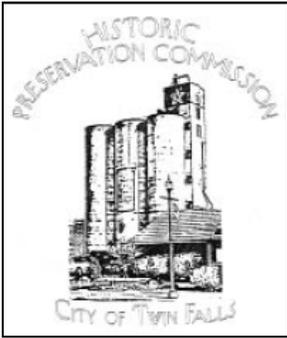


**NOTICE OF AGENDA**  
**PUBLIC MEETING**  
 Twin Falls Historic Preservation Commission  
**August 15, 2016 12:00 PM**  
 City Council Chambers  
 305 3<sup>rd</sup> Avenue East Twin Falls, ID 83301



**HISTORIC PRESERVATION COMMISSION MEMBERS**

Ryan Horsley	Samantha Kemp Vice Chair	Debbie Lattin	Nancy Taylor Chair	Lucy Wills	Vacant	Vacant
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**COUNCIL LIAISON:** Ruth Pierce  
**AFFILIATE VOLUNTEER ADVISOR:** Darrell Buffaloe

- I. **CALL MEETING TO ORDER:**
  - 1. Confirmation of quorum
  - 2. Introduction of staff
  
- II. **CONSENT CALENDAR:**
  - 1. Approval of Minutes from the following meeting(s): **July 18, 2016**
  
- III. **CERTIFICATE OF APPROPRIATENESS:**
  - 1. None
  
- IV. **OLD BUSINESS UPDATE:**
  - 1. Idaho Certified Local Government Grant
  - 2. Discuss Certificate of Appropriateness Application Procedure
  - 3. Highway Sign Update
  
- V. **NEW BUSINESS:**
  
- VI. **INPUT AND/OR ITEMS FROM THE HISTORIC PRESERVATION COMMISSION**
  
- VII. **UPCOMING MEETINGS/SCHEDULE:** **September 19, 2016 12:00 PM**
  
- VIII. **ADJOURN MEETING:**

Si desea esta información en español, llame Leila Sanches al (208) 735-7287  
 Any person(s) needing special accommodations to participate in the above noticed meeting should contact Lisa A. Strickland  
 at (208) 735-7267 at least two (2) working days before the meeting.



## Historic Preservation Commission Minutes

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### **Motion:**

Commissioner Wills made a motion to approve the request, as presented. Commissioner Kemp seconded the motion. All members present voted in favor of the motion.

### **IV. OLD BUSINESS UPDATE:**

#### 1. Idaho Certified Local Government Grant

- Commissioner Taylor stated that she reviewed the recommendations from the HPC Liaison Darrell Buffalo. She thinks his proposal is a great plan and would like to move forward with his suggestions. The suggestions would make it easy to transition into other future projects that may come up.
- Planner I Weeks reminded the Commission that there is a need for updating and printing more HPC Brochures also and to remember that when planning for Grant money.

### **Motion:**

Commissioner Horsley made a motion to have HPC Liaison Buffalo move forward with the recommendations, as presented. Commissioner Kemp seconded the motion. All members present voted in favor of the motion.

- Commissioner Horsley explained that he had a former employee approach him about possibly developing videos for historic preservation. Documentary work about Twin Falls and the downtown area. He would like to find out if there is some source of money to assist with the development of this project. He can see the potential for this information being made available on the internet that might entice the younger generation to become more interested or involved in history. His struggle is figuring how it could work and how much it would cost.
- Planner I Weeks recommended finding out cost and involve the HPC Liaison Buffalo along with the gentlemen interested in pursuing this project.
- Commissioner Taylor suggested setting up an initial meeting to discuss the idea further.

#### 2. Idaho Archaeology and Historic Preservation Month: **No Discussion**

#### 3. Highway Sign Update: **No Discussion**

### **V. NEW BUSINESS:**

- Commissioner Horsley summarized his frustration with his recent request to change the railing on the front of his business. The photos that were presented to the Commission are not going to look like that once the railing has been installed, because it did not meet building code requirements. This leads to the Commission thinking there was a bait and switch once the project was complete. He stated in his experience with the Planning & Zoning Commission the requests were reviewed

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**July 18, 2016**

by staff and staff recommendations were presented in the staff report. He would like to see if there is a way to improve the process for the request.

