

Joslin Field,
MAGIC VALLEY REGIONAL AIRPORT BOARD
Airport Advisory Board Minutes
2/02/2016

Mark Cutler	Bonnie Deitrick	Brady Workman	Mike March	Steve Kolar	Abbie Mashaal
Chairman			Vice-Chair		

EX-OFFICIO: **George Urie, County, Chris Talkington, City of Twin Falls**

DATE: 2/02/2016

PRESENT Chair-Mark Cutler, Vice Chair – Mike March, Bonnie Deitrick, Abbie Mashaal, Brady Workman

EX-OFFICIO PRESENT: City Ex–Officio- Chris Talkington

GUESTS: Kent Atkin, - JUB Engineering, Tracy Reed, - Riedesel Engineering, Mark Boring-Happy Landing, Gregg Olsen, Jared VanderKooi –Reeder Flying Service, Erica Estes, Robin Brody

AIRPORT PERSONNEL: Bill Carberry, Donna Newbry

Chairman, Cutler, called the meeting to order at 11:00 AM

Approval of December 2015 Minutes

Mike March motioned approval with correction to adjournment time of 5:05 PM, Abbie Mashaal second, Motioned passed 5-0.

Public Input

Parking issues were brought up from Mark Boring and Abbie Mashaal. Car rental agencies are parking in the short term parking, which interferes with the ability of customers to utilize the area. Carberry discussed how the airport will work on improvements and that he plans to discuss these with the tenants in February.

Items for Consideration

Carberry, Airport Manager, discussed development of an air cargo site to serve Fed Express Corporation. Gregg Olsen was introduced as the developer Fed Ex has selected to work with. Mr. Olsen would develop the site and the building and lease it to Fed Ex for the air express division. Kent Atkin, JUB and Carberry reviewed the concept drawings of the proposed development with the board. The development includes a street side access for customer service along with a ramp area for airplane loading. As part of the agreement with the developer, several improvements would need to be made to the fencing, access gate, and ARFF access road. Further, the project will include a land donation from Mr. Olsen for the 11 acre property along the canal. The property will serve as fill dirt for the site and a storm water retention area for storm water. Abbie Mashaal motioned to continue with developing a lease agreement with the developer. It was 2nd by Brady Workman. All in Favor. 5-0

Status Reports

Carberry, Airport Manager, discussed the terminal project and how the airport will be hosting a pre-construction meeting between airport stakeholders and to include the airline, TSA, GSA and

the architect and contractor on February 23, 2016. The ground breaking date is tentatively set for April 1, as the FAA has 50% of their grant authority locked down and we will have a better idea of what the second half of the funding will look like before then.

Carberry, Airport Manager, discussed working with the airline and the Friedman Memorial Airport manager in Hailey to send a letter to our Congressional delegation. The nature of the letter is to request their help in encouraging TSA to plan for equipping our terminal with upgraded checked baggage equipment.

Carberry, Airport Manager, reviewed the airport activity data for 2015 with the board. The packet include a three year trend in some of our activity areas which included, car rentals, fuel flowage, passenger enplanements, landing fees, and total freight handled. As with all data, there are back stories to the numbers, however, the trends are looking good.

Carberry, Airport Manager, asked for a consideration of an add task amendment for the construction phase of the terminal project for Architect CSHQA, Due to the one year delay in getting the project started, the architect has had additional work. The FAA has reviewed and approved the amendment and it is included in our pending grant. Bonnie Deitrick motioned we make an amendment to the contract for the \$30,000 to include task 6 and \$2,750 for task 7, a project financial update. 2nd by Brady Workman. All in Favor. 5-0.

Abbie Mashaal and Erica Estes are hoping to do a fly in - open house sometime in September, it will be geared towards getting the younger generation interested in aviation and will include a science fair, along with young eagle flights. They are looking for sponsors and volunteers.

Open Discussion:

The next Board Meeting will be held on Tuesday, March 1, at 11:00 AM

Vice - Chair - Mike March motioned we adjourn and Bonnie Deitrick 2nd. All in favor 5-0
Meeting Adjourned 12:40 PM



Donna Newbry
Administrative Assistant