

<b>JOHN BONNETT</b>	<b>BRENT JUSSSEL</b>	<b>BILL MERRITT</b>	<b>JOHN MILLER</b>	<b>BETH OLMSTEAD</b>	<b>PAULA BROWN SINCLAIR</b>	<b>TOM SKAHILL</b>	<b>LAIRD STONE</b>	<b>MITCH WATKINS</b>
								<b>CHAIR PERSON</b>
								<b>VICE CHAIR</b>

EX-OFFICIO MEMBERS

<b>TOM COURTNEY</b>	<b>CITY MANAGER</b>
<b>DAVE E. JOHNSON</b>	<b>COUNCIL REPRESENTATIVE</b>
<b>DENNIS BOWYER</b>	<b>PARKS &amp; RECREATION DIRECTOR</b>
<b>MITCH HUMBLE</b>	<b>COMMUNITY DEVELOPMENT DIRECTOR</b>
<b>ELI ROBERTS</b>	<b>ASSISTANT PARKS &amp; RECREATION DIRECTOR</b>

**TWIN FALLS CITY PARKS AND RECREATION COMMISSION MEETING**

January 9, 2007\* \* \* \* \* 11:30 am \* \* \* \* \* Twin Falls Parks & Recreation Office

**Members Present:** Bill Merritt, Brent Jussel, Paula Brown Sinclair, John Bonnett, Mitch Watkins, Beth Olmstead, John Miller and Laird Stone

**Members Absent:** Tom Skahill

**Council Present:** Dave E. Johnson

**Staff Present:** Dennis Bowyer and Eli Roberts

**Staff Absent:** Mitch Humble

**Guests:** Dave Bingham and Dean Hernandez

**MINUTES**

Chairperson Brent Jussel called the meeting to order at 11:35 am.

A motion to approve the December 13, 2006 meeting minutes was made by John Bonnett. The motion was seconded by Paula Brown Sinclair, and unanimously approved.

**Item #2 Recreation Report - Eli**

Nothing was added to Eli's report.

**Item #3 Parks Department Report**

Nothing was added to the report.

#### **Item #4      Rock Climbing Presentation**

Dennis reviewed this agenda item with the Commission before the presenters arrived.

#### **Items #1 & 5 Election of officers and Member's Terms**

Brent Jussel and Paula Brown Sinclair both indicated that they would like to continue on the Commission for another term. All were in agreement to that.

Dennis will send a recommendation to the City Council to appoint Brent and Paula for additional terms.

Nominations were opened for Parks & Recreation Commission Chairperson and Vice-Chairman. John Bonnett nominated Mitch Watkins for Chairperson. Mitch indicated that he was willing to serve in that capacity. The nomination was seconded by Paula, and the vote was unanimous.

Mitch Watkins nominated John Bonnett for Vice-Chairperson. John affirmed that he was willing to take the position. Bill Merritt seconded the nomination and the vote was unanimous.

#### **Item #4      Rock Climbing Presentation – Dave Bingham and Dean Hernandez**

Dennis introduced Dave Bingham and Dean Hernandez from the Wood River area. They made a presentation to the Commission proposing to designate and develop a rock climbing area at Shoshone Falls. The area proposed is directly north of the road at the end of the bend that goes around the pond on the road into the falls. The rock formations in this area are good for beginning and intermediate climbers, where the majority of the climbing routes at Dierkes Lake are for more advanced climbers. Mr. Bingham passed around a picture of the proposed location with climbing routes and walkways marked.

After discussion, mostly on traffic safety concerns, the Commission agreed that they would like to visit the site before a decision is made. Each Commission member was asked to visit the site and then come back to the next meeting with a recommendation.

Dennis thanked Mr. Bingham and Mr. Hernandez for their time and efforts.

#### **Item #6      Old & New Business**

The Commission discussed the following items of old business:

Mitch Watkins and Bill Merritt were thanked for their work on the presentation to the City Council. Dave Johnson commented that he thought it really helped the council to become more informed and aware of the needs and goals of Parks & Recreation. The presentation went very well.

Councilman Trip Craig expressed concerns over the development of Rock Creek properties. The land in question is west of the Blue Lakes crossing over the canyon, and there are easements to obtain before that section could be connected to the Rock Creek Parkway. Dennis will talk with Trip and let him know the details on this piece of property.

Dennis announced that another donation has been received for the Community Foundation. The donor asked that it be used for canyon rim trail development.

The fee review sub-committee will meet on January 18<sup>th</sup> to begin their evaluation.

The Commission discussed the following items of new business:

A new sign has been installed at Sunrise Park as an Eagle Scout Project. Dennis passed around pictures of the sign.

A neighborhood meeting for residents around the Teton Park will be held on Thursday, January 25<sup>th</sup> at the Parks & Recreation Conference Room to discuss designating this location as a dog park. All Commission members were invited to attend.

Staff has been directed to develop a different set standard for sections of the trails that abut commercial developments. The Commission discussed changes in canyon rim trail standards. Several commercial developments are proposed along the trail west of the Perrine Coulee and commercial development on both sides of the Perrine Bridge.

After discussion, a motion was made by Paula Brown Sinclair to recommend to City Council that all canyon rim trails be constructed of asphalt and that they have fencing just like the existing overlooks. The motion was seconded by John Bonnett. After discussion, the suggestion was made to separate the issues of the trail surface and the fencing. Paula amended the motion to recommend to the City Council that all canyon rim trails be constructed of asphalt. John Bonnett seconded the amended motion. The vote was as follows: six in favor, one against and one abstained. The motion carried.

A second motion was made by Paula to recommend to City Council that all fencing along canyon rim trails be identical to the existing fencing at overlooks, and that the contractor provide that fencing at their expense. John Bonnett seconded the motion. The vote was as follows: five in favor, two against and one abstained. The motion carried.

Dennis will send the Commission's recommendation to the City Council.

The meeting was adjourned at 1:10 pm.

**The next meeting of the Twin Falls Parks & Recreation Commission will be February 13, 2007 at 11:30 am in the conference room of the Twin Falls Parks & Recreation Office at 136 Maxwell Avenue.**

Kris Haney  
Parks & Recreation Secretary

**JOHN BRENT BILL JOHN BETH PAULA BROWN TOM LAIRD MITCH  
BONNETT JUSSSEL MERRITT MILLER OLMSTEAD SINCLAIR SKAHILL STONE WATKINS**  

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**VICE CHAIR  
CHAIR PERSON**

EX-OFFICIO MEMBERS

<b>TOM COURTNEY</b>	<b>CITY MANAGER</b>
<b>DAVE E. JOHNSON</b>	<b>COUNCIL REPRESENTATIVE</b>
<b>DENNIS BOWYER</b>	<b>PARKS &amp; RECREATION DIRECTOR</b>
<b>MITCH HUMBLE</b>	<b>COMMUNITY DEVELOPMENT DIRECTOR</b>
<b>ELI ROBERTS</b>	<b>ASSISTANT PARKS &amp; RECREATION DIRECTOR</b>

**TWIN FALLS CITY PARKS AND RECREATION COMMISSION MEETING**

February 13, 2007\* \* \* \* \* 11:30 am \* \* \* \* \* Twin Falls Parks & Recreation Office

**Members Present:** Bill Merritt, Brent Jussel, Paula Brown Sinclair, John Bonnett, Mitch Watkins, Beth Olmstead, Tom Skahill and Laird Stone

**Members Absent:** John Miller

**Council Present:** Dave E. Johnson

**Staff Present:** Dennis Bowyer, Mitch Humble and Eli Roberts

**Guests:** Dave Bingham and Dean Hernandez

**MINUTES**

Chairperson Mitch Watkins called the meeting to order at 11:35 am.

A motion to approve the January 9, 2007 meeting minutes was made by John Bonnett. The motion was seconded by Bill Merritt, and unanimously approved.

**Item #1 Recreation Report - Eli**

Eli announced that Gary Dalton has been hired as the new Recreation Aide. He will start on February 14, 2007.

**Item #2 Parks Department Report**

Commission members asked about the status of the automated sprinklers for the coming irrigation season. Dennis reported that some of the systems were tested last Fall and the entire system should be up and going for Spring startup.

#### **Item #4          Comprehensive Plan Update – Mitch Humble**

Mitch Humble gave the Commission an update on the Comprehensive Plan process. A steering committee has been formed and John Miller from the Parks & Recreation Commission has been appointed to that committee. There will be several opportunities for public meetings and input. Dennis will be meeting soon with a representative from Landmark Design, who is doing the Comprehensive Plan, and Dennis has given them copies of the Elementary School survey results and the Parks & Recreation Plan the Commission developed.

