

Historic Preservation Commission

October 17, 2016

V. NEW BUSINESS:

1. Historic Design Guidelines Adoption Process – ~~Kelly Weeks~~ Mitch Humble

Deputy City Manager Humble explained he understands that in November 2015, the Commission made a motion to recommend to City Council that the Historic Design Guidelines for the Downtown Historic District and the Parks District be approved.

The question that had to be answered following this recommendation was, if they were to be approved what the next step would be to codify them. He and Planner I Weeks have met with the City Attorney with regards to the implementation of the Historic Design Guidelines for the Downtown Historic District and the Parks Historic District that has been recognized by the National Historic Registry of Historic Places.

During the discussion the recommendation was that the Historic Preservation Commission make a recommendation that the Historic Design Guidelines be recommended for approval and then recommend that a City Code Amendment be made.

Title 10-13-1 of the City Code addresses the need for building permits and if the City Council were to vote to codify the Historic Design Guidelines for these two historic districts the code would state that if a building permit is required and the property is located in these Historic Districts a Certificate of Appropriateness will be required.

This amendment would not require a rezone of the property and would recognize the nationally identified historic districts and does not require property owner consent. Without an overlay zone the boundaries identified by the National Historic Registry of Historic Places cannot be changed. If this is the route the Commission would like to pursue he would recommend the Commission, make a motion.

Discussion Followed: **Without Concerns**

Motion:

Commissioner Horsley made a motion to recommend to City Council that a city code amendment be made to codify the Historic Design Guidelines for the Downtown Historic District and the Parks District. Commissioner Wills seconded the motion. All members present voted in favor of the motion.

2. Historic Design Guidelines Open House/Discussion – ~~Kelly Weeks~~ Nancy Taylor
 - Commissioner Taylor explained that she has maps of the two districts and invitations that need to be hand delivered to the addresses on the maps. All of the property owners were sent an invitation in the mail last week.

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3. Purpose of Historical Preservation – Darrell Buffaloe
Liaison Buffaloe did a power point presentation for the Commission explaining the importance of the Historic Preservation and the role the Commission plays in this process.

VI. INPUT AND/OR ITEMS FROM THE HISTORIC PRESERVATION COMMISSION

VII. UPCOMING MEETINGS/SCHEDULE: [November 21, 2016 12:00 PM](#)

VIII. ADJOURN MEETING:

Chairperson Taylor adjourned the meeting at 1:00 pm

Lisa A Strickland
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