

COUNCIL MEMBERS

Suzanne Nikki Shawn Chris Gregory Don Ruth
 Hawkins Boyd Barigar Talkington Lanting Hall Pierce
 Vice Mayor Mayor



AGENDA

**Meeting of the Twin Falls City Council
 Monday, April 4, 2016- City Council Chambers
 305 3rd Avenue East -Twin Falls, Idaho**

5:00 P.M.

**PLEDGE OF ALLEGIANCE TO THE FLAG
 CALL MEETING TO ORDER
 CONFIRMATION OF QUORUM
 CONSIDERATION OF THE AMENDMENTS TO THE AGENDA
 PROCLAMATIONS:**

**Parkinson’s Disease Awareness Month – Nancy Turley, Parkinson's Support Group
 Volunteer Appreciation Month – April 2016 – Jeanette Roe, TF Senior Center
 Arbor Day Proclamation – Wendy Davis, City of Twin Falls**

GENERAL PUBLIC INPUT

AGENDA ITEMS	<u>Purpose:</u>	<u>By:</u>
I. <u>CONSENT CALENDAR:</u>		
1. Consideration of a request to approve the Accounts Payable for March 29 through April 4, 2016.	Action	Sharon Bryan
2. Consideration of a request to approve the March 21, 2016 and March 28, 2016, City Council Minutes.	Action	Leila A. Sanchez Sharon Bryan
3. Consideration of a request to approve the “88.1 The Bridge 10th Anniversary Fireworks Display,” event to be held on Friday, April 8, 2016.	Action	Ron Fustos
4. Consideration of a request to approve the Findings of Fact, Conclusions of Law, and Decision for the Final Plat Application for Eastpark Subd. No. 2 in c/o EHM Engineers, Inc., and Seastrom Commercial Subdivision in c/o EHM Engineering, Inc.	Action	Rene’e V. Carraway- Johnson
5. Consideration of a request to approve Sunway Subdivision No. 2. Final Plat for property located on the south side of North College Road West, extended and east side of Sunway Drive North aka 1700 East Road in care of EHM Engineers.	Action	Rene’e V. Carraway- Johnson
II. <u>ITEMS FOR CONSIDERATION:</u>		
1. Presentation of an update on Chobani business by Michael Gonda, Vice President/Corporate Communications.	Presentation	Michael Gonda/Chobani
2. Consideration of a request to sign the Agreement for Services Outside City Limits for property located on the corner of Hankins Road and Hwy 30 (Kimberly Road) in c/o the Buttars Family Limited Partners.	Action	Troy Vitek
3. Consideration of a request to adopt a resolution Authorizing Destruction of Public Records no longer required by law or for City business and to notify the Idaho State Historical Society before destruction of any records.	Action	Sharon Bryan
4. Presentation of an update on the Twin Falls Police Department efforts to implement a body-worn camera program.	Presentation	Anthony Barnhart
5. Public input and/or items from the City Manager and City Council.		
III. <u>ADVISORY BOARD REPORT/ANNOUNCEMENTS:</u>		
6:00 P.M.		
IV. <u>PUBLIC HEARINGS:</u>		
1. Consideration of a request to approve a Zoning Title Amendment to delete City Code 10-7-13 Vehicle Stacking Requirements for drive-through facilities in c/o the City of Twin Falls. (app. 2767)	PH/Action	Jonathan Spendlove
V. <u>ADJOURNMENT:</u>		
Executive Session 74-206 (1) (b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student.		

Any person(s) needing special accommodations to participate in the above noticed meeting could contact Leila Sanchez at (208) 735-7287 at least two working days before the meeting. Si desea esta información en español, llame Leila Sanchez (208)735-7287.

Twin Falls City Council-Public Hearing Procedures for Zoning Requests

- 1. Prior to opening the first Public Hearing of the session, the Mayor shall review the public hearing procedures.**
 - 2. Individuals wishing to testify or speak before the City Council shall wait to be recognized by the Mayor, approach the microphone/podium, state their name and address, then proceed with their comments. Following their statements, they shall write their name and address on the record sheet(s) provided by the City Clerk. The City Clerk shall make an audio recording of the Public Hearing.**
 - 3. The Applicant, or the spokesperson for the Applicant, will make a presentation on the application/request (request). No changes to the request may be made by the applicant after the publication of the Notice of Public Hearing. The presentation should include the following:**
 - A complete explanation and description of the request.**
 - Why the request is being made.**
 - Location of the Property.**
 - Impacts on the surrounding properties and efforts to mitigate those impacts.**

Applicant is limited to 15 minutes, unless a written request for additional time is received, at least 72 hours prior to the hearing, and granted by the Mayor.
 - 4. A City Staff Report shall summarize the application and history of the request.**
 - The City Council may ask questions of staff or the applicant pertaining to the request.**
 - 5. The general public will then be given the opportunity to provide their testimony regarding the request. The Mayor may limit public testimony to no less than two minutes per person.**
 - Five or more individuals, having received personal public notice of the application under consideration, may select by written petition, a spokesperson. The written petition must be received at least 72 hours prior to the hearing and must be granted by the mayor. The spokesperson shall be limited to 15 minutes.**
 - Written comments, including e-mail, shall be either read into the record or displayed to the public on the overhead projector.**
 - Following the Public Testimony, the applicant is permitted five (5) minutes to respond to Public Testimony.**
 - 6. Following the Public Testimony and Applicant's response, the hearing shall continue. The City Council, as recognized by the Mayor, shall be allowed to question the Applicant, Staff or anyone who has testified. The Mayor may again establish time limits.**
 - 7. The Mayor shall close the Public Hearing. The City Council shall deliberate on the request. Deliberations and decisions shall be based upon the information and testimony provided during the Public Hearing. Once the Public Hearing is closed, additional testimony from the staff, applicant or public is not allowed. Legal or procedural questions may be directed to the City Attorney.**
- * Any person not conforming to the above rules may be prohibited from speaking. Persons refusing to comply with such prohibitions may be asked to leave the hearing and, thereafter removed from the room by order of the Mayor.**

*Office of the Mayor
City of Twin Falls, Idaho*

Proclamation



Parkinson's Disease Awareness Month

WHEREAS, Parkinson's disease is a chronic, progressive, neurological disease and is the second most common neurodegenerative disease in the United States;

WHEREAS, there is inadequate data on the incidence and prevalence of Parkinson's disease, but it is estimated to affect 500,000 to 1,500,000 people in the United States and the prevalence will more than double by 2040;

WHEREAS, Parkinson's disease is the 14th leading cause of death in the United States according to the Centers for Disease Control and Prevention;

WHEREAS, it is estimated that the economic burden of Parkinson's disease is at least \$14.4 billion annually, including indirect costs to patients and family members of \$6.3 billion;

WHEREAS, research suggests the cause of Parkinson's disease is a combination of genetic and environmental factors, but the exact cause and progression of the disease is still unknown;

WHEREAS, there is no objective test or biomarker for Parkinson's disease, and there is no cure or drug to slow or halt the progression of the disease;

WHEREAS, the symptoms of Parkinson's disease vary from person to person and can include tremors; slowness of movement and rigidity; difficulty with balance, swallowing, chewing, and speaking; cognitive impairment and dementia; mood disorders (such as depression and anxiety); constipation; skin problems; and sleep difficulties;

WHEREAS, volunteers, researchers, caregivers, and medical professionals are working to improve the quality of life of persons living with Parkinson's disease and their families;

WHEREAS, the Magic Valley Parkinson's Support Group brings comfort, education, and awareness to those with Parkinson's Disease and their caregivers;

NOW, THEREFORE, I, Shawn Barigar, Mayor of the City of Twin Falls, do hereby proclaim April as **Parkinson's Disease Awareness Month** in the City of Twin Falls.

In witness whereof I have hereunto set my hand and caused this seal to be affixed this 4th day of April, 2016.

Mayor Shawn Barigar

Attest: _____
Deputy City Clerk Leila A. Sanchez

Office of the Mayor
City of Twin Falls, Idaho

Proclamation



VOLUNTEER APPRECIATION MONTH – APRIL 2016

Show your appreciation - Open your heart- Do your part – Volunteer, Share & Care

WHEREAS, volunteers have contributed and continue to contribute immensely to the life and vibrancy of this community, and most importantly are dynamic members of this community; and,

Volunteers have chosen to take time out of their demanding lives to help make the City of Twin Falls a better place to live, and make a significant contribution to bettering social, community and cultural conditions of the City of Twin Falls; and,

Through countless acts of kindness, generosity, and service, Americans recognize that we are all bound together -- that we move this country forward by giving of ourselves to others and caring for those around us. Every day, Americans carry forward the tradition of service embedded in our character as a people; and,

As we celebrate National Volunteer Week, we embrace our shared responsibility to one another and recommit to the task of building a more perfect Union.

Their contributions, past and present, warrant appreciation and recognition, and their stories deserve to be told; and,

The health and well-being of seniors is in the interest of all and further adds to the health and well-being of the community; and,

The knowledge and experience Volunteers pass on to us continues to benefit all.

THEREFORE, I, Shawn Barigar, Mayor of Twin Falls, **proclaim the month of April - VOLUNTEER APPRECIATION MONTH**, in Twin Falls, Idaho, and urge all citizens to recognize and celebrate the accomplishments of our local Volunteers.

In witness whereof, I have hereunto set my hand on the 4th day of April, and caused this seal to be affixed.

Mayor Shawn Barigar

Attest: _____
Deputy City Clerk Leila A. Sanchez



P.O. Box 1907

321 Second Avenue East

Twin Falls, Idaho 83303-1907

Fax: (208) 736-2296

OFFICE OF THE MAYOR

208-735-7271

Arbor Day Proclamation

- Whereas,* In 1872 J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees, and
- Whereas,* this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, and
- Whereas,* Arbor Day is now observed throughout the nation and the world, and
- Whereas,* trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce oxygen, and provide habitat for wildlife, and
- Whereas,* trees are a renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood products, and
- Whereas,* trees in our City increase property values, enhance the economic vitality of business areas, and beautify our community, and
- Whereas* trees, wherever they are planted, are a source of joy and spiritual renewal,

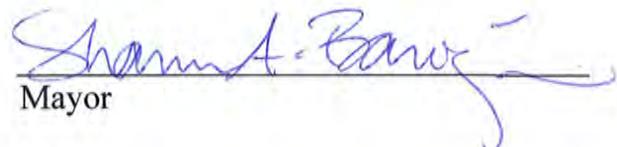
NOW, THEREFORE, I, Shawn Barigar, Mayor of the City of Twin Falls, do hereby proclaim, Friday, April 22, 2016, as

ARBOR DAY

in the City of Twin Falls, and I urge all citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands, and

Further, I urge all citizens to plant trees to gladden the heart and promote the wellbeing of this and future generations.

Dated this twenty second day of April 2016.


Mayor

COUNCIL MEMBERS

Suzanne	Nikki	Shawn	Chris	Gregory	Don	Ruth
Hawkins	Boyd	Barigar	Talkington	Lanting	Hall	Pierce
Vice Mayor		Mayor				



MINUTES

**Meeting of the Twin Falls City Council
Monday, March 21, 2016, City Council Chambers
305 3rd Avenue East -Twin Falls, Idaho**

5:00 P.M.