Mitch also reported that no new subdivision plats have been submitted for some time.

The group had a discussion on the potential development of the Evil Knievel jump site near the canyon rim. The City is working on a property exchange that would acquire the site and provide for continuation of the canyon rim trails.

#### **Item #3          Rock Climbing Discussion – Dave Bingham and Dean Hernandez**

Dennis welcomed Dave Bingham and Dean Hernandez to the meeting. Commission members expressed their concerns about traffic issues for the selected site of the proposed rock climbing area at Shoshone Falls. Also staff recommended not allowing rock climbing in the Shoshone Falls area and continuing to allow the Dierkes Lake as the rock climbing area. It was the consensus of the Commission that they supported the activity but did not feel that this was the proper location. They encouraged Dave and Dean to search out other sites around Shoshone Falls and Dierkes Lakes to establish additional climbing sites.

#### **Item #5          Old & New Business**

The Commission discussed the following items of old business:

An additional term was approved by City Council for Brent Jussel and Paula Brown Sinclair. Laird Stone's term will end in March. Staff will advertise for the opening in late February and hope to have a new member on board by April.

The Sawtooth Elementary school survey had very low response, only 9%. The next survey will go out to Oregon Trail Elementary and Beth Olmstead will contact the principal and put in a plug for the survey. It was suggested that the survey be translated to Spanish.

The Fee Review Sub-committee met and is continuing to work on fee review. A survey will be used to collect fee information from other communities.

Dennis reported on the Dog Park Neighborhood meeting that was held on January 25<sup>th</sup>. Only seven neighbors attended, and were very vocal about not wanting a dog park at the Teton Park site. After discussion the neighbors were more open to talking about the project. There is no funding for this project in this year's budget but Commission members agreed that the uses for this park are very limited and it would be good to pursue developing a dog park at Teton Park.

Dennis gave an update on development of Morning Sun Park. The Morning Sun homeowners association is sending out a survey to the neighborhood asking what amenities and improvements they would like to see in the park. Dennis reviewed the survey before it was sent out and will start working to develop a neighborhood committee for the park. As of the date of the meeting, the land for the park has not been officially deeded to the City. Dennis will follow up on the deed.

There was nothing new to report on the Community Foundation.

The Commission discussed the following items of new business:

Dennis passed around copies of a proposed City ordinance allowing staff to eject a person from City facilities due to bad behavior. This ordinance came about due to several instances in various facilities. The Commission discussed the proposed ordinance and had questions on several issues: Clarify what facilities – if kicked out of a park does that include all parks? Is it just for City programs? How is it enforced and by who? How do you track offenders? Are all offenses punishable for a year?

The Commission supported the concept but felt that the above questions should be addressed. Dennis will take these comments back to Gretchen Scott at City Hall.

Mitch Humble and Dennis gave a report on the Impact Fees Meetings held with City staff members. The City is starting to investigate developing impact fees. Most impact fees would be used develop infrastructure such as water, sewer, streets, parks, and public safety services. The present ordinance for dedicating land or in lieu of fees handle the neighborhood parks, but does not cover community/regional/sports parks that impact fees could help develop. Impact fees can help maintain current levels of service but cannot be used to increase the community's level of service.

The meeting was adjourned at 12:55 pm.

**The next meeting of the Twin Falls Parks & Recreation Commission will be March 13, 2007 at 11:30 am in the conference room of the Twin Falls Parks & Recreation Office at 136 Maxwell Avenue.**

Kris Haney  
Parks & Recreation Secretary

<b>JOHN BONNETT</b>	<b>BRENT JUSSSEL</b>	<b>BILL MERRITT</b>	<b>JOHN MILLER</b>	<b>BETH OLMSTEAD</b>	<b>PAULA BROWN SINCLAIR</b>	<b>TOM SKAHILL</b>	<b>LAIRD STONE</b>	<b>MITCH WATKINS</b>
<b>VICE CHAIR</b>								<b>CHAIR PERSON</b>

EX-OFFICIO MEMBERS

<b>TOM COURTNEY</b>	<b>CITY MANAGER</b>
<b>DAVE E. JOHNSON</b>	<b>COUNCIL REPRESENTATIVE</b>
<b>DENNIS BOWYER</b>	<b>PARKS &amp; RECREATION DIRECTOR</b>
<b>MITCH HUMBLE</b>	<b>COMMUNITY DEVELOPMENT DIRECTOR</b>
<b>ELI ROBERTS</b>	<b>ASSISTANT PARKS &amp; RECREATION DIRECTOR</b>

**TWIN FALLS CITY PARKS AND RECREATION COMMISSION MEETING**

March 27, 2007\* \* \* \* \* 11:30 am \* \* \* \* \* Twin Falls Parks & Recreation Office

**Members Present:** Bill Merritt, Brent Jussel, Paula Brown Sinclair, John Bonnett, Mitch Watkins, Beth Olmstead, Tom Skahill, John Miller and Laird Stone

**Members Absent:** None

**Council Present:** Dave E. Johnson

**Staff Present:** Dennis Bowyer, Mitch Humble and Eli Roberts

**Guests:** Amber Westenskow, Planning & Zoning Department  
 Jan Striefel, Landmark Design  
 Mark Vlastic, Landmark Design

**MINUTES**

Chairperson Mitch Watkins called the meeting to order at 11:40 am.

A motion to approve the February 13, 2007 meeting minutes was made by John Bonnett. The motion was seconded by Bill Merritt, and unanimously approved.

**Item #1 Recreation Report - Eli**

Eli reported that all the school surveys have been distributed and we are waiting on results being turned in. She also announced that the Parks & Recreation Department will be taking over the Men’s Softball league, and the additional work load on the staff will not be too much to handle.

**Item #2 Parks Department Report**

Dennis reported that all restrooms in the parks are open. The full seasonal staff is on board and they are being paid through Personnel Plus temp service.

The ticket booth at Shoshone Falls/Dierkes Lake Park will open Saturday, March 31<sup>st</sup>. Pictures of the ticket booth improvements were passed around the group.

Dennis also reported that the ordinance on expulsion from city facilities was passed by the City Council.

#### **Item #4      Old & New Business**

Laird Stone's term of service on the Commission is up and he was thanked for all his work and effort on the Parks & Recreation Commission. Everyone enjoyed a cake in his honor.

The Commission discussed the following items of old business:

Interviews for the opening on the Commission will be held Monday, April 2<sup>nd</sup>.

Four bids were received for the landscape strip and median maintenance contract. Staff will review the bids and report on the bid award at the next meeting.

Sprinklers and seeding will be done this summer at Morning Sun Park.

Mitch Humble reported that the Mayor is working on forming a committee for the Community Foundation.

The sub-committee on Fees Review is still working on this project and will continue to report to the Commission.

The Commission discussed the following items of new business:

The Commission meeting for April will be moved to April 17<sup>th</sup>.

#### **Item #3      Comprehensive Plan Update**

Mitch Humble introduced Jan Striefel and Mark Vlastic from Landmark Design. Landmark Design will be updating the City's Comprehensive Plan and are seeking various city groups' input for the project.

Jan and Mark took over the meeting at this point and held a discussion with the group to determine what the Commission's priorities are. Desired outcomes of the comprehensive plan update discussed were: Trails Master Plan, Sports Complex, Community Recreation Center and older neighborhood redevelopment.

The group had a productive discussion and will continue to work with Landmark Design to address the concerns of the Parks & Recreation Commission.

The meeting was adjourned at 1:00 pm.

