

COMMISSIONERS:

Marc Lambert Tom Reynolds Liyah Babayan Richard Birrell Aaron Camacho Cindy Collins Gabe Ostyn Brian Rice
Chairman Vice Chairman



AGENDA

Meeting of the Parks and Recreation Commission
Tuesday, January 10, 2017, 11:30 am, City Council Chambers
305 3rd Ave E – Twin Falls, Idaho

CONFIRMATION OF QUORUM CONSIDERATION OF THE AMENDMENTS TO THE AGENDA		
AGENDA ITEMS	<u>Purpose:</u>	<u>By:</u>
I. <u>CONSENT CALENDAR:</u> Request to approve meeting minutes of December 13, 2016	Action	Nikki Miller
II. <u>ITEMS FOR CONSIDERATION:</u> 1. Tree Removal Request on Main Street 2. Parks and Recreation Updates 3. Discuss Sunway Park visit 4. Other items from the Commission	Action Presentation Discussion	Wendy Davis/ Anthony Guho Stacy McClintock/ Wendy Davis Wendy Davis
III. <u>ATTACHMENTS:</u> 1. December 13, 2016 Meeting Minutes 2. Staff Report Main Street Tree Removal Request 3. Parks and Recreation Updates 4. Sunway Soccer Complex concept drawing		
V. <u>ADJOURNMENT:</u> Next meeting Tuesday, February 14, 2017, 11:30am City Council Chambers, 305 3 rd E.		

Any person(s) needing special accommodations to participate in the above noticed meeting could contact Nikki Miller at (208) 736-2265 at least two working days before the meeting. Si desea esta información en español, llame Leila Sanchez (208)735-7287.

COMMISSIONERS:

Marc Lambert Richard Birrell Tom Reynolds Liyah Babayan Brian Rice Aaron Camacho Gabe Ostyn Cindy Collins
Chairman Vice Chairman



Meeting Minutes
Meeting of the Parks and Recreation Commission
Tuesday, December 13, 2016, 11:30 am- City Council Chambers
305 3rd Ave E – Twin Falls, Idaho

CONFIRMATION OF QUORUM – Quorum was established		
CONSIDERATION OF THE AMENDMENTS TO THE AGENDA		
AGENDA ITEMS	Purpose:	By:
I. <u>CONSENT CALENDAR:</u> Request to approve meetings minutes of October 11, 2016 and November 15, 2016	Action	Nikki Miller
1. YMCA/City Pool report and update	Presentation	John Pauley
2. Parks and Recreation Updates	Presentation	Stacy McClintock/ Wendy Davis
3. Discuss Sunway Park visit and master plan	Discussion	Wendy Davis
4. Other items from the Commission		
1. October 11, 2016 Meeting Minutes		
2. November 15, 2016 Meeting Minutes		
3. YMCA City Pool Report		
4. Parks and Recreation Updates		
V. <u>ADJOURNMENT:</u>		

Any person(s) needing special accommodations to participate in the above noticed meeting could contact Leila Sanchez at (208) 735-7287 at least two working days before the meeting. Si desea esta información en español, llame Leila Sanchez (208)735-7287.

Present: Gabe Ostyn, Richard Birrell, Marc Lambert, Cindy Collins, Liyah Babayan

Absent: Brian Rice, Aaron T. Camacho, Tom Reynolds

Staff Present: Wendy Davis, Stacy McClintock and Nikki Miller

Staff Absent: Mitch Humble

Council Present: Nikki Boyd,

Council Absent: N/A

Guest: John Pauley, YMCA

CONSIDERATION OF THE AMENDMENTS TO THE AGENDA: N/A

AGENDA ITEMS

I. CONSENT CALENDAR: October 11, 2016 and November 15, 2016 meeting.

II. ITEMS FOR CONSIDERATION:

1. October 11, 2016 Meeting Minutes
 - a. Liyah moved to approve the minutes and Cindy seconded. Motion passed.
2. November 15, 2016 Meeting Minutes
 - a. Liyah moved to approve the minutes and Cindy seconded. Motion passed.
3. YMCA City Pool Report

John Pauley presented the YMCA hours of operation and the classes that are available. The Y decided to close between 1pm-4pm due to low attendance. Holidays and summer will have the 1pm-4pm time slot open. Notification is on the webpage.

John covered the attendance numbers with the Commissioners. Rich asked if this is the first year the Y has been closed from 1pm-4pm. John indicated that before he came on board the Y had some different open/close times and then it went to open all the time. The numbers were never really there so it makes good sense to close during these hours. Marc asked if a decline is predicted with the closing of the Canyon Rim facility closing. At present yes, however the Elizabeth facility is expecting to be a one destination facility. The pool is going to be opened for use and the tennis courts have been lined for basketball so that there can be an open gym available and maybe some clinics.

4. Parks and Recreation Updates

Stacy covered the recreation updates with the Commissioners.

Wendy covered the parks updates and the director update with the Commissioners. The Parks Master Plan went to City Council last night for approval. The Recreation department and the Parks department are meeting to come up with recommendations for Capital Improvement items that Wendy will be presenting to the Commission. A planning committee for the Recreation Center is being formed and Wendy requested that one of the Commissioners sit on the committee.

5. Discuss Sunway Parks and Master Plan

Nikki Boyd confirmed that the Council adopted the Parks and Recreation Master Plan. More clarification has been asked for concerning the parks per capita rating in regards to level of service. The acreage for the trail system, Auger Falls, Shoshone Falls, Dierkes Lakes and Rock Creek was not used to calculate the current level of service. Council felt that it was a misrepresentation of the parks system and asked JUB to include a level of service calculation that includes those acreages in order to give a true picture of the current level of service, as well as the calculation without them. The calculation without those parks will be used to plan future neighborhood parks and community parks.

Once a couple of items are revised Wendy will send out a copy of the Master Plan to each Commissioner.

Sunway Park discussion. It was decided that this discussion would wait until more commissioners are present. Wendy told the commission the department is looking for some direction for the Master Concept design for that park, including priorities and uses. Wendy asked the Commission to review their notes from the visit at the park and prepare input for the discussion that will be held at the January meeting. Rich asked if the Commission could get a copy of the design concept for the park as it is now so they can review before next meeting.

6. Other items from the Commissioners

Nikki Boyd is purchasing a receptacle to collect grocery bags that will be placed at Council Chambers. These bags will be used for dog waste in the parks. Liyah asked if we could look into something that is biodegradable. Stacy indicated that purchasing dog waste bags is very expensive and reusing grocery bags is a way of repurposing bags that are going to be thrown away anyways and it helps the City save money. Liyah asked if some research can be done to see what other communities are doing in regards to dog waste bags.

IV. ADJOURNMENT: Meeting adjourned at 12:25 pm. Next Commission meeting will be January 10, 2016 at City Council Chambers located at 305 3rd Ave E., at 11:30 pm.



Date: Tuesday, January 10, 2017
To: Parks and Recreation Commission
From: Wendy Davis, Parks and Recreation Director

Request:

Consider a request from Anthony Guho with Guho Corp to approve a Permit for Tree Removal for the removal and replacement of approximately 150 trees on Main Avenue from Fairfield to Jerome as part of the Main Street redesign project.