PLEDGE OF ALLEGIANCE TO THE FLAG CALL MEETING TO ORDER CONFIRMATION OF QUORUM CONSIDERATION OF THE AMENDMENTS TO THE AGENDA PROCLAMATIONS: None GENERAL PUBLIC INPUT		
AGENDA ITEMS	Purpose:	By:
I. <u>CONSENT CALENDAR:</u>		
1. Consideration of a request to approve the Accounts Payable for March 14 –21, 2016.	Action	Sharon Bryan
2. Consideration of a request to approve the March 14, 2016, City Council Minutes.	Action	Sharon Bryan
3. Consideration of a request to approve the Final Plat for the Seastrom Commercial Subdivision consisting of 5 lots on 5.72 acres ± located on the south side of Wright Avenue and west side of Grande Lane.	Action	Rene’e V. Carraway-Johnson
II. <u>ITEMS FOR CONSIDERATION:</u>		
1. Presentation of Peace Officer Standards and Training Council Certificates to the following individuals: Officer Matthew Guzman, Officer Tyler Smotherman, Officer Kyle Skuza, Officer Ben Hammer, and Staff Sergeant Chuck Garner; <i>and</i> , formal ceremony promoting Officer Justin Hendrickson to the position of Sergeant.	Presentation	Craig Kingsbury Terry Thueson John Wilson
2. Presentation of the City of Twin Falls’ 2015 audited financial statements.	Presentation	Lorie Race Scott Hunsaker/ Mahlke Hunsaker & Co., PLLC. Troy Vitek
3. Consideration of a request to award a contract to CH2M in the amount of \$817,776.00 for the Twin Falls Waste Water Treatment Plant Headworks Improvement Project.	Action	
4. Consideration of a request to accept and approve the guaranteed maximum price on the partial demolition of the Banner building site and complete demolition of the Rogerson Hotel and existing City Downtown Fountain.	Action	Travis Rothweiler
5. City Council input on priorities to be incorporated into the Long Term Planning Committee’s recommendation.	Discussion	Lorie Race
6. Public input and/or items from the City Manager and City Council.		
III. <u>ADVISORY BOARD REPORT/ANNOUNCEMENTS:</u>		
6:00 P.M.		
IV. <u>PUBLIC HEARINGS:</u> None		
V. <u>ADJOURNMENT</u> to Executive Session 74-206(1)(c) To acquire an interest in real property which is not owned by a public agency.		

Any person(s) needing special accommodations to participate in the above noticed meeting could contact Leila Sanchez at (208) 735-7287 at least two working days before the meeting. Si desea esta información en español, llame Leila Sanchez (208)735-7287.

Council Present: Suzanne Hawkins, Nikki Boyd, Shawn Barigar, Chris Talkington, Greg Lanting, Don Hall, Ruth Pierce

Council Absent: None

City Staff Present: City Manager Travis Rothweiler, Deputy City Manager Brian Pike, City Attorney Fritz Wonderlich, Deputy City Attorney Shayne Nope, Chief Finance Officer Lorie Race, Police Chief Craig Kingsbury, Lieut. Terry Thueson, Lieut. John Wilson, Assistant City Engineer Troy Vitek, Deputy City Clerk Leila A. Sanchez.

Mayor Barigar brought the meeting to order at 5:00 p.m. He invited all present, who wished, to recite the pledge of Allegiance to the Flag. A quorum is present.

CONSIDERATION OF THE AMENDMENTS TO THE AGENDA:

City Manager Rothweiler requested to add to the Items for Consideration: Executive Session 74-206(1)(f) To communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated. The mere presence of legal counsel at an executive session does not satisfy this requirement.

MOTION:

Councilmember Talkington moved to approve adding Executive Session 74-206 (1)(f) . The motion was seconded by Councilmember Boyd. Roll call vote showed all members present voted in favor of the motion. Approved 7 to 0.

PROCLAMATIONS: None

GENERAL PUBLIC INPUT: None

AGENDA ITEMS

I. CONSENT CALENDAR:

1. Consideration of a request to approve the Accounts Payable for March 14 –21, 2016.
2. Consideration of a request to approve the March 14, 2016, City Council Minutes.
3. Consideration of a request to approve the Final Plat for the Seastrom Commercial Subdivision consisting of 5 lots on 5.72 acres ± located on the south side of Wright Avenue and west side of Grande Lane.

MOTION:

Vice Mayor Hawkins made a motion to approve the Consent Calendar as presented. The motion was seconded by Councilmember Pierce. Roll call vote showed all members present voted in favor of the motion. Approved 7 to 0.

II. ITEMS FOR CONSIDERATION:

1. Presentation of Peace Officer Standards and Training Council Certificates to the following individuals: Officer Matthew Guzman, Officer Tyler Smotherman, Officer Kyle Skuza, Officer Ben Hammer, and Staff Sergeant Chuck Garner; and, formal ceremony promoting Officer Justin Hendrickson to the position of Sergeant.

Lieut. Wilson gave a brief history for Officer Matthew Guzman, Officer Tyler Smotherman, and Staff Sergeant Chuck Garner.

Lieut. Thueson gave a brief history for Officer Kyle Skuza and Officer Ben Hammer.

Mayor Barigar presented certificates.

Chief Kingsbury promoted Officer Justin Hendrickson to the position of Sergeant.

2. Presentation of the City of Twin Falls' 2015 audited financial statements.

Chief Finance Officer Race explained that Idaho Code 67-450B states, "The governing body of a local governmental entity whose annual expenditures (from all sources) exceed two hundred fifty thousand dollars (\$250,000) shall cause a full and complete audit of its financial statements to be made each fiscal year."

The City has complied with the code and believes it is important to have a formal presentation made to the Council, the governing board to the City of Twin Falls. This adds another layer of transparency to city finances and government. The audit presentation adds validity and credibility to what the City is doing and provides an independent review and appraisal of how taxpayers' dollars are handled. The City will be receiving an unbiased expert review.

Scott Hunsaker/Mahlke Hunsaker & Co., PLLC., explained that the Comprehensive Annual Financial Report (CAFR) is detailed information concerning the financial position and activities of the City.

He reviewed the followed:

Independent Auditors' Report

Management's Discussion and Analysis

Government-Wide Financial Statements (Statement of Net Position)

PERSI Plan - PERSI unfunded liability

Discussion followed:

Impact of the PERSI unfunded liability on the City's credit rating

PERSI Retirement system

Mr. Hunsaker continued to explain the City's new GASB accounting pronouncement requiring the recognition of unfunded pension liabilities.

Discussion followed:

Long Term Debt Activity - Unused vacation pay that employees have earned and not used as well as hours worked that an employee has elected to defer payment for until a future period.

City Manager Rothweiler explained the City's Policy on vacation hours, sick leave and comp time.

3. Consideration of a request to award a contract to CH2M in the amount of \$817,776.00 for the Twin Falls Waste Water Treatment Plant Headworks Improvement Project.

Assistant City Engineer Vitek explained the request. On February 29, 2016, the City awarded the Headworks contract to RSCI in the amount of \$4,436,360. This contract includes Task Order 15 which is programming of the SCADA system in the amount of \$152,790 and Services During Construction/Construction Management in the amount of \$664,986.

MOTION:

Councilmember Lanting made a motion to award a contract with CH2M in the amount of \$817,776.00 for the Twin Falls Waste Water Treatment Plant Headworks Improvement Project. The motion was seconded by Councilmember Hall. Roll call vote showed all members present voted in favor of the motion. Approved 7 to 0.

Discussion followed on the budget.

City Manager Rothweiler explained that the City was able to add the Headworks Improvement Project as a result of savings in the first phase.

4. Consideration of a request to accept and approve the guaranteed maximum price on the partial demolition of the Banner building site and complete demolition of the Rogerson Hotel and existing City Downtown Fountain.

City Manager Travis Rothweiler explained the details of the contract. Starr Corporation is serving as the Construction Manager/General Contractor (CM/GC) for the project and has presented a guarantee maximum price (GMP) for review and approval of the demolition of \$758,662. The costs have been broken into two responsible parties. The first would be approximately \$200,813 for the Banner demolition and the balance of that is associated with the Rogerson building and the Downtown Fountain. The City and the Urban Renewal Agency entered into a memorandum of understanding in which the agency asked the City through Starr Corp., to serve as the general contractor over the downtown commons and the removal of the fountain. The URA will be responsible for all the true cost associated with their project. Their GMP will be presented to the URA Board on March 23, 2016.

Discussion followed on the bonding and insurance protection

Michel Arrington spoke on the protections for the City of Twin Falls and the neighboring businesses downtown. Starr Corp will provide a payment of performance bond, performance bond, and include the City of Twin Falls under their general liability requirements.

City Manager Rothweiler explained that in the event the URA does not approve the GMP at their upcoming meeting, the City will still proceed with their portion of the demolition.

MOTION:

Councilmember Lanting made a motion to accept and approve the maximum price on the partial demolition of the Banner building site and complete demolition of the Rogerson Hotel and existing City Downtown Fountain pending approval of the URA for their two portions of the project, as presented. The motion was seconded by Vice Mayor Hawkins. Roll call vote showed all members present voted in favor of the motion.

City Manager Rothweiler gave the upcoming schedule for the former Banner building, fountain, Rogerson building and the URA Downtown Renaissance piece. He added that he has been in contact with Tony and Robin Prater regarding the upcoming Twin Fall Tonight concerts.

5. City Council input on priorities to be incorporated into the Long Term Planning Committee's recommendation.

Chief Finance Officer Race explained that the Long Term Planning Committee is a group of 17 city employees who meet to discuss the city's needs and help shape a plan that moves forward the City's strategic plan. The committee has been tasked with preparing and refining a five year spending plan for the City of Twin Falls. This has been approached by the focus areas in the strategic plan, and all members as a whole, weighing in personnel and equipment needs deemed necessary for the City to achieve the goals and objectives for each identified area. Knowing that revenues are limited and the list is not, this planning tool allows the committee to look at a bigger picture and make a recommendation to the City Manager, as he prepares the budget for 2017 and beyond. Last week the City Manager shared his priorities with the Council for the upcoming budget. Tonight the Long Term Planning Committee is asking the Council to weigh in and share

their priorities. The Council's priorities will be shared with the Committee and will insure they have been included in their recommendations to the City Manager.

Council listed the following recommendations:

Councilmember Talkington spoke, focusing on: Technology over labor, doing away with killing trees by using IPADS, using technology for wireless communication, upgrading staff's capabilities and compensation.

Councilmember Hall spoke, focusing on: Treating employees fairly, creating and maintaining a market-competitive compensation plan and benefits program, and ensuring that the city's sidewalks are walkable and safe.

Councilmember Lanting spoke, focusing on: Employee compensation needing to be fair and to match the competition, importance of livability and prioritizing the quality of streets and surrounding amenities such as sewer, curb and sidewalks, extending the trail system, replacing waterlines, and the importance of capacity and storage of water.

Vice Mayor Hawkins spoke, focusing on: City employees are treated fairly and compensation. Her main priority would be the need of a recreation center.

Councilmember Pierce explained that the number one topic that was brought up at the Senior Center was transportation.

Councilmember Talkington asked for an update of the current uses of Geographical Information System (GIS) and stated that he would like it to remain a priority.

City Manager Rothweiler stated that staff will come back to Council to present an update.

Councilmember Hall stated the importance of investing in water capacity and streets.

Mayor Barigar stated that the Strategic Plan's number one priority is employees and internal support. It is not only about compensation but includes training, incentive programs, mentoring and cross training, as well as insuring the City is bringing in and retaining top talent. He would like to continue focusing on the Master Water Plan, Master Transportation Plan process and the Parks & Recreation Master Planning.

6. Public input and/or items from the City Manager and City Council. None.

City Manager Rothweiler stated that the Citywide Retreat will be held on Wednesday, March 30, 2016, focusing on the building of One City.