**The next meeting of the Twin Falls Parks & Recreation Commission will be April 17, 2007 at 11:30 am in the conference room of the Twin Falls Parks & Recreation Office at 136 Maxwell Avenue.**

Kris Haney  
Parks & Recreation Secretary

<b>JOHN BONNETT</b>	<b>BRENT JUSSSEL</b>	<b>BILL MERRITT</b>	<b>JOHN MILLER</b>	<b>BETH OLMSTEAD</b>	<b>SHAWNA REEVES</b>	<b>PAULA BROWN SINCLAIR</b>	<b>TOM SKAHILL</b>	<b>MITCH WATKINS</b>
<b>VICE-CHAIR</b>								<b>CHAIR PERSON</b>

EX-OFFICIO MEMBERS

<b>TOM COURTNEY</b>	<b>CITY MANAGER</b>
<b>DAVE E. JOHNSON</b>	<b>COUNCIL REPRESENTATIVE</b>
<b>DENNIS BOWYER</b>	<b>PARKS &amp; RECREATION DIRECTOR</b>
<b>MITCH HUMBLE</b>	<b>COMMUNITY DEVELOPMENT DIRECTOR</b>
<b>ELI ROBERTS</b>	<b>ASSISTANT PARKS &amp; RECREATION DIRECTOR</b>

**TWIN FALLS CITY PARKS AND RECREATION COMMISSION MEETING**

April 17, 2007\* \* \* \* \* 11:30 am \* \* \* \* \* Twin Falls Parks & Recreation Office

**Members Present:** Bill Merritt, Brent Jussel, Paula Brown Sinclair, John Bonnett, Mitch Watkins, Beth Olmstead, Tom Skahill and Shawna Reeves

**Members Absent:** John Miller

**Council Present:** None

**Staff Present:** Dennis Bowyer and Eli Roberts

**MINUTES**

Chairperson Mitch Watkins called the meeting to order at 11:35 am.

A motion to approve the March 27, 2007 meeting minutes was made by Brent Jussel. The motion was seconded by Paula Brown Sinclair, and unanimously approved.

**Item #1 Welcome New Commission Member**

The group welcomed Shawna Reeves as a new member of the Commission. Everyone introduced themselves.

**Item #2 Recreation Report - Eli**

Eli reported the Spring/Summer Recreation Guide has been distributed. We got 20,000 copies printed in the new format for just a little more than 6,000 copies in the old format. The next guide will be mailed out to all 83301 addresses.

The school surveys are still being collected and the results will be ready for the next meeting.

The concrete project for under the bleachers at Harmon Park is going well and will be completed on time.

The Men's Softball meeting went well. Nineteen people attended, and the new regulation for no alcohol during the games was set down.

We are having problems at the Sunway Soccer complex with people parking on the future fields where sprinkler lines have already been installed. The Parks Crew will be installing barrier fencing to keep vehicles off that area. There are some leaks in the main sprinkler line that will be repaired after the canal water comes in, and then the other fields' sprinklers will be tested and then be seeded after Spring soccer is over.

The Rocky Mountain School of Baseball Spring tournament went well.

### **Item #3 Parks Department Report**

Dennis reported that everything is up and going for the Spring/Summer season. All seasonal employees have been hired through Personnel Plus and that seems to be working well.

### **Item #4 Budget Process**

The Commission discussed capital improvements priorities for the upcoming budget process. Dennis was asked to check with the Finance Department to see if capital improvements can be funded now against future in lieu of funds from approved development projects.

Some Commission members expressed concern that what they would consider operation and maintenance items have to be acquired through capital improvement funds; such as replacement swings, replacement equipment, etc.

Bill Merritt suggested that the highest use facilities be the highest priority for capital improvements.

Paula Brown Sinclair suggested that the City be asked to match in lieu of funds that are received for park improvements.

Dennis reported that the City has made a lease agreement with a cell phone company to place a cell tower pole near Cowboy Field at Harmon Park. This lease will generate \$500 monthly revenue. The City is asking for three years lease payment upfront and these funds will be used to improve the lights on fields 1 & 2.

An agreement is getting closer on the land exchange with the LDS Church, School District and the City for the South Park ball complex. The agreement will not be completed in time to include any improvements for the next budget year.

Dennis explained that all request for funds on projects/equipment/vehicles over \$500 and that have a life span of over 5 years, are to be requested thru the capital improvement funding. Also Dennis explained the budget process: Finance gets the numbers from the County as how much general tax dollars are available to fund the general fund and capital improvement fund with the City (Police, Fire, Parks, Recreation, Personnel, Animal Control, Economic Development, Building Inspections, Library, Finance, Planning & Zoning, Administrative, Engineering, etc). All new personnel requests, increases in wages, increases in insurance premiums, etc. use

some of the extra tax dollars available. Also all capital improvement projects in the general fund then compete for the remaining funds. There are only so many general tax dollars available for the City to spend. Personnel costs, operation and maintenance costs, capital improvement projects all compete for the same funds.

Paula Brown Sinclair made a motion to have staff request that operation and maintenance costs be put into line item requests even if it means a dramatic increase, and that every capital improvement requested for new park facilities be matched with funds to refurbish existing parks. Bill Merritt seconded the motion. After discussion, a vote showed five commission members in favor of the motion, and one opposed.

Dennis said he will request all items on the list for capital improvement projects except for Sunway soccer complex, as water and sewer is probably still another year away from reaching the site.

It was a group consensus that Harmon Park should be the highest priority for capital improvement projects.

**Item #5      Old & New Business**

The Commission discussed the following items of old business:

Dennis reported that the City Council approved the continuation of the Impact Fee Study.

Lytle Signs is drawing up designs for the kiosk at Shoshone Falls and it should be in place by late summer or early fall.

The Fee Review Sub-committee will meet later this week and give a report at the next meeting.

The Commission discussed the following items of new business:

Dennis went over the Park Facility Inventory that went out to all members.

He reported that a local company has proposed to construct some synthetic climbing rocks for the northwest park at cost. This would allow the City to have a great playground feature at a substantial savings.

The meeting was adjourned at 1:05 pm.

**The next meeting of the Twin Falls Parks & Recreation Commission will be May 8, 2007 at 11:30 am in the conference room of the Twin Falls Parks & Recreation Office at 136 Maxwell Avenue.**

Kris Haney  
Parks & Recreation Secretary

<b>JOHN BONNETT</b>	<b>BRENT JUSSSEL</b>	<b>BILL MERRITT</b>	<b>JOHN MILLER</b>	<b>BETH OLMSTEAD</b>	<b>SHAWNA REEVES</b>	<b>PAULA BROWN SINCLAIR</b>	<b>TOM SKAHILL</b>	<b>MITCH WATKINS</b>
<b>VICE-CHAIR</b>								<b>CHAIR PERSON</b>

EX-OFFICIO MEMBERS

<b>TOM COURTNEY</b>	<b>CITY MANAGER</b>
<b>DAVE E. JOHNSON</b>	<b>COUNCIL REPRESENTATIVE</b>
<b>DENNIS BOWYER</b>	<b>PARKS &amp; RECREATION DIRECTOR</b>
<b>MITCH HUMBLE</b>	<b>COMMUNITY DEVELOPMENT DIRECTOR</b>
<b>ELI ROBERTS</b>	<b>ASSISTANT PARKS &amp; RECREATION DIRECTOR</b>

**TWIN FALLS CITY PARKS AND RECREATION COMMISSION MEETING**

May 8, 2007\* \* \* \* \* 11:30 am \* \* \* \* \* Twin Falls Parks & Recreation Office

**Members Present:** Bill Merritt, Brent Jussel, Paula Brown Sinclair, John Bonnett, Mitch Watkins, Beth Olmstead and Shawna Reeves

**Members Absent:** John Miller and Tom Skahill

**Council Present:** Dave Johnson

**Staff Present:** Dennis Bowyer, Mitch Humble and Eli Roberts

**MINUTES**

Chairperson Mitch Watkins called the meeting to order at 11:40 am.

A motion to approve the April 17, 2007 meeting minutes was made by Paula Brown Sinclair. The motion was seconded by John Bonnett, and unanimously approved.

**Item #1 Recreation Report - Eli**

Eli reported that all the elementary school survey results are in and the data has been compiled. She and John Bonnett discussed the information with the Commission.

Spring soccer will be finishing up this week. The temporary fencing the Parks crews installed helped with the parking problems. Upcoming events include: Men’s softball, the Hershey Track Meet, Youth Baseball and Softball and Urban Wilderness Day.

**Item #2          Parks Department Report**

Dennis reported that staff mediated between the developers and the landscaping company to come to an agreement to satisfactorily complete the grading and seeding at the new park in the northwest section of town and the median strips for the Northern Passage and Settler's Ridge subdivisions.

The majority of City park facilities are watered with canal water through pressurized irrigation systems. We need to get this information out so the public knows that the City is taking the lead on conserving potable water.

The computerized irrigation system for the parks is still being worked on. It will be operated off cell phones for the time being until the right system is available. That should be some time later this Summer.

**Item #3          Naming of New Parks**

The Commission discussed names for the two newest City parks. Dennis has discussed the proposed names with the developers and they approved of the names. Brent Jussel made a motion to send a recommendation to City Council to name the park in the northwest section of town "Northern Ridge Park", and to name the park in the Morning Sun Subdivision "Morning Sun Park". John Bonnett seconded the motion and it passed unanimously.

**Item #4          Budget Process**

The Commission continued to discuss budget needs and procedures. All agreed that Harmon Park is the highest priority for capital improvement funds for the 07-08 Fiscal Year.

Commission members requested that a presentation on Auger Falls be made at an upcoming meeting so they will be better informed on the status of that project. Staff will arrange that presentation.

**Item #5          In-Lieu of Contributions**

Mitch Humble and Dennis Bowyer reported on a meeting they had with the City Manager and Finance Director on using reserve funds for capital improvements to parks where in lieu of funds are already designated and committed for development going in in that area. Administration was open to the idea. It would have to be approved by City Council. Dennis was directed to figure out the amount of in lieu funds that will be coming in. He has a list of nine areas that would be eligible for the in lieu of develop monies. The City Code would have to be modified to allow the expenditures. Staff will continue to work on this project and Dennis will report on it at the next meeting.

**Item #6          Old & New Business**

The Commission discussed the following items of old business:

Mitch Humble updated the Commission on the status of the Community Foundation. The foundation bylaws have been drafted and now the founding members need to fine tune them and put in motion the process to obtain tax exempt status. The formal organization of the foundation is about a year out.

Dennis reported the Lytle Signs is working on a design for the kiosk at Shoshone Falls. The Landgroup engineering company is doing the design work for the parking lot revisions. Both projects will be scheduled for sometime in September.

The Commission discussed the following items of new business:

Mitch and Dennis briefly reported on a land swap that is in the works for the Evel Knievel Jump Site. They will continue to update the Commission as more information is available.

The meeting was adjourned at 1:00 pm.

**The next meeting of the Twin Falls Parks & Recreation Commission will be scheduled after staff has met on the budget with the Finance Department on a date yet to be determined.**

Kris Haney  
Parks & Recreation Secretary

<b>JOHN BONNETT</b>	<b>BRENT JUSSEL</b>	<b>BILL MERRITT</b>	<b>JOHN MILLER</b>	<b>BETH OLMSTEAD</b>	<b>SHAWNA REEVES</b>	<b>PAULA BROWN SINCLAIR</b>	<b>TOM SKAHILL</b>	<b>MITCH WATKINS</b>
<b>VICE-CHAIR</b>								<b>CHAIR PERSON</b>

EX-OFFICIO MEMBERS

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<b>ELI ROBERTS</b>	<b>ASSISTANT PARKS &amp; RECREATION DIRECTOR</b>

**TWIN FALLS CITY PARKS AND RECREATION COMMISSION MEETING**

June 18, 2007\* \* \* \* \* 11:30 am \* \* \* \* \* Twin Falls Parks & Recreation Office

**Members Present:** Bill Merritt, Paula Brown Sinclair, John Bonnett, Mitch Watkins, Tom Skahill and Shawna Reeves

**Members Absent:** Brent Jussel, Beth Olmstead and John Miller

**Council Absent:** Dave Johnson

**Staff Present:** Dennis Bowyer and Eli Roberts

**Staff Absent:** Mitch Humble

**MINUTES**

Chairperson Mitch Watkins called the meeting to order at 11:40 am.

A motion to approve the May 8, 2007 meeting minutes was made by John Bonnett. The motion was seconded by Paula Brown Sinclair, and unanimously approved.

**Item #1 Recreation Report - Eli**

Eli went over the recreation reports. The adult softball umpires are so pleased with the way things are going in the Men’s league with no alcohol allowed for the players during the games that they have asked that the City extend that policy to Co-ed Softball. After checking with the City Attorney, Eli has notified the Co-ed League that across the board for all adult softball programs, whether run by the City or not, that alcohol will not be allowed for players during the games.

Eli also reported to the group that the concessionaire at Harmon Park has not renewed her lease and has donated all facilities to the City. Eli would like some help from Commission members on developing a concession lease policy. John Bonnett volunteered to help her with that project.

## **Item #2      Parks Department Report**

Dennis reviewed the report from the Parks Staff. The computer controlled sprinkler system will have some controller parts replaced by the manufacturer due to some mechanical problems, and then it should be up and going later this summer.

Parks crews are still working on the sprinkler system at the Sunway Soccer Complex. Leaks in the main line are being repaired and grading is taking place for the other fields.

The final inspection for the landscaping project on Pole Line Road is underway. Parks staff will make sure that all work is done to specifications and then the contracted landscape care company will maintain those areas.

## **Item #3      Shoshone Falls Kiosk Design - Dennis**

Dennis reviewed the three proposed plans for an informational kiosk structure at Shoshone Falls. Lytle Signs drafted three different plans and the Commission discussed them. The group agreed on the more open, three kiosk sketch. Dennis will have Lytle Signs fine tune the design and provide detailed drawings for the group to review at the next meeting.

## **Item #4      Centennial Estates Park Design Review - Dennis**

Dennis presented the plan for a neighborhood park in a proposed development, Centennial Estates. The development will have over 600 residential units and an approximately 7-8 acre park will be deeded to the City. The Commission reviewed the proposed park location and discussed water issues. This project could be several years off but the group agreed on the proposed site for the park.

## **Item #5      Budget Meeting - Staff**

Dennis and Eli reported on the 07-08 budget review meeting. They were both very pleased to report that the majority of the capital improvement requests made by the Parks & Recreation Department were approved and that many of the projects the Commission pushed for have been tentatively funded for next budget year.

## **Item #6      Old & New Business**

The Commission discussed the following items of old business:

Mitch Watkins reported that the Mayor has sent our letters to several community members to invite them to be involved in the development of the Community Foundation.

Eli Roberts and John Bonnett reported on the Recreation Fee review process. A format has been established to calculate costs for all sports. They will have final reports for the August meeting and the Commission will review all the information then.

Dennis is still working on gathering information for the Impact Fees Project and for the Comprehensive Plan development. He will continue to update the Commission as new information is available.

Dennis also reported that several modifications have been made to the disc golf course at Thomsen Park. Neighbors had complained about people coming onto their properties to retrieve discs and even climbing up on their roofs. Hopefully the changes will alleviate the problems.

The Commission discussed the following items of new business:

Dennis asked the Commission for input on a request he received to not charge the admission fee for Shoshone Falls/Dierkes Lake for parents who are just dropping off their kids. After discussion, the Commission unanimously agreed to leave the policy as it stands that all vehicles entering the park will be charged the \$3.00 admission fee. Even if the parents don't stay, the kids are swimming there and we have lifeguards on duty and maintenance has to be done.

The meeting was adjourned at 1:53 pm.

**The next meeting of the Twin Falls Parks & Recreation Commission will be July 10, 2007 at 11:30 at the Parks & Recreation Conference Room - 136 Maxwell Avenue.**

Kris Haney  
Parks & Recreation Secretary

<b>JOHN BONNETT</b>	<b>BRENT JUSSSEL</b>	<b>BILL MERRITT</b>	<b>JOHN MILLER</b>	<b>BETH OLMSTEAD</b>	<b>SHAWNA REEVES</b>	<b>PAULA BROWN SINCLAIR</b>	<b>TOM SKAHILL</b>	<b>MITCH WATKINS</b>
<b>VICE-CHAIR</b>								<b>CHAIR PERSON</b>

EX-OFFICIO MEMBERS

<b>TOM COURTNEY</b>	<b>CITY MANAGER</b>
<b>DAVE E. JOHNSON</b>	<b>COUNCIL REPRESENTATIVE</b>
<b>DENNIS BOWYER</b>	<b>PARKS &amp; RECREATION DIRECTOR</b>
<b>MITCH HUMBLE</b>	<b>COMMUNITY DEVELOPMENT DIRECTOR</b>
<b>ELI ROBERTS</b>	<b>ASSISTANT PARKS &amp; RECREATION DIRECTOR</b>

**TWIN FALLS CITY PARKS AND RECREATION COMMISSION MEETING**

July 10, 2007\* \* \* \* \* 11:30 am \* \* \* \* \* Twin Falls Parks & Recreation Office

**Members Present:** Bill Merritt, Paula Brown Sinclair, Brent Jussel, Beth Olmstead, Mitch Watkins, and Shawna Reeves

**Members Absent:** John Bonnett, Tom Skahill and John Miller

**Council Present:** Dave Johnson

**Staff Present:** Dennis Bowyer, Mitch Humble and Eli Roberts

**Guest:** Lance Fish, Developer

**MINUTES**

Chairperson Mitch Watkins called the meeting to order at 11:43 am.

A motion to approve the June 18, 2007 meeting minutes was made by Brent Jussel. The motion was seconded by Bill Merritt, and unanimously approved.

**Item #1 Recreation Report - Eli**

Eli went over the recreation reports. There has been great response to the British Soccer Camp coming July 30 – Aug 3. There are over 65 participants signed up so far.

Eli passed around copies of the results of the Spring 2007 Soccer survey for the Commission to review.

She also asked for ideas from the group for Eagle Scout projects. Building soccer goals for fields used at Lincoln Elementary School was suggested.

**Item #2      Parks Department Report**

Dennis reviewed the report from the Parks Staff. The group discussed ongoing public awareness of watering issues. An editorial in the paper complained about watering at Thomsen Park. Staff is working on a response letter to help educate citizens on watering schedules at the parks.

The additional fields at the Sunway Soccer were seeded last week. It took lots of work and funds to fix all the sprinkler problems.

The City of Twin Falls Parks & Recreation Department has accepted the landscape areas along Pole Line Road. The maintenance of these areas will be turned over to the contractor who was awarded that portion of the bid project.

The group discussed the community survey. The results are available on the City’s website. Mitch Humble also reported that the Comprehensive Plan Consultants will be at the “Bite of Magic Valley” event at City Park on August 1<sup>st</sup> to present information to the public.

**Item #3      Shoshone Falls Kiosk Design - Dennis**

Dennis presented the detailed plans for the kiosks at Shoshone Falls. The Commission all liked the plans. It was suggested that future budget plans be made for any replacement parts that may be needed.

Paula Brown Sinclair made a motion to send a recommendation to City Council to approve the Shoshone Falls Kiosk plans as presented. The motion was seconded by Bill Merritt and unanimously approved.

**Item #4      Wilson Grove Park Design Review**

Lance Fish, developer of the Wilson Grove Subdivision – south of town, was introduced to the Commission. Dennis discussed the proposed size and location of the park. Staff recommends not accepting the park size as it was presented, the City should get the full amount that is required by ordinance. The Commission discussed the placement of the approximately 4 acre park in that development. Paula Brown Sinclair made a motion to recommend to the Planning & Zoning Commission that the Parks & Recreation Commission would accept the park site and design if the eight lots that are directly south of the current location are included for the park site. Brent Jussel seconded the motion. The vote was unanimous.

The Commission discussed developing standards for parks, and will further discuss that issue at the next meeting. Mitch Humble suggested that City Code changes could be made to require that park amenities be included in the land or in lieu of money that developers would have to provide to the City.

**Item #5      Old & New Business**

The Commission discussed the following items of old business:

The group discussed the first meeting of the group of citizens working on forming a Community Foundation. Paula expressed concern that that group was not leaning toward any park improvement projects. Members of the Commission asked Council Liaison, Dave Johnson to check with the Mayor on the Foundation.

The Commission discussed the following items of new business:

Eli reported that the “Y” is in the process of hiring a new aquatic director for the pool and that the City’s interests are carefully being overseen.

Dennis presented the drawings for the Shoshone Falls Ticket Booth Parking Lot revisions. Apparently part of the existing parking lot is on private property owned by Mike and Nora Kestler. Some structures on Kestler’s adjoining property are on City property. Dennis asked the Commission if they would be opposed to a land swap to accommodate both parties, and all seemed in agreement to that. It was requested that the City ask for the right to reserve an easement through the City owned property. Dennis is meeting later today with the Kestlers and will report back to the Commission.

The meeting was adjourned at 1:10 pm.

**The next meeting of the Twin Falls Parks & Recreation Commission will be August 14, 2007 at 11:30 at the Parks & Recreation Conference Room - 136 Maxwell Avenue.**

Kris Haney  
Parks & Recreation Secretary

<b>JOHN BONNETT</b>	<b>BRENT JUSSEL</b>	<b>BILL MERRITT</b>	<b>JOHN MILLER</b>	<b>BETH OLMSTEAD</b>	<b>SHAWNA REEVES</b>	<b>PAULA BROWN SINCLAIR</b>	<b>TOM SKAHILL</b>	<b>MITCH WATKINS</b>
<b>VICE-CHAIR</b>								<b>CHAIR PERSON</b>

EX-OFFICIO MEMBERS

<b>TOM COURTNEY</b>	<b>CITY MANAGER</b>
<b>DAVE E. JOHNSON</b>	<b>COUNCIL REPRESENTATIVE</b>
<b>DENNIS BOWYER</b>	<b>PARKS &amp; RECREATION DIRECTOR</b>
<b>MITCH HUMBLE</b>	<b>COMMUNITY DEVELOPMENT DIRECTOR</b>
<b>ELI ROBERTS</b>	<b>ASSISTANT PARKS &amp; RECREATION DIRECTOR</b>

**TWIN FALLS CITY PARKS AND RECREATION COMMISSION MEETING**

August 14, 2007\* \* \* \* \* 11:30 am \* \* \* \* \* Twin Falls Parks & Recreation Office

**Members Present:** Bill Merritt, Paula Brown Sinclair, Brent Jussel, Beth Olmstead, John Bonnett, and Tom Skahill

**Members Absent:** John Miller, Shawna Reeves, Mitch Watkins

**Council Absent:** Dave Johnson

**Staff Present:** Dennis Bowyer, Mitch Humble and Eli Roberts

**Guest:** Revis Turner

**MINUTES**

Vice Chairperson John Bonnett called the meeting to order at 11:35am.

**Item #1 Recreation Report - Eli**

Eli went over the recreation reports. Soccer is starting, Brandy is out on an injury and office is still short staffed. Eli has begun working with the Police Dept. to address some of the problems at Dierkes Lake, the biggest one being alcohol which leads to other issues.

**Item #2 Parks Department Report - Dennis**

Dennis reviewed the report from the Parks Staff. The remaining fields at Sunway soccer complex have been seeded and there were 6-7 leaks in the mainline that had to be fixed as well. Fields should be playable by the 2008 fall season. Eli has been working with the engineering department to stripe the parking lot in the next

couple of weeks. We are currently accepting bids for Morning Sun Park irrigation and seeding project. The 1 1/4 mile Pole Line Road project has been completed and contains over 5,000 sprinkler heads.

**Item #3 Survey – Brent Jussel**

Brent Jussel expressed his concerns with the data that was received back on the recent survey and that historically it has not been a fair representation of the community age wise. Mitch Humble agreed that the results do appear to be skewed to the older segment of the population but that every attempt was made to reach all sectors of age groups by distributing surveys at the Bite of Twin Falls, classes at the High School and local churches.

**Item #4 Cell Tower at Harmon Park – Staff**

Dennis informed the group that there are two possible site locations for installing the cell tower at Harmon Park but that Alltel Communications would prefer one location over another. Dennis advised the Commission that Alltel's preferred location is located on the north side of Cowboy Field directly behind the 1<sup>st</sup> base dugout while staff is considering the possibility of the left center light pole, behind the home run fence location. Staff was concerned with the potential conflict of the future beautification improvements should the pole be located behind the 1<sup>st</sup> base dugout but Alltel is also willing to move the other light pole in the parking lot if the City agrees to their preferred location. Mitch Humble stated that he had negotiated with Alltel to pay for 3 years (\$18,000) up front for improvements to the park but that City Council would have to agree to the terms before that could be done. After some discussion, Brent Jussel asked if the Commission could recommend how the \$18,000 be spent at the park and Mitch Humble said yes it would just need to be approved by City Council. Commission member Bill Merritt introduced guest Revis Turner who is involved in the Magic Valley Youth Baseball Assoc. who stated that he would approve any proposed improvements to the facility.

Paula Brown Sinclair made a motion to approve the proposed location in the parking lot if Alltel will move both the light poles in the parking lot and pre-pay the 3 year lease money and recommended to be used for landscaping. Brent Jussel seconded and it passed unanimously

Discussion included that the maintenance building for Alltel's system that will be located behind the 1<sup>st</sup> base dugout should match the color scheme to the existing restroom facility.

**Item #5 Southern Comfort Subdivision In Lieu of Request – Staff**

Dennis presented the information about the Southern Comfort subdivision which is 2.18 acres and contains 20 household units. Directly to the south and east of this development the City will be receiving a 3 acre park and staff is recommending that in lieu of funds of approximately \$10,000 is accepted instead of accepting additional park land which is smaller then the minimum acreage.

Brent Jussel made a motion to recommend that the in lieu of contribution be accepted according to the formula. Paula Brown Sinclair seconded and it passed unanimously.