- Planner I Weeks reminded the Commission that having a full review prior to the item coming to the Historic Preservation Commission adds time to the process for the applicant. She also explained that once a request has been approved by the Commission if things change significantly from the original request because of the applicant or because of code requirements she brings the application back to the Commission for review.
- Commissioner Lattin stated that she has no problem with the item coming back if necessary.
- Commissioner Wills asked how often this problem occurs.
- Commissioner Taylor agreed there are very few instances where the changes have been significant and had to be reviewed again, one or two instances doesn't seem sufficient enough to amend the process.
- Commissioner Horsley stated he would rather hear the item once after the staff has reviewed it for compliance.
- Planner I Weeks stated the only thing staff can review for is code compliance staff cannot approve the request for historic design. If there is approval from staff the applicant can be lead to think this Commission will approve the design.
- Commissioner Taylor stated her biggest concern is time for the applicant when most of the time this is not an issue. She asked to see if staff can come up with some ideas that may be a feasible solution.

**VI. INPUT AND/OR ITEMS FROM THE HISTORIC PRESERVATION COMMISSION**

**VII. UPCOMING MEETINGS/SCHEDULE: [August 15, 2016 12:00 PM](#)**

**VIII. ADJOURN MEETING:**

Chairman Taylor adjourned the meeting at 1:00 pm.

Lisa A Strickland  
Administrative Assistant  
Planning & Zoning Department



# City of Twin Falls

## Historic Preservation Commission

### Short Term Action Plan

## **Purpose**

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The purpose of the Historic Preservation Commission (HPC) is to assist the City Council in the promotion of the educational, cultural, economic and general welfare of the public of the city through the identification, evaluation, designation, and protection of those buildings, sites, areas, structures, and objects which reflect significant elements of the city's, the state's, and the nation's historic, architectural, archaeological, and cultural heritage. (Ord. 2543, 3-24-1997)

## **Vision and Goals for the Historical Preservation Program in Twin Fall, Idaho**

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The City of Twin Falls, Idaho has an active historical preservation and education program supported by the Twin Falls Historical Preservation Commission. The program helps school students, civic groups and the general populations develop an understanding and appreciation of the cultural heritage of our city. The HPC actively participates in oversight of Historic Overlay Districts as called for in the City Codes.

The following will be the focus of the HPC over the next year.

- I. Work with professional historic preservation planner to develop a long term historic preservation plan for Twin Falls that identifies preservation priorities for the community.
- II. Develop visual and print media presentations on National Register-listed sites and buildings in the Magic Valley and insure sufficient supplies of walking tour leaflets are available for the public.
- III. Work with the local School Districts and prepare a sustainable program to provide historic preservation information to schools.
- IV. Prepare nomination to the National Register of historic Places for the Tree Streets.

Goals I, II, and IV are dependent on CLG grants and will be implemented when funding is available. Goal III will be implemented with the goal of starting the school presentations during the Spring Semesters, 2017.

From: Kelly Weeks  
Sent: Monday, July 25, 2016 9:52 AM  
To: 'Randall Watson'  
Subject: RE: Last Historic meeting.

Randall,  
Thanks for your comments. I'm glad you are watching our meetings. Please let me know if you have any comments on anything that comes up! Your two cents are always welcome and appreciated!  
Kelly

From: Randall Watson [mailto:rwillywatson@msn.com]  
Sent: Monday, July 25, 2016 9:42 AM  
To: Kelly Weeks <kweeks@tfid.org>  
Subject: Last Historic meeting.

Howdy Kelly,

I watched the last Historic meeting. I agree with you on the method of approving cert of conformance is ok. I think we learned that if it is something that has to meet code, then it has to meet code. So, if they want to expedite their approval both through the Historic Commission and Building Dept., they can hire a Architect or Engineer and present something to the Historic Commission that will also meet building code, just, as the climbing center did.

Just my two cents,

Randall

# Certificate of Appropriateness Application Procedure

