

COUNCIL MEMBERS:

SHAWN BARIGAR	DON HALL	SUZANNE HAWKINS	GREGORY LANTING	JIM MUNN, JR.	REBECCA MILLS SOJKA	CHRIS TALKINGTON
<i>Vice Mayor</i>			<i>Mayor</i>			



MINUTES
 Meeting of the Twin Falls City Council
 September 17, 2012
 City Council Chambers
 305 3rd Avenue East - Twin Falls, Idaho

5:00 P.M.

PLEDGE OF ALLEGIANCE TO THE FLAG
 CONFIRMATION OF QUORUM
 INTRODUCTION OF STAFF
 CONSIDERATION OF THE AMENDMENTS TO THE AGENDA:

PROCLAMATIONS: **Constitution Week 2012**
 Diane M. Greene, Chapter Regent, Twin Falls Chapter NSDAR
 September 16, 2012, American Legion Day

	Purpose	By:
I. <u>CONSENT CALENDAR:</u> 1. Consideration of accounts payable for September 11-17, 2012. 2. Approval of a wine and beer license for Persian Kebab, LLC, 669 Blue Lakes Blvd. North, Twin Falls, Idaho. 3. Approval of a wine and beer license for Kiwi Fish 'N' Chips & Meat Pies, 778 Falls Avenue, Twin Falls, Idaho.	<u>Action</u>	Staff Report Sharon Bryan Sharon Bryan Sharon Bryan
II. <u>ITEMS FOR CONSIDERATION:</u> 1. Formal swearing in of the Twin Falls Police Department's newest Police Officer, Anthony Gratzler. Chief Pike requests that Mayor Greg Lanting administer the Oath of Office. 2. Consideration of a request to award the bid on the Quail Ridge trail paving project to Stutzman Inc. 3. Request to begin the 2013 capital project, "Water Facility Plan." 4. Consideration of a request to purchase real property located at 119 S. Park Ave. West to be used as the Public Works Complex. 5. Consideration of a request to make capital allocations in FY 2012 with realized savings in the Capital Fund. 6. Public input and/or items from the City Manager and City Council.	Action	Brian Pike Dennis Bowyer Jon Caton Jon Caton Travis Rothweiler
III. <u>ADVISORY BOARD REPORTS/ANNOUNCEMENTS:</u>		
IV. <u>PUBLIC HEARINGS:</u> 6:00 None		
V. <u>ADJOURNMENT:</u>		

**Any person(s) needing special accommodations to participate in the above noticed meeting should contact Leila Sanchez at (208) 735-7287 at least two working days before the meeting.*

Present: Shawn Barigar, Don Hall, Suzanne Hawkins, Greg Lanting, Jim Munn, Jr., Rebecca Mills Sojka, and Chris Talkington.
Absent: None
Staff Present: City Attorney Fritz Wonderlich, Police Chief Brian Pike, Parks and Recreation Director Dennis Bowyer,
Public Works Director Jon Caton, City Manager Travis Rothweiler, Deputy City Clerk Sharon Bryan.

Mayor Lanting called the meeting to order at 5:00 P.M. He then invited all present, who wished to, to recite the pledge of Allegiance to the Flag with him. Mayor Lanting introduced staff. A quorum is present.

City Manager Rothweiler requested that the agenda be amended to include a proclamation for Mason Week and add an Executive Session 67-2345(b): To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student

MOTION:

Councilperson Barigar made a motion to amend the agenda to include the proclamation for Mason Week and an executive session 67-2345(b) to the agenda. The motion was seconded by Councilperson Talkington and roll call vote showed all members present voted in favor of the motion. Approved 7 to 0.

Mayor Lanting read and presented the following proclamations:

- Constitution Week 2012
- Diane M. Greene, Chapter Regent, Twin Falls Chapter NSDAR
- September 16, 2012, American Legion Day
- Mason Week

I. CONSENT CALENDAR:

1. Consideration of accounts payable for September 11-17, 2012, total: \$1,282,960.30, September 14, 2012, Payroll total: \$112,396.41.
2. Approval of a wine and beer license for Persian Kebab, LLC, 669 Blue Lakes Blvd. North, Twin Falls, Idaho.
3. Approval of a wine and beer license for Kiwi Fish 'N' Chips & Meat Pies, 778 Falls Avenue, Twin Falls, Idaho.

MOTION:

Councilperson Hall made a motion to approve the Consent Calendar as presented. The motion was seconded by Councilperson Munn and roll call vote showed all members present voted in favor of the motion. Approved 7 to 0.

II. ITEMS FOR CONSIDERATION:

1. Formal swearing in of the Twin Falls Police Department's newest Police Officer, Anthony Gratzler. Chief Pike requests that Mayor Greg Lanting administer the Oath of Office.

Chief Pike gave a brief background on the new Police Officer and pinned the officer with a shield.

Mayor Lanting, with the assistance of Councilperson Hall, swore in Twin Falls Police Officer Anthony Gratzler.

2. Consideration of a request to award the bid on the Quail Ridge Trail Paving Project to Stutzman Inc.

Parks and Recreation Director Bowyer explained the request.

This project was estimated to be under \$50,000. According to State Code 67-2805, three written requests for bids describing goods or services desired, need to be sent to at least three contractors. City staff developed bid specifications for this project and emailed the bid package to PMF Inc., Stutzman Inc., and Valley Paving. The bids were due back to the city on Tuesday, September 4, 2012, at 5:00 pm. Stutzman Inc. submitted the only bid. Staff reviewed the bid and determined that Stutzman Inc. has submitted a satisfactory bid in the amount of \$47,488.00.

Councilperson Hall asked if the public would have access to the trail.

Councilperson Talkington asked for the location of the stairs.

Councilperson Barigar asked if the project would be done this fall.

Councilperson Hall stated that this fits into the strategic plan. He asked how soon the trails will be connected.

Parks & Recreation Director Bowyer explained that there would be public access to the trails and the project would start in the fall. He also explained that the main gaps are development issues with Gary Storrer Development and Pillar Falls.

MOTION:

Councilperson Hall made the motion to accept the bid of Stutzman, Inc. in the amount of \$47,488.00 to pave the Quail Ridge Trail. The motion was seconded by Councilperson Hawkins and roll call vote showed all members present voted in favor of the motion. Approved 7-0

3. Request to begin the 2013 capital project, "Water Facility Plan."

Public Works Director Jon Caton explained the request.

The City's existing Water Facility Plan needs to be updated. Over the past 5 years the city's water right situation, leadership and overall strategies have changed and are currently evolving. The Water Facility Plan is an important document that helps guide and shape the future of our community and it is imperative for this document to reflect the planned goals and strategic plan of its leaders.

J-U-B Engineers has been contracted to help guide the city through the process. They have provided a scope of work that can be expanded to more fully address the city's strategic plan, as necessary. J-U-B's cost for the currently proposed scope of work is \$193,140. There is room within the budget, nearly \$57,000, to allow for additional services if necessary.

Councilperson Barigar made the motion to approve the 2013 capital project, "Water Facility Plan" not to exceed \$250,000, and award the contract to J-U-B Engineers. The motion was seconded by Councilperson Mills Sojka and roll call vote showed all members present voted in favor of the motion. Approved 7-0

MOTION:

Councilperson Talkington made the motion to amend the motion to approve the 2013 capital project, "Water Facility Plan" not to exceed \$193,140, and award the contract to J-U-B Engineers. The motion was seconded by Councilperson Hall and roll call vote showed all members present voted in favor of the motion. Approved 7-0

Mayor Lanting welcomed Boy Scouts Chase Pulsifer and Scott Ward from Troop 90.

4. Consideration of a request to purchase real property located at 119 S. Park Ave. West to be used as the Public Works Complex.

Councilperson Munn stepped down due to a conflict of interest.

Public Works Director Jon Caton explained the request.

The real property for sale is located at 119 S. Park Ave. W. and is approx. 2 acres formerly owned by Sun Valley Stages. The list price was \$550,000, and staff has negotiated a contract to purchase the building for \$500,000, in an "as-is" condition. The City Water and Wastewater Collection Department will relocate to this facility. The City has closely inspected the existing structures and while there are some necessary repairs to be made the buildings are generally in excellent condition.

Council discussion followed:

- Underground fuel storage
- Cost savings
- Parking
- Appraisal

MOTION:

Councilperson Mills Sojka made the motion to approve the purchase of the building for \$500,000 and use approximately \$30,000 to make the repairs needed to heat the building and make it safe for occupancy. The motion was seconded by Councilperson Hall and roll call vote showed all members present voted in favor of the motion. Approved 6-0

5. Consideration of a request to make capital allocations in FY 2012 with realized savings in the Capital Fund.

City Manager Rothweiler explained the request.

Capital financing is necessary for the ongoing development, expansion, maintenance, and repair of these capitals assets, recognizing the critical value of civil infrastructure to the economic, aesthetic, and functional viability of the City. Capital initiatives are supported by property taxes, bonds, federal and state grants, certificates of participation, local improvement districts, and private grants and donations. For accounting purposes and based on best practices recommendations of the Government Finance Officers Association, the City of Twin Falls defines capital as acquisitions and improvements that are durable and in excess of \$5,000.

Current status of the Capital Fund:

For the 2012 fiscal year, the City budgeted to expend a total of \$1,866,003. To date, the City has spent or anticipates it will spend a total of \$1,266,199 on the budgeted capital items. The anticipated balance at the end of the FY 2012 of the Capital Fund is \$599,804.

The City has been able to cover several non-budgeted expenditures, and is considering using cash reserves for the following:

- \$304,830 for the Impact Fee associated with the Chobani Economic Development Project
- \$36,940 for roof system improvements on the Club House at the Twin Fall Golf Club

Based on current projections, the City anticipates it will have a savings of \$172,439. At the conclusion of the fiscal year, these funds will automatically transfer into the Capital Fund cash reserves if not allocated to a different purpose(s).

At the end of August, the City Staff is anticipating the Capital Fund has a \$4,240,103 in reserves, of which \$1,490,103 is unrestricted.

The City Manager and the Senior Staff are recommending the City allocate funds in the amount of \$154,000, to support additional capital acquisitions.

- \$75,000 for five vehicles: three for the Building Department, one for Engineering, and one for Planning & Zoning
- \$22,000 for a new motorcycle in the Police Department
- \$45,000 for a Fire Battalion Chief Command Vehicle
- \$12,000 for a tractor for the Parks and Recreation Department

Council reviewed.

MOTION:

Councilperson Barigar made the motion to approve the acquisition of the list of capital items not to exceed \$154,000. The motion was seconded by Councilperson Hall and roll call vote showed all members present voted in favor of the motion. Approved 7-0

6. Executive Session 67-2345(b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student.

MOTION:

Councilperson Hall made the motion to move to Executive Session 67-2345(b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student. The motion was seconded by Councilperson Mills Sojka and roll call vote showed all members present voted in favor of the motion. Approved 7-0

III. ADVISORY BOARD REPORTS/ANNOUNCEMENTS:

1. City Manager Rothweiler reminded the Council that First Federal Bank will be holding a grand opening on Wednesday at 2:30 pm.
2. Councilperson Hall announced that the Historic Preservation Commission held a public input meeting.
3. Councilperson Talkington announced that the Greater Transportation Committee is considering a truck route on the request of the industry.
4. Councilperson Hawkins announced that the Youth Advisory Council is recruiting new members.
5. Councilperson Lanting announced that the Magic Valley K-9 Association raised \$600 for the dog park.

IV. PUBLIC HEARINGS: 6:00 None

V. ADJOURNMENT: 6:10 p.m.

Sharon Bryan
Deputy City Clerk/Recording Secretary