

COUNCIL MEMBERS:

Suzanne Hawkins	Nikki Boyd	Shawn Barigar	Chris Talkington	Gregory Lanting	Don Hall	Ruth Pierce
Vice Mayor		Mayor				



AGENDA

Meeting of the Twin Falls City Council
 Monday, January 25, 2016 - City Council Chambers
 305 3rd Avenue East -Twin Falls, Idaho

5:00 P.M.

PLEDGE OF ALLEGIANCE TO THE FLAG
 CALL MEETING TO ORDER
 CONFIRMATION OF QUORUM
 CONSIDERATION OF THE AMENDMENTS TO THE AGENDA
 PROCLAMATIONS: None
GENERAL PUBLIC INPUT

AGENDA ITEMS

Purpose:

By:

I. CONSENT CALENDAR:

1. Consideration of a request to approve the Accounts Payable for January 19 through January 25, 2016.
2. Consideration of a request to approve the January 19, 2016, City Council Minutes.

Action

Sharon Bryan

Action

Sharon Bryan

II. ITEMS FOR CONSIDERATION:

1. Swearing in ceremony for returning Twin Falls Police Department Officer Steven Gassert. It is requested that Vice Mayor Suzanne Hawkins administer the Oath of Office.
2. Presentation of an update on the Rogerson Hotel Recovery Project.
3. Consideration of a request to amend Twin Falls City Code 6-2-3, Disorderly Conduct, Houses.
4. Consideration of a request to approve changing the advisory function of the Senior Citizen Advisory Commission from the City Council to the Office of the City Manager.
5. Consideration of a request to approve the questions included in the National Citizen Survey.
6. Public input and/or items from the City Manager and City Council.

Action

Chief Craig Kingsbury
Suzanne Hawkins/Vice Mayor

Presentation

Nancy Taylor/Historic
Preservation Commission

Action

Lieutenant John K. Wilson

Action

Brian Pike
Deputy City Manager

Action

Travis Rothweiler
City Manager

III. ADVISORY BOARD REPORTS/ANNOUNCEMENTS:

IV. PUBLIC HEARINGS:

6:00 P.M.

1. Consideration of a request to approve a Zoning Title Amendment and to adopt an ordinance for an amendment to Title 10; Chapter 7; Section 14: by redefining the area prohibited for outside storage or display of merchandise and defining the term "primary business building" for the City of Twin Falls. (app.2757)

PH/Action

Jonathan Spendlove/
Planner I

V. ADJOURNMENT:

Any person(s) needing special accommodations to participate in the above noticed meeting could contact Leila Sanchez at (208) 735-7287 at least two working days before the meeting. Si desea esta información en español, llame Leila Sanchez (208)735-7287.

Twin Falls City Council-Public Hearing Procedures for Zoning Requests

1. Prior to opening the first Public Hearing of the session, the Mayor shall review the public hearing procedures.
 2. Individuals wishing to testify or speak before the City Council shall wait to be recognized by the Mayor, approach the microphone/podium, state their name and address, then proceed with their comments. Following their statements, they shall write their name and address on the record sheet(s) provided by the City Clerk. The City Clerk shall make an audio recording of the Public Hearing.
 3. The Applicant, or the spokesperson for the Applicant, will make a presentation on the application/request (request). No changes to the request may be made by the applicant after the publication of the Notice of Public Hearing. The presentation should include the following:
 - A complete explanation and description of the request.
 - Why the request is being made.
 - Location of the Property.
 - Impacts on the surrounding properties and efforts to mitigate those impacts.Applicant is limited to 15 minutes, unless a written request for additional time is received, at least 72 hours prior to the hearing, and granted by the Mayor.
 4. A City Staff Report shall summarize the application and history of the request.
 - The City Council may ask questions of staff or the applicant pertaining to the request.
 5. The general public will then be given the opportunity to provide their testimony regarding the request. The Mayor may limit public testimony to no less than two minutes per person.
 - Five or more individuals, having received personal public notice of the application under consideration, may select by written petition, a spokesperson. The written petition must be received at least 72 hours prior to the hearing and must be granted by the mayor. The spokesperson shall be limited to 15 minutes.
 - Written comments, including e-mail, shall be either read into the record or displayed to the public on the overhead projector.
 - Following the Public Testimony, the applicant is permitted five (5) minutes to respond to Public Testimony.
 6. Following the Public Testimony and Applicant's response, the hearing shall continue. The City Council, as recognized by the Mayor, shall be allowed to question the Applicant, Staff or anyone who has testified. The Mayor may again establish time limits.
 7. The Mayor shall close the Public Hearing. The City Council shall deliberate on the request. Deliberations and decisions shall be based upon the information and testimony provided during the Public Hearing. Once the Public Hearing is closed, additional testimony from the staff, applicant or public is not allowed. Legal or procedural questions may be directed to the City Attorney.
- * Any person not conforming to the above rules may be prohibited from speaking. Persons refusing to comply with such prohibitions may be asked to leave the hearing and, thereafter removed from the room by order of the Mayor.

COUNCIL MEMBERS:

Suzanne Hawkins	Nikki Boyd	Shawn Barigar	Chris Talkington	Gregory Lanting	Don Hall	Ruth Pierce
Vice Mayor		Mayor				



MINUTES

Meeting of the Twin Falls City Council
 Tuesday, January 19, 2016
 City Council Chambers
 305 3rd Avenue East -Twin Falls, Idaho

5:00 P.M.

PLEDGE OF ALLEGIANCE TO THE FLAG
 CALL MEETING TO ORDER
 CONFIRMATION OF QUORUM
 CONSIDERATION OF THE AMENDMENTS TO THE AGENDA
 PROCLAMATIONS: None
GENERAL PUBLIC INPUT

AGENDA ITEMS	<u>Purpose:</u>	<u>By:</u>
I. <u>CONSENT CALENDAR:</u>		
1. Consideration of a request to approve the Accounts Payable for January 12 – 19, 2016.	Action	Sharon Bryan
2. Consideration of a request to approve the January 11, 2016, City Council Minutes.	Action	Sharon Bryan
3. Consideration of a request to approve the addition of draft beer for consumption on premises for Don Juan’s Mexican Restaurant located at 1007 Blue Lakes Blvd. North.	Action	Sharon Bryan
4. Consideration of a request to approve a name change on a Beer and Wine License to 3D dba Bumpin Bernie’s located at 139 Shoshone Street North.	Action	Sharon Bryan
II. <u>ITEMS FOR CONSIDERATION:</u>		
1. Consideration of a request to authorize the Mayor to sign a Cooperative Agreement with ITD for Americans with Disabilities Act (ADA) Curb Ramp Program Award; Project No: A019(540); Key No: 19540, and approve the resolution confirming this commitment.	Action	Mandi Thompson
2. Consideration of a request to approve the Traffic Safety Commission recommendations for traffic related requests for Washington Street and 6 th Avenue W, Wendell from North College to Cheney Drive, and South Park.	Action	Jacqueline Fields
3. Consideration of a request to provide input on the Transportation Master Planning process.	Action	Jacqueline Fields
4. Public input and/or items from the City Manager and City Council.		
III. <u>ADVISORY BOARD REPORTS/ANNOUNCEMENTS:</u>		
IV. <u>PUBLIC HEARINGS:</u> 6:00 P.M. – None		
V. <u>ADJOURNMENT:</u>		

Any person(s) needing special accommodations to participate in the above noticed meeting could contact Leila Sanchez at (208) 735-7287 at least two working days before the meeting. Si desea esta información en español, llame Leila Sanchez (208)735-7287.

Present: Shawn Barigar, Suzanne Hawkins, Chris Talkington, Greg Lanting, Don Hall, Ruth Pierce

Absent: Nikki Boyd

Staff Present: City Manager Travis Rothweiler, City Attorney Fritz Wonderlich, Deputy City Manager Mitchel Humble, Deputy City Manager Brian Pike, Staff Engineer Josh Baird , City Engineer Jackie Fields, Deputy City Clerk Sharon Bryan

PLEDGE OF ALLEGIANCE TO THE FLAG

Mayor Barigar called the meeting to order at 5:00 P.M. He then asked all present, who wished, to recite the pledge of Allegiance to the Flag.

CONFIRMATION OF QUORUM

A quorum is present.

CONSIDERATION OF THE AMENDMENTS TO THE AGENDA – None

PROCLAMATIONS: None

GENERAL PUBLIC INPUT

I. CONSENT CALENDAR:

1. Consideration of a request to approve the Accounts Payable for January 12 – 19, 2016.
2. Consideration of a request to approve the January 11, 2016, City Council Minutes.
3. Consideration of a request to approve the addition of draft beer for consumption on premises for Don Juan’s Mexican Restaurant located at 1007 Blue Lakes Blvd. North.
4. Consideration of a request to approve a name change on a Beer and Wine License to 3D dba Bumpin Bernie’s located at 139 Shoshone Street North.

