

TIM	PAT	MATTHEW	BRENT	BILL	JOHN	PAULA BROWN	LAIRD	MITCH
COINER	DONNELLEY	GESKE	JUSSEL	MERRITT	POHLMAN	SINCLAIR	STONE	WATKINS
							CHAIR	VICE
							PERSON	CHAIR

EX-OFFICIO MEMBERS

TOM COURTNEY	CITY MANAGER
ELAINE STEELE	COUNCIL REPRESENTATIVE
DENNIS BOWYER	PARKS & RECREATION DIRECTOR
ELI ROBERTS	RECREATION SUPERVISOR
ROBERT MAXWELL	PARKS SUPERVISOR
JOHN JACOBSON	RECREATION COORDINATOR

TWIN FALLS CITY PARKS AND RECREATION COMMISSION MEETING

January 11, 2005* * * * * 11:30 am * * * * * Twin Falls Parks & Recreation Office

Members Present: Bill Merritt, Brent Jussel, Mitch Watkins, Laird Stone, Paula Brown Sinclair, Matthew Geske and Tim Coiner

Members Absent: Pat Donnelley and John Pohlman

Council Absent: Elaine Steele

Staff Present: Dennis Bowyer, John Jacobson, Eli Roberts and Bob Maxwell

Staff Absent: None

MINUTES

Chairman Brent Jussel called the meeting to order at 11:35 am.

The minutes of the December 14, 2004 meeting were approved in a motion made by Tim Coiner. Paula Brown Sinclair made a correction to the motion on Item #5 to note that the Parks & Recreation Department would assist parties that bring proposals for projects, not the Commission. Mitch Watkins seconded the motion, and the motion passed unanimously. The correction was made in the minutes.

Brent announced to the group that John Pohlman has been very ill in a Boise hospital, but is recovering. Dennis Bowyer has his contact information.

Item #1 Recreation Report – Eli

Nothing was added to Eli's report.

Item #2 Parks Department Report - Bob

Nothing was added to Bob's report.

Item #3 Recreation Coordinator Report – John

Nothing was added to John’s report. There was a question on ice-skating. John gave the group the information on this program.

Item #4 Election of Officers Procedures - Commission

The Commission discussed having the terms for Commissioners expire all at the same time of the year in order to make bookkeeping easier. The group agreed to adjust terms to end in March. They also agreed to have officer elections in October and have those officers serve one-year terms.

Item #5 Land Acquisition Strategic Reports – Sub-Committees

The “West Side” sub-committee reported on their meeting to discuss park and recreation needs on the area of Twin Falls west of Blue Lakes Boulevard. Laird Stone was their spokesperson. Their report is summarized on the attached report. The main projects they would like to target are: 1) Boyd Property Development; 2) Rocky Cliff entrance (west entrance) into Twin Falls; 3) Possible partnership with the Twin Falls Reformed Church for sports fields.

The Commission discussed the projects and the sub-committee will continue to work on them.

Item #6 Continue Discussion of Funding for Parks – Tim Coiner

The Commission continued discussion on the proposal to create a \$1.00 for residential and \$3.00 for commercial stormwater fee to generate funding for park acquisition/improvement. Tim Coiner will continue to work with the City Manager on this proposal, and report back to the Commission.

The City is developing an ordinance to regulate developing green space in new developments. When a draft is ready for review, Dennis will get a copy to the Commission members for comments and review.

Item #8 Old & New Business

Dennis announced that budget time is just sixty days away! We will schedule an evening meeting to prioritize capital improvement requests sometime in March. Staff was asked to bring a list of what was requested last year and what was actually approved and completed.

The Commission discussed the land where the Twin Falls Gun Club is located.

Dennis also reported on the following projects:

- Bandshell Renovations - The construction will start sometime late winter/early spring for a scheduled completion date in early May. Grants will be submitted for the sound system.

- First Federal Grant - We have not had a response from them.
- Meeting with Ascension Church for a site plan for new playground – Dennis will set a meeting up with Jeff Harris, and he will let Paula know when that meeting will be held.
- Eagle Scout Project – Ryan Seastrom is re-building the dugouts at Cowboy Field at Harmon Park.
- Auger Falls Public Meeting - The third public meeting will be January 20th at Red Lion from 6-9pm

Dennis discussed the College of Southern Idaho (CSI) connecting trail from North College Road to Pole Line Road. This bicycle/pedestrian pathway is approximately 2720' in length that will connect the CSI's campus and fitness trail to an existing section of the Snake River Canyon Rim Trail System. The trail would cost approximately \$160,000 and the City is asking for \$127,050 with the City matching 30%. The Idaho Transportation Department will construct a tunnel along the Perrine Coulee to connect the existing trail on the proposed CSI connecting trail. This tunnel would be underneath the re-routing of Highway 93 on Pole Line Road.

Laird Stone made a motion to approve the application from the City of Twin Falls for the Recreation Trails Program grant through the Idaho Department of Parks & Recreation for the CSI Connecting Trail. Mitch Watkins seconded the motion, and the motion passed unanimously.

Chairman Jussel requested that the Strategic Planning meeting results continue to be discussed the next meeting.

The meeting was adjourned at 12:53 pm.

The next meeting of the Twin Falls Parks & Recreation Commission will be February 8, 2005 in the conference room of the Twin Falls Parks & Recreation Office at 136 Maxwell Avenue at 11:30 am.

Kris Haney
Parks & Recreation Secretary

TIM	PAT	MATTHEW	BRENT	BILL	JOHN	PAULA BROWN	LAIRD	MITCH
COINER	DONNELLEY	GESKE	JUSSEL	MERRITT	POHLMAN	SINCLAIR	STONE	WATKINS
							CHAIR	VICE
							PERSON	CHAIR

EX-OFFICIO MEMBERS

TOM COURTNEY	CITY MANAGER
ELAINE STEELE	COUNCIL REPRESENTATIVE
DENNIS BOWYER	PARKS & RECREATION DIRECTOR
ELI ROBERTS	RECREATION SUPERVISOR
ROBERT MAXWELL	PARKS SUPERVISOR
JOHN JACOBSON	RECREATION COORDINATOR

TWIN FALLS CITY PARKS AND RECREATION COMMISSION MEETING

February 8, 2005* * * * * 11:30 am * * * * * Twin Falls Parks & Recreation Office

Members Present: Bill Merritt, Brent Jussel, Mitch Watkins, Laird Stone, Pat Donnelley, Matthew Geske and Tim Coiner

Members Absent: Paula Brown Sinclair and John Pohlman

Council Present: Elaine Steele

Staff Present: Dennis Bowyer, John Jacobson, and Eli Roberts

Staff Absent: Bob Maxwell

Guest: LaMar Orton, City of Twin Falls Community Development Director

MINUTES

Chairman Brent Jussel called the meeting to order at 11:35 am.

Tim Coiner made a motion to approve the minutes of the January 11, 2005 meeting. Laird Stone seconded the motion, and the motion passed unanimously.

Item #1 Recreation Report – Eli

The group discussed behavior problems in the Adult Basketball leagues. There have been incidents of fighting and aggressive behavior. Each team captain was mailed a letter stating that individuals and/or teams that display inappropriate behavior will receive suspensions or forfeit their game, and ultimately the entire season if further problems occur.

Item #2 Parks Department Report - Bob

Nothing was added to Bob's report.

Item #3 Recreation Coordinator Report – John

John announced that Cabin Fever Day went well. He will have a report for the Commission at the next meeting.

He also emphasized the need for gym space as the Indoor Soccer program and Youth Wrestling are “maxed out” as far as participant numbers because there is no room to expand the programs.

Item #5 Opening on the Commission

Tim Coiner’s term on the Commission will be completed the end of April 2005. Elaine Steele was asked to announce the opening at the next City Council meeting. Dennis will send out applications to individuals who have applied in the past and to a few people who have expressed interest. A public service announcement will be submitted to the Times News. The deadline for the applications will be March 11th. Tim Coiner, Mitch Watkins and Brent Jussel volunteered to serve on the interview committee.

Item #4 Park Ordinance Proposal – LaMar Orton and Dennis Bowyer

LaMar Orton, Community Development Director, reviewed a draft of the proposed Park Ordinance (copy attached). The group discussed the ordinance, which requires developers to dedicate specified amounts of open space within their developments. It defines mini-parks as areas between 15,000 square feet and two acres, and neighborhood parks as areas over 3 acres. It also provides for giving cash in-lieu of the land.