Mayor Barigar stated the Chamber of Commerce Twin Falls Today Luncheon for the City of Twin Falls State of the City Address will be held on April 12, 2016, at 12:00 p.m., at the future City Hall building located at 201 Main Avenue East.

Councilmember Hall and Vice Mayor Hawkins spoke on the Councilmembers' IPADS.

Vice Mayor Hawkins stated that the AIC Conference Youth Program is scheduled in June 2016 and explained the City typically pays one-half of the youth's registration fee. She asked if the Council is still in favor of paying one-half of the fee.

Council discussion followed.

-Possibly capping the amount paid by the City of Twin Falls

-Registration fee is in the City's budget

Vice Mayor Hawkins will present to Council the cost for registration at the March 28, 2016, City Council meeting.

Councilmember Lanting asked for Council's consensus of allowing councilmembers on the City's healthcare plan with no added cost to the City.

Council discussion followed.

Councilmember Lanting will report back on what other cities have in place for a healthplan for Councilmembers.

Councilmember Lanting and City Manager Rothweiler gave a brief update on the proposed HB 606.

III. ADVISORY BOARD REPORT/ANNOUNCEMENTS:

6:00 P.M.

IV. PUBLIC HEARINGS: None

V. ADJOURNMENT to:

Executive Session 74-206(1)(c) To acquire an interest in real property which is not owned by a public agency.

Executive Session 74-206(1)(f) To communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated. The mere presence of legal counsel at an executive session does not satisfy this requirement.

MOTION:

Councilmember Hall made a motion to move to Executive Session 74-206(1) (c) and Executive Session 74-206(1)(f). The motion was seconded by Councilmember Pierce. Roll call vote showed all members present voted in favor of the motion. Approved 7 to 0.

Leila A. Sanchez
Deputy City Clerk

COUNCIL MEMBERS

Suzanne Hawkins	Nikki Boyd	Shawn Barigar	Chris Talkington	Gregory Lanting	Don Hall	Ruth Pierce
Vice Mayor		Mayor				



MINUTES

**Meeting of the Twin Falls City Council
Monday, March 28, 2016- City Council Chambers
305 3rd Avenue East -Twin Falls, Idaho**

5:00 P.M.

PLEDGE OF ALLEGIANCE TO THE FLAG CALL MEETING TO ORDER CONFIRMATION OF QUORUM CONSIDERATION OF THE AMENDMENTS TO THE AGENDA PROCLAMATIONS: Fair Housing Month Proclamation - Mandi Thompson, City of Twin Falls GENERAL PUBLIC INPUT		
AGENDA ITEMS	<u>Purpose:</u>	<u>By:</u>
I. <u>CONSENT CALENDAR:</u>		
1. Consideration of a request to approve the Accounts Payable for March 22-28, 2016.	Action	Sharon Bryan
2. Consideration of a request to accept the Improvement Agreement for the purpose of developing Sun West Subdivision.	Action	Troy Vitek
3. Consideration of a request to approve the “Crime Victims’ Rights Awareness” event sponsored by the Crisis Center of Magic Valley to be held on Saturday, April 16, 2016.	Action	Ron Fustos
4. Consideration of a request to approve the Final Plat for the Latitude 42 Subdivision No. 1 – A PUD, consisting of 1 lot and 2.77 acres (+/-) located on the south side of Pole Line Road West and west of the Reformed Church c/o EHM Engineers, Inc.	Action	Rene’e V. Carraway-Johnson
II. <u>ITEMS FOR CONSIDERATION:</u>		
1. Presentation to recognize recently promoted Firefighters Sean Burgess and Brian Rice to the rank of Driver/Operator and to promote Driver/Operator Tom Bloxham to the rank of Captain.	Presentation	Ron Clark
2. Consideration of a request to award the contract for the 2016 Eastland Drive South Project to PMF Inc., of Twin Falls, Idaho.	Action	Troy Vitek
3. Consideration of a request to adopt the Latitude 42 C-1 PUD Agreement between the City of Twin Falls and James & Anna McCormick, Gary Nelson, Blass, Inc., Gary Slette, Gerald Martens, Evan Robertson, Dirk Gibson, Daniel Konen, Stephen George, and Kirby Dahl c/o Gerald Martens – EHM Engineers, Inc.	Action	Rene’e V. Carraway-Johnson
4. Discussion on direction for options on PSI contract.	Discussion	Bill Baxter
5. Consideration of a request to authorize the City Manager to sign and execute a lease agreement for the property located at 103 Main Street, Twin Falls, ID.	Action	Brian Pike
6. Public input and/or items from the City Manager and City Council.		
III. <u>ADVISORY BOARD REPORT/ANNOUNCEMENTS:</u>		
6:00 P.M.		
IV. <u>PUBLIC HEARINGS:</u> None		
V. <u>ADJOURNMENT</u>		

Any person(s) needing special accommodations to participate in the above noticed meeting could contact Leila Sanchez at (208) 735-7287 at least two working days before the meeting. Si desea esta información en español, llame Leila Sanchez. (208)735-7287.

Present: Shawn Barigar, Suzanne Hawkins, Nikki Boyd, Chris Talkington, Greg Lanting, Don Hall, Ruth Pierce

Absent: None

Staff Present: Deputy City Manager Brian Pike, City Attorney Shayne Nope, Deputy City Manager Mitchel Humble, Fire Chief Ron Clark, Assistant City Engineer Troy Vitek, Zoning and Development Manager Renee Carraway-Johnson, Utility Services Supervisor/ Finance Accountant Bill Baxter, Deputy City Clerk Sharon Bryan

PLEDGE OF ALLEGIANCE TO THE FLAG

Mayor Barigar called the meeting to order at 5:00 P.M. He then invited all present, who wished, to recite the pledge of Allegiance to the Flag.

CONFIRMATION OF QUORUM

A quorum is present.

CONSIDERATION OF THE AMENDMENTS TO THE AGENDA – None

PROCLAMATIONS: Fair Housing Month Proclamation - Mandi Thompson, City of Twin Falls

Mayor Barigar read proclamation and presented it to Deputy City Manager Humble.

GENERAL PUBLIC INPUT

I. CONSENT CALENDAR:

1. Consideration of a request to approve the Accounts Payable for March 22-28, 2016.
2. Consideration of a request to accept the Improvement Agreement for the purpose of developing Sun West Subdivision.
3. Consideration of a request to approve the “Crime Victims’ Rights Awareness” event sponsored by the Crisis Center of Magic Valley to be held on Saturday, April 16, 2016.
4. Consideration of a request to approve the Final Plat for the Latitude 42 Subdivision No. 1 – A PUD, consisting of 1 lot and 2.77 acres (+/-) located on the south side of Pole Line Road West and west of the Reformed Church c/o EHM Engineers, Inc.

MOTION:

Vice Mayor Hawkins moved to approve the Consent Calendar as presented. The motion was seconded by Councilmember Pierce. Roll call vote showed all members present voted in favor of the motion. Approved 7 to 0

II. ITEMS FOR CONSIDERATION:

1. Presentation to recognize recently promoted Firefighters Sean Burgess and Brian Rice to the rank of Driver/Operator and to promote Driver/Operator Tom Bloxham to the rank of Captain.

Fire Chief Clark gave the presentation to recognize the promotion of Firefighters Sean Burgess and Brian Rice to the rank of Driver/Operator.

Mayor Barigar presented Sean Burgess and Brian Rice their helmets.

Fire Chief Clark gave the presentation to recognize the promotion of Driver/Operator Tom Bloxham to the rank of Captain.

Mayor Barigar presented Tom Bloxham his helmet.

2. Consideration of a request to award the contract for the 2016 Eastland Drive South Project to PMF Inc., of Twin Falls, Idaho.

Assistant City Engineer Vitek reviewed the request.

City Council discussion ensued on the following:

The 450,000 came from street reserves.

This would not be project specific.

Eastland South deterioration.

MOTION:

Councilmember Talkington moved to award the contract for the 2016 Eastland Drive South Project to PMF, Inc in the amount of \$1,292,416.00. The motion was seconded by Councilmember Boyd. Roll call vote showed all members present voted in favor of the motion. Approved 7 to 0

3. Consideration of a request to adopt the Latitude 42 C-1 PUD Agreement between the City of Twin Falls and James & Anna McCormick, Gary Nelson, Blass, Inc., Gary Slette, Gerald Martens, Evan Robertson, Dirk Gibson, Daniel Konen, Stephen George, and Kirby Dahl c/o Gerald Martens – EHM Engineers, Inc.

Zoning and Development Manager Carraway-Johnson explained the request using visuals

City Council discussion ensued on the following:

Concern with C1 put next to an R2.

What is going in on the corner.

Gerald Marten, EHM Engineers said that it would be a nursing care facility.

MOTION:

Councilmember Hall moved to adopt the Latitude 42 C-1 PUD Agreement between the City of Twin Falls and James & Anna McCormick, Gary Nelson, Blass, Inc., Gary Slette, Gerald Martens, Evan Robertson, Dirk Gibson, Daniel Konen, Stephen George, and Kirby Dahl c/o Gerald Martens – EHM Engineers, Inc. with the 4 conditions. The motion was seconded by Councilmember Lanting. Roll call vote showed all members present voted in favor of the motion. Approved 7 to 0

4. Discussion on direction for options on PSI contract.

Utility Services Supervisor – Finance Accountant Baxter reviewed PSI contract and asked City Council for direction for options on the PSI Contract.

City Council discussion ensued on the following:

Unlimited trash service.

Need for a limit on the volume of trash.

Jeff Brewster, PSI Manager explained the costs of recycling.

Consideration for high volume parameters.

Need to be cautious of limitations.

Recycle pick up every week.

Recycle cart is being put in the trash truck.

Program that would reward those that have low volume.

Cart pick up cost is same whether it be a 35 or 95 gallon cart.

Landfill charges would be less for low volume.

Outside city service concerns.

Conservation program to encourage recycling.

PSI is more equipped to handle billing

Good public Service

Need parameters and get rid of the unlimited trash pickup.

Ten-year contract term with PSI.

Billing discuss regard PSI or City handling the billing.

5. Consideration of a request to authorize the City Manager to sign and execute a lease agreement for the property located at 103 Main Street, Twin Falls, ID.

Deputy City Manager Pike asked for consideration of a request to authorize the City Manager to sign and execute a lease agreement for the property located at 103 Main Street, Twin Falls, ID.

City Council discussion ensued on the following:

Parking space concerns

Concern with the additional costs to lease a building.

Question on why City Manager rather than the Mayor signs lease.

How soon will City Hall move into leased building.

Public Input:

Pete Johnston, 312 Washington Street South, concerned with the cost of moving.

Budget has included the cost of moving to another building during remodel.

MOTION:

Councilmember Talkington moved to approve the request to authorize the City Manager to sign and execute a lease agreement for the property located at 103 Main Street, Twin Falls, Idaho. The motion was seconded by Councilmember Lanting. Roll call vote showed all members present voted in favor of the motion. Approved 7 to 0

6. Public input and/or items from the City Manager and City Council.

Deputy City Manager Humble reported that City Government will be closed on Wednesday, March 30, 2016 for an All-City Employee training.

III. ADVISORY BOARD REPORT/ANNOUNCEMENTS:

1. Councilmember Lanting reported on the insurance programs for City Councilmember that are similar to our size
2. Vice Mayor reported on cost for Youth Council members to attend AIC Conference.

IV. PUBLIC HEARINGS: None

V. ADJOURNMENT

Meeting adjourned at 6:46 P.M.

