

COUNCIL MEMBERS

Suzanne	Nikki	Shawn	Chris	Gregory	Don	Ruth
Hawkins	Boyd	Barigar	Talkington	Lanting	Hall	Pierce
Vice Mayor		Mayor				



5:00 P.M.

**AGENDA**

**Meeting of the Twin Falls City Council  
Monday, May 23, 2016  
City Council Chambers  
305 3<sup>rd</sup> Avenue East -Twin Falls, Idaho**

PLEDGE OF ALLEGIANCE TO THE FLAG  
CALL MEETING TO ORDER  
CONFIRMATION OF QUORUM  
CONSIDERATION OF THE AMENDMENTS TO THE AGENDA  
**A PROCLAMATION IN MEMORY OF RYAN FRANKLIN**  
GENERAL PUBLIC INPUT

AGENDA ITEMS	<u>Purpose:</u>	<u>By:</u>
I. <u>CONSENT CALENDAR:</u>		
1. Consideration of a request to approve the Accounts Payable for May 17-23, 2016.	Action	Sharon Bryan
2. Consideration of a request to approve the May 9, 2016 and May 16, 2016, City Council Minutes.	Action	Sharon Bryan
3. Consideration of a request to accept the Improvement Agreement for the purpose of developing Lobo Villa Subdivision.	Action	Troy Vitek
4. Consideration of a request to approve a Curb-Gutter & Sidewalk Improvement Agreement at 1243 South Park Avenue West for Antonio Diaz & Ramona Orosco.	Action	Troy Vitek
5. Consideration of a request to approve the Western Days Special Event and Parade Application. Western Days is scheduled to be held on Friday, June 3; Saturday, June 4; and Sunday, June 5, 2016. The Western Days Parade is scheduled to be held on Saturday, June 4, 2016.	Action	Ron Fustos
II. <u>ITEMS FOR CONSIDERATION:</u>		
1. Consideration of a request to approve the "Special Olympics 2016 Summer Games" sponsored by Special Olympics in Idaho. This event is scheduled to be held on Friday and Saturday, June 10 and 11, 2016.	Action	Ron Fustos
2. Consideration of a request to provide a mid-year salary table adjustment of four percent, effective May 29, 2016.	Action	Travis Rothweiler
3. Public input and/or items from the City Manager and City Council.		
III. <u>ADVISORY BOARD REPORT/ANNOUNCEMENTS:</u>		
IV. <u>PUBLIC HEARINGS:</u> None		
V. <u>ADJOURNMENT:</u>		

6:00 P.M.

***Any person(s) needing special accommodations to participate in the above noticed meeting could contact Leila Sanchez at (208) 735-7287 at least two working days before the meeting. Si desea esta información en español, llame Leila Sanchez (208)735-7287.***

## Twin Falls City Council-Public Hearing Procedures for Zoning Requests

1. Prior to opening the first Public Hearing of the session, the Mayor shall review the public hearing procedures.
  2. Individuals wishing to testify or speak before the City Council shall wait to be recognized by the Mayor, approach the microphone/podium, state their name and address, then proceed with their comments. Following their statements, they shall write their name and address on the record sheet(s) provided by the City Clerk. The City Clerk shall make an audio recording of the Public Hearing.
  3. The Applicant, or the spokesperson for the Applicant, will make a presentation on the application/request (request). No changes to the request may be made by the applicant after the publication of the Notice of Public Hearing. The presentation should include the following:
    - A complete explanation and description of the request.
    - Why the request is being made.
    - Location of the Property.
    - Impacts on the surrounding properties and efforts to mitigate those impacts.Applicant is limited to 15 minutes, unless a written request for additional time is received, at least 72 hours prior to the hearing, and granted by the Mayor.
  4. A City Staff Report shall summarize the application and history of the request.
    - The City Council may ask questions of staff or the applicant pertaining to the request.
  5. The general public will then be given the opportunity to provide their testimony regarding the request. The Mayor may limit public testimony to no less than two minutes per person.
    - Five or more individuals, having received personal public notice of the application under consideration, may select by written petition, a spokesperson. The written petition must be received at least 72 hours prior to the hearing and must be granted by the mayor. The spokesperson shall be limited to 15 minutes.
    - Written comments, including e-mail, shall be either read into the record or displayed to the public on the overhead projector.
    - Following the Public Testimony, the applicant is permitted five (5) minutes to respond to Public Testimony.
  6. Following the Public Testimony and Applicant's response, the hearing shall continue. The City Council, as recognized by the Mayor, shall be allowed to question the Applicant, Staff or anyone who has testified. The Mayor may again establish time limits.
  7. The Mayor shall close the Public Hearing. The City Council shall deliberate on the request. Deliberations and decisions shall be based upon the information and testimony provided during the Public Hearing. Once the Public Hearing is closed, additional testimony from the staff, applicant or public is not allowed. Legal or procedural questions may be directed to the City Attorney.
- \* Any person not conforming to the above rules may be prohibited from speaking. Persons refusing to comply with such prohibitions may be asked to leave the hearing and, thereafter removed from the room by order of the Mayor.

**COUNCIL MEMBERS**

Suzanne      Nikki      Shawn      Chris      Gregory      Don      Ruth  
 Hawkins      Boyd      Barigar      Talkington      Lanting      Hall      Pierce  
 Vice Mayor      Mayor



**MINUTES**

**Meeting of the Twin Falls City Council  
 Monday, May 9, 2016  
 City Council Chambers  
 305 3<sup>rd</sup> Avenue East -Twin Falls, Idaho**

5:00 P.M.

PLEDGE OF ALLEGIANCE TO THE FLAG CALL MEETING TO ORDER CONFIRMATION OF QUORUM CONSIDERATION OF THE AMENDMENTS TO THE AGENDA PROCLAMATIONS: Peace Officers Memorial Day and Police Week, 2016 – Josh Hayes, President of F.O.P., TFPD National Salvation Army Week – John Kapeleris and Lt. Troy Cook GENERAL PUBLIC INPUT		
AGENDA ITEMS	<u>Purpose:</u>	<u>By:</u>
I. <u>CONSENT CALENDAR:</u> 1. Consideration of a request to approve the Accounts Payable for May 3 – 9, 2016. 2. Consideration of a request to approve the May 2, 2016, City Council Minutes. 3. Consideration of a request to approve the “Beat the Heat” 5 K Run/Walk to be held on Saturday, May 14, 2016. 4. Consideration of a request to approve the 26 <sup>th</sup> Annual Classic Cruisers Car Show event to be held on June 23, June 24, and June 25, 2016. 5. Consideration of a request to approve a Curb & Gutter Improvement Deferral Agreement for 2355 Beryl Avenue for Gary & Brandee Lewis.	Action Action Action Action Action	Sharon Bryan Sharon Bryan Ron Fustos Ron Fustos Troy Vitek
II. <u>ITEMS FOR CONSIDERATION:</u> 1. Formal ceremony promoting Officer Dusty Solomon to the position of Sergeant. 2. Five minute presentations from Municipal Powers Outsource Grants (MPOG) applicants. In addition, those organizations that received MPOG funds in 2015 will provide a brief update on how those funds were used. 3. Public input and/or items from the City Manager and City Council.	Presentation Presentation/ Action	Chief Craig Kingsbury Mandi Thompson
III. <u>ADVISORY BOARD REPORT/ANNOUNCEMENTS:</u>		
6:00 P.M.		
IV. <u>PUBLIC HEARINGS: NONE</u>		
V. <u>ADJOURNMENT</u> Executive Session 74-206 (1) (f) To communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated. The mere presence of legal counsel at an executive session does not satisfy this requirement.		

*Any person(s) needing special accommodations to participate in the above noticed meeting could contact Leila Sanchez at (208) 735-7287 at least two working days before the meeting. Si desea esta información en español, llame Leila Sanchez (208)735-7287.*

Present: Shawn Barigar, Suzanne Hawkins, Nikki Boyd, Chris Talkington, Greg Lanting, Don Hall, Ruth Pierce

Absent: None

Staff Present: City Manager Travis Rothweiler, City Attorney Fritz Wonderlich, Deputy City Manager Brian Pike, Grants and Community Relations Manager Mandi Thompson, Deputy City Clerk Sharon Bryan

## **PLEDGE OF ALLEGIANCE TO THE FLAG**

Mayor Barigar called the meeting to order at 5:00 P.M. He then invited all present, who wished, to recite the pledge of Allegiance to the Flag.

## **CONFIRMATION OF QUORUM**

A quorum is present.

## **CONSIDERATION OF THE AMENDMENTS TO THE AGENDA**

City Manager Rothweiler said that item # 1 on the Items for Consideration has been postponed.

## **PROCLAMATIONS:**

**Peace Officers Memorial Day and Police Week, 2016 – Josh Hayes, President of F.O.P., TFPD**

Mayor Barigar read proclamation and presented it to Josh Hayes, President of Fraternal Order of Police Twin Falls Police Department.

Josh Hayes thanked the City Council and invited them to a ceremony on May 21, 2016 11:00 A.M. at City Park.

**National Salvation Army Week – John Kapeleris and Lt. Troy Cook**

Mayor Barigar read proclamation and presented it to Lt. Troy Cook.

Lt Troy Cook thanked the City Council.

## **GENERAL PUBLIC INPUT**

Councilmember Talkington said that May 9, the American Icon, Smokey the Bear was introduced.

### **I. CONSENT CALENDAR:**

1. Consideration of a request to approve the Accounts Payable for May 3 – 9, 2016.
2. Consideration of a request to approve the May 2, 2016, City Council Minutes.
3. Consideration of a request to approve the “Beat the Heat” 5 K Run/Walk to be held on Saturday, May 14, 2016.
4. Consideration of a request to approve the 26<sup>th</sup> Annual Classic Cruisers Car Show event to be held on June 23, June 24, and June 25, 2016.

5. Consideration of a request to approve a Curb & Gutter Improvement Deferral Agreement for 2355 Beryl Avenue for Gary & Brandee Lewis.

**MOTION:**

Councilmember Hall moved to approve the Consent Calendar as presented. The motion was seconded by Councilmember Pierce. Roll call vote showed all members present voted in favor of the motion. Approved 7 to 0

**II. ITEMS FOR CONSIDERATION:**

1. Formal ceremony promoting Officer Dusty Solomon to the position of Sergeant.

POSTPONED

2. Five minute presentations from Municipal Powers Outsource Grants (MPOG) applicants. In addition, those organizations that received MPOG funds in 2015 will provide a brief update on how those funds were used.

Grants and Community Relations Manager Thompson explained the Municipal Powers Outsource Grants. She said that there is \$84,000 in the Fiscal Year 2016 budget.

1. Art Guild of the Magic Valley  
Grants and Community Relations Manager Thompson on behalf of Art Hoag, Art Guild of the Magic Valley is asking for support in operational cost for utilities water and power which runs about \$1,000.00 a year
2. Boys and Girls Clubs of Magic Valley  
Lindsey Westburg, Boys and Girls Club of Magic Valley gave a report on what they used last year's fund for.

City Council discussion ensued on the following:

Demographics serving children in the City Limits.  
Impact on not receiving the full funding.  
Specifically how was the \$6,100 used.