Suggestions were made to develop landscaping, sprinkler and facility and amenity standards. Staff is already working on these items. Bill Merritt suggested that the Tree Selection Guide be used as a resource for the landscaping standards.

After discussion, a motion was made by Tim Coiner to recommend approval of the ordinance with a few changes: Item C – add neighborhood parks in the first line as clarification, Item E - add maintain after accepted, Item F – establish guidelines and formulas for the in-lieu contributions. Mitch Watkins seconded the motion. The motion passed unanimously.

Staff will make the suggested changes and another draft copy will be forwarded to the Commission. The City Council will review this proposed ordinance at the Monday February 14th meeting at 5:00pm. If the City Council is agreeable with the concept, it will be forward to the Planning and Zoning Commission for public hearings and a recommendation.

Items #6 Land Acquisition Sub-Committee, #7 Continue Discussion of Funding for Parks and #8 Continue Review of Strategic Plan will be tabled until the next meeting.

Item #9 Old & New Business

The commission set Tuesday, March 15, 2005 at 7:00 pm for the annual budget review meeting.

The group discussed the options for placing the 3-acre parcel in Stoneybrook PUD dedicated for parkland that was promised at the beginning of that development. It may be possible to obtain a large open space near the site of the future LDS temple on the old Candleridge Golf Course property, and it would be best to have these two areas align or even connect, or take cash in-lieu of the 3 acres for development of the other parcel. The Commission will continue to discuss this possibility, and staff will gather more information as it becomes available.

Dennis met with Jeff Harris from the Ascension Church, and Paula Brown Sinclair to review the best site for the new playground equipment at the church. It will go in west of the existing parking lot, and be installed in May 2005.

Bill Merritt and Mitch Watkins gave an update on the soccer complex. The Twin Falls Soccer Association has raised \$27,000 in the past few months. City funds will be needed to install the gravel parking lot and west access road. McCoy Construction has donated an enormous amount of time and labor on this entire project and they will complete the grading work with the award of the parking lot and road contract. The Soccer Association will give the City Council an update on fundraising efforts in the next couple of weeks. The Council presentation has not been set.

The meeting was adjourned at 12:52 pm.

The next meeting of the Twin Falls Parks & Recreation Commission will be March 8, 2005 in the conference room of the Twin Falls Parks & Recreation Office at 136 Maxwell Avenue at 11:30 am.

Kris Haney
Parks & Recreation Secretary

TIM	PAT	MATTHEW	BRENT	BILL	PAULA BROWN	LAIRD	MITCH
COINER	DONNELLEY	GESKE	JUSSEL	MERRITT	SINCLAIR	STONE	WATKINS
						CHAIR	VICE
						PERSON	CHAIR

EX-OFFICIO MEMBERS

TOM COURTNEY	CITY MANAGER
ELAINE STEELE	COUNCIL REPRESENTATIVE
DENNIS BOWYER	PARKS & RECREATION DIRECTOR
ELI ROBERTS	RECREATION SUPERVISOR
ROBERT MAXWELL	PARKS SUPERVISOR
JOHN JACOBSON	RECREATION COORDINATOR

TWIN FALLS CITY PARKS AND RECREATION COMMISSION MEETING

March 8, 2005* * * * * 11:30 am * * * * * Twin Falls Parks & Recreation Office

Members Present: Bill Merritt, Brent Jussel, Mitch Watkins, Laird Stone, Pat Donnelley, Matthew Geske and Paula Brown Sinclair

Members Absent: Tim Coiner

Council Present: None

Staff Present: Dennis Bowyer, John Jacobson, Bob Maxwell and Eli Roberts

Staff Absent: None

MINUTES

Chairman Brent Jussel called the meeting to order at 11:37 am.

Due to lack of a quorum, the approval of the minutes was deferred until later in the meeting.

Item #2 Parks Department Report - Bob

Bob reported that the Parks Department has two new employees.

Item #3 Recreation Coordinator Report – John

John passed out a report on Cabin Fever Day. The event was a great success with increased numbers in almost all activities.

Item #1 Recreation Report – Eli

Eli reported that adult volleyball and basketball will be finishing up within the next week. There have been numerous sportsmanship problems in the adult basketball league. Staff will continue to work with the league officials and participants to curtail the problem.

She also reported that boy’s basketball finished up as well. The program went smoothly.

Item #4 Openings on the Commission

Four applications have been received for the two openings on the commission. Interviews will be held Wednesday, March 16, 2005. Mitch Watkins, Brent Jussel and Tim Coiner will serve on the interview committee.

**11:45 - Quorum present

Mitch Watkins made a motion to approve the minutes of the February 8, 2005 meeting. Bill Merritt seconded the motion, and the motion passed unanimously.

Item #5 John Pohlman Memorial/Project

Twin Falls Parks & Recreation Commission member John Pohlman passed away on February 11, 2005.

Chairman Jussel noted that John will be missed and his community service has made a great impact on our community.

The Commission discussed renaming the skatepark at Harmon Park in John's memory.

A motion was made by Mitch Watkins to send a recommendation to City Council to rename the skatepark to the "John Pohlman Skatepark", and place a memorial plaque at the skatepark. Bill Merritt seconded the motion.

The group discussed having a re-dedication ceremony including John's family and the community. Dennis said he thinks the memorial plaque could be placed on the opposite side of the rock where the recognition plaque is located. Laird Stone was asked to be the spokesperson to the City Council for this recommendation.

The motion passed unanimously.

Paula Brown Sinclair suggested that John's picture be on the plaque. Dennis will get a cost estimate for the plaque to have for the presentation to City Council.

Brent recapped a proposal John had presented to the Commission for a landscaping project at Cowboy Field at Harmon Park. It was suggested that this would be a fitting memorial project in John's honor. The project would include shade for the bleachers, landscaping and fencing.

The group discussed the project. The original plans were not available. Bill Merritt will draft some plans, or contact Martha Carlson, who did the original drawing, for a copy. All members agreed to move forward on the project and begin to gather cost estimates after the plans are available.

Item #6 Park Ordinance

Dennis Bowyer gave an update to the Commission on the ordinance. He will be presenting it to the Planning & Zoning Commission tonight for a first hearing. Other city staff is presenting the ordinance to a group of developers as we speak. ** UPDATE** The Planning & Zoning passed the park ordinance as presented on Tuesday March 8th. The ordinance will be heard by the City Council on Monday April 4th, 6pm for the first public hearing.

The group continued to discuss the ordinance. Staff requested that Commission members help with the development of standards for playground equipment, shelters, picnic tables, restrooms, benches, trash containers, etc.

Parks staff is working on standards for sprinkler systems for areas obtained through the new ordinance.

Item #8 Old & New Business

The Commission was reminded of the budget meeting on Tuesday, March 15, 2005 at 7:00 pm, They were asked to review the capital improvement projects from previous years from the list Dennis prepared for them.

The bandshell project is underway. Stanley & Assoc. are the contractors. Steve Shotwell, a local developer announced he would donate the funds for the sound system if the grant the City applied for doesn't come through. If the grant is awarded, Mr. Shotwell indicated he would donate the funds anyway.

The annual Easter egg hunt will be Saturday, March 26, 2005 at City Park at 10:00 am. This event is sponsored by the Twin Falls Optimist Club and the Parks & Recreation Department.

Dennis gave a report on the "Helping Hands" project for Robert Stuart Junior High. Approximately 600 students will work down at the Auger Falls Property to clean up that area on Friday April 8th in the morning.

Dennis is continuing to work on the site plan for the Ascension Fields Playground. All the parts for the playground equipment are here and accounted for.

Item #7 Continue Review of Strategic Plan

It was agreed to table this item, and place it number one on next month's agenda.

The meeting was adjourned at 12:40 pm.

The next meeting of the Twin Falls Parks & Recreation Commission will be April 12, 2005 in the conference room of the Twin Falls Parks & Recreation Office at 136 Maxwell Avenue at 11:30 am.

