

TONY BRAND	MARY INMAN	MARK KOFFER	BILL MANKER	EARLEEN PETERSON	BRIAN WINN
VICE-CHAIR		CHAIRPERSON		ALTERNATE	

EX-OFFICIO MEMBERS

TOM COURTNEY CITY MANAGER
GREGORY LANTING COUNCIL REPRESENTATIVE
DENNIS J. BOWYER PARKS & RECREATION DIRECTOR

TWIN FALLS CITY TREE COMMISSION MEETING

January 22, 2008 * * * * * 12:00pm * * * * * Parks and Recreation Conference Room

Members Present: Mark Koffer, Brian Winn, Mary Inman, Earleen Peterson and Tony Brand

Members Absent: Bill Manker

Non-Voting Member Absent: Dave Kiesig

Council Absent: Gregory Lanting

Staff Present: Dennis Bowyer

MINUTES

Chairperson Mark Koffer called the meeting to order at 12:17 pm.

Brian Winn made a motion to approve the minutes of the December 17th, 2007 meeting. Tony Brand seconded the motion. The motion passed unanimously.

Item #1 Elections of Officers - Commission

Brian Winn made a motion to maintain Mark Koffer’s position as chairperson and Tony Brand to continue as vice-chairperson. Mary Inman seconded the motion. The motion passed unanimously.

Item #2 Memberships - Commission

In February, Tony Brand and Bill Manker’s term is expiring. Mary Inman made a motion to make the recommendation to Council to approve both Tony Brand and Bill Manker’s re-appointments. Earleen seconded the motion. The vote was unanimous.

Also in February, Earleen Peterson’s term expires. Dennis had spoke with the Mayor about continuing to have an alternate on the Commission. The Mayor felt it would be best not to have an alternate member

due to the alternate member was never codified in the City Code and there are no other Commissions in the City that has an alternate member. Dennis mentioned that the Commission can recommend having another member added. The question came up that if another member is added, would the quorum increase from 3 to 4. Brian made a comment that the Commission had relied on Earleen's position quite often at meetings. Tony mentioned that Earleen made up the quorum many times at meetings when other members were unable to attend. Earleen stated that she enjoyed serving on the Commission and would be interested in pursuing a permanent position if the Commission would like to add another member. The Commission will discuss at the next meeting of pursuing 2 more members.

Item #3 Home & Garden Show - Commission

The Home & Garden Show will be held February 15th, 16th and 17th. Dave Kiesig e-mailed Dennis to let him know that the display used in the past won't be available this year. The Commission discussed different options for displays. Dennis mentioned setting up Tree City USA plaques that are hanging at City Hall. Mary will contact the County to see if they will be putting anything up. It was decided to advertise the Tree Enhancement program and Arbor Day.

The Commission will meet at the expo center on February 14th around 4pm to set up the display.

Item #4 Old & New Business - Commission

Dennis mentioned that the Tree Enhancement program will be advertised in the Times News.

Dennis will present to Council on the Arboricultural & Specifications Guide. He asked to have a couple members there. Dennis would like to give it to Council a few weeks prior to the meeting so they can read it. Tony Brand suggested presenting the guide at the same time the recipients of the Tree Enhancement Program are announced. Earleen also suggested adding the 2 new members could also take place at the same time. Mark stated that he felt that would be too much information from the Commission at the same time and would like to spread it out. The Commission decided to present the guide to Council on February 11th or 19th and would also update Council on the Tree Enhancement program.

Brian attended the Idaho Horticulture Show in Boise, January 16-18th. He had attended a seminar that was presented by a professor at Cornell University on the soil matrix of porous asphalt mix. He mentioned that Dave Kiesig is very interested in this and would like to have him present to the Commission sometime. The date of the meeting would need to be changed to accommodate Dave's class schedule.

Item #5 What Have You Seen? - Commission

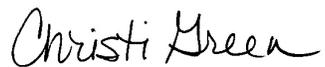
Dennis reported some work being done at the golf course. They have hired Cascade Landscape (holding a City license to work on trees on City property or City rights-of-way) to trim the trees.

Tony mentioned that Richard Kelley had put on an excellent presentation at the workshop he attended through U of I a couple months ago. He said that Kelley's prunes their trees year round.

Dennis showed the Commission the posters that were going to be showcased on the new kiosks at Shoshone Falls. They are putting up 3 kiosks and should start installing them in the spring. He invited the Commission to go around and take a look at the pictures.

The meeting was adjourned at 1:11 pm.

The next meeting of the Tree Commission will be held **Tuesday February 19th, 2008** at 12:00noon in the Conference Room at the Parks and Recreation Office at 136 Maxwell Ave.

A handwritten signature in cursive script that reads "Christi Green".

Christi Green
Parks and Recreation Secretary

TONY BRAND	MARY INMAN	MARK KOFFER	BILL MANKER	EARLEEN PETERSON	BRIAN WINN
VICE-CHAIR		CHAIRPERSON		ALTERNATE	

EX-OFFICIO MEMBERS

TOM COURTNEY CITY MANAGER
GREGORY LANTING COUNCIL REPRESENTATIVE
DENNIS J. BOWYER PARKS & RECREATION DIRECTOR

TWIN FALLS CITY TREE COMMISSION MEETING

February 19th, 2008 * * * * * 12:00pm * * * * * Parks and Recreation Conference Room

Members Present: Mark Koffer, Brian Winn, Mary Inman, Earleen Peterson, Bill Manker and Tony Brand

Members Absent: None

Non-Voting Member Absent: Dave Kiesig

Council Present: Gregory Lanting

Staff Present: Dennis Bowyer

MINUTES

Chairperson Mark Koffer called the meeting to order at 12:14 pm.

Introductions were made to Greg Lanting as the new liaison from City Council.

Brian Winn made a motion to approve the minutes of the January 22nd, 2008 meeting. Tony Brand seconded the motion. The motion passed unanimously.

This is Earleen’s last official meeting and the Commission thanked her for her service. Earleen thanked everyone and let the Commission know how much she enjoyed being on the Commission and how much she learned.

Item #1 Memberships - Commission

After doing some research, Dennis found that the alternate member was approved by City Council January 2005 by passing Ordinance #2814. The ordinance codified the alternate member on the Tree Commission. The question is; does the Commission want to increase the membership to seven members or fill the alternate position? The Commission decided to fill the alternate position. The Commission will start advertising for an alternate member on the City’s website and the Times News.

Applications will be mailed out to previous applicants who have applied for a position on the Commission.

Item #2 Home & Garden Show Recap - Commission

The Home & Garden Show was held last weekend. Dennis asked for some feedback as to how the display looked and what suggestions the Commission had to make it better next year.

Mary Inman reported the display looked good but it was out of the way.