Cassidy Littleton and Lindsey Westburg, Boys and Girls Clubs of Magic Valley asking for the following:

Fitness Academy – after-school fitness materials/equipment	\$ 2,750
Musical Theatre after-school program	\$ 4,000
Art Academy after-school program	\$ 2,750
Field Trips (1 per quarter per program)	\$ 1,200
Coordinators (3)	\$ 5,800
TOTAL	\$16,500

Cassidy Littleton reported on what the Boys and Girls Clubs of Magic Valley has done for her.

3. CASA – Court Appointed Special Advocates

Kathy Floyd, CASA reported on what they used last year's funding on.

Kathy Floyd, CASA, asking for the following:

Recruitment

Times-News advertising, 4 ads @ \$178.68, plus 4 ads at no charge \$ 715

Personnel

Recruiter: 5 hrs per candidate, total 75 hours at \$12 per hour 900

Trainer: 30 hrs, 4 classes, total 120 hours at \$16 per hour 1,920

Payroll taxes (Medicare, FICA, UI) @ .0865 244

Supplies

100 recruitment folders from National CASA Association @ \$1.80 each 180

150 recruitment brochures from National CASA Association @ \$1.86 each 186

15 Volunteer Manuals 150

Background Checks

15 candidates, \$40 each, through Idaho Supreme Court 600

Mileage Reimbursement

15 volunteers, 20 miles per month, 12 months at the rate of .485 1,746

**TOTAL 6,641**

City Council discussion ensued on the following:

All child protection cases represented by CASA.

Percentage of cases in Twin Falls City.

Recruitment advertising

CASA covers all 8 counties in southern Idaho

4. Crisis Center of Magic Valley, Voices Against Violence.

Donna Graybill, Voices Against Violence Executive Director, reported on what they used the funds for last year.

Donna Graybill, Voices Against Violence Executive Director, is asking for \$15,000 for use in Outreach to students.

City Council discussion ensued on the following:

Demographics – Twin Falls County

Name change

Expanding your horizon how are you planning to pay for these services.

Grants and donations.

Change of focus going to affect relationship with police officers.

5. Interfaith Volunteer Caregivers of Magic Valley IVC

Edie Schab, Interfaith Volunteer Caregivers of Magic Valley, said that the funding they received last year was used for transportation.

Edie Schab, Interfaith Volunteer Caregivers of Magic Valley is asking for \$22,860 for mileage reimbursement.

City Council discussion ensued on the following:

Mileage reimbursement is high.

6. Jubilee House, Inc.

Shannon Pool gave a report on where last year's funds were used.

Shannon Pool and Barbie Danson, Jubilee House is asking for \$7,000 to help with funding for the full life recovery program.

City Council discussion ensued on the following:

Recovery success rate.

Location of the 2<sup>nd</sup> facility.

7. Magic Valley Arts Council

Carolyn White, Magic Valley Arts Council gave a report on where last year's funds were used.

Carolyn White, Magic Valley Arts Council is asking for:

Staffing (limited to program mgt.)	\$3,000
Contracted artist fees:	\$5,800
Art Teacher Fees:	\$4,200
Student art material fees:	<u>\$2,000</u>
Total Grant Funds requested:	\$15,000

8. Trans IV

Lynn Baird, Trans IV Director reported that last year's funds were used for insurance, fuel and labor costs.

Lynn Baird, Trans IV Director is asking for \$40,000 to help support public transportation.

City Council discussion ensued on the following:

Medicaid funding.

9. Twin Fall Senior Center

Jeanette M Roe, Twin Falls Senior Citizens Federations, Inc. reported that last year's funds were used to carpet 4 rooms.

Jeanette M Roe, Twin Falls Senior Citizens Federations, Inc. is asking for \$8,534.85 for dishwashing machine.

City Council discussion ensued on the following:

Meals on wheels served.

Jeanette M Roe reported that the following events are coming up at the Senior Center:

Fundraising breakfast May 14, 2016 from 8 A.M. to 10 A.M.

May 18 host Coffee with a Cop 7 to 9:30

May 20 the Annual Retired Public Safety lunch at Noon

May 12 breakfast for the City Employees

Cinnamon Rolls every Wednesday.

10. Victory Home Restoration Center

Tony Lopez Executive Director, Victory Home Restoration Center is asking for funding for the emergency shelter. They are asking for the following:

▪ Painting of 2 <sup>nd</sup> phase homes	\$1,000.
▪ Educational room-software, hardware, cables, research material, projector and screen	\$3,000
▪ Shelter Home Mission- Bedding, Hygiene, materials to build beds for the shelter and security camera system.	\$3,000
▪ Work Program-vehicle maintenance and repair, education and research material, tools, security system.	\$3,000
TOTAL	\$10,000

City Council discussion ensued on the following:

Center works with courts and police department.

Both locations being used.

Office located at 616 Washington.

11. Wellness Tree Clinic

Arnie Walker reported that they last years funds were used for a new phone system and dental tools and supplies for the dental clinic.

Arne Walker, Wellness Tree Community Clinic Executive Director, is asking for the following:

Computer (for panoramic dental x-ray) networking & setup	\$ 1,300
Computer (for dental room #1), networking & setup:	\$ 1,300
Computer (for dental room #2) networking & setup:	\$ 1,300
<b>Total Dental Imaging Project Expense:</b>	<b>\$ 3,900</b>

City Council discussion ensued on the following:

Computer costs.

City Council took a 7 minute recess.

#### **MOTION:**

Councilmember Lanting moved to increase the MPOG funding by \$16,000 using money from contingency. The motion was seconded by Councilmember Hall. Roll call vote showed those voting Aye: Boyd, Barigar, Lanting, Hall, Pierce, and Hawkins. Those voting Nay: Talkington. Approved 6 to 1

City Council discussion ensued on the following:

Increase budget last year

Citizens needs

Human costs – drug abuse, elderly, medical costs etc.

Help with our partners. Help where we can support the needs.

Frugality and common sense.

Request are at the crisis level.

21% increase

Councilmember Lanting made the motion to approve the 2016 MPOG allocations as follows:

Art Guild of the Magic Valley	1,000.00
Boys and Girls Club	12,000.00
CASA	6,700.00
Voices Against Violence	15,000.00
Interlink Caregivers of Magic Valley	10,000.00
Jubilee House, Inc.	6,500.00
Magic Valley Arts Council	13,000.00
Trans IV	25,000.00
Twin Falls Senior Center	3,500.00
Victory Home Restoration Center	3,400.00
Wellness Tree Health Clinic	3,900.00

The motion was seconded by Councilmember Boyd. Roll call vote showed those voting Aye: Barigar, Lanting, Hall, Pierce, Hawkins and Boyd. Those voting Nay: Talkington. Approved 6 to 1

#### 3. Public input and/or items from the City Manager and City Council.

City Manager Rothweiler reported on the booth that the City had at Cinco de Mayo.

City Manager Rothweiler reported on the upcoming events:

May 18 host Coffee with a Cop 7 to 9:30

May 12 breakfast for the City Employees

May 14 Beat the Heat 5K Run/Walk

City Fairs starting in June.

III. ADVISORY BOARD REPORT/ANNOUNCEMENTS:

IV. PUBLIC HEARINGS: NONE

V. ADJOURNMENT

1. Executive Session 74-206 (1) (f) To communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated. The mere presence of legal counsel at an executive session does not satisfy this requirement.

**MOTION:**

Councilmember Hall moved to convine to Executive Session 74-206 (1) (f) To communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated. The mere presence of legal counsel at an executive session does not satisfy this requirement. The motion was seconded by Vice Mayor Hawkins. Roll call vote showed all members present voted in favor of the motion. Approved 7 to 0

The meeting adjourned at: 7:32 PM

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Sharon Bryan, Deputy City Clerk

[http://twinfalls.granicus.com/MediaPlayer.php?view\\_id=2&clip\\_id=519](http://twinfalls.granicus.com/MediaPlayer.php?view_id=2&clip_id=519)

COUNCIL MEMBERS

Suzanne Hawkins	Nikki Boyd	Shawn Barigar	Chris Talkington	Gregory Lanting	Don Hall	Ruth Pierce
Vice Mayor		Mayor				



5:00 P.M.

**MINUTES**

**Meeting of the Twin Falls City Council  
Monday, May 16, 2016  
City Council Chambers  
305 3<sup>rd</sup> Avenue East -Twin Falls, Idaho**

PLEDGE OF ALLEGIANCE TO THE FLAG  
CALL MEETING TO ORDER  
CONFIRMATION OF QUORUM  
CONSIDERATION OF THE AMENDMENTS TO THE AGENDA  
PROCLAMATIONS: None  
**GENERAL PUBLIC INPUT**

AGENDA ITEMS	<u>Purpose:</u>	<u>By:</u>
<b>I. <u>CONSENT CALENDAR:</u></b>		
1. Consideration of a request to approve the Accounts Payable for May 10- 16, 2016.	Action	Sharon Bryan
2. Consideration of a request to approve the Twin Falls Tonight Concert Series to be held Wednesday evenings between June 29 and August 17, 2016, at the intersection of Main Avenue North/West and Gooding Street.	Action	Ron Fustos
3. Consideration of a request to approve the “Bed Races” for the Multiple Sclerosis Society to be held on Saturday, June 11, 2016, from 11:00 a.m. to 6:00 p.m. in the 100 Block of Main Avenue.	Action	Ron Fustos
<b>II. <u>ITEMS FOR CONSIDERATION:</u></b>		
1. Formal ceremony promoting Officer Dusty Solomon to the position of Sergeant.	Presentation Action	Craig Kingsbury Ron Clark
2. Consideration of a request to accept the bid from Boise Mobile Equipment for the Light Rescue Apparatus and optional items at the total bid price of \$123,831.00.	Action	Troy Vitek
3. Consideration of a request to award the Twin Falls Waste Water Collection System – Odor Control Canyon Springs project to RSCI in the amount of \$751,421.	Presentation	Hummel Architects
4. Presentation on the status of the City Hall/Public Safety Complex projects.		
5. Public input and/or items from the City Manager and City Council.		
<b>III. <u>ADVISORY BOARD REPORT/ANNOUNCEMENTS:</u></b>		
6:00 P.M.		
<b>IV. <u>PUBLIC HEARINGS:</u></b>		
1. A public hearing for the review of the Community Development Block Grant awarded to the City of Twin Falls in the amount of \$149,586.00 for updates and improvements to the Twin Falls Senior Center.	PH	Jeanette Roe
2. Consideration of a request for a <b>Special Use Permit</b> to construct and operate a medical facility on property located at the northeast corner of Locust Street North and Cheney Drive. <u>c/o Gerald Martens on behalf of IOL Properties.</u> (app. 2788)	PH/Action	Gerald Martens
3. Consideration of a request for a <b>Special Use Permit</b> for a city operated communication tower located at 1630 Washington Street South. <u>c/o City of Twin Falls - IS Department</u> (app 2789)	PH/Action	Jonathan Spendlove
<b>V. <u>ADJOURNMENT:</u></b>		
<u>Executive Session 74-2016 (1)(b)</u> To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student.		