Kris Haney
Parks & Recreation Secretary

TIM	PAT	MATTHEW	BRENT	BILL	PAULA BROWN	LAIRD	MITCH
COINER	DONNELLEY	GESKE	JUSSEL	MERRITT	SINCLAIR	STONE	WATKINS
						CHAIR	VICE
						PERSON	CHAIR

EX-OFFICIO MEMBERS

TOM COURTNEY	CITY MANAGER
ELAINE STEELE	COUNCIL REPRESENTATIVE
DENNIS BOWYER	PARKS & RECREATION DIRECTOR
ELI ROBERTS	RECREATION SUPERVISOR
ROBERT MAXWELL	PARKS SUPERVISOR
	RECREATION COORDINATOR

TWIN FALLS CITY PARKS AND RECREATION COMMISSION MEETING

April 12, 2005* * * * * 11:30 am * * * * * Twin Falls Parks & Recreation Office

Members Present: Bill Merritt, Brent Jussel, Tim Coiner, Laird Stone, Pat Donnelley, Matthew Geske and Paula Brown Sinclair

Members Absent: Mitch Watkins

Council Present: Elaine Steele

Staff Present: Dennis Bowyer, Bob Maxwell and Eli Roberts

Guest: John Bonnett

MINUTES

Chairman Brent Jussel called the meeting to order at 11:37 am.

A motion to approve the minutes of the March 8, 2005 meeting was made by Tim Coiner. Matthew Geske seconded the motion, and it passed unanimously.

John Bonnett was introduced to the group. He and John Miller were selected as potential new members to the Commission by the interview committee.

Item #1 Recreation Report – Eli

Eli Roberts reported to the Commission that the organizers of the Women’s Softball League will not be putting together a program this summer. She asked the Commission’s input on having our staff check into helping start up the league by sending out flyers to the entire Women’s Basketball players and previous women’s softball player to see what interest there is. The Commission agreed to have Eli pursue interest in the program.

A Men’s Basketball league for 35 year olds and older was discussed. Eli will work on putting this league together for next year’s season.

Eli also reported that 69 boy’s baseball teams were in town over April 8th and 9th for a Rocky Mountain School of Baseball Tournament. Six members of her part-time staff really stepped up to prepare fields and

do maintenance during the tournament. Parks crew members assisted in building mounds before the tournament. The tournament was difficult to cover due to staff limitations this time of year, and that will need to be considered if the request is made to have the event next year so early in the season.

Item #2 Parks Department Report - Bob

Nothing was added to Bob's report

Item #3 Recreation Coordinator Report –

John Jacobson has resigned for the department. His last day was April 8th.

Eli is working on revising the job duties for the Recreation Coordinator and will be asking for the position to go to full-time in the next budget year.

Paula Brown Sinclair noted that we need to continue to develop and offer leisure type activity classes.

Item #4 Openings on the Commission

Tim Coiner made a motion to send a recommendation to City Council to approve John Bonnett and John Miller as members of the Twin Falls Parks & Recreation Commission. Bill Merritt seconded the motion and it passed unanimously.

Dennis will forward this recommendation to the City Council.

Item #5 Park Ordinance

Dennis gave an update on the Park Ordinance presentation that was made to City Council on April 11, 2005. It was approved by the City Council. Once Dennis gets a clean electronic form, he will forward it to the Commission. Funding the amenities for the future parks was discussed by the Commission.

Dennis also reported on the Long Term Planning Report. This plan forecasts citywide needs for the next ten years. Needs in the Parks & Recreation Department call for developing partnerships for future gymnasium space and a baseball/softball sports complex if the lease to the LDS softball complex is not continued. The Commission discussed the report and possible ways to fund those facilities.

Thanks was expressed to staff for all their work on the Park Ordinance.

Item #8 Old & New Business

The Commission discussed the plans for improvements at Jaycee Field (the project first proposed by John Pohlman). Plans are still being worked on at this point.

Dennis is waiting for price quotes on a memorial sign for the skatepark.

The Helping Hands project with Robert Stuart Junior High on April 8th went very well. The kids smashed tumbleweeds in dumpsters and removed old fence posts and barbed wire. PSI, Western Waste Management and AAA Rental & Service donated dumpsters and portable toilets for the project.

The flooring is all in at the bandshell remodeling project. It should be completed on time.

Dennis reported that Idaho Power was releasing a little water while they cleaned turbines at the power plant so there will be water over Shoshone Falls for a few days.

Dennis also reported that additional canyon rim access for trails may be coming available. He will have more information at the next meeting.

Doug Vollmer, a local developer, is looking to donate land in a subdivision west of the Twin Falls Municipal Golf Course. Dennis invited Commission members to meet with Mr. Vollmer and himself after the meeting to do a site review and discuss the property.

Item #6 Continue Review of Strategic Plan

The group continued to discuss the Strategic Plan developed with Mike Pepper in 2003. The discussion picked back up at Item III Facilities. Staff was asked to find list of park evaluations from back in 2000 and see what still may need to be addressed. Facility needs were discussed with many projects already completed and several underway and some that still need to be worked on. The group will continue to review the plan and work on projects that need planning and implementation.

Item #7 Budget

Dennis reported that staff is working on the budget requests for 2005-2006. All budget information is due by May 3rd.

The meeting was adjourned at 1:00 pm.

The next meeting of the Twin Falls Parks & Recreation Commission will be May 10, 2005 in the conference room of the Twin Falls Parks & Recreation Office at 136 Maxwell Avenue at 11:30 am.

Kris Haney
Parks & Recreation Secretary

JOHN BONNETT	PAT DONNELLEY	MATTHEW GESKE	BRENT JUSSEL	BILL MERRITT	JOHN MILLER	PAULA BROWN SINCLAIR	LAIRD STONE	MITCH WATKINS
			CHAIR PERSON				VICE CHAIR	

EX-OFFICIO MEMBERS

TOM COURTNEY	CITY MANAGER
ELAINE STEELE	COUNCIL REPRESENTATIVE
DENNIS BOWYER	PARKS & RECREATION DIRECTOR
ELI ROBERTS	RECREATION SUPERVISOR
ROBERT MAXWELL	PARKS SUPERVISOR
	RECREATION COORDINATOR

TWIN FALLS CITY PARKS AND RECREATION COMMISSION MEETING

May 10, 2005 * * * * * 11:30 am * * * * * Twin Falls Parks & Recreation Office

Members Present: Bill Merritt, Brent Jussel, John Bonnett, Laird Stone, Pat Donnelley, Matthew Geske, Mitch Watkins, John Miller and Paula Brown Sinclair

Members Absent: None

Council Present: Elaine Steele

Staff Present: Dennis Bowyer, Bob Maxwell and Eli Roberts

Guest: Tom Courtney, City Manager and Tim Coiner, former member

MINUTES

Chairman Brent Jussel called the meeting to order at 11:35 am.

John Bonnett made a motion to approve the minutes of the April 12, 2005 meeting. The motion was seconded by Mitch Watkins, and it passed unanimously.

Item #1 Welcome New Members

John Bonnett and John Miller were welcomed as official new members of the commission. Their appointments were approved by City Council on Monday, April 25th.

NEW ITEM Stormwater Fee Proposal

Tim Coiner and Tom Courtney were at the meeting to further discuss a proposal to initiate a stormwater fee to residential and commercial water users on the City system. These funds would be specifically designated to rehabilitate existing stormwater retention areas and acquire new areas that would double as park and open space for the community.

Tom Courtney led the discussion with the Commission. A program like this would benefit the city in two ways; 1) it would help fulfill requirements for stormwater retention and filtration, and 2) work to acquire and develop additional park areas

He mentioned that the Twin Falls Canal Company is very interested in managing stormwater before it gets into the canal system and would be a good partner to pursue in this venture.

Tom indicated to the Commission that the next step in this proposal will be to clearly identify what we are trying to accomplish, showing how it will benefit the community, then gather the financial information and figures. It would also have to be presented to the City Attorney for legal review.

Tim Coiner will continue to work on this project. Help will be needed from the Parks & Recreation staff and the Engineering staff as well.

Item #2 Recreation Report – Eli

Eli Roberts reported to the Commission that she is considering have the 3 & 4 grades play at night next year. This may help the numbers increase because many parents can not get kids to daytime games.

Mitch Watkins suggested that in future we may want to look into running baseball for kindergarten through fourth grade and then let private groups take over fifth and sixth grade program.

John Bonnett reported that area service clubs would be willing to help with early tournaments field preparation if they were notified well in advance.

Item #3 Parks Department Report - Bob

Nothing was added to Bob's report.

Item #4 Centennial Trail Access – Dennis

Dennis reported to the Commission that some citizens are complaining about having to pay the \$3.00 to get down into Shoshone Fall Park to access the new Centennial Trail. The Commission discussed this and all agreed that it is amenity in the park just as any other feature and the entrance fee stands. There are season passes and coupon books available.