MOTION:

Councilmember Hall moved to approve the Consent Calendar as presented. The motion was seconded by Councilmember Pierce. Roll call vote showed all members present voted in favor of the motion. Approved 6 to 0

II. ITEMS FOR CONSIDERATION:

1. Consideration of a request to authorize the Mayor to sign a Cooperative Agreement with ITD for Americans with Disabilities Act (ADA) Curb Ramp Program Award; Project No: A019(540); Key No: 19540, and approve the resolution confirming this commitment.

Staff Engineer Baird reviewed the request.

Discussion ensued on the following:

Project management is done in house and the installation is contracted out.
Time Limit would be that City needs to make reasonable progress.

MOTION:

Councilmember Hall moved to approve the request to authorize the Mayor to sign a Cooperative Agreement with ITD for Americans with Disabilities Act (ADA) Curb Ramp Program Award; Project No: A019(540); Key No: 19540, and approve Resolution 1955 confirming this commitment. The motion was seconded by Councilmember Pierce. Roll call vote showed all members present voted in favor of the motion. Approved 6 to 0

2. Consideration of a request to approve the Traffic Safety Commission recommendations for traffic related requests for Washington Street and 6th Avenue W, Wendell from North College to Cheney Drive, and South Park.

City Engineer Fields reviewed the request using visuals.

Traffic Safety Commission and City Staff recommendations are summarized below:

- Post Washington St and 6th Ave. W (from Addison Ave. to Shone St) as a 35 mph speed zone.
- Post Wendell from North College to Cheney Dr. as 30 mph, retain the 25 mph zone where the road is still narrow between Falls Ave W and No. College Dr. and make no change to Wendell between Falls Ave W and Filer Ave W.
- Post South Park at 35 mph.

Discussion ensued on the following:

History on the different speeds.
Concerns with truck traffic on South Park.
Speed Study.

MOTION:

Vice Mayor Hawkins moved to approve the Traffic Safety Commission recommendations for traffic related requests for Washington Street and 6th Avenue W, Wendell from North College to Cheney Drive, and South Park as presented. The motion was seconded by Councilmember Hall. Roll call vote showed all members present voted in favor of the motion. Approved 6 to 0

3. Consideration of a request to provide input on the Transportation Master Planning process.

City Engineer Fields reviewed the Transportation Master Planning process.

Discussion ensued on the following:

Concern with the safety of areas that have no sidewalks.
Would like City to address the areas without sidewalks

Would like bike routes, accommodations for public transportation (bus routes), and trails included in the Transportation Master Planning.

Council would like to participate on the Transportation Master Planning selection process.

Would like public participation.

Timeline could be a three month process.

4. Public input and/or items from the City Manager and City Council.

City Manager Rothweiler reminded Council of the following:

- Public Transportation Stakeholders meeting, Thursday, January 21, 2016
- Canyon Springs Grade presentation Thursday, January 21, 2016.

III. ADVISORY BOARD REPORTS/ANNOUNCEMENTS:

1. Vice Mayor Hawkins – Reported on Library Board Foods for Fines.
2. Councilmember Hall reported on the Memorial Service for Gary Young.
3. Councilmember Hall reported on the Memorial Service for Angel Rose and thanked the Twin Falls Sheriff's Department for putting the service together.
4. Councilmember Hall reported that the 15th Annual James Moulson Benefit Dinner and Wine tasting will be held on January 31, 2016 from 1:00 P.M. to 5:00 P.M. at Rock Creek Restaurant.
5. Councilmember Talkington reported on the North 5 Points Art Project.

IV. PUBLIC HEARINGS: 6:00 P.M. – None

V. ADJOURNMENT:

Meeting adjourned at 6:01 PM

Sharon Bryan, Deputy City Clerk

http://twinfalls.granicus.com/MediaPlayer.php?view_id=2&clip_id=476



Date: Monday, January 25, 2016

To: Honorable Mayor and City Council

From: Chief Craig Kingsbury, Twin Falls Police Department

Request:

Swearing in ceremony for returning Twin Falls Police Department Officer **Steven Gassert**. It is requested that Vice Mayor Suzanne Hawkins administer the Oath of Office.

Time Estimate:

The presentation will take approximately 10 minutes.

Background:

Steven Gassert was hired by the Twin Falls Police Department as a full-time Police Officer on March 24, 2008, and worked until June 12, 2015. Steven left the Twin Falls Police Department for a short amount of time to work in the non-profit field. After a short amount of time, Steven realized that the Twin Falls Police Department is where he is meant to work and requested to come back. Steven was hired back by the Twin Falls Police Department on January 11, 2016.

Steven was born here in Twin Falls and graduated from Twin Falls High School. Steven went on to attend the CSI Law Enforcement Program and graduated in 2006 with a Technical Certificate. Steven began to pursue his law enforcement career in 2002 when he joined the Twin Falls Police Department Explorer Program. He participated in the program for six years, logging in over 10,000 ride-along/volunteer hours prior to being hired on as a full-time Officer in 2008.

During his first time with the Twin Falls Police Department, Steven served as a Patrol Officer and as a School Resource Officer assigned to the Juvenile Crimes Unit. Steven has had an active involvement in Bully Prevention Education and Programs in the schools. In June of 2015, Steven received the Distinguished Service Award from the National School Resource Officer Association for his work with Bully Prevention. In June of 2013, Steven was awarded the Innovation of the Year award from the Idaho Domestic Violence and Victim Assistance Council. In June of 2015, Steven was awarded the Police Officer of the Year Award by the Twin Falls Police Department Sergeants' coalition.

Steven currently holds an Intermediate Certification from the State of Idaho Peace Officer Standards and Training Council.

Steven is glad to be back living in Twin Falls and working for the community that he calls home.

Agenda Item for January 25, 2016
From Chief Craig Kingsbury
Page Two

Approval Process:

N/A

Budget Impact:

This will not impact the budget.

Regulatory Impact:

N/A

Conclusion:

Chief Kingsbury would like Vice Mayor Suzanne Hawkins to administer the Oath of Office to Twin Falls Police Department Officer Steven Gassert before the City Council on January 25, 2016.

Attachments:

None

aed



Date: Tuesday, January 25, 2016
To: Honorable Mayor and City Council
From: Nancy Taylor, Historic Preservation Commission Chairwoman

Request:

To present an update on the Rogerson Hotel Recovery Project.

Time Estimate:

Approximately five (5) minutes are needed to present the update and any additional time needed to answer any questions the Council may have.

Background:

In early August of 2015 Nancy Taylor, Chair of the Twin Falls Historic Preservation Commission, contacted Melinda Anderson, Executive Director of the Twin Falls Urban Renewal Agency, with a proposal to allow a group of historic preservation experts to recover and salvage historic items from the 1908 Rogerson Hotel. With downtown redevelopment plans set to begin, the group felt it important to survey the property and assess what could be recovered and saved before the demolition of the building. With the help of then-Mayor Don Hall, Councilperson Jim Munn, and City Manager Travis Rothweiler, we were given access, and the work began in early September.

The group completed the recovery and cataloging of items at the end of December. Salvaged items are stored in Twin Falls.

1) The County Museum (which has a nonprofit designation as a 501-C3) has first choice on any items that they want for the museum, to be donated by the City of Twin Falls. A release is needed from the City and/or the HPC to transfer ownership of the items to the museum's Board of Directors.

2) Any other items defined as "historic" and relevant to the Rogerson Hotel (as determined by the City's HPC and the County HPC) will be owned and stored for future use by the City for display and/or educational purposes.

3) On August 26, 2015 a meeting was held with Travis Rothweiler, Melinda Anderson, Nancy Taylor, Mychel Matthews (member, Board of Directors of the County Museum and member of the County HPC), and Julia Oxarango-Ingram (Director, Southern Idaho Rural Economic Development). It was agreed that the remaining salvage from the hotel would be held in a repository for use in any local and/or statewide historic preservation efforts. The salvage would be managed by a Board of Directors (TBD) under the umbrella of a 501-C3 organization, yet to be determined. The City of Twin Falls will be notified when this management system is in place, and a release to transfer ownership will be needed from the City and/or HPC.

Approval Process:

N/A – This is for discussion only.

Budget Impact:

N/A – This is for discussion only.

Regulatory Impact:

N/A

Conclusion:

To update the Council on the Rogerson Hotel Recovery Project.

