

**Joslin Field,**  
**MAGIC VALLEY REGIONAL AIRPORT BOARD**  
**Airport Advisory Board Minutes**  
**3/01/2016**

<b>Mark Cutler</b>	<b>Bonnie Deitrick</b>	<b>Brady Workman</b>	<b>Mike March</b>	<b>Steve Kolar</b>	<b>Abbie Mashaal</b>
<b>Chairman</b>			<b>Vice-Chair</b>		

**EX-OFFICIO:**        **George Urie, County, Chris Talkington, City of Twin Falls**

**DATE:**                3/01/2016

**PRESENT**             Chair-Mark Cutler, Vice Chair – Mike March, Abbie Mashaal, Brady Workman, Steve Kolar

**EX-OFFICIO PRESENT:**    County Ex – Officio- George Urie

**GUESTS:** Kent Atkin, - JUB Engineering, Tracy Reed, - Riedesel Engineering, Mark Boring-Happy Landing, Gregg Olsen, Dan Olmstead, Matt Barnes-Airport Ops Supervisor

**AIRPORT PERSONNEL:** Bill Carberry, Donna Newbry

**Chairman, Cutler, called the meeting to order at 11:04 AM**

**Approval of February 2016 Minutes**

Brady Workman motioned approval, Steve Kolar 2nd, Motioned passed 4-0. Abbie Mashaal was not present to vote at the time. He arrived at 11:30 AM

**Public Input**

None at this time.

**Items for Consideration**

Carberry, Airport Manager, discussed development of an air cargo site to serve Federal Express Corporation. Gregg Olsen is the developer Fed Ex has selected to work with. Some highlights of the lease include:

- A fifteen year term with renewals out to 40 years.
- A lease rate based on our standard commercial lease rate of 15.4 cents per sq. ft. with automatic annual CPI escalators
- The total lease area is 127,616, sq. ft. for the 18,000 sq. ft. building.
- Developer improvements to include upgrades to the access road, storm water retention, gates and fencing.

Airport Manager Carberry discussed the need to update the Master Plan (possibly in 2018) in order to plan for taxi lane access for the Fed Ex facility's use of ATR aircraft.

Mike March motioned to approve the land use for the Fed Ex facility and ask airport Manager to bring the recommendation to the City Council, Brady Workman 2<sup>nd</sup>. All in favor 4-0 Abbie was not yet present to vote.

## **Status Reports**

Carberry, Airport Manager, discussed the terminal project and how the airport hosted a pre-construction meeting between airport stakeholders and to include the airline, TSA, GSA and the architect and contractor on February 23, 2016. The ground breaking date is tentatively set for April 1, 2016.

Carberry, Airport Manager, introduced Matt Barnes to discuss the planned improvement to the terminal parking area. The maintenance staff will be improving parking signs and maintaining the graveled area for the car rental companies to use. It should help to alleviate any previous issues that were discussed in the past. We ask that our tenants comply with the parking signs and park in the properly designated areas.

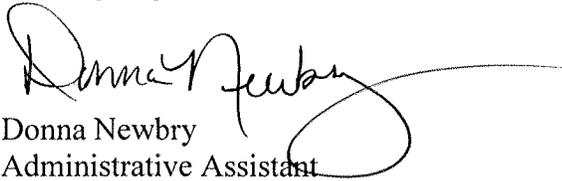
Abbie Mashaal discussed the fly in - open house around September 16-18, 2016. They would like to do a breakfast and are looking for sponsors and volunteers.

Airport Manager, Carberry, discussed the new airline schedule which will begin in March.

## **Open Discussion:**

The next Board Meeting will be held on Tuesday, April 5, at 11:00 AM

Vice - Chair - Mike March motioned we adjourn and Abbie Mashaal 2<sup>nd</sup>. All in favor 5-0  
Meeting Adjourned 12:22 PM

A handwritten signature in black ink, appearing to read "Donna Newbry", with a long horizontal flourish extending to the right.

Donna Newbry  
Administrative Assistant