Sharon Bryan, Deputy City Clerk

http://twinfalls.granicus.com/MediaPlayer.php?view_id=2&clip_id=503



Date: April 4, 2016

To: Honorable Mayor and City Council

From: Staff Sergeant Ron Fustos

Request:

Consideration of a request to approve the “88.1 The Bridge 10th Anniversary Fireworks Display,” sponsored by 88.1 The Bridge and the Twin Falls Reformed Church. This event is scheduled to be held on Friday, April 8, 2016, from approximately 9:30 PM to 9:45 PM.

Time Estimate:

The presentation by Staff will take approximately five (5) minutes, along with any additional time needed to answer any questions that the Council may have.

Background:

Braden Way, on behalf of 88.1 The Bridge, has submitted this Special Event application to host the “88.1 The Bridge 10th Anniversary Fireworks Display,” to be held in the vacant field adjacent to the Twin Falls Reformed Church, 1631 Grandview Drive North, on Friday, April 8, 2016 from 9:30 PM to 9:45 PM. This will be a 10th anniversary celebration of the radio station, 88.1 The Bridge, and will not be an annual event.

The fireworks display will start approximately 45 minutes after a concert inside the Church, at approximately 9:30 PM. The display will be choreographed to amplified music with speakers set up in the parking lot of the church. Participants will watch the display as they leave the Church. The display will last no more than 8 minutes.

The display is organized and shot by Homeland Fireworks of Jamieson Oregon, who have developed fireworks displays over the Northwest for events such as the City of Boise 4th of July celebration, Boise State Football games and Oregon State University Football games. In their ten year history, Homeland Fireworks Inc. has never had an incident involving injury.

Event organizers predict an attendance of approximately 1200 tickets will be sold for the concert. It is estimated that most of these patrons will view the fireworks, but it is anticipated that some will depart prior to the display.

Approval Process:

Consent by the City Council.

Budget Impact:

It is not anticipated, but Overtime costs may cause budget implications.

Regulatory Impact:

N/A

Conclusion:

This Special Events Application has been approved by several relevant City Staff members and the Twin Falls Police Department Staff. It is recommended that this request be approved by the City Council as presented.

Attachments:

None



BEFORE THE CITY COUNCIL OF THE CITY OF TWIN FALLS

In Re:)	
)	
<u>Final Plat Application,</u>)	FINDINGS OF FACT,
)	
<u>Eastpark Subdivision No. 2</u>)	CONCLUSIONS OF LAW,
<u>EHM Engineers, Inc.</u>)	
Applicant(s).)	AND DECISION
)	

This matter having come before the City Council of the City of Twin Falls, Idaho on XXXX for consideration of the final plat of the Eastpark Professional Subdivision No. 2, approximately 3.34 (+/-) acres consisting of 6 lots located on the south side of Bridgeview Boulevard and east side of Locust Street North, and the City Council having heard testimony from interested parties, having received written Findings from the Planning and Zoning Commission and being fully advised in the matter, now makes the following

FINDINGS OF FACT

1. Applicant has requested approval of the final plat of the Eastpark Professional Subdivision No. 2, approximately 3.34 (+/-) acres consisting of 6 lots located on the south side of Bridgeview Boulevard and east side of Locust Street North.
2. The property in question is zoned R-2 PRO PUD pursuant to the Zoning Ordinance of the City of Twin Falls. The property is designated as Urban Village/Urban Infill in the duly adopted Comprehensive Plan of the City of Twin Falls.
3. The existing neighboring land uses in the immediate area of this property are: to the north, Commercial Retail Business; to the south, Residential Single Family; to the east, Platted-Undeveloped; to the west, Locust Street North/Undeveloped.

4. The City Engineering Office has reviewed the final plat and has approved the proposed street accesses and public utility extensions, subject to availability of such services at the time of development. The developer will pay all costs of public improvements, including but not limited to streets, curb gutter and sidewalks, sewer, water and pressurized irrigation systems. The proposed development includes dedication of additional right-of-way in compliance with the Master Street Plan.

Based on the foregoing Findings of Fact and the regulations and standards set forth below, the City Council hereby makes the following

CONCLUSIONS OF LAW

1. The final plat of the Eastpark Professional Subdivision No. 2, approximately 3.34 (+/-) acres consisting of 6 lots located on the south side of Bridgeview Boulevard and east side of Locust Street North is in conformance with the objectives of the zoning ordinance and the policy for developments in Twin Falls City Code §10-1-4. Specifically, the land can be used safely for building purposes without danger to health or peril from fire, flood or other menace, proper provision has been made for drainage, water sewerage and capital improvements including schools, parks, recreation facilities, transportation facilities and improvements, all existing and proposed public improvements conform to the Comprehensive Plan.

2. The final plat is in conformance with the Comprehensive Plan as required by Twin Falls City Code §10-12-2.3(H)(2)(a).

3. Public services are currently available to accommodate the proposed development, as required by Twin Falls City Code §10-12-2.3(H) (2) (b). Public services may not be available at the time of development, depending upon the speed of development of this and other subdivisions and the ability of the City to obtain additional water and/or sewer capacity.

4. The development of streets, sewer, water, irrigation, dedication of park land and other public improvements at the cost of the developer will not adversely affect any capital improvement plan and will integrate with existing public facilities, as required by Twin Falls City Code §10-12-2.3(H)(2)(c).

5. There is sufficient public financial capability of supporting services for the proposed development, as required by Twin Falls City Code §10-12-2.3(H)(2)(d).

6. There are no other health, safety or environmental problems associated with the proposed development that were brought to the City Council's attention, per Twin Falls City Code §10-12- 2.3(H)(2)(e).

7. The final plat is in conformance with the Preliminary Plat. Based on the foregoing Conclusions of Law, the Twin Falls City Council hereby enters the following

DECISION

The request for approval of the final plat of the Eastpark Professional Subdivision No. 2, approximately 3.34 (+/-) acres consisting of 6 lots located on the south side of Bridgeview Boulevard and east side of Locust Street North is hereby granted, subject to final technical review by the City Engineer's Office and subject to the conditions which are attached as "Exhibit No. A", and incorporated by reference as though fully set forth herein. The applicant shall comply with all applicable requirements of the Adopted Standard Drawings, the Zoning Ordinance, and the City Code of the City of Twin Falls.

MAYOR - TWIN FALLS CITY COUNCIL

DATE

"EXHIBIT NO. A"

1. Subject to final technical review by the City Engineering Department and Zoning Officials to ensure compliance with all applicable City Code requirements and standards.



BEFORE THE CITY COUNCIL OF THE CITY OF TWIN FALLS

In Re:)	
)	
<u>Final Plat Application,</u>)	FINDINGS OF FACT,
)	
<u>Seastrom Commercial Subdivision</u>)	CONCLUSIONS OF LAW,
<u>c/o EHM Engineering, Inc.</u>)	
Applicant(s).)	AND DECISION
)	

This matter having come before the City Council of the City of Twin Falls, Idaho on March 21, 2016 for consideration of the final plat of the Seastrom Commercial Subdivision, approximately 5.72 (+/-) acres, to develop 5 lots located on the south side of Wright Avenue and west side of Grange Lane, and the City Council having heard testimony from interested parties, having received written Findings from the Planning and Zoning Commission and being fully advised in the matter, now makes the following

FINDINGS OF FACT

1. Applicant has requested approval of the final plat of the Seastrom Commercial Subdivision, approximately 5.72 (+/-) acres, to develop 5 lots located on the south side of Wright Avenue and west side of Grange Lane.
2. The property in question is zoned M-2 pursuant to the Zoning Ordinance of the City of Twin Falls. The property is designated as Industrial in the duly adopted Comprehensive Plan of the City of Twin Falls.
3. The existing neighboring land uses in the immediate area of this property are: to the north, Wright Avenue/Industrial Business; to the south, Undeveloped/Industrial; to the east, Grange Lane/Industrial Business; to the west, Industrial Business.
4. The City Engineering Office has reviewed the final plat and has approved the proposed street accesses and public utility extensions, subject to availability of such services at the time of development. The developer will pay all costs of public improvements, including but not limited to streets, curb gutter and sidewalks,

sewer, water and pressurized irrigation systems. The proposed development includes dedication of additional right-of-way in compliance with the Master Street Plan.

Based on the foregoing Findings of Fact and the regulations and standards set forth below, the City Council hereby makes the following

CONCLUSIONS OF LAW

1. The final plat of the Seastrom Commercial Subdivision, approximately 5.72 (+/-) acres, to develop 5 lots located on the south side of Wright Avenue and west side of Grange Lane is in conformance with the objectives of the zoning ordinance and the policy for developments in Twin Falls City Code §10-1-4. Specifically, the land can be used safely for building purposes without danger to health or peril from fire, flood or other menace, proper provision has been made for drainage, water sewerage and capital improvements including schools, parks, recreation facilities, transportation facilities and improvements, all existing and proposed public improvements conform to the Comprehensive Plan.

2. The final plat is in conformance with the Comprehensive Plan as required by Twin Falls City Code §10-12-2.3(H)(2)(a).

3. Public services are currently available to accommodate the proposed development, as required by Twin Falls City Code §10-12-2.3(H) (2) (b). Public services may not be available at the time of development, depending upon the speed of development of this and other subdivisions and the ability of the City to obtain additional water and/or sewer capacity.

4. The development of streets, sewer, water, irrigation, dedication of park land and other public improvements at the cost of the developer will not adversely affect any capital improvement plan and will integrate with existing public facilities, as required by Twin Falls City Code §10-12-2.3(H)(2)(c).

5. There is sufficient public financial capability of supporting services for the proposed development, as required by Twin Falls City Code §10-12-2.3(H)(2)(d).

6. There are no other health, safety or environmental problems associated with the proposed development that were brought to the City Council's attention, per Twin Falls City Code §10-12- 2.3(H)(2)(e).

7. The final plat is in conformance with the Preliminary Plat. Based on the foregoing Conclusions of Law, the Twin Falls City Council hereby enters the following

DECISION

The request for approval of the final plat of the Seastrom Commercial Subdivision, approximately 5.72 (+/-) acres, to develop 5 lots located on the south side of Wright Avenue and west side of Grange Lane is hereby granted, subject to final technical review by the City Engineer's Office and subject to the conditions which are attached as "Exhibit No. A", and incorporated by reference as though fully set forth herein. The applicant shall comply with all applicable requirements of the Adopted Standard Drawings, the Zoning Ordinance, and the City Code of the City of Twin Falls.

MAYOR - TWIN FALLS CITY COUNCIL

DATE

"EXHIBIT NO. A"

1. Subject to final technical review and amendments as required by Building, Engineering, Fire, and Zoning officials to ensure compliance with all applicable City Code requirements and standards.



Public Hearing: **MONDAY, APRIL 04, 2016**

To: Honorable Mayor and City Council

From: Rene'e V. Carraway-Johnson, Zoning & Development Manager

ITEM I-

Request: Request for consideration of the SUNWAY SUBDIVISION No. 2 **Final Plat** consisting of 2 lots and 53.38 acres (+/-) located on the south side of North College Road West, extended and east side of Sunway Drive North aka 2700 East Road. *c/o EHM Engineers, Inc.*

Time Estimate:

There is no presentation on this request unless the City Council wishes to remove the item from the Consent Calendar for discussion.

Background:

Applicant:	Status: Owner	Size: 53.88 +/- Acres
Twin Falls School District Wiley Dobbs 201 Main Ave West Twin Falls, ID 83301 208-733-6900 dobbswi@tfid.org	Current Zoning: R-1 VAR	Requested Zoning: Approval of the SUNWAY SUBDIVISION No. 2 Final Plat
	Comprehensive Plan: Open Space and Medium Density Residential	Lot Count: 2 Lots
	Existing Land Use: Sunway Soccer Complex, First Fed Splash Park and Undeveloped	Proposed Land Use: 2 Lots to be retained by TFSD and City of Twin Falls
Representative:	Zoning Designations & Surrounding Land Use(s)	
EHM Engineers Tim Vawser 621 N College Rd #100 Twin Falls 83301 208-734-4888 tvawser@ehminc.com	North: North College Road West (future); R-1 VAR Aol, Undeveloped Agricultural Farm	East: Creek Side Way (future); R-2, Perrine Pointe Subdivision, A PUD-Undeveloped; Agricultural Farm
	South: SUI Aol; Bradshaw Sub and Undeveloped Agricultural Farm	West: SUI Aol; Sunway Dr N/2700 East Road; Undeveloped Agricultural Farm
	Applicable Regulations: 10-1-4, 10-1-5, 10-12-1 through 4	

Approval Process:

As per Twin Falls City Code 10-12-2.4 Action on Final Plat:

The council, at its next meeting following receipt of the administrator's report, shall consider the commission's findings and comments from concerned persons and agencies to arrive at a decision on the final plat. The council shall approve, approve conditionally, disapprove or table the final plat for additional information. A copy of the approved plat shall be filed with the administrator. Upon granting or denying the final plat the council shall specify:

1. The regulations and standards used in evaluating the application;
2. The reasons for approval or denial; and
3. The actions, if any, that the applicant could take to obtain approval. (Ord. 2012, 7-6-1981)

The Commission may approve, conditionally approve, deny or table for additional information when acting on the preliminary plat. If tabled, approval or denial shall occur at the regular meeting following the meeting at which the plat is first considered by the Commission. The action and the reasons for such action shall be stated in writing by the Administrator and forwarded to the applicant. The administrator shall also forward a statement of the action taken and the reasons for such action together with a copy of the approved preliminary plat to the Council for its information and record.

Budget Impact:

Approval of a final plat will allow property to proceed to a final process prior to being developed. Development could have an impact on the City budget.

Regulatory Impact:

A **final plat** that is in conformance with the approved preliminary plat and including any conditions the Commission may have required, is presented to the City Council. Only after a final plat has been approved by the City Council and construction plans approved, may the plat be recorded and lots sold for development.

History:

This property is Zoned R-1 VAR. It was assigned that designation in March 2015 when the property was annexed into City Limits. The entire site was platted as a conveyance plat. A conveyance plat is generally for the purpose of allowing a subdivision of a single parcel into two (2) lots. The code states that if either lot is platted for development the street and utility improvements may be required for the entire site. On March 14, 2016, the City Council granted a request by the TFSD to allow development of street and utility infrastructure to occur separately for each parcel at the time each parcel is developed. This approval allows each property owner, City of Twin Falls and Twin Falls School District, to develop these properties independently without triggering site improvements on the other.

Analysis:

The request is for approval of the Final Plat for Sunway Subdivision No 2; a resubdivision of Lot 1, Block 1 of the Sunway Conveyance Plat. The site is zoned R-1 VAR, includes 53.88 +/- acres and consists of 2 lots. The Preliminary Plat was reviewed by the city engineering department who determined the plat, as submitted, satisfies the requirements outlined in City Code 10-12: General Subdivision Provisions.

This is the second step of the plat approval process. A preliminary plat is first presented to the Planning and Zoning Commission. The Commission may approve the preliminary plat, deny it, or approve it with conditions. A final plat, that is in conformance with the approved preliminary plat and including any conditions the Commission may have required, is then presented to the City Council. Only after a final plat has been approved by the City Council and construction plans approved, may the plat be recorded and lots sold for development.

This request is in conformance with the Comprehensive Plan and the requirements found in Twin Falls City Code.

On March 22, 2016 the Planning & Zoning Commission held a public meeting and unanimously approved the Sunway Subdivision No. 2 preliminary plat as presented and subject to the following condition:

1. . Subject to final technical review and amendments as required by Building, Engineering, Fire, and Zoning officials to ensure compliance with all applicable City Code requirements and standards.

Conclusion:

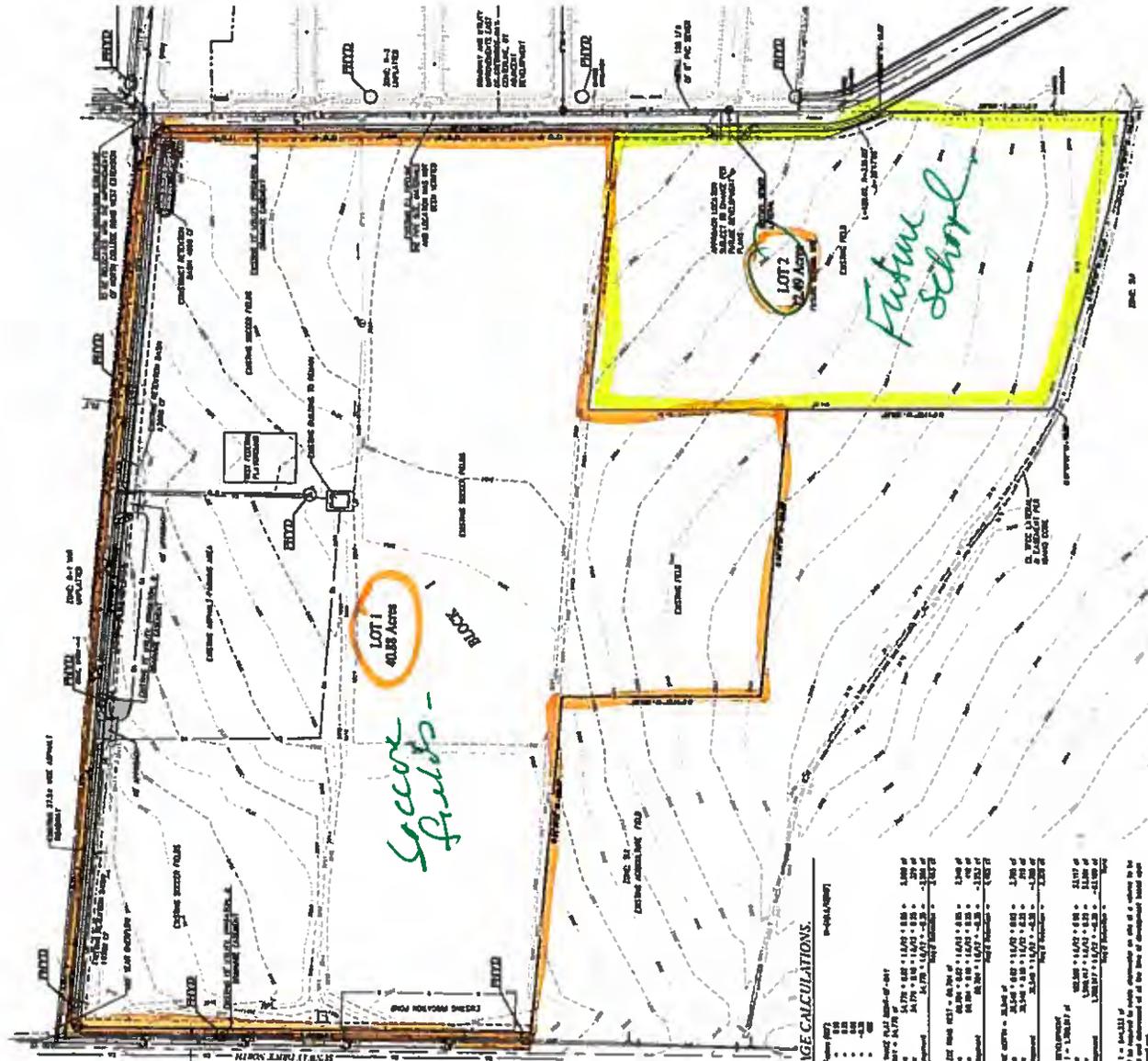
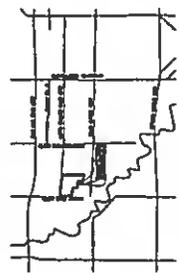
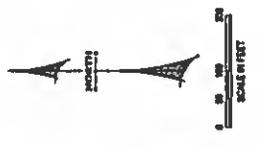
Staff recommends the City Council approve the final plat of the Sunway Subdivision No 2, as presented, and subject to the following condition:

1. Subject to final technical review and amendments as required by Building, Engineering, Fire, and Zoning officials to ensure compliance with all applicable City Code requirements and standards.

Attachments:

1. Sunway Subdivision No 2, Final Plat
2. Sunway Subdivision No 2, approved Preliminary Plat
3. Sunway Conveyance Plat
4. Zoning Vicinity Map
5. Future Land Use Map
6. Portion of Mar 22, 2016 P&Z minutes

PRELIMINARY PLAT
for
SUNWAY SUBDIVISION NO. 2
Located In
Lot 1, Block 1
Sunway Conveyance Plat
Located In A Portion of
SW 4, Section 6
Township 10 South, Range 17 East
Boise Meridian
Twin Falls County, Idaho
2015



LEGEND:
PROPERTY BOUNDARIES
PROPERTY CORNERS
EASEMENTS
EXISTING AND PROPOSED DRAINAGE
EXISTING AND PROPOSED ROADS
EXISTING AND PROPOSED UTILITIES
EXISTING AND PROPOSED SETBACKS
EXISTING AND PROPOSED ENCROACHMENTS
EXISTING AND PROPOSED ENCLOSURES
EXISTING AND PROPOSED FENCES
EXISTING AND PROPOSED SIGNAGE
EXISTING AND PROPOSED LIGHTING
EXISTING AND PROPOSED LANDSCAPING
EXISTING AND PROPOSED PLANTINGS
EXISTING AND PROPOSED STRUCTURES
EXISTING AND PROPOSED UTILITIES
EXISTING AND PROPOSED EASEMENTS
EXISTING AND PROPOSED SETBACKS
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EXISTING AND PROPOSED PLANTINGS
EXISTING AND PROPOSED STRUCTURES