Time Estimate:

Presentation will take approximately 30 minutes. Staff anticipates some time for questions and answers following the presentation.

Background:

Anthony Guho with Guho Corp is the general contractor on the Main Avenue Redesign project for the Urban Renewal Agency. The project includes a complete rebuild of Main Avenue and the adjoining sidewalks. As part of the project, all of the trees lining Main Avenue within the project boundaries will be removed, and replaced with trees better suited for urban settings.

Guho Corp will present the Commission with their tree removal and replacement plan, in compliance with City Code Chapter 4, Tree Ordinance.

The Parks and Recreation Commission is the acting Tree Commission for the City of Twin Falls, and will hear requests to remove and replace public and right of way trees.

Approval Process:

A simple majority vote will approve this request.

Budget Impact:

There is no budget impact associated with this request

Regulatory Impact:

This request requires some exceptions to the tree removal policy to be made. This can be done with approval of the permit as presented.

Conclusion:

Approval of this request will approve the Permit for Tree Removal and allow Guho and Associates to move forward with their plan to remove and replace the trees along Main Street. Staff supports this request.

Attachments:

1. Permit for Tree Removal
2. Main Avenue Public Information Flyer
3. Twin Falls Precon
4. TFURA Monthly Progress Report
5. Tree Ordinance



CITY OF TWIN FALLS PARKS & RECREATION

PO BOX 1907 / 136 MAXWELL AVE
TWIN FALLS ID 83303-1907
(208) 736-2265 FAX (208) 736-1548



Permit for Tree Removal

Date _____

I, _____, hereby make an application to the City of Twin Falls for permission to remove a tree(s):

On _____ Public Right-of-Way _____ Public Property

Address of work to be done: _____ Phone: _____

All work, which includes stump removal and the planting of the replacement tree(s) must be completed 30 days from (per City Code 8-4-6 (B) 4 & 5): See requested exception due to construction staging and stump removal as part of overall construction project.

Species _____ Location of Tree(s) _____

1) _____

2) _____

3) _____

Reason for work _____

The City will respond to your request within five (5) working days from the date of application.

I agree to abide by the conditions set herein: _____
Contractor/Owner/Agent Date: January 6, 2017

This permit is hereby approved, said work to be done under the direction of the T.F. Tree Commission.

Approved by: _____ Date: _____
Twin Falls Parks & Recreation Director

Completed work inspected by: _____ Date: _____

Replacement Tree Planted? Yes No

Comments: _____



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Permit for Tree Removal

Date 1/6/17

Narrative Description to be Included with Permit for Tree Removal Form

Project Name: Twin Falls Main Avenue Reconstruction Project

Period of Planned Construction: February 2017 through Fall 2017

Project Description: The Downtown Twin Falls Main Avenue streetscape will be reconstructed in 2017. A project of the Twin Falls Urban Renewal Agency and approved by the City Council, the reconstruction will occur within the Main Avenue right-of-way, from Fairfield to Jerome and also will include Hansen Street between 2nd Avenue East and 2nd Avenue South, as well as development of a new civic plaza at the corner of Main and Hansen—Downtown Commons.

A citizens-based Project Advisory Committee with property owners and merchants from the project area has worked with the design team for the past two years on the proposed streetscape design.

The new streetscape will improve safety for everyone and enhance the function and look of Main Avenue. The street, sidewalk areas, and landscaping will be completely rebuilt from building face to building face within the public right-of-way. Existing trees and landscaping will be removed and replaced with new street trees and landscaping served by a permanent underground irrigation system.

The existing trees planted in the early 1970s and onward were never intended to remain as street trees for more than 40 years as they have. Many of these trees are overgrown and problems have occurred over decades related to their growth, such as:

- Lifted sidewalks that create tripping hazards and safety concerns, along with buckling pavement in street areas due to root growth and inappropriate selection of tree types as part of the 1970 project. The existing trees also have grown into utility systems over time.
- Overgrown trees and branches that are creating dark areas and shadows in pedestrian areas, a security concern.
- Merchants have stated concerns about the overgrown trees covering signs and shop display areas. Many have said that there are too many trees overall, and that the



Permit for Tree Removal

Date 1/6/17

streetscape should have less trees and a less continuous canopy along the store frontages for better visibility and easier maintenance.

- The types of existing trees that were planted in 1970, including many pines, are not easy to maintain. Pine needles and leaves tend to clog the existing drainage system and are difficult to remove from the streetscape.
- Many of the trees are reaching the end of their natural life or are in poor condition due to the context they were planted in.
- Due to the scope of construction – rebuilding the paved surfaces, storm drainage system, lighting and utilities improvements, and other work within the right-of-way, it will not be possible to save the existing trees due to concern that their root systems will be highly impacted by the project, and as previously stated, many of the root systems are entangled in utilities.

Plan for Tree and Landscaping Replacement: An entirely new streetscape will be planted with trees and landscaping areas, designed specifically for the urban conditions in Downtown Twin Falls and to avoid the problems of the past trees and landscape areas. A new permanent underground irrigation system will be installed to ensure the long term health to the trees and landscaping. The new streetscape includes trees purposefully selected for the urban conditions and because they are good choices for the streetscape. Approximately 130 new street trees and over 2,000 new shrubs and ornamental grasses will be planned in the seven block segments of Main Avenue, Hansen Street, and the Downtown Commons area. Several large specimen-quality trees are proposed for the Downtown Commons.

New trees along the streetscape will be installed at a minimum size of 2.5 inch caliper and have been selected in coordination with the City's Parks and Recreation Department. While it will take several years for the trees to reach maturity and provide more extensive shade, the design will provide some immediate areas of shade with initial installation.

In addition to the new irrigation system, root barriers will be installed surrounding all tree and landscape planting areas to help control root systems and minimize sidewalk lifting.

Location, Scope, and Timing of Tree Removal: All existing trees within the right-of-way will be removed as part of reconstruction of the streetscape, which will completely rebuild the street, sidewalks, and landscape areas from building face to building face. Approximately 150 existing



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Permit for Tree Removal

Date 1/6/17

trees will be removed within the project area and replaced with the proposed new trees and landscaping.

Tree removal is planned to begin President's Day Weekend—February 17-20, 2017. All trees will initially be removed leaving a three-foot high stump in place until a subsequent stage of construction begins in March or April to remove the stumps and root wads of the trees as each block undergoes major demolition and earthwork. Because this process will continue through the summer and into early fall working block by block (starting with the two blocks from Fairfield to Shoshone, proceeding southeasterly to Jerome through the summer and then ending with the Hansen Street corridor in the fall), some tree stumps will be visible for a few months until construction is completed in those areas. Leaving the stumps at a three-foot height is proposed to address safety concerns related to cutting them too low, which could create tripping hazards until they are removed. Removal within 30 days (as is typically required as part of the City's tree removal permit) is not recommended in this case given the safety concerns and major reconstruction activities planned and the necessary timing of these activities. As such, an exception to this requirement is requested.

All streetscape reconstruction work including planting of new trees and landscape areas is planned to be completed by late fall 2017.

Plan for Disposal of Tree Trimmings and Woody Debris: Guho Corp., the Construction Manager/General Contractor for the project, is investigating options for reuse of the tree trimmings and woody debris as feasible. The City Parks and Recreation Department will accept deciduous wood chips at their yard. Guho intends to pursue reuse/recycling options as much as possible working with their tree removal subcontractor.

Conclusion: The reconstructed Main Avenue, Hansen Street, and Downtown Commons will bring a refreshed vibrancy to downtown, attracting new businesses and strengthening existing economic activity. The streetscape will become a beautiful new heart of the community where people can go to meet friends, enjoy parades and festivals, spend time with family, be outside year-round, listen to music, eat great food, learn about their hometown, and sit, stroll, and shop in an attractive, safe, and secure setting.

MaIn AVENUE

Area REDESIGN PROJECT



CONSTRUCTION
2017

DOWNTOWN REnaissance

***Come on Down
and See the
Transformation!***

***Main Avenue will be fun for everyone,
with places to...***

- » Meet Friends
- » Enjoy Festivals
- » Watch Parades
- » Spend Time with Family
- » Sit, Stroll, and Shop
- » Be Outside Year-Round
- » Listen to Music
- » Eat Great Food
- » Learn About Your Hometown

SUPPORT DOWNTOWN BUSINESS DURING CONSTRUCTION

Pedestrian access to front and back doors of businesses will be open during construction. While the street is under construction, you will need to park either on other blocks of Main Avenue, on cross streets, in

parking areas behind Main Avenue, or along the 2nd Avenues. See the map on the inside of this flyer.

Come on down and see the transformation and support local

businesses during construction. The end result will be beautiful with new sidewalks, more parking spaces, trees, landscaping, street lights, benches, and a new plaza with a splash pad and restrooms.

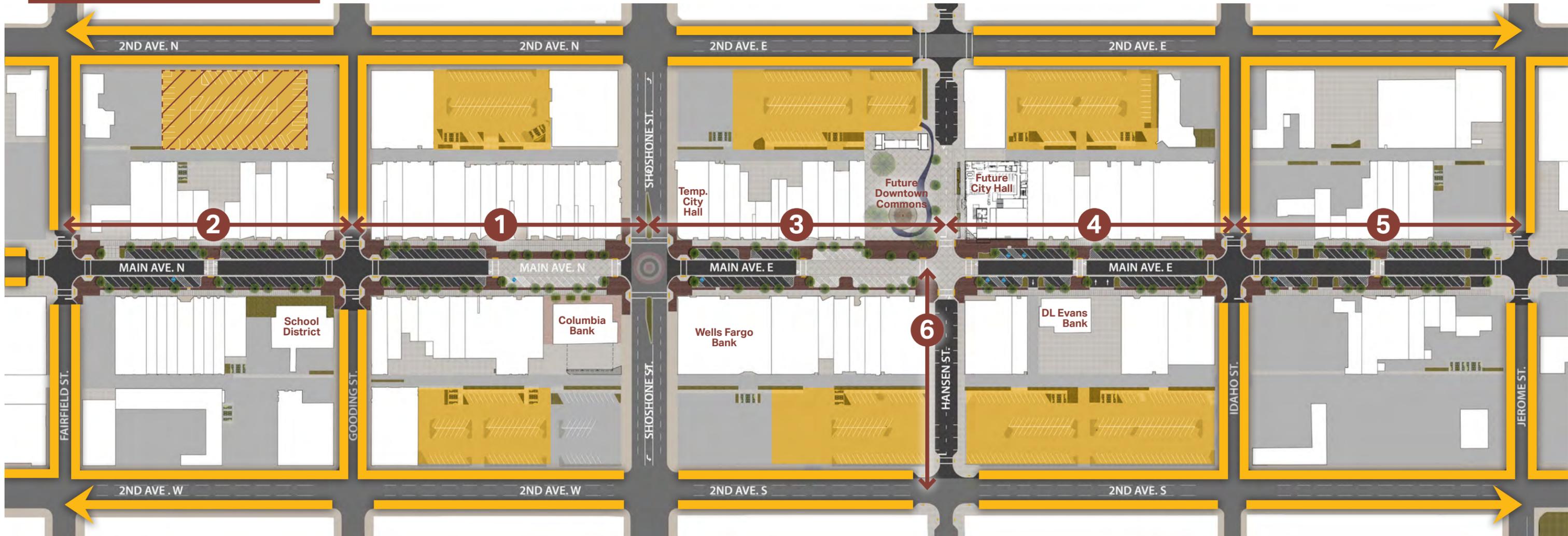
WHERE TO PARK DURING CONSTRUCTION

ANTICIPATED CONSTRUCTION STAGING (BOTH SIDES OF STREET)

- 1 April - May 2017
- 2 May - June 2017
- 3 June - July 2017
- 4 July - August 2017
- 5 August - September 2017
- 6 September - October 2017

OTHER SCHEDULE NOTES

- » **President's Day Weekend (February 17-20, 2017)**—existing trees will be removed to make way for reconstruction of Main Avenue. New trees will be planted that are more compatible with street and sidewalk use, utilities, and urban conditions.
- » **St. Patrick's Day, March 17, 2017**—no construction planned; Main Avenue parade and events will continue as usual.
- » **Late March 2017**—some additional demolition work may begin throughout the project area.
- » New trees and landscaping will be planted combining multiple stages/blocks and with consideration of weather conditions and irrigation access.



LEGEND

On-Street Parking

Off-Street Parking
(Rear Parking Areas)

Construction Staging 2/3 and Public Parking 1/3 During Construction

WHO TO CONTACT

JOSH PALMER, City of Twin Falls, Public Information Officer
Phone: (208) 735-7312 Email: jpalmer@tfdid.org

ANTHONY GUHO, Guho Corp., Construction Manager
Phone: (208) 939-8850 Email: anthony@guhocorp.com

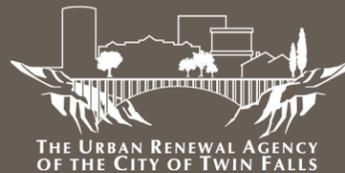
OTHER PROJECT TEAM MEMBERS

ROB CLONINGER, Guho Corp., Project Superintendent

PAUL JOHNSON, CH2M, Twin Falls Urban Renewal Agency Owner's Representative

JESSE SCHUERMAN, Twin Falls Urban Renewal Agency Staff Engineer

MANDI ROBERTS, Otak Inc., Design Team Representative



PEDESTRIAN ACCESS

Did you know that a walk along Main Avenue from Fairfield to Jerome takes less time than walking through a typical shopping mall from end to end?

- » Pedestrian access will be maintained along Main Avenue during construction.
- » Some businesses/shops/restaurants have back doors that can be accessed from the rear parking areas.

» If you want to park on Main Avenue during construction, you may need to park a block or two away (on one of the blocks that is not under construction) and then walk to your destination from there.

» You can always park in one of the rear parking areas (between Main Avenue and 2nd Avenue W/S and Main Avenue and 2nd Avenue N/E) and walk along a side street to get to Main Avenue. The rear parking areas often have more capacity than Main Avenue.



*Main Avenue Design
in the Vicinity of the
Downtown Commons*

Remember:

- All shops, restaurants, banks, and other businesses will be open during construction.
- Many businesses have back doors, and access to front and back doors will be maintained.
- Pedestrian access will be provided to front doors and back doors during construction.
- There will be plenty of parking available, although you may have to park in the lots behind Main Avenue or a block or two away from your destination during construction.
- Signs will be installed to help you find your way.
- No construction will occur during the holiday season (November through December).

To learn more check out:
www.TwinFallsMainAvenue.com

BUY A BRICK!

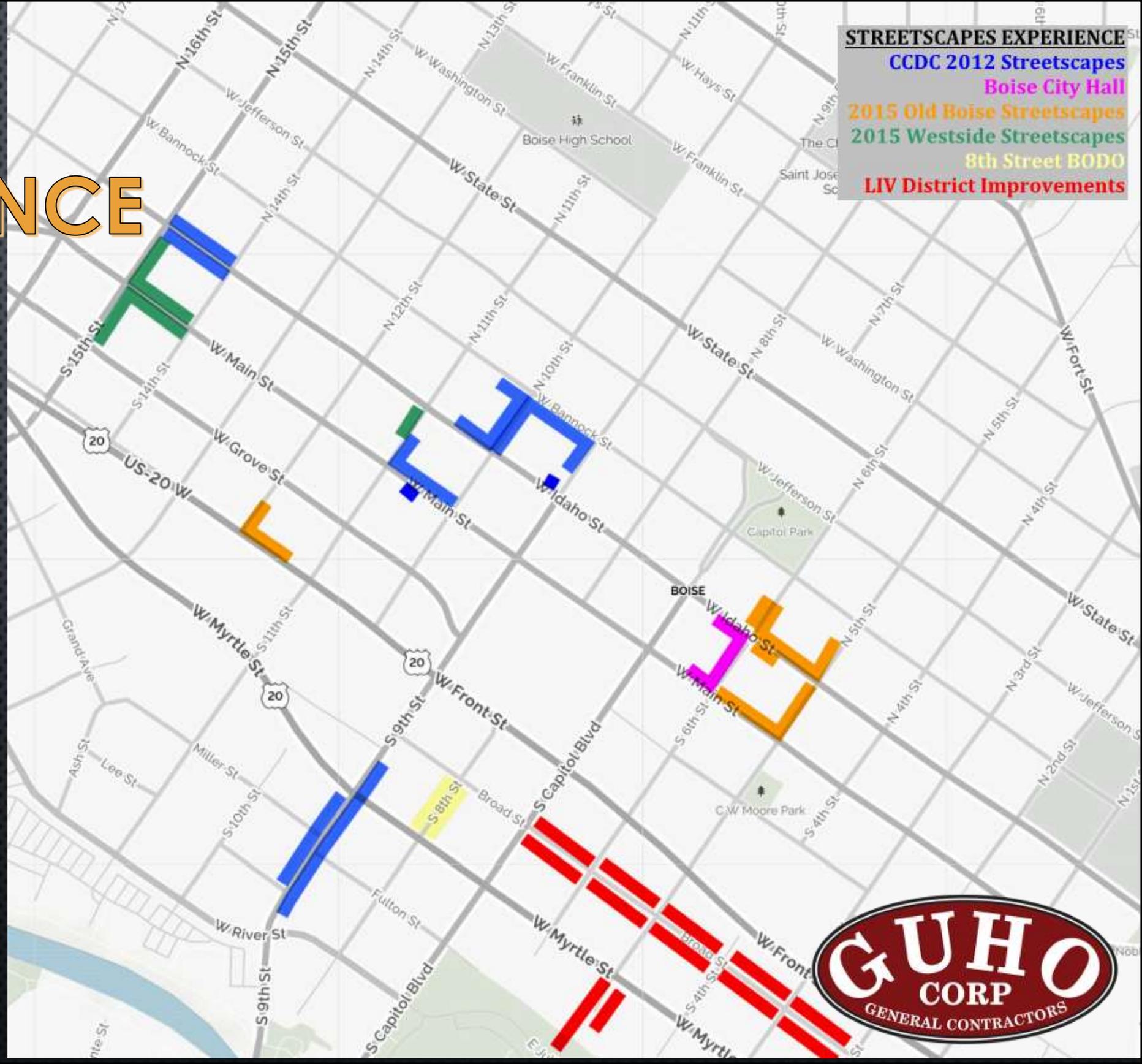
If you want to be a partner in the improvements, you can purchase commemorative bricks for the Downtown Commons plaza. Donor names and messages will be engraved on the bricks. For more information, please contact: Paul Arrington at 208.404.9436 or pla@idahowaters.com



*Bird's Eye View
of Main Avenue
Improvements*

STREETSCAPES PROJECT EXPERIENCE

- STREETSCAPES EXPERIENCE
- CCDC 2012 Streetscapes
- Boise City Hall
- 2015 Old Boise Streetscapes
- 2015 Westside Streetscapes
- 8th Street BODO
- LIV District Improvements



THE CONSTRUCTION PROCESS

WHAT TO EXPECT AND WHEN



STEP 0

(LATE WINTER/SPRING 2017)

VAULT WORK

- STRUCTURAL WORK TO EXISTING VAULTS



STEP 1 (FEB-MARCH 2017)

PRELIMINARY DEMO

- LOCATE EXISTING UTILITIES
 - PAINT MARKINGS ON SIDEWALK
- **TREE REMOVAL**
- REMOVE SIDEWALK ITEMS



STEP 2 MAJOR DEMO

- DEMO: STREET, CURB AND GUTTER, SIDEWALK, TREE ROOTS



STEP 3

TEMP SIDEWALK

- DEMO ALONG BUSINESS STORE FRONTS
 - DEMO AND PLACE TEMP SIDEWALK
 - MINIMIZE IMPACT TO CUSTOMERS
- TEMP GRAVEL SIDEWALK



STEP 4

ROAD WORK

- ROAD EXCAVATION
- UTILITIES
 - STORM DRAINAGE
 - STREET LIGHTS
 - IRRIGATION
- ROAD BASE SECTION



STEP 5 CURB GUTTER



STEP 6 ASPHALT



STEP 7 CONCRETE WORK

PREP AND PLACE CONCRETE
(24 HR FOR FOOT TRAFFIC)

SIDEWALKS AND DRIVEWAY APPROACHES
(7 DAYS FOR LIGHT CAR TRAFFIC)



STEP 8 BRICK PAVERS

PLACE BRICK PAVER AT
FINISHING ZONES & CORNERS



STEP 9

TREES AND LIGHT POLES

- OPEN ACCESS TO PUBLIC
- PLANT TREES
- INSTALL LIGHT POLES
- BENCHES, TRASH CANS, BIKE RACKS
- REMOVE TRAFFIC CONTROL
- PUNCH LIST AND HAND OFF

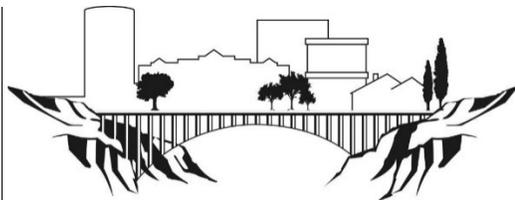


Twin Falls Urban Renewal Agency Main Avenue Redevelopment Project



Mockup of Paver Options, by Guho Corp. Discussed with Twin Falls Parks & Recreation Dept. on 21DEC2016.

Prepared for:



THE URBAN RENEWAL AGENCY
OF THE CITY OF TWIN FALLS

Monthly Report for Board Meeting January 9, 2017

Prepared by – Owner's Representative:



Monthly Project Progress Update

Prepared for URA Board Meeting on January 9, 2017

Main Avenue Redevelopment Project

Summary of Progress this Period, December 9, 2016 – January 4, 2017

Pre-Construction Services by CM/GC – Guho Corp.

1. Construction Management/General Contracting (CM/GC) services for the Main Avenue Redevelopment Project.
 - a) The CM/GC Agreement was approved by the URA Board at the Nov. 14, 2016 Board meeting.
 - b) Guho is currently preparing the bid packages for bidding the project in January-February 2017.
 - c) Guho is preparing an independent cost estimate based on the final design submittal from Otak. CH2M will compare this estimate to the designer's (Otak's) updated estimate and will advise the URA of the status of the anticipated construction cost compared to the URA's budget of up to \$6.5 million for construction.
 - d) After the GMP is prepared in February 2017, then the construction contract cost and scope will be included in the CM/GC Agreement by amendment.

Project Schedule

2. URA, City, CH2M and Guho met on Dec. 8, 2016 to review the project schedule in detail. Guho's plan for the sequencing of reconstruction of Main Ave. and Hansen Ave. South on a block by block basis was reviewed. The group discussed the optimal sequencing of the blocks given the history of spring, summer and fall events, desires of merchants, and technical factors. Guho discussed their overall project communications plan. Tasks and responsibilities were then coordinated with the City's Communications Director - Josh Palmer.
3. The project schedule information (block by block plan) was then presented to the Project Advisory Committee (PAC) on December 21, 2016. The PAC representatives were very pleased to hear about the block by block phasing plan recommended by Guho. The overall sequencing approach was discussed at the meeting and approved by the PAC.
4. The first visible construction activity to the merchants and the public associated with the Main Ave. project will be the landscape demolition. Weather permitting, that will occur over President's Day weekend in February (Feb 17-20, 2017).
5. As reported in last month's update, the overall project remains on schedule with the plan to begin construction in early 2017 and reach substantial completion of the work by Oct. 31, 2017.

Design Progress

6. Since submittal of the final review set in October, the project team has been reviewing the design details and offering constructability comments for components including:
 - o Paver options
 - o Electrical outlets at tree grates
 - o Gravel fill under roadways and sidewalks
 - o Basement closure details for the Crowley basement
 - o Light pole foundations

- Trenching details
- 7. Guho (with input from the City, Otak and CH2M) has been recommending simplification of some of the details which will meet required project functions but allow cost savings to the URA during the bid phase. One major cost advantage to the URA that the team is implementing are options for use of attractive concrete block pavers instead of brick pavers. CH2M advised the team that we want to allow other paver options in the bid phase which will provide competition between brick/block vendors and reduce cost.
- 8. Otak submitted the Bid Set Plans (Final Draft) on January 3, 2017. The project team is conducting a final review. The final bid set will then be submitted in mid-January when Guho begins the bidding of the project.
- 9. Otak prepared the attached draft project information flyer which includes construction sequencing timeframes on a block by block basis, project team contacts, and other information. With approval of this draft by the URA, the flyers will be finalized with any further comments, and will be distributed to the merchants along Main Ave. and will be made available on the City's project information website through Josh Palmer.

Basement Issues

- 10. URA's legal representative is drafting a licensing agreement to be reviewed with the property owners establishing the liability of continued basement extensions under Main Ave. Cost sharing issues also need to be negotiated with property owners for items such as waterproofing at Wells Fargo, and infill at Mr. Crowley's property. The legal questions will need to involve further legal input, and discussions between the City, URA and property owners. This work can be done in parallel with the technical design completion and it should not affect construction work provided that the agreements can be in place by early 2017.

Testing and Inspection

- 11. Paul Johnson and Jesse Schuerman will coordinate on the third-party materials testing and inspection contract required per code to test in-place materials. Paul has had a place-holder in the project budget for this, so it is not a new or unanticipated item.
- 12. CH2M and the City/URA are reviewing Otak's Services during Construction (SDC) proposal. This was anticipated and there is a budget placeholder for Otak's and JUB's necessary SDC input and occasional site visits during construction.

Possible Sidewalk Repair Project

- 13. CH2M has discussed the possible sidewalk repair project with Guho, per direction from URA. We plan to include an allowance within the GMP for sidewalk repairs to the extent they can be afforded within the URA's overall budget for the Main Ave. project. Then sidewalk repairs outside the immediate Main Ave. scope of work can be triggered on a priority basis during the course of construction.

Budget

- 14. CH2M updated the URA's Cost Control Report for Area 4-1 projects, including the anticipated cash flow from 2016 through 2023. The report is being updated monthly and reviewed with the City's Finance Manager and URA Executive Director.

ORDINANCE NO. 2791

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TWIN FALLS, IDAHO, REPEALING CHAPTER 4 OF TITLE 8 OF THE TWIN FALLS CITY CODE; ENACTING A NEW CHAPTER 4 OF TITLE 8 OF THE TWIN FALLS CITY CODE PROVIDING FOR A TREE ORDINANCE; PROVIDING FOR PUBLICATION BY SUMMARY; AND PROVIDING FOR AN EFFECTIVE DATE.

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF TWIN FALLS, IDAHO:

Section 1: That Chapter 4 of Title 8 of the Twin Falls City Code, known as the “Tree Ordinance,” is repealed in its entirety.

Section 2: That the Twin Falls City Code is amended by the addition of a New Chapter 4, of Title 8, to be known as the “Tree Ordinance” of the City of Twin Falls, as follows:

“8-4-1: TITLE:

This chapter shall be known as the Twin Falls Tree Ordinance.

8-4-2: STATEMENT OF PURPOSE:

The purpose of this ordinance is to ensure the implementation and continuation of proper professional care of the city’s public trees by setting forth and enforcing a set of tree care regulations and standards by which the community forest shall be managed. (Refer to the Twin Falls City Arboricultural Specifications and Standards Guide) This ordinance is not intended to resolve or regulate disputes or tree management issues on private property that do not affect the safety of the general public.

This ordinance is enacted to:

- A: Promote the general welfare of the community.
- B: Protect public safety, welfare, property and health.
- C: Preserve and enhance the community’s social and economical environment with a diverse range in size, maturity and species of public trees.
- D: Increase awareness and appreciation of maintaining a healthy community forest by both professionals and the general public.
- E: Encourage building, development, site and utility planning/practices that prevent and prohibit not only the indiscriminate removal or destruction of trees but also avoidance of unnecessary disturbance to trees, above and below ground, within the city.
- F: Provide a stable and sustainable community forest by establishing common guidelines and enforcement procedures for proper tree management practices such as contained in ANSI A300 and the Twin Falls City Arboricultural Specifications and Standards Guide.

8-4-3: DEFINITIONS:

Adjacent Property Owner – any person(s) owning property adjacent to public rights-of-way.

ANSI A300 – The American National Standard for Tree Care Operations – Tree, Shrub and Other Woody Plant Maintenance – Standard Practices. This document outlines basic national performance standards for tree pruning and maintenance. It was first published in 1995 and revised in 2002 by the American National Standards Institute (ANSI).

Arboriculture – the management of trees; including planting, pruning, watering, fertilizing, removal or any other action which affects the healthy growth and maintenance of trees.

Community Forest – the collective masses of trees found within a city’s boundaries, including both publicly and privately owned trees.

Critical Root Zone – the area under a tree extending from the base of a tree in all directions to an imaginary line 10 feet outside of the drip line.

Disease – a process that causes anatomical disruptions, physiological dysfunctions, and energy disruptions that lead to decline and/or death of an organism or any of its parts.

Hazard Tree – any tree or part thereof (public or private) that poses a high risk (upon fracture or failure) for damage or injury to property, power lines, or people.

Permit – written approval issued by the city and required for any activity above or below ground that may impact the canopy or the critical root zone of any public tree.

Pest - any insect, disease, animal or other organism that causes harm or damage to trees.

Private Tree – any tree whose trunk is located entirely on or within the legal boundaries of a property, which is owned by private individuals or organizations.

Property Owner – the recorded owner or contract purchaser of any parcel of land.

Pruning – the practice of managing tree health according to the national standards as set forth in ANSI A300 and the Twin Falls City Arboricultural Specifications and Standards Guide.

Public Nuisance – see section 8-4-8 of this code.

Public Property – real property owned, managed, or leased to the city and dedicated to the public for present or future use.

Public Rights-of-Way – improved or unimproved public property owned by, dedicated to, or deeded to the public or public’s use, for the purpose of providing vehicular, pedestrian and other public use. Such public property provides circulation and travel to abutting properties and includes, but is not limited to, streets, alleys, sidewalks, landscaping, provisions for public utilities, cut and fill slopes, and open public space.

Public Safety – the condition of being safe from bodily harm or injury and/or property damage resulting from tree conditions and/or failures while using public property.

Public Tree – any tree whose trunk is located partly or in whole on public property.

Street Tree – trees located on a public right-of -way between the private property line and the curb and/or edge of pavement adjacent to a city street, alley, avenue, boulevard, or public right-of-ways in street medians within the city.

Topping – the removal of the top portion of the leader stem(s). “Rounding”, “heading back” or any other term demonstrated by severe cutting back of limbs within a tree crown to laterals, stubs, or buds that are not large enough to assume a terminal (leader) role is also considered “topping”.

Tree – any perennial woody plant that generally grows taller than 12 feet and branches several feet above the ground from the stem or trunk of the plant.

Tree Commission – see section 2-8-1 of the Twin Falls City Code.

8-4-4: RESPONSIBILITIES OF ADJACENT PROPERTY OWNERS:

Any person in possession of private property shall maintain trees upon adjacent public rights-of-way and any trees upon private property, which may affect public property, in a safe, healthy condition in compliance with the provisions of this Chapter. Adjacent property owners have the following responsibilities:

8-4-4.1: ADJACENT PROPERTY OWNERS' RESPONSIBILITIES FOR PUBLIC TREES:

- (A) Permits: Adjacent property owners shall:
 - 1. Meet all requirements and obtain all permits necessary for work done on any public trees as required in section 8-4-6 of this code.
 - 2. Meet all requirements and obtain all permits necessary prior to commencing repair of damage done to public streets or sidewalk adjacent to any public trees as required in section 8-4-6 of this code.
 - 3. Meet all requirements and obtain all permits necessary for any tree planting on public property as required in section 8-4-6 of this code.
- (B) Routine Public Tree Maintenance for trees planted after July 1, 2004:
 - 1. Adjacent property owners shall:
 - a. Prune and maintain trees planted according to ANSI A300.
 - b. Topping, heading, shearing or rounding over are not acceptable forms of tree pruning and are not allowed on public trees.
 - c. Except as otherwise determined by the Tree Commission, branches that overhang sidewalks or streets shall be pruned to provide sufficient vertical clearance over the sidewalk and street so as not to interfere with public travel as defined by section 8-1-5 of this code.
 - d. Trees shall be pruned to remove dead limbs or other limbs that are considered a public nuisance as defined in section 8-4-8 of this code.
 - e. Any commercial chemical application on public trees or public right of ways trees must be applied by a State of Idaho Department Agriculture license professional applicator.
 - 2. Control pests on trees located on public rights-of-way adjacent to the owner's private real property.
 - 3. Provide water sufficient to keep trees located on public rights-of-way adjacent to the owner's private real property in a healthy, growing condition.
- (C) Protection/Preservation
 - 1. Obtain a permit from the Tree Commission before performing any activity, which may harm any part of a public tree (inclusive of the critical root zone).
 - 2. Notify the Tree Commission when any part of a public tree is damaged or destroyed.

8-4-4.2: RESPONSIBILITIES FOR PRIVATE TREES:

Routine Tree Maintenance

- 1. Removal or pruning of trees located on the owner's private real property that are considered a public nuisance as defined in Section 8-4-8 of this Code.
- 2. Pruning of trees located on the owner's private real property that are considered a public nuisance as defined in section 8-4-8 of the code. Branches that overhang sidewalks or streets shall be pruned to provide sufficient vertical clearance over the sidewalk and street so as not to interfere with public travel as defined in section 8-1-5 of this code.
- 3. Control of pests on trees located on the owner's private real property that may pose a threat to public trees upon determination by the Tree Commission.

4. Remove or barricade all debris (wood, branches & leaves) on public property the end of the working day on which any tree work is done.

8-4-4.3: RESPONSIBILITIES FOR ALLEY TREES:

Prune, remove or otherwise abate public nuisances as defined in section 8-4-8 of this code.

8-4-5: LICENSING OF PRIVATE TREE SERVICE COMPANIES:

Tree Service companies performing work on public trees are required to apply for a license through the Twin Falls Parks & Recreation Department. Applications are then reviewed by designated members of the Twin Falls Tree Commission and the Twin Falls Parks & Recreation Department to insure applicants meet the Twin Falls City Arboricultural Specifications and Standards Guide. Upon approval, licenses shall be issued by the Twin Falls Parks & Recreation Department valid for two (2) years from the date of issue for a fee of twenty-five (\$25) dollars.

(A) Licensing Requirements

1. International Society of Arboriculture (ISA) Certified Arborist on staff.
2. An ISA Certified Arborist or an ISA Certified Tree Worker to be on site while work is being performed.
3. Liability Insurance in the amount of \$1,000,000.
4. Knowledge and compliance of ANSI A300 Section 2.3.

(B) Revocation of License

The Twin Falls Parks & Recreation Department with the recommendation of the Twin Falls Tree Commission may revoke a license for violation of any section of this Code.

8-4-6: NOTIFICATION & PERMITS:

(A) Notification: No person may perform any of the following acts without first notifying the Twin Falls Parks & Recreation Department. Contact the Twin Falls Parks & Recreation Department via, mail, phone, fax, or e-mail at a minimum of two (2) business days prior to commencement of the proposed work. Nothing in this section shall be construed to exempt any person from the requirements of obtaining any additional permits as required by law:

1. Prune or otherwise disturb any public tree. This provision shall not be construed to prohibit owners of property adjacent to public rights-of-way from minor pruning, watering, or fertilizing such trees;
2. Attach any object to public tree(s);
3. Dig, trench, excavate or pile soil or any other materials within the critical root zone of any public tree(s);

(B) Permit Application Procedures and Requirements for Public Tree(s) Removal

1. This is in no way intended to interfere with the immediate removal of a tree that presents a hazardous or emergency situation;
2. Upon inspection, the Twin Falls Tree Commission may issue a permit through the Twin Falls Parks and Recreation Department. Permits are available at the Twin Falls Parks & Recreation office (136 Maxwell Avenue) between the hours of 8am – 12noon and 1pm – 5pm, Monday through Friday;

3. The Twin Falls Parks & Recreation Department may condition the approval of any permit;
4. Prior to the removal of any public, street, or alley tree, the property owner or private tree service company intending to perform the work, which is currently licensed by the City of Twin Falls, must make a request for permit. All work must be completed within 30 days of issuance of said permit;
5. Whenever a public or street tree is removed, the stump of said tree shall also be removed. Permit holders shall then replace the removed tree in accordance with Section 8-4-7 E of this Code. Tree replacement shall be a condition of issuance of a permit for removal, unless the Twin Falls Tree Commission for good cause shown waives such requirement. Tree replacement is the responsibility of the permit holder.

8-4-7: DAMAGING, DESTROYING, MUTILATING OR REMOVING PUBLIC TREES:

It shall be unlawful for any person to:

- A. damage, destroy, mutilate, or remove any public tree.
- B. attach any device or structure (i.e. tree houses, lights, signs, etc.) to or on public trees unless otherwise authorized by the Tree Commission.
- C. store, spill or dump substances, whether liquid or solid, which may be harmful to trees, on any part of a public tree or within the critical root zone of a public tree;
- D. damage public trees through construction activities in violation of the conditions of a permit issued under this Chapter. Such activities include, but are not limited to:
 1. making excavations or cuts in the soil near roots of public trees unless otherwise approved by the Tree Commission.
 2. damage roots of a public tree by compacting or placing fill within the critical root zone of a tree.
 3. engage in any pruning activity on public trees not in accordance with ANSI A300, including, but not limited to: topping, heading, rounding or shearing unless otherwise approved by the Tree Commission.
- E. Remove any public or street tree and fail to plant a replacement tree. The replacement tree shall be an approved variety from the City of Twin Falls Tree Selection Guide and shall be a minimum of a ten (10) gallon size specimen. Where utility lines are present, a Class I type tree (mature height not greater than twenty (20) feet), shall be required. Replacement tree shall be planted within thirty (30) days of removal of said tree, or as soon as weather conditions allow.

8-4-8: PUBLIC NUISANCES:

The following are hereby declared public nuisances under this Chapter:

- A. Any tree or part thereof (public, street or private) which, by reason of location or condition, constitutes a hazard to public safety as determined by an International Society of Arboriculture (ISA) certified arborist in conjunction with the Twin Falls Tree Commission;
- B. Any tree or part thereof (on public or private property) which obstructs the free passage of pedestrian or vehicular traffic or which obstructs public street lighting;
- C. Any tree or alternate host plant or part thereof (on public or private property) which harbors pests which reasonably may be expected to injure or harm public trees.
- D. It shall be unlawful to plant, transplant or set out any poplar (cottonwood) or willow tree on any street, alley, avenue, sidewalk or other public place or within fifty feet (50') of any

sidewalk, paved street, alley or avenue or on any private property within seventy five feet (75') of any main or lateral sewer of the sewer system.

E. When the roots of any poplar (cottonwood) or willow tree planted on private property or on public property by the adjoining property owner have obstructed or are about to obstruct or damage any sewer line, curb, gutter, sidewalk or street, it shall be the duty of the owner of said private property to remove the encroachment within ten (10) days from the service of the notice.

8-4-9: ABATEMENT OF PUBLIC NUISANCES:

The following are the prescribed means of abating public nuisances under this Chapter:

A. Any tree or alternate host plant or part thereof (public or private) declared to be a public nuisance as set forth in section 8-4-8 of this code shall be pruned, removed or otherwise treated in accordance with the requirements of this Chapter. Costs for nuisance abatement are the responsibility of the adjacent property owner of a street tree or the property owner of a private tree as defined in section 8-4-3 of this code.

B. The Tree Commission may cause a written notice to be personally served or sent by mail to the owner of the particular property.

C. In the event the nuisance is not abated by the date specified in the notice, the Tree Commission is authorized to cause the abatement of said nuisance without further notice. The reasonable cost of such abatement will be charged to the subject property owner. Monies which have not been recovered through the City bill-collection procedures may result in a lien against the property or assessed on taxes as provided for in Idaho Code Title 50. In addition, the owner of the property upon which the nuisance is located may be subject to prosecution under this Chapter, or any other Chapter of the City Code or the Idaho Code for maintaining a public nuisance. Nothing in this provision shall be construed to exempt any person from the requirement of obtaining permits under section 8-4-6 of this code.

D. The Tree Commission is empowered to cause the immediate abatement of any nuisance if it is determined by the Tree Commission to be an emergency or immediate hazard to public safety.

E. If the Tree Commission determines that disposal of the wood, branches and soil from removal or pruning of a nuisance tree is required to complete abatement, such disposal shall be done as required by the Tree Commission. Costs associated with the disposal of material from private trees shall be the responsibility of the property owner.

8-4-10: PENALTIES FOR VIOLATION:

Any person performing tree work that violates any provisions of this Chapter may be punishable by a fine equal to or less than the monetary value of the tree as assessed by a certified arborist or certified tree appraiser using the guidelines established by the International Society of Arboriculture and the degree of damage to the tree.

8-4-11: SEVERABILITY:

The provisions of this Chapter shall be deemed severable and a finding by a court of law that a provision of this Chapter is unlawful shall have no effect on the remaining provisions.

Section 3: That this ordinance be published by summary as follows:

"SUMMARY OF ORDINANCE
ORDINANCE NO. 2791

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TWIN FALLS, IDAHO,
REPEALING CHAPTER 4 OF TITLE 8 OF THE TWIN FALLS CITY CODE;
ENACTING A NEW CHAPTER 4 OF TITLE 8 OF THE TWIN FALLS CITY CODE
PROVIDING FOR A TREE ORDINANCE; PROVIDING FOR PUBLICATION BY
SUMMARY; AND PROVIDING FOR AN EFFECTIVE DATE.

The principal provisions of this ordinance are as follows: The ordinance provides for Title, Statement of Purpose, Definitions, Responsibilities of Adjacent Property Owners, Licensing of Private Tree Services, Notification & Permits, Damaging, Destroying or Mutilating Public Trees, Public Nuisances, Abatement of Public Nuisances, Penalties for Violation, and Severability.

The full text of this ordinance is available from the City Clerk at City Hall, 321 2nd Ave. E., Twin Falls, Idaho.

This summary is true and complete and provides adequate notice to the public of the principal provisions of Ordinance No. 2791.

DATED This 6 day of July, 2004.



Fritz Wonderlich,
City Attorney"

Section 4: That this ordinance shall be effective upon passage and publication.

PASSED BY THE CITY COUNCIL

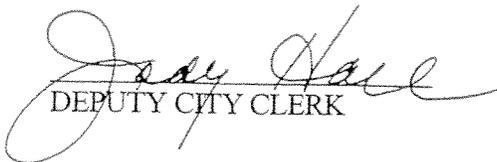
July 6, 2004.

SIGNED BY THE MAYOR

July 13 2004.


VICE MAYOR

ATTEST:


DEPUTY CITY CLERK

Recreation Update
Brandy Mason & Justin Wolters Recreation Coordinator
2017

Boys Basketball: The season will start on Saturday January 14th, for boy's grades K-8th. Practices started on January 3rd and will be held at Robert Stuart, Perrine, Harrison, Bickel, Lincoln, Rock Creek, Pillar Falls and Oregon Trail. We ended up with a total of 524 participants for the 2017 winter season compared to 508 in 2016.

Adult Basketball: The season kicked off this year on January 3rd. This year we have a total of 38 men's basketball teams over three different divisions. Compared to the 32 teams over two divisions that we had last year.

Adult Volleyball: The women's and Coed seasons are wrapping up this week. With tournaments starting both this week and next week. There haven't been any complaints this year and everyone seems to be enjoying themselves including our official. Our tournaments should finish up in Mid-February.

Social Media: We are currently up to 287 Facebook "likes" all of which have been obtained "organically". And we are continuing to find new ways to utilize our Facebook page to interact with the community.

Recreation Supervisor Update
Stacy McClintock

Pomerelle and Magic Mountain are very successful again this year, especially with the amount of fresh snow that they have received. ☺

Cabin Fever Day is on January 7th.

Kevin Skelton & Todd Andersen

The Parks Dept. is now in the middle of our winter maintenance of all of our equipment. We have been participating in snow removal activities as the need arises, plowing the sidewalks around parks, parking lots and various city facilities.

Director's Update
Wendy Davis

The department is continuing to work on identifying and prioritizing capital improvement project for the Long Term Planning process starting the end of January.

The updated facility reservation process has been well received and we have many of the annual events on the calendar.

Negotiations on the Twin Falls Golf Club contract have begun and we hope to have that finalized in the next few weeks.

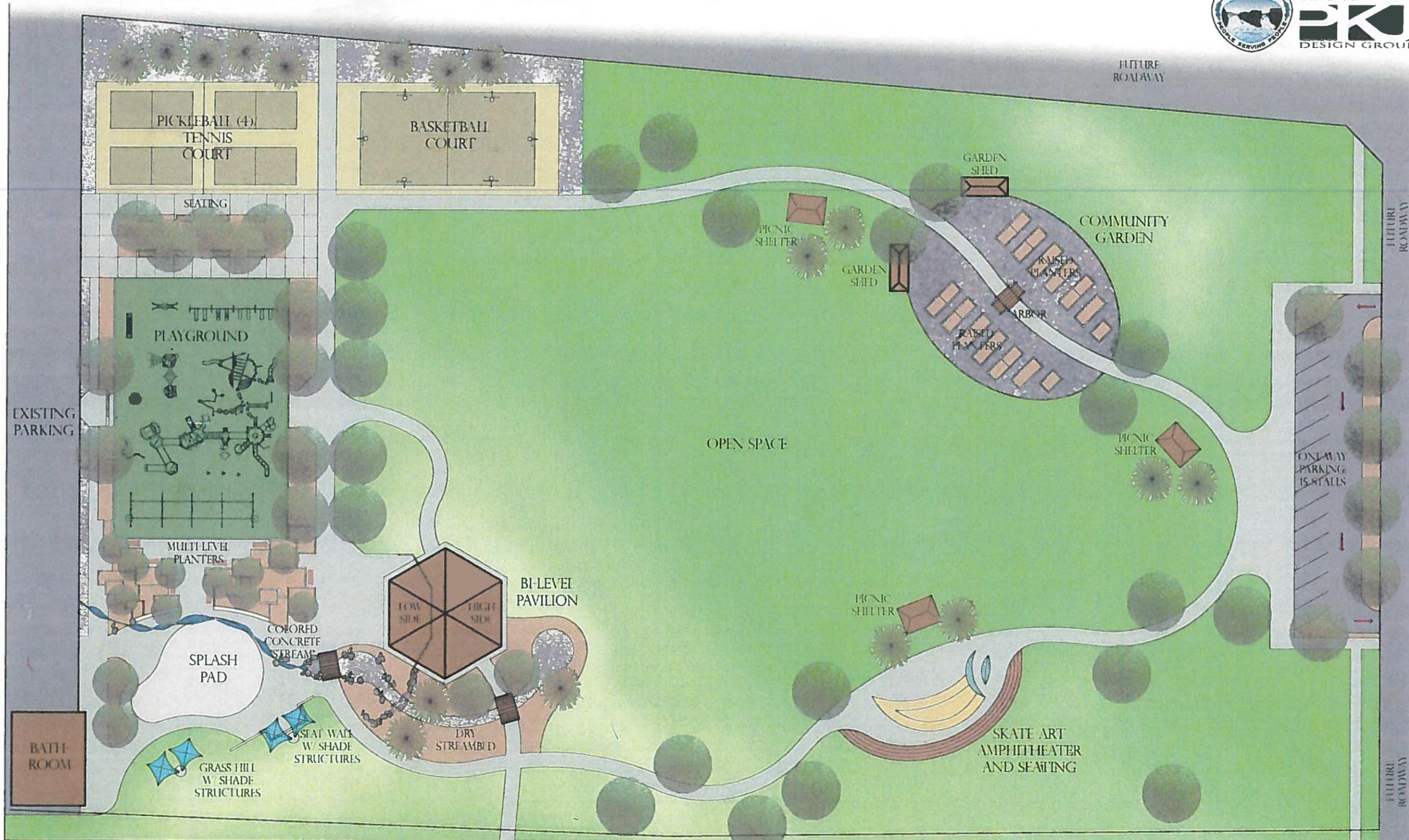
Long time parks operator Kevin Packard retired in December creating a vacancy in the Parks Department. That position will be open soon. We expect to fill it soon and be at full staff by spring.



FIRST FEDERAL BANK PARK TWIN FALLS, IDAHO



DESIGN BY
PK
DESIGN GROUP



TO FITNESS TRAIL AROUND ALL SUNWAY COMPLEX

TO FITNESS TRAIL AROUND ALL SUNWAY COMPLEX