

COUNCIL MEMBERS

Suzanne Hawkins Vice Mayor	Nikki Boyd	Shawn Barigar Mayor	Chris Talkington	Gregory Lanting	Don Hall	Ruth Pierce
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**AGENDA**  
**Meeting of the Twin Falls City Council**  
**Monday, December 5, 2016**  
**City Council Chambers**  
**305 Third Avenue East - Twin Falls, Idaho**

5:00 P.M.

PLEDGE OF ALLEGIANCE TO THE FLAG  
 CALL MEETING TO ORDER  
 CONFIRMATION OF QUORUM  
 CONSIDERATION OF THE AMENDMENTS TO THE AGENDA  
 PROCLAMATIONS: None  
 GENERAL PUBLIC INPUT

AGENDA ITEMS	Purpose	By:
<b>I. <u>CONSENT CALENDAR:</u></b>		
1. Request to approve the Accounts Payable for 11/28 –12/5/2016.	Action	Sharon Bryan
2. Request to approve the November 28, 2016, City Council Minutes.	Action	Sharon Bryan
3. Request to approve a Beer and Wine License for Cheverria’s, LLC, 850 Shoshone Street West Restaurant.	Action	Sharon Bryan
4. Request to approve a Curb-Gutter-Driveway Approach & Landscaping Improvement Deferral Agreement – 2025 Highland Avenue East for Idaho Power Company.	Action	Troy Vitek
<b>II. <u>ITEMS FOR CONSIDERATION:</u></b>		
1. Formal recommendation and Council confirmation on the candidate seeking appointment for the Twin Falls Council seat.	Action	Mayor Shawn Barigar
2. Request to accept the proposed composition of the Steering Committee for the 2016 Transportation Master Planning effort.	Action	Jacqueline D Fields
3. Request to approve the proposed five-year contract with People for Pets – Magic Valley Humane Society.	Action	Brian Pike
4. Report on the Main Avenue Improvement Project by Twin Falls Urban Renewal Agency representative Paul Johnson of CH2M.	Report	Nathan Murray and Paul Johnson/CH2M
5. Presentation by the YMCA City Pool Manager and YMCA Board Members of the quarterly report of the pool operations.	Presentation	Wendy Davis
6. Presentation of the annual impact fee report from the Development Impact Fee Advisory Committee.	Presentation	Mitchel Humble
7. Public input and/or items from the City Manager and City Council.		
<b>III. <u>ADVISORY BOARD REPORT/ANNOUNCEMENTS:</u></b>		
6:00 P.M.		
<b>IV. <u>PUBLIC HEARINGS:</u> NONE</b>		
<b>V. <u>ADJOURNMENT:</u></b>		
1. 74-206. EXECUTIVE SESSION(1)(c) To acquire an interest in real property which is not owned by a public agency.		

*Any person(s) needing special accommodations to participate in the above noticed meeting could contact Leila Sanchez at (208) 735-7287 at least two working days before the meeting. Si desea esta información en español, llame Leila Sanchez (208)735-7287.*

1. Individuals wishing to provide public input regarding matters relevant to the City of Twin Falls shall
  - a. wait to be recognized by the mayor
  - b. approach the microphone/podium
  - c. state their name and address, and whether they are a resident or property owner in the City of Twin Falls, and
  - d. proceed with their input.
2. The Mayor may limit input to no less than two (2) minutes. Individuals are not permitted to give their time to other speakers.

#### Public Hearing Procedures for Zoning Requests

1. Prior to opening the first Public Hearing of the session, the Mayor shall review the public hearing procedures.
2. Individuals wishing to testify or speak before the City Council shall wait to be recognized by the Mayor, approach the microphone/podium, state their name and address, then proceed with their comments. Following their statements, they shall write their name and address on the record sheet(s) provided by the City Clerk. The City Clerk shall make an audio recording of the Public Hearing.
3. The Applicant, or the spokesperson for the Applicant, will make a presentation on the application/request (request). No changes to the request may be made by the applicant after the publication of the Notice of Public Hearing. The presentation should include the following:
  - A complete explanation and description of the request.
  - Why the request is being made.
  - Location of the Property.
  - Impacts on the surrounding properties and efforts to mitigate those impacts.Applicant is limited to 15 minutes, unless a written request for additional time is received, at least 72 hours prior to the hearing, and granted by the Mayor.
4. A City Staff Report shall summarize the application and history of the request.
  - The City Council may ask questions of staff or the applicant pertaining to the request.
5. The general public will then be given the opportunity to provide their testimony regarding the request. The Mayor may limit public testimony to no less than two (2) minutes per person.
  - Five or more individuals, having received personal public notice of the application under consideration, may select by written petition, a spokesperson. The written petition must be received at least 72 hours prior to the hearing and must be granted by the mayor. The spokesperson shall be limited to 15 minutes.
  - Written comments, including e-mail, shall be either read into the record or displayed to the public on the overhead projector.
  - Following the Public Testimony, the applicant is permitted five (5) minutes to respond to Public Testimony.
6. Following the Public Testimony and Applicant's response, the hearing shall continue. The City Council, as recognized by the Mayor, shall be allowed to question the Applicant, Staff or anyone who has testified. The Mayor may again establish time limits.
7. The Mayor shall close the Public Hearing. The City Council shall deliberate on the request. Deliberations and decisions shall be based upon the information and testimony provided during the Public Hearing. Once the Public Hearing is closed, additional testimony from the staff, applicant or public is not allowed. Legal or procedural questions may be directed to the City Attorney.

\* Any person not conforming to the above rules may be prohibited from speaking. Persons refusing to comply with such prohibitions may be asked to leave the hearing and, thereafter removed from the room by order of the Mayor.

COUNCIL MEMBERS

Suzanne Hawkins Vice Mayor	Nikki Boyd	Shawn Barigar Mayor	Chris Talkington	Gregory Lanting	Don Hall	Ruth Pierce
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**MINUTES**  
**Meeting of the Twin Falls City Council**  
**Monday, November 28, 2016**  
**City Council Chambers**  
**305 Third Avenue East**  
**Twin Falls, Idaho**

5:00 P.M.

PLEDGE OF ALLEGIANCE TO THE FLAG  
 CALL MEETING TO ORDER  
 CONFIRMATION OF QUORUM  
 CONSIDERATION OF THE AMENDMENTS TO THE AGENDA  
 PROCLAMATIONS:  
 GENERAL PUBLIC INPUT

AGENDA ITEMS	Purpose	By:
<u>CONSENT CALENDAR:</u>		
1. Request to approve the Accounts Payable for November 22 - 28, 2016.	Action	Sharon Bryan
2. Request to approve the November 21, 2016, City Council Minutes.	Action	Sharon Bryan
<u>II. ITEMS FOR CONSIDERATION:</u>		
1. Presentation - Mayors' School Walking Challenge.	Presentation	Mayor Shawn Barigar and Courtney Frost
2. Presentation of the Peace Officer Standards and Training Executive Certificate, the highest certificate awarded to peace officers in the State of Idaho, to Chief Craig S. Kingsbury of the Twin Falls Police Department.	Presentation	Victor McCraw, Division Administrator, Peace Officer Standards and Training
3. Presentation from Vera C. O'Leary Middle School students on city ordinance for animal abuse and corresponding fines.	Presentation	Vera C. O'Leary Middle School Students
4. Request to approve the Design Guidelines for Twin Falls Downtown Historic District and Twin Falls City Park Historic District as a reference document and recommendation from City Council to amend the City Code to codify the Design Guidelines.	Action	Kelly Weeks and Nancy Taylor
5. Request to review and approve contract terms for PSI 10-year period beginning October 1, 2016, with terms to become effective on that date.	Action	Bill Baxter
6. Request to authorize city staff to move forward with re-funding the 2009 bond issuance.	Action	Lorie Race, CFO
7. Consideration of a request by Starr Corporation, to present a proposed Guaranteed Maximum Price (GMP) for the City Hall Project.	Action	Mitchel Humble
8. City Council discussion of the applicants seeking appointment for Twin Falls City Council seat	Discussion	City Council
9. Public input and/or items from the City Manager and City Council.		
<u>III. ADVISORY BOARD REPORT/ANNOUNCEMENTS:</u>		
6:00 P.M.		
<u>IV. PUBLIC HEARINGS:</u> NONE		
<u>V. ADJOURNMENT:</u>		

*Any person(s) needing special accommodations to participate in the above noticed meeting could contact Leila Sanchez at (208) 735-7287 at least two working days before the meeting. Si desea esta información en español, llame Leila Sanchez (208)735-7287.*

Present: Shawn Barigar, Suzanne Hawkins, Nikki Boyd, Chris Talkington, Greg Lanting, Don Hall, Ruth Pierce

Absent: None

Staff Present: City Manager Travis Rothweiler, City Attorney Fritz Wonderlich, Deputy City Manager Mitchel Humble, Deputy City Manager Brian Pike, Finance Director Lorie Race, Finance Accountant/Utility Services Supervisor Bill Baxter, Deputy City Clerk Sharon Bryan

### **PLEDGE OF ALLEGIANCE TO THE FLAG**

Mayor Barigar called the meeting to order at 5:00 P.M. He then invited Boy Scout to lead us in the pledge of Allegiance to the flag Mayor Barigar asked all present, who wished, to recite the pledge of Allegiance to the Flag.

Mayor Barigar had the Boy Scouts from Troop 104 introduce themselves.

### **CONFIRMATION OF QUORUM**

A quorum is present.

**CONSIDERATION OF THE AMENDMENTS TO THE AGENDA – None**

**PROCLAMATIONS: None**

**GENERAL PUBLIC INPUT - None**

### **VI. CONSENT CALENDAR:**

1. Request to approve the Accounts Payable for November 22 - 28, 2016.
2. Request to approve the November 21, 2016, City Council Minutes.

Vice Mayor Hawkins asked that we vote on the two items on the consent calendar separately.

### **MOTION:**

Councilmember Lanting moved to approve the Accounts Payable for November 22-28, 2016. The motion was seconded by Councilmember Hall. Roll call vote showed all members present voted in favor of the motion. Approved 7 to 0

### **MOTION:**

Councilmember Lanting moved to approve the November 21, 2016 Council Minutes as presented. The motion was seconded by Councilmember Boyd. Roll call vote showed those voting AYE: Boyd, Barigar, Lanting, Hall, Pierce. Talkington and Hawkins abstained. Approved 5 to 0

### **VII. ITEMS FOR CONSIDERATION:**

1. Presentation - Mayors' School Walking Challenge.

Mayor Barigar and Courtney Frost gave presentation.

St Lukes, Dairy Foundation and Blue Cross presented a \$1,000 check to Mayor Barigar for the Mayor's School Walking Challenge.

Mayor Barigar thanked them and said that the money will be used for trail improvements.

Mayor Barigar presented a \$1,000 check for money he raised, to Magic Valley Trail Enhancement Committee, Jaimie Tigue, to be used for work on the trail system.

2. Presentation of the Peace Officer Standards and Training Executive Certificate, the highest certificate awarded to peace officers in the State of Idaho, to Chief Craig S. Kingsbury of the Twin Falls Police Department.

City Manager Rothweiler introduced Victor McCraw, Division Administrator, Peace Officer Standards and Training.

Victor McCraw, Division Administrator, Peace Officer Standards and Training, presented Police Chief Craig S Kingsbury the highest certificate award the Executive Certificate.

3. Presentation from Vera C. O'Leary Middle School students on city ordinance for animal abuse and corresponding fines.

Councilmember Talkington gave staff report.

Eric Price, Vera C O'Leary Middle School gave presentation and gave Mayor Barigar a petition to change ordinance to include higher fees and penalties for repeat offenders of animal cruelty.

Council discussion ensued on the following:

Fines

Research on what other entities are doing on animal cruelty.

Collection of pet food.

Had the group introduce themselves.

Involvement in Youth Council

4. Request to approve the Design Guidelines for Twin Falls Downtown Historic District and Twin Falls City Park Historic District as a reference document and recommendation from City Council to amend the City Code to codify the Design Guidelines.

Planner 1 Weeks gave staff report.

Council discussion ensued on the following:

Being flexible with homeowners.

Financial impact.

Cost have not been profit.

Budget

Nancy Taylor encouraged Council to approve the Design Guidelines for Twin Falls Downtown Historic District and Twin Falls City Park Historic District as a reference document and to amend the City Code to codify the Design Guidelines.

**MOTION:**

Councilmember Pierce moved to approve the Design Guidelines for Twin Falls Downtown Historic District and Twin Falls City Park Historic District as a reference document and to amend the City Code to codify the Design Guidelines. The motion was seconded by Vice Mayor Hawkins. Roll call vote showed all members present voted in favor of the motion. Approved 7 to 0

5. Request to review and approve contract terms for PSI 10-year period beginning October 1, 2016, with terms to become effective on that date.

Finance Accountant/Utility Services Supervisor Baxter reviewed contract terms.

Council discussion ensued on the following:

Ten-year contract concerns.

Smaller can concerns.

Pilot program

Cost for small dumpsters

Education on recycling.

Jeff Brewster, PSI Environmental, explained the pilot program.

#### **MOTION:**

Councilmember Lanting moved to approve the PSI, 10-year contract beginning October 1, 2016 and that PSI report back to City Council for the low volume usage by August 31, 2017 and authorize the Mayor to sign contract. The motion was seconded by Councilmember Boyd. Roll call vote showed all members present voted in favor of the motion. Approved 7 to 0

6. Request to authorize city staff to move forward with re-funding the 2009 bond issuance.

Finance Director Race gave staff report

Christian Anderson, Zions Bank, explained the re-funding.

Council discussion ensued on the following:

Long term rates.

Rate increases.

#### **MOTION:**

Councilmember Hall moved to move forward with re-funding the 2009 bond issuance and authorize the \$500.00 fee to bond bank. The motion was seconded by Councilmember Pierce. Roll call vote showed all members present voted in favor of the motion. Approved 7 to 0

7. Consideration of a request by Starr Corporation, to present a proposed Guaranteed Maximum Price (GMP) for the City Hall Project.

Deputy City Manager Humble gave staff report.

City Council discussion ensued on the following:

How much under budget.

Bids are firm.

Commodities moving our way.

Steve Arrington, Starr Corporation said the bid was \$40,000.00 under budget.

**MOTION:**

Vice Mayor Hawkins moved to accept the proposed Guaranteed Maximum Price (GMP) for the City Hall Project in the amount of \$5,733,566.00 including the demolition work that has already been done. as presented by Starr Corporation. The motion was seconded by Councilmember Pierce. Roll call vote showed all members present voted in favor of the motion. Approved 7 to 0

City Manager Rothweiler said that in addition to the \$40,000 there is \$169,000 in contingency that gives a cushion for the unexpected items that may come up.

8. City Council discussion of the applicants seeking appointment for Twin Falls City Council seat.

Mayor Barigar gave staff report.