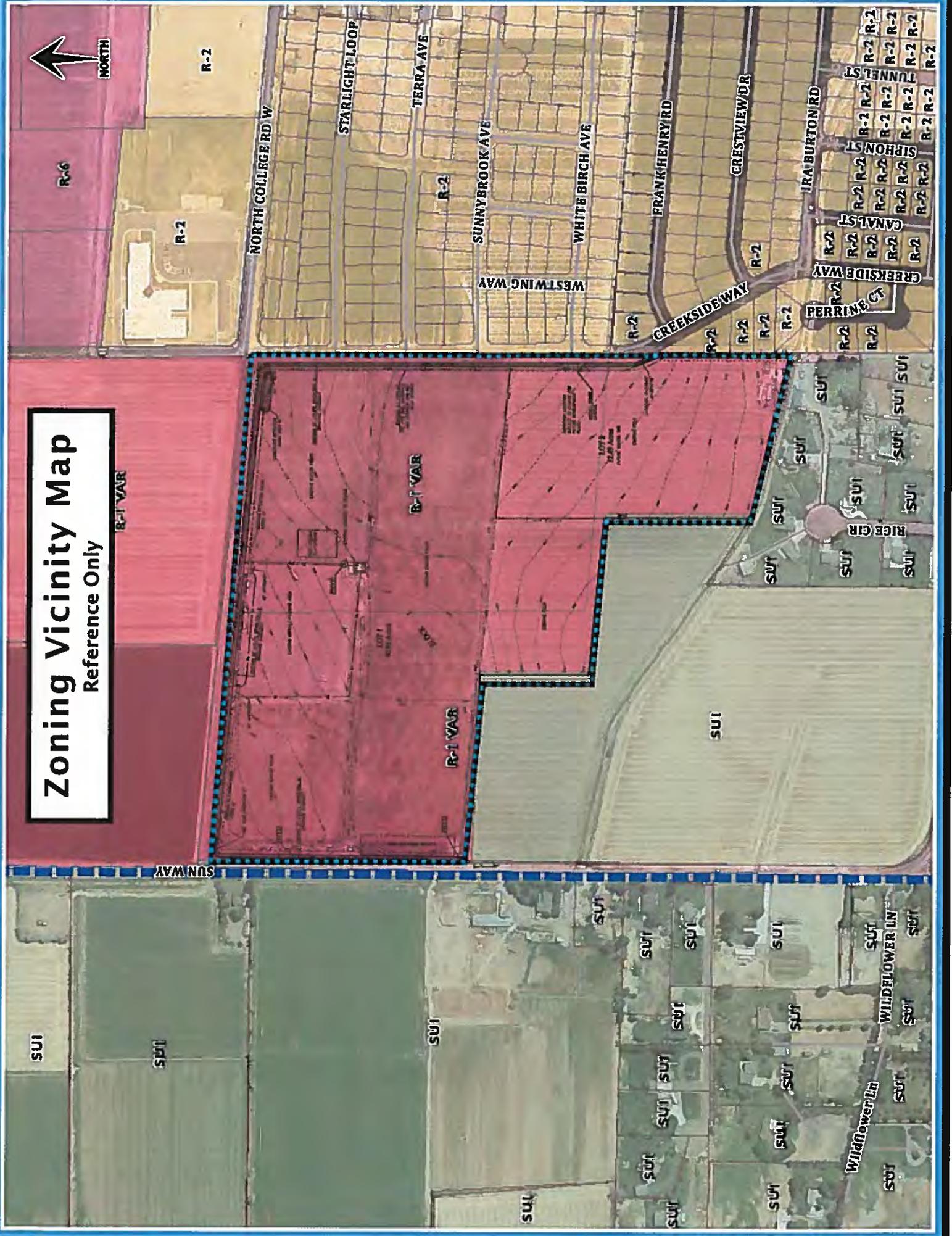
Design Data
DESIGN SPEED: 35 MPH
DESIGN WIND: 100 MPH
DESIGN SNOW: 30 INCHES
DESIGN SEISMIC: 0.15g
DESIGN FLOOD: 100 YEAR FLOOD
DESIGN EROSION: 10%
DESIGN SLOPE: 2%
DESIGN CURVE: 100 FT RADIUS
DESIGN GRADE: 1%
DESIGN DRAINAGE: 1%
DESIGN UTILITIES: 100 FT DEPTH
DESIGN SETBACKS: 10 FT
DESIGN ENCROACHMENTS: 5 FT
DESIGN ENCLOSURES: 5 FT
DESIGN FENCES: 5 FT
DESIGN SIGNAGE: 5 FT
DESIGN LIGHTING: 5 FT
DESIGN LANDSCAPING: 5 FT
DESIGN PLANTINGS: 5 FT
DESIGN STRUCTURES: 5 FT

DRAINAGE CALCULATIONS

Area	Flow	Velocity	Time
Lot 1	1000 cfs	10 ft/s	100 s
Lot 2	500 cfs	5 ft/s	100 s
...

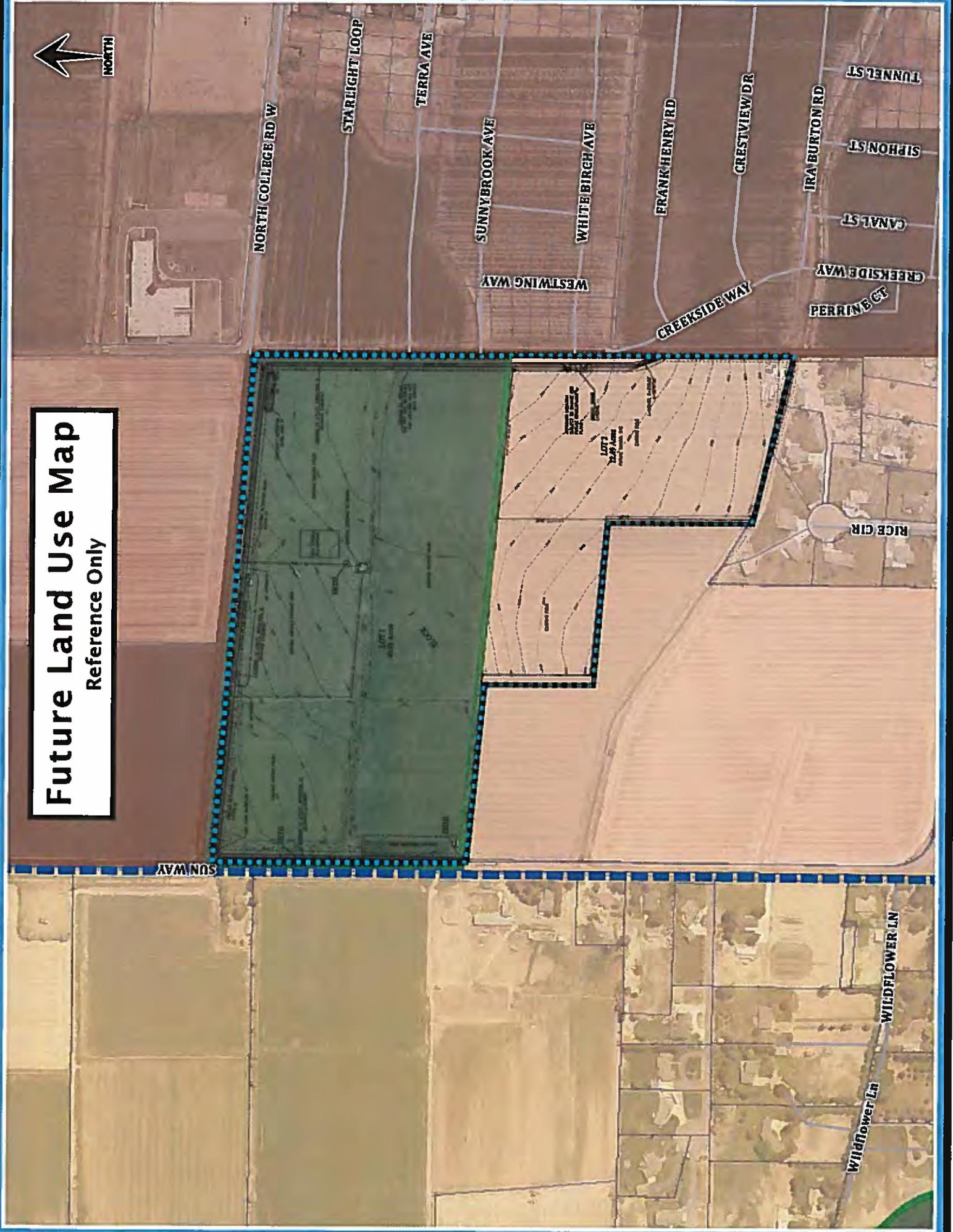
Zoning Vicinity Map

Reference Only



Future Land Use Map

Reference Only



NORTH COLLEGE RD W

STARLIGHT LOOP

TERIA AVE

SUNNYBROOK AVE

WHITE BIRCH AVE

FRANK HENRY RD

CRESTVIEW DR

IRA BURTON RD

TUNNEL ST

SIPHON ST

CANAL ST

CREEKSIDE WAY

PERRINE CT

WESTING WAY

CREEKSIDE WAY

RICE CIR

SUNWAY

Wildflower Ln

WILDFLOWER LN



MINUTES
TWIN FALLS CITY PLANNING & ZONING COMMISSION
March 22, 2016, 6:00PM
City Council Chambers
305 3rd Avenue East Twin Falls, ID 83301

PLANNING & ZONING COMMISSION MEMBERS

CITY LIMITS:

Danielle Dawson Tom Frank Kevin Grey Gerardo "Tato" Muñoz Ed Musser Christopher Reid Jolinda Tatum
 Chairman Vice-Chairman

AREA OF IMPACT:

Ryan Higley Steve Woods

ATTENDANCE

CITY LIMIT MEMBERS

AREA OF IMPACT MEMBERS

PRESENT

ABSENT

PRESENT

ABSENT

Dawson
 Frank
 Grey
 Muñoz
 Reid

Musser
 Tatum

Higley
 Woods

CITY STAFF: Carraway-Johnson, Spendlove, Strickland, Vitek

I. CALL MEETING TO ORDER:

Chairman Frank called the meeting to order at 6:00 P.M. He then reviewed the public meeting procedures with the audience, confirmed there was a quorum present and introduced City Staff.

II. CONSENT CALENDAR:

1. Approval of Minutes from the following meeting(s): **March 3, 2016 WS & March 8, 2016 PH**
2. Approval of Findings of Fact and Conclusions of Law:
 - Seastrom (Pre-Plat 03-08-16) • Buttars Family (SUP 03-08-16) • Parks & Recreation (NCBE 03-08-16)

Motion:

Commissioner Grey made a motion to approve the consent calendar as presented, with staff recommendations. Commissioner Munoz seconded the motion. All members present voted in favor of the motion.

III. ITEMS OF CONSIDERATION:

1. Request for consideration of the **Preliminary Plat** for Sunway Subdivision No. 2 consisting of 2 lots and 53.38 acres (+/-) located on the south side of North College Road West and east side of Sunway Drive North **c/o EHM Engineers, Inc. on behalf of the Twin Falls School District**

Applicant Presentation:

Tim Vawser, EHM Engineers, Inc., representing the applicant stated they went through a conveyance plat process for this plat sometime last year. This request is to subdivide the property into 2 lots. One lot includes the Sunway Soccer Complex and the other lot will be a lot reserved for the Twin Falls School District.

Staff Presentation:

Planner I Spendlove reviewed the request on the overhead and stated the request is for approval of the Preliminary Plat for Sunway Subdivision No 2. The site is zoned R-1 VAR, includes 53.88 +/- acres and

consists of 2 lots. The Preliminary Plat was reviewed by the city engineering department who determined the plat, as submitted, satisfies the requirements outlined in City Code 10-12: General Subdivision Provisions.

This is the first step of the plat approval process. A preliminary plat is presented to the Planning and Zoning Commission. The Commission may approve the preliminary plat, deny it, or approve it with conditions. A final plat, that is in conformance with the approved preliminary plat and including any conditions the Commission may have required, is then presented to the City Council. Only after a final plat has been approved by the City Council and construction plans approved, may the plat be recorded and lots sold for development. This request is in conformance with the Comprehensive Plan and the requirements found in Twin Falls City Code.

Planner I Spendlove stated upon conclusion should the Commission approve the preliminary plat for Sunway Subdivision No. 2 staff recommends the following conditions.

1. Subject to final technical review and amendments as required by Building, Engineering, Fire, and Zoning officials to ensure compliance with all applicable City Code requirements and standards.

Public Hearing: Opened & Closed Without Comment

PZ Questions/Comments:

- Commissioner Grey asked about the development of the property and improvements.
- Planner I Spendlove explained that City Council granted a request to allow development of street and utility infrastructure to occur separately for each parcel at the time each parcel is developed. This approval allows each property owner, City of Twin Falls and Twin Falls School District, to develop these properties independently without triggering site improvements on the other.

Deliberations Followed: Without Concerns

Motion:

Commissioner Reid made a motion to approve the request, as presented, with staff recommendations. Commissioner Grey seconded the motion. All members present voted in favor of the motion.