Attachments:

None.



Date: Monday, January 25, 2016
To: Honorable Mayor and City Council
From: Lieutenant John K. Wilson, Twin Falls Police Department

Request:

Consideration of a request to amend Twin Falls City Code 6-2-3, Disorderly Conduct, Houses.

Time Estimate:

Staff requests approximately 20 minutes to provide the presentation and to answer any questions the Council may have.

Background:

The current City Ordinance for Disorderly Conduct does not specifically address public intoxication and public urination. These are both activities that are not uncommon for the Twin Falls Police Department to respond to. The proposed amendment would specifically outline these behaviors and provide a recourse to the investigating officers by allowing them to make an arrest.

Approval Process:

Approval by the City Council.

Budget Impact:

There will be no impact to the City budget.

Regulatory Impact:

Approval of this request will amend City Code as proposed.

Conclusion:

Staff recommends that the Council approve the request to amend the current City Disorderly Conduct Ordinance 6-2-3, to include the requested subsections reflected in the proposed amendment.

Attachments:

1. Proposed Amendment to City Ordinance 6-2-3

JKW:aed

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TWIN FALLS, IDAHO, AMENDING TWIN FALLS CITY CODE §6-2-3, BY THE ADDITION OF OTHER CONDUCT CONSTITUTING DISORDERLY CONDUCT.

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF TWIN FALLS, IDAHO, THAT TWIN FALLS CITY CODE §6-2-3 IS AMENDED AS FOLLOWS:

“6-2-3: DISORDERLY CONDUCT, HOUSES:

(A) Disorderly Conduct: Every person who willfully causes loud or unusual noise or engages in tumultuous or offensive conduct or threatens, traduces, quarrels, challenges to fight or fights, or uses any vulgar, profane or indecent language within the presence of or hearing of women or children, or who does anything offensive to the senses or dangerous to or disturbs the peace or quiet of any person, persons or neighborhood, shall be guilty of disorderly conduct and upon conviction shall be ~~fin~~ed and/or imprisoned as provided in section 1-4-1 of this code guilty of a misdemeanor.

(B) Public Intoxication: Every person, who is in public and intoxicated at a level that presents a danger to others or creates a disturbance of the peace, shall be guilty of a misdemeanor.

(C) Fighting: Every person who intentionally, knowingly, or recklessly fights with another person in a public place, shall be guilty of a misdemeanor.

(D) Public Urination: Every person who excretes human waste, including urine or feces, upon the ground, into a body of water, or upon anything attached or setting upon said surfaces, except for toilet facilities used as receptacles for human waste, shall be guilty of a misdemeanor.

(B) Disorderly House: No person shall keep a disorderly house or place of business or shall permit or suffer any drunkenness, fighting, quarreling, unlawful games or riotous or disorderly conduct or breach of the peace in any house, place or building owned, kept, used or occupied by him.”

PASSED BY THE CITY COUNCIL,
SIGNED BY THE MAYOR

2016.
, 2016.

MAYOR

ATTEST:

DEPUTY CITY CLERK



Date: Monday, January 25, 2016
To: Honorable Mayor and City Council
From: Deputy City Manager Brian Pike

Request:

Consider changing the advisory function of the Senior Citizen Advisory Commission from the City Council to the Office of the City Manager.

Time Estimate:

The staff presentation will take approximately 15 minutes.

Background:

On October 20, 2014, the Twin Falls City Council passed Resolution 1934, organizing a Senior Citizen Advisory Commission (SCAC).

The SCAC was created as a formal Commission to the Council with the intent of representing seniors not already being served by organizations providing services, education or recreation to seniors. The SCAC was formed to provide input from the Senior Community into the affairs and issues of the City through a structured format.

Over the last year, the SCAC has struggled within the framework of Resolution 1934. The Resolution is very specific as to the composition of the Commission and defines the roles and responsibilities of its Officers. The challenge has been finding individuals willing to function within the framework. To date, the Commission does not have an official membership as defined by Resolution nor has it elected any Commission Officers.

With that understanding, I would be remiss not to discuss the positive interactions City Staff has had with a number of senior citizens, service providers and interested parties championing the potential issues and challenges facing our senior citizens.

The issues are real and providing a voice to this community and allowing them an opportunity to share their thoughts, wisdom and insight has been invaluable. In addition, they want to be involved in finding solutions to these challenging issues. They want a "seat at the table" regarding transportation, housing and quality of life issues.

I don't believe the current format provides enough flexibility for the group to establish itself to move forward. In our December meeting, the seniors in attendance agreed with changing the format. I would recommend we repeal Resolution 1934 and allow the group to move forward as a Senior Citizens Advisory Group to the City Manager. A format that we have used very successfully with other advisory groups within the City.

Approval Process:

If the City Council approves Staff's recommendation, a Resolution will be prepared for repeal and presented to the City Council at a later date.

Budget Impact:

There is no budget impact associated with the Council's approval of this request.

Conclusion:

Staff recommends that the Council approve the request as presented...

Attachments: None

RESOLUTION NO. 1934

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TWIN FALLS, IDAHO, ORGANIZING A SENIOR CITIZEN ADVISORY COMMISSION AND SETTING FORTH THE BY-LAWS PURSUANT TO WHICH SAID COMMISSION SHALL OPERATE.

copy

BE IT RESOLVED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF TWIN FALLS, IDAHO, THAT THE FOLLOWING BY-LAWS ARE HEREBY ADOPTED FOR THE CITY OF TWIN FALLS SENIOR CITIZEN ADVISORY - COMMISSION:

WHEREAS the seniors of the City of Twin Falls, Idaho (hereinafter "the City") constitute an underutilized resource of ideas, knowledge and experience with respect to the City and its affairs; and,

WHEREAS the Mayor and City Council of the City of Twin Falls (hereinafter "the Council") desires and seeks input from the seniors into the affairs and issues of the City through a Twin Falls Senior Citizen Advisory Council; and,

WHEREAS the seniors of Twin Falls are willing to devote their time and energy into improving the City and the community through a Twin Falls Senior Citizen Advisory Council; and,

WHEREAS this advisory commission is intended to represent those seniors not already being served by organizations already providing services, education or recreation to seniors.

NOW THEREFORE, the Mayor and the City Council of the City of Twin Falls hereby establish the Twin Falls Senior Citizen Advisory Council and adopt the following By-Laws.

BY-LAWS OF THE TWIN FALLS SENIOR CITIZEN ADVISORY COUNCIL OF THE CITY OF TWIN FALLS, IDAHO

ARTICLE I. INTENT

The intent in preparing and adopting these By-Laws is to provide a framework for organization of the Twin Falls Senior Citizen Advisory Commission, its actions and agenda. It is not the intent of the City, or the officers and members hereinafter described, to create a legal entity of any sort including without limitation, a corporation, non-profit corporation, limited liability company, partnership, nor any other business, public or quasi-public entity.

ARTICLE II. OFFICES

The principal location of the Twin Falls Senior Citizen Advisory Commission shall be the Office of the City Manager, 321 2nd Ave. E., P.O. Box 1907, Twin Falls, Idaho 83303-1907. The Twin Falls Senior Citizen Advisory Commission may have such other offices as the Commission may designate or as the business of the Twin Falls Senior Citizen Advisory Commission may require from time to time.

ARTICLE III. MEMBERS

Section 1. General Membership and Voting Rights. Any person sixty five (65) years of age or older residing within the limits of the City of Twin Falls and the Area of Impact, who is not employed by an organization providing services, education or recreation to seniors, may apply for general membership. Any member in good standing is entitled to vote on general membership issues.

ARTICLE IV. COMMISSION

Section 1. General Powers and Duties. The business and affairs of the Twin Falls Senior Citizen Advisory Commission shall be managed by the Commission. The Commission shall be responsible for planning the agenda for the year and for each of the General Membership and Commission meetings of the Twin Falls Senior Citizen Advisory Commission, setting and proposing potential subcommittees, and discharging any other responsibilities assigned by the Commission or determined by majority vote of a quorum of the members of the Twin Falls Senior Citizen Advisory Commission.

Section 2. Officers. The Officers of the Commission shall be elected by the Commission. The officers shall consist of a President, a Vice-President, and a Commission Clerk, each of whom shall be elected by secret ballot of the members of the Twin Falls Senior Citizen Advisory Commission.

Section 3. Regular Commission Meetings. The Commission shall provide, by Resolution, the time and place for the holding of regular meetings.

Section 4. Special Meetings. Special meetings of the Commission may be called by or at the request of the President or other Commission member, and shall be held at the principal office of the Twin Falls Senior Citizen Advisory.