Tony Brand stated that it is hard to plan because the Commission doesn't know where they will be placed each year. He suggested working with the organizers to get a separate area for the Tree Commission but the problem is the cost. He mentioned that they might have a "non-profit" rate for cases like this. Mary suggested sharing with the county next year and splitting the cost.

Mark suggested creating a permanent backdrop to be able to set up and take down each year. Brian thought having a tree that is advertised on the Tree Enhancement Program there would be a good idea. Another suggestion was to have pictures of each tree being offered.

Item #3 Tree Enhancement Program - Commission

Advertising for the program has begun. It is on the City's website and PSA's have been sent to all the media outlets. It was also advertised at the Home & Garden show.

Item #4 Arbor Day- Commission

Arbor Day is Friday, April 25th this year. Dennis would like to keep the time at 4pm. He feels that works well with everyone. The Commission agreed. Dennis gave a brief update of the trees that have been planted at various parks.

Tony asked where trees were needed. Dennis mentioned that no trees have ever been planted at the golf course for Arbor Day. Greg made a good point that it cost money to golf and not everyone would benefit from the trees being planted there. He would like to see it go to a public park.

Tony asked for a list of parks so the Commission can drive by to see where would be the best location for the event this year. He would like to continue the partnership with the Boys and Girls Club and the Key Club. This program keeps the youth active. Dennis also mentioned partnering up if needed with the Youth Council. He will contact the Mayor and see if they might be interested.

Item #5 Old & New Business - Commission

An updated member list will be available at the next meeting.

Tony asked about the growth awards. Dennis stated that we had missed the award a couple years. This brought up a question; does the Commission need to work on some criteria to get the growth award? The Commission participates in Arbor Day, the Tree Enhancement Program and recycling Christmas trees.

Dennis mentioned that the City is working with The Land Group about putting tree wells on the trees in downtown. The cost is quite expensive at approximately \$3000 a tree. But once the tree wells are on, the only maintenance would be to prune the trees.

Mary mentioned she is trying to find grants to continue to proceed with the National Heritage Area project.

Greg brought up the proposed 4 block area in downtown. He said that there would be a need for trees if that was approved.

Mary asked about the tree at Poindexters. The last time members from the Commission went by, the tree was still there.

Item #6 What Have You Seen? – Commission

Dennis drove by a residence on Filer and the trees in the backyard were buzzed cut.

The meeting was adjourned at 1:11 pm.

The next meeting of the Tree Commission will be held **Tuesday, March 25th, 2008** at 12:00noon in the Conference Room at the Parks and Recreation Office at 136 Maxwell Ave.



Christi Green
Parks and Recreation Administrative Assistant

TONY BRAND	MARY INMAN	MARK KOFFER	BILL MANKER	VACANT	BRIAN WINN
VICE-CHAIR		CHAIRPERSON		ALTERNATE	

EX-OFFICIO MEMBERS

TOM COURTNEY **CITY MANAGER**
GREGORY LANTING **COUNCIL REPRESENTATIVE**
DENNIS J. BOWYER **PARKS & RECREATION DIRECTOR**

TWIN FALLS CITY TREE COMMISSION MEETING

March 25, 2008 * * * * * 12:00pm * * * * * Parks and Recreation Conference Room

Members Present: **Mark Koffer, Brian Winn, Mary Inman, Bill Manker and Tony Brand**

Members Absent: **None**

Non-Voting Member Absent: **Dave Kiesig**

Council Present: **Gregory Lanting**

Staff Present: **Dennis Bowyer**

Guest: **Heather Smurthwaite, Secretary Twin Falls County Parks and Waterways**

MINUTES

Chairperson Mark Koffer called the meeting to order at 12:11 pm.

Tony Brand made a motion to approve the minutes of the February 19th, 2008 meeting. Bill Manker seconded the motion. The motion passed unanimously.

Item #1 Memberships - Dennis

Dennis updated the Commission on the status of the alternate position. So far, only one application has been received. Dennis e-mailed the Mayor to see if we should continue advertising but he hasn't heard back from him. Dennis would like to have a few more applicants to interview. The Commission agreed. Dennis will let the Mayor know that the Commission would like to extend the application deadline.

Item #2 Tree Enhancement Program - Commission

Five applications were received for the Tree Enhancement Program. One was outside the boundaries. The Commission discussed each address at 140 & 176 Fillmore, 183 Taylor and 245 6th Ave N. All were qualified candidates for the trees.

The Commission discussed different options to get more applicants next year. Some suggestions were extending the boundaries and creating flyers to put on qualified applicants homes to educate on the program. The Commission thought it would be a good idea to add this as an agenda item for the June or July meeting. Tony Brand recommended talking about it early summer so the Commission could go out and see what the trees looked like in full bloom. This item will be added to the agenda for the May meeting.

Item #3 Arbor Day - Commission

Arbor Day is Friday, April 25th this year. The ceremony will take place at Morning Sun Park at 4:00pm. It is also the 10th anniversary for the City being a Tree City USA and the City will receive special recognition for this honor. Dennis would like to make this year's event different from previous years. He asked for some ideas from the Commission.

Brian Winn and Bill Manker both said they would donate trees for the event. The Commission will try to have 6 trees to plant at the park. Dennis mentioned ordering some seedlings free of charge to hand out at the ceremony. Tony will donate \$100 for t-shirts for the kids to wear.

Dennis asked Heather Smurthwaite what the County is doing for their celebration. She said they were having their celebration on the 26th of April and is having a free BBQ from 12:30pm-6pm. Dennis mentioned that he will announce the celebration for the County and Earth Day at the City's event. Brian mentioned notifying Dave Kiesig to announce to his Horticulture club of our celebration.

Item #4 Growth Award - Commission

Each Commission member received the Growth Award Activity Guide and Award Application to review before the meeting. To receive the growth award, the City must have activities during the year which total 10 or more points. The City applied for the 2007 award under the following categories: C4-Tree Inventory and Analysis for the inventory downtown as part of the grant and D4-Street Tree Planting for the Tree Enhancement Program implemented this past year.

Tony Brand suggested the Commission go through 3-4 categories and concentrate on those that the Commission feels they could accomplish. Brian agreed and mentioned picking 8-12 of the activities and discussing those at the next meeting.

Item #5 Old & New Business - Commission

Mary asked Dennis how the tree inventory was going. Dennis said that the inventory is finished except for Blue Lakes East to Locust St. Everything was entered into CityWorks software program, but the City is looking at dropping that program. Dennis doesn't have access to the program but is hopeful that eventually all the trees and parks will be on a computerized inventory system.

Item #6 What Have You Seen? – Commission

Mary reported some trees at 231 Buchanan were butchered and they were in the right of way. Brian and Bill are going to drive by the residence and take a look.

Bill mentioned the trees at Farmer's National Bank on Shoshone Street were chopped. Dennis said letters have been sent to the bank the past two years about proper pruning techniques but they continue to chop the trees.