*Any person(s) needing special accommodations to participate in the above noticed meeting could contact Leila Sanchez at (208) 735-7287 at least two working days before the meeting. Si desea esta información en español, llame Leila Sanchez (208)735-7287.*

Present: Shawn Barigar, Suzanne Hawkins, Nikki Boyd, Chris Talkington, Greg Lanting, Don Hall, Ruth Pierce

Absent: None

Staff Present: City Manager Travis Rothweiler, City Attorney Fritz Wonderlich, Deputy City Manager Mitchel Humble, Deputy City Manager Brian Pike, Police Chief Craig Kingsbury, Fire Chief Ron Clark, Assistant City Engineer Troy Vitek, Planner 1 Jonathan Spendlove, Information Services Director Katheryn Marcus, Deputy City Clerk Sharon Bryan

## **PLEDGE OF ALLEGIANCE TO THE FLAG**

Mayor Barigar called the meeting to order at 5:00 P.M. He then invited the Sons of American Legion to lead us in the pledge of Allegiance to the flag Mayor Barigar asked all present, who wished, to recite the pledge of Allegiance to the Flag.

## **CONFIRMATION OF QUORUM**

A quorum is present.

## **CONSIDERATION OF THE AMENDMENTS TO THE AGENDA – None**

**PROCLAMATIONS: None**

## **GENERAL PUBLIC INPUT**

Glen Thorne said that the American Legion would like to have a Veteran's Parade on Veterans Day,

Councilmember Talkington said the American Legion is in the planning stage to have a Patriotic Parade on Veterans Day.

### **I. CONSENT CALENDAR:**

1. Consideration of a request to approve the Accounts Payable for May 10- 16, 2016.
2. Consideration of a request to approve the Twin Falls Tonight Concert Series to be held Wednesday evenings between June 29 and August 17, 2016, at the intersection of Main Avenue North/West and Gooding Street.
3. Consideration of a request to approve the "Bed Races" for the Multiple Sclerosis Society to be held on Saturday, June 11, 2016, from 11:00 a.m. to 6:00 p.m. in the 100 Block of Main Avenue.

### **MOTION:**

Vice Mayor Hawkins moved to approve the Consent Calendar as presented. The motion was seconded by Councilmember Boyd. Roll call vote showed all members present voted in favor of the motion. Approved 7 to 0

### **II. ITEMS FOR CONSIDERATION:**

1. Formal ceremony promoting Officer Dusty Solomon to the position of Sergeant.  
Police Chief Kingsbury

Police Chief Kingsbury introduced Officer Dusty Solomon.

Mayor Barigar and Police Chief Kingsbury presented Dusty Solomon with her Sergeant Badge.

2. Consideration of a request to accept the bid from Boise Mobile Equipment for the Light Rescue Apparatus and optional items at the total bid price of \$123,831.00.

Fire Chief Clark reviewed the bids for Equipment for the Light Rescue Apparatus and optional items at the total bid price of \$123,831.00.

**MOTION:**

Councilmember Talkington moved to accept the bid from Boise Mobile Equipment for the Light Rescue Apparatus and optional items at the total bid price of \$123,831.00. The motion was seconded by Councilmember Pierce. Roll call vote showed all members present voted in favor of the motion. Approved 7 to 0

3. Consideration of a request to award the Twin Falls Waste Water Collection System – Odor Control Canyon Springs project to RSCI in the amount of \$751,421.

Assistant City Engineer Vitek reviewed the bids for the Twin Falls Waste Water Collection System – Odor Control Canyon Springs Project.

City Council discussed the following:

Citites portion of the Waste Water Collections System-Odor Control Canyon Springs Project.

Timeline for the project.

Chobani's share is \$540,000 City share is 751,421.

**MOTION:**

Councilmember Pierce moved to award the Twin Falls Waste Water Collection System – Odor Control Canyon Springs project to RSCI in the amount of \$751,421. The motion was seconded by Councilmember Hall. Roll call vote showed all members present voted in favor of the motion. Approved 7 to 0

4. Presentation on the status of the City Hall/Public Safety Complex projects.

Clint Sievers, Hummel Architects and Mike Arrington, Starr Corporation gave an update on the status of the City Hall/Public Safety Complex project.

City Council discussion ensued on the following:

Fountain area use during construction.

Rogerson Building time line for demoliton.

Salvaging of the brick and timber in the Rogerson Building.

Window shading for the New City Hall Building.

Low enegy consumption.

Color scheme for the outside of the New City Hall.

City Manager Rothweilder said the next update on the City Hall/Public Safety Complex project will be in about a month.

5. Public input and/or items from the City Manager and City Council.

Councilmember Pierce reported that our City Manager Travis Rothweiler was given the award of CEO of Influence.

Councilmember Pierce reported on the Historic Preservation Committee. She said they will be celebrating Bickel Elementary Schools 110<sup>th</sup> Birthday on Thursday, May 19, 2016 at 5:00 PM

Councilmember Pierce reported on the Operation Face lift Project.

Police Chief Kingsbury reported on the Beat the Heat event that took place Saturday, May 14, 2016.

Police Chief Kingsbury reported this is Police Officers Memorial Week.

Schedule of Events:

- Wednesday, May 18, 2016 at POST Academy Candle Light Vigil.
- Thursday, May 19, 2016 at POST Academy Honor Ceremony at the Wall.
- Saturday, May 21, 2016. 11:00 AM at City Park will be a ceremony to remember those that have fallen – Chris Glenn will be the guest speaker.

Councilmember Talkington concerned about graffiti tagging. He would like to see a policy developed here in Twin Falls City.

Chief of Police Kingsbury reviewed the City of Nampa's policy on graffiti tagging.

Councilmember Pierce reported that Wednesday, May 18, 2016, Coffee with a Cop starting at 7:30 AM at Twin Falls Senior Citizen Center.

City Manager Rothweiler announced there will be a Grand opening ceremony at Splash Pad, Saturday, May 28, 2016 from 1 – 4 PM.

City Manager Rothweiler reported that, Gary Young, former City Engineer was inducted into the Idaho Engineering Hall of Fame.

III. ADVISORY BOARD REPORT/ANNOUNCEMENTS:

IV. PUBLIC HEARINGS: 6:00 P.M.

1. A public hearing for the review of the Community Development Block Grant awarded to the City of Twin Falls in the amount of \$149,586.00 for updates and improvements to the Twin Falls Senior Center.

Jeanette Roe, Twin Falls Senior Center Director, gave a review of the Community Development Block Grant awarded to the City of Twin Falls in the amount of \$149,586.00 for updates and improvements to the Twin Falls Senior Center.

City Council discussion ensued on the following:

Cost of the dishwasher.

City Council thanked Jeanette Roe for her service.

Public Hearing open: 6:25 p.m.

Public Hearing close: 6:26 p.m.

2. Consideration of a request for a Special Use Permit to construct and operate a medical facility on property located at the northeast corner of Locust Street North and Cheney Drive. c/o Gerald Martens on behalf of IOL Properties. (app. 2788)

Gerald Martens, IOL Properties, reviewed the Special Use Permit to construct and operate a medical facility on property located at the northeast corner of Locust Street North and Cheney Drive.

Planner I Spendlove gave staff report using visuals.

City Council discussion ensued on the following:

Lighting on the outside of building and parking lot.

Hours of operations 6:00 AM to 6:00 PM

Public Hearing open: 6:36 P.M.

Public Hearing close: 6:37PM

**MOTION:**

Councilmember Talkington moved to approve the Special Use Permit to construct and operate a medical facility on property located at the northeast corner of Locust Street North and Cheney Drive. c/o Gerald Martens on behalf of IOL Properties. (app. 2788) with the following conditions:

1. Subject to the site plan amendments as required by Building, Engineering, Fire, and Zoning Officials to ensure compliance with applicable City Code Requirements and Standards.
2. Subject to all lighting being downward facing and the light source being shielded from nearby residential properties.

The motion was seconded by Councilmember Hall. Roll call vote showed all members present voted in favor of the motion. Approved 7 To 0

3. Consideration of a request for a Special Use Permit for a city operated communication tower located at 1630 Washington Street South. c/o City of Twin Falls - IS Department (app 2789)

Information Services Director Marcus reviewed using visuals.

City Council discussion ensued on the following:

Fiber optic to airport.

Airport funding to run fiber optics to airport

Planner I Spendlove gave staff report.

Public Hearing open: 6:46 PM

City Manager Rothweiler presented City Council with a letter from Mrs. Roy.

Public Hearing closed: 6:47 PM

City Council discussion ensued on the following:

Sympathy to Mrs. Roy's concerns.

Concerns with why procedures were not followed.

## **MOTION:**

Vice Mayor Hawkins moved to approve the Special Use Permit for a city operated communication tower located at 1630 Washington Street South. c/o City of Twin Falls - IS Department (app 2789). The motion was seconded by Councilmember Hall. Roll call vote showed all members present voted in favor of the motion. Approved 7 To 0

## **VI. ADJOURNMENT:**

Executive Session 74-2016 (1)(b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student.

## **MOTION:**

Vice Mayor Hawkins moved to convene to Executive Session 74-2016 (1)(b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student. The motion was seconded by Councilmember Pierce. Roll call vote showed all members present voted in favor of the motion. Approved 7 to 0

The meeting adjourned at: 6:52 PM

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Sharon Bryan, Deputy City Clerk

*[http://twinfalls.granicus.com/MediaPlayer.php?view\\_id=2&clip\\_id=524](http://twinfalls.granicus.com/MediaPlayer.php?view_id=2&clip_id=524)*



**Date:** Monday, May 23, 2016  
**To:** Honorable Mayor and City Council  
**From:** Troy Vitek, Assistant City Engineer

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**Request:**

Consideration of a request to accept the Improvement Agreement for the purpose of developing **Lobo Villa Subdivision**.

**Time Estimate:**

The staff presentation will take approximately 2 minutes.

**Background:**

Prior to development, an Improvement Agreement is required. The developer is meeting that requirement with this document.

**Approval Process:**

Accepting the Improvement Agreement allows the developer to develop the lots. After acceptance of utilities or a financial guarantee provided to the City, the lots can be sold.

**Budget Impact:**

There is no significant budget impact associated with the Council's approval of this request.

**Regulatory Impact:**

Approval of this request will allow the applicant to proceed to develop the property.

**Conclusion:**

Staff recommends that the Council approve the request and authorize the Mayor to sign the Improvement Agreement.

**Attachments:**

1. Improvement Agreement.

IMPROVEMENT AGREEMENT

for

DEVELOPMENTS

This Agreement made and entered into this \_\_\_\_ day of \_\_\_\_, 20\_\_\_\_, by and between the CITY OF TWIN FALLS, State of Idaho, a municipal corporation, hereinafter called "City" and LOBO VENTURES, LLC \_\_\_\_\_ hereinafter called "Developer" for the purpose of constructing certain improvements on property sought to be developed for the following Development LOBO VILLA SUBDIVISION.

WHEREAS, there is attached hereto and incorporated herein as if the same were set out in full, a certified copy of the deed to the real property showing ownership of said real property to be in the Developer's name, or, as the case may be, there is attached hereto and incorporated herein as if the same were set out in full, a copy of the deed to the above described real property showing ownership in fee simple in someone other than Developer together with a notarized authorization, signed by the real property owner, authorizing Developer to act on behalf of said real property owner, and;

WHEREAS, Developer desires to develop said real property for the following purposes: SUBDIVIDE AN EXISTING DEVELOPED LOT INTO TWO SEPARATE LOTS.

WHEREAS, the Developer is obligated to construct certain improvements pursuant to City Code Section 10-12-4.2, and;

WHEREAS, the Developer has committed to construct special features as part of the development, and;

WHEREAS, the City has certain policies, ordinances, rules and regulations governing the construction of improvements, and;

WHEREAS, it is in the best interest of the City and Developer to clearly establish in one concise document the policies, ordinances, rules and regulations which apply to developments of the type contemplated herein.

W I T N E S S E T H

That for and in consideration of the mutual promises, conditions, and covenants contained herein the parties agree as follows:

I.

City agrees: (1) to operate and maintain all approved streets, alleys, service and roads, excluding state highways, constructed under the terms of this Agreement in any public rights-of-

way or easements and which are presently within or subsequently annexed into the City limits. Those streets, excluding state highways, lying outside the City limits and within the City Area of Impact shall be constructed to City standards but shall become the responsibility of the Twin Falls Highway District until such time as they are annexed or a maintenance agreement is signed by the City and the Twin Falls Highway District. (2) To operate and maintain all approved water lines, drainage lines, and sewer lines constructed under the terms of this Agreement in any public rights-of-way or easements and to provide water and sewer service to the Developer's real property, subject to all ordinances, rules and regulations governing sewer and water service. (3) To maintain non-pressure irrigation lines only where they cross City streets. All other maintenance of non-pressurized irrigation lines is the responsibility of the Twin Falls Canal Company or the irrigation users.

## II.

In lieu of the actual installation of required public improvements before recording of the final plat, the Council may permit the subdivider to provide a financial guarantee of performance in one (1) or a combination of the following arrangements for those requirements which are over and beyond the requirements of any other agency responsible for the administration, operation and maintenance of the applicable public improvement.

### a. Surety Bond

1. Accrual - The Bond shall accrue to the City covering construction, operation and maintenance of the specific public improvement.
2. Amount - the bond shall be in an amount equal to one hundred percent (100%) of the total estimated cost for completing construction of the specific public improvements, as estimated by the Developer's Engineer and approved by the City Engineer.
3. Term Length - The term length in which the bond is in force, for the duration of that phase of the project, shall be until completed and accepted by the City Engineer.
4. Bonding for Surety Company - The bond shall be with a surety company authorized to do business in the State of Idaho, acceptable to the Council.
5. The escrow agreement shall be drawn and furnished by the subdivider to the satisfaction of the Council.

- b. Cash Deposit, Certified Check, Negotiable Bond, or Irrevocable Bank Letter of Credit.
  1. Treasurer, Escrow Agent or Trust Company - A cash deposit, certified check, negotiable bond or an irrevocable bank letter of credit such surety acceptable by the Council, shall be deposited with an escrow agent or trust company.
  2. Dollar Value - The dollar value of the cash deposit, certified check, negotiable bond or irrevocable bank letter of credit shall be equal to one hundred percent (100%) of the estimated cost of construction for the specific public improvements, as estimated by Developer's Engineer and approved by the City Engineer.
  3. Escrow Time - The escrow time for the cash deposit, certified check, negotiable bond or irrevocable bank letter of credit shall be until all required improvements are completed and accepted by the City Engineer.
  4. Progressive Payment - In the case of cash deposits or certified checks, an agreement between the City and the subdivider may provide for progressive payment out of the cash deposit or reduction of the certified check, negotiable bond or irrevocable bank letter of credit, to the extent of the cost of the completed portion of the public improvement, in accordance with a previously entered into agreement.

### III.

Developer agrees to retain a Professional Engineer, hereinafter called the Developer's Engineer, registered by the State of Idaho to perform the following minimum Engineering Services in accordance with Title 10 Chapter 12 Section 4-1 of the City Code:

- a. Prepare a master utility plan showing the location of all existing and proposed utility lines to include but not be limited to sewer, water, gas, electricity, telephone, irrigation, pressure irrigation and storm sewer.
- b. Prepare detailed plans and specifications for construction of all improvements required by this Agreement and shall include but not be limited to a complete set of construction plans, including profiles, cross-sections, specifications and other supporting data, for all required public streets, utilities and other facilities. Such construction plans shall be based on preliminary plans which have been approved

with the preliminary plat, and shall be prepared in conjunction with the final plat. Construction plans are subject to approval by the responsible public agencies. All construction plans shall be prepared in accordance with the public agencies' standards and specifications.

- c. Perform construction surveying, staking, testing, inspection and administer the construction of all facilities required by this contract.
- d. Submit all test reports, inspection reports, change orders and construction diaries to the City Engineer every week during the construction of the development or subdivision.
- e. Prepare and submit an updated copy of the enclosed development and subdivision checklist to the City Engineer every week during the construction of the development or subdivision, and also upon completion of the project.
- f. Submit to the City Engineer the final plans, and master utility plan for the City records showing any approved changes to the original plans and specifications. A permanent drawing in ink on approved transparent polyester drafting film and an electronic media copy of the plans in ACAD 2000 using City standard format shall be provided within thirty (30) days after completion of the project.
- g. Submit a letter upon completion of construction stating that the work has been constructed in conformance to the plans and specifications, with the certification by the Developer's Engineer that improvements were constructed to the lines and grades shown.

The above work shall be subject to the approval of the City Engineer.

The City agrees to provide asphalt pavement testing for conformance with City standards, but it shall be the responsibility of Developer's Engineer to provide all necessary quality control during construction. All tests shall be taken at a frequency based upon City of Twin Falls Standard Specifications.

The Developer agrees to: (1) allow the City full and complete access to the work (2) provide all materials necessary to conduct all tests (3) supply all water necessary to test pipe joints and (4) provide the equipment and perform or have performed any testing of manufactured materials required by the City Engineer.

The Developer shall submit a letter to the City Engineer upon completion of the project, requesting that the City assume the responsibility for maintenance and operation of all public improvements as stated herein.

IV.

The Developer agrees to obtain a permit or letter of approval from the Twin Falls Highway District or the State of Idaho Department of Highways prior to constructing improvements on their respective right-of-ways. The original or a certified copy of said permit or letter shall be submitted to the City Engineer prior to beginning of construction thereon.

V.

The Developer agrees to dedicate rights-of-way to the public for the development of all streets and alleys in accordance with the City Master Street Plan and to dedicate easements for the maintenance and operation of all public utilities. The size and location of said rights-of-way and easements shall be determined by the City Engineer.

VI.

The Developer hereby agrees and petitions the City to annex into the corporate limits of said City, the above described real property that is contiguous with the same or becomes contiguous to said City limits. Developer agrees to annexation of said real property by the City upon the terms and conditions as shall be set forth by said City.

VII.

The Developer and the City agree that the improvements listed herein are required unless specifically waived by action of the City Council and that said improvements will be constructed on any public rights-of-way or easements approved and accepted by the City Council all as designed by the Developer's Engineer and approved by the City Engineer and in accordance with standards established by the City Engineer and that all required improvements will be completed in a timely manner. If improvements are not completed in a timely manner, the Developer shall provide an updated, current version of the developer's agreement and financial guarantee for City Council consideration.

VIII.

The Developer agrees to pay the total actual costs of all materials, labor and equipment necessary to completely construct all of the improvements required herein, except those costs specifically shown to be paid by the City and to construct or contract for the construction of such improvements.

## IX.

Developer agrees to pay the total extra cost of all additional materials, labor and equipment necessary to construct any streets the City requires to be wider or deeper than a standard street or any water or sewer lines the City requires to be larger than the size required to properly serve the development. The requirement for wider and deeper streets shall be based on the City Master Street Plan. Requirements for larger water and sewer lines shall be based on the citywide sewer and water system sizing guidelines.

## X.

The City shall provide no compensation for the cost of an oversize water or sewer line. In the case of water or sewer lines extended adjacent to or outside the limits of development, the Developer shall be eligible for payback from adjacent property owners pursuant to Resolution No. 1182. The Developer shall also be eligible for compensation when a private developer extends or connects to any water or sewer system previously installed by private developer, pursuant to Resolution 1651.

## XI

Developer agrees to request in writing that the Developer's Engineers make the inspections required herein and the Developer or his Contractors shall not proceed with the next construction phase until the required inspection is complete and the work has been approved by the Developer's Engineer, the City Engineer or the Engineer's authorized inspector. All such inspections shall be scheduled in accordance with the City of Twin Falls Standard Specifications. Developer agrees to pay all costs resulting from: 1) his failure to properly schedule and request a required test or inspection or 2) proceeding with work before receiving approval to proceed. Developer agrees to remove or correct any rejected, unapproved or defective work or materials as required by the Developer's Engineer or the City Engineer. Any such defective work whether the result of poor workmanship, use of defective materials, damage through carelessness or any other cause, shall be removed within ten (10) days after written notice is given by the Developer's Engineer or the City Engineer, and the work shall be re-executed by the Contractor at his expense. The fact that either Engineer may have previously overlooked such defective work or materials shall not be a basis for acceptance of any part of it.

The issuance or approval of plans, specifications and computations shall not be construed as an approval of any violation of any provisions of City code, specifications, standards, policy, or any

other ordinance of the City. Approvals of plans that may violate City code, specifications or departmental policies will not be valid.

The approval of construction plans, specifications, and other data shall not prevent the City from thereafter requiring the correction of errors or omissions in said plans or specifications prior to or during actual construction or final acceptance by the City.

The Developer shall remove from all public property all temporary structures, rubbish, and waste materials resulting from their operation or caused by his employees.

The Developer shall guarantee all materials, workmanship and equipment furnished for a period of one (1) year from the date of written acceptance of the work by the City Engineer or authorized representative.

The Developer shall be responsible for any damage to any existing public improvements and shall repair or replace any such damage as required by the City Engineer, during or after completion of this project.

## XII.

The City and the Developer agree to the following minimum for Required Improvements, City Costs, Required Inspections and to any other improvements, approved or required by the City Council and shown on the approved construction plans.

### PUBLIC WAYS

#### (a) Required Improvements

- (1) Curb, gutter and sidewalk on all public street rights-of-way.
- (2) A standard residential street thirty six feet (36') wide with an eight inch (8") gravel course and two inch (2") asphaltic concrete surface course on all public street rights-of-way serving residential use property.
- (3) Minor residential and private streets as specified in the City of Twin Falls Standard Drawings.
- (4) A standard commercial or collector street forty eight feet (48') wide with an eleven inch (11") gravel course and three inch (3") asphaltic concrete surface course on all public street rights-of-way serving commercial use property or as a collector street. Whenever a street serves an industrial use property the City Engineer will determine the appropriate structural section.

