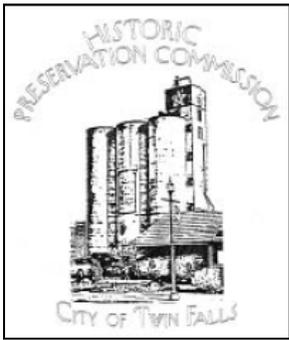




NOTICE OF AGENDA
PUBLIC MEETING
 Twin Falls Historic Preservation Commission
August 15, 2016 12:00 PM
 City Council Chambers
 305 3rd Avenue East Twin Falls, ID 83301



HISTORIC PRESERVATION COMMISSION MEMBERS

| | | | | | | |
|--------------|------------------------------------|---------------|------------------------------|------------|--------|--------|
| Ryan Horsley | Samantha Kemp Vice Chair | Debbie Lattin | Nancy Taylor Chair | Lucy Wills | Vacant | Vacant |
|--------------|------------------------------------|---------------|------------------------------|------------|--------|--------|

COUNCIL LIAISON: Ruth Pierce
AFFILIATE VOLUNTEER ADVISOR: Darrell Buffaloe

MEMBER ATTENDANCE: Horsley, Kemp, Lattin, Wills
LIAISON/STAFF ATTENDANCE: Buffaloe, Strickland, Weeks

I. CALL MEETING TO ORDER:

Vice-Chairman Kemp called the meeting to order and confirmed a quorum.

II. CONSENT CALENDAR:

1. Approval of Minutes from the following meeting(s): **July 18, 2016**

Motion:

Commissioner Horsley made a motion to approve the consent calendar, as presented. Commissioner Lattin seconded the motion.

Unanimously Approved

III. CERTIFICATE OF APPROPRIATENESS:

1. None

IV. OLD BUSINESS UPDATE:

1. Idaho Certified Local Government Grant

Commission Liaison Buffaloe presented a power point presentation.

A. Idaho State Historic Society Community Enhancement Grant

1. Maximum Funding Request: \$2,500. A one-to-one match of the funds is required
2. (All grants must be matched on a dollar for dollar basis, either cash, in-kind, or volunteer hours).
Recommendations:

Examples of Acceptable Grant Projects

- Publications/brochures and website development/maintenance
- Purchase of supplies and equipment (computers, audio/video/camera equipment, software, conservation materials, archival materials, storage shelving)

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- Educational programs (symposia, curriculum development, teacher workshops, speakers, programs, traveling trunks)
- Oral/video history projects
- Design and construction of outdoor Interpretive signs, kiosks, and exhibits (must comply, if appropriate, with city, county, state, and/or federal signage regulations, including environmental regulations)
- Support for assistance (including professional contract assistance) for membership enhancement, fundraising, and developing board policies and procedures
- Events (must be historically accurate if depicting a historical event)
- Non-structural enhancements to buildings to better preserve and/or exhibit materials, such as lighting, security systems, fireproof filing cabinets.
- Projects designed to enhance cultural/heritage tourism

B. Certified Local Government Grant

1. Call for applications will be in October (not July as in the past)
2. Applications will be due on December 31st, with grants being awarded in February
3. Grants will be more competitive than in the past with no community being assured of funding.

Recommendations

1. Contract a professional historical planner to develop a preservation plan for the community (and possibly County)
2. Funding to update and print new tour guides for our historic districts.
3. Fund the development of a historic video and/or QR Codes.
4. Others

Recommended Focus of the HPC over the next year

- Work with professional historic preservation planner to develop a long term historic preservation plan for Twin Falls that identifies preservation priorities for the community.
- Develop visual and print media presentations on National Register-listed sites and buildings in the Magic Valley and insure sufficient supplies of walking tour leaflets are available for the public.
- Work with the local School Districts and prepare a sustainable program to provide historic preservation information to schools.
- Prepare nomination to the National Register of historic Places for the Tree Streets.
- Goals I, II, and IV are dependent on CLG grants and will be implemented when funding is available. Goal III could be implemented with the goal of starting the school presentations during the Spring Semesters, 2017.

Motion:

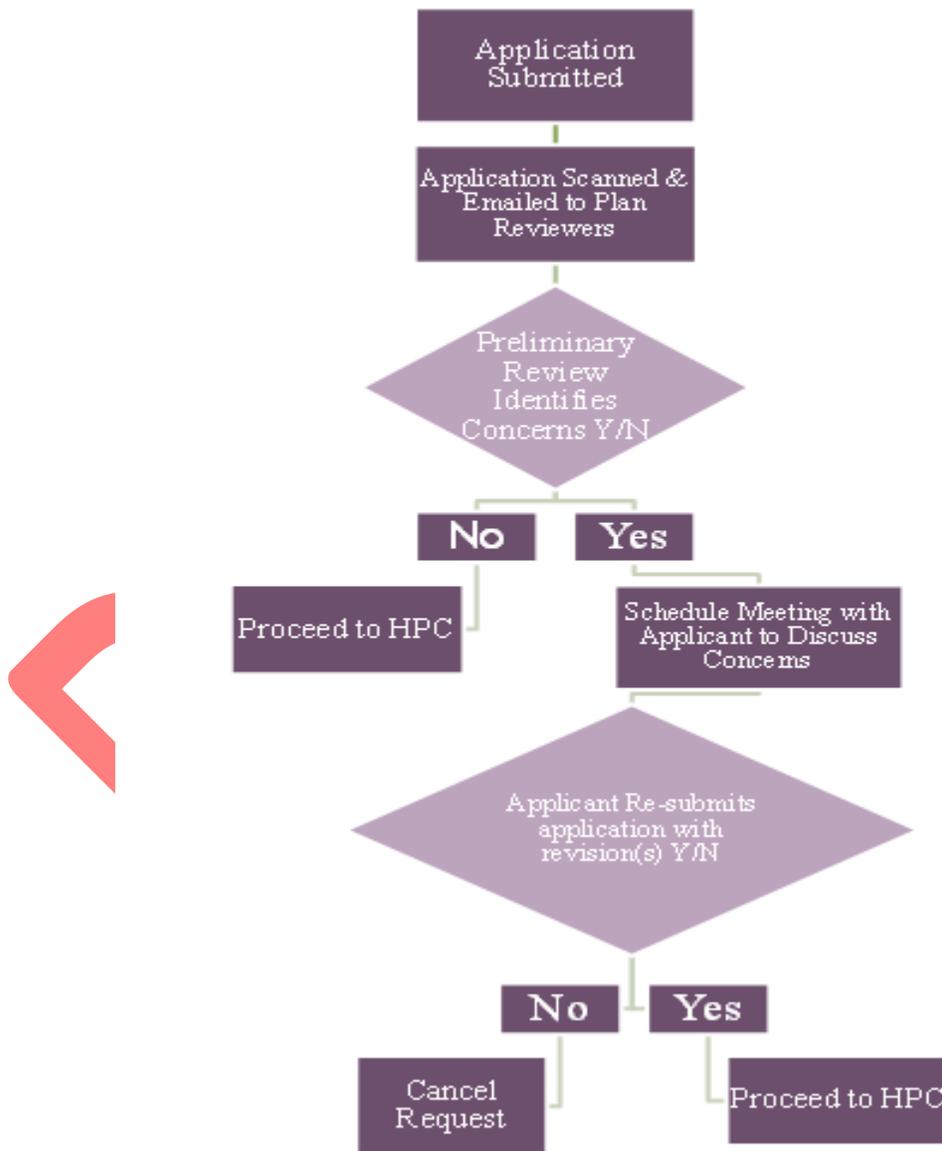
Commissioner Lattin made a motion to have Commission Liaison Buffaloe move forward for writing the grant for the Idaho Historic Society Community Enhancement Grant with the recommendations, as presented. Commissioner Wills seconded the motion.

Unanimously Approved

- 2. Discuss Certificate of Appropriateness Application Procedure

Planner I Weeks presented a procedure for application submittals for Certificates of Appropriateness.

Certificate of Appropriateness Application Procedure



Discussion Followed:

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After some discussion it was determined that the current process works in most situations, however if staff upon receiving an application sees a proposal that seem to potentially have some issues because of code requirements let the applicant know so they can decide how to proceed with the request.

Planner I Weeks stated that she will ask for a preliminary review by the other reviewers for any obvious issues. She also explained that there is always a condition of approval that lets the applicant know that amendments may be required due to code requirements. Another step that staff has taken is to create an actual certificate with the conditions of approval. The applicant will receive a signed certificate for their records.

Certificate of Appropriateness

Permit No. XXXX

Granted by the Twin Falls City Historic Preservation Commission, as presented, on **XXXX** to **XXXX** whose address is **XXXX** for the purpose of **XXXX**

The Commission has attached the following conditions which must be fully implemented to avoid permit revocation (City Code Section 10-13-2.3):

This permit corresponds to Zoning Application No. xxxx

1. Subject to site plan amendments as required by Building, Engineering, Fire and Zoning Officials to ensure compliance with all applicable City Code requirements and standards



CHAIRMAN - TWIN FALLS CITY PLANNING & ZONING COMMISSION

DATE

This permit is for zoning purposes only. Other permits such as sign, building, electrical or plumbing permits, etc. may be required. All facilities must comply with all Building and Fire Code Regulations.

Please contact the Building Department at 735-7238 for further information.

3. Highway Sign Update
Commission Liaison Buffalo stated a formal request related to the Highway Sign has been submitted and he will report back to the Commission at the next meeting.

V. NEW BUSINESS: **None**

VI. INPUT AND/OR ITEMS FROM THE HISTORIC PRESERVATION COMMISSION: **None**

VII. UPCOMING MEETINGS/SCHEDULE: **September 19, 2016 12:00 PM**

VIII. ADJOURN MEETING:

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Si desea esta información en español, llame Leila Sanches al (208) 735-7287

Any person(s) needing special accommodations to participate in the above noticed meeting should contact Lisa A. Strickland at (208) 735-7267 at least two (2) working days before the meeting.

DRAFT