Item #5 SSF/Dierkes Season Pass Fee

Dennis was also asked to discuss with the Commission the fee charged for season passes. Currently it costs \$25.00 per vehicle for one season pass. After discussion, the Commission unanimously agreed to keep the cost as it is.

Item #6 Pohlman Sign at Skatepark

Laird Stone reported to the Commission that two proposals for signs had been received from Lytle signs. The one the Commission agreed on is just like the existing sign at the skatepark and would cost \$1,880. The Commission discussed sources for funding for the sign and it was reported that there is \$340.00 remaining from the Skateboard Park Association donation, and the Freeze on Skis organization may be interested in donating as well.

Dennis will prepare the paperwork for this to go before City Council as a discussion item on Monday, June 20th. Laird Stone will be the spokesperson for the Commission for the request to change the name of the skatepark to “John Pohlman Skatepark” and place the new sign.

Item #8 Old & New Business

New Business

JC Field – still working on finding the plan John Pohlman had drawn up.

The new development/park ordinance was passed by the City Council on Monday, April 11th.

Dennis reported on the site visit to property west of the Municipal Golf Course that local developer, Doug Vollmer, is willing to donate to the City as open space. The area is relatively flat and is a little over three acres. It would be a good area for stormwater retention. Permanent access would have to be arranged in the development plan.

Old Business

Dennis reported that the Parks & Recreation budget is almost done and ready to be turned into Finance.

The bandshell remodel is mostly complete except for the electrical and installation of the sound system.

The City Council is assisting with the completion of the Centennial Plaza at the visitor’s center.

The Blue Lakes Rotary Club will be doing the landscaping project at Addison Avenue and 2nd Ave N on May 14th.

The Hershey Track meet is also on May 14th. The Kiwanis Club is helping with that, with Bill Merritt as the chairperson.

The playground equipment at Ascension Fields will be installed on May 21st. (Delayed until July)

Item #7 Continue Review of Strategic Plan

Tabled until the next meeting.

The meeting was adjourned at 12:55 pm.

The next meeting of the Twin Falls Parks & Recreation Commission will be June 14, 2005 in the conference room of the Twin Falls Parks & Recreation Office at 136 Maxwell Avenue at 11:30 am.

Kris Haney
Parks & Recreation Secretary

JOHN BONNETT	PAT DONNELLEY	MATTHEW GESKE	BRENT JUSSSEL	BILL MERRITT	JOHN MILLER	PAULA BROWN SINCLAIR	LAIRD STONE	MITCH WATKINS
			CHAIR PERSON				VICE CHAIR	

EX-OFFICIO MEMBERS

TOM COURTNEY	CITY MANAGER
ELAINE STEELE	COUNCIL REPRESENTATIVE
DENNIS BOWYER	PARKS & RECREATION DIRECTOR
ELI ROBERTS	RECREATION SUPERVISOR
ROBERT MAXWELL	PARKS SUPERVISOR
	RECREATION COORDINATOR

TWIN FALLS CITY PARKS AND RECREATION COMMISSION MEETING

June 14, 2005* * * * * 11:30 am * * * * * Twin Falls Parks & Recreation Office

Members Present: Bill Merritt, Brent Jussel, John Bonnett, Laird Stone, Pat Donnelley, Matthew Geske, Mitch Watkins and Paula Brown Sinclair

Members Absent: John Miller

Council Present: None

Staff Present: Bob Maxwell and Eli Roberts

Staff Absent: Dennis Bowyer

MINUTES

Chairman Brent Jussel called the meeting to order at 11:40 am.

Mitch Watkins made a motion to approve the minutes of the May 10, 2005 meeting. The motion was seconded by Bill Merritt, and it passed unanimously.

Item #1 Recreation Report – Eli

Nothing was added to Eli’s report.

Item #2 Parks Department Report - Bob

Nothing was added to Bob’s report.

Item #3 Budget Review – Eli & Bob

Eli and Bob reported on the budget meetings they attended while Dennis is on vacation. Both agreed it was a valuable learning experience. Several capital improvements had to be cut and a list of projects that were approved will go before the City Council, and after that review, a final list will be given to Commission members.

The Commission discussed re-sodding the Cowboy and Swamp fields at Harmon Park. It would cost \$8,500 for this project and it was not included in the capital improvement requests. Brent Jussel will work with Dennis on approaching City Council on funding the improvements.

Eli also reported that at the budget meeting, city-wide staff recommended increasing recreation fees to help fund the new position of Recreation Aide and upgrading the Recreation Coordinator position to full-time. The Commission discussed the need to increase fees. It was suggested that fees should be increased a little every year or every other year to avoid a large increase. All members attending were in favor of a fee increase. This item will continue to be discussed at the next meeting.

Item #4 Pohlman Sign at Skatepark

Laird Stone reported to the Commission that he will be presenting the proposal to rename the skatepark to the City Council, and he will request that the new sign be funded as well. The Commission agreed that it would be better to have some of the funds for the sign be donated. Matthew Geske suggested that a competition be organized to help raise the money.

Item #5 Cowboy Field Project

The original plans for the landscaping project at Cowboy Field were found and represented to the group. It was suggested that a sub-committee be formed to work on this project. Brent will check with Dennis when he gets back and set a time to go to the site and evaluate the plans, and let the Commission know.

Item #6 Stormwater Fee Proposal

There was no new information on the proposal.

Item #7 Field Usage – Eli

The Commission discussed the ongoing problem of not having enough fields for the demand of all the baseball/softball teams practicing. This is a very complex issue. But to avoid problems and conflict, something will need to change. The group discussed scheduling fields for practices.

John Bonnett made a motion for staff to develop a plan for scheduling fields for practices. Laird Stone seconded the motion. There was discussion on the motion. Paula Brown Sinclair suggested that the space be measured at Ascension Fields to see if there is room to make t-ball fields. It was also noted that all fields need to be labeled with the field name and number. The motion passed.

Eli noted that a schedule for practice times and locations would not go in effect until next year.

Item #8 Continue Review of Strategic Plan

This item was tabled until the next meeting.

Item #9 Old & New Business

The old and new business will be updated at the next meeting.

The meeting was adjourned at 12:48 pm.

The next meeting of the Twin Falls Parks & Recreation Commission will be July 12, 2005 in the conference room of the Twin Falls Parks & Recreation Office at 136 Maxwell Avenue at 11:30 am.

Kris Haney
Parks & Recreation Secretary

JOHN BONNETT	PAT DONNELLEY	MATTHEW GESKE	BRENT JUSSEL	BILL MERRITT	JOHN MILLER	PAULA BROWN SINCLAIR	LAIRD STONE	MITCH WATKINS
							CHAIR	VICE CHAIR
							PERSON	

EX-OFFICIO MEMBERS

TOM COURTNEY	CITY MANAGER
ELAINE STEELE	COUNCIL REPRESENTATIVE
DENNIS BOWYER	PARKS & RECREATION DIRECTOR
ELI ROBERTS	RECREATION SUPERVISOR
ROBERT MAXWELL	PARKS SUPERVISOR
BETH BAGWELL	RECREATION COORDINATOR

TWIN FALLS CITY PARKS AND RECREATION COMMISSION MEETING

July 12, 2005* * * * * 11:30 am * * * * * Twin Falls Parks & Recreation Office

Members Present: Bill Merritt, Brent Jussel, Laird Stone, Pat Donnelley and Paula Brown Sinclair

Members Absent: John Bonnett, John Miller, Matthew Geske and Mitch Watkins

Council Present: Elaine Steele

Staff Present: Dennis Bowyer, Bob Maxwell, Eli Roberts and Beth Bagwell

Staff Absent: None

MINUTES

Chairman Brent Jussel called the meeting to order at 11:37 am.

Due to lack of a quorum the approval of the minutes was deferred.

Item #1 Welcome New Staff - Dennis

Beth Bagwell was introduced to the Commission. She is the new Recreation Coordinator, and started on Monday, July 11th. She will work on leisure activities and existing programs.

Item #2 Recreation Report – Eli

Eli explained some of the problems we have been having with youth baseball and softball teams. Additions to the rules and coaching guidelines should help avoid some of the problems in the future.

Item #3 Parks Department Report - Bob

Nothing was added to Bob’s report.

Item #4 John Pohlman Skatepark & Sign – Laird Stone

Laird Stone reported to the Commission that the City Council approved the proposal to rename the skate park. Funds for the new sign will have to be generated in the community. The Commission was asked to get names and ideas for fund raising to Laird. Approximately \$1,500 will need to be raised.