Approved, As Presented, With the Following Conditions

1. Subject to final technical review and amendments as required by Building, Engineering, Fire, and Zoning officials to ensure compliance with all applicable City Code requirements and standards.



Date: Monday, April 4, 2016
To: Honorable Mayor and City Council
From: Troy Vitek, Assistant City Engineer

Request:

Consideration of a request to sign the Agreement for Services outside City Limits

Time Estimate:

The staff presentation will take approximately 5 minutes

Background:

On the corner of Hankins Road and Hwy 30 (Kimberly Road) there existed a business that has previously had City Sewer and water for use on their site. The site is outside the City limits and currently unable to be annexed since it is not contiguous to City limits currently. The owners have demolished the existing building in order to construct a new convenience store and restaurant. The owner is developing Hankins road and including a right turn bay onto Hwy 30. Staff supports the development with the Agreement for Services to be required so when the site is contiguous to City Limits they acknowledge they will be annexed.

Approval Process:

The City Council can approve or deny the request and authorize the mayor to sign the agreement.

Budget Impact:

There is no budget impact to the City by signing this agreement. Signing authorizes the City to charge for services the property owner receives.

Regulatory Impact:

Approval of this request will allow Mayor to sign the agreement and Staff to issue approval of the building plans.

Conclusion:

Staff recommends that the Council approve the request as presented and allow the Mayor to sign the agreement

Attachments:

1. Agreement for services outside the City Limits

AGREEMENT FOR SERVICES
OUTSIDE THE CITY LIMITS

This Agreement made and entered into this 19 day of January, 2016
by and between the CITY OF TWIN FALLS, State of Idaho, a municipal corporation hereinafter
called "City" and, Buttars Family Limited Partnership, hereinafter called "Owner" for the
purpose of obtaining City Water and Sewer in the amount of 0.80 gallons per minute per acre,
service.

WHEREAS, Owner certifies that he is owner in fee simple or authorized agent of the
owner in fee simple of the following described real property:

See Attached Legal Description

and;

WHEREAS, there is attached hereto and incorporated herein as if the same were set out
in full, a certified copy of the deed to the above described real property showing ownership of
said real property to be in Owner, or, as the case may be, there is attached hereto and
incorporated herein as if the same were set out in full, a copy of the deed to the above described
real property showing ownership in fee simple if someone other than Owner together with a
notarized authorization, signed by the real property owner, authorizing Owner to act on behalf of
said real property, and;

WHEREAS, Owner desires to develop or is using said real property for the following
purposes:

Construction of a fuel service facility with a
convience store and fast food facility

and;

WHEREAS, the Owner desires to provide said real property together with the developments
thereon with City Water and Sewer service, and;

WHEREAS, the City requires that certain obligations be made to land located outside the
City limits where City water and/or sewer service is desired to be provided thereto, and;

WHEREAS, the Owner agrees and fully acknowledges that the City is under no obligation to
provide water and/or sewer service to the Owner and that if such service is allowed the City may
place such conditions, limitations and other restrictions as it sees fit upon the real property.

WITNESSETH:

That for and in consideration of the City providing to Owner, City Water and Sewer services hereinafter called "Utility" Developer agrees as follows:

I.

Owner agrees and petitions City to annex into the corporate limits of said City, the above described real property as soon as the same becomes contiguous to said City limits. Owner agrees to annexation of said real property by the City upon the terms and conditions as shall be set forth by said City.

II.

Owner agrees to use said real property for the above described purposes. Should the Owner use the real property for a purpose other than the above described purpose the City is no longer obligated to provide said utility and may terminate said utility service upon written notice to the Owner. Should the City determine that the use of the real property for the above described purpose should not be allowed then this Agreement becomes null and void.

III.

Owner agrees and fully acknowledges that the City is under no obligation to annex said real property into the corporate limits of said City or provide the service requested. Owner further agrees that City may place such conditions/ limitations and other restrictions as it sees fit upon the real property. The Owner agrees and fully acknowledge that any utility service granted by the City to an out of City user is defined as surplus capacity of the Utility system and at any time the City Council may determine that the surplus conditions is in jeopardy, no further out-of-City utility connections/ extensions or expansions shall be allowed.

IV.

Owner agrees that this petition for annexation and Agreement, upon acceptance by the City, shall bind and become obligatory upon his heirs, representatives and assigns forever.

V.

Owner agrees that he will conform to applicable sections of Title 10 of the Twin Falls City Code, which chapter pertains to the zoning, subdivisions, and building regulations of the City and to any other sections of chapters in the Twin Falls City Code which pertain to Utility service, together with any rules and regulations for the administration of such chapters and sections. Owner acknowledges that he has reviewed the provisions of the ordinances, rules and regulations of the City and fully understands the requirement he must meet.

VI.

Owner agrees that all construction necessitated by this agreement will be in accordance with the plans and specifications required and approved by the City Engineer.

VII.

Owner agrees to obtain all permits and easements required to connect to the existing City Utility System and submit a copy of such to the City prior to beginning construction thereof.

Owner agrees to dedicate rights-of-way to the public for the future development of all public ways considered necessary by the City for proper traffic flow and for the maintenance and operation of all public utilities. The size and location of said rights-of-way shall be determined by the City at the time this Agreement is executed and said dedication shall be recorded by the Owner in the office of the County Recorder and a certified copy of the recorded dedication filed with the City Clerk within one, month after execution of the Agreement.

IX.

LEGAL DESCRIPTION

Township 10 South, Range 17 East, Boise Meridian, Twin Falls County, Idaho

Section 24: A parcel of land situate in the NW¹/₄NW¹/₄ more particularly described as follows:

COMMENCING at the Northwest corner of said Section 24 marked by a brass cap, which lies

North 00°24'34" West 2639.94 feet from the West quarter corner of Section 24, and is marked by a brass cap;

THENCE South 00°24'34" East 664.97 feet along the West line of the NW¹/₄ of Section 24;

THENCE South 89°53'26" East 25.00 feet to the East right-of-way line of Hankins Road, a ½" rebar, and the TRUE POINT OF BEGINNING;

THENCE North 00°24'34" West 581.87 feet to a ½" rebar;

THENCE leaving East right-of-way line North 44°55'52" East 49.21 feet to a ½" rebar on the South right-of-way line of State Highway 30;

THENCE along the South right-of-way line of State Highway 30, 180.01 feet along a curve deflecting to the left, having a radius of 58,814.90 feet, a delta of 01°10'31", and a chord that bears

South 89°50'00" East 180.01 feet to a ½" rebar;

THENCE along the South right-of-way line of State Highway 30, 210.01 feet along a curve deflecting to the left, having a radius of 58,814.90 feet, a delta of 00°12'16", and a chord that bears

North 89°58'36" East 210.00 feet to a ½" rebar;

THENCE South 00°24'34" East 614.98 feet to a ½" rebar;

THENCE South 89°49'34" West 425.00 feet to the POINT OF BEGINNING.



April 4, 2016 City Council Meeting

To: Honorable Mayor and City Council

From: Sharon Bryan

Request:

Consideration of a request to destroy any semipermanent or temporary records as listed on the attached resolution and to notify the Idaho State Historical Society before destruction of any records.

Background:

Idaho State Code 50-907 requires that before the City can destroy any semipermanent or temporary records we need to get City Council approval as well as notify the Idaho State Historical Society before destruction of any records. This needs to be done by resolution. (See attached)

State Code 50-907 Semipermanent records shall be kept for not less than five (5) years after the date of issuance or completion of the matter contained within the record.

(3) "Temporary records" shall consist of:

- (a) Building applications, plans, and specifications for noncommercial and nongovernment projects after the structure or project receives final inspection and approval;
- (b) Cash receipts subject to audit;
- (c) Election ballots and duplicate poll books; and
- (d) Other documents or records as may be deemed of temporary nature by the city council.

Temporary records shall be retained for not less than two (2) years, but in no event shall financial records be destroyed until completion of the city's financial audit as provided in section 67-450B, Idaho Code.

(4) Semipermanent and temporary records may only be destroyed by resolution of the city council, and upon the advice of the city attorney. Such disposition shall be under the direction and supervision of the city clerk.

The resolution ordering destruction shall list in detail records to be destroyed. Prior to destruction of semipermanent records, the city clerk shall provide written notice, including a detailed list of the semipermanent records proposed for destruction, to the Idaho state historical society thirty (30) days prior to the destruction of any records.

Budget Impact:

The 2015/2016 City Budget includes a budget for shredding services.

Regulatory Impact:

The Council's approval of this request will enable the departments listed to properly destroy these records making room for new ones.

Conclusion:

Staff recommends that the Council approve this resolution.

Attachments:

Resolution

RESOLUTION NO. _____

Authorizing Destruction of Records.

Whereas, Idaho Code 50-907 (4) requires the City Council to authorize destruction of public records no longer required by law or for city business, and

Whereas, the Deputy City Clerk of the City of Twin Falls, Idaho have requested that certain records be authorized for destruction in order to dispose of them,

NOW, THEREFORE, BE IT RESOLVED by the city council of the City of Twin Falls, Idaho as follows:

FINANCE DEPARTMENT

- Election ballots November 2003 – 2009
- Duplicate poll books
- Payable claims 2009-2010
- Business Licenses 2008-2011
- Bank Statements 2006-2011
- Check Registers 2007-2015

UTILITY BILLING DEPARTMENT

- Payment stubs from utility billings March – December 2013
- Payment stubs from utility billings January – March 2014

POLICE DEPARTMENT

- **2005 Case Reports** (excluding NCIC files; homicide reports, sexual abuse reports; officer-involved shooting reports; fatal traffic accidents; and all death reports.
- No trespass orders that are expired or past one year (2014)
- 2010 Accident Reports
- 2010 Citations
- 2010 Pawns
- 2010 Travel & Training Requests
- 2010 Overtime Slips/Leave Requests
- 2010 Towed Vehicle Slips
- 2010 False Alarm Reports
- 2014 FI Cards
- 2010 House Check Forms
- 2010 Parking tickets
- 2010 Cash receipt books
- 2014 Criminal History Logs (NCIC)
- 2010 and any prior private security license applications that are not active or they are no longer with the company

FIRE DEPT.

- Duplicate Examine/Copy Public Records all of 2014
- Duplicate Claims from October 1, 2009 – September 30, 2010
- Burn Permits from 2013
- Monthly Training Reports from 2005
- Calendar Of Events Logs 2014 – (All have been scanned and saved)

- Carbon Monoxide Detector Activation and Checklist for Carbon Monoxide 2014 – (All have been scanned and saved)
- Inventory of Station Supplies 2014
- Monthly Truck Logs from 2014 – (All have been scanned and saved)
- Mako Air Compressor Logs 2014 – (All have been scanned and saved)
- Daily Generator Logs 2014 – (All have been scanned and saved)
- Old Files of Employees whom are no longer Employed with the City - (Miscellaneous Training Paperwork, Certificates, Documents, Etc.)
- Public Fire Education Program Schedules 2013, 2014 – (In FIRE RMS Program)
- All Fire Safety Inspection Forms (Mobile Fuelers, Aircraft Fueling System, Bulk Plant Loading & Unloading Facilities) 2010
- AED Maintenance Checklist 2014 – (All have been scanned and saved)

The administrative staff of the City is authorized to take all necessary steps to carry out the authorization provided by this Resolution.

PASSED BY THE CITY COUNCIL
SIGNED BY THE MAYOR

, 2016
, 2016

Mayor Shawn Barigar

Attest:

Sharon Bryan, Deputy City Clerk



Date: Monday, April 4, 2016
To: Honorable Mayor and City Council
From: Captain Anthony Barnhart, Twin Falls Police Department

Request:

To update the Council on our efforts to implement a body-worn camera program for the Twin Falls Police Department.

Time Estimate:

Approximately 20 minutes for the presentation and any additional time needed to answer questions the Council may have.

Background:

Law enforcement agencies across the country are using body-worn cameras as a promising tool to improve law enforcement interaction with the public. Body-worn cameras can provide a visual and audio record of interaction with citizens. Some preliminary evidence indicates that the presence of body-worn cameras helps strengthen accountability and can assist in de-escalating conflicts, resulting in more constructive encounters between the police and members of the community. For well over five years, the Twin Falls Police Department has considered the implementation of body-worn cameras for their police officers. On September 21, 2015, the City of Twin Falls was awarded a grant from the U.S. Department of Justice to help implement a body-worn camera program. After the award, a project team made up of a cross section of city employees was established to navigate the implementation of the program and meet the requirements of the grant. To date, the team has developed a policy, initiated community outreach related to implementation, and tested and evaluated body cameras.

Approval Process:

N/A

Budget Impact:

\$139,620 in FY16 and an additional \$90,000 awarded by the U.S. Department of Justice in the Body-Worn Camera Pilot Implementation Program Grant

Regulatory Impact:

None

Conclusion:

This discussion should answer any questions the Council may have pertaining to the implementation of body-worn cameras by the Twin Falls Police Department.

Attachments:

None

AB:aed



Public Hearing: **MONDAY APRIL 04, 2016**

To: Honorable Mayor and City Council

From: Jonathan Spendlove, Planner I

AGENDA ITEM IV-1

Request: Request for approval of a **Zoning Title Amendment** to delete City Code 10-7-13 Vehicle Stacking Requirements for drive-through facilities. c/o City of Twin Falls (app. 2767)

Time Estimate:

The applicant's presentation may take up to five (5) minutes. Staff presentation will be approximately five (5) minutes.

Background:

Applicant:	
City of Twin Falls Planning and Zoning Department 324 Hansen St E PO Box 1907 Twin Falls, Idaho 83303-1907 208-735-7267	Requested Zoning: Amendment to Twin Falls City Code –Title 10- Chapter 7 - Section 13
Representative:	
	Applicable Regulations: 10-7-13, 10-14-1 through 7,

Approval Process:

All procedures will follow the process as described in TF City Code 10-14: Zoning Amendments.

Zoning Title Amendments, which consist of text or map revisions, require a public hearing before the Planning Commission. Following the public hearing, the Commission may forward the amendment with its recommendation to the City Council. Any material change by the Commission from what was presented during the public hearing will require an additional hearing prior to the Commission forwarding its recommendation to the Council.

After the Council receives a recommendation from the Commission, a public hearing shall be scheduled where the Council may grant, grant with changes, or deny the Zoning Title Amendment. In any event the Council shall specify the regulations and standards used in evaluating the Zoning Amendment, and the reasons for approval or denial.

In the event the Council shall approve an amendment, such amendment shall thereafter be made a part of the Title upon the passage and publication of an ordinance.

Regulatory Impact:

Approval by the City Council will allow an ordinance to be approved and codified.

History:

The City Council approved Ordinance 2012 on July 6, 1981 which replaced Twin Falls City Code - Title 10; Zoning & Subdivision Regulations in its entirety. Title 10 has had many amendments over the years. One such amendment took place in July 2014. This particular amendment rewrote the Parking Code Section (Title 10 Chapter 10). Within that amendment, new stacking requirements were also included.

Analysis:

This request is delete City Code 10-7-13;

10-7-13: VEHICLE STACKING REQUIREMENTS FOR DRIVE-THROUGH FACILITIES:

The following are minimum requirements for vehicle stacking for drive-through facilities:

(A) Fast food restaurants and drive-in banks: Nine (9) spaces, or such other number as approved by the planning and zoning commission, but not less than six (6) spaces.

(B) All others: Six (6) spaces. (Ord. 2550, 6-2-1997)

After adoption of the new sign code in 2014 It came to our attention code section 10-7-13, is a contradiction to the new City Code Sign Regulations; Title 10; Chapter 10 Section 10(B); *see below*

10-10-10: LOADING SPACE AND STACKING REQUIREMENTS:

.....

(B) Stacking spaces provide the ability for vehicles to queue on site prior to receiving a service. A stacking space shall be a minimum of nine feet wide and twenty feet long (9' x 20') and shall not be located within or interfere with any other circulation driveway, parking space, or maneuvering aisle. Unless otherwise specified, stacking spaces shall be provided behind the vehicle bay door, middle of the service window, or middle of the service island, whichever is applicable. In all zoning districts, at the time any building or structure is erected or altered, stacking spaces shall be provided in the number and manner set forth in the following list of property uses:

Automated teller machine (ATM)	3 stacking spaces
Automobile oil change and similar establishments	3 stacking spaces per bay
Car wash (full service)	5 stacking spaces per bay
Car wash (self-service - automated)	3 stacking spaces per bay

Car wash (self-service - open bay)	2 stacking spaces per bay
Dry cleaning, pharmacy, or other retail establishments with a drive-through	3 stacking spaces from first service window
Financial institution	3 stacking spaces per window or service lane
Restaurant with drive-through	5 stacking spaces from first window, order board, or other stopping point

A single stacking space shall be provided after the final window, order board, or stopping points, to allow vehicles to pull clear of the transaction area prior to entering an intersecting on site driveway or maneuvering aisle. Buildings and other structures shall be set back a minimum of ten feet (10') from the back of the curb of the intersecting driveway or maneuvering aisle to provide adequate visibility and to allow vehicles to safely exit drive-through lanes and escape lanes prior to merging into intersecting driveways or maneuvering aisles.

An escape lane shall be provided for any use containing a drive-through facility. An escape lane shall be nine feet (9') wide and shall provide access around the drive-through facility. An escape lane may be part of a circulation aisle. (Ord. 3076, 8-11-2014)

City Code 10-14-2: Initiation of Zoning Amendments states a zoning amendment may be initiated in one of three ways: 1- by adoption of a motion by the commission; 2-by adoption of a motion by the council; or 3- by an applicant who may be affected by the amendment.

On January 26, 2016 the Commission directed staff to proceed with this code amendment.

On March 23, 2016 the Commission held a public hearing for this request. The public hearing opened & closed without public comment. Upon conclusions of the Commission deliberations

Commissioner Woods made a motion to recommend approval of the request to the City Council, as presented. Commissioner Higley seconded the motion. All members presented voted in favor of the motion.

Conclusion:

Staff concurs with the commission recommendation.

Attachments:

1. Proposed Amendment to City Code
2. Portion of the Feb 23, 2016 P&Z minutes

Section to be Deleted

~~10-7-13: VEHICLE STACKING REQUIREMENTS FOR DRIVE THROUGH FACILITIES:~~

~~The following are minimum requirements for vehicle stacking for drive-through facilities:~~

~~(A) Fast food restaurants and drive-in banks: Nine (9) spaces, or such other number as approved by the planning and zoning commission, but not less than six (6) spaces.~~

~~(B) All others: Six (6) spaces. (Ord. 2550, 6-2-1997)~~

PREVIOUSLY AMENDED AND CODIFIED

10-10-10: LOADING SPACE AND STACKING REQUIREMENTS:  

(B) Stacking spaces provide the ability for vehicles to queue on site prior to receiving a service. A stacking space shall be a minimum of nine feet wide and twenty feet long (9' x 20') and shall not be located within or interfere with any other circulation driveway, parking space, or maneuvering aisle. Unless otherwise specified, stacking spaces shall be provided behind the vehicle bay door, middle of the service window, or middle of the service island, whichever is applicable. In all zoning districts, at the time any building or structure is erected or altered, stacking spaces shall be provided in the number and manner set forth in the following list of property uses:

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An escape lane shall be provided for any use containing a drive-through facility. An escape lane shall be nine feet (9') wide and shall provide access around the drive-through facility. An escape lane may be part of a circulation aisle. (Ord. 3076, 8-11-2014)

IV. PUBLIC HEARINGS:

1. Requests for a Zoning Title Amendment to delete City Code 10-7-13 Vehicle Stacking Requirements for drive-through facilities. c/o City of Twin Falls (app. 2767)

Staff Presentation:

Planner I Spendlove reviewed the request on the overhead and stated the City Council approved Ordinance 2012 on July 6, 1981 which replaced Twin Falls City Code - Title 10; Zoning & Subdivision Regulations in its entirety. Title 10 has had many amendments over the years. One such amendment took place in July 2014. This particular amendment rewrote the Parking Code Section (Title 10 Chapter 10). Within that amendment, new stacking requirements were also included.

This request is to delete City Code 10-7-13;

10-7-13: VEHICLE STACKING REQUIREMENTS FOR DRIVE-THROUGH FACILITIES:

The following are minimum requirements for vehicle stacking for drive-through facilities:

- (A) Fast food restaurants and drive-in banks: Nine (9) spaces, or such other number as approved by the planning and zoning commission, but not less than six (6) spaces.
- (B) All others: Six (6) spaces. (Ord. 2550, 6-2-1997)

It came to our attention as part of development review this section, upon codifying the new sign code in 2014 the code section 10-7-13, is a contradiction to City Code 10-10-10;

10-10-10: LOADING SPACE AND STACKING REQUIREMENTS:

(A) All nonresidential uses having ten thousand (10,000) square feet or more of gross floor area shall provide and maintain an area for the loading and unloading of merchandise and goods, in accordance with this code and the following requirements:

1. Retail, commercial and industrial uses with building sizes of ten thousand (10,000) to fifty thousand (50,000) square feet of floor area will provide one loading space minimum. Uses with building sizes fifty thousand (50,000) to one hundred thousand (100,000) square feet of floor area will provide two (2) loading spaces minimum. Buildings over one hundred thousand (100,000) square feet of floor area will provide two (2) loading spaces minimum, plus one additional space for each one hundred thousand (100,000) square feet of floor area.
2. All hotels, office buildings, restaurants and similar establishments shall have at least one space per one hundred fifty thousand (150,000) square feet of gross floor

area up to three hundred thousand (300,000) square feet of gross floor area or fraction thereof.

3. A loading space shall consist of an unobstructed minimum area of twelve feet wide, forty feet long and fourteen feet tall (12' x 40' x 14').
4. All drives and approaches shall provide adequate space and clearances to allow for the maneuvering of trucks. Each site shall provide a designated maneuvering area for trucks.

Public Hearing: Opened & Closed Without Comment

Deliberations Followed: Without Concerns

Motion:

Commissioner Woods made a motion to recommend approval of the request to the City Council, as presented. Commissioner Higley seconded the motion. All members presented voted in favor of the motion.

Recommended Approval to City Council, as presented
City Council Public Hearing Scheduled for March 28, 2016

V. GENERAL PUBLIC INPUT:

VI. ITEMS FROM THE ZONING DEVELOPMENT MANAGER AND/OR THE PLANNING & ZONING COMMISSION:

- Planner I Spendlove reminded the Commission of upcoming public meetings.
- Chairman Frank stated that the new commissioners should be appointed by the next meeting and that it was a difficult decision on which applicants to choose because they were all good candidates.

VII. UPCOMING PUBLIC MEETINGS: (held at the City Council Chamber unless otherwise posted)

1. Work Session- **March 2, 2016**
2. Public Hearing-**March 8, 2016**

VIII. ADJOURN MEETING:

Chairman Frank adjourned the meeting at 6:28 PM

Lisa A Strickland
Administrative Assistant
Planning & Zoning Department