**Item #6 Anderson Subdivision In Lieu of Request – Staff**

Dennis informed the Commission that there is 2.085 acres being split by a family to build an additional home. Dennis brought up the question of whether or not an existing house should count towards the number of household units a development has or just the new units being developed. The ordinance is not clear on specifying new or existing house and the code simply states number of units. Staff feels that only the new unit should count when figuring the in lieu of amount.

A motion was made by Beth Olmstead to accept the Anderson in lieu of contribution to go towards Harmon Park development. Brent Jussel seconded the motion passed unanimously.

**Item #7 Neighborhood Park Standards – Dennis**

Dennis reported that during the process of the Comprehensive Plan and the Impact Fee Study, standards for neighborhood parks were discussed and the City has not formally adopted standards for any type of park. Common standards include mini/pocket parks, neighborhood parks, community/sports parks, regional parks, and special use parks and typically, parks are placed in one of the categories by acreage and/or by the amenities that are in each park. Dennis is requesting that a subcommittee be formed to examine our parks and determine their placement within these categories. Subcommittee members who agreed to participate will include: Paula Brown Sinclair, Bill Merritt and Shawna Reeves.

**Item #8 New and Old Business – Staff and Commission**

Paula Brown Sinclair reported that a second community foundation meeting was held and went much better. Discussion included not initially sending money to Boise and that a Twin Falls would establish its own foundation first. Should this arrangement not work then consideration would be given to using the foundation in Boise. There are currently enough members in the group to start steering the foundation and the Mayor will appoint and incorporating board to work on getting permanent amenities for the City, nothing transient.

John Bonnett asked if there was any new information regarding the LDS complex. Mitch Humble advised there is no update since the last discussion but reminded the group there is still a lease in place until 2015 which has a yearly escape clause for each group. The City did extend a land swapping offer to the LDS Church, but it was rejected and new offer is being worked on. After some discussion it was felt unanimously that something has to be done to firm up the LDS lease and eliminate the year to year clause.

Paula Brown Sinclair requested that staff look into providing wi-fi in the parks, specifically City Park and that this be publicized as a worthwhile community service.

The meeting was adjourned at 12:58 pm.

**The next meeting of the Twin Falls Parks & Recreation Commission will be September 18<sup>th</sup>, 2007 at 11:30 at the Parks & Recreation Conference Room - 136 Maxwell Avenue.**

Eli Roberts  
Parks & Recreation Assistant Director

<b>JOHN BONNETT</b>	<b>BRENT JUSSEL</b>	<b>BILL MERRITT</b>	<b>JOHN MILLER</b>	<b>BETH OLMSTEAD</b>	<b>SHAWNA REEVES</b>	<b>PAULA BROWN SINCLAIR</b>	<b>TOM SKAHILL</b>	<b>MITCH WATKINS</b>
<b>VICE-CHAIR</b>								<b>CHAIR PERSON</b>

EX-OFFICIO MEMBERS

<b>TOM COURTNEY</b>	<b>CITY MANAGER</b>
<b>DAVE E. JOHNSON</b>	<b>COUNCIL REPRESENTATIVE</b>
<b>DENNIS BOWYER</b>	<b>PARKS &amp; RECREATION DIRECTOR</b>
<b>MITCH HUMBLE</b>	<b>COMMUNITY DEVELOPMENT DIRECTOR</b>
<b>ELI ROBERTS</b>	<b>ASSISTANT PARKS &amp; RECREATION DIRECTOR</b>

**TWIN FALLS CITY PARKS AND RECREATION COMMISSION MEETING**

September 18, 2007\* \* \* \* \* 11:30 am \* \* \* \* \* Twin Falls Parks & Recreation Office

**Members Present:** Bill Merritt, Paula Brown Sinclair, Brent Jussel, Beth Olmstead, Mitch Watkins, Shawna Reeves, John Bonnett, Tom Skahill and John Miller

**Members Absent:** None

**Council Present:** Dave Johnson

**Staff Present:** Dennis Bowyer, Mitch Humble and Eli Roberts

**Guest:** Lt. Craig Stotts from the Twin Falls Police Department

**MINUTES**

Chairperson Mitch Watkins called the meeting to order at 11:37am.

**Item #1 Recreation Report - Eli**

Eli went over the recreation reports. Fall soccer has begun and fall basketball registration is going on now. Adult flag football has begun and it seems to be going well. The Fall/Winter Recreation guide should be out the 1<sup>st</sup> part of October. It was delayed due to staffing issues.

Eli presented the number of fees being waived for all sports offered in 2006-07. Overall the numbers were pretty low. Most likely the numbers will increase when the fees are raised.

**Item #2 Parks Department Report - Dennis**

Dennis reviewed the report from the Parks Staff. Staff has been busy replacing the pool boiler and doing deck work at the pool. In the next couple weeks, they will be busy getting the bubble up at the pool.

Dennis will be presenting the Morning Sun project to City Council for approval on Monday, September 24<sup>th</sup>. He will also be requesting additional funding from an "In Lieu of Funds" account to cover the additional \$19,000.00 to finish the project.

Mitch Watkins commented on how nice the grass is coming in at Sunway. Dennis mentioned that 30 trees will be planted at Sunway in the next year. Eli and Kevin will be working on a plan to place trees at the park.

**Item #3 City Park Regulations Review – Staff and Commission**

Dennis reviewed the city park regulations that were adopted by City Council in 2000. Overall, the regulations are working well. Dennis suggested forming a sub-committee to work with the large event organizers. The Fee Committee volunteered to take on that task.

Dennis also presented raising the fees addressed in the staff report. He expects this sub-committee to make recommendations on the fees while addressing the City Park regulations.

**Item #4 Alcohol in Parks Review – Staff and Commission**

Dennis discussed the City Code regarding alcohol in parks. Lt. Craig Stotts with the Twin Falls Police Department was introduced to the Commission by Dennis and shared his views on this subject. He stated there has been a problem with alcohol at large events in the parks. This has brought more officers to the events creating more overtime pay. Safety has always been the number one concern and shutting down by a certain time should eliminate some of those issues.

After a lengthy discussion, John Miller, Beth Olmstead, Mitch Watkins, and Brent Jussel volunteered to form a sub-committee on this issue and will gather more information and present at the next meeting.

**Item #5 Twin Falls County Parks – Staff and Commission**

Dennis discussed the opportunity to take over Rock Creek Park and Centennial Park. He asked the Commission to come up with questions to ask the County before a recommendation can be made from the Commission to City Council. The Commission discussed what concerns they had and what benefits the city would have to take over the 2 parks. Dennis will present the questions to the County and will keep the Commission informed of any responses back from the County.

**Item #6 Recreation Fee Committee Report – John Bonnett**

John went over the recommendations for recreation fees. The Commission discussed this issue in great detail and decided a recommendation of a fee structure needs to be presented and will be voted on at the next meeting.

**Item #7 New & Old Business – Dennis**

Dennis reported that the Parks and Recreation Department hosted the IRPA conference September 10<sup>th</sup> and 11<sup>th</sup>. They had a good turnout with all major directors in the state attending. The last time our department hosted the event was in 1998.

The meeting was adjourned at 1:10 pm.

**The next meeting of the Twin Falls Parks & Recreation Commission will be October 9, 2007 at 11:30 at the Parks & Recreation Conference Room - 136 Maxwell Avenue.**

Christi Green  
Parks & Recreation Secretary

<b>JOHN BONNETT</b>	<b>BRENT JUSSEL</b>	<b>BILL MERRITT</b>	<b>JOHN MILLER</b>	<b>BETH OLMSTEAD</b>	<b>SHAWNA REEVES</b>	<b>PAULA BROWN SINCLAIR</b>	<b>TOM SKAHILL</b>	<b>MITCH WATKINS</b>
<b>VICE-CHAIR</b>								<b>CHAIR PERSON</b>

EX-OFFICIO MEMBERS

<b>TOM COURTNEY</b>	<b>CITY MANAGER</b>
<b>DAVE E. JOHNSON</b>	<b>COUNCIL REPRESENTATIVE</b>
<b>DENNIS BOWYER</b>	<b>PARKS &amp; RECREATION DIRECTOR</b>
<b>MITCH HUMBLE</b>	<b>COMMUNITY DEVELOPMENT DIRECTOR</b>
<b>ELI ROBERTS</b>	<b>ASSISTANT PARKS &amp; RECREATION DIRECTOR</b>

**TWIN FALLS CITY PARKS AND RECREATION COMMISSION MEETING**

October 9, 2007\* \* \* \* \* 11:30 am \* \* \* \* \* Twin Falls Parks & Recreation Office

**Members Present:** Bill Merritt, Paula Brown Sinclair, Brent Jussel, Shawna Reeves, and John Bonnett

**Members Absent:** John Miller, Beth Olmstead, Tom Skahill, Mitch Watkins

**Council Absent:** Dave Johnson

**Staff Present:** Dennis Bowyer, Mitch Humble and Eli Roberts

**MINUTES**

**Item #3 Land Trade with School District – Mitch Humble**

Mitch Humble spoke about the trade the City is making with the Twin Falls School District. The City will waive permit fees and road improvement requirements in order to receive three different parcels of land. The School District will be giving approximately 1.3 acres north of where the new school will be built. Mitch said that the LDS church is interested in the property to build a seminary building. This will hopefully allow the city to trade land with the church that will benefit us. They will also be giving us 2 acres near Hankins and Stadium for a PI station and a water storage facility and 11 acres south of Twin Falls that can be developed into a park that will include soccer fields and baseball diamonds.

Vice-Chairperson John Bonnett called the meeting to order at 11:52am when a quorum was present.

A motion to approve the August 14<sup>th</sup> and September 18<sup>th</sup>, 2007 minutes was made by Brent Jussel. Bill Merritt seconded the motion and it was unanimously approved.

Paula Brown Sinclair reported the bylaws of the Community Foundation have been approved by the board. Dennis is going to have staff work on a power point presentation for the October 18<sup>th</sup> community foundation meeting for the general public.

**Item #1 Recreation Report - Eli**

Eli passed out the new Fall/Winter guides. They will be mailing the guides out to all with an 83301 zip code. They won't be distributing to schools this year. Basketball will be starting this week for girls K-6<sup>th</sup> and boys 7<sup>th</sup>-8<sup>th</sup> grade. Adult Volleyball will be starting soon and Challenger soccer has started.

Eli reported that hopefully the City and YMCA will come to an agreement by the end of the month. She also reported that the office will be receiving new software that will replace RecWare and a new program called CityWorks that will track the hours and work the Parks crew is doing. They have hired a new Recreation Aide and will be hiring 2 more park employees within the year.

**Item #2 Parks Department Report - Dennis**

Dennis reviewed the report from the Parks Staff. Updating the Baseline software is almost completed. Dennis reported the South Park restrooms are open again but they will be limiting the hours they are open due to vandalism. We have accepted a bid through IdahoScapes to install the irrigation system at Morning Sun Park and they have begun installation. They will wait until spring to seed. The bubble at the pool went up on the 25<sup>th</sup> of September.

**Item #5 New & Old Business – Staff and Commission**

Mitch Humble updated the Commission on the Impact Fees and Comprehensive Plan process. The final draft for impact fees should be done by the end of the month. They should have a draft by the end of the month for the Comprehensive Plan and it will hopefully be approved by the end of the year.

Dennis updated the Commission on the issue of alcohol in the parks. The sub-committee met to discuss this issue and has discussed the idea to ban alcohol at Dierkes Lake due to the amount of alcohol related problems during the year. Paula would like them to consider having approval first before alcohol is allowed at either Dierkes Lake or City Park. The sub-committee will be meeting again and will have more information at a later date.

**Item #4 Recreation Fee Committee Report – John Bonnett**

John opened the discussion for the recommendations of current fees for youth and adult programs. The Commission discussed the proposed recommendations and Brent Jussel motioned for Adult programs to pay for 100% of the costs the City incurs on all adult programs. Shawna Reeves seconded the motion. The Commission discussed the motion in great detail and a vote was taken with Brent, Shawna, Bill, and John voted yes and Paula voted no. The motion carried 4-1.

The next item that was discussed was the youth fees. Paula made a motion to recommend for the City to subsidize the City organized youth programs by 50% for those living inside the city limits and charge 100% for those youth living outside the city limits. Brent Jussel seconded the motion. After a lengthy discussion a vote was taken with Paula, John, Brent, and Bill voted yes and Shawna voted no. The motion carried 4-1.

The other recommendations by the sub committee on fees will be discussed at the November meeting.

The meeting was adjourned at 1:01 pm.

**The next meeting of the Twin Falls Parks & Recreation Commission will be November 13th, 2007 at 11:30 at the Parks & Recreation Conference Room - 136 Maxwell Avenue.**

A handwritten signature in black ink that reads "Christi Green". The script is cursive and fluid.

Christi Green  
Parks & Recreation Secretary

<b>JOHN BONNETT</b>	<b>BRENT JUSSEL</b>	<b>BILL MERRITT</b>	<b>JOHN MILLER</b>	<b>BETH OLMSTEAD</b>	<b>SHAWNA REEVES</b>	<b>PAULA BROWN SINCLAIR</b>	<b>TOM SKAHILL</b>	<b>MITCH WATKINS</b>
<b>VICE-CHAIR</b>								<b>CHAIR PERSON</b>

EX-OFFICIO MEMBERS

<b>TOM COURTNEY</b>	<b>CITY MANAGER</b>
<b>DAVE E. JOHNSON</b>	<b>COUNCIL REPRESENTATIVE</b>
<b>DENNIS BOWYER</b>	<b>PARKS &amp; RECREATION DIRECTOR</b>
<b>MITCH HUMBLE</b>	<b>COMMUNITY DEVELOPMENT DIRECTOR</b>
<b>ELI ROBERTS</b>	<b>ASSISTANT PARKS &amp; RECREATION DIRECTOR</b>

**TWIN FALLS CITY PARKS AND RECREATION COMMISSION MEETING**

November 13, 2007\* \* \* \* \* 11:30 am \* \* \* \* \* Twin Falls Parks & Recreation Office

**Members Present:** Bill Merritt, Paula Brown Sinclair, Brent Jussel, Tom Skahill and John Bonnett

**Members Absent:** John Miller, Beth Olmstead, Shawna Reeves, Mitch Watkins

**Council Present:** Dave Johnson

**Staff Present:** Dennis Bowyer, Mitch Humble and Eli Roberts

**Guest:** Lee Glaesemann, City of Twin Falls Engineering Department

**MINUTES**

**Item #3 Auger Falls Update – Lee Glaesemann**

Lee Glaesemann with the City’s Engineering Department updated the Commission on the status of the Auger Falls project. Currently the full cost of the pipeline project is approximately \$1.9 million. A pipeline will have to be built to reuse treated wastewater and will go through some private property and 3 pieces of BLM land. There will probably be a conflict with the owners of the private land but the City will have to have an easement to the pipeline. Lee hopes the bidding process will begin in July. Once the pipeline is built, then the proposed wetlands areas could be developed. The grants the City has received so far for Auger Falls, does not include any funds for trails, restrooms, or any other park facilities it would need. Mitch Humble mentioned this could become the largest city owned park in the state.

Consultants will be updating City Council tonight on the status of the project.

Vice-Chairperson John Bonnett called the meeting to order at 11:56am when a quorum was present.

A motion to approve the October 9, 2007 minutes was made by Bill Merritt. Brent Jussel seconded the motion and it was unanimously approved.

**Item #1 Recreation Report - Eli**

Eli went over her staff report. Fall Basketball is half-way through and Winter Basketball registration started November 5<sup>th</sup>. She reported staff is very happy with the new software system and feels this will improve customer service, efficiency and decrease yearly costs. We will still be able to do internet registrations but finance is still working out issues to the fees that will apply. Eli mentioned they have partnered with a local photographer, Alan Davis, for team photos. He will pay \$1.00 per child to the Parks & Recreation Department and will have pictures done by the end of each team's game that day.

Out of 52 applications, they have narrowed it down to 12 candidates to interview for 2 Parks positions.

**Item #2 Parks Department Report - Dennis**

Dennis reviewed the report from the Parks Staff. They are going to be using a mixture of grass seed on Teton Park that can withstand a large amount of water since part of the park is a retention area and will be under water some of the time. The irrigation system is close to being fully installed. Dennis mentioned that they are looking at doing more of "xeriscaping" to conserve water. This is an option that they are working on near pressurized irrigation systems, landscaping strips along arterials, and other areas around the community. He also reported that 35 trees were planted at Sunway.

**Item #4 Recreation Fee Discussion – Commission**

John Bonnett passed out a proposal he created regarding the recreation fees. The floor was opened to discussion over the meeting held October 30<sup>th</sup> and the decisions made at the Commission meeting October 9<sup>th</sup>. Discussion followed. One of the concerns was that not all Commission members were present at this meeting to make a decision regarding the fees. The Commission decided that the agenda at the next meeting be specific stating "Reconsideration of a recommendation regarding fees" at a previous Commission meeting. John asked for Commission members to review his recommendations and use them at least as a starting point on the fees.

**Item #5 Alcohol in the Parks Sub-Committee Report – Commission**

Dennis reported on the decision the sub-committee made to ban alcohol at Dierkes Lake and leave everything else the same. Brent motioned to accept the sub-committee recommendations. Tom Skahill seconded the motion. The vote was unanimous. Dennis will present the proposal to City Council. There will be no change of city ordinance so the Commission thinks there should be no problem. Mitch Humble said it would be best if this recommendation would be made at the same time to the City Council as the City Park regulations review and recommendation is made.

**Item #6 New & Old Business – Dennis**

Dennis updated the Commission on the kiosks being set up at Shoshone Falls. He passed around some samples of the photos and information that will be on the kiosks. Dennis just needs to get the contract with Lytle Signs signed to get the project going. The Commission would like to see a final draft of the project.

Dave Johnson updated the Commission on impact fees. There have been a lot of misconceptions on impact fees but the developers want them. The final report has been written but there has been a delay in forming the sub-committee. Mitch Humble has 16 names that are interested in forming the sub-committee. Once the sub-committee is formed a recommendation will be presented to Council.

The meeting was adjourned at 1:04 pm.

**The next meeting of the Twin Falls Parks & Recreation Commission will be December 11th, 2007 at 11:30 at the Parks & Recreation Conference Room - 136 Maxwell Avenue.**



Christi Green  
Parks & Recreation Secretary

<b>JOHN BONNETT</b>	<b>BRENT JUSSSEL</b>	<b>BILL MERRITT</b>	<b>JOHN MILLER</b>	<b>BETH OLMSTEAD</b>	<b>SHAWNA REEVES</b>	<b>PAULA BROWN SINCLAIR</b>	<b>TOM SKAHILL</b>	<b>MITCH WATKINS</b>
<b>VICE-CHAIR</b>								<b>CHAIR PERSON</b>

EX-OFFICIO MEMBERS

<b>TOM COURTNEY</b>	<b>CITY MANAGER</b>
<b>DAVE E. JOHNSON</b>	<b>COUNCIL REPRESENTATIVE</b>
<b>DENNIS BOWYER</b>	<b>PARKS &amp; RECREATION DIRECTOR</b>
<b>MITCH HUMBLE</b>	<b>COMMUNITY DEVELOPMENT DIRECTOR</b>
<b>ELI ROBERTS</b>	<b>ASSISTANT PARKS &amp; RECREATION DIRECTOR</b>

**TWIN FALLS CITY PARKS AND RECREATION COMMISSION MEETING**

December 11, 2007\* \* \* \* \* 11:30 am \* \* \* \* \* Twin Falls Parks & Recreation Office

**Members Present:** Bill Merritt, Paula Brown Sinclair, Brent Jussel, Mitch Watkins, John Bonnett, Beth Olmstead and Shawna Reeves

**Members Absent:** John Miller and Tom Skahill

**Council Absent:** Dave Johnson

**Staff Present:** Dennis Bowyer, Mitch Humble and Eli Roberts

**Guest:** Lance Clow, Mayor of Twin Falls

**MINUTES**

Chairperson Mitch Watkins called the meeting to order at 11:40am.

**Item #3 Mayor's Initiative 2010 – Lance Clow**

Mayor Lance Clow presented his Initiative 2010 to the Commission. Initiative 2010 is a plan of action to simultaneously implement a series of activities that will lead to a revitalization of the Historic Townsite of Twin Falls by the end of 2010. Out of 20 points to his initiative, one involves Parks and Recreation. He discussed developing a new recreation center downtown and a new water storage/recreation facility. The recreational man-made lake would be south of town so tourists and citizens would have to drive through town to get there. He also mentioned building a Nationally Recognized Memorial to recognize the Diversity of Honored American Veterans and Citizens. This would receive national and international recognition and attract thousands of visitors to our townsite.

The Commission really liked the ideas, especially that of a recreation center. Brent Jussel mentioned the Canyon Rim Plan that was developed about 12 years ago and asked to keep the Commission involved to assist with any ideas to the plan.

#### **Item #4      Revoking Previous Commission's Fee Recommendations & Recreation Fees - Commission**

Brent Jussel made a motion to revoke the previous Commission's fee recommendations. John Bonnett seconded the motion. Bill, Beth, Brent, John, and Shawna were in favor of the motion. Paula Brown Sinclair was not in favor. The motion passed 5 to 1.

Dennis gave a brief history of the fees charged in the past. Shawna and Beth asked to discuss the issue since they were unable to attend the last meeting. Discussion followed.

John Bonnett made a motion to charge a flat rate of \$15 per child inside city limits for all programs and charge a flat rate of \$25 per child outside of city limits for all programs. Brent Jussel seconded the motion. The vote was unanimous.

Brent Jussel made a motion to charge a \$25 prep fee for youth programs offered by private organizations. John Bonnett seconded the motion. The vote was unanimous.

Paula Brown Sinclair made a motion to accept the recommendations of staff charging a \$10 fee for any size jersey. Beth Olmstead seconded the motion. The vote was unanimous.

John Bonnett made a motion to charge \$75 per game for Adult Basketball, \$150 per game for Adult Softball and \$42 per game for Adult Church and co-ed teams. Brent Jussel seconded the motion. The vote was unanimous.

Dennis mentioned the public hearing would be set for January 14<sup>th</sup> for the recommendations of the fee increase for youth programs.

#### **Item #5      Disc Golf at Thomsen Park - Staff**

Dennis updated the Commission on the complaints that have been made about disc golf at Thomsen Park. Many complaints were that players were climbing over homeowner's fences into their backyards to retrieve their disc. Fences were getting damaged and two reports were of players climbing on roofs to get the discs. Dennis mentioned that CSI is thinking of building a course and thought Dierkes Lake might be a good location for another course. Brent asked Dennis if there was a location open for an immediate solution to the problem. Dennis suggested the old archery spot at Dierkes. It is wide open and shouldn't cause problems. Beth suggested Twin Falls Park. Both parks would not be an immediate solution though. The Commission is supportive of removing the disc golf course at Thomsen Park.

#### **Item #6      New & Old Business**

Dennis mentioned that the recommendations from the Alcohol in the Parks sub-committee and the City Park Regulations need to be presented at the same time to Council. Brent, Tom, John and Bill had volunteered for the City Park Regulations sub-committee. Dennis will coordinate a meeting with the sub-committee.

Lance Clow reported the Youth Council had presented to City Council that they are looking for ideas to help out with projects. The Commission suggested helping set up playground equipment and doing a fundraiser to raise money for trees at Sunway and planting them in the spring.

Dennis mentioned the City Council agreed with the lease with Alltel for the cell tower at Harmon Park.

A motion to approve the November 13, 2007 minutes was made by John Bonnett. Paula Brown Sinclair seconded the motion and it was unanimously approved.

**Item #1 Recreation Report - Eli**

Eli went over her staff report. They have completed the interviews for two parks operator positions. Four individuals were selected to proceed to another round of interviews. They are planning on having the new employees start the first week in January and will look at filling the ¾ position in March. The capital improvements projects are underway. The majority of the equipment granted has been purchased. Some projects will be completed in spring/summer, for instance, playground installations, Harmon rehab, new shelters and restrooms at Ascension and Northern Ridge.

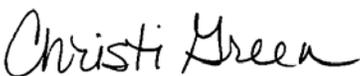
Cabin Fever Day will be on January 5, 2008. The brochure will be going to the printers this week and will be distributed to schools and businesses the week of the 17<sup>th</sup>. Registration for winter basketball was extended a week and ended on December 7<sup>th</sup>. Adult Basketball will begin the week of January 1<sup>st</sup>.

**Item #2 Parks Report - Dennis**

Dennis reviewed the Parks Report. The boiler replacement at the pool is finished and needed repairs are being worked on. Christmas in City Park duties are under way and the guys are preparing for snow removal. The shop will soon be ready for winter maintenance of the equipment.

The meeting was adjourned at 12:56 pm.

**The next meeting of the Twin Falls Parks & Recreation Commission will be January 8<sup>th</sup>, 2008 at 11:30 at the Parks & Recreation Conference Room - 136 Maxwell Avenue.**



Christi Green  
Parks & Recreation Secretary