Tony reported a tree on private property across from the pool on Locust was pruned improperly. Bill asked if there was a way to apply the rules to all trees in the City, even those on private property. He said that all tree companies in Boise have to be ISA certified.

The meeting was adjourned at 1:17 pm.

The next meeting of the Tree Commission will be held **Tuesday, April 22nd, 2008** at 12:00noon in the Conference Room at the Parks and Recreation Office at 136 Maxwell Ave.



Christi Green
Parks and Recreation Administrative Assistant

TONY BRAND	MARY INMAN	MARK KOFFER	BILL MANKER	VACANT	BRIAN WINN
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EX-OFFICIO MEMBERS

TOM COURTNEY CITY MANAGER
GREGORY LANTING COUNCIL REPRESENTATIVE
DENNIS J. BOWYER PARKS & RECREATION DIRECTOR

TWIN FALLS CITY TREE COMMISSION MEETING

April 22, 2008 * * * * * 12:00pm * * * * * Parks and Recreation Conference Room

Members Present: Mark Koffer, Brian Winn, Mary Inman, Bill Manker and Tony Brand

Members Absent: None

Non-Voting Member Absent: Dave Kiesig

Council Absent: Gregory Lanting

Staff Present: Dennis Bowyer

Guest: Heather Smurthwaite, Secretary Twin Falls County Parks and Waterways

MINUTES

Chairperson Mark Koffer called the meeting to order at 12:12 pm.

Brian Winn made a motion to approve the minutes of the March 25th, 2008 meeting. Mary Inman seconded the motion. The motion passed unanimously.

Item #1 Arbor Day - Commission

Arbor Day is Friday, April 25th at 4:00pm. The Commission has chosen Morning Sun Park for the ceremony. Dennis updated the Commission on what we would be doing for the celebration. The Mayor read the proclamation at the April 21st City Council meeting. Dennis showed the Commission the t-shirts he had ordered for the kids to wear. If there are extra shirts, he will give them to the County for their celebration. We will also be giving out seedlings to participants.

Item #2 Growth Award - Commission

The Commission went through the activities for receiving the growth award. There were four categories to choose from with many different activities listed under each category.

Category A: Education and Public Relations

Brian suggested combining Literature Distribution and an Interpretive Program for Mary's project on Historical Preservations. Mary mentioned there is only one historical tree at Stricker Ranch. Dennis thought it might be a good idea to have a contest of the cities oldest or tallest tree. Mary asked if the inventory would be beneficial in finding the oldest or biggest tree. Dennis said he had some circumferences on some trees but not all of them.

Mark suggested putting together some workshops at either a public park or at someone's home teaching of proper pruning and what is allowed for homeowner's to do themselves. Mary thought there might be more of a response if we advertised picking a tree at someone's home to do the workshop.

Category B: Partnerships

Mark suggested extending the boundaries and allowing trees to be planted on private property for our Tree Enhancement Program. Dennis also suggested possibly adding businesses to the program.

Tony asked if the Commission is looking to just get points for the Growth Award or are they looking to continue these programs year after year. He suggested looking at the option of continuing the programs as we look at each activity. Tony mentioned that we already recycle leaves and Christmas trees but would like a place available for large nurseries and companies to dump their wood waste. The wood recycling center is available but doesn't have the capacity to take the large amount of waste these larger companies have.

Category C: Planning and Management

No new suggestions on this category.

Category D: Tree Planting and Maintenance

Mark suggested contacting local insurance companies to help with the funding of removing hazardous trees. Brian thought it was a good idea and said it was worthwhile to look at even if we can only remove a couple trees per year.

Tony mentioned our recycling program. The City has a recycling program in place but the community needs to have compost recycling. The curbside recycling isn't going too well in the City. The City needs an incentive to use compost instead of dumping at the landfill.

After discussion of each category, the Commission decided to re-evaluate the activities at the next meeting with a focus on workshops, Tree Enhancement Program, Hazard tree program and recycling.

Dennis stated that the City has contracted with The Land Group for the downtown area. They are suggesting tree wells to be placed around the trees in downtown. This is expensive but will save the City from having to replace the new trees for many years. He asked the Commission if they would like The Land Group to present their plans to the Commission so they can give their recommendations. The Commission thought it was a good idea. Dennis will contact Jeremy with The Land Group to see when he can present to the Commission.

Item #3 Old & New Business - Commission

Dennis updated the Commission on the status of the applicants for the alternate position on the Tree Commission. So far there have been no more applications. There was a member from another committee that had mentioned they might be interested but Dennis hasn't heard from them.

Dennis mentioned a youth group is getting together with Dave Lockwood to plant some trees at Ascension Park. They raised the money for the trees and are going to plant them.

Dennis also mentioned the Parks and Recreation Department is now taking care of the downtown area and are starting to spray the trees.

Item #4 What Have You Seen? - Commission

Mary reported a tree on the north corner of Fairfield and 7th Ave in the right of way was badly topped.

Tony reported a tree on Madrona Street and Filer heading south on the east side was also topped.

The meeting was adjourned at 1:15 pm.

The next meeting of the Tree Commission will be held **Tuesday, May 27th, 2008** at 12:00noon in the Conference Room at the Parks and Recreation Office at 136 Maxwell Ave.



Christi Green
Parks and Recreation Administrative Assistant

TONY BRAND	MARY INMAN	MARK KOFFER	BILL MANKER	VACANT	BRIAN WINN
VICE-CHAIR		CHAIRPERSON		ALTERNATE	

EX-OFFICIO MEMBERS

TOM COURTNEY CITY MANAGER
GREGORY LANTING COUNCIL REPRESENTATIVE
DENNIS J. BOWYER PARKS & RECREATION DIRECTOR

TWIN FALLS CITY TREE COMMISSION MEETING

May 27, 2008 * * * * * 12:00pm * * * * * Parks and Recreation Conference Room

Members Present: Mark Koffer, Brian Winn, Mary Inman and Bill Manker

Members Absent: Tony Brand

Non-Voting Member Absent: Dave Kiesig

Council Absent: Gregory Lanting

Staff Present: Dennis Bowyer

MINUTES

Chairperson Mark Koffer called the meeting to order at 12:06 pm.

Mary Inman made a motion to approve the minutes of the April 22nd, 2008 meeting. Brian Winn seconded the motion. The motion passed unanimously.

Item #1 Tree Enhancement Program Review - Commission

At the last few Commission meetings, staff and the Commission have talked about ways to improve the Tree Enhancement Program. Some suggestions were: enlargement of the boundaries for qualifications, allowing businesses to apply, having the Commission chose ten houses for the trees without asking for applications and finding better ways in getting the word out on the program. Dennis suggested that the Commission discuss what improvements they would like to do to the program and then forward them to the City Council for their approval in late fall.

Mark suggested creating door-hangers to hang on resident's doors in the approved boundaries with information about the Tree Enhancement Program. Bill would like to expand the boundaries to include all residences in the city including private property in the front yard or at least 15 feet from the street. Dennis suggested printing an advertisement for the program in the Fall and Winter Recreation Guide and printing information on water bills. Brian felt that improving the Tree Enhancement

Program will help with the growth award but would like to target more of the original boundaries already set.

The Commission agreed to focus on opening the boundaries to the whole city, residential only, and start accepting applications in November.

Item #2 Growth Award - Commission

The Commission had decided to re-evaluate the growth award activities at today's meeting. Workshops, Tree Enhancement Program, Hazard tree program and recycling were the four activities the Commission had agreed to focus on.

Dennis mentioned that Terry Downs with Modern Woodsman of America had donated \$500 for Arbor Day this year. If we had a Hazard Tree Program, the donation could be split in half between Arbor Day and the Hazard Tree program. Bill and Mark are going to call some insurance companies to see what kind of response they can get for them sponsoring and promoting the program.

Bill asked Dennis what The Land Group has proposed for the landscape plan downtown. Dennis said that Jeremy hasn't finished the master plan yet and once it is finished, he will present it to Council. The Commission would like Jeremy to present the plan to them so they can make recommendations. Dennis will ask Jeremy with The Land Group to attend the next meeting and present the plan to the Commission.

Mark suggested having workshops with homeowners teaching them of the proper pruning and care of trees. He mentioned having people walk through City Park with Dave Kiesig and have him show them trees that have been improperly pruned and what happens with those trees. Mary suggested requiring the applicants that receive a tree from the Tree Enhancement Program attend the workshop so they will know how to care for their new tree.

Dennis suggested having the Commission form a sub-committee to work on workshop ideas and come back to the Commission to present those ideas. Dennis will put that on the agenda for next month's meeting.

Item #3 Old & New Business - Commission

Dennis reported that the Mayor approved of appointing the one applicant that applied for the alternate position as long as the Commission is okay with it. The Commission agreed to appoint A. Lacy Johnson as the alternate member.

Dennis updated the Commission on the status of downtown. The Parks Department has taken a couple trees out and has sprayed all trees. The irrigation system is not completely up and running due to a lot of broken sprinkler lines.

Mark asked if Poindexter's has replaced the tree they removed. No one has seen a new tree planted. The Commission had given her until the end of May to replace it.

Dennis stated that James Gose-Eells is no longer with the County Parks and Waterways.

Mark mentioned that a friend of his mother's has a Canadian Chokecherry tree she will donate if anyone was interested.

Item #4 What Have You Seen? - Commission

Nothing was reported.

The meeting was adjourned at 1:05 pm.

The next meeting of the Tree Commission will be held **Tuesday, June 24th, 2008** at 12:00noon in the Conference Room at the Parks and Recreation Office at 136 Maxwell Ave.

Christi Green

Christi Green
Parks and Recreation Administrative Assistant

TONY BRAND	MARY INMAN	MARK KOFFER	BILL MANKER	LACY JOHNSON	BRIAN WINN
VICE-CHAIR		CHAIRPERSON		ALTERNATE	

EX-OFFICIO MEMBERS

TOM COURTNEY CITY MANAGER
GREGORY LANTING COUNCIL REPRESENTATIVE
DENNIS J. BOWYER PARKS & RECREATION DIRECTOR

TWIN FALLS CITY TREE COMMISSION MEETING

June 24, 2008 * * * * * 12:00pm * * * * * Parks and Recreation Conference Room

Members Present: Mark Koffer, Brian Winn, Mary Inman, Tony Brand, and Lacy Johnson

Members Absent: Bill Manker

Non-Voting Member Absent: Dave Kiesig

Council Absent: Gregory Lanting

Staff Present: Dennis Bowyer

MINUTES

Chairperson Mark Koffer called the meeting to order at 12:10 pm.

Brian Winn made a motion to approve the minutes of the May 27th, 2008 meeting. Mary Inman seconded the motion. The motion passed unanimously.

Item #1 Introducing New Member - Dennis

Dennis introduced our new alternate member A. Lacy Johnson to the Commission. Introductions were made. Lacy’s term will be from June 2008 to February 2011. Lacy gave a brief overview of his life in Forestry.

Item #2 Downtown Maintenance Plan Review – Jeremy Ainsworth

Jeremy Ainsworth was going to present to the Commission his thoughts and ideas of how the master landscape plan would pertain to existing trees in downtown but he doesn’t have the master plan finished yet. He would feel better to wait until he has proposed the plan to the BID Board before presenting to anyone else. He hopes to have the plan ready to present to the Commission at the July meeting.

Item #3 Hazard Tree Program Ideas - Commission

It was discussed and recommended that developing a Hazard Tree Program would be one of the main emphases the Tree Commission would implement this year. Mark stated that he has contacted a few insurance agencies and have received a positive response from them. State Farm may be interested and Mark suggested having Commission members who are insured by them discuss the plan with their agents. Mark has spoke with Tim Obenchain and Tim thinks it is a good idea and was going to discuss the plan with other co-workers but Mark hasn't heard back from him.

Dennis suggested forming a sub-committee to work on this program and present to the Commission their ideas. Mark and Brian volunteered to serve on the sub-committee.

Item #4 Public Workshop Program Ideas – Commission

It was also discussed and recommended at the last meeting to develop a Public Workshop for homeowners on the proper care of trees. It was mentioned to work together with Dave Kiesig and get some of his students involved to put together some workshops at either a public park or someone's home.

Dennis suggested forming a sub-committee to work on this program and present to the Commission their ideas. Brian and Tony volunteered to serve on the sub-committee. Some ideas were to advertise on water bills and the web-site and send out letters to homeowners who have received trees through the Enhancement Program. Dennis mentioned that Gary Bates, the Community Forestry Assistant with the Department of Lands, might be willing to come and help with a workshop.

Item #5 Old & New Business – Commission

Mark reported that there has been no replacement tree planted at Poindexter's. They had through May to replace the tree. Dennis will go by and see if anything has been done and if not, he will call or send a letter to remind her to replace the tree.

Tony mentioned that he has heard a lot of downtown business owners wanting to cut down the trees in front of their stores so they are not blocking their signage. He stated that the duty of the Tree Commission is to protect trees and is wondering why they would want them cut down. Mark asked about a handout that states that trees enhance shopping. He said that if the businesses would explain why they want the trees gone and what is causing a problem, maybe we can look into it, but no one has gone any farther than complaining. Brian feels that the downtown landscape plan will help with that problem and the Commission needs to ask what Jeremy Ainsworth's feeling is on it.

Dennis reported that the USDA is testing for boars in ash trees and have set up some traps at Harrison Park, Harry Barry and Harmon. He also stated that the State Forestry Board came down and Dennis and Phillip presented a power point presentation on the tree inventory. The State Board was very impressed with the program. Dennis is going to hire Phillip to start reloading some information into Cityworks that was deleted.

Item #6 What Have You Seen? – Commission

Nothing was reported.

The meeting was adjourned at 12:49 pm.

The next meeting of the Tree Commission will be held **Tuesday, July 22nd, 2008** at 12:00noon in the Conference Room at the Parks and Recreation Office at 136 Maxwell Ave.

Christi Green

Christi Green
Parks and Recreation Administrative Assistant

TONY BRAND	MARY INMAN	MARK KOFFER	BILL MANKER	LACY JOHNSON	BRIAN WINN
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EX-OFFICIO MEMBERS

TOM COURTNEY CITY MANAGER
GREGORY LANTING COUNCIL REPRESENTATIVE
DENNIS J. BOWYER PARKS & RECREATION DIRECTOR

TWIN FALLS CITY TREE COMMISSION MEETING

July 22, 2008 * * * * * 12:00pm * * * * * Parks and Recreation Conference Room

Members Present: Mark Koffer, Mary Inman, Tony Brand, and Bill Manker

Members Absent: Brian Winn and Lacy Johnson

Non-Voting Member Absent: Dave Kiesig

Council Present: Gregory Lanting

Staff Present: Dennis Bowyer

AMENDED MINUTES

Chairperson Mark Koffer called the meeting to order at 12:10 pm.

Mary Inman made a motion to approve the minutes of the June 24th, 2008 meeting. Tony Brand seconded the motion. The motion passed unanimously.

Item #1 Hazard Tree Program Report – Sub Committee

At the last meeting, a sub committee was formed to work on this proposed program. Mark and Brian volunteered for this committee. The idea is to have a fund reserved to remove hazard trees mostly in the City’s Rights-of-way for homeowners that don’t have the funds to pay themselves. Mark presented the sub committee’s ideas to the Commission. Mark stated he asked Tim Obenchain if a letter sent out to insurance companies explaining what the program was would help. Mark handed out a rough draft of a letter he composed to send to insurance agencies in the area.

Mary mentioned she had spoke to her State Farm agent and he was interested in contributing personally to the program but Mary told him the intent was for the insurance companies to fund the program. She suggested contacting the owner’s of the hazardous trees and find out who their insurance agency is so they can contact them to see if they would be interested in participating in the

program. Dennis said he thinks we should send homeowner's a letter informing them that their insurance agency might help remove the hazardous tree.

Bill reported he had spoken to the insurance company Starley and Leavitt, they were concerned about what is the advantage was to them to participate. He asked if we were going to advertise the program and advertise the insurance companies that are participating.

Dennis stated he is going to hire Phillip and have him get addresses of the hazard trees in the area and send letters.

Item #2 Public Workshop Program Report – Sub Committee

A sub committee was formed at the last meeting to work on the idea of developing a Public Workshop for homeowners. Brian and Tony volunteered for this committee. The idea is to have a public workshop on the proper care of trees which would include: pruning, watering, fertilizing, proper placement, etc.

Tony presented the sub committee's suggestions for the program. The sub committee suggested having one workshop focus on older, mature trees and what they would look like without the proper care and another workshop focusing on newly planted trees so they can teach homeowners how to properly care for the tree early on. The workshops would have approximately 12-18 people per presenter. Presenters could include: Gerry Bates, Gary Jensen, Craig Westling and Dave Kiesig. One idea would be to have a couple presenters at the same time and rotate groups with the presenters. Mary suggested having some of Dave's students present the workshops as well.

The sub committee also discussed sponsorship options and ideas on how to get the community to come out and do this kind of event. Tony stated that we could involve the Twin Falls County Tree Board and have them attend the workshop. He also mentioned having a raffle to get the community out and involved in the program.

Dennis thought it would be a good idea to have the workshop on a Saturday for a couple hours. He also suggested advertising on the water bills, Times News, web-site and Tree Enhancement application. Because they would be doing the workshop in November or the first part of February, weather would be something to consider. Dennis suggested holding the workshop in Harmon Park where people can use the Recreation building (along Harmon Park Avenue) to get out of the weather. They can also have refreshments there after the presentation.

Dennis suggested contacting Gerry Bates to get his suggestions on the program and ask if he would consider presenting a workshop for us.

Item #3 Tree Enhancement Program - Commission

At the May meeting, the Commission discussed the Tree Enhancement Program and how to improve the program. Reviewing the minutes, the Commission never made a motion to approve the suggestions.

Tony Brand made a motion to amend the Tree Enhancement Program to extend the boundaries to include all residential homes within city limits, 25 feet from the curb-line and begin accepting applications in November. Bill Manker seconded the motion. The motion passed unanimously.

Dennis will present these recommendations to the City Council in the near future.

Item #4 Old & New Business - Commission

Dennis reported that Jeremy Ainsworth with The Land Group has a rough draft of the master landscape plan that he is going to present to the BID board and a few staff members. After that meeting, he will be able to meet with the Commission. Dennis thinks he should be able to attend the August meeting.

Bill asked if the tree has been replaced at Poindexter's. Dennis stated he drove by and there was still no tree. He will call and remind them to get it replaced.

Bill mentioned that he would like to see the City restrict topping trees inside city limits, not just trees in the right of way. Greg suggested educating the public on water bills about the importance of using a certified arborist to prune trees. Dennis feels we need to have a Community Forester that would handle situations like this. Twin Falls is the largest city in Idaho without a Community Forester.

Item #5 What Have You Seen? - Commission

Mark reported Twin Falls Crane and Demolition took out a tree on 4th Ave and Blue Lakes.

Mary reported a home on Addison and Tyler planted a bunch of small trees in the right of way. Dennis stated there is no ordinance about planting trees in the right of way but there are places on the corner of a street where you can't plant. Dennis will drive by the location and look.

The meeting was adjourned at 1:04pm.

The next meeting of the Tree Commission will be held **Tuesday, August 26th, 2008** at 12:00noon in the Conference Room at the Parks and Recreation Office at 136 Maxwell Ave.



Christi Green
Administrative Assistant
Parks and Recreation

TONY BRAND	MARY INMAN	MARK KOFFER	BILL MANKER	LACY JOHNSON	BRIAN WINN
VICE-CHAIR		CHAIRPERSON		ALTERNATE	

EX-OFFICIO MEMBERS

TOM COURTNEY **CITY MANAGER**
GREGORY LANTING **COUNCIL REPRESENTATIVE**
DENNIS J. BOWYER **PARKS & RECREATION DIRECTOR**

TWIN FALLS CITY TREE COMMISSION MEETING

August 26, 2008 * * * * * 12:00pm * * * * * Parks and Recreation Conference Room

- Members Present:** **Mark Koffer, Mary Inman, Brian Winn, Lacy Johnson and Bill Manker**
- Members Absent:** **Tony Brand**
- Non-Voting Member Absent:** **Dave Kiesig**
- Council Absent:** **Gregory Lanting**
- Staff Present:** **Dennis Bowyer**
- Guests:** **Bill Southwick, Twin Falls School District and Jeremy Ainsworth, The Land Group**

MINUTES

Chairperson Mark Koffer called the meeting to order at 12:09 pm.

Bill Manker made an amendment to the July 22nd, 2008 minutes to exclude “without a certified arborist” on Item #4, third paragraph. Brian Winn made a motion to approve the July 22nd, 2008 with the amendments proposed. Mary Inman seconded the motion. The motion passed unanimously.

Item #1 Twin Falls School District Trees – Bill Southwick

Bill Southwick with the Twin Falls School District passed out pictures to the Commission of a tree at Bickel Elementary that they are requesting to be removed due to buckling of the sidewalk and it being in the way of the new addition they are adding to the existing building. The tree is located along 2nd Avenue East at the corner of the old building where the new addition is being constructed.

Brian stated that he drove by the tree and said it was in good shape and provides quite a bit of shade but it is buckling the sidewalk. He would like to see another tree be planted but not necessarily in the same spot.

After some discussion, Brian made a motion to allow the removal of the Green Ash tree at Bickel Elementary as long as another tree is planted somewhere on campus by May 1, 2009. Twin Falls School District will notify the Commission by letter what tree they wish to plant. Upon the Commission's approval the tree can be planted. Bill Manker seconded the motion. The motion passed unanimously.

Item #2 Downtown Landscape Plan Review – Jeremy Ainsworth

Jeremy Ainsworth with The Land Group has been contracted by the City to develop a master landscape plan for the downtown area. He met with the BID last week to present the plan.

Jeremy presented the plan to the Commission as to how the plan will pertain to existing trees and a plan for the future of the downtown area. He is proposing to add paver crosswalks, add islands and trees to parking lots, remove the fountain and make a ground level fountain and clean up the alleyways. Main Avenue and Hansen Street would be more pedestrian friendly. He would like to have the Commission's approval on trees that would be planted in the downtown area. He stated that most people are looking at planting low drought trees in that area but it's the irrigation system that makes the difference.

Mary asked about the businesses complaining about signage. Most of those businesses would be better off with ground signage due to less traffic driving on Main Avenue and Hansen Street. People are more likely to spend more money when the atmosphere is nice. It was mentioned that there is a positive response to this plan for downtown by a few businesses and that they would be willing to contribute financially.

Brian asked Jeremy if he designed this plan to remove trees every so many years or would they stay for the tree's lifetime. Jeremy stated that the goal is to plant the trees to stay in the same place for their lifetime.

Dennis, Mitch Humble, Melinda Anderson and Jeremy are meeting tomorrow to go over details of the plan.

Item #3 Hazard Tree Program Report – Sub Committee

Dennis went over the letter staff has written to send to insurance companies to see if they would participate in contributing funds in this program. He asked the Commission to let Christi know if they know of a particular insurance agent so she could add them to the list. Dennis has hired Philip to get the addresses of homes with hazard trees in the City's rights-of-way but he hasn't received them yet.

Item #4 Public Workshop Program Report – Sub Committee

Brian reported he has spoken with Gerry Bates and that he is willing to do a workshop for us. Brian talked to him about what other cities have done in the past and Gerry said that he has done a PowerPoint presentation first and then would go out to work on the trees. Brian thought it would be a good idea to use the blue building at Harmon Park for the presentation. Dennis mentioned that he has money budgeted for this year to build restrooms in the building. The restrooms should be finished before spring.

Gerry had mentioned to Brian that he would come out early the day of the workshop and pick out some trees to work on. Gerry has done workshops on both Friday's and Saturday's and feels Saturday's have had a better turnout than Friday's. He also mentioned that doing the workshop in the spring has a better turnout as well. It would be a good idea to keep the workshop less than 2 hours long. Brian stated that Dave Kiesig suggested having the workshop on a Friday so people can attend the workshop and then come out on Saturday to help his students prune fruit trees.

Brian brought up sponsorship ideas. He is willing to donate a tree for a raffle. There really won't be much of an expense for the City or community to hold the workshop due to Gerry donating his time and using our park facilities.

Dennis told Brian to call Gerry and get a few dates set up that would work for him. Brian will present a few dates to the Commission at the next meeting.

Item #5 Tree Enhancement Program, Council Review - Dennis

On Monday, August 25th, Dennis presented the proposed changes to the Tree Enhancement Program to City Council. The three items that he proposed for implementation were: opening the boundaries to the whole city limits (residential only), the tree could be planted within 25' of the curb in the front yard and start taking applications in November.

Dennis reported that Council approved the changes to the Tree Enhancement Program. The Mayor had mentioned he would like to see the program allow businesses also. Dennis said that Council had asked if there was any follow-up with past applicants who have received trees. Dennis thought it might be a good idea to go by past applicants homes when looking at the homes of the new applicants to see how the trees look.

Dennis thinks because the application process is beginning in November, setting a deadline the end of January might be a good idea. The Commission agreed and thought looking at the applications as they get them would be easier than going through them all at once.

Item #6 Old & New Business – Commission

Bill asked the Commission if anyone has seen a new tree planted at Poindexter's. Dennis hasn't followed up with her yet. Bill said he is going to drive by and look and will report back to Dennis.

Mary mentioned she is taking Dave Kiesig's Urban Forestry class. She said that one of the requirements of the class is to attend one of the Commission meetings. Mary is going to let the class know what dates the Commission meets so they can call to let us know when they will attend.

Brian invited the Commission to attend a BBQ at Jayker Nursery on Wednesday, September 10th from 11am-2pm. He will send out an e-mail reminding everyone.

Item #7 What Have You Seen? – Commission

Bill asked Dennis if the dead trees at City Park have been removed. Dennis said they haven't removed them yet but Kevin knows about them and will get it taken care of.

Bill also asked if the City has thought about hiring a Community Forester. Dennis said that he would like to have one but he hasn't budgeted for one.

The meeting was adjourned at 1:26pm.

The next meeting of the Tree Commission will be held **Tuesday, September 23rd, 2008** at 12:00noon in the Conference Room at the Parks and Recreation Office at 136 Maxwell Ave.

Christi Green

Christi Green
Administrative Assistant
Parks and Recreation

TONY BRAND	MARY INMAN	LACY JOHNSON	MARK KOFFER	BILL MANKER	BRIAN WINN
VICE-CHAIR		ALTERNATE	CHAIRPERSON		

EX-OFFICIO MEMBERS

TOM COURTNEY **CITY MANAGER**
GREGORY LANTING **COUNCIL REPRESENTATIVE**
DENNIS J. BOWYER **PARKS & RECREATION DIRECTOR**

TWIN FALLS CITY TREE COMMISSION MEETING

September 23, 2008 * * * * * 12:00pm * * * * * Parks and Recreation Conference Room

Members Present: **Mark Koffer, Mary Inman, Brian Winn, Tony Brand and Bill Manker**

Members Absent: **Lacy Johnson**

Non-Voting Member Absent: **Dave Kiesig**

Council Present: **Gregory Lanting**

Staff Present: **Dennis Bowyer**

Guest: **Teresa Webb, CSI Horticulture student**

MINUTES

Chairperson Mark Koffer called the meeting to order at 12:10 pm.

Brian Winn made a motion to approve the August 26th minutes. Bill Manker seconded the motion. The motion passed unanimously.

Introductions were made to Teresa Webb, a student of CSI's Horticulture Program.

Item #1 Hazard Tree Program Report – Commission & Staff

Dennis updated the Commission on the work Phillip Stewart has been doing on the hazardous trees in the area. Phillip has to take a few more pictures of the trees and download them into the computer and he should have the list of the homeowners with hazardous trees in the next week or two. Dennis feels once we have that list that we should write a letter to those homeowners informing them that their homeowner's insurance might cover the cost to remove the trees and to let us know who they are insured through so we can send a letter to that insurance company.

Mary mentioned that State Farm has a program that will cover up to \$500 to remove a tree once an accident happens that is caused by the hazardous tree. That isn't the goal of this program though. The Commission wants to prevent an accident from happening and the insurance companies should also.

Item #2 Public Workshop Program Report – Commission & Staff

Brian updated the Commission on the progress of the workshop program. He got in touch with Gerry Bates and suggested having the workshop one weekend in March. He has tried contacting Idaho Power but has not been able to talk to anyone about sponsoring for the workshop. He will continue trying to get in touch with someone. Dennis suggested calling Craig Westling with Idaho Power.

Dennis said that if the workshop is in March, the restrooms should be finished in the blue building at Harmon Park. If they don't get finished, we'll have to rent a porta-potty. Bill thought March was a good time to do the workshop because most people will be getting spring fever and want to get outside. Mary mentioned that Dave Kiesig is having a public workshop the last weekend in March.

Tony asked Dennis if they will need to get a lot of sponsorship for the workshop. Dennis doesn't think there will be much of an expense. Most of the expense is usually for the presenter and Gerry is doing that for free so the majority of the cost is just for drinks and snacks. Hopefully Idaho Power can sponsor \$50-\$75 to cover that cost.

Tony also asked if we do receive any extra sponsors; can that money be used for events in the future. Dennis told the Commission that the money would go into the general fund.

Brian is going to e-mail Dave Kiesig and see when his workshop is so we can get a date set. Dennis mentioned getting a schedule of events held at the Expo Center at CSI so we don't hold the workshop on a weekend when a large event is already scheduled.

Item #3 Old & New Business - Commission

Dennis called the owner of Poindexter's and asked about the tree that was supposed to be planted in place of the one they removed. The owner had informed him that they did plant a small tree in the same place but it got vandalized. Dennis told her to plant a tree at least 1 ½ inch around to prevent vandalism by fall or early spring.

Dennis asked the Commission if having the application for the Tree Enhancement Program open for 3 months was too long. Brian stated that the reason they wanted to start accepting applications earlier was to hopefully have more applicants.

Brian informed the Commission that the County is going to do an inventory of their trees in their parks.

Item #4 What Have You Seen? – Commission

Nothing was reported

The meeting was adjourned at 12:35pm.

The next meeting of the Tree Commission will be held **Tuesday, October 28th, 2008** at 12:00noon in the Conference Room at the Parks and Recreation Office at 136 Maxwell Ave.

Christi Green

Christi Green
Administrative Assistant
Parks and Recreation

TONY BRAND	MARY INMAN	LACY JOHNSON	MARK KOFFER	BILL MANKER	BRIAN WINN
VICE-CHAIR		ALTERNATE	CHAIRPERSON		

EX-OFFICIO MEMBERS

TOM COURTNEY CITY MANAGER
GREGORY LANTING COUNCIL REPRESENTATIVE
DENNIS J. BOWYER PARKS & RECREATION DIRECTOR

TWIN FALLS CITY TREE COMMISSION MEETING

October 28, 2008 * * * * * 12:00pm * * * * * Parks and Recreation Conference Room

- Members Present:** Mark Koffer, Mary Inman, Tony Brand and Lacy Johnson
- Members Absent:** Bill Manker and Brian Winn
- Non-Voting Member Absent:** Dave Kiesig
- Council Present:** Gregory Lanting
- Staff Present:** Dennis Bowyer
- Guest:** Camille Bradley and Danielle Meyerhoeffer, CSI Horticulture students

MINUTES

Vice-chairperson Tony Brand called the meeting to order at 12:09 pm.

Mary Inman made a motion to approve the September 23rd, 2008 minutes. Lacy Johnson seconded the motion. The motion passed unanimously.

Introductions were made to Camille Bradley and Danielle Meyerhoeffer, students of CSI's Horticulture Program.

Item #1 Public Workshop Program Report – Commission & Staff

Tony gave an update on the public workshop program. Brian has finalized a date with Gerry Bates for Saturday, March 14, 2009 to hold the workshop. Gerry will already be in town that week working with Dave Kiesig on some certified arborist classes. Dennis would like Tony and Brian to get an agenda set up for the December meeting so advertising can start. He would like to advertise on City water bills, send letters to past tree enhancement applicants, advertise on the webpage, send PSA's and have Greg mention the program at City Council.

Dennis mentioned possibly having a limit on the number of people allowed to attend the workshop. If the workshop is held in the blue building at Harmon Park, a maximum of 20 people can fit in the building. He mentioned holding the workshop in the Parks and Recreation conference room but then people will have to drive to another location for the outside presentation. Another suggestion would be the Council Chambers. There would be enough room so the number of attendees wouldn't have to be limited and there is an overhead projector so Gerry can do a PowerPoint presentation. Once the presentation is over, attendees can walk to City Park for the outside presentation. Staff will see if the Council Chambers is available for that day and get it reserved.

Tony asked if closing the registration to participants two weeks prior to the workshop date would be enough time. Dennis thinks one week prior to the workshop date would be plenty of time to plan on the number of participants and there are always people that show up without registering. March 6th will be the registration deadline. Dennis feels holding the workshop from 10am-12pm would be an ideal time.

Dennis stated that February would be a good time to start advertising. Greg suggested posting some flyers at Lowes, Home Depot and the local nurseries in town.

Item #2 Recertification Application & Growth Award Application - Dennis

Dennis went over the re-certification application for Tree City USA and the Growth Award application. These are usually due December 1st. The City has been a Tree City USA for 10 years. Eight out of nine years, the City has received a growth award. Dennis will review the growth award and see if there is anything the Commission can qualify for in 2008. We should be able to qualify in 2009 due to our public workshop being held in March and the Hazard Tree Program.

Item #3 Old & New Business - Commission

Dennis informed the Commission that letters were sent to insurance agencies regarding the Hazard Tree Program. The letter stated that the Commission would follow up with a phone call. Mark will follow up with the companies. Dennis also mentioned that he will get the homeowner's addresses with hazardous trees from Phillip and get a letter sent out to them.

Dennis mentioned that advertising for the Tree Enhancement Program should start in December with the applications due in February.

Mark stated that in years past, Dave Kiesig has done a City Park walk thru with the Commission to educate on the different trees and what is wrong with them, how they were improperly pruned decades ago and what to look for when pruning. The Commission discussed changing the November meeting date to November 21st so that Dave can attend the meeting and do the walk thru. Dennis will get in contact with Dave and see if that will work for him.

Mary informed the Commission that she made a presentation at the 20th Century Club informing them of the Tree Commission, Tree City USA and about her Horticulture class she has been taking. She stated that it was a success and the club was very interested.

Item #4 What Have You Seen? – Commission

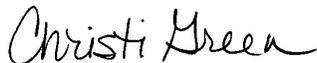
Mary reported a tree on Washington Street between Falls Avenue and Filer Avenue that was topped badly but it was on private property.

The Commission discussed the widening of Washington Street and how it would affect the existing trees. Once the widening occurs, there will be many trees that will need to be removed. Dennis mentioned that they will be adding median strips and there will be landscaping in the strips. Tony asked if it has been discussed to replace the trees that will need to be removed. Dennis is going to check on the plan with Riedesel Engineering.

Tony asked if there has been any progress on the trees across from Brizee. Dennis said nothing has happened. That might change with the landscape plan Jeremy Ainsworth has designed for downtown.

The meeting was adjourned at 12:58pm.

The next meeting of the Tree Commission will be held **Friday, November 21st, 2008** at 12:00noon in the Conference Room at the Parks and Recreation Office at 136 Maxwell Ave.



Christi Green
Administrative Assistant
Parks and Recreation

TONY BRAND	MARY INMAN	LACY JOHNSON	MARK KOFFER	BILL MANKER	BRIAN WINN
VICE-CHAIR		ALTERNATE	CHAIRPERSON		

EX-OFFICIO MEMBERS

TOM COURTNEY CITY MANAGER
GREGORY LANTING COUNCIL REPRESENTATIVE
DENNIS J. BOWYER PARKS & RECREATION DIRECTOR

TWIN FALLS CITY TREE COMMISSION MEETING

November 21, 2008 * * * * * 12:00pm * * * * * Parks and Recreation Conference Room

Members Present: Mark Koffer, Mary Inman, Tony Brand, Brian Winn and Bill Manker

Members Absent: Lacy Johnson

Non-Voting Member Present: Dave Kiesig

Council Absent: Gregory Lanting

Staff Present: Dennis Bowyer

Guests: Jim Teffer, Chairperson for the County of Twin Falls' Tree Committee and Craig Westling, Idaho Power

MINUTES

Chairperson Mark Koffer called the meeting to order at 12:07 pm.

Mary Inman made a motion to approve the October 28th, 2008 minutes. Tony Brand seconded the motion. The motion passed unanimously.

Introductions were made to Jim Teffer, Chairperson for the County of Twin Falls' Tree Committee and Craig Westling with Idaho Power

Item #1 County's Tree Committee – Jim Teffer

Jim Teffer would like to team up with the City for Arbor Day next year. Last year was the first year the County had a celebration for Arbor Day and it was a success. He is interested in having an Arbor Day parade to get the community involved; inviting wholesalers, distributors, nurseries, etc. to participate in the parade. Because cost is a factor for both the County and City, he mentioned charging an entrance fee for participants but keeping the cost around \$10-\$20. One of the biggest costs would

be for a banner to hang on Shoshone Street advertising the celebration. Jim had priced what a banner that size would cost and it was approximately \$700.

Brian asked if the City would have any requirements for a parade. Dennis stated that they would have to fill out a parade permit and it would have to be approved through the police department. Dennis went over where typical parades usually run and they tend to stay around Main Street. Jim thought it would be a good idea to run the parade route where it would end up at City Park and they could have a celebration there.

Bill Manker suggested having a celebration instead of a parade. He thought more people would attend a celebration over a parade. Tony thought a parade would be a good idea and help get the community involved and educated on Arbor Day.

Jim stated they are promoting their award of being a County Tree City USA. He is not sure of the exact date of when they will be putting up their signs at the Perrine Bridge but will e-mail the information out and invite the Commission to attend.

Item #2 Public Workshop Program Report – Brian & Tony

Tony apologized to the Commission about not having the agenda ready for today's meeting. Brian and Tony will be meeting on Tuesday, November 25th to go over the agenda. After their meeting, they will e-mail Dennis so he can start advertising.

Brian mentioned that Idaho Power has agreed to sponsor for the workshop. They will be providing utility posters and Craig Westling will do a short presentation of the money that is spent each year on keeping trees away from power lines.

Dave Kiesig asked what the purpose of the workshop was. Brian and Dennis updated Dave on the details of the workshop. Dave mentioned that from his experience in holding workshops, the classroom setting doesn't work as well as teaching hands on. When he holds his pruning workshops, he stated that he teaches as they are pruning the trees. He also suggested making the workshop open-ended so people can come and go as they want. Most people don't like having a set time and more people are likely to attend if they have the option to go when they want. Dave suggested setting up different stations at a park and people going from station to station.

Bill stated that the Commission was looking at holding the workshop inside due to weather. He mentioned it might be a good idea to only have the inside setting as a backup if the weather is bad.

Item #3 Old & New Business - Commission

Dennis informed the Commission he has sent the Tree City USA application to Gerry Bates. He couldn't find enough points for the growth award for 2008 so he didn't apply for it.

Item #4 What Have You Seen? – Commission

Nothing was reported.

Item #5 Tour of City Park – Commission 12:30pm

The Commission went on a walking tour of City Park with Dave Kiesig so he could teach the Commission some of the different variety of trees, which trees are going well, ones not doing well, proper techniques, improper pruning techniques, and overall general trees information.

The meeting was adjourned at 12:37pm.

The next meeting of the Tree Commission will be held **Tuesday, December 23rd, 2008** at 12:00noon in the Conference Room at the Parks and Recreation Office at 136 Maxwell Ave.

Christi Green

Christi Green
Administrative Assistant
Parks and Recreation