- (5) A service-road twenty four feet (24') wide with an eight inch (8") gravel course and two inch (2") asphaltic concrete surface course and with concrete curb-gutter or curb and valley-gutter on all public service road rights-of-way.
  - (6) A sidewalk five feet (5') wide minimum on all public pedestrian rights-of-way. Four foot (4') sidewalks by special permission of the City Council are allowed by City of Twin Falls Standard Drawings for minor residential streets under certain conditions.
  - (7) Landscaping and sidewalk placement required adjacent to arterial and collector streets: A tract of land eleven feet (11') in depth behind the curb line will be dedicated as part of any residential development adjacent to arterial and collector streets. Within that tract the developer shall install landscaping six feet (6') in depth with a sprinkler system and with grass and trees behind the curb line and shall also install a five foot (5') sidewalk. The landscaping will be maintained by the city and funded through a fee added to the water bill of each account within the development. Irrevocable restrictive covenants for this development and maintenance shall provide for this funding. TFCC §10-12-4.2(O).
  - (8) Street signs and traffic control devices on all public streets.
  - (9) Street lights as determined by City policy for street light installation.
- (b) City Costs
- (1) The cost of any street signs or traffic control devices installed by the City on new or existing streets.
  - (2) The cost of any required street lights (standard luminaires mounted on a wood pole). The Developer shall pay the extra cost of any decorative luminaries or poles. Prior approval will be required, and the cost of maintenance, replacement and power usage will be considered.
- (c) Required Inspections and Testing
- (1) All inspections and testing shall be as required by City of Twin Falls Standard Specifications.

#### WATER SYSTEM

- (a) Required Improvements

- (1) Pursuant to City Code Section 7-8-3, 7-8-10 and 10-12-4.2 water line and fittings six inch (6") minimum diameter that will transport a flow of water, which will satisfy fire, domestic, other water demands of the development, based upon the City water pipe sizing plan and computer water model. Water line extension shall include connection from the existing City Water System to each building site and fire hydrants and then loop back to the City System in a manner that will provide a properly functioning system approved by the City Engineer, Water Superintendent and Fire Chief. If the development is to be constructed in phases, the water system shall be looped back to the City system during the first phase. No dead-end lines will be allowed during any phase of the project.
- (2) Water lines and fittings adjacent to and internal to the development shall be sized to continue the orderly expansion of the City water distribution network in accordance with existing sizing guidelines.
- (3) Water valves that will allow temporary suspension of water flow for maintenance and repair of portions of water system without causing undue inconvenience to a large number of users or creating a critical situation in the suppression of fires.
- (4) Fire hydrant connections and fire hydrants spacing to substantially comply with the minimum standards suggested by the Fire Rating Bureau and American Water Works Association. Fire hydrants are required in all developments.
- (5) One water service line shall be constructed to each building site at the time the water lines are installed. Each service line shall not exceed fifty feet (50') in length and shall terminate at the right-of-way.  
  
During construction of the curb the letter W shall be stamped into the top or face of the curb directly in front of the water meter box. The impression shall be not less than one and one half inches (1½") high. Meters shall be grouped at adjacent side lot lines when possible or at another location if requested by the Developer and approved by the City Engineer and Water Superintendent. Water meter boxes will not be allowed in driveway approaches. Any cost associated in relocating meters from driveway

approaches will be the responsibility of the Developer or Lot Owner. Temporary address or lot number signs shall be staked at the location where the water meter box is to be installed. The City may install multiple water meters in a single water meter box.

The City will make the water line tap only after all appropriate tap fees for a Water Connection General Permit have been received and permits issued. All new water service line and connections made from existing water service mains to service any new development will be the responsibility of the Developer. The City will make the necessary service line tap after payment of the required water connection general permit fees.

- (6) One water service line tap, meter box, and service line shall be constructed for each building connected to the City water system. It is understood and agreed that the City will make all service line taps and install all meter boxes and that the fee paid by the developer for a Water Connection General Permit will reimburse the City for such work.
- (7) It is further understood and agreed that the City will make all connections to the existing water system. The City will disinfect the new water system at the developer's expense.

(b) City Costs

- (1) None.

(c) Required Inspections

- (1) All inspections and testing shall be as required by the City of Twin Falls Standard Specifications.

WASTE WATER COLLECTION SYSTEM

(a) Required Improvements

- (1) Pursuant to City Code Section 7-7-4, 7-7-11 and 10-12-4.2 a waste water collection system (eight-inch (8") minimum diameter) that will transport a flow of waste water, under conditions of maximum and minimum discharge from the development, to the existing City waste water system.
- (2) Waste water sewer lines adjacent to or internal to the development will be sized to continue the orderly expansion of the City Waste Water Collection

System in accordance with existing sizing guidelines and computer sewer model.

- (3) Manholes to provide access for maintenance and cleaning of the sewer lines located at any change of grade or alignment of the sewer, at the end of each sewer and spaced not more than four hundred feet (400') apart.
- (4) During construction of the curb the letter S shall be stamped into the top or face of the curb directly in front of the sewer service line location. The impression shall be not less than one and one half inches (1½") high.

(b) City Costs

- (1) None.

(c) Required Inspections and Testing

- (1) All inspections and testing shall be as required by City of Twin Falls Standard Specifications.

### DRAINAGE SYSTEM

(a) Required Improvements

- (1) Any valley-gutters, ditching, grading or other surface drainage facilities necessary to convey any storm run-off originating from or traversing across the proposed development over the land surface to a point of retention, detention or discharge approved by the City Engineer.
- (2) Any catch basin, storm sewer and other sub-surface drainage facilities necessary to convey any storm run-off, originating from or traversing across the proposed development, to a point of retention, detention or discharge approved by the City Engineer, that cannot, in the City Engineer's opinion, be conveyed over the land surface without causing damage to public or private property or without being an unreasonable inconvenience or hazard to a private individual, a group of individuals or the general public.

(b) City Costs

- (1) None.

(c) Required Inspections and Testing

- (1) All inspections and testing shall be as required by the City of Twin Falls Standard Specifications.

### GRAVITY IRRIGATION SYSTEM

(a) Required Improvements

- (1) Any pipe, boxes or other appurtenances necessary to convey all irrigation water in underground pipe across the development and any adjacent public property. Irrigation facilities outside an established City irrigation district shall be constructed in an irrigation easement on private property except where it is necessary for irrigation water to cross the public right-of-way and all such crossings shall be perpendicular to the center line of said right-of-way unless otherwise approved by the City Engineer due to some unusual condition.

(b) City Costs

- (1) None.

(c) Required Inspections and Testing

- (1) All inspections and testing shall be as required by the City of Twin Falls Standard Specifications.

### PRESSURE IRRIGATION SYSTEM

(a) Required Improvements

- (1) Pursuant to Section 7-8-3 of the City Code, the use of the City's potable water supply as the primary source of irrigation water in all new developments shall be prohibited. For purposes of this subsection, the term "new development" means any new subdivision or PUD, or any development of any parcel of land of two (2) acres or larger that is not part of a subdivision or PUD. One (1) share of Twin Falls Canal Company Water for each acre of property within the subdivision shall be deeded to the City of Twin Falls before the filing of the final plat for use in the City's pressurized irrigation system.
- (2) Pressure irrigations water line and fittings shall be four inch (4") minimum diameter or larger that will transport a flow of water, which will satisfy all irrigation water demands of the development,

based upon the computer irrigation water model that the developer's engineer has prepared.

- (3) Water lines and fittings adjacent to and internal to the development shall be sized to continue the orderly expansion of the City Pressure Irrigation water distribution network in accordance with existing sizing guidelines.
- (4) Water valves that will allow temporary suspension of water flow for maintenance and repair of portions of water system without causing undue inconvenience to a large number of users. One pressure irrigation water service line shall be constructed to each subdivision lot site at the time the pressure irrigation water lines are installed. Each service line shall not exceed fifty feet (50') in length and shall terminate at the right-of-way. One Pressure irrigation water service line tap, irrigation box, and service line shall be constructed for each subdivision lot connected to the City pressure irrigation water system.
- (5) The Developer shall be responsible for all costs incurred in designing and installing the pressure irrigation station. This includes the land, pumps, motors, filters, buildings, delivery system to the station from the TFCC head gate, storage pond, Supervisory Control and Data Acquisition (SCADA) system, and power to the station.
- (6) All pressure irrigation system plans must be prepared by the Developer's engineer shall be according to the City's standard specifications and drawings. Plans submitted to the City shall be signed by a Professional Engineer for review and final approval,

before the City Engineer will sign the plat or approve construction plans.

(7) The Pressure Irrigation System shall be located within easements, right of ways and/or property deeded to the City of Twin Falls.

(b) City Cost.

(1) None

(c) Required Inspections and Testing

(1) All inspections and testing shall be as required by the City of Twin Falls Standard Specifications.

SPECIAL FEATURES

Pursuant to commitments made by the Developer as conditions of approval of the development, the following special features shall be constructed:

a) Required Improvements

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b) City Costs

(1) None.

XIII.

The City and the Developer agree that the sequence of construction shall be as follows unless special approval in writing is obtained from the City Engineer:

1. Erosion and sedimentation controls.
2. Stormwater retention and detention facilities.
3. Waste water sewers and service connections.
4. Waste water manholes.
5. Storm sewers and catch basins.
6. Gravity irrigation pipes and boxes.
7. Pressure irrigation lines, service connections, etc.
8. Water lines and service connections.
9. Gas lines, power lines, telephone lines and cablevision lines.
10. Any other underground improvements that are required.

11. Sub-base preparation for public ways.
12. Gravel base course for public ways.
13. Curb-gutter, valley-gutter and sidewalk.
14. Gravel leveling course.
15. Asphalt paving.
16. Special Features.

XIV.

The Development may be phased as indicated on the attached development plan submitted by the Developer and approved by the City Engineer.

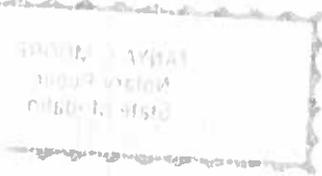
The terms of the basic agreement shall apply individually to each phase shown on the attached plan as though each phase were a separate and independent development providing each phase is begun in the sequence indicated on the development plan.

- The two (2) year time limit, (indicated in Section VII of the Agreement) for completing the required improvements shall begin for each phase when the Developer sells a lot or an application or a building permit to construct a building within the phase has been received by the City.

The Developer may cease further development after completing any phase and before beginning the next phase and the basic agreement shall terminate in accordance with Section XVI, of the basic agreement for any undeveloped phases of the development originally proposed in the basic agreement.

XV.

This agreement shall bind the parties hereto, their heirs, successors in interest, and lawful assigns.







NOTICE OF DEVELOPER'S AGREEMENT

NOTICE IS HEREBY GIVEN, that a document entitled "Improvement Agreement for Developers" (hereafter "Agreement") has been executed and filed with the City of Twin Falls, Idaho, for the following named subdivision:

LOBO VILLA SUBDIVISION

The Agreement imposes certain obligations upon the developer for the development of the subject property, and upon the developer's heirs, successors in interest and lawful assigns. Details of the conditions and obligations may be found by examining or photocopying the Agreement at the Office of the City Engineer, 321 2<sup>nd</sup> Avenue East, Twin Falls, Idaho 83301.

CITY OF TWIN FALLS, IDAHO

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Developer  
LOBO VENTURES, LLC

\_\_\_\_\_  
LORI HALLE WARD, MEMBER

*Lori Halle Ward*  
\_\_\_\_\_

STATE OF IDAHO )  
                          )ss.  
County of Twin Falls )

On this 7<sup>th</sup> day of April, 2010 before me, the undersigned, a Notary Public for Idaho, personally appeared LORI HALLE WARD, known to me to be the persons whose names are subscribed to the within instrument on behalf of said Owner and acknowledged to me that said Owner executed the same.