Item #5 JC Field Project – Bill Merritt

Bill Merritt presented new drawings for the proposed landscaping project at JC (Cowboy) Field at Harmon Park. The estimated cost for the project would be \$25,000.00, and funds would need to be raised in the community. The landscaping would take out the first row of parking, right along the existing bleachers.

It was suggested to develop some kind of signage that would tell the history of the field.

A sub-committee was formed to work on this project. Brent Jussel, Bill Merritt and John Bonnett will serve on that committee. Ideas of groups to contact for help included: Twin Falls High School Sophomore Baseball program, Twin Falls High School Bruin Boosters and the American Legion Baseball program.

Additional Item: Resodding infields at Cowboy & Legion Field at Harmon Park

The Commission discussed resodding the infields at Cowboy and Legion fields. Bill Merritt prepared an estimate of the cost, which would be \$6,000 and he is willing to donate \$3,000 in labor and materials for the project.

Bob Maxwell would like the project done in August or September so that the grass would have time to get established before winter.

The Commission unanimously agreed to move forward on the project and have Dennis prepare the necessary paperwork to go before the City Council and request funding for the resodding.

At this point a quorum was present. Bill Merritt made a motion to approve the minutes of the June 14, 2005 meeting. The motion was seconded by Laird Stone, and passed unanimously.

Item #6 Stormwater Fee Proposal

There was no new information on the proposal.

Item #9 Old & New Business

Dennis recapped the Capital Improvement projects that were tentatively approved at the preliminary budget meetings. Several projects were approved for Parks & Recreation. Lights for Harmon Diamond #3 were an approved project and they could be in place for next spring.

Dennis also reported that new subdivision plats are coming before Planning and Zoning that are subject to the new Park Land Ordinance requirements. If a developer gives money in lieu of land, those funds must go to an existing facility within one square mile of the development. He will be assigning specific parks to

Commission members for them to visit and asses what improvements need to be made so we will be able to have projects waiting for funds as they become available.

Commission members asked about the plan to schedule practice facilities. Eli will work on that over the Fall and Winter and have a proposal to present to the commission in the coming months. The plan will be ready for next year's baseball/softball season.

The playgrounds at the Ascension Soccer Fields will be installed on July 23rd. All members were invited to come help!

Dennis reported that he had talked to Jack Rasmussen on the Bocce Ball courts again. He will continue to work with Mr. Rasmussen on the proposal.

Item #8 Continue Review of Strategic Plan

This item was tabled until the next meeting, and will be placed first on the agenda.

Item #7 Discussion on New Sports Complex - Commission

The Commission discussed the need for a new sports complex for baseball and/or softball. A minimum of 20 acres would be required for a 4-plex. There are many factors to consider. The consensus of the group was to continue talking about it and begin now to plan for the future. It was noted that the City already owns 80 acres south of town that is a very good possibility. Dennis was asked to obtain a site map of that property for the next meeting. He was also asked to check with Urban Renewal Agency on how much land there is around the Parks & Recreation office and shop.

It was also brought up that gym space for the basketball programs is very critical as well.

This item will continue to be discussed and researched.

The meeting was adjourned at 12:50 pm.

The next meeting of the Twin Falls Parks & Recreation Commission will be August 9th 2005 in the conference room of the Twin Falls Parks & Recreation Office at 136 Maxwell Avenue at 11:30 am.

Kris Haney
Parks & Recreation Secretary

JOHN BONNETT	PAT DONNELLEY	MATTHEW GESKE	BRENT JUSSSEL	BILL MERRITT	JOHN MILLER	PAULA BROWN SINCLAIR	LAIRD STONE	MITCH WATKINS
			CHAIR PERSON				VICE CHAIR	

EX-OFFICIO MEMBERS

TOM COURTNEY	CITY MANAGER
ELAINE STEELE	COUNCIL REPRESENTATIVE
DENNIS BOWYER	PARKS & RECREATION DIRECTOR
ELI ROBERTS	RECREATION SUPERVISOR
ROBERT MAXWELL	PARKS SUPERVISOR
BETH BAGWELL	RECREATION COORDINATOR

TWIN FALLS CITY PARKS AND RECREATION COMMISSION MEETING

August 16, 2005* * * * * 11:30 am * * * * * Twin Falls Parks & Recreation Office

Members Present: Bill Merritt, Brent Jussel, John Bonnett, Pat Donnelley, Paula Brown Sinclair, Matthew Geske and Mitch Watkins

Members Absent: Laird Stone and John Miller

Council Present: None

Staff Present: Dennis Bowyer, Bob Maxwell, Eli Roberts and Beth Bagwell

Staff Absent: None

MINUTES

Chairman Brent Jussel called the meeting to order at 11:33 am.

A motion to approve the minutes of the July 12, 2005 meeting was made by John Bonnett. Paula Brown Sinclair seconded the motion, and it passed unanimously.

Item #6 Continue Review of Strategic Plan

The commission finished up the discussion on the Strategic Plan that was developed in a workshop with Mike Pepper back in December of 2003. Questions to ask on a recreation needs survey was discussed, as well as an appropriate group to gather information from. Surveys are being given out to parents and coaches after each of the league youth sports, and valuable information is being gathered from these surveys. The group also talked about the bi-annual City-wide survey that gets sent to city water users, and the demographics of the respondents.

Beth Bagwell suggested that a survey be sent out to Cabin Fever Day participants, since they represent a wide variety of ages within the community.

Matthew Geske made a suggestion to add a comments section on the Recreation page of the City website for parent, coaches and participants to relay their ideas and opinions to staff. He would also like to see expanded information on the site such as rules for youth sports, schedules, etc.

Other ideas from the Strategic plan that were discussed included: continuing education for staff members, working on getting information out to the media, making presentations to local groups on Recreation programs and facilities and making a brochure to showcase our facilities, and Recreation philosophies and programming.

Dennis will prepare a summary of the discussion on the plan and distribute it to commission members.

Item #4 Bocce Court Presentation – Jack Rasmussen

Dennis introduced Jack Rasmussen to the group. Mr. Rasmussen would like the City to help build two bocce courts near the CSI tennis courts. He passed out to cost estimate information to the Commission. He completed the Partnership/Project Guidelines form (attached) and discussed the project with the Commission. Mr. Rasmussen completed his presentation and excused himself from the meeting.

The Commission continued with the discussion on this project. They all agreed that it would have to wait until the next budget year to be proposed as a City funded project, have more community involvement, with half of the funds to be raised by the community. A letter was sent to Mr. Rasmussen on the 17th of August which the Commission received a copy of by email.

Item #5 Raising Recreation Fees - Eli

Eli reviewed the proposal to increase four specific recreation fees (attached) with the Commission. The increases are in youth sports fees, adult softball fees, field prep fees and tournament clean-up fees. The proposed increases will fund the addition of a Recreation Aide position and make it possible for the Recreation Coordinator position to go to full-time. It will also help to recover the actual costs of providing the services.

It was suggested that all recreation fees across the board be reviewed and adjusted to cover costs. Gathering information from other cities on their fees and costs would be helpful as well.

Commission members were asked to thoroughly review the proposal and get comments and questions to staff. This will be an ongoing discussion item for the next meeting.

Item #1 Recreation Report – Eli

Nothing was added to Eli's report.

Item #3 Parks Department Report - Bob

Pat Donnelley asked Bob about the grass at the new soccer complex on Sunway. Bob and Dennis reported on a meeting that was held at the fields on the 5th of August. Dave Wright, from Kimberly Nurseries, said the fields are not ready for use right now. Stukenholtz Labs did an analysis of the soil and the grass and recommended two fertilizer applications (one wet and one dry) this fall (already done). Next spring, another analysis will be done and fertilizer applications will be based on those recommendations. The group discussed this project and the need for action to complete the grading and parking lot before winter. Several factors are delaying the project. Brent Jussel and Mitch Watkins will talk to Elaine Steele to ask for her help.

Item #3 Recreation Coordinator Report – Beth

Beth reported on the upcoming schedule of classes and programs for the Fall/Winter brochure. She has about 25-30 new classes that will be offered. The brochure should be ready to go the first part of September.

Item #7 Old & New Business

An update on the John Pohlman memorial sign for the skatepark will be given at the next meeting.

Funding for the re-sodding project at Harmon's JC and Swamp fields was approved by the City Council. No fall soccer or flag football games will be played on these fields. The project is due to start in September.

Bill Merritt prepared a quote for the proposed landscaping project around the outside of Cowboy Field at Harmon Park. The Commission will continue to discuss this proposal.

Staff gave an update on the bid process for the lights at Harmon Field #3. The Engineering Department must prepare bid specs on the lights. The plan is to have the bids go out this late fall and have the lights installed this winter.

Discussion on the need for a sports complex and the proposed Stormwater fee will be discussed at the next meeting.

The Ascension playgrounds are all installed and ready to go. The installation went well.

Commission members were asked to have their reports on their assigned parks for the next meeting.

Paula would also like to discuss vacating the street proposed in the Ascension fields area.

The meeting was adjourned at 1:05 pm.

The next meeting of the Twin Falls Parks & Recreation Commission will be September 13, 2005 in the conference room of the Twin Falls Parks & Recreation Office at 136 Maxwell Avenue at 11:30 am.

Kris Haney
Parks & Recreation Secretary

JOHN BONNETT	PAT DONNELLEY	MATTHEW GESKE	BRENT JUSSSEL	BILL MERRITT	JOHN MILLER	PAULA BROWN SINCLAIR	LAIRD STONE	MITCH WATKINS
							CHAIR	VICE CHAIR
							PERSON	

EX-OFFICIO MEMBERS

TOM COURTNEY	CITY MANAGER
ELAINE STEELE	COUNCIL REPRESENTATIVE
DENNIS BOWYER	PARKS & RECREATION DIRECTOR
ELI ROBERTS	RECREATION SUPERVISOR
ROBERT MAXWELL	PARKS SUPERVISOR
BETH BAGWELL	RECREATION COORDINATOR

TWIN FALLS CITY PARKS AND RECREATION COMMISSION MEETING

September 13, 2005* * * * * 11:30 am * * * * * Twin Falls Parks & Recreation Office

Members Present: Bill Merritt, Brent Jussel, John Bonnett, Pat Donnelley, Paula Brown Sinclair, Mitch Watkins, Laird Stone and John Miller

Members Absent: Matthew Geske

Council Present: Elaine Steele

Staff Present: Dennis Bowyer, Bob Maxwell, Eli Roberts and Beth Bagwell

Staff Absent: None

MINUTES

Chairman Brent Jussel called the meeting to order at 11:32 am.

A motion to approve the minutes of the August 9, 2005 meeting was made by John Bonnett. Mitch Watkins seconded the motion, and it passed unanimously.

Item #1 Recreation Report – Eli

Eli asked the Commission for input on the ongoing problem of taking requests for the youth sports teams. After discussion, it was suggested that a form be developed for requests, and that parents making requests be required to complete the form to justify the request. Requests would only be granted after staff review and verification. Eli will work on a draft and email it to the Commission.

Item #3 Recreation Coordinator Report – Beth

Beth announced that the Fall/Winter Recreation Guide is at the printer's and will be ready for distribution in the next week or two.

She is running the Challenger Soccer League and there are 10 participants registered.

Additional Item:

John Bonnett reviewed a proposal from Greg Smith & Associates to conduct a 400 response computer assisted telephone survey of Twin Falls recreation program users. They would be able to control the age group the responses come from. The cost is approximately \$5,400.00, and it would take 5-6 weeks.

The Commission discussed other options and it was suggested that a survey be designed to post on the City website, and have the responses be emailed directly to the Parks & Recreation Department. The Chamber of Commerce conducted a survey in this manner and Dennis will check with them to see how that was set up.

John Bonnett and John Miller volunteered to further assist with this project.

John Miller suggested that more program information be put on the City website, such as schedules, forms, etc.

Item #7 Old & New Business

Brent mentioned the Stormwater Assessment proposal. Tim Coiner will be invited to give an update at the next meeting.

Mitch Watkins and Bill Merritt gave an update on the Sunway Soccer Complex. The goals are ready to assemble. There is still a great sense of urgency to get the parking lot and access road contract ready to go to bid.

The Commission discussed the installation of the new lights at Harmon Field #3. Once staff gets the information on the existing lighting system, Musco Lighting will get the specs to staff to pass on to the Engineering Department to prepare the bid documents for the project.

The work on re-sodding the infields at JC and Swamp fields will begin on September 17th and be done by the end of the month.

Bill Merritt gave an update on the proposal for the landscaping project at Harmon Park's JC field. He will meet with another contractor to go over the project and give a report at the next meeting.

Dennis will check with Planning & Zoning on the status of the LDS Temple/Park Area project. Brent will check with Ken Edmunds, the local project manager, on the progress of the plans. Both will report at the next meeting.

Item #2 Parks Department Report - Bob

Bob reported on the fertilizer applications that have been applied to the new soccer complex fields. They will continue the applications in the spring.

Item #4 Review of Parks – Commission

Commission members reported the city parks and the following suggestions and comments were made.

Mitch Watkins reported on the following parks:

Thomsen: Model for a neighborhood park.

LDS Softball Field: Improvements would depend on how long the City can secure a lease on the property.

South Park: Create boundary between apartments and park area, look into acquiring the apartment property to expand the park, pull weeds in tennis court cracks, put up a chain link tennis net, and work on the tennis courts and basketball courts.

Laird Stone reported on the following parks:

Harrison: Good for its present use.

Rock Creek Parkway: Keep entrance at Blake St maintained, otherwise good shape.

Pierce Street Tennis Court: OK

Bill Merritt reported on the following parks:

Canyon Rim Trails: Fix broken fence posts, work to have all trails connect.

City Park: Trees need to be thinned out, new trees planted to replace aging trees, area that can be reserved for large picnic groups, more tables and seating needed was suggested.

John Bonnett reported on the following parks:

Jason's Woodland Hills: Look at adding amenities such as restrooms, playground structure.

Shoshone Falls/Dierkes Lake: Parking is needed and continue to work on the Master Plan for the park.

Paula Brown Sinclair reported on the following parks:

Cascade: Needs better handicapped access to the restrooms.

Sunrise: Move the picnic shelter closer to the street or make off street parking, build a backstop, possible site for a bocce court.

Teton Retention/Detention Area: Get a plan for the area before any improvements are made.

Ascension Soccer Fields: Establish foot traffic access at Heyburn by vacating the street, plan for a shelter and restrooms.

******Paula requested that the idea to vacate Heyburn Street in the Ascension Soccer Field complex be discussed at the next meeting. Staff will gather more information on the vacating process.***

The Commission ran out of time for John Miller's and Pat Donnelley's verbal reports, but the following is a summary of John's written report and Pat will get his report to Dennis soon.

Pierce Street Tennis Court:

Does the courts receive enough play to continue having a tennis court at this location or would it be better served with playground equipment and a shelter?

Willow Lane Park

Good location for playground equipment and shelter with BBQ, isolation of this area is a concern. Survey of the neighborhood residents should be first step to gauge the utilization of park.

Harmon Park

Improvements to existing shelters – power to south one and BBQ's for both. New table and pads for the existing tables further north of the two large shelters. Old rock fireplace, if does not pose a liability issue, could stay for the time being. New aluminum seats for all bleachers is a must. After the replacement of both infields of Cowboy and the old Legion field (Swamp), make sure a high degree of yearly maintenance is done on both fields.

Item #5 Raising Recreation Fees

Tabled until next meeting.

Item #6 Review of Strategic Plan Accomplishments

Tabled until next meeting.

The meeting was adjourned at 1:03 pm.

The next meeting of the Twin Falls Parks & Recreation Commission will be October 11, 2005 in the conference room of the Twin Falls Parks & Recreation Office at 136 Maxwell Avenue at 11:30 am.

Kris Haney
Parks & Recreation Secretary

JOHN BONNETT	PAT DONNELLEY	MATTHEW GESKE	BRENT JUSSEL	BILL MERRITT	JOHN MILLER	PAULA BROWN SINCLAIR	LAIRD STONE	MITCH WATKINS
			CHAIR PERSON				VICE CHAIR	

EX-OFFICIO MEMBERS

TOM COURTNEY	CITY MANAGER
ELAINE STEELE	COUNCIL REPRESENTATIVE
DENNIS BOWYER	PARKS & RECREATION DIRECTOR
ELI ROBERTS	RECREATION SUPERVISOR
ROBERT MAXWELL	PARKS SUPERVISOR
BETH BAGWELL	RECREATION COORDINATOR

TWIN FALLS CITY PARKS AND RECREATION COMMISSION MEETING

October 17, 2005* * * * * 11:30 am * * * * * Twin Falls Parks & Recreation Office

Members Present: Bill Merritt, Brent Jussel, John Bonnett, Paula Brown Sinclair and Mitch Watkins

Members Absent: Matthew Geske, Pat Donnelley, Laird Stone and John Miller

Council Present: None

Staff Present: Dennis Bowyer, Bob Maxwell, Eli Roberts and Beth Bagwell

Staff Absent: None

MINUTES

Chairman Brent Jussel called the meeting to order at 11:39 am.

Due to a lack of a quorum at the beginning of the meeting, approving the September minutes was be tabled until the next meeting.

Item #1 Recreation Report – Eli

Eli reported that we have run into a conflict with girls 7th grade basketball. Now that the junior highs are running sports for 7th graders, the basketball season conflicts and we lost 11 girls to the school teams. She proposes to flip flop the 7th graders and have girls play in January/February/March, and the boys play in October/November/December. The remaining grades, 3rd – 6th, would play at the regular times of year, girls in the fall and boys in late winter.

Item #3 Recreation Coordinator Report – Beth

Beth announced that the Fall/Winter brochures have been distributed through the school district and many locations in town. She encouraged all Commission members to pick up a copy of the brochure.

She also asked for any ideas to advertise and promote activities.

Item #2 Parks Department Report - Bob

Bob reported on the condition of the bubble that goes over the pool for the winter. He said it was holding up well and is in good condition for its age. This is the 7th year that it has been in use. The bubble has a 10 year warranty and it can be expected to last 15-18 years. The Commission discussed the future of the bubble and how long it will last. It was suggested that a replacement plan be put into plan so that it won't be such a huge burden financially to replace it. This item will be discussed at future meetings.

Bob also reported on the status of the new soccer complex on Sunway. The grass is looking very good. A nitrogen fertilizer treatment was applied in September. There still has been no progress on the Engineering Department getting the specifications done for the parking lot and access road to put out to bids. Commission members expressed their great concern over this problem and instructed staff to contact the City Engineer on the continual delay for this project. Chairman Jussel will also contact our Council Liaison, Elaine Steele, for her assistance.

Item #7 Old & New Business

Old Business:

The Commission discussed the survey project and the difficulty of acquiring email addresses to target the population group desired for the information we would like to gather. John Bonnett will continue to work on this project.

Brent Jussel told the group that he spoke to Tim Coiner on the status of the Stormwater Assessment proposal. This is still a viable project and more will be pursued on it after the first of the year.

Staff reported that the Harmon Field #3 light project is progressing. Musco lighting is working on specifications that will be used to develop the bid documents.

The infields at JC and Swamp fields at Harmon Park are completed. Pitching mounds will be built in the spring by the Parks crews.

Bill Merritt is continuing to work with contractors on the landscaping project at JC field at Harmon Park.

A meeting was held for discussing future development at the Ascension Soccer Fields. It was agreed that a Master Plan needs to be developed. Dennis has a site plan for park and Paula, Brent, and he will work on a development plan for this park.

Dennis is waiting on a list of proposed park improvements from one Commission member, and then he will get a summary to all Commission members.

New Business:

Dennis reported on the City Staff reorganization that has taken place. He will be reporting directly to the new Community Development Director, instead of the City Manager. Another change is that the Golf Department will come under Dennis' direct supervision. This will not make any changes in Parks & Recreation Commission assignments.

Dennis also reported on a meeting with Ken Edmunds, who represents the LDS Church in their development of a temple site and an adjoining subdivision (Ensign Subdivision, the former Candleridge golf course). The City Council has approved cash contribution in-lieu of park land with improvements for this development. The in-lieu money will be used for a proposed park in an adjoining subdivision (northwest of Ensign).

They also discussed the lease on the LDS South Park ball diamond complex. Ken will get a contact name to Dennis. We hope to secure a 50 or 99 year lease or maybe even purchase the property. Without a long term lease with control of the property, large capital improvements do not make sense at the complex.

Item #4 Review of New Plats - Dennis

Dennis reported that he has been attending a plat review meeting every Wednesday morning at City Hall to go over proposed plats. This meeting gives him the opportunity to have input where open spaces are planned and which developments need to give money in lieu of land.

He reported on four new plats and on Tuesday October 11th, the City Council approved an in-lieu contribution for each of these four plats.

Stonehedge: Located at the northwest corner of Filer Avenue and Eastland Drive. 9 acres and 29 units. The money could improve Cascade, Sunrise, or the Ascension soccer fields.

Davis: Along Falls Avenue, east of Madrona Street. 1 acre and 8 units. The money could go to the new proposed park in the area (the 3 acres from Mr. Zabala, northwest of the Ensign subdivision).

Laurelwood: ¼ mile east of Hankins, north of Falls Avenue East. 31 acres and 22 units. These funds may go toward making a parking lot to give access to the Eviel Knievil jump site, and could help connect the trail system at Shoshone Falls.

Treasure Meadows: Northwest corner of Hankins Road and Elizabeth Blvd. 9.9 acres and 39 units. It was suggested that these funds be banked for future land acquisition in this area of town.

Coming up there are three large developments that are 40 acres each. The group discussed the options for open space in those areas.

Item #5 Raising Recreation Fees

Eli passed around a comparative cost list for adult softball programs around the state. She will continue to work on this project with a proposed completion date by the first of the year.

Item #6 Review of Strategic Plan Accomplishments

Dennis prepared a summary of the Strategic Planning session held with Mike Pepper in 2003 after the commission completed its review. A copy of the summary is attached.

The Commission discussed holding another Strategic Planning session to determine direction for the future. Items proposed to be discussed were: pool bubble replacement, vacation of Heyburn Ave E at the Ascension Fields and park improvements and acquisition.

It was suggested that the meeting be conducted with Commission members and not bring in an outside facilitator at this time. Dennis and Brent will discuss a date and let the members know.

The meeting was adjourned at 1:00 pm.

The next meeting of the Twin Falls Parks & Recreation Commission will be November 8, 2005 in the conference room of the Twin Falls Parks & Recreation Office at 136 Maxwell Avenue at 11:30 am.

Kris Haney
Parks & Recreation Secretary

JOHN BONNETT	PAT DONNELLEY	MATTHEW GESKE	BRENT JUSSSEL	BILL MERRITT	JOHN MILLER	PAULA BROWN SINCLAIR	LAIRD STONE	MITCH WATKINS
			CHAIR PERSON				VICE CHAIR	

EX-OFFICIO MEMBERS

TOM COURTNEY	CITY MANAGER
ELAINE STEELE	COUNCIL REPRESENTATIVE
DENNIS BOWYER	PARKS & RECREATION DIRECTOR
ELI ROBERTS	RECREATION SUPERVISOR
ROBERT MAXWELL	PARKS SUPERVISOR
BETH BAGWELL	RECREATION COORDINATOR

TWIN FALLS CITY PARKS AND RECREATION COMMISSION MEETING

November 8, 2005* * * * * 11:30 am * * * * * Twin Falls Parks & Recreation Office

Members Present: Bill Merritt, Brent Jussel, John Bonnett, Paula Brown Sinclair, Pat Donnelley, Laird Stone, Matthew Geske and Mitch Watkins

Members Absent: John Miller

Council Present: Elaine Steele

Staff Present: Dennis Bowyer, Bob Maxwell, Eli Roberts and Beth Bagwell

Staff Absent: None

Guest: Shawn Bravender, City of Twin Falls Planning & Zoning Department

MINUTES

Chairman Brent Jussel called the meeting to order at 11:38am.

The minutes of the September 13, 2005 and the October 17, 2005 meetings were approved in a motion made by John Bonnett. The motion was seconded by Mitch Watkins, and unanimously approved.

Shawn Bravender, of the City of Twin Falls Planning & Zoning Department, was introduced to the group.

Item #2 Parks Department Report - Bob

Nothing was added to Bob's report.

Item #3 Recreation Coordinator Report – Beth

Beth asked the Commission for input on the draft of the informational brochure that was mailed out. It was suggested the map be smaller, add information on facilities that can be reserved and make the website addresses larger.

It was also suggested that the brochure be sent out with the city water bills. This will be further discussed at future meetings.

Item #1 Recreation Report – Eli

Eli reported that the request form is finished and in use. She also stated that she is continuing to work on the background information for the proposed fee increases.

Item #4 Bicycle Master Plan – Shawn Bravender & Dennis Bowyer

Dennis and Shawn presented a proposed map for a Bicycle Master Plan. The map shows existing routes and many proposed ones that would connect amenities such as schools and parks. The goal for the plan is to connect all trails through town.