Councilmember Lanting explained that he ranked them of what he felt was important to him. Length of time in community at least 5 years, People who have run previously, Active in Community, Active in City Commissions and Boards, and if I can work with them.

Councilmember Talkington said he considered the following: People that have experience with City issues, publicly involved, independent thinkers, and follow through on commitments.

Councilmember Boyd said she is confident in Mayor making right choice.

Vice Mayor Hawkins said she felt it is important to choose someone she can work with, and that will continue to serve another term on City Council.

Councilmember Pierce said that we have an excellent field of candidates.

Mayor Barigar said he considered who he would vote for?

Councilmember Hall said this seat is important and was impressed with the group of Candidates. He recommended Christopher Reid to take over his term.

Mayor Barigar said he will bring a recommendation to the December 5, 2016 City Council meeting.

9. Public input and/or items from the City Manager and City Council.

Mayor Barigar said that Friday is Holiday Light Parade. Those that will be riding the fire truck meet at 5:15 PM at fire station. Youth Council will be riding the fire truck also.

Councilmember Pierce reported on the Citizen Police Academy.

VIII. ADVISORY BOARD REPORT/ANNOUNCEMENTS: None

IX. PUBLIC HEARINGS: NONE

V. ADJOURNMENT:

Meeting adjourned at 6:52 PM

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Sharon Bryan, Deputy City Clerk

[http://twinfalls.granicus.com/MediaPlayer.php?view\\_id=2&clip\\_id=605](http://twinfalls.granicus.com/MediaPlayer.php?view_id=2&clip_id=605)

## **Who we are:**

We are the O'Leary Tesla Volts. We are part of the First LEGO League international organization. The core values of this organization are Discovery, Integration, Inclusion, and Coopertition. The theme this year is Animal Allies, and we were asked to find ways that we can help our animal friends. Our team focused on animal cruelty in the City of Twin Falls.

## **What we found:**

Through our investigation we found out that the number of calls to Animal Control in 2015 was 3,231 and in this year (through October, 2016) there have already been 2,900 calls. The number of convictions has also increased. As the population of Twin Falls continues to rise, we feel that the number of animal abuse cases will only increase as well.

The current city ordinance has a penalty of \$100, no matter how many times you get caught. We feel that \$100 is not enough stop people from abusing animals.

## **What we want:**

We would like City Council to consider increasing the penalties for repeat offenders to what the city of Ketchum did recently.

## **Ketchum City Ordinance:**

### **6.04.110: CRUELTY PROHIBITED AND PENALTIES:**

It is unlawful for any person to maltreat or torture any animal or, having the right or authority to kill any animal, to kill such animal in an inhumane manner.

- A. Any person convicted for a first violation of any of the provisions of this section shall be punished, for each offense, by a jail sentence of not more than six (6) months or by a fine of not less than one hundred dollars (\$100.00) nor more than five thousand dollars (\$5,000.00), or by both such fine and imprisonment, pursuant to Idaho Code section 25-3520A(1).
- B. Except as provided in section 6.04.120 of this chapter, any person convicted of a second violation of any of the provisions of this section, within ten (10) years of the first conviction, shall be punished for each offense by a jail sentence of not more than nine (9) months or a fine of not less than two hundred dollars (\$200.00) nor more than seven thousand dollars (\$7,000.00), or both fine and imprisonment, pursuant to Idaho Code section 25-3520A(2).
- C. Except as provided in section 6.04.120 of this chapter, any person convicted of a third or subsequent violation, within fifteen (15) years of the first conviction, shall be punished for each offense by a jail sentence of not more than twelve (12) months or a fine of not less than five hundred dollars (\$500.00) nor more than nine thousand dollars (\$9,000.00), or by both fine and imprisonment pursuant to Idaho Code section 25-3520A(3). (Ord. 820 § 4, 1999; Ord. 469 § 11, 1988)

As our city continues to grow, we have seen an increase in the number of calls and charges of animal cruelty. Currently, the city ordinance states that upon conviction, a person shall pay a penalty of \$100.00. We request that the Twin Falls City Council consider changing our city ordinances to include higher fees and penalties for repeat offenders of animal cruelty. We feel that one standard penalty does not deter people from continuing these inhumane acts.

Sincerely,

Eric Price
Katlynn Pica
Kris Anderson
Kristen Jant
Kyler Raining
Shereen Carter
Sara Lopez
Dora Peribon
Holden Davis
Marcus Gattie
Rebecca Robbins
Blanton Martin
Ewan Omeds
Ana Falcon
Garlynn Richman
Ryan Voss
Brian Salasaleed
Isabella Bunk
Ellie Bolamo
Mr. [unclear] (Ran Kour)
Mr. [unclear]
Mr. [unclear]
Winnifred
Breanna Adams!!
Charity Smith

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Sincerely,

@latte

Carolyn Rathburn

Dawn Hill

Kendra Smith

~~Janice~~

Big Joe Funn

Maria Blomke

Vicky Ruffing

Judith McPherson

Gail Kelley

Kerriane Burch

Anna Fullmer

Sarah Manson

Andrew Morgan

Nancy Murphy

Michelle

Sandra Beaud

Jennifer A. Shaw

Amber Watson

Terah Simon

Abigail Mueller

Halle Wagner

Jessie Osborn

Danika Hill

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Sincerely,

Vaerie McClymonds
Julia Colton
John Van Engelen
Chris [unclear]
Sarah Benton
Leena Tatson
David Nasrally
Felix [unclear]
Richard [unclear]
JoAnn [unclear]
Debbie [unclear]
Susan M. Harris
Roland P. Winn
Patty Harrison
R.H.P. Benefiel
D. [unclear]
John [unclear]
W. [unclear]
Linda [unclear]
Alin [unclear]
Joanne [unclear]
Debbie [unclear]
Marjorie Gebauer
Linda D. Howas
Martha [unclear]

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Sincerely,

Kathleen Kennedy	Kathleen Kennedy
Nikolas Otaegui	Nikolas Otaegui
Madelyn Condie	Madelyn Condie
Jacob	Jacob
Jean Evans	Jean Evans
Leif Thompson	Leif Thompson
Adriana Montes	Adriana Montes
Ballery Adams	Ballery Adams
Payton Rosello	Payton Rosello
Grabi Hammond	Grabi Hammond
Cloe Grimmerst	Cloe Grimmerst
Armani Pullip	Armani Pullip
Tyler Christianse	Tyler Christianse
Laine M. Anderson	Laine M. Anderson
Stella Case	Stella Case
Angelica Manning	Angelica Manning
Chloe W.	Chloe W.
Olivia Fish	Olivia Fish
Calder Hymas	Calder Hymas
Blake Tammer	Blake Tammer
CYMS Bifore	CYMS Bifore
Ava Mohre	Ava Mohre
Zahne Ruiz	Zahne Ruiz
Alex Jenkins	Alex Jenkins
Christiah Lloyd	Christiah Lloyd

As our city continues to grow, we have seen an increase in the number of calls and charges of animal cruelty. Currently, the city ordinance states that upon conviction, a person shall pay a penalty of \$100.00. We request that the Twin Falls City Council consider changing our city ordinances to include higher fees and penalties for repeat offenders of animal cruelty. We feel that one standard penalty does not deter people from continuing these inhumane acts.

Sincerely,

Crystal Prestwich	Gene B. Conley
Cheryl T.	Lillian Nelson
Sandy Hacking	JEB
Makenzie Eggers dot x	Sandra Stanger
Patricia Bradley	Erica Littlefield
Melody Lerner	Katelyn Jones
Michelle H.	Rick West
Juliana Demmel	Dee Dee
Colleen D. Dwyer	Bob Jensen
Elyse Padlock	Anna Blawie
Logan Eiler	Ann Jure
Erica Cooper	Sarah L. Mason
Alyse Bailey	Ethan Prestwich
Heidi Orr	
Emily Hardy	
Karen L. Eggenstam	
Katelyn Kruse	
Michelle Orr	
Aspen Reid	
Dee Welch	
Wendy Nease	
Cheryl A. Bell	
Josephine Cook	
Joey Kull	







**Date December 5, 2016 City Council Meeting**

**To: Honorable Mayor and City Council**

**From: Sharon Bryan, Deputy City Clerk**

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Request: Approval of a Beer and Wine License for Cheverria's, LLC, 850 Shoshone Street West restaurant.

Time: Consent Calendar

Background: Application to sell on premise beer and wine

Budget Impact: N/A

Regulatory Impact: City and State Code Compliance

Conclusion: Staff recommends approval of the license.

Attachments: License Application.



## ALCOHOL LICENSE APPLICATION

BUSINESS NAME Cheverria's LLC STATE LICENSE # 20804  
*(Please attach a copy of your state license)*  
DOING BUSINESS AS Chevemias  
BUSINESS ADDRESS 850 Shoshone St. W. Twin Falls, ID 83301  
LEGAL DESCRIPTION OF PLACE OF BUSINESS \_\_\_\_\_  
Lot \_\_\_\_\_ Block \_\_\_\_\_ Subdivision \_\_\_\_\_  
MAILING ADDRESS 850 Shoshone St. W. Twin Falls, ID 83301  
CONTACT PERSON Clarisa Sandoval PHONE # 421-8682

			(Check)
<b>BEER:</b>	<i>Bottled for consumption off the premises only</i>	(\$ 50.00)	_____
	<i>Bottled for consumption on premise</i>	(\$ 150.00)	<u>X</u>
	<i>Bottled &amp; Draught for consumption on premises</i>	(\$200.00)	_____
<b>WINE:</b>	<i>Retail Sales for consumption off premises only</i>	(\$200.00)	_____
	<i>Wine by the Drink for consumption on premises only</i>	(\$200.00)	<u>X</u>
<b>LIQUOR:</b>	<i>Liquor license &amp; fees cover wine license &amp; fees</i>	(\$562.50)	_____

As provided by the laws of the City of Twin Falls, Idaho for the term ending **June 30, 20**\_\_\_\_\_ tendered herewith is the license fee of \$ 350.<sup>00</sup>. (Ordinance #2708)

APPLICANT IS AN INDIVIDUAL ( ) PARTNERSHIP ( ) CORPORATION X ( )

IF A PARTNERSHIP, NAME ALL PARTNERS: (PLEASE PRINT)

NAME: \_\_\_\_\_

NAME: \_\_\_\_\_

NAME: \_\_\_\_\_

IF A CORPORATION OR ASSOCIATION, NAME ALL OFFICERS:

NAME: Clarisa Sandoval

TITLE: Owner

NAME: Enrique Sandoval

TITLE: Owner

NAME: \_\_\_\_\_

TITLE: \_\_\_\_\_

NAME: \_\_\_\_\_

TITLE: \_\_\_\_\_

DATE OF INCORPORATION OR ORGANIZATION Nov. 26, 2013

PLACE OF INCORPORATION OR ORGANIZATION Idaho

PRINCIPAL PLACE OF BUSINESS IN IDAHO Twin Falls

OWNER OF PREMISES (Please Print) Clarisa Sandoval, Enrique Sandoval

NAME OF PERSON WHO WILL MANAGE BUSINESS OF SELLING BEER AT RETAIL:  
(Please Print) Clarisa Sandoval

\*\*\*\*\*  
(IF A PARTNERSHIP, ALL PARTNERS NEED TO SIGN)

SIGNATURE OF APPLICANT [Signature]

NAME (Please Print) Clarisa Sandoval

SIGNATURE OF APPLICANT \_\_\_\_\_

NAME (Please Print) \_\_\_\_\_

SIGNATURE OF APPLICANT \_\_\_\_\_

NAME (Please Print) \_\_\_\_\_

SIGNATURE OF APPLICANT \_\_\_\_\_

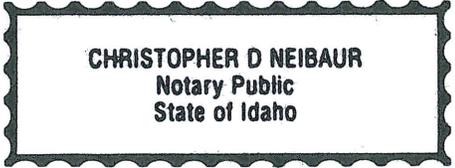
NAME (Please Print) \_\_\_\_\_

Subscribed and sworn to before me this 30<sup>th</sup> day of November, 2016.

[Signature]  
Notary Public for Idaho

Residing at: 65 Bank - Twin Falls, ID

Notary Expiration Date: 4/21/2020





**Date:** Monday, December 5, 2016  
**To:** Honorable Mayor and City Council  
**From:** Troy Vitek, Assistant City Engineer

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**Request:**

Curb-Gutter-Driveway Approach & Landscaping Improvement Deferral Agreement – 2025 Highland Avenue East for Idaho Power Company.

**Time Estimate:**

The presentation will take approximately 5 minutes.

**Background:**

Idaho Power wishes to construct a storage shed. A building permit requires frontage improvements, such as curb, gutter, driveway approach & landscaping installation. This property is located on the north side of Highland Avenue East and just west of Eastland Blvd. Idaho Power is utilizing this location for a power station as well as a supply yard. Idaho Power is requesting a deferral on the construction of curb, gutter, driveway approach and landscaping.

**Approval Process:**

City Code 10-11-5 (B) states the City Engineer may defer construction if the improvement would create a traffic hazard or unusual drainage problem. Staff believes construction of curb, gutter, sidewalk and driveway approach at this location is not warranted at this time.

**Budget Impact:**

There is no significant budget impact associated with the Council's approval of this request.

**Regulatory Impact:**

Approval of this request will allow the owner to defer construction until the City Engineer requires construction.

**Conclusion:**

Staff recommends that the Council approve the request as presented.

**Attachments:**

1. Curb-Gutter-Driveway Approach & Landscaping Improvement Deferral Agreement
2. Warranty Deed
3. Google Images

CURB-GUTTER-DRIVEWAY APPROACH & LANDSCAPING IMPROVEMENT DEFERRAL AGREEMENT

This Agreement made and entered into this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by and between the CITY OF TWIN FALLS, State of Idaho, a municipal corporation, hereinafter called "City", and Idaho Power Company, hereinafter called "Developer", for the purpose of constructing certain improvements on property sought to be developed at 2025 Highland Avenue East.

WHEREAS, Developer certifies that he is the owner in fee simple or the authorized agent of the owner in fee simple of the real property described on the attached Exhibit "A"; and,

WHEREAS, there is attached hereto and incorporated herein as if the same were set out in full, a certified copy of the deed to the above described real property, marked Exhibit "A", showing ownership of said real property to be in Developer, or, as the case may be, there is attached hereto and incorporated herein as if the same were set out in full, a copy of the deed to the above described real property showing ownership in fee simple in someone other than Developer together with a notarized authorization, signed by the real property owner, authorizing Developer to act on behalf of said real property owner; and,

WHEREAS, Developer desires to develop said real property in the following manner: construct a storage shed; and,

WHEREAS, the Developer is obligated to construct certain improvements, namely curb-gutter & driveway approach, pursuant to Title 10, Chapter 11 of the Twin Falls City Code; and,

WHEREAS, the City is authorized, pursuant to Twin Falls City Code Section 10-11-5(B)(2) to defer said improvements; and,

WHEREAS, the City Council on \_\_\_\_\_ agreed to defer construction of the aforementioned improvements,

WITNESSETH, that for and in consideration of the mutual promises, conditions and covenants contained herein, the parties agree as follows:

I.

City agrees: 1) to defer construction of the required curb-gutter-driveway approach & landscaping until such time as the obligation of curb-gutter-driveway approach and landscaping construction on adjacent property or properties allows the City Engineer to require construction under the conditions specified in City Code Section 10-11-5(B)(2).

II.

Developer agrees to: 1) complete construction of curb-gutter-driveway approach and landscaping on the real property described above when required by the City Council.

III.

Developer further agrees that in the event the Developer fails to complete the aforementioned construction, the City may complete the construction at the City's expense and may file a lien against the aforementioned property for expenses incurred by the City in said construction.

IV.

Developer agrees to pay the total actual cost of all materials, labor and equipment necessary to completely construct all of the improvements required herein and to construct or contract for the construction of all such improvements.

V

Developer agrees to request in writing that the City Engineer and any other required department of the City make the following inspections and to not proceed with construction until the required inspection is complete and the work has been approved in writing by the City Engineer or his authorized inspector. All such inspections shall be scheduled fifteen (15) days prior to beginning work and the request for an inspection shall be made one working day before the required inspection. Developer agrees to apply all costs resulting from his failure to properly schedule and request a required inspection or from proceeding with work before receiving approval to proceed. Developer agrees to remove or correct any rejected, unapproved or defective work or materials all as reasonably required by the City Engineer.

Required inspections shall include: 1) approval of all materials before construction; 2) approval of forms and gravel base before pouring any concrete curb-gutter & driveway approach; and 3) approval of finished curb-gutter-driveway approach and landscaping.

VI.

The Developer agrees to: 1) allow the City full and complete access to the construction; 2) provide all materials necessary to conduct all tests; and 3) provide the equipment and perform or have performed any testing of manufactured materials required by the City Engineer.

VII.

Developer agrees to obtain any necessary permits from the Twin Falls Highway District or the City of Twin Falls prior to construction improvements on their respective rights-of-way if said permits are required by the aforementioned agencies. A certified copy of said permit or the original of said permit shall be submitted to the City prior to beginning construction thereon.

This Agreement shall be recorded and shall bind the parties hereto, their heirs, successors in interest, and lawful assigns.

In the event of a breach of this Agreement, or should legal action of any kind be taken to enforce the provisions hereof, the prevailing party shall be entitled to reasonable attorney fees and cost awarded by the Court.

DEVELOPER (Landowner):

CITY OF TWIN FALLS, IDAHO:

Idaho Power Company,  
an Idaho corporation

By:   
Ivan Sim  
Corporate Services Director

By: \_\_\_\_\_  
Shawn Barigar  
Mayor

Date: \_\_\_\_\_

STATE OF IDAHO                    )  
  ) ss.  
COUNTY OF ADA                 )

On this 23<sup>rd</sup> day of November, 2016, before me  
Mary Kay Alandt, a Notary Public, personally appeared  
IVAN SIM, CORPORATE SERVICES DIRECTOR for IDAHO POWER COMPANY, the entity that  
executed the within instrument, and acknowledged to me that IDAHO POWER COMPANY  
executed the same as the free act and deed of said entity.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official  
seal the day and year in this certificate first above written.

(NOTARY SEAL)



  
Notary Public  
Residing In: Boise, Idaho  
My Commission Expires on: 5/14/2018

STATE OF IDAHO                    )  
  ) ss.  
COUNTY OF TWIN FALLS         )

On this \_\_\_\_\_ day of \_\_\_\_\_, 2016, before me  
\_\_\_\_\_, a Notary Public, personally appeared  
Shawn Barigar, Mayor of the City of Twin Falls, Idaho, known to me to be the  
person whose name is subscribed to the within instrument, and acknowledged to  
me that she executed the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official  
seal the day and year in this certificate first above written.

(NOTARY SEAL)

\_\_\_\_\_  
Notary Public  
Residing In: \_\_\_\_\_  
My Commission Expires on: \_\_\_\_\_

# WARRANTY DEED

For Value Received

CHARLES BERT PARK and BILLIE F. PARK, Husband and Wife

Hereinafter called the Grantor, hereby grants, bargains, sells and conveys unto

IDAHO POWER COMPANY, an Idaho Corporation

Hereinafter called the Grantee, the following described premises situated in Twin Falls County, Idaho, to-wit:

Township 10 South, Range 17 East of the Boise Meridian, Twin Falls County, Idaho,

Section 22: The East 3.67 acres of the West 7 acres of the NE<sup>1</sup>/<sub>4</sub>NE<sup>1</sup>/<sub>4</sub>, lying South of the Railroad, EXCEPT public roads.

TO HAVE AND TO HOLD, the said premises, with their appurtenances unto the said Grantee and to the Grantee's heirs and assigns forever. And the Grantor does hereby covenant to and with the said Grantee, that the Grantor is the owner in fee simple of said premises; that they are free from all incumbrances except as above described and that Grantor will warrant and defend the same from all lawful claims whatsoever.

Dated: February 16, 1973

*Charles Bert Park*

*Billie F. Park*

Instrument No. 646269

STATE OF IDAHO, COUNTY OF TWIN FALLS

On this 16<sup>th</sup> day of February, 1973, before me, a notary public in and for said State, personally appeared Charles Bert Park and Billie F. Park, husband and wife

known to me to be the persons whose names are subscribed to the within instrument, and acknowledged to me that they executed the same.

*[Signature]*  
Notary Public  
Residing at Twin Falls, Idaho.

STATE OF IDAHO, COUNTY OF TWIN FALLS

I hereby certify that this instrument was filed for record at the request of TWIN FALLS TITLE COMPANY at 5 minutes past 3 o'clock m., this 16<sup>th</sup> day of Feb, 1973, in my office, and duly recorded in Book 223 of Deeds at page 2521

H. A. LANCASTER

Ex-Officio Recorder

By *[Signature]* Deputy.

Fees \$ 1.00  
Mail to: *[Address]*

THIS INDENTURE, Made this 22nd day of May  
in the year of our Lord one thousand nine hundred and fifty-seven, between  
RAY PARK and PHYLLIS E PARK, husband and wife,  
of \_\_\_\_\_, County of Twin Falls, State of Idaho  
the parties of the first part, and  
IDAHO POWER COMPANY, a corporation,  
of Boise, County of Ada, State of Idaho,  
the party of the second part.

WITNESSETH, That the said parties of the first part, for and in consideration of the sum of  
TEN AND NO/100 (\$10.00) ----- DOLLARS,  
lawful money of the United States of America, and other good and valuable consideration  
to them in hand paid by the said  
party of the second part, the receipt whereof is hereby acknowledged, have granted, bargained  
and sold, and by these presents do grant, bargain, sell, convey and confirm unto the said party  
of the second part, and to its <sup>successors</sup> heirs and assigns forever, all of the following described real estate,  
situated in \_\_\_\_\_, County of Twin Falls, State of Idaho, to-wit:

An irregular tract of land within the Northeast Quarter North-east Quarter (NE $\frac{1}{4}$  NE $\frac{1}{4}$ ) of Section 22, Township 10 South, Range 17 East, Boise Meridian, described by metes and bounds as follows: Beginning at a point which bears South 1295 feet and West 1316 feet from the Northeast corner of said Section 22 and which is the true point of beginning, thence North 378 feet to the South boundary of RR R/W; thence South 82° 05' East along said RR R/W 404 feet; thence South 321 feet to the North boundary of Highland Avenue; thence West along said North boundary of Highland Avenue 400 feet to the point of beginning.



TOGETHER, With all and singular the tenements, hereditaments and appurtenances thereunto belonging or in anywise appertaining, the reversion and reversions, remainder and remainders, rents, issues and profits thereof; and all estate, right, title and interest in and to the said property, as well in law as in equity, of the said parties of the first part.

TO HAVE AND TO HOLD, All and singular the above mentioned and described premises, together with the appurtenances, unto the party of the second part, and to its <sup>successors</sup> heirs and assigns forever and the said parties of the first part, and their heirs, the said premises in the quiet and peaceable possession of the said party of the second part, its <sup>successors</sup> heirs and assigns, against the said parties of the first part, and their heirs, and against all and every person and persons whomsoever, lawfully claiming or to claim the same shall and will WARRANT and by these presents forever DEFEND.

IN WITNESS WHEREOF, The said parties of the first part have hereunto set their hands and seals the day and year first above written.

SIGNED, SEALED AND DELIVERED IN THE PRESENCE OF

Charles R Park } [Seal]  
Ray Park } [Seal]  
Phyllis E. Park } [Seal]  
[Seal]  
[Seal]

STATE OF IDAHO }  
County of Twin Falls } ss.

On this 22<sup>nd</sup> day of May in the year 1957, before me  
V.P. Roberts, a Notary Public

in and for said State, personally appeared Ray Park and  
Phyllis E. Park

known to me to be the persons whose names are subscribed to the within instrument, and acknowledged to me that they executed the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal, the day and year in this certificate first above written.

V.P. Roberts  
Notary Public for the State of Idaho,  
Residing at Bow, Idaho  
Commission Expires May 5 - 1958

Presented to and filed by  
CLIFFORD THOMPSON  
Notary Public for the County of  
Twin Falls, Idaho  
Date 5/27/57

No. \_\_\_\_\_  
**WARRANTY DEED**  
Ray Park  
-TO-  
Idaho Power Company  
Dated \_\_\_\_\_, 19\_\_\_\_  
STATE OF IDAHO }  
County of \_\_\_\_\_ } ss.  
I hereby certify that this instrument was filed  
for record at request of  
Idaho Power Company  
at 12 minutes past 9 day  
o'clock A M., this 22 day  
of JUN 6, 1957, A. D. 19\_\_\_\_  
in my office, and duly recorded in Book 173  
of Books at page 264  
of P. W. STIVERS  
Ex-Officio Recorder.  
By Helene P. Stivers Deputy.  
Fees, \$ 1.50  
Mail to Idaho Power Company.  
Att: Jamane E. Bruce  
Bow, Idaho



Highland Ave E

Madrin St

© 2016 Google

Google Earth

Imagery Date: 6/8/2016 42°32'43.04" N 114°26'38.05" W elev 3776 ft eye alt 4708 ft

1992



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**Date:** Monday, December 5, 2016  
**To:** Honorable Mayor and City Council  
**From:** Jacqueline D Fields, City Engineer

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**Request:**

Accept the proposed composition of the Steering Committee for the 2016 Transportation Master Planning effort.

**Time Estimate:**

The presentation will take approximately 5 minutes.

**Background:**

The scope for the Transportation Master Plan (Plan) process includes the formation of a Steering Committee. After discussions with the City Council on October 10, the target size for the Steering Committee is 10 people. The Steering Committee is intended guide the Plan development. Staff will provide reports to the Steering Committee on the progress of the consultant's tasks, the schedule, technical outcomes, input for stakeholder interviews, roundtables, City staff input, public events and City workshops. The Steering Committee will provide input on the general direction and participate in the development of recommendations.

The proposed candidates have been contacted and expressed a willingness to volunteer their time and concern for the community to this effort. They are as follows:

- City Council – Shawn Barigar
- City Manager – Travis Rothweiler
- P&Z Commission – Kevin Grey
- Bicycle - Sara Harris
- Pedestrians/schools - Brady Dickensen
- Industry/trucking – Dane Higdam (Glanbia)
- Commercial interests - John Howard (Independent Meat)
- Realtor/Development – Cindy Schmidt (Mountain West Realty)
- Emergency Services – team of Blaine Patterson (St. Lukes) & James Pennington (Manager of Paramedics)

**Approval Process:**

Majority vote of the Council.

**Budget Impact:**

The Transportation Master Plan is currently budgeted and funded in the Street fund.

**Regulatory Impact:**

The Steering Committee selection doesn't have a regulatory impact but the Transportation Master Plan does. If the Council adopts the Plan it will be incorporated into the Comprehensive Plan. In addition, it will provide the basis for policy and Code amendment affecting the development of property, basis for development of the Streets' Capital Improvement Plan and potentially input for strategic plan initiatives.

**Conclusion:**

Staff recommends that the Council accept the proposed composition of the Steering Committee for the 2016 Transportation Master Planning effort.



**Date:** Monday, December 5, 2016  
**To:** Mayor and City Council  
**From:** Brian Pike, Deputy City Manager

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### **Request**

A presentation of the City Manager's Office requesting the approval from Council to adopt the proposed five-year contract with People for Pets – Magic Valley Humane Society.

### **Time Estimate**

The estimated amount of time this item will take is 15 minutes plus time to answer questions.

### **Background**

City Staff is requesting the approval to adopt a five-year contract with People for Pets – Magic Valley Humane Society to operate the municipal Animal Shelter.

People for Pets – Magic Valley Humane Society has operated the municipal Animal Shelter for the last 27 years. This has been a successful partnership with the City of Twin Falls. Over the years they have:

- Provided humane care for over 4,000 animals a year
- Provided differential licensing to encourage pet sterilization
- A spray/neuter program for all adoptable pets
- Established educational, volunteer and community service programs
- Maintained a DEA registration and a State certified euthanasia program
- Senior Center sponsored adoption grant
- Emergency veterinary care fund
- Maintained a Pet Food Pantry Program distributing over 32,000 pounds of pet food to those in our community in need of assistance
- Achieved a 93% adoption rate for animals received by the shelter

The City of Twin Falls has benefited from its relationship with People for Pets – Magic Valley Humane Society. The contract includes but is not be limited to the following:

- People for Pets shall submit a detailed budget to the City by May 1<sup>st</sup> of each future operating year
- The budget shall show projected revenues from all sources including the county contract, fines, fees and donations. The budget shall also show total projected cost of operating the shelter.
- The fee for service will be renegotiated each fiscal year using the MCI as a guide to help determine reasonable operating adjustments
- Require an annual audit conducted by a third-party professional six months following People for Pets – Magic Valley Humane Society's fiscal year
- Liability Insurance - \$500,000 single limit coverage
- Allow for the termination of the agreement by either party with a ninety (90) day written notice

The total fee for the service provided by People for Pets in the 2016-17 budget is \$282,540.00 (23,545.00 per month).

**Approval**

Council approval to accept the contract and allow Mayor Bariger to sign the contract.

**Budget Impact:**

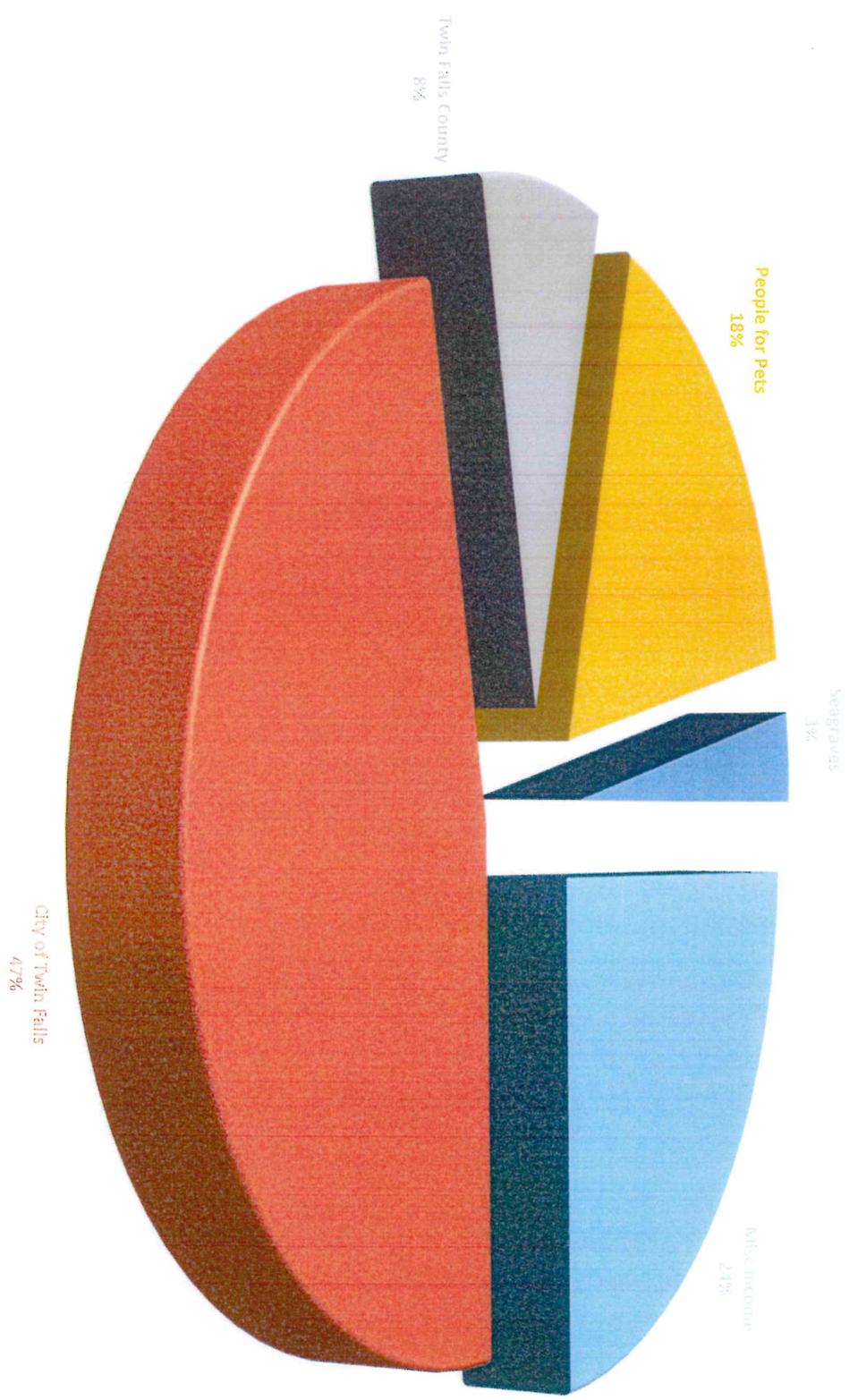
The fee for service is included in the City of Twin Falls 2016-17 budget.

**Regulatory Impact:**

There is no regulatory impact.

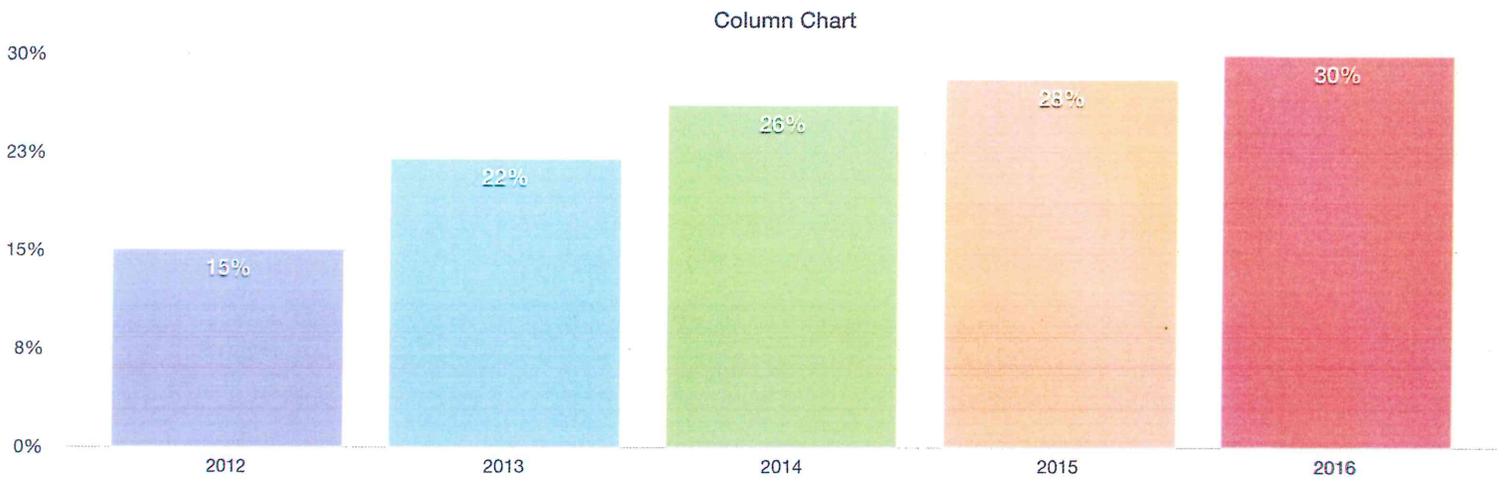
**Attachments:** None

# ANIMAL SHELTER INCOME



### Twin Falls County Animal Intake

YEAR	PERCENTAGE
2012	15%
2013	22%
2014	26%
2015	28%
2016	30%



## AGREEMENT

**THIS AGREEMENT**, made this 1st day of January, 2017 by and between the City of Twin Falls, Idaho (hereinafter “City”), and People for Pets/Magic Valley Humane Society (hereinafter “People for Pets”).

**WHEREAS**, City owns the animal shelter at 420 Victory Ave in Twin Falls; and,

**WHEREAS**, People for Pets took over operation of the animal shelter for the City and for other agencies, beginning October 1, 1989; and,

**WHEREAS**, The former lease and agreement has expired.

**NOW, THEREFORE**, City and People for Pets agree as follows:

### **1. People for Pets’ Responsibilities:**

- a. Maintain, clean and operate the animal shelter in accordance within guidelines of the Humane Society of the United States and in accordance with the Twin Falls City Code and applicable State Code.
- b. Pay routine maintenance and operating costs including utilities (except water, sewer and sanitation services), phone, purchase of cleaning supplies, vaccines (if necessary), euthanizing chemicals, office supplies.
- c. Discuss with City any remodeling or major repairs prior to ordering work.
- d. Check in dogs and cats and care for them in accordance with minimum standards of the Humane Society of the United States.
- e. Maintain a computerized record of each animal checked into the animal shelter and the animal’s final disposition.
- f. Euthanize dogs and cats in a humane manner. Maintain certification with the Idaho Board of Veterinary Medicine and Idaho Board of Pharmacy to perform euthanasia. The hold time per animal should average seven calendar days.
- g. Dispose of carcasses.
- h. Staff the animal shelter with certified and qualified personnel and maintain reasonable hours for the public, said schedule of public hours to be approved by the City and People for Pets and posted 30 days prior to any changes.
- i. Collect all license, redemption and adoption fees and account for them in accordance with the drafted ordinance.
- j. Operate a City dog-licensing program.
- k. Provide the City with an annual audit conducted by a third-party professional, six months following People for Pets’ fiscal year. As part of the city's evaluation of shelter operations the City will review efforts to minimize reliance on property tax dollars and move towards fund-raising and grant writing to subsidize operations.
- l. Prepare and submit an annual budget to include major repairs and capital

expenditures by May 1 of each year.

- m. Maintain all necessary records for a period of not less than 5 years.
- n. Provide reasonable accommodations to permit persons adopting animals to use the veterinarian of their choice for spaying/neutering.

**2. City Responsibilities:**

- a. Enforce animal control laws and deliver dogs to the Animal Shelter.
- b. Assist in routine repairs if notified on a timely basis and if work can be scheduled to be accomplished in a reasonable time period.
- c. Provide water, sewer and sanitation service at no expense to the People for Pets.
- d. Provide landscape maintenance for the facility at 420 Victory Ave.

**3. Term of Agreement:** This agreement shall be effective from the date of execution until December 31, 2021. With the mutual agreement of the City and People for Pets, the agreement may be extended an additional five years (December 31, 2026) without a formal renewal of the contract.)

**4. Compensation:** People for Pets shall submit a detailed budget to the City by May 1. The budget shall show projected revenues from all sources including the county contract, fines, fees and donations. The fee for service will be renegotiated each City fiscal year using the Municipal Cost Index (MCI) as a guide to help determine reasonable operating adjustments.

**5. Liability Insurance:** People for Pets shall maintain a liability insurance policy during the term of this Agreement with an insurance company that is licensed to do business in the State of Idaho all at the sole cost and expense of People for Pets, in the sum of \$500,000 single limit coverage. People for Pets shall furnish City with a certificate of such liability insurance stating that said insurance is in full force and effect during the term of this Agreement.

**6. Indemnification:** People for Pets agrees to indemnify and hold harmless the City, its employees and agents, of and from any claim or cause of action arising out of or related to People for Pets' responsibilities, as set forth above. Likewise, the City agrees to indemnify and hold harmless People for Pets, its employees and agents, of and from any claim or cause of action arising out of or related to the City's responsibilities, as set forth above.

**8. Termination:** Either party to this agreement may terminate the agreement by giving 90-days prior written notice to the other party.

PEOPLE FOR PETS/MAGIC VALLEY  
HUMANE SOCIETY

CITY OF TWIN FALLS

---

Debra Blackwood

---

Shawn Bariger, Mayor



**Date:** Monday, December 5, 2016  
**To:** Honorable Mayor and City Council  
**From:** Nathan Murray/Paul Johnson- Twin Falls Urban Renewal Agency

---

**Update:**

Paul Johnson of CH2M is serving as the Twin Falls Urban Renewal Agency representative for the Main Avenue Improvement Project. He is here to give a report on the status of the project to date and anticipated timeframes going forward.

**Time Estimate:**

The applicant will give a 10-minute presentation. Following the presentation, staff anticipates some time for questions and answers.

**Background:**

CH2M was hired as the owner's representative for the TFURA. They have been assisting with design review, the vetting of contractors, and negotiating various aspects of the overall project.

**Approval Process:**

No request for approval is being made at this time.

**Budget Impact:**

The anticipated costs of the Main Ave improvements are between \$6-6.5m. Improvements are to be funded from the Urban Renewal Agency Budget.

**Regulatory Impact:**

Any changes and amendments to the project, as suggested by the council, will be taken under consideration by the Twin Falls Urban Renewal Agency.

**Attachments:**

See the applicant's submitted materials.

# Twin Falls Urban Renewal Agency Main Avenue Redevelopment Project



Meeting with building owner (Richard Crowley and his father) and Twin Beans Coffee owner (Paul Graff), to discuss proposed basement infill, 31OCT2016



Banner Advertising Brick Engraving, at Grove Plaza in Boise, ID, 25OCT2016



Brick Herringbone Pattern can Complicate Reading Names on Engraved Bricks (lesson learned from other project)



Merchant Zone with Attractive Metal Fencing for Outdoor Seating, Grove Plaza in Boise, ID, 25OCT2016



Tree Grate Considerations with Irrigation, Tree Grate support, Electrical Details, Grove Plaza, 25OCT2016



Project Banners at Construction Fencing, Grove Plaza, 25OCT2016

Prepared for:



## Monthly Report for Board Meeting November 14, 2016

Prepared by – Owner’s Representative:



# Monthly Project Progress Update

Prepared for URA Board Meeting on November 14, 2016

## Main Avenue Redevelopment Project

Progress this Period, October 10 – November 9, 2016

### CM/GC Selection, and Status of Contract

1. Construction Management/General Contracting (CM/GC) services for the Main Avenue Redevelopment Project.
  - a) See “Progress in Prior Periods” section for an update of progress to date.
  - b) Construction phase services will follow the pre-construction services based on the Guaranteed Maximum Price (GMP) that will be developed in February-March 2017.
  - c) The terms for the CM/GC Agreement have been under review by the URA’s legal counsel (Elam Burke) for review, by the URA Staff Attorney, and by CH2M as Owner’s Representative.
  - d) The plan is that the CM/GC Agreement will be submitted for URA’s approval at the Nov. 14, 2016 Board meeting.
  - e) After the GMP is prepared, then the construction contract cost and scope will be included in the CM/GC Agreement by amendment.
  - f) The overall CM/GC fee has been negotiated and discussed with URA Executive Director(s) (Phil Kushlan and Nathan Murray), with the URA Board Chair (Dan Brizee) and Subcommittee representative (Brad Wills), with the City Manager, and with the URA Staff Engineer (Jesse Schuerman) and all have indicated concurrence that the fee is appropriate based on CH2M’s recommendation. It is consistent with other CM/GC fees for streetscapes projects.

### Design Progress

2. Otak submitted the Final Review Set – October 2016, through the week ending Nov. 4, 2016. The Final plans and specifications are now under review by the Owner’s representative (CH2M), the URA Staff Engineer, and the CM/GC (Guho).
3. Reviewers will submit design review comments to Otak in mid-November 2016.
4. Otak, Guho, CH2M, and URA Staff Engineer have begun weekly calls to discuss design details. Guho has been providing details helpful to Otak in preparing the Final Design set, such as paving and tree grate details, and basement closure details.
5. Otak will incorporate design review comments as appropriate, and will submit a Final “For Construction” set of drawings in December, 2016. Guho will then use the “For Construction” set to bid the work and assemble the GMP in the January through March 2017 timeframe.

### Basement Issues

6. Met with Property Owner Richard Crowley to discuss closure of his basement section below the Main Ave. sidewalk, at Twin Beans Coffee, and Moose Hill tenant spaces. Mr. Crowley is in agreement that the basement should be walled-off at the property line and infilled. URA plans to pay for most of the cost. Potential cost sharing of the waterproofing and any asbestos or hazardous materials abatement is being discussed.

7. CH2M recommends that the URA and City explore licensing agreements with the property owners establishing the liability of continued basement encroachment under Main Ave. Cost sharing issues also need to be negotiated with property owners for items such as waterproofing, and infill at Mr. Crowley's property. The legal questions will need to involve further legal input, and discussions between the City, URA and property owners. This work can be done in parallel with the technical design completion and it should not affect construction work provided that the agreements can be in place by early 2017.

#### Possible Sidewalk Repair Project

8. CH2M has discussed the possible sidewalk repair project with Guho, per direction from URA. We plan to include an allowance within the GMP for sidewalk repairs to the extent they can be afforded within the URA's overall budget for the Main Ave. project. Then sidewalk repairs outside the immediate Main Ave. scope of work can be triggered on a priority basis during the course of construction.

#### General

9. CH2M met with or updated Phil Kushlan – Interim Director, and/or Nathan Murray – Executive Director, generally weekly to discuss progress and specific issues on the Main Avenue project, including updating the overall URA Area 4-1 budget.
10. CH2M outlined the master project schedule dates for CM/GC selection, design completion, and construction. These dates were reviewed by URA, City and Otak. The selected CM/GC will incorporate these key dates into a formal project schedule. The planned construction commencing in early 2017 with completion by late fall of 2017 continues to hold.
11. CH2M completed the Project Execution Plan (PxP) outlining the project delivery methodology for the Main Avenue Redevelopment project. CH2M incorporated the findings from the Project Delivery Workshop from May 10, 2016 and the June approval to move forward with CM/GC for project delivery, into a summary within the Project Execution Plan. The PxP was submitted to the URA on October 12, 2016 for project documentation purposes.

#### Progress in Prior Periods

##### CM/GC Selection Process

12. Construction Management/General Contracting (CM/GC) services for the Main Avenue Redevelopment Project.
  - RFQ was posted to City's website on June 30, 2016
  - Pre-Proposal Conference was held on July 21, 2016, with 6 firms attending
  - Proposals from 5 firms were received on July 28, 2016, including:
    - ESI
    - Beniton
    - Guho
    - McAlvain
    - Wright Brothers
  - The URA review team short-listed Guho and McAlvain due to their greater extent of specific experience with streetscape projects compared to the firms who were not short-listed. Notifications went out to the firms on August 15<sup>th</sup>.
  - Interviews with short-listed firms were held on August 30<sup>th</sup>.
  - Selection of a CM/GC for the project occurred at the URA Board meeting on September 12, 2016, with selection of Guho. Pre-construction phase services have now been

negotiated with Guho which will take place from September 2016 into March 2017. Construction phase services to follow beginning in early 2017 based on the Guaranteed Maximum Price (GMP) that will be developed.

13. Criteria for selection of a CM/GC was on the basis of qualifications. Criteria:
  - o Company Profile
  - o Construction Management/General Contracting Approach
  - o Previous Similar Experience of the Company
  - o Experience of Individuals Proposed for the Project
  - o Cost and Schedule Control
  - o Sample Project Documentation
  - o Project References
  
14. Interview Committee on August 30 2016 included representatives from Twin Falls URA (Dan Brizee – Board Chair, Phil Kushlan – Interim Executive Director, and Jesse Schuerman – URA Staff Engineer), City (Travis Rothweiler – City Manager), CH2M – Owner’s Rep (Paul Johnson and Dan Maffuccio), with final decision made by the URA. Refer to the accompanying staff recommendation concerning selection of Guho as the CM/GC for the project.
15. Selection of Guho as CM/GC for the Main Avenue project was approved by the URA Board on September 12, 2016.
16. Pre-construction phase services began by Guho for Tasks 1-6 which we felt needed to begin in September in order to prepare a block scheduling diagram for discussion at the Oct. 10<sup>th</sup> PAC meeting, and for additional tasks as outlined below.
17. Executive Director approved Tasks 1, 2, 3 on September 23, 2016 totaling \$4,636.53 which were under the \$5,000 approval threshold for the Executive Director. These tasks pertained to:
  1. Develop a block scheduling diagram; \$2,499.68
  2. Preparatory meeting to discuss block scheduling diagram with project team; \$374.97
  3. Attend PAC on Oct. 10 and discuss preliminary construction phasing approach with project team; \$1,761.88Subtotal of Tasks 1-3: \$4,636.53
18. URA Subcommittee approved Guho’s preconstruction Tasks 4, 5, 6 totaling \$7,528.56 which were under the \$15,000 approval threshold. This meeting was held on Friday, September 30, 2016. These tasks pertained to:
  4. Reimbursement for Guho’s attendance at Sept. 19 meeting with project team for 90% design review comments; 2 Guho staff; \$1,839.00
  5. Preliminary estimates of basement strengthening or closure, for Crowley property (Moose Hill and Twin Beans tenants); \$1,009.56
  6. Detailed review of 90% construction drawings; \$4,680.00Subtotal of Tasks 4-6: \$7,528.56
  
19. URA Board approved tasks 7-11 for \$131,111.08 at the Oct. 10 URA Board Meeting. These tasks pertain to:
  7. Meeting attendance by Guho staff (President, Project Manager, Public Relations, Assistant PM) during preconstruction phase, from Oct. 11, 2016 through March 31, 2017. If GMP is established sooner, this total will be less. \$37,740.72
  8. Develop Guaranteed Maximum Price (GMP) Estimate based on current 90% construction drawings; \$29,994.16

9. Develop detailed construction schedule and coordinate with business owners; \$19,797.00
  10. Work with Otak and project team on Value Engineering proposals to suggest alternative projects that meet functional requirements at a lower cost; \$5,800.00
  11. Bidding services to define subcontract scopes and develop the overall GMP; \$37,779.20
- Subtotal of Tasks 7-11: \$131,111.08
20. The total of all preconstruction tasks 1-11 is \$143,276.17. We do not anticipate additional cost for preconstruction services tasks by Guho. The URA will be billed for Guho's actual hours only within this limit.

### Design Progress

21. CH2M reviewed Otak's 90% design submittal of the Main Avenue project, including Hansen St. South. Our comments were prepared by three Civil Engineers from CH2M familiar with roadway design. Our comments were provided to Otak on August 16, 2016. Follow-up comments to the electrical/utility design were submitted in mid-September, as that design was submitted later.
22. Design review comments from the URA, City and CH2M were discussed with Otak on Sept. 19, 2016.

### Basement Issues

23. Otak conducted a structural review and field testing to evaluate the condition of the existing basement caps at three locations:
  - a) Wells Fargo Bank (SE Corner of Shoshone and Main)
  - b) Key Bank (NE Corner of Shoshone and Main)
  - c) Crowley Property under Moose Hill and Twin Beans Coffee tenant spaces (South side of Main Ave. just west of Hansen St.)  
See above section for basement recommendations from Otak.
24. Previous recommendations from Otak based on cost and technical considerations were as follows:
  - a) Wall off and fill the basement at the Crowley property as it is not reinforced as heavily as the other basements at the banks appear to be.
  - b) Construct a new aesthetic sidewalk surface layer along Main Ave. for the Wells Fargo and Key Bank sidewalks, leaving the structural basement caps in place underneath, and providing bollards to inhibit heavy vehicles from accidentally or intentionally driving on the sidewalks with basements underneath. Provide necessary waterproofing of these areas between the structural and aesthetic caps, and along the exposed basement walls as construction work is underway.
25. Discussion of results from Guho's preconstruction services Task 5 concerning Crowley basement strengthening or infill cost opinions.

### Possible Sidewalk Repair Project

26. CH2M and the URA Executive Director reviewed the deteriorating sidewalks located just outside the Main Avenue project limits, along the side streets (Fairfield, Gooding, Idaho, Hansen, Jerome) from Main Avenue extending to the Second Streets to the north and south of Main Ave. Our idea is that if there is unspent contingency in the Main Avenue Project, then toward the end of the project we can implement curb, gutter and sidewalk replacement along the priority areas.

Currently these sidewalks are at a minimum an eye-sore, and at a maximum a safety hazard, for pedestrians wishing to use them to access what will be a new Main Avenue. Guho has been advised and will be prepared to help the URA/City with this supplemental project if approved later by the URA and City.

### Cost Control Report and Cash Flow

27. CH2M completed the format for the URA's Cost Control Report for Area 4-1 projects, including the anticipated cash flow from 2016 through 2013. This was reviewed by the URA Executive Director (Phil Kushlan) and Assistant City Finance Director (Brent Hyatt). The report will be updated monthly.

### Project Governance

28. Resolution previously approved regarding Project governance. Specific dollar limits of approval were established at the May 9, 2016 Board Meeting. Director can authorize up to \$5,000 per item, with a cumulative maximum of \$15,000 per month. The newly established TFURA construction subcommittee can authorize from \$5000 up to \$15,000 per item, with a cumulative maximum of \$100,000 per month. Larger items would need to go to the full TFURA Board for consideration. CH2M will summarize scope, cost and schedule issues for the Subcommittee and Board at each meeting. (Note: This is a recap of the TFURA's Board decisions from the May 9, 2016 meeting. Please refer to the official notes from that Board meeting.)

### Project Delivery Workshop

29. Held Project Delivery Workshop on May 10 2016. See separate set of notes: Summary: Concurrence to pursue CM/GC for Main Ave. and basement work. Discussed project delivery options and possible ways to streamline construction and minimize disturbance to merchants.

### TFURA Subcommittee Meetings

30. Held meeting with TFURA Construction Subcommittee on May 31 2016. See separate set of notes. Summary: Discussed path forward for basement capping or closure issues. Agreed to pursue RFQ for CM-GC selection for Main Ave. work. Approved several items for surveying completion regarding storm drainage; fire looping; minor expansion to Commons restroom; Title research concerning ownership of basement extensions; incorporation of Commons and Hansen St. North into the current CM-GC scope of work for City Hall; MOU to be drafted defining TFURA funding for Commons and Hansen North, and design team's services during construction.

### Forecast Services, November – December, 2016

31. See items above for ongoing progress in selection of a CM/GC for the project. The CM/GC contract needs to be finalized.
32. Guho will begin to structure bid packages based on Otak's final design submittal.
33. Review 100% design submitted by Otak in late October 2016. Meet to review and discuss with Otak all comments to the 100% design from URA, City, CH2M.
34. CM/GC "Front End" contract and general conditions format review is ongoing and being coordinated with the legal representative of TFURA
35. Coordination with TFURA, City, property owners with input from Otak regarding basement capping or closure (ongoing)

## 36. Monthly updates to the Cost Control Report and Cash Flow model

### Task 1C – Reporting and Services During Design Completion

This task will be ongoing by CH2M through the fall of 2016 and will generally include the following:

- Facilitate Meetings (including preparing agenda and minutes)
- Identify and track Issues that potentially impact project costs and schedule
- Facilitate Coordination among Stakeholders
- Facilitate Approvals by Owner(s) (URA and City)
- Update Budget Summary Cost Status Report and Master Schedule
- Project Progress Report

### Safety

- No safety issues to report.
- CH2M has completed our internal Health and Safety Plan for the project.

### Budget

#### Main Avenue Project

- The Main Avenue Project estimate is currently from \$6 to \$6.5 million for redevelopment of the 5 downtown blocks of Main Avenue, including Hansen St. South. (This estimate does not include redevelopment of Hansen St. North nor the Commons area.) This Main Avenue estimate is just within TFURA's preliminary budget for this work. There is an appropriate contingency for reasonable scope adjustments through design completion included within the value shown. A separate contingency for changes during construction is proposed, as well as allowances for indirect project costs. The more definitive cost control report has been developed by CH2M with input from the URA Executive Director and Assistant City Finance Director. It can be shared discussed in more detail with Board members upon request, but due to the potential sensitivity of some of the budget information such a report is typically not included in detail within CH2M's monthly reports.
- The Cost Control Report being developed with the TFURA Director designates a recommended percentage of contingency through final design and for possible changes during construction.
- If affordable within the GMP, we will include an allowance for replacement of priority sidewalk projects adjacent to the Main Ave. project, as discussed previously in this report.
- Items discussed with the Director in prior periods, with concurrence from the TFURA Construction Subcommittee, are recapped on previous reports.

### Permitting and Design

- Otak has submitted the Final Review Set – October 2016, design package and provided the project team with plans and specifications which are being reviewed in November 2016.
- The Cost Estimate at 100% design is being developed by Otak for the project team's review. The estimate at 90% design showed the project as being at the upper end of the URA's budget for the project.
- Guho will be responsible for obtaining all necessary permits for construction; however Otak will be responsible for obtaining permits from the Idaho Transportation Department (ITD) for the planned work within ITD's right-of-Way at Shoshone and the "Seconds" streets.

## Schedule and Milestones

The Master Project Schedule for the Main Avenue project has been developed by CH2M, and is consistent with the overall project timeline as directed by the URA with input from the City, as follows:

### Completed Activities:

- RFQ Advertisements for CM/GC Services: June 30, and July 7, 2016
- RFQ Available (City of Twin Falls Website): June 30, 2016
- Pre-Proposal Meeting and Site Tour: July 21, 2016, 1:30 p.m.
- Final Date for Receipt of Questions from Proposers: July 22, 2016
- RFQ Responses from CM/GC's Due: July 28, 2016, 3:00 p.m.
- 90% Design Submittal by Otak: July 29, 2016
- URA Evaluation, Short-Listing of CM/GC's: July 28 – August 12, 2016
- Short-List and Interview Notification: August 15, 2016
- Firms' Criteria Responses and Interview Prep: August 15 – August 28, 2016
- Interviews with Short-Listed CM/GC Firms: August 29 – August 30, 2016
- URA Evaluation and Final Ranking of CM/GC's: August 30 – August 31, 2016
- City Review Comments to 90% Design: August 26, 2016
- Notification of Selection of CM/GC: September 12, 2016
- Approval of CM/GC's Pre-Con Services: September 23, 2016 – October 10, 2016
- "Final Review Set" Design Submittal by Otak: November 4, 2016

### Ongoing Activities:

- Contract Negotiations with Selected CM/GC Firm: September 13 – November 9, 2016
- Review of Guho Contract (Legal and Scope): October 4 – November 9, 2016
- Final Design Review by CH2M, URA, City: November 7 – November 11, 2016
- All 5 blocks design finalized by Otak: Mid-December 2016
- CM/GC Contract Signed for Precon (GMP later): November 14, 2016
- Bidding Services by Guho: December 2016 – January 2017
- CM/GC GMP Amendment Signed: February 2017
- Construction Start: Late winter (Feb. or March) 2017
- Construction Substantially Complete: October 31, 2017
- Final Construction Completion: November 22, 2017 (for any final touch-up items not affecting use of the project)

The major phases of work are currently or have been planned and implemented as follows.

### Design Phase

Final Design Completion by Otak: November – December 2016.

Final Design Review of all Comments from URA, CH2M, City: November 2016

Otak Coordination with ITD for work on Seconds and Shoshone: Ongoing in September 2016 with review and approval anticipated from ITD in December 2016

Main Avenue—All Five Blocks Finalized for Bidding: Mid-December 2016

### **Bid and Award Phase**

The Bid and Award phase is planned for late fall/winter of 2016. This will allow the construction contract to be signed so that construction work can begin in late winter to early spring of 2017.

### **Construction Phase**

Recent discussions with TFURA suggest that sufficient funding will be available to complete the project (5 blocks of Main Avenue Reconstruction) in one phase, versus multiple phases. The construction phase is therefore planned from late winter of 2017 into the fall of 2017 – approximately 9 to 10 months.

## Construction Contracting

- This phase is pending.

## Construction Progress

Main Avenue Redevelopment: Scheduled for 2017 as discussed above.

Rogerson Building: Demolition including debris removal was completed by Starr in June 2016. Backfill of the site with compacted earth fill was completed in August 2016.

Hansen Street South: This demolition work has been completed by Starr. The fountain was demolished in April 2016. The former pedestrian area has been converted into a compacted gravel lane providing construction access to the City Hall project (across Main Ave.). Asphalt pedestrian paths have been added on both sides of Hansen Street South, and are separated by chain link fencing for protection of the public from construction vehicles. It is planned that Hansen St. South's reconstruction will be part of the Main Ave. work and it will provide access to the Main Ave. work during construction.

Hansen Street North: This area is currently barricaded by Starr, and was recently used as an access and staging area for demolition of the Rogerson building (site of the new Commons plaza). This lane will be used for access for renovation of the Banner Building for the new City Hall.

CH2M discussed the limits of the Commons Plaza and City Hall renovation in the May 10<sup>th</sup> Project Delivery workshop to determine what elements of the streetscapes work should remain as part of the City Hall work and which should be part of the Main Avenue work, with regard to project oversight by a CM/GC or Owner's Representative. It is agreed by the City and TFURA that the Commons plaza, Hansen St. North, and sidewalks in front of City Hall will be incorporated by contract amendment into Starr's CM-GC contract. This work will be funded by TFURA. The City prepared an Inter-Agency Agreement that was signed by the City and TFURA in June 2016. The agreement outlines the terms of this plan.

## Owner Furnished Materials and Equipment

The topic of potential advance purchasing of brick for the project is being discussed, versus leaving the brick as part of the forthcoming contractor's work to procure. Now that we have pursued a CM-GC for the Main Ave. work, we will seek the CM-GC's advice on advance purchase of the brick once the CM-GC is on board by this fall of 2016.

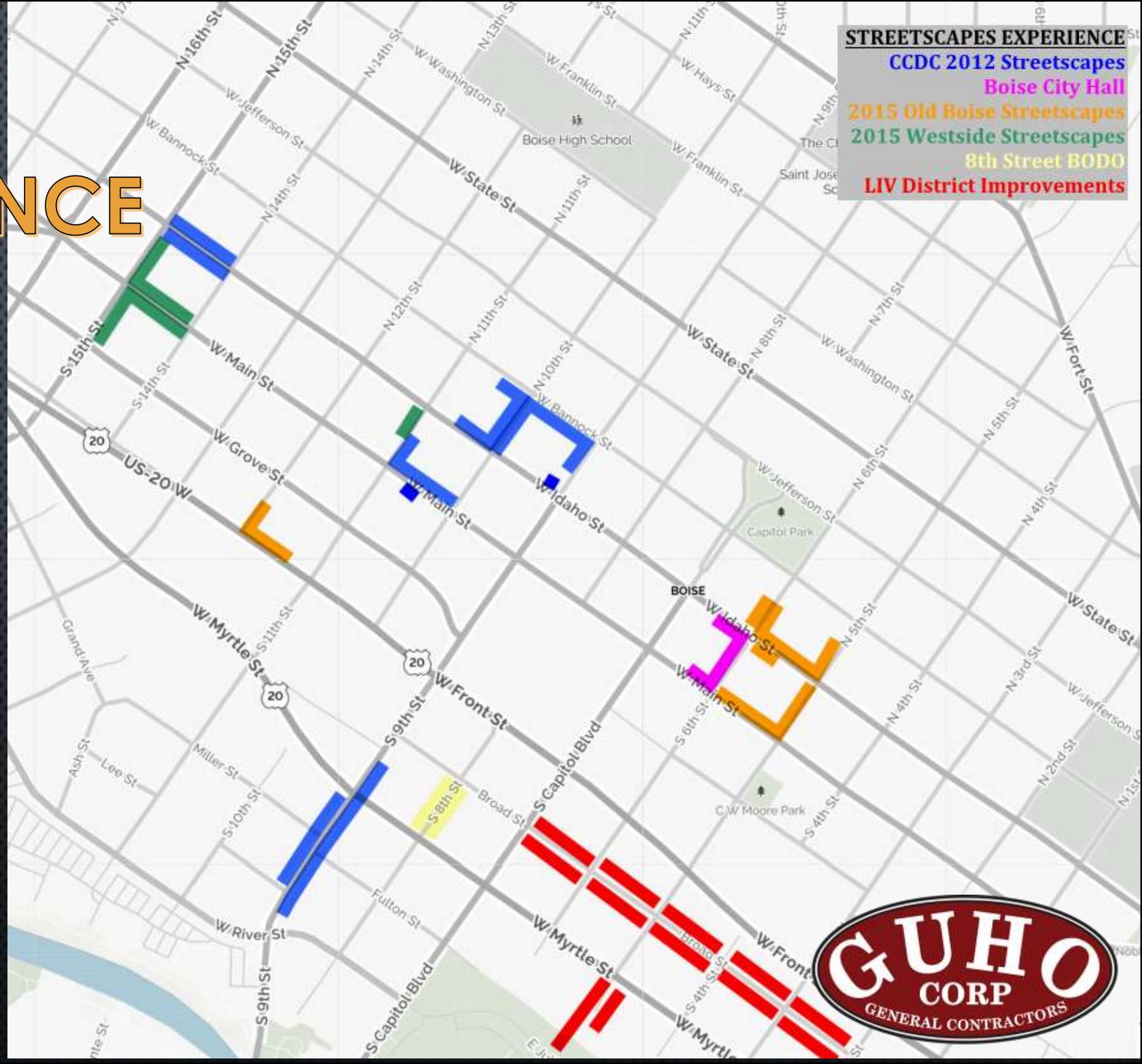
There will likely be a need for special sidewalk cleaning equipment and snow removal equipment that may need to be purchased by TFURA in cooperation with the City, so that bricks won't be damaged during future cleaning and snow removal operations.

## Employment and Economic Benefits

The economic benefits to Twin Falls' and Idaho's economies will be estimated and reported once the construction phase of the Main Avenue Redevelopment project is underway. This will be in terms of direct benefits, of the number of immediate jobs created or supported on the construction project. Secondary benefits will include an estimate of the number of jobs supported that are unrelated to the direct construction. We will also include an estimated percentage of the dollar volume of work going to local contractors with the associated dollars remaining in Twin Falls and the state of Idaho.

# STREETSCAPES PROJECT EXPERIENCE

- STREETSCAPES EXPERIENCE
- CCDC 2012 Streetscapes
- Boise City Hall
- 2015 Old Boise Streetscapes
- 2015 Westside Streetscapes
- 8th Street BODO
- LIV District Improvements



# THE CONSTRUCTION PROCESS

WHAT TO EXPECT AND WHEN



# STEP 0

(LATE WINTER/SPRING 2017)

# VAULT WORK

- STRUCTURAL WORK TO EXISTING VAULTS



# STEP 1 (FEB-MARCH 2017)

## PRELIMINARY DEMO

- LOCATE EXISTING UTILITIES
  - PAINT MARKINGS ON SIDEWALK
- **TREE REMOVAL**
- REMOVE SIDEWALK ITEMS



# STEP 2

## MAJOR DEMO

- DEMO: STREET, CURB AND GUTTER, SIDEWALK, TREE ROOTS



## STEP 3

### TEMP SIDEWALK

- DEMO ALONG BUSINESS STORE FRONTS
  - DEMO AND PLACE TEMP SIDEWALK
  - MINIMIZE IMPACT TO CUSTOMERS
- TEMP GRAVEL SIDEWALK



# STEP 4 ROAD WORK

- ROAD EXCAVATION
- UTILITIES
  - STORM DRAINAGE
  - STREET LIGHTS
  - IRRIGATION
- ROAD BASE SECTION



# STEP 5 CURB GUTTER



# STEP 6 ASPHALT



# STEP 7 CONCRETE WORK

PREP AND PLACE CONCRETE  
(24 HR FOR FOOT TRAFFIC)

SIDEWALKS AND DRIVEWAY APPROACHES  
(7 DAYS FOR LIGHT CAR TRAFFIC)



# STEP 8 BRICK PAVERS

PLACE BRICK PAVER AT  
FINISHING ZONES & CORNERS



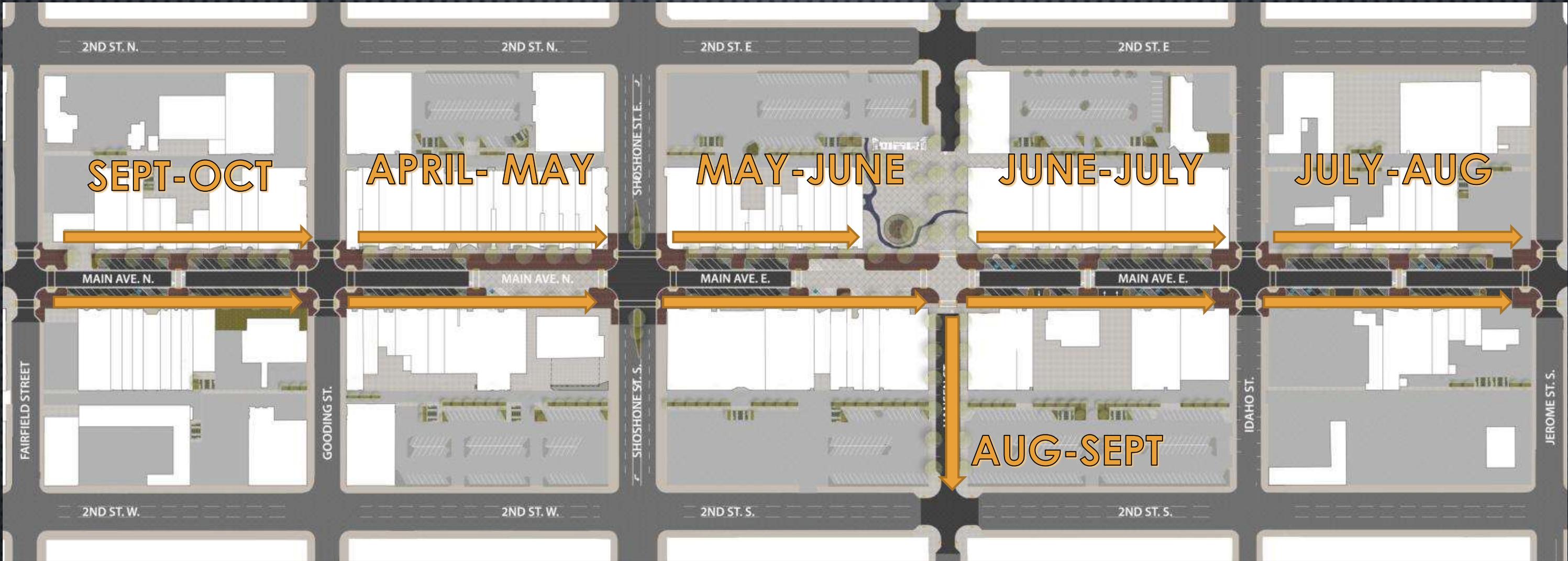
## STEP 9

# TREES AND LIGHT POLES

- OPEN ACCESS TO PUBLIC
- PLANT TREES
- INSTALL LIGHT POLES
- BENCHES, TRASH CANS, BIKE RACKS
- REMOVE TRAFFIC CONTROL
- PUNCH LIST AND HAND OFF



# PRELIMINARY SCHEDULE





**Date:** Monday, December 5, 2016  
**To:** Honorable Mayor and City Council  
**From:** Wendy Davis, Parks and Recreation Director

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**Request:**

YMCA City Pool Manager and YMCA Board Members will present a quarterly report of the pool operations.

**Time Estimate:**

Presentation will take approximately 20 minutes. Staff anticipates some time for questions and answers following the presentation.

**Background:**

The Concession Agreement between the City of Twin Falls and The YMCA of Twin Falls, Inc. grants the Y exclusive privilege of maintaining and operating the City pool for aquatic recreational programs for the citizens of Twin Falls. The City pays the Y an operation and management fee of \$120,000 per year and the Y retains the fees collected from patrons for the use of the pool.

The Y is required to provide quarterly reports of pool operations and annual Y financial statements. This presentation is the quarterly report of the pool operations. At the close of the YMCA fiscal year in December, and after the audit, YMCA representatives will return to share the annual Y financial statements.

**Approval Process:**

There is not approval process for this request

**Budget Impact:**

There is no budget impact associated with this presentation

**Regulatory Impact:**

There is no regulatory impact associated with this presentation

**Conclusion:**

This is a presentation by the YMCA, no action is required.

**Attachments:**

1. Y City Pool Operations Report
2. YMCA Financial Statement

## January 1 – November 29, 2016 Operations Report

### Y/City Pool Hours

- Please see Y/City Pool Hours and Aquatic Fitness & Pool Schedule.

### Hour Changes

- Beginning the first week of December, we will no longer be open from 1-4pm Monday – Friday because of low attendance. During the non-summer months, we have averaged 14 people using the facility during that 3-hour span. That comes out to 4.6 people per hour. In order for the pool to be open, we have to have a minimum of 3 staff working at any given time. This adds up to \$30 per hour or \$75 per day with wages and employee related expenses. By being closed at this time, we anticipate a savings of \$1,250 - \$1,500 per month. This savings will allow us to put our financial resources into areas such as programs and facility maintenance.

### Visits

- YMCA Members: 27,402
- Y/City Pool: 23,171
- Non-Members:
  - o 3 and Under: 818
  - o 4-17 years of age: 7,573
  - o 18 and Older: 4,367
  - o Total: 12,758
- Total: 63,331

### Swim Instruction Programs

- Swim Lessons: 1,093
- Hurricane Swim League: 278
- Water Babies: 109
- Dr. David Webster Spring Break Water Safety Lessons: 216

## Y/City Pool Hours

### Open Swim

<b>Monday – Friday</b>	<b>10:30-1pm (4-8 lanes)</b> <b>6 – 8pm (2-4 lanes)</b>
<b>Saturday</b>	<b>12 – 5pm (4 lanes)</b>
<b>Sunday</b>	<b>12 – 5pm (4 lanes)</b>

### Lap/Exercise Swim

<b>Monday – Friday</b>	<b>5:30am – 10:30am (4-8 lanes)</b> <b>4 – 6pm (2 shallow lanes)</b> <b>5:15-6pm (2-4 lanes)</b>
<b>Saturday</b>	<b>8am – 12pm (3-8 lanes)</b>
<b>Sunday</b>	<b>11am – 12pm (8 lanes)</b>

### Daily Admission

<b>Y Members</b>	<b>FREE</b>
<b>Y/City Pool Members</b>	<b>FREE</b>
<b>Non-Members</b>	<b>\$4.50 for adults 18 and older</b> <b>\$3.50 for kids 4-17 years of age*</b> <b>\$2.50 for kids 3 &amp; under*</b>

**\* Children under 8 must be accompanied by an adult. Children 5 & under must have an adult or someone that is at least 5 feet tall within arm's reach at all times.**



# Magic Valley YMCA Aqua Fitness & Swim Schedule



## Winter 2016 - Spring 2017

Time	Monday	Tuesday	Wednesday	Thursday	Friday
5:30am	Lap/Exercise (5:30-9am: 4-8 lanes)	Lap/Exercise (5:30-9am: 4-8 lanes)	Lap/Exercise (5:30-9am: 4-8 lanes)	Lap/Exercise (5:30-9am: 4-8 lanes)	Lap/Exercise (5:30-9am: 4-8 lanes)
		Swim Fit (Eric)		Swim Fit (Eric)	
6:00am	Aqua Cross (Donna)		Aqua Cross (Donna)		
7:30am	Senior Water Fitness (Jackie)		Senior Water Fitness (Jackie)		Senior Water Fitness (Jackie)
8:30am	Instructor's Choice (Donna)	Instructor's Choice (Donna)	 (Tiffany)	Instructor's Choice (Donna)	 (Tiffany)
9:00am	Lap/Exercise (9-10:30am: 4-8 lanes)	Lap/Exercise (9-10:30am: 4-8 lanes)	Lap/Exercise (9-10:30am: 4-8 lanes)	Lap/Exercise (9-10:30am: 4-8 lanes)	Lap/Exercise (9-10:30am: 4-8 lanes)
9:15am	Deep Blue (Stacy)		Deep Blue (Donna)		Deep Blue (Stacy)
	Arthritis Water Fitness (Barb)		Arthritis Water Fitness (Barb)		Arthritis Water Fitness (Barb)
9:30am		SilverSplash® (Donna)		SilverSplash® (Donna)	
10:30am	Open Swim (10:30-1pm: 4-8 lanes)	Open Swim (10:30-1pm: 4-8 lanes)	Open Swim (10:30-1pm: 4-8 lanes)	Open Swim (10:30-1pm: 4-8 lanes)	Open Swim (10:30-1pm: 4-8 lanes)
4:00pm	Shallow Lap Swim (4-6pm: 2 lanes)	Shallow Lap Swim (4-6pm: 2 lanes)	Shallow Lap Swim (4-6pm: 2 lanes)	Shallow Lap Swim (4-6pm: 2 lanes)	Shallow Lap Swim (4-6pm: 2 lanes)
4:15pm	 (Jeaneth)	Aqua Blast (Candi)	 (Jeaneth)	Aqua Blast (Candi)	 (Jeaneth)
5:15pm	Lap/Exercise (5:15-6pm: 1-4 lanes)	Lap/Exercise (5:15-6pm: 1-4 lanes)	Lap/Exercise (5:15-6pm: 1-4 lanes)	Lap/Exercise (5:15-6pm: 1-4 lanes)	Lap/Exercise (5:15-6pm: 1-4 lanes)
	Aqua Tone (Stacy)	Aqua Fit (Rose)	Aqua Tone (Stacy)	Aqua Fit (Rose)	Aqua Tone (Stacy)
6:00pm	Open Swim** (6-8pm: 4 lanes)	Open Swim** (6-8pm: 2-4 lanes)	Open Swim** (6-8pm: 4 lanes)	Open Swim** (6-8pm: 2-4 lanes)	Open Swim** (6-8pm: 2-4 lanes)
7:00pm	Shallow Water Fitness (Joan)		Shallow Water Fitness (Joan)		

### Saturday Swim Times

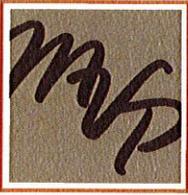
Lap/Exercise Swim: 8-12pm (2-8 lanes)  
Open Swim: 12-5pm (4 lanes)

### Sunday Swim Times

Lap Swim/Exercise Swim: 11-12pm (8 lanes)  
Open Swim: 12-5pm (4 lanes)

\* Patrons must be 8 & older to be by themselves, 12 & older to participate in water fitness classes, and 16 & older to participate in Aqua Cross.

\*\* Please see the back for complete diving board & lap swim lane schedule from 6-8pm.



**Moore  
Van Engelen  
Pollow**  
CPAs Chtd

1150 Eastland Dr. N. • PO Box 2775, Twin Falls, ID • 83303-2775 • 208.734.0598 • fax 208.734.0666 • www.mvpcpas.com

YMCA of Twin Falls Inc.  
1751 Elizabeth Blvd.  
Twin Falls, ID 83301

To the Board of Directors of YMCA of Twin Falls Inc.

Per your request, enclosed is a copy of the October 2016 financial statements along with a statement of financial activities for the City Pool for the period of July 2016 through October 2016.

Please let us know if you require any further information.

*Moore, Van Engelen, Pollow CPAs*

Moore Van Engelen Pollow CPAs  
Twin Falls, ID  
November 30, 2016

**YMCA of Twin Falls Inc.**  
**Statement of Financial Position**  
 As of October 31, 2016

Oct 31, 2016

**ASSETS**

**Current Assets**

**Checking/Savings**

US Bank	19,082
Farmers National Bank	4,214
DL Evans Bank	102,237
US Bank Debit Card	848
Money Market Account - Cetera	2,028
DL Evans Bank - Rupert Project	41,824
Petty Cash - Y	908
Petty Cash - City Pool	300

<b>Total Checking/Savings</b>	<u>171,441</u>
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<b>Total Current Assets</b>	171,441
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**Fixed Assets**

Land	677,843
Machinery & Equipment	905,035
Furniture & Fixtures	13,068
Buildings	1,935,757
Accum Depr	<u>(2,053,200)</u>

<b>Total Fixed Assets</b>	1,478,503
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**Other Assets**

Intangible Assets	27,848
Accum Amort - Intangibles	<u>(27,848)</u>

<b>Total Other Assets</b>	<u>-</u>
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<b>TOTAL ASSETS</b>	<u><u>1,649,944</u></u>
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**LIABILITIES & EQUITY**

**Liabilities**

**Current Liabilities**

**Accounts Payable**

Accounts Payable	<u>72,274</u>
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<b>Total Accounts Payable</b>	72,274
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**Credit Cards**

Farmer's Nat'l Bank VISA	<u>953</u>
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<b>Total Credit Cards</b>	953
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**Other Current Liabilities**

AFLAC payable	100
Payable to YUSA	110,797
Payroll Liabilities	5,753
Pension Payable	3,238
Sales Tax Payable	3,979
State Withholding	<u>1,519</u>

<b>Total Other Current Liabilities</b>	<u>125,387</u>
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<b>Total Current Liabilities</b>	198,614
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YMCA of Twin Falls Inc.  
**Statement of Financial Position**  
As of October 31, 2016

	<u>Oct 31, 2016</u>
<b>Long Term Liabilities</b>	
Rupert Project	41,824
DL Evans - Canyon Rim Purchase	749,622
FNB - Tennis Court Loan	261,013
N/P - Board Members	63,000
N/P - Beaver	17,672
<b>Total Long Term Liabilities</b>	<u>1,133,130</u>
<b>Total Liabilities</b>	<u>1,331,744</u>
<b>Equity</b>	
Temp Restricted Net Assets	544,419
Unrestricted Net Assets	(640,522)
Net Income	414,304
<b>Total Equity</b>	<u>318,200</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><u>1,649,944</u></u>

**YMCA of Twin Falls Inc.**  
**Statement of Financial Activities**  
 October 2016

	<u>October 2016</u>	<u>Jan - Oct 2016</u>
<b>Ordinary Income/Expense</b>		
<b>Income</b>		
Memberships	47,791	560,264
Revenue	49,050	692,166
<b>Total Income</b>	<b>96,840</b>	<b>1,252,430</b>
<b>Expense</b>		
Accounting & Legal	1,714	46,214
Bank Charges	1,779	19,935
Building Repairs/Maintenance	386	22,023
Bus Rental	-	801
Computer Contract	-	5,100
Contract Equipment	-	9,889
Contract Labor	-	183
Employee Business Expense	-	681
Employee Education/Certificatio	-	27
Employee Expense	178	1,892
Equipment Expense	-	592
Equipment Purchases	-	350
Equipment Rental	-	233
Equipment Repairs Expense	118	19,842
Food	-	3,753
Freight	-	308
Health Insurance	2,852	30,361
Insurance	582	27,132
Interest Expense	4,633	37,670
Janitorial Supplies	-	17,167
Licensing Fees	-	297
Mileage Expense	98	1,401
Miscellaneous Expense	717	4,426
Office Expenses	946	9,492
Over/Short	-	200
Payment to Affil Org	2,810	76,108
Payroll Expense	52,350	718,301
Payroll Tax Expenses	4,915	61,491
Penalties and Interest	-	4,246
Pool Chemicals	301	20,197
Pool Equip	-	3,705
Program Supplies	2,700	23,388
Promotion/Advertising	29	10,746
Recognition	-	103
Refundable Deposit	-	80
Retirement	4,833	34,113
Sales Tax	-	130
Software	1,168	9,582
Special Events Expense	-	401

**YMCA of Twin Falls Inc.**  
**Statement of Financial Activities**  
 October 2016

	<u>October 2016</u>	<u>Jan - Oct 2016</u>
Storage Rental	-	808
Supplies	540	9,965
Telephone	18	5,126
Training	108	1,211
Unemployment	2,955	12,164
Uniforms	-	928
Utilities	8,303	148,178
Workmans Comp	1,726	6,365
<b>Total Expense</b>	<u>96,758</u>	<u>1,407,304</u>
<b>Net Operating Income</b>	82	(154,874)
<b>Other Income/Expense</b>		
<b>Other Income</b>		
Loss on Sale of Office Bldg	(15,668)	(15,668)
Reimbursement - Rupert Expenses	-	4,172
Interest Income	-	4
Contributions	99,870	458,415
Debt Forgiveness	-	17,835
Other Income	-	182,425
<b>Total Other Income</b>	<u>84,202</u>	<u>647,183</u>
<b>Other Expense</b>		
Other Expense	-	78,005
<b>Total Other Expense</b>	<u>-</u>	<u>78,005</u>
<b>Net Other Income</b>	<u>84,202</u>	<u>569,178</u>
<b>Net Income</b>	<u><u>84,284</u></u>	<u><u>414,304</u></u>

**YMCA of Twin Falls Inc.**  
**Statement of Financial Activities**  
 October 2016

	<u>October 2016</u>	<u>October 2015</u>	<u>\$ Change</u>
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
Memberships	47,791	100,941	(53,150)
Revenue	49,050	29,331	19,718
<b>Total Income</b>	<u>96,840</u>	<u>130,272</u>	<u>(33,432)</u>
<b>Expense</b>			
Accounting & Legal	1,714	66	1,647
Bank Charges	1,779	1,455	323
Building Repairs/Maintenance	386	3,809	(3,423)
Cardio Lease	-	3,383	(3,383)
Computer Contract	-	3,362	(3,362)
Employee Business Expense	-	750	(750)
Employee Expense	178	184	(6)
Equipment Repairs Expense	118	690	(572)
Food	-	33	(33)
Health Insurance	2,852	6,420	(3,568)
Insurance	582	11,549	(10,967)
Interest Expense	4,633	4,162	471
Janitorial Supplies	-	482	(482)
Mileage Expense	98	-	98
Miscellaneous Expense	717	162	556
Office Expenses	946	2,785	(1,839)
Payment to Affil Org	2,810	-	2,810
Payroll Expense	52,350	78,992	(26,643)
Payroll Tax Expenses	4,915	6,099	(1,184)
Penalties and Interest	-	381	(381)
Pool Chemicals	301	-	301
Program Supplies	2,700	4,657	(1,957)
Promotion/Advertising	29	933	(904)
Retirement	4,833	2,866	1,967
Software	1,168	-	1,168
Special Events Expense	-	191	(191)
Supplies	540	580	(40)
Telephone	18	803	(784)
Training	108	-	108
Unemployment	2,955	-	2,955
Utilities	8,303	5,708	2,595
Workmans Comp	1,726	6,680	(4,954)
<b>Total Expense</b>	<u>96,758</u>	<u>147,182</u>	<u>(50,423)</u>
<b>Net Operating Income</b>	82	(16,909)	16,992
<b>Other Income/Expense</b>			
<b>Other Income</b>			
Loss on Sale of Office Bldg	(15,668)	-	(15,668)
Contributions	99,870	445	99,425

**YMCA of Twin Falls Inc.**  
**Statement of Financial Activities**  
**October 2016**

	<u>October 2016</u>	<u>October 2015</u>	<u>\$ Change</u>
Other Income	-	1,502	(1,502)
Total Other Income	<u>84,202</u>	<u>1,947</u>	<u>82,255</u>
Net Other Income	<u>84,202</u>	<u>1,947</u>	<u>82,255</u>
Net Income	<u>84,284</u>	<u>(14,963)</u>	<u>99,247</u>

**YMCA of Twin Falls Inc.**  
**Statement of Financial Activities**  
January through October 2016

	<u>Jan - Oct 2016</u>	<u>Jan - Oct 2015</u>	<u>\$ Change</u>
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
<b>Memberships</b>	560,264	978,152	(417,888)
<b>Revenue</b>	692,166	464,654	227,512
<b>Total Income</b>	<u>1,252,430</u>	<u>1,442,806</u>	<u>(190,377)</u>
<b>Expense</b>			
<b>Accounting &amp; Legal</b>	46,214	586	45,628
<b>Bank Charges</b>	19,935	19,578	357
<b>Building Repairs/Maintenance</b>	22,023	23,717	(1,694)
<b>Bus Rental</b>	801	949	(148)
<b>Cardio Lease</b>	-	44,626	(44,626)
<b>Computer Contract</b>	5,100	15,476	(10,376)
<b>Conference/Conventions - Admin</b>	-	128	(128)
<b>Contract Equipment</b>	9,889	1,284	8,605
<b>Contract Labor</b>	183	4,879	(4,696)
<b>Employee Business Expense</b>	681	3,045	(2,365)
<b>Employee Education/Certificatio</b>	27	-	27
<b>Employee Expense</b>	1,892	2,370	(478)
<b>Equipment Expense</b>	592	-	592
<b>Equipment Purchases</b>	350	-	350
<b>Equipment Rental</b>	233	-	233
<b>Equipment Repairs Expense</b>	19,842	17,954	1,888
<b>Field Trips - Day Camp</b>	-	2,818	(2,818)
<b>Food</b>	3,753	2,151	1,602
<b>Freight</b>	308	-	308
<b>Health Insurance</b>	30,361	56,255	(25,894)
<b>Insurance</b>	27,132	30,504	(3,372)
<b>Interest Expense</b>	37,670	42,982	(5,312)
<b>Janitorial Supplies</b>	17,167	15,486	1,682
<b>Licensing Fees</b>	297	-	297
<b>Mileage Expense</b>	1,401	-	1,401
<b>Miscellaneous Expense</b>	4,426	2,247	2,179
<b>Office Expenses</b>	9,492	26,663	(17,171)
<b>Over/Short</b>	200	-	200
<b>Payment to Affil Org</b>	76,108	43,981	32,127
<b>Payroll Expense</b>	718,301	954,764	(236,464)
<b>Payroll Tax Expenses</b>	61,491	73,501	(12,010)
<b>Penalties and Interest</b>	4,246	3,528	717
<b>Pool Chemicals</b>	20,197	24,020	(3,823)
<b>Pool Equip</b>	3,705	-	3,705
<b>Postage Admin</b>	-	269	(269)
<b>Program Supplies</b>	23,388	29,382	(5,994)
<b>Promotion/Advertising</b>	10,746	24,948	(14,202)
<b>Recognition</b>	103	3,145	(3,043)
<b>Refundable Deposit</b>	80	-	80

**YMCA of Twin Falls Inc.**  
**Statement of Financial Activities**  
 January through October 2016

	<u>Jan - Oct 2016</u>	<u>Jan - Oct 2015</u>	<u>\$ Change</u>
Retirement	34,113	26,475	7,638
Sales Tax	130	-	130
Software	9,582	-	9,582
Special Events Expense	401	28,145	(27,743)
Storage Rental	808	-	808
Supplies	9,965	11,812	(1,847)
Telephone	5,126	15,953	(10,826)
Training	1,211	-	1,211
Unemployment	12,164	-	12,164
Uniforms	928	1,491	(562)
Utilities	148,178	128,372	19,806
Workmans Comp	6,365	28,989	(22,624)
<b>Total Expense</b>	<u>1,407,304</u>	<u>1,712,473</u>	<u>(305,169)</u>
<b>Net Operating Income</b>	<u>(154,874)</u>	<u>(269,667)</u>	<u>114,793</u>
<b>Other Income/Expense</b>			
<b>Other Income</b>			
Loss on Sale of Office Bldg	(15,668)	-	(15,668)
Reimbursement - Rupert Expenses	4,172	-	4,172
Interest Income	4	-	4
Contributions	458,415	71,189	387,226
Debt Forgiveness	17,835	-	17,835
Other Income	182,425	2,161	180,264
<b>Total Other Income</b>	<u>647,183</u>	<u>73,350</u>	<u>573,833</u>
<b>Other Expense</b>			
Other Expense	78,005	-	78,005
<b>Total Other Expense</b>	<u>78,005</u>	<u>-</u>	<u>78,005</u>
<b>Net Other Income</b>	<u>569,178</u>	<u>73,350</u>	<u>495,828</u>
<b>Net Income</b>	<u>414,304</u>	<u>(196,317)</u>	<u>610,620</u>

**YMCA of Twin Falls Inc.**  
**City Pool**  
**Statement of Financial Activities**  
**July through October 2016**

	<u>Jul 16</u>	<u>Aug 16</u>	<u>Sep 16</u>	<u>Oct 16</u>	<u>TOTAL</u>
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
City of TF Revenue	10,000	10,000	10,000	10,000	40,000
City Pool Revenue	26,753	29,585	12,286	13,041	81,665
<b>Total Income</b>	<u>36,753</u>	<u>39,585</u>	<u>22,286</u>	<u>23,041</u>	<u>121,665</u>
<b>Direct Expenses</b>					
Building Repairs/Maintenance	2,713	1,492	349	28	4,582
Employee Expense	-	-	139	-	139
Health Insurance	549	587	760	760	2,655
Janitorial Supplies	1,685	1,022	525	-	3,232
Payroll Expense	33,800	26,902	17,605	18,752	97,059
Payroll Tax Expenses	2,732	2,152	1,388	1,481	7,754
Pool Chemicals	3,505	4,042	596	301	8,445
Program Supplies	1,700	494	403	41	2,637
Promotion/Advertising	293	-	-	-	293
Retirement	474	594	363	355	1,785
Supplies	32	65	495	208	801
Training	105	145	35	108	393
Unemployment	906	-	-	-	906
Uniforms	500	-	-	-	500
Utilities	5,293	5,350	6,880	6,054	23,577
<b>Total Direct Expenses</b>	<u>54,288</u>	<u>42,845</u>	<u>29,537</u>	<u>28,088</u>	<u>154,759</u>
<b>Net Operating Income</b>	<u>(17,535)</u>	<u>(3,260)</u>	<u>(7,251)</u>	<u>(5,048)</u>	<u>(33,094)</u>



Date: Monday, December 5, 2016  
To: Honorable Mayor and City Council  
From: Mitchel Humble, Deputy City Manager

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**Request:**

Consideration of the annual impact fee report from the Development Impact Fee Advisory Committee.

**Time Estimate:**

The staff presentation will take approximately 10 minutes. We expect additional time will be needed to discuss and answer questions.

**Background:**

On August 1, 2009, the City began collecting development impact fees with new building permits. Part of the State requirements for cities that have an impact fee program is an annual reporting requirement from the Development Impact Fee Advisory Committee to the City Council. This agenda item is the required annual report for the close of Fiscal Year 2016. The Committee met on October 20, 2016 to make their final recommendations for this report.

Financial Data

The attached financial report table contains a summary of the impact fees collected since the program began on 8/1/09. The information is organized by fiscal year. During Fiscal Year 2016, the City collected a total \$1,076,155 in all four categories combined, bringing the City's total impact fees through FY2016 to \$4,368,548. This year's report also includes expenditures totaling \$117,492 for the equipment storage building for the Parks Department.

Impact Fee Equity

In addition to the financial information above, the Committee also has provided information and recommendations regarding the operation of the impact fee program and the capital improvement plans. First and foremost, the Committee did not report any perceived inequities in implementing the plan or imposing the development impact fees. This recommendation is important since the Committee is required by statute to review and report on the equity of the plan and associated fees.

Automatic Fee Increase

As you are aware, the impact fee adopting ordinance contains a provision for the capital improvement costs to be automatically adjusted on January 1<sup>st</sup> of each year by an amount equal to the year's Municipal Cost Index (MCI). In the seven years since the beginning of our impact fee program, we have allowed the automatic increase to occur three times, adopted an ordinance forgoing the automatic increase three times, and had a negative MCI once, last year.

At the time of the 10/20/16 Committee meeting, the MCI rate compared to the same month in 2015 was 0.826%. The Committee discussed the automatic increase. Since it has been two years since we've adjusted the capital improvement costs and the MCI is less than 1% right now, the committee did not recommend that the Council adopt an ordinance forgoing the automatic increase scheduled for 1/1/17. Should the Council agree with the Committee's recommendation and allow the automatic increase to occur, no further action is necessary.

Capital Improvement Plan Change

At the October meeting, the Committee also discussed a proposed amendment to the Street Impact Fee Capital Improvement Plan. This request was to consider the ½ road construction of Creekside Way and North College Drive as part of the Street Capital Improvement Program (CIP) for impact fees. The City of Twin Falls recently acquired the Sunway soccer complex from the Twin Falls School District. The improvements required by the platting process will be required at a future date when it is determined that new building permits are required for construction of park facilities. These improvements include extension of water and sewer service to the west and south, reconstruction and major widening of Sunway Drive, and construction of ½ the roadway for Creekside Way and North College Road.

Currently, the park has sufficient and appropriate access from Sunway Drive. Demand for the extension of North College Road and Creekside Way along the boundaries of Sunway Soccer Complex will increase as the neighborhoods to the east and south grow. Construction of these roads are completely growth related. The Committee recommended placement of these roads on the Streets CIP. As you'll recall, the street projects on the Street CIP have individual costs, but the program caps the spending of street impact fee money at \$1.5 million. That amount was not recommended to be changed. Rather, the only change being recommended is to add these to streets the list of possible street projects on which to spend the \$1.5 million. Consequently, adding these streets to the CIP does not result in an increase to the impact fee amount.

#### **Approval Process:**

State code requires the Development Impact Fee Advisory Committee to "file periodic reports, at least annually, with respect to the capital improvements plan and report to the governmental entity any perceived inequities in implementing the plan or imposing the development impact fees" (67-8205(3)(d)). This agenda item is the required annual report. The Committee recommended allowing the 1/1/17 automatic increase to occur. No action is necessary to allow the increase to occur. The Committee also recommended that the City amend the Street Impact Fee CIP. A simple majority vote of the Council is needed to initiate the CIP amendment process.

#### **Budget Impact:**

It is estimated that the impact fee capital improvement costs will increase by 0.826% on January 1, 2017.

#### **Regulatory Impact:**

This report completes the City's annual impact fee reporting requirement.

#### **Conclusion:**

The Development Impact Fee Advisory Committee recommends that the Council:

1. Review the Committee's annual report,
2. Allow the 1/1/17 automatic increase to occur as scheduled, and
3. Initiate the Street Impact Fee Capital Improvement Plan amendment process to include the costs to expand North College Road and Creekside Way.

#### **Attachments:**

1. September 30, 2016 Impact Fee Financial Report
2. Location Map for proposed street projects

City of Twin Falls  
Summary of Impact Fee Activity

10/18/2016

unaudited  
thru 9-30-16

	08-09	09-10	10-11	11-12	12-13	13-14	14-15	Total	15-16	Totals
Residential Impact Fees-Police	\$ 2,820	\$ 20,924	\$ 16,726	\$ 25,748	\$ 36,926	\$ 43,378	\$ 56,211	\$ 202,734	\$ 59,706	\$ 262,440
Non-resid. Impact Fees-Police	\$ -	\$ 1,644	\$ 5,412	\$ 57,916	\$ 64,520	\$ 32,194	\$ 100,738	\$ 262,423	\$ 68,989	\$ 331,412
Revenue Subtotal-Police	\$ 2,820	\$ 22,567	\$ 22,138	\$ 83,665	\$ 101,445	\$ 75,572	\$ 156,949	\$ 465,156	\$ 128,695	\$ 593,851
Residential Impact Fees-Fire	\$ 8,055	\$ 60,063	\$ 47,776	\$ 73,520	\$ 105,271	\$ 123,712	\$ 126,097	\$ 544,494	\$ 132,894	\$ 677,388
Non-resid. Impact Fees-Fire	\$ -	\$ 4,602	\$ 15,150	\$ 155,071	\$ 181,642	\$ 68,153	\$ 236,016	\$ 660,634	\$ 159,529	\$ 820,163
Revenue Subtotal-Fire	\$ 8,055	\$ 64,664	\$ 62,927	\$ 228,591	\$ 286,913	\$ 191,866	\$ 362,113	\$ 1,205,129	\$ 292,423	\$ 1,497,552
Residential Impact Fees-Streets	\$ 4,065	\$ 30,545	\$ 23,734	\$ 42,530	\$ 51,288	\$ 57,803	\$ 99,244	\$ 309,209	\$ 106,698	\$ 415,907
Non-resid. Impact Fees-Streets	\$ -	\$ 21,773	\$ 46,497	\$ 173,666	\$ 192,210	\$ 143,034	\$ 474,376	\$ 1,051,557	\$ 186,984	\$ 1,238,541
Revenue Subtotal-Streets	\$ 4,065	\$ 52,319	\$ 70,231	\$ 216,196	\$ 243,498	\$ 200,837	\$ 573,620	\$ 1,360,766	\$ 293,682	\$ 1,654,448
<b>Street light project - Expenditures</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (37,260)</b>	<b>\$ (373,482)</b>	<b>\$ -</b>	<b>\$ (410,742)</b>	<b>\$ -</b>	<b>\$ (410,742)</b>
Net Revenue-Streets	\$ 4,065	\$ 52,319	\$ 70,231	\$ 216,196	\$ 206,238	\$ (172,644)	\$ 573,620	\$ 950,024	\$ 293,682	\$ 1,243,707
Residential Impact Fees-Parks	\$ 9,150	\$ 67,402	\$ 54,270	\$ 82,022	\$ 119,510	\$ 140,432	\$ 159,464	\$ 632,251	\$ 126,902	\$ 759,153
Transfer from the CI Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 280,000	\$ 280,000
Revenue Subtotal-Parks	\$ 9,150	\$ 67,402	\$ 54,270	\$ 82,022	\$ 119,510	\$ 140,432	\$ 159,464	\$ 632,251	\$ 406,902	\$ 1,039,153
<b>Parks - Equipment storage bid</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (50,874)</b>	<b>\$ (50,874)</b>	<b>\$ (117,492)</b>	<b>\$ (168,366)</b>
<b>Parks - Trails</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
Net Revenue-Parks	\$ 9,150	\$ 67,402	\$ 54,270	\$ 82,022	\$ 119,510	\$ 140,432	\$ 108,590	\$ 581,377	\$ 289,410	\$ 870,787
FY 2016 budget includes:										
Trails-Parks Reserves-\$400,000							\$ -	\$ -	\$ -	\$ -
Trails-Parks new \$-\$120,000							\$ 108,590	\$ 581,377	\$ 289,410	\$ 870,787
Trails-CI Transfers-\$280,000							\$ -	\$ -	\$ -	\$ -
Interest Income-Adj for Unrealized Gain or Loss	\$ -	\$ 2,137	\$ 1,846	\$ 8,778	\$ (4,411)	\$ 32,327	\$ 50,029	\$ 90,707	\$ 71,945	\$ 162,652
<b>TOTALS</b>	<b>\$ 24,090</b>	<b>\$ 209,089</b>	<b>\$ 211,412</b>	<b>\$ 619,252</b>	<b>\$ 709,695</b>	<b>\$ 267,553</b>	<b>\$ 1,251,301</b>	<b>\$ 3,292,392</b>	<b>\$ 1,076,155</b>	<b>\$ 4,368,548</b>

FY 2016 budget includes:  
 Trails-Parks Reserves-\$400,000  
 Trails-Parks new \$-\$120,000  
 Trails-CI Transfers-\$280,000  
 }-\$800,000

Fieldstream Apartments

City of Twin Falls Property  
Sunway Soccer Complex

TFSD Property  
Possible Future  
Elementary

Sunterra Subdivision

Perrine Pointe Subdivision

Meadow West Subdivision (Future)