IN WITNESS WHEREOF, I have hereunto set my hand and seal the day and year first above written.



*Tanya C Moore*  
\_\_\_\_\_  
Notary Public for Idaho  
Residing at Twin Falls, Idaho

CURB-GUTTER AND SIDEWALK IMPROVEMENT DEFERRAL AGREEMENT

This Agreement made and entered into this 17<sup>th</sup> day of May, 2016, by and between the CITY OF TWIN FALLS, State of Idaho, a municipal corporation, hereinafter called "City", and \_\_\_\_\_, hereinafter called "Developer", for the purpose of constructing certain improvements on property sought to be developed at 1243 South Park Ave W.

WHEREAS, Developer certifies that he is the owner in fee simple or the authorized agent of the owner in fee simple of the real property described on the attached Exhibit "A"; and,

WHEREAS, there is attached hereto and incorporated herein as if the same were set out in full, a certified copy of the deed to the above described real property, marked Exhibit "A", showing ownership of said real property to be in Developer, or, as the case may be, there is attached hereto and incorporated herein as if the same were set out in full, a copy of the deed to the above described real property showing ownership in fee simple in someone other than Developer together with a notarized authorization, signed by the real property owner, authorizing Developer to act on behalf of said real property owner; and,

WHEREAS, Developer desires to develop said real property in the following manner: Add a shop; and,

WHEREAS, the Developer is obligated to construct certain improvements, namely curb-gutter and sidewalk, pursuant to Title 10, Chapter 11 of the Twin Falls City Code; and,

WHEREAS, the City is authorized, pursuant to Twin Falls City Code Section 10-11-5(B)(2) to defer said improvements; and,

WHEREAS, the City Council on \_\_\_\_\_ agreed to defer construction of the aforementioned improvements,

WITNESSETH, that for and in consideration of the mutual promises, conditions and covenants contained herein, the parties agree as follows:

I.

City agrees: 1) to defer construction of the required curb-gutter and sidewalk until \_\_\_\_\_, or until such time as the obligation of curb-gutter and sidewalk construction on adjacent property or properties allows the City Engineer to require construction under the conditions specified in City Code Section 10-11-5(B)(2).

II.

Developer agrees to: 1) complete construction of curb-gutter and sidewalk on the real property described above when required by the City Council.

III.

Developer further agrees that in the event the Developer fails to complete the aforementioned construction, the City may complete the construction at the City's expense and may file a lien against the aforementioned property for expenses incurred by the City in said construction.

IV.

Developer agrees to pay the total actual cost of all materials, labor and equipment necessary to completely construct all of the improvements required herein and to construct or contract for the construction of all such improvements.

Developer agrees to request in writing that the City Engineer and any other required department of the City make the following inspections and to not proceed with construction until the required inspection is complete and the work has been approved in writing by the City Engineer or his authorized inspector. All such inspections shall be scheduled fifteen (15) days prior to beginning work and the request for an inspection shall be made on working day before the required inspection. Developer agrees to apply all costs resulting from his failure to properly schedule and request a required inspection or from proceeding with work before receiving approval to proceed. Developer agrees to remove or correct any rejected, unapproved or defective work or materials all as required by the City Engineer.

Required inspections shall include: 1) approval of all materials before inspection; 2) approval of forms and gravel base before pouring any concrete curb-gutter and sidewalk; and 3) approval of finished curb-gutter and sidewalk.

VI.

The Developer agrees to: 1) allow the City full and complete access to the construction; 2) provide all materials necessary to conduct all tests; and 3) provide the equipment and perform or have performed any testing of manufactured materials required by the City Engineer.

VII.

Developer agrees to obtain any necessary permits from the Twin Falls Highway District or the State of Idaho Department of Highways prior to construction improvements on their respective rights-of-way if said permits are required by the aforementioned agencies. A certified copy of said permit or the original of said permit shall be submitted to the City prior to beginning construction thereon.

This Agreement shall be recorded and shall bind the parties hereto, their heirs, successors in interest, and lawful assigns.

In the event of a breach of this Agreement, or should legal action of any kind be taken to enforce the provisions hereof, the prevailing party shall be entitled to reasonable attorney fees and cost awarded by the Court.

CITY OF TWIN FALLS, IDAHO

BY \_\_\_\_\_ Mayor

DEVELOPER

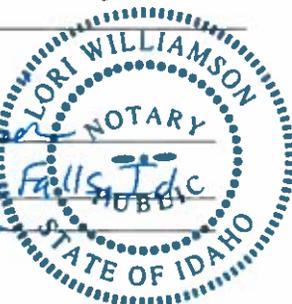
Antonio Diaz

STATE OF IDAHO

On this 17 day of May, 2016, before me a notary public in and for said State, personally appeared Antonio Diaz

known to me to be the person who name subscribed to the within instrument, and acknowledged to me that he executed the same.

Lori Williamson  
Notary Public  
Residing in Twin Falls Idc  
Expires 11/28/22



STATE OF IDAHO

On this \_\_\_ day of \_\_\_\_\_, 20\_\_\_, before me a notary public in and for said State, personally appeared \_\_\_\_\_

known to me to be the person who name subscribed to the within instrument, and acknowledged to me that \_\_\_\_\_ executed the same.

\_\_\_\_\_  
Notary Public  
Residing in \_\_\_\_\_  
Expires \_\_\_\_\_

# WARRANTY DEED

#4400

For Value Received

**Roberta A. Ashcraft, a widow**

<b>Recorded Electronically</b>	
ID	2013015204
County	Twin Falls
Date	07-0-2013 Time 03:43:00PM
Simplifile.com 800.460.5657	

Hereinafter called the Grantor, hereby grants, bargains, sells and conveys unto

**Antonio J. Diaz and Ramona P. Orosco, husband and wife as community property with right of survivorship**

**Address: 1243 South Park Avenue West, Twin Falls, ID 83301**

Hereinafter called the Grantee, the following described premises situated in Twin Falls County, Idaho, to-wit:

That part of the  $E\frac{1}{2}W\frac{1}{2}NW\frac{1}{4}NE\frac{1}{4}$  of Section 19, Township 10 South, Range 17 East, Boise Meridian, described as follows, to-wit:

Beginning at the Northwest corner of the  $E\frac{1}{2}W\frac{1}{2}NW\frac{1}{4}NE\frac{1}{4}$  of said Section 19 and running thence East along the North line of the said  $E\frac{1}{2}W\frac{1}{2}NW\frac{1}{4}NE\frac{1}{4}$  a distance of 110 feet ;  
Thence South, parallel to the West line of said  $E\frac{1}{2}W\frac{1}{2}NW\frac{1}{4}NE\frac{1}{4}$  a distance of 396 feet;  
Thence West, parallel to the North line of the  $E\frac{1}{2}W\frac{1}{2}NW\frac{1}{4}NE\frac{1}{4}$  a distance of 110 feet to a point in the West line that is 396 feet South of the point of beginning;  
Thence North along the West line a distance of 396 feet to the POINT OF BEGINNING.

## SUBJECT TO:

All reservations in patents or deeds in the chain of title.

Taxes for 2013 and subsequent years, a lien, but not yet due or payable.

Levies and assessments of the City of Twin Falls.

Levies and assessments of American Falls Reservoir.

Levies and assessments of Twin Falls Canal Company.

Rights-of-way for ditches, tunnels and telephone and transmission lines constructed by authority of the United States, as granted to the United States under provisions of Section 58-604, Idaho Code.

Right-of-way or easement of South Park Avenue West.

**TOGETHER WITH all water and water rights, ditches and ditch rights used thereon or appurtenant thereto including but not limited to 1 share of Twin Falls Canal Company water.**

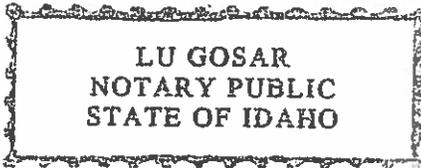
TO HAVE AND TO HOLD, the said premises, with their appurtenances unto the said Grantee and to the successors heirs and assigns of the Grantee forever. The Grantor does hereby covenant to and with the said Grantee, that the Grantor is the owner in fee simple of said premises; that they are free from all incumbrances except as above described and that Grantor will warrant and defend the same from all lawful claims whatsoever.

Dated: July 12, 2013

*Roberta A. Ashcraft*  
Roberta A. Ashcraft

STATE OF IDAHO )  
 ) ss.  
COUNTY OF TWIN FALLS )

On this 12<sup>th</sup> day of July, 2013, before me, the undersigned, a Notary Public in and for said State, personally appeared Roberta A. Ashcraft and, known or identified to me to be the person whose name is subscribed to the within instrument, and acknowledged to me that she executed the same.



*[Signature]*  
\_\_\_\_\_  
Notary Public  
Residing at: Twin Falls, ID  
My Commission expires: 11/27/2014



S Park Ave W

1243 S Park Ave W

© 2016 Google

Google earth



1993

Imagery Date: 9/8/2013 42°32'57.24" N 114°30'26.94" W elev 3751 ft eye alt 4464 ft



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Google earth

42°32'58.58" N 114°30'26.67" W elev 3749 ft eye alt 3757 ft

[Report a problem](#)

5 ft





**Date:** Monday, May 23, 2016, Council Meeting  
**To:** Honorable Mayor and City Council  
**From:** Staff Sergeant Ron Fustos, Twin Falls Police Department

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**Request:**

Consideration of a request to approve the Western Days Special Event and Parade Application. Western Days is scheduled to be held on Friday, June 3; Saturday, June 4; and Sunday, June 5, 2016. The Western Days Parade is scheduled to be held on Saturday, June 4, 2016.

**Time Estimate:**

Staff requests that this item be placed on the Consent Calendar.

**Background:**

The opening ceremonies for the 34th Annual Twin Falls Western Days event are scheduled for Friday, June 3, 2016, at 5:00 p.m. at the City Park. The Western Days Committee is requesting the following:

- Friday, June 3, 2016      5:00 p.m. to 9:00 p.m. - Opening ceremonies at the City Park at 5:00 p.m.; live music from 6:00 p.m. to 9:00 p.m.; food and craft vendors from 5:00 p.m. to 9:00 p.m.; carnival and amusement rides provided in the park from 5:00 p.m. to 8:00 p.m.; there will be a beer garden open until 8 p.m.
  
- Saturday, June 4, 2016      9:00 a.m. to 9:00 p.m. - Parade to start at 9:00 a.m. and conclude by 1:00 p.m.; live music from 1:00 p.m. to 9:00 p.m.; food and craft vendors from 9:00 a.m. to 9:00 p.m.; carnival and amusement rides in the park from 11:00 a.m. to 8:00 p.m.; three-on-three basketball on 4<sup>th</sup> Avenue East during the entire day; there will be a beer garden open until 8:00 p.m.
  
- Sunday, June 5, 2016      12:00 p.m. to 7:00 p.m. – Food and craft vendors from 12:00 p.m. to 7:00 p.m.; live music from 12:30 p.m. until 7:00 p.m.; carnival and amusement rides provided in the park from 12:00 p.m. to 7:00 p.m.; there will be a beer garden open until 6:00 p.m.

The Western Days Parade will be held on Saturday, June 4, 2016, and will begin at 9:00 a.m. The parade should conclude by 1:00 p.m. The staging area for the parade will be on Falls Avenue, from Blue Lakes Boulevard North to Frontier Road. The area of Falls Avenue will be closed to traffic from Harrison Street to Blue Lakes Boulevard North at 7:00 a.m.

Agenda Item for May 23, 2016  
From Staff Sergeant Ron Fustos  
Page Two

The parade will begin promptly at 9:00 a.m. The parade route will begin at the intersection of Falls Avenue and Blue Lakes Boulevard North. The parade will travel from that intersection, south on Blue Lakes Boulevard North to the intersection of Shoshone Street East/North where it will travel down Shoshone Street to the intersection of 2<sup>nd</sup> Avenue West/South, the ending point of the parade. Those participating in the parade will disperse in the 100 Block of 2<sup>nd</sup> Avenue South.

The Western Days Committee is requesting to host the Funtime Carnival Company from Payette, Idaho, for the 2016 Western Days Event. There will be seven (7) rides which will include a Ferris wheel, merry-go-round and kiddy rides. The amusement rides will be contained within the boundaries of the Twin Fall City Park, located on the north side of the park.

The Western Days Committee is requesting to serve beer in the beer garden during the event. Marvin Pierce, owner of the Pioneer Club, will obtain the alcohol catering license for the event. The proposed beer garden schedule is as follows:

<b>Friday, June 3, 2016</b>	<b>5:00 p.m. to 8:00 p.m.</b>
<b>Saturday, June 4, 2016</b>	<b>11:00 a.m. to 8:00 p.m.</b>
<b>Sunday, June 5, 2016</b>	<b>12:00 a.m. to 6:00 p.m.</b>

Identification bracelets will be issued and required to be worn in order to be served at the designated beer garden. Those purchasing and consuming beer will have to remain in the designated beer garden boundaries and will not be allowed to possess or consume alcohol outside of the designated boundary. The boundary will be constructed of fencing, which will be marked as the designated beer garden. This area will be approximately 70 feet by 70 feet. All event activities in the park will cease by 9:00 p.m. on Friday and Saturday, and 8:00 p.m. on Sunday. During the after-hours time frame of the Western Days Event, the Western Days Committee must have someone stay on site at the beer garden while beer is left at the park. The beer at the beer garden cannot be left unattended at any time.

Event organizers are required to arrange for all trash to be picked up after each day's activities.

After a review of last year's event, the Twin Falls Police Department's Administrative Staff has decided that Twin Falls Police Officers will provide security in the park for these events. The Officers will be scheduled to begin providing security when the beer garden opens and will continue until one (1) hour after the beer garden is closed each day. The schedule for Officers will be as follows:

<b>Friday, June 3, 2016</b>	<b>5:00 p.m. through 9:00 p.m.</b>	<b>Six (6) Police Officers</b>
<b>Saturday, June 4, 2016</b>	<b>11:00 a.m. through 9:00 p.m.</b>	<b>Eight (8) Police Officers</b>
<b>Sunday, June 5, 2016</b>	<b>12:00 p.m. through 7:00 p.m.</b>	<b>Four (4) Police Officers</b>

It should be noted that during the past eight years, the Twin Falls Police Department has recommended law enforcement security for this event. The number of sworn Officers required is based primarily on the last eight years of documented history and expected crowd size. The number of Officers working this event over the past few years had been reduced. However, due to the size of the event increasing each year and based on calls for service, the number of security Officers is being kept the same as the previous year for each day of the event.

The Western Days Committee has requested a street closure for Saturday to accommodate a three-on-three basketball tournament. The street closure will be on 4<sup>th</sup> Avenue East between Shoshone Street East and Hansen Street East. This tournament will begin at 6:00 a.m. and will conclude at 1:00 p.m. In past years, this tournament increased the crowd size at the park.

Our evaluation of this event considered the following factors:

#### **1. History: 2015 Western Days Event**

- The 2015 Western Days event included 54 calls for service. Each call required a minimum two-officer response due to the crowd size.
- Friday, May 29, 2015 - 6:00 p.m. to 9:00 p.m. (6 Officers)
  - 2 calls for service
    - 1 drunk person report
    - 1 lost/found property
- Saturday, May 30, 2015 - 12:00 p.m. to 9:00 p.m. (8 Officers)
  - 44 calls for service
    - 4 medical calls
    - 6 missing children
    - 3 lost/found property calls
    - 5 fight calls
    - 3 animal problems
    - 2 Protection Order violations
    - 7 service calls
    - 2 threat reports
    - 3 drunk person reports
    - 4 trespassing reports
    - 2 juvenile problems
    - 1 booth open past closing complaint
    - 1 follow-up
    - 1 traffic problem

- Sunday, May 31, 2015 – 1:00 p.m. to 7:00 p.m. (6 Officers)
  - 8 calls for service
    - 3 suspicious incidents
    - 2 lost/found property calls
    - 1 disturbance
    - 1 juvenile problem
    - 1 DUI

**2. Expected Crowd Size:**

- Based on previous years' estimates, 30,000 to 40,000 people will be attending the three-day event, to include spectators watching the parade.

**3. Traffic Concerns:**

- The parade requires the closure of numerous intersections and coordination between various City Departments and the Idaho Transportation Department.
- There will be a street closure on Saturday, June 4, 2016, from 6:00 a.m. to 1:00 p.m. for a three-on-three basketball tournament.
- I have reviewed the application, traffic control plan, and the manpower issues that this event will create. In my opinion, there is an effective plan in place which addresses these issues.

**4. Beer Sales/Live Amplified Music:**

- Alcohol will be sold in conjunction with live bands playing amplified music for several hours during each day of the event. Those purchasing and consuming alcohol will be required to stay within the designated boundaries of the beer garden.

**5. Electrical Concerns:**

- The Twin Falls Building Department requires that an electrical permit be purchased by the Western Days Committee in the event any electrical-powered rides or entertainment are provided for the public, excluding the use of the Band Shell. The power source and equipment must pass an electrical inspection by the Twin Falls City Electrical Inspector.

**6. Insurance Security Bond:**

- The Western Days Committee has provided the required comprehensive general liability insurance policy in the amount of Five Hundred Thousand Dollars (\$500,000) per incident, with the City of Twin Falls named as a certificate holder, written by a company authorized to write insurance policies within the State of Idaho and filed with the Chief of Police or his/her designee. Applicants must also execute indemnification and hold harmless provisions contained within the application.

**7. Interest to City of Twin Falls:**

- The Twin Falls Police Department and the City of Twin Falls feel the necessity to make this a safe event for the citizens of our community. The required security by the Twin Falls Police is an effort to ensure the safety of all participants.

**Approval Process:**

Staff requests that the City Council take into consideration the recommendations provided below when approving the Special Event Application submitted by the Western Days Committee.

**Budget Impact:**

The Council's approval of this request will impact the City budget as follows:

In order to make the Western Days Parade successful each year, we have approximately 50 people from different law enforcement agencies and volunteer groups assisting with the parade event. Without their assistance, we could not host a special event of this size. The Twin Falls Police Department has required 25 of our employees to staff this event and to cover the parade route and road closures. Special events of this kind require a briefing of personnel, sufficient time to block intersections and allow traffic to become accustomed to the change, the event itself, and the breakdown of traffic control devices. The entire event will take approximately six (6) hours.

Costs associated with this special event were included in the Police Department's overtime budget. An alternate plan has been developed to use employees from Road Work Ahead to augment volunteers and necessary Twin Falls Police employees. The total cost of utilizing 12 Road Work Ahead employees combined with 19 Police personnel is approximately \$6,498.00. This plan allows for adequate Police coverage and customer service, while also utilizing resources more efficiently. The Twin Falls City Street Department will also have two (2) employees available for four (4) hours each to assist with cones and barricades at a total overtime cost of \$320.00. The total cost for the City of Twin Falls is approximately \$6,818.00. By utilizing the services of Road Work Ahead, there will be an approximate savings to the City of Twin Falls of approximately \$1,422.00, while providing more personnel to aid in traffic control.

The Western Days Committee has asked to share the Western Days event security in the City Park between the Twin Falls Police Department and the Twin Falls County Sheriff's Office to aid in reducing the cost for security. Security will begin one (1) hour after the beer garden opens and will remain until one (1) hour after the beer garden closes. This will be a total of 118 hours, with Twin Falls Police Department personnel working 59 hours and the Twin Falls County Sheriff's Office working 59 hours.

Agenda Item for May 23, 2016  
From Staff Sergeant Ron Fustos  
Page Six

The cost for security for the Twin Falls Police Department will be \$2,596.00. The cost for the Twin Falls County Sheriff's Office will be \$1,770.00, with the total being \$4,366.00.

Representatives from the Western Days Committee were advised that they will be responsible for the overtime costs associated with security. These overtime costs have been included in the recommendations to the Council. The Western Days Committee will be responsible for additional security costs if more Officers are required to respond to the City Park during this event.

Any additional costs incurred by the Western Days Committee or their vendors, such as the electrical company call outs for the City Park or other incidents which incur a billing, will be paid by the Western Days Committee. The Western Days Committee will be required to make payment in full to the City of Twin Falls within sixty (60) days of the conclusion of the event for the total cost of security and any additional costs incurred.

**Regulatory Impact:**

N/A

**Conclusion:**

Several relevant City Staff members met and approved the Special Event Application submitted for the annual Twin Falls Western Days Parade and festivities to be held June 3 through June 5, 2016, based on the information provided above. Staff requests the Council to approve this Special Event request as presented.

**Attachments:**

None

RF:aed



**Date:** Monday, May 23, 2016, Council Meeting

**To:** Honorable Mayor and City Council

**From:** Staff Sergeant Ron Fustos, Twin Falls Police Department

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**Request:**

Consideration of a request to approve the “Special Olympics 2016 Summer Games” sponsored by Special Olympics Idaho. This event is scheduled to be held on Friday and Saturday, June 10 and 11, 2016.

**Time Estimate:**

The presentation by Staff will take approximately five (5) minutes, along with any additional time needed to answer questions that the Council may have.

**Background:**

Micah McMurry, on behalf of Special Olympics Idaho, has submitted this Special Event Application to host the Special Olympics 2016 State Summer Games. The Games will take place at several venues in Twin Falls on Friday and Saturday June 10 and 11, 2016. This is the first year of this event.

On Friday, June 10, 2016, starting at 10:00 a.m., the Special Olympics Torch Run will commence from Idaho Joe’s parking lot, located at 598 Blue Lakes Boulevard North. Runners will proceed north on Blue Lakes Boulevard North in the outer lane. Twin Falls Police Motor Officers will guide the runners and a Twin Falls Police cruiser will trail the group. A Twin Falls Police service van will also trail the runners to provide assistance if runners should fall behind the pace. Runners will stay on Blue Lakes Boulevard North until they reach Bridgeview Boulevard where they will head west toward the Visitor Center. The run will terminate at the Visitor Center. A small dedication will take place, which is expected to last until 11:00 a.m.

Opening ceremonies for the Games will take place on Friday evening at 7:00 p.m. at the Canyon Ridge High School Football Stadium. Opening ceremonies are anticipated to last until 9:00 p.m.