Developers are requesting a plan for the trails as they plan for developments. Most developers are willing to accommodate the trails and incorporate them into their designs. They want a standard to go by so that all requirements are stated up front.

The Commission discussed the plan and Matthew Geske volunteered to help with the plan and prepare it to be presented to the Planning & Zoning Commission, and then to the City Council for approval.

Item #5 Ongoing Projects Updates

Community Survey: John Bonnett gave an update on this project. The ongoing problem is how to target the group we want to gather information from. It was suggested that a comment section be added to the Parks & Recreation page of the City website. NOTE: After checking into this request, it was determined that all citizen comments will have to be received through the main menu on the website at the directions of the City Manager.

Soccer Complex: The bid documents for the parking lot and access road will be opened on Monday November 14th. The bid award should go Council on November 21st or 28th. The work is scheduled to be done in January or February.

Harmon Lights: Brent Wallin from Infinity Engineering will be working on the light specifications for Field #3. It was requested that the timeline work so that the lights are in and available to use by April 1, 2006.

Harmon Baseball Infields: This project is done. There are a few things that will need to be finished up in the spring.

Cowboy Landscape Improvements: No update on this project.

LDS Softball Complex: Mark Holmstead is the local contact for the Church in Twin Falls. He related that the Church is not looking to sell the property and will be open to a long term lease. Dennis will continue to work with Mr. Holmstead to secure the lease.

Park Improvement Review Lists: Dennis passed around a summary of the suggested improvements (copy attached).

Strategic Planning Session: December 13th or the 15th was tentatively set for an evening meeting for the Commission to work on a revised strategic plan. Our regular monthly meeting of the Commission may be combined with this strategic planning session. Dennis and Brent will work on that meeting and let Commission members know when a firm date is set.

Ascension Master Plan: Dennis is working with Jeff Harris from the Church to form a sub-committee to develop a master plan for the Ascension complex.

Stormwater Assessment Proposal: Dennis will contact Tim Coiner after the first of the year to start working on this proposal again.

Item #6 Review of New Plats - Dennis

Dennis reported on three developments:

1. Eagle Park: located by the Boy Scout Office at the Southwest corner of Hankins Road and Falls Avenue - 30.47 acres, 36 units – in-lieu contribution instead of park land. Funds could be used at the new park in Morning Sun subdivision

2. Robbins Avenue PUD: located on Robbins Ave – 6 – 4-plexes, 24 units - in-lieu contribution instead of park land – funds to go toward development of new park in the Rock Creek Trails Estate and access to Rock Creek Park along west end of Filer Ave W.

3. Bosero Subdivision: located at Filer Ave W and Grandview Dr – 18.77 acres, 65 units – in-lieu contribution instead of park land – funds to go toward development of new park in the Rock Creek Trails Estate and access to Rock Creek Park along west end of Filer Ave W.

Dennis told the Commission that a minimum 3-acre park will most likely be requested from the development of the Grandview Estates Subdivision in the northwest section of town.

He also reported that Doug Vollmer was working to have better easements in order to have park land available in Fairway Estates when the property just west of the Municipal Golf Course is developed.

No monies have actually been received from any of the plats that have been approved.

Item #7 Old & New Business

Brent told the group to keep the concept of a sports complex on the back burner, and that they will continue to discuss this project.

It was suggested that all vacant city owned land be inventoried and future uses be discussed.

Mitch Watkins suggested that watering schedules be reviewed for heavy use facilities. The Commission will discuss this further.

Laird Stone gave an update on the fundraising for the sign for the John Pohlman Skatepark at Harmon Park. Lamb-Weston, John's former employer, raised \$800 that they want to donate for the sign. With the \$340 left from the Skateboard Association's donation, that leaves a balance of \$740 to raise.

The meeting was adjourned at 12:54 pm.

The next meeting of the Twin Falls Parks & Recreation Commission will be December 13th or 15th, 2005 in the conference room of the Twin Falls Parks & Recreation Office at 136 Maxwell Avenue. The Commission meeting may be combined with strategic planning session in the evening of one of those two dates.

Kris Haney
Secretary

JOHN BONNETT	PAT DONNELLEY	MATTHEW GESKE	BRENT JUSSEL	BILL MERRITT	JOHN MILLER	PAULA BROWN SINCLAIR	LAIRD STONE	MITCH WATKINS
			CHAIR PERSON				VICE CHAIR	

EX-OFFICIO MEMBERS

TOM COURTNEY	CITY MANAGER
ELAINE STEELE	COUNCIL REPRESENTATIVE
DENNIS BOWYER	PARKS & RECREATION DIRECTOR
ELI ROBERTS	RECREATION SUPERVISOR
ROBERT MAXWELL	PARKS SUPERVISOR
BETH BAGWELL	RECREATION COORDINATOR

TWIN FALLS CITY PARKS AND RECREATION COMMISSION MEETING
 December 15, 2005* * * * * 7:00 pm * * * * * Twin Falls Parks & Recreation Office

Members Present: Bill Merritt, John Bonnett, Paula Brown Sinclair, Pat Donnelley and Mitch Watkins

Members Absent: John Miller, Laird Stone, Brent Jussel and Matthew Geske

Council Present: None

Staff Present: Dennis Bowyer, Bob Maxwell, Eli Roberts and Beth Bagwell

Staff Absent: None

MINUTES

Bill Merritt called the meeting to order at 7:07 pm.

The minutes of the November 8, 2005 meetings were approved in a motion made by John Bonnett. The motion was seconded by Mitch Watkins, and unanimously approved.

Item #1 Recreation Department Report - Eli

The group had a discussion on how we get information out to the public, especially school-age kids. Staff works well with public and private schools staff to get the word out to the kids. The schools are very good to distribute the registration forms.

There was also discussion on the refereeing at the youth basketball games and the numbers of kids signed up for various leagues.

Item #2 Parks Department Report - Bob

Nothing was added to his report.

Item #3 Recreation Coordinator Report – Beth

Nothing was added to Beth's report.

Item #4 Bicycle Master Plan

Dennis reviewed a final draft of the Bicycle Master Plan map with the commission. The Commuter Trails are noted in red. These trails are designed to help bicycle commuters get to destinations as directly as possible. Recreation Trails are noted in blue. These trails are along the canyon or connect you to a recreation area. These trails notate routes to schools, parks, walking trails, etc.

Mitch Watkins made a motion for the Parks & Recreation Commission to approve the Bicycle Master Plan as presented and recommend it be presented to City Staff. John Bonnett seconded the motion, and it unanimously passed.

Dennis and Shawn Bravender, from the Planning & Zoning Department, will present the plan to City staff for further review and then a recommendation to send it to City Council for approval.

Item #5 Ongoing Projects Updates

Dennis reported on the following projects:

1. New bids have been received for the parking lot and access road at the soccer complex. McCoy Construction was the low bid and will most likely be awarded the bid at the next council meeting. They will start work in January.
2. Dennis and Eli met with an engineer who is doing the preliminary work for the lights at Harmon #3. The engineering cost for the project is \$4,600. The estimated completion date is April 1, 2006.
3. Bill reported on the progress of the project for improvements at Cowboy Field. Approximately \$35,000 will be needed for the improvements. Brent Jussel and Bill will work to put together a fundraising committee.
4. Nothing new was presented on the LDS Softball Complex. Bill relayed to the group that Cal Ripken wants to play at the LDS complex this spring.
5. The fee increase project is still being researched.
6. The Master Plan for the Ascension Fields is continuing to be worked on. Paula made the comment that it would be better for the city to go through the process of vacating the street because the fee that the property owners would be charged is very expensive.
7. Dennis reported that we have about \$1,100 towards the sign for the John Pohlman Skatepark. An additional \$700 - \$800 will be needed to completely fund the new signage.

Item #6 Review of New Plats - Dennis

Dennis reported on the South View Estates development. This is in the Oregon Trail School area. Looks like there will be enough land set aside for a neighborhood park with all the developments in that area.

The City will be acquiring the Evil Knievel jump site near the canyon rim if everything is worked out between the City and Ken Stutzman.

Item #7 Old & New Business

Nothing was reported.

The meeting was adjourned at 7:55 pm. The Strategic Planning session followed this meeting. A summary of topics discussed is attached.

The next meeting of the Twin Falls Parks & Recreation Commission will be January 17, 2006 at 11:30 am in the conference room of the Twin Falls Parks & Recreation Office at 136 Maxwell Avenue.

Beth Bagwell
Recreation Coordinator