Section 5. Notice. Notice of any special meeting of the Commission shall be given as required by the Idaho Public Meeting Law. The notice shall specify the purpose of, or business to be transacted at, such a meeting and the Agenda thereof.

Section 6. Election and Term of Office. The officers to be elected by the members shall be elected annually by the members at the last meeting of the year. Nominations can only be made by voting members. Each member of the Commission shall hold office until resignation or termination in the manner herein provided.

Section 7. Vacancies. Any vacancy occurring on the Commission because of resignation, removal, disqualification, or otherwise, shall be filled by secret ballot of a majority of the voting members of the Commission. A member so elected to fill a vacancy shall be elected for the unexpired term of the predecessor in office.

Section 8. Powers and Duties. The powers and duties of the Officers shall be as provided from time to time by Resolution or Directives of the members.

The President shall preside over and conduct all meetings of the Twin Falls Senior Citizen Advisory Commission and of the Commission, determine agendas for the regular meetings of the Commission, act as signatory on all documents for which the Twin Falls Senior Citizen Advisory Commission provides authorization to sign, delegate authority to any or member of the Twin Falls Senior Citizen Advisory Commission if circumstances so warrant, and act upon any other matters and in the manner authorized by the Twin Falls Senior Citizen Advisory Commission.

The Vice-President shall act in the place of the President upon the President's absence or inability to act as authorized herein, and take action as delegated by the President.

The Clerk shall act as the record keeper of all activities of the Twin Falls Senior Citizen Advisory Commission, keep minutes, archives, and arrange for public notices of all meetings. The Clerk shall prepare the minutes of each meeting of the Twin Falls Senior Citizen Advisory Commission prior to the next regular meeting, prepare and mail the notices of each meeting and prepare and enclose the agendas for each meeting with the notice of such meetings. The Clerk shall also act in the place of the President upon the President's and Vice-President's absence or inability to act as authorized herein, and take action as delegated by the President.

A member of the Commission who fails or refuses to fulfill the duties associated with his/her position may be removed from the Commission by a two-thirds (2/3) majority vote of the voting members of the Senior Citizen Advisory Commission.

Section 10. Agendas. Any member of the Twin Falls Senior Citizen Advisory Commission may submit a request for placement of an item on the agenda to any member of the Commission for consideration at the next following regular meeting.

ARTICLE V. AMENDMENTS

These By-Laws may be altered, amended, or repealed, and new By-Laws may be adopted by the Twin Falls Senior Citizen Commission with prior written notice to the members as provided herein; provided, however, that such alterations, amendments or repeals first be authorized by a two-thirds (2/3) vote of all voting members of the Twin Falls Senior Citizen Advisory Commission, and provided further that vote by proxy shall not be permitted.

PASSED BY THE CITY COMMISSION *Oct 20* , 2014

SIGNED BY THE MAYOR *Oct 20* , 2014



Don Hall, Mayor

ATTEST:



Deputy City Clerk



Date: Monday, January 25, 2016
To: Honorable Mayor and City Council
From: Travis Rothweiler, City Manager

Request:

Consideration and approval of the questions included in the National Citizens Survey.

Time Estimate:

The staff presentation will take approximately 5 minutes.

Background:

The City of Twin Falls has been actively seeking feedback from its citizens in the form of a citizen survey for many years. In 2010, the City made the decision to participate in the National Citizen Survey conducted by the National Research Center. The NCS uses scientific survey methods to guarantee valid findings statistically significant responses. It compares local results with benchmarks compiled from surveys conducted in communities similar to Twin Falls. 2016 will mark the 4th National Citizen Survey conducted in our community, as the survey is only conducted on a bi-annual basis.

In addition to tracking specific demographic information of the respondents, utilizing GIS, the City is separated into three distinct geographical sub-areas in order to ensure all areas of the community are represented in the sample selected to be surveyed. Respondents are asked to rate services, policies and management on the local level, as well as rate the safety and livability of the community.

Questions are kept the same in each survey in order to accurately compare results and see where progress has been made and those areas that still need improvement.

Council is being asked to approve the questions included in the survey and provide any feedback on the process of the dissemination of the results. A copy of the 2014 survey is included in this agenda packet. Questions 11-20 are the questions that can be customized by the City. These questions are the same questions that are proposed for the 2016 survey in order to accurately track improvements or declines in specific areas and services.

The survey is set to begin in the first week of February with the mailing of a pre-notification postcard, followed by two waves of mailings of the survey itself. Respondents are asked to complete the survey and return it by mid-March. Responses will be analyzed and compiled into a report, which will be made available to the City in mid-April, along with the raw data collected. Once the results are received and reviewed by Staff and the Council, they will be made available to the public.

Approval Process:

Council is being asked to provide feedback on survey questions. The survey was approved in the 2015-16 budget.

Budget Impact:

The completion of the survey and analysis of the results is included in the cost of the survey, which is \$12,510. This amount is included in the 2015-16 budget.

Regulatory Impact:

None.

Conclusion:

Staff seeks input from the Council on the questions included in the National Citizens Survey.

Attachments:

1. Copy of the 2014 National Citizen Survey
2. Project Timeline

The City of Twin Falls 2014 Citizen Survey

Please complete this questionnaire if you are the adult (age 18 or older) in the household who most recently had a birthday. The adult's year of birth does not matter. Please select the response (by circling the number or checking the box) that most closely represents your opinion for each question. Your responses are anonymous and will be reported in group form only.

1. Please rate each of the following aspects of quality of life in Twin Falls:

	<i>Excellent</i>	<i>Good</i>	<i>Fair</i>	<i>Poor</i>	<i>Don't know</i>
Twin Falls as a place to live	1	2	3	4	5
Your neighborhood as a place to live.....	1	2	3	4	5
Twin Falls as a place to raise children	1	2	3	4	5
Twin Falls as a place to work.....	1	2	3	4	5
Twin Falls as a place to visit.....	1	2	3	4	5
Twin Falls as a place to retire	1	2	3	4	5
The overall quality of life in Twin Falls	1	2	3	4	5

2. Please rate each of the following characteristics as they relate to Twin Falls as a whole:

	<i>Excellent</i>	<i>Good</i>	<i>Fair</i>	<i>Poor</i>	<i>Don't know</i>
Overall feeling of safety in Twin Falls.....	1	2	3	4	5
Overall ease of getting to the places you usually have to visit.....	1	2	3	4	5
Quality of overall natural environment in Twin Falls	1	2	3	4	5
Overall "built environment" of Twin Falls (including overall design, buildings, parks and transportation systems)	1	2	3	4	5
Health and wellness opportunities in Twin Falls	1	2	3	4	5
Overall opportunities for education and enrichment.....	1	2	3	4	5
Overall economic health of Twin Falls.....	1	2	3	4	5
Sense of community.....	1	2	3	4	5
Overall image or reputation of Twin Falls.....	1	2	3	4	5

3. Please indicate how likely or unlikely you are to do each of the following:

	<i>Very likely</i>	<i>Somewhat likely</i>	<i>Somewhat unlikely</i>	<i>Very unlikely</i>	<i>Don't know</i>
Recommend living in Twin Falls to someone who asks.....	1	2	3	4	5
Remain in Twin Falls for the next five years	1	2	3	4	5

4. Please rate how safe or unsafe you feel:

	<i>Very safe</i>	<i>Somewhat safe</i>	<i>Neither safe nor unsafe</i>	<i>Somewhat unsafe</i>	<i>Very unsafe</i>	<i>Don't know</i>
In your neighborhood during the day.....	1	2	3	4	5	6
In Twin Falls' downtown/commercial area during the day.....	1	2	3	4	5	6

5. Please rate each of the following characteristics as they relate to Twin Falls as a whole:

	<i>Excellent</i>	<i>Good</i>	<i>Fair</i>	<i>Poor</i>	<i>Don't know</i>
Traffic flow on major streets	1	2	3	4	5
Ease of public parking.....	1	2	3	4	5
Ease of travel by car in Twin Falls.....	1	2	3	4	5
Ease of travel by public transportation in Twin Falls	1	2	3	4	5
Ease of travel by bicycle in Twin Falls.....	1	2	3	4	5
Ease of walking in Twin Falls	1	2	3	4	5
Availability of paths and walking trails	1	2	3	4	5
Air quality	1	2	3	4	5
Cleanliness of Twin Falls	1	2	3	4	5
Overall appearance of Twin Falls.....	1	2	3	4	5
Public places where people want to spend time	1	2	3	4	5
Variety of housing options	1	2	3	4	5
Availability of affordable quality housing	1	2	3	4	5
Fitness opportunities (including exercise classes and paths or trails, etc.)	1	2	3	4	5
Recreational opportunities.....	1	2	3	4	5
Availability of affordable quality food.....	1	2	3	4	5
Availability of affordable quality health care	1	2	3	4	5
Availability of preventive health services	1	2	3	4	5
Availability of affordable quality mental health care	1	2	3	4	5

6. Please rate each of the following characteristics as they relate to Twin Falls as a whole:

	<i>Excellent</i>	<i>Good</i>	<i>Fair</i>	<i>Poor</i>	<i>Don't know</i>
Availability of affordable quality child care/preschool	1	2	3	4	5
K-12 education	1	2	3	4	5
Adult educational opportunities.....	1	2	3	4	5
Opportunities to attend cultural/arts/music activities	1	2	3	4	5
Employment opportunities	1	2	3	4	5
Shopping opportunities.....	1	2	3	4	5
Cost of living in Twin Falls	1	2	3	4	5
Overall quality of business and service establishments in Twin Falls	1	2	3	4	5
Vibrant downtown/commercial area	1	2	3	4	5
Overall quality of new development in Twin Falls	1	2	3	4	5
Opportunities to participate in social events and activities	1	2	3	4	5
Opportunities to volunteer.....	1	2	3	4	5
Opportunities to participate in community matters	1	2	3	4	5
Openness and acceptance of the community toward people of diverse backgrounds	1	2	3	4	5
Neighborliness of residents in Twin Falls.....	1	2	3	4	5

7. Please indicate whether or not you have done each of the following in the last 12 months.

	<i>No</i>	<i>Yes</i>
Made efforts to conserve water	1	2
Made efforts to make your home more energy efficient	1	2
Observed a code violation or other hazard in Twin Falls (weeds, abandoned buildings, etc.)	1	2
Household member was a victim of a crime in Twin Falls.....	1	2
Reported a crime to the police in Twin Falls.....	1	2
Stocked supplies in preparation for an emergency	1	2
Campaigned or advocated for an issue, cause or candidate	1	2
Contacted the City of Twin Falls (in-person, phone, email or web) for help or information.....	1	2
Contacted Twin Falls elected officials (in-person, phone, email or web) to express your opinion	1	2

8. In the last 12 months, about how many times, if at all, have you or other household members done each of the following in Twin Falls?

	<i>2 times a week or more</i>	<i>2-4 times a month</i>	<i>Once a month or less</i>	<i>Not at all</i>
Used Twin Falls recreation centers or their services	1	2	3	4
Visited a neighborhood park or City park	1	2	3	4
Used Twin Falls public libraries or their services.....	1	2	3	4
Participated in religious or spiritual activities in Twin Falls	1	2	3	4
Attended a City-sponsored event.....	1	2	3	4
Used bus, rail, subway or other public transportation instead of driving.....	1	2	3	4
Carpooled with other adults or children instead of driving alone.....	1	2	3	4
Walked or biked instead of driving	1	2	3	4
Volunteered your time to some group/activity in Twin Falls.....	1	2	3	4
Participated in a club	1	2	3	4
Talked to or visited with your immediate neighbors	1	2	3	4
Done a favor for a neighbor.....	1	2	3	4

9. Thinking about local public meetings (of local elected officials like City Council or County Commissioners, advisory boards, town halls, HOA, neighborhood watch, etc.), in the last 12 months, about how many times, if at all, have you or other household members attended or watched a local public meeting?

	<i>2 times a week or more</i>	<i>2-4 times a month</i>	<i>Once a month or less</i>	<i>Not at all</i>
<u>Attended</u> a local public meeting	1	2	3	4
<u>Watched</u> (online or on television) a local public meeting.....	1	2	3	4

The City of Twin Falls 2014 Citizen Survey

10. Please rate the quality of each of the following services in Twin Falls:

	<i>Excellent</i>	<i>Good</i>	<i>Fair</i>	<i>Poor</i>	<i>Don't know</i>
Police/Sheriff services.....	1	2	3	4	5
Fire services.....	1	2	3	4	5
Ambulance or emergency medical services	1	2	3	4	5
Crime prevention.....	1	2	3	4	5
Fire prevention and education.....	1	2	3	4	5
Traffic enforcement	1	2	3	4	5
Street repair	1	2	3	4	5
Street cleaning	1	2	3	4	5
Street lighting.....	1	2	3	4	5
Snow removal	1	2	3	4	5
Sidewalk maintenance	1	2	3	4	5
Traffic signal timing.....	1	2	3	4	5
Bus or transit services.....	1	2	3	4	5
Garbage collection.....	1	2	3	4	5
Recycling	1	2	3	4	5
Yard waste pick-up	1	2	3	4	5
Storm drainage	1	2	3	4	5
Drinking water.....	1	2	3	4	5
Sewer services	1	2	3	4	5
Utility billing.....	1	2	3	4	5
City parks.....	1	2	3	4	5
Recreation programs or classes.....	1	2	3	4	5
Recreation centers or facilities	1	2	3	4	5
Land use, planning and zoning.....	1	2	3	4	5
Code enforcement (weeds, abandoned buildings, etc.)	1	2	3	4	5
Animal control.....	1	2	3	4	5
Economic development	1	2	3	4	5
Health services	1	2	3	4	5
Public library services	1	2	3	4	5
Public information services	1	2	3	4	5
Emergency preparedness (services that prepare the community for natural disasters or other emergency situations).....	1	2	3	4	5
Preservation of natural areas such as open space, farmlands and greenbelts	1	2	3	4	5
Twin Falls open space.....	1	2	3	4	5
City-sponsored special events	1	2	3	4	5
Overall customer service by Twin Falls employees (police, receptionists, planners, etc.)	1	2	3	4	5

11. Overall, how would you rate the quality of the services provided by each of the following?

	<i>Excellent</i>	<i>Good</i>	<i>Fair</i>	<i>Poor</i>	<i>Don't know</i>
The City of Twin Falls.....	1	2	3	4	5
The Federal Government	1	2	3	4	5

12. Please rate the following categories of Twin Falls government performance:

	<i>Excellent</i>	<i>Good</i>	<i>Fair</i>	<i>Poor</i>	<i>Don't know</i>
The value of services for the taxes paid to Twin Falls.....	1	2	3	4	5
The overall direction that Twin Falls is taking	1	2	3	4	5
The job Twin Falls government does at welcoming citizen involvement	1	2	3	4	5
Overall confidence in Twin Falls government.....	1	2	3	4	5
Generally acting in the best interest of the community	1	2	3	4	5
Being honest.....	1	2	3	4	5
Treating all residents fairly	1	2	3	4	5

13. Please rate how important, if at all, you think it is for the Twin Falls community to focus on each of the following in the coming two years:

	<i>Essential</i>	<i>Very important</i>	<i>Somewhat important</i>	<i>Not at all important</i>
Overall feeling of safety in Twin Falls.....	1	2	3	4
Overall ease of getting to the places you usually have to visit.....	1	2	3	4
Quality of overall natural environment in Twin Falls	1	2	3	4
Overall “built environment” of Twin Falls (including overall design, buildings, parks and transportation systems)	1	2	3	4
Health and wellness opportunities in Twin Falls	1	2	3	4
Overall opportunities for education and enrichment.....	1	2	3	4
Overall economic health of Twin Falls.....	1	2	3	4
Sense of community.....	1	2	3	4

14. Please indicate to what extent you agree or disagree with each of the following statements:

	<i>Strongly agree</i>	<i>Somewhat agree</i>	<i>Somewhat oppose</i>	<i>Strongly oppose</i>	<i>Don't know</i>
The City should maintain current levels of service, even if taxes and/or fees must be raised	1	2	3	4	5
The City should only raise taxes and/or fees to maintain core service levels (such as streets, public safety, water quality, and wastewater services)	1	2	3	4	5
The City should not raise taxes and/or fees, even if service levels have to be cut.....	1	2	3	4	5

15. How much information, if any, do you get about the Twin Falls government and its activities, events and services from each of the following sources?

	<i>Most</i>	<i>A lot</i>	<i>Some</i>	<i>None</i>
City website (www.tfid.org)	1	2	3	4
Local media outlets (newspapers, radio, local television stations)	1	2	3	4
The City of Twin Falls on Social media (Facebook, Twitter, Instagram).....	1	2	3	4
Meetings on the local government cable Channel 17	1	2	3	4
Town Hall meetings and other public meetings	1	2	3	4
Talking with City officials	1	2	3	4
Word-of-mouth.....	1	2	3	4

16. How would you rate the overall performance of the City of Twin Falls government?

- Excellent
- Good
- Fair
- Poor

17. Have you had any in-person or phone contact with an employee of the City of Twin Falls Police Department within the last 12 months?

- No → Go to Question 19 Yes → Go to Question 18 Don't know → Go to Question 19

18. What was your overall impression of your most recent contact with the City of Twin Falls Police Department?

- Excellent Good Fair Poor Don't know

19. Have you had any in-person or phone contact with an employee of the City of Twin Falls Fire Department within the last 12 months?

- No → Go to Question D1 (next page) Yes → Go to Question 20 Don't know → Go to Question D1 (next page)

20. What was your overall impression of your most recent contact with the City of Twin Falls Fire Department?

- Excellent Good Fair Poor Don't know

The City of Twin Falls 2014 Citizen Survey

Our last questions are about you and your household. Again, all of your responses to this survey are completely anonymous and will be reported in group form only.

D1. How often, if at all, do you do each of the following, considering all of the times you could?

	<i>Never</i>	<i>Rarely</i>	<i>Sometimes</i>	<i>Usually</i>	<i>Always</i>
Recycle at home	1	2	3	4	5
Purchase goods or services from a business located in Twin Falls.....	1	2	3	4	5
Eat at least 5 portions of fruits and vegetables a day	1	2	3	4	5
Participate in moderate or vigorous physical activity	1	2	3	4	5
Read or watch local news (via television, paper, computer, etc.)	1	2	3	4	5
Vote in local elections.....	1	2	3	4	5

D2. Would you say that in general your health is:

- Excellent
 Very good
 Good
 Fair
 Poor

D3. What impact, if any, do you think the economy will have on your family income in the next 6 months? Do you think the impact will be:

- Very positive
 Somewhat positive
 Neutral
 Somewhat negative
 Very negative

D4. What is your employment status?

- Working full time for pay
 Working part time for pay
 Unemployed, looking for paid work
 Unemployed, not looking for paid work
 Fully retired

D5. Do you work inside the boundaries of Twin Falls?

- Yes, outside the home
 Yes, from home
 No

D6. How many years have you lived in Twin Falls?

- Less than 2 years 11-20 years
 2-5 years More than 20 years
 6-10 years

D7. Which best describes the building you live in?

- One family house detached from any other houses
 Building with two or more homes (duplex, townhome, apartment or condominium)
 Mobile home
 Other

D8. Is this house, apartment or mobile home...

- Rented
 Owned

D9. About how much is your monthly housing cost for the place you live (including rent, mortgage payment, property tax, property insurance and homeowners' association (HOA) fees)?

- Less than \$300 per month
 \$300 to \$599 per month
 \$600 to \$999 per month
 \$1,000 to \$1,499 per month
 \$1,500 to \$2,499 per month
 \$2,500 or more per month

D10. Do any children 17 or under live in your household?

- No Yes

D11. Are you or any other members of your household aged 65 or older?

- No Yes

D12. How much do you anticipate your household's total income before taxes will be for the current year? (Please include in your total income money from all sources for all persons living in your household.)

- Less than \$25,000
 \$25,000 to \$49,999
 \$50,000 to \$99,999
 \$100,000 to \$149,999
 \$150,000 or more

Please respond to both questions D13 and D14:

D13. Are you Spanish, Hispanic or Latino?

- No, not Spanish, Hispanic or Latino
 Yes, I consider myself to be Spanish, Hispanic or Latino

D14. What is your race? (Mark one or more races to indicate what race you consider yourself to be.)

- American Indian or Alaskan Native
 Asian, Asian Indian or Pacific Islander
 Black or African American
 White
 Other

D15. In which category is your age?

- 18-24 years 55-64 years
 25-34 years 65-74 years
 35-44 years 75 years or older
 45-54 years

D16. What is your sex?

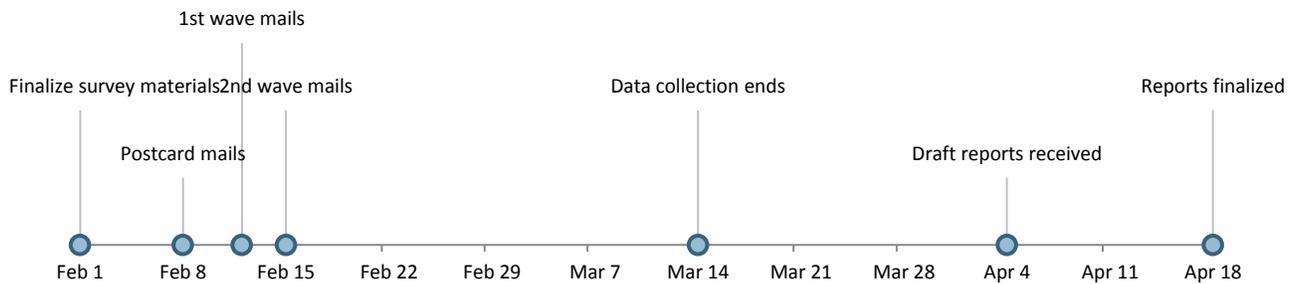
- Female Male

D17. Do you consider a cell phone or land line your primary telephone number?

- Cell Land line Both

Thank you for completing this survey. Please return the completed survey in the postage-paid envelope to: National Research Center, Inc., PO Box 549, Belle Mead, NJ 08502

Timeline for The National Citizen Survey™



Item	Date
Preparing for the Survey	
⊙ The NCS survey process is initiated upon receipt of your enrollment form and first payment	Nov 30
← NRC emails you information to customize The NCS	Dec 2
→ Due to NRC: Selection of add-on options	Jan 22
→ Due to NRC: Drafts of the optional custom questions to be included in the survey	Jan 22
→ Due to NRC: Zip code information and GIS boundary data	Jan 29
→ Due to NRC: Additional payment for add-on options	Feb 5
⊙ NRC finalizes the survey instrument and mailing materials and sends .pdf samples for your records	Feb 12
⊙ NRC generates the sample of households in your community	Feb 5 to Feb 12
⊙ NRC prints materials and prepares mailings	Feb 19
→ Due to NRC: Selection of custom benchmark profile(s) (if custom benchmark add-on selected)	Feb 19
Conducting the survey	
⊙ Survey materials are mailed	Feb 1 to Feb 15
⊙ Prenotification postcards sent	Feb 1
⊙ 1st wave of surveys sent	Feb 8
⊙ 2nd wave of surveys sent	Feb 15
⊙ Data collection: surveys received and processed for your community	Feb 8 to Mar 14
During this time, you will receive postcards that were undeliverable due to bad addresses, or vacant housing units. This is normal. Please count all the postcards, as we will subtract the number of returned postcards from the total number mailed to estimate the number of "eligible" households in calculating the final response rate.	
→ Due to NRC: Final count of returned postcards	Mar 14
⊙ Survey analysis and report writing	Mar 14 to Apr 4
During this time, NRC will process the surveys, perform the data analysis, and produce a draft report for your community. The report of results will contain a description of the methodology, information on understanding the results, and graphs and tables of your results, as well as a description of NRC's database of normative data from across the U.S. and actual comparisons to your results, where appropriate.	
← NRC emails draft report (in PDF format) to you along with invoice for balance due on The NCS Basic Service and any additional add-on options	Apr 4
→ Due to NRC: community feedback on the draft report (most final reports are identical to the draft reports, except being labeled as final instead of draft)	Apr 11
← NRC emails final report and data file to you	Apr 18

Legend

←Indicates when items from NRC are due to you →Indicates when items from you are due to NRC ⊙Indicates information items



Public Hearing: **MONDAY, January 04, 2016**

To: Honorable Mayor and City Council

From: Jonathan Spendlove, Planner I

ITEM IV-

Request: Request for approval of a Zoning Title Amendment and consideration of adoption of an Ordinance for an amendment to Title 10; Chapter 7; Section 14: by redefining the area prohibited for the outside storage or display of merchandise and defining the term "primary business building".
c/o City of Twin Falls (app. 2757)

Time Estimate:

Staff presentation will be approximately five (5) minutes.

Background:

Applicant:	
City of Twin Falls Planning and Zoning Department P.O. Box 1907 324 Hansen St E Twin Falls, Idaho 83303 208-735-7267	Requested Zoning: Amendment to Twin Falls City Code – Title 10; Chapter 7; Section 14; Outside Storage and Display and passage of an ordinance codifying the amendment
Representative:	
	Applicable Regulations: 10-7-14, 10-14-1 through 7

Approval Process:

All procedures will follow the process as described in TF City Code 10-14: Zoning Amendments.

Zoning Title Amendments, which consist of text or map revisions, require a public hearing before the Planning Commission. Following the public hearing, the Commission may forward the amendment with its recommendation to the City Council. Any material change by the Commission from what was presented during the public hearing will require an additional hearing prior to the Commission forwarding its recommendation to the Council.

After the Council receives a recommendation from the Commission, a public hearing shall be scheduled where the Council may grant, grant with changes, or deny the Zoning Title Amendment. In any event the Council shall specify the regulations and standards used in evaluating the Zoning Amendment, and the reasons for approval or denial.

In the event the Council shall approve an amendment, such amendment shall thereafter be made a part of the Title upon the passage and publication of an ordinance.

Budget Impact:

Approval of this request will have negligible impact on the City budget.

Regulatory Impact:

In the event the Council shall approve an amendment, such amendment shall thereafter be made a part of the Title upon the passage and publication of an ordinance.

History:

The City Council approved Ordinance 2012 on July 6, 1981 which replaced Twin Falls City Code - Title 10; Zoning & Subdivision Regulations in its entirety. Ordinance 3005 was approved in June 2011 which made changes to references in Twin Falls City Code - Title 10; Chapter 4: Zoning Designations, as well as various definitions in Title 10; Chapter 2: Definitions.

Analysis:

This is a request made by the City of Twin Falls to approve a Zoning Title Amendment and to adopt an ordinance codifying the amendment. The purpose of this request is to clarify the identified Code Section. Specifically, the manner in which the code is applied to commercial areas where commercial businesses may wish to place outside storage or display merchandise.

The amendment removes a slight ambiguity within the code in regards to the "adjacent sidewalk of a primary business". The amendment further defines what the definition of "primary business" includes.

Possible Impacts: If approved, this Code Amendment would further clarify the intent of this code section. It does not remove the ability for businesses to display merchandise, as written. It will clarify where the merchandise is limited to a specific area. However, there are other avenues to displaying merchandise beyond the new limits defined in this amendment. Businesses may apply for a "Parking Lot Sale Permit" which allows for merchandise to be displayed in the parking areas during special events or promotions.

Staff feels this amendment to the City Code would clarify and more accurately define the intent of Section 10-7-14: Outside Storage and Display

On **December 8, 2015** the Commission held a public hearing on this request. No one spoke for or against this request. Upon conclusion of the public hearing and Commission deliberations Commissioner Boyd made a motion to approve the Zoning Title Amendment as presented. Commissioner Tatum seconded the motion. All members present voted in favor of the motion.

Conclusion:

Staff concurs with the Planning & Zoning Commission's recommendation and is asking for the City Council to approve the amendment as presented.

In the event the Council shall approve the amendment, as presented, staff requests adoption of the attached ordinance. Upon the passage and publication of the ordinance such amendment shall thereafter be made a part of the Title.

Attachments:

1. Draft Ordinance
2. 12-08-2015 P&Z minutes

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TWIN FALLS, IDAHO, AMENDING TWIN FALLS CITY CODE 10-7-14 BY REDEFINING THE AREA PROHIBITED FOR THE OUTSIDE STORAGE OR DISPLAY OF MERCHANDISE.

WHEREAS, The outside storage and/or display of merchandise in front of businesses can interfere with the flow of traffic and parking, cause unsafe distracted driving on adjoining streets, and present an undesirable cluttered appearance in the community.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF TWIN FALLS, IDAHO:

"10-7-14: OUTSIDE STORAGE AND DISPLAY:

No outside storage or display of merchandise is allowed between any street and the beyond the front sidewalk adjacent to the primary business building or outside of screened areas except in the M2 zoning district and except for the display of vehicles, motor homes, travel trailers, recreational vehicles, pickup shells and large implements where offered for sale or rent and except for the seasonal display of living plants and materials such as Christmas trees, pumpkins, bedding plants, etc. The term "primary business building" shall include any paved pedestrian area adjoining the building and parallel to any portion of the building facing the street. All refuse areas shall also be visibly screened from adjacent streets and properties.

(A) Notwithstanding the above outside display restriction, a retail business may apply for a "parking lot sale" permit for the temporary outside display of retail merchandise. Parking lot sale permits are subject to the following conditions:

1. Up to eight (8) temporary parking lot sale permits shall be allowed on a lot or parcel in a calendar year, with not more than two (2) per quarter.
2. A parking lot sale permit shall be issued for not more than five (5) consecutive days. Parking lot sale permits issued in different calendar year quarters shall have a minimum of seven (7) days between permits.
3. Retail merchandise may only be temporarily displayed on private real property and only on the same lot, parcel or shared parking as the primary business building to which the parking lot sale permit has been issued.
4. Retail merchandise shall not be temporarily displayed within required landscape areas or in any other area that creates a site obstruction or other traffic obstruction or hazard.

5. Retail businesses that share a lot, parcel or parking with other businesses may apply for a parking lot sale permit if a parking lot sale site plan has been prepared by the applicant and the site plan has been approved by an authorized representative of each business sharing the same lot, parcel, or parking. Approval signatures shall be provided to the planning department with the permit application along with name and contact information for the authorized representatives who provided the approval.

(B) Parking lot sale permit applications shall be submitted to the planning department not less than two (2) weeks prior to the planned parking lot sale. The administrator may approve parking lot sale permit requests that comply with the standards contained herein.”

PASSED BY THE CITY COUNCIL,

, 2015.

SIGNED BY THE MAYOR

, 2015.

MAYOR

ATTEST:

DEPUTY CITY CLERK

**Planning & Zoning Commission Minutes
December 8, 2015**

III. ITEMS OF CONSIDERATION:

1. Consideration of the preliminary plat for Morning Sun Subdivision No. 9, consisting of 8.75 +/- acres and 27 single family residential lots and 1 tract on property located at the North East corner of Hankins Road North/3200 East Road and Stadium Blvd. c/o Gerald Martens/EHM Engineers, Inc. on behalf of Morning Sun Partners, LLC

Applicant Presentation:

Gerald Martens, EHM Engineers, representing the applicant, stated this is the next phase in the Morning Sun Subdivision. This portion of the project has been moved ahead of the Morning Sun Subdivision No. 8, to accommodate the school district. This is in anticipation of the sewer and water mains that would be needed for the school construction to move forward and the curb cuts have been installed, irrigation has been piped and a lot of the work has been done. The request tonight is for the approval of the Morning Sun Subdivision No. 9 Preliminary Plat of 27 residential lots that are in conformance with the zoning. He has submitted a request for a park-in-lieu to spend the money to enhance facilities at the Morning Sun Park located at Stadium Boulevard & Meadow View Lane North in lieu of another park in the area.

Staff Presentation:

Planner I Spendlove review the request on the overhead and stated the Twin Falls School District purchased the property in 1990 and the Sacket Farm Conveyance Plat was approved by the City Council and was for the purposes of selling a 2 acre lot to the City for a regional pressurized irrigation pump station. In August 2014, the City Council granted a request for annexation of this property. In November 2014, the City Council approved a Comprehensive Plan Amendment from Agricultural to Medium Density and a Water Service Boundary change to include this area. On February 9, 2015, the City Council approved a Zoning District and Zoning Map Amendment that changed this property from R-1 VAR to the R-2 Zoning District. Also in February 2015 the City Council approved a final plat of the Sacket Farms Sub No. 2. The Pillar Falls Elementary school is under development on Lot 1, Block 1, Sackett Farms Sub No. 2.

There was a Parks in- Lieu Contribution request for \$17,064 submitted with the Morning Sun Subdivision No 9 preliminary plat application. This request has not been to the Parks and Recreation Commission for their review and recommendation nor to the City Council for their consideration. On March 9, 2015 the City Council approved the final plat of Morning Sun Subdivision No. 8 subject to a commitment by the developer to work with the Parks and Recreation Director to finalize an appropriate parks-in-lieu amount and/or to consider what, if any, park amenities may be considered to be installed at the Morning Sun Park by the developer. As of today there has been no further discussion between the P&R Director and the developer. On the Morning Sun preliminary plat application there is a statement from the developer that he wishes to combine the parks-in-lieu fees for both Morning Sun No. 9 and Morning Sun No. 8 and use the money to improve and install park amenities to Morning Sun Park. This proposal has not been submitted to the Parks & Recreation Director for consideration as of today.

This is the first step of the plat approval process. A preliminary plat is presented to the Planning and Zoning Commission. The Commission may approve the preliminary plat, deny it, or approve it subject to conditions. A final plat, that is in conformance with the approved preliminary plat and including any

**Planning & Zoning Commission Minutes
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conditions the Commission may have required, is then presented to the City Council. Only after a final plat has been approved by the City Council and construction plans approved, may the plat be recorded and lots sold for development.

Approval of a preliminary plat does not constitute a commitment by the City to provide water or waste water services. The plat indicates that each lot will be connected to City of Twin Falls water and sewer systems. A guarantee of services comes when the City Engineer signs a will-serve letter after final and construction plans are reviewed. It is also indicated on the Preliminary Plat that the site will be on a pressure irrigation (P.I.) system.

The plat is consistent with other subdivision development criteria and is in conformance with the Comprehensive Plan which designates this area as appropriate for medium density residential use.

Planner I Spendlove stated upon conclusion staff recommends the Commission approve the preliminary plat of the Morning Sun Subdivision No. 9, as presented, and subject to the following conditions:

1. Subject to final technical review and amendments as required by Building, Engineering, Fire, and Zoning officials to ensure compliance with all applicable City Code requirements and standards.
2. Subject to City Council decision on the Parks-In-Lieu Contribution request of Morning Sun Subdivision No. 8 and Morning Sun Subdivision No. 9 prior to the Morning Sun Subdivision No. 9 final plat being scheduled before the City Council.

P&Z Questions/Comments:

Commissioner Grey asked for clarification the improvements to be made at the existing parks in this area. Planner I Spendlove explained the discussion of the parks-in-lieu is associated with the Morning Sun Subdivision No. 9 as for improvements to be made to existing parks that is a discussion that the developer has with the Parks & Recreation Commission who then forwards their recommendation to the City Council.

Commissioner Grey asked if the roads within in the plat are roads with sidewalk, curb and gutter and if the path shown on the plat leads to the school.

Planner I Spendlove confirmed that there is a path to the school as well as curb, gutter and sidewalk along the streets.

Commissioner Woods asked how the parks-in-lieu amount is determined.

Planner I Spendlove explained there is a formula that is used to determine the amount.

Public Comment: [Opened & Closed Without Input](#)

Closing Statement:

Mr. Martens stated he has read and agrees with the staff recommended conditions for approval.

Deliberations Followed: Without Concerns

Motion:

Commissioner Boyd made a motion to approve the request, as presented with staff recommendations. Commissioner Higley seconded the motion. All members present voted in favor of the motion.

Approved, As Presented, Subject To The Following Conditions

1. Subject to final technical review and amendments as required by Building, Engineering, Fire, and Zoning officials to ensure compliance with all applicable City Code requirements and standards.
2. Subject to City Council decision on the Parks-In-Lieu Contribution request of Morning Sun Subdivision No. 8 and Morning Sun Subdivision No. 9 prior to the Morning Sun Subdivision No. 9 final plat being scheduled before the City Council.

IV. PUBLIC HEARINGS:

1. Request for a **Special Use Permit** to operate an automobile restoration business and to include a commercial paint booth on property located at 2042 4th Ave East. c/o Sonny Warner on behalf of Dave Buddecke (app. 2755)

Applicant Presentation:

Sonny Warner, Sonny Speed and Custom, he owns an automotive restoration business. They do not do oil changes and things like that, they do body repair and panel replacements and refurbish vehicles. They are a growing company and need a larger location. The fumes from the paint booth should not be a problem, they are regulated by the state and they will secure the appropriate permits to install the booth.

Staff Presentation:

Planner I Spendlove review the request on the overhead and stated this property has a history dating back to 1978 with several approved special use permits for different types of businesses to operate. The property is located in the M-1 zone and the building has been vacant for some time. Automobile and truck service and/or repair businesses require a special use permit in order to operate as well as a paint booth so each item has been included in the request.

The applicant has supplied a narrative outlining the details of the proposed use of the property and building. The hours of operation will be 8:00 AM – 5:00 PM, Monday – Friday. There are three (3) employees. The applicant believes that the impacts to neighboring land uses will be minimal.

Required improvements to the property are required to be in conformance with city code at the time of building permit. All required improvements including landscaping, screening, parking areas, drainage and storm water retention will be reviewed with the building permit submitted to the city and will be required to meet the minimum requirements. Currently the landscape area complies with minimum required city code however; the trees and bushes will have to be replaced and maintained per city code.

This particular business has been in operation at his current location, 323 Wycoff Circle, for some time. The City has not received any recent zoning complaints regarding this business or location. It is believed that the proposed automobile restoration business, including a commercial paint booth, being proposed will not greatly impact beyond what is reasonably acceptable at this location. However, any automobile restoration business has the potential to become an unsightly visual impact to neighbors and the community. In order to mitigate this visual impact to neighbors and the

community as a whole, it would be acceptable to require all inoperable vehicles and parts to be stored inside, or within a sight obscuring fence area. Also, a time limit for vehicles to be parked outside that are either waiting to be worked on or work is completed would be appropriate.

Planner I Spendlove stated upon conclusion should the Commission grant this request as presented; staff recommends approval be subject to the following conditions:

1. Subject to the site plan amendments as required by Building, Engineering, Fire, and Zoning Officials to ensure compliance with applicable City Code Requirements and Standards.
2. Subject to the trees and bushes being replaced and maintained per city code no later than March 31, 2016.
3. Subject to all inoperable, un-licensed, or junk vehicles, and all parts being stored inside, or behind a sight obscuring fence that has been approved by staff.
4. No vehicle parked outside for longer than 2 business days prior or after work is completed.
5. Subject to a Certificate of Occupancy issued by the City prior to operation of the paint booth, as described.

P&Z Questions/Comments:

- Commissioner Boyd asked how the materials are disposed of from the paint both.
- Mr. Warner explained that rent a recycler from a local paint company that processes the material so that they can be disposed of correctly.
- Commissioner Frank asked if there is room for storing vehicle or will they have to store them in a fenced area.
- Mr. Warner explained that there is room in the building however if there is a need for a car to be taken to salvage that may need to sit a day or two at this location it will be placed in a fenced area along the back.
- Commissioner Grey asked about the condition that landscaping be replaced.
- Planner I Spendlove explained because the building has been vacant the landscaping is dead.

Public Comment: Opened

- Commissioner Frank read into the record a letter from a citizen that has been filed with the applicant packet.
- Jeff Devey, 2054 4th Avenue East, asked about the screening on the north and south property and adjacent to 4th Avenue East; because there may be times that vehicle projects get junked and then set aside. He doesn't want this to become an eyesore for the area.

Public Comment: Closed

Closing Statement:

Mr. Warner explained that his plan is to fence along the west side of the property and have it connect to the west side of the building. The stuff that would be outback could not be seen by the road. The neighbor to the south is one of his customers and does not have any concerns with what would be in the back area.

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Deliberations Followed:

Commissioner Woods stated that it seems all of the concerns have been addressed and he understands how people feel about paint booths however the environmental laws have become very stringent in the construction and operation of paint booth that it should not be a concern.

Motion:

Commissioner Woods made a motion to approve the request, as presented with staff recommendations. Commissioner Grey seconded the motion. All members present voted in favor of the motion.

Approved, As Presented, Subject To The Following Conditions

1. Subject to the site plan amendments as required by Building, Engineering, Fire, and Zoning Officials to ensure compliance with applicable City Code Requirements and Standards.
 2. Subject to the trees and bushes being replaced and maintained per city code no later than March 31, 2016.
 3. Subject to all inoperable, un-licensed, or junk vehicles, and all parts being stored inside, or behind a sight obscuring fence that has been approved by staff.
 4. No vehicle parked outside for longer than 2 business days prior or after work is completed.
 5. Subject to a Certificate of Occupancy issued by the City prior to operation of the paint booth, as described.
2. Request for a **Special Use Permit** to construct and operate an indoor storage container rental warehouse on property located on the west side of the 100 block of Madrona Street. c/o U-Haul Company of Idaho (app. 2756)

Applicant Presentation:

John Bideganeta, Bideganeta Construction. Inc. representing the applicant state this will be a low impact business. They would have pods that they are deliver to a customer's location and then the pod is delivered back to the site and stored in the warehouse. The site would be paved, landscaped and sidewalks installed improving this locations appearance tremendously.

Staff Presentation:

Planner I Spendlove reviewed the request on the overhead and stated this location has been zoned C-1 at least as far back as the 1970's. The property is undeveloped and is being used as an illegal overflow storage yard for U-Haul on Kimberly Rd. There is no further zoning history for this location.

The property is zoned C-1 and is located on an undeveloped portion of Lot 1; Block 3, Severson Subdivision. The site fronts Madrona St and is 90' x 250' +/- . U-Haul Real Estate Company owns the site. It is currently being used as an illegal vehicle storage/junