to regrind and then place a double chip seal. At some point in time the City will have an obligation to address the unpaved alleyways. The life span of a single chip is 7 years. She does not have a life span of a double chip but it is anticipated to last seven years depending on traffic and what the underlying surface is like. The Auger Falls will be closed for the installation of the pipeline. Delineated paths and signs will be placed later.

Councilperson Hawkins stated that the City had an agreement with the County of Twin Falls on their property where they are housing their Search and Rescue boats, to help them with their double chip seal since the pavement was expensive. She stated that she was under the impression that the city had a large supply of chips, to bring costs down.

City Manager Rothweiler stated that at the time of the agreement, the City was using a zipper making a road improvement, therefore had the material for the County. There will be no significant cost savings to place the double chip on hold until a stockpile is completed.

-Acceptance of the double chip seal and changes to the requirements, objectives or standards

City Engineer Fields stated approval for a double chip seal for unpaved parking areas should be under the discretion of City staff.

**MOTION:**

Councilperson Talkington made a motion to reallocate prior designated funds for the use of double chip sealing, the three mentioned City owned facilities including Oregon Trail, Harmon Park, and the Golf Club in the amount not to exceed including additional costs of \$10,000 for a total cost of \$81,856. The motion was seconded by Councilperson Hawkins.

-Paving of other parking areas

Roll call vote showed all members present voted in favor of the motion. Approved 6 to 0.

4. Presentation of the 9 month financial update of the Tax-Supported Funds, and Water, Wastewater and Sanitation for Fiscal Year 2012-2013.

Chief Finance Officer Race gave a PowerPoint presentation.

The following was presented:

Investment income: Actual income

Market adjustments

Expenditures in the tax supported funds'

Personnel

M & O

Transfers

Capital

Enterprise Funds

Water/Wastewater / Sanitation

Water fund revenues

Water fund expenditures

Wastewater fund revenues and expenditures

Sanitation fund revenues and expenditures

Council discussion followed.

-Risks of purchasing bonds

-Sanitation Fund – Recycling

Recess at 6:34 p.m.

Reconvened at 6:43 p.m.

5. Continue discussion on the City Manager's Recommended Budget for the upcoming 2013-2014 fiscal year.  
City Manager Rothweiler continued discussion on the budget. The upcoming budget is \$52,927,254, an increase of \$3.6 million or roughly an increase of 7.5%.

Council discussion followed.

-Property taxes

-Water savings technique \$10,000 in Parks budget

Parks & Recreation Director Bowyer using overhead projections explained the plans are for landscaping at the City pool.

Council discussion followed on the proposed plan to remove an existing tree at the pool.

The Council does not oppose the project but does oppose removing the existing tree at the City pool.

6. Public input and/or items from the City Manager and City Council.

**III. ADVISORY BOARD REPORTS/ANNOUNCEMENTS**

**IV. PUBLIC HEARINGS: 6:00 p.m. - None**

**VI. ADJOURNMENT:** The meeting adjourned at 7:00 pm.

Leila A. Sanchez. Deputy City Clerk/Recording Secretary