On Saturday morning, the games will begin at 9:00 a.m. Track and field events will occur at the Canyon Ridge High School Stadium and aquatic events will occur at the Twin Falls City Pool. A bicycle event will take place on City streets just north of Canyon Ridge High School. Cones and barricades will be utilized to block the outside westbound lane of Cheney Drive West from Billar Street to Park View Drive. The outside, northbound lane of Park View Drive; outside, eastbound lane of North Haven Drive; and outside, southbound lane of Billar Street will also be blocked. The bicycle event will run from 9:00 a.m. to 1:00 p.m.

The Games are expected to conclude at 5:00 p.m., followed by closing ceremonies and a barbeque until 9:00 p.m.

Agenda Item for May 23, 2016  
From Staff Sergeant Ron Fustos  
Page Two

Event organizers predict there will be 800 athletes, 300 volunteers and roughly 2,500 spectators throughout the event.

**Approval Process:**

Consent by the City Council

**Budget Impact:**

There may be some minimal, non-budgeted overtime costs incurred by the Twin Falls Police Department during this event.

**Regulatory Impact:**

N/A

**Conclusion:**

This Special Event Application has been approved by several relevant City Staff members and the Twin Falls Police Department Staff. It is recommended that this request be approved by the City Council as presented.

**Attachments:**

None

RF:aed



**Date:** May 23, 2016  
**To:** Mayor and City Council  
**From:** Travis Rothweiler, City Manager

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### **Request**

Consideration of a request to provide a mid-year salary table adjustment of four percent, effective May 29, 2016.

### **Time Estimate**

The estimated amount of time this item will take is 15 minutes, plus additional time to answer questions from members of the City Council.

### **Background**

Focus area 8 of the City's 2030 Strategic Plan states, *"The City of Twin Falls strives to carry out its mission with unquestioned integrity, and the highest ethical standards...In support of the desired effectiveness, the elected leadership works in close partnership with appointed professionals carrying out clear policy directives. A high level of competency is provided from a lean, properly compensated and respected core staff."*

As we work to realize the vision statement, the City of Twin Falls strives to provide existing employees with the equipment, technology, infrastructure, and financial incentives necessary for them to complete their tasks and responsibilities in an efficient and effective manner. In addition, we recognize it is our responsibility of providing our employees with a competitive total compensation package. Having a salary table that is market competitive is an integral part of this responsibility.

Over the course of the past several months, the City of Twin Falls has spent time reviewing the competitiveness of its salary table. From this review, the City Manager and other members of the City's team have determined the need to make a mid-year adjustment of four-percent (4%) to become more competitive. This move is based on salary survey data and the loss of employees to other markets.

If approved, the adjustment will be effective for the payroll beginning on May 29, 2016. From the salary table adjustment, the City Manager hopes this first step will help the City retain employees and assist in recruiting talent for current and future vacancies.

This adjustment is one of several of an overall compensation plan included in the 2017 fiscal year budget that will be presented to the City Council in mid-July.

It is important to note the proposed adjustment to the salary table does not constitute a compensation adjustment for all employees. Employees that are below compression ratio targets will receive increases, while those above that position will not.

### **Approval**

The approval process is 50% +1 of the members of the City Council that are present.

### **Budget Impact:**

The total estimated cost of the salary table adjustment is \$143,850.12, of which \$127,718.13 is the tax supported funds-types and \$16,131.99 is enterprise fund-types. The City Manager, with the assistance of the City's Chief Financial Officer, has identified savings in the City's operating line-items that will be used to cover the cost of the proposed salary table adjustment.

**Regulatory Impact:**

There is no regulatory impact associated with approval of the adjustment.

**Conclusion:**

The City Manager recommends approval of the mid-year adjustment of the salary table. This request has been reviewed by the City's Human Resource and Finance Departments. They are also supportive of the request.

**Attachments:**

1. None

5/19/2016

**CITY OF TWIN FALLS-(Hourly Rate)  
Fiscal Year 2015-2016 - MID YEAR 4%**

<u>Grade</u>	Minimum		Mid-Point		Maximum
19	\$53.58	to	\$64.29	to	\$77.15
18	\$47.83	to	\$57.40	to	\$68.88
17	\$42.71	to	\$51.25	to	\$61.50
16	\$38.13	to	\$45.76	to	\$54.91
15	\$34.05	to	\$40.86	to	\$49.03
14	\$30.40	to	\$36.48	to	\$43.78
13	\$27.14	to	\$32.57	to	\$39.08
12	\$24.68	to	\$29.61	to	\$35.53
11	\$22.43	to	\$26.92	to	\$32.30
10	\$20.39	to	\$24.47	to	\$29.36
9	\$18.54	to	\$22.25	to	\$26.70
8	\$17.33	to	\$20.79	to	\$24.95
7	\$16.19	to	\$19.43	to	\$23.32
6	\$15.13	to	\$18.16	to	\$21.79
5	\$14.14	to	\$16.97	to	\$20.36
4	\$13.22	to	\$15.86	to	\$19.03
3	\$12.35	to	\$14.82	to	\$17.78
2	\$11.54	to	\$13.85	to	\$16.62
1	\$10.79	to	\$12.95	to	\$15.54

**CITY OF TWIN FALLS-(BI-WEEKLY Rates)  
Fiscal Year 2015-2016 - MID YEAR**

	Minimum		Mid-Point		Maximum	
	\$4,286	to	\$5,143	to	\$6,172	19
	\$3,827	to	\$4,592	to	\$5,510	18
	\$3,417	to	\$4,100	to	\$4,920	17
	\$3,051	to	\$3,661	to	\$4,393	16
	\$2,724	to	\$3,269	to	\$3,923	15
	\$2,432	to	\$2,918	to	\$3,502	14
	\$2,171	to	\$2,606	to	\$3,127	13
	\$1,974	to	\$2,369	to	\$2,843	12
	\$1,795	to	\$2,154	to	\$2,584	11
	\$1,631	to	\$1,958	to	\$2,349	10
	\$1,483	to	\$1,780	to	\$2,136	9
	\$1,386	to	\$1,663	to	\$1,996	8
	\$1,295	to	\$1,554	to	\$1,865	7
	\$1,211	to	\$1,453	to	\$1,743	6
	\$1,131	to	\$1,358	to	\$1,629	5
	\$1,057	to	\$1,269	to	\$1,523	4
	\$988	to	\$1,186	to	\$1,423	3
	\$923	to	\$1,108	to	\$1,330	2
	\$863	to	\$1,036	to	\$1,243	1

<u>Grade</u>	Police Department Salary Table 2184 hrs Yrly, 84 hrs PP				
SS	\$24.68	to	\$29.61	to	\$35.53
SG	\$22.43	to	\$26.92	to	\$32.30
Patrol	\$18.54	to	\$22.25	to	\$26.70
Recruit	\$17.33	to	\$20.79	to	\$24.95

	Police Department Salary Table 2184 hrs Yrly, 84 hrs PP					
	\$2,073	to	\$2,487	to	\$2,985	SS
	\$1,884	to	\$2,261	to	\$2,714	SG
	\$1,558	to	\$1,869	to	\$2,243	Patrol
	\$1,455	to	\$1,746	to	\$2,096	Recruit

<u>Grade</u>	Fire Department Salary Table - Positions Covered by CBA 2920 hrs Yrly, 243.33 hrs PP				
14	\$21.55	to	\$25.86	to	\$31.03
11a (2%)	\$12.97	to	\$15.56	to	\$18.67
11	\$15.98	to	\$19.17	to	\$23.00
9a (2%)	\$13.47	to	\$16.16	to	\$19.39
9	\$13.21	to	\$15.85	to	\$19.02
8b (1%)	\$12.59	to	\$15.11	to	\$18.13
8a (1%)	\$12.47	to	\$14.96	to	\$17.95
8	\$12.34	to	\$14.81	to	\$17.77

	MONTHLY Fire Department Salary Table - Positions Covered by CBA 2920 hrs Yrly, 243.33 hrs PP					
	\$5,244	to	\$6,293	to	\$7,551	14
	\$3,155	to	\$3,786	to	\$4,544	11a (2%)
	\$3,887	to	\$4,665	to	\$5,598	11
	\$3,277	to	\$3,932	to	\$4,719	9a (2%)
	\$3,214	to	\$3,857	to	\$4,628	9
	\$3,064	to	\$3,677	to	\$4,412	8b (1%)
	\$3,034	to	\$3,640	to	\$4,368	8a (1%)
	\$3,003	to	\$3,604	to	\$4,325	8

**Fiscal Year 2015-2016 Employee Compensation Plan Changes**

The council has authorized a 1/2 percent increase to the entire salary table.

The council has authorized a performance increase to employee salaries of 3% (increases must follow implementation guidelines)

The compression adjustment table moves employees more quickly towards market and beyond based on years of service.

FY 15-16 Compression Adjustment Table	
Years in <i>Current</i> Position	Target Percentage of Market
1	85%
2	88%
3	93%
5	100%
7	105%
10	110%

General Employee Salary Table (BI-WEEKLY Rates)				
Fiscal Year 2015-2016				
2080 hrs Yrly, 40 hrs Per Week, 80 hrs Per Pay Period				
Minimum		Market		Maximum
\$4,121	to	\$4,946	to	\$5,935
\$3,680	to	\$4,416	to	\$5,299
\$3,285	to	\$3,942	to	\$4,731
\$2,933	to	\$3,520	to	\$4,224
\$2,619	to	\$3,143	to	\$3,772
\$2,337	to	\$2,804	to	\$3,365
\$2,088	to	\$2,506	to	\$3,007
\$1,898	to	\$2,278	to	\$2,733
\$1,725	to	\$2,070	to	\$2,484
\$1,569	to	\$1,882	to	\$2,259
\$1,426	to	\$1,711	to	\$2,053
\$1,333	to	\$1,599	to	\$1,919
\$1,245	to	\$1,494	to	\$1,793
\$1,164	to	\$1,397	to	\$1,676
\$1,088	to	\$1,306	to	\$1,567
\$1,017	to	\$1,220	to	\$1,464
\$950	to	\$1,140	to	\$1,368

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Sworn Police Dept Salary Table Bi-Weekly				
2184 hrs Yrly, 84 hrs Per Pay Period				
Minimum		Market		Maximum
\$1,993	to	\$2,391	to	\$2,870
\$1,812	to	\$2,174	to	\$2,609
\$1,497	to	\$1,797	to	\$2,156
\$1,399	to	\$1,679	to	\$2,015

SS  
SG  
Patrol  
Recruit

MONTHLY				
Fire Salary Table - Positions Covered by CBA				
2920 hrs Yrly, 243.33 hrs Per Pay Period				
Minimum		Market		Maximum
\$5,067	to	\$6,081	to	\$7,297
\$3,814	to	\$4,577	to	\$5,493
\$3,739	to	\$4,487	to	\$5,384
\$3,151	to	\$3,781	to	\$4,538
\$3,090	to	\$3,708	to	\$4,450
\$2,946	to	\$3,536	to	\$4,243
\$2,916	to	\$3,499	to	\$4,199
\$2,888	to	\$3,465	to	\$4,158

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11a (2%)  
11  
9a (2%)  
9  
8b (1%)  
8a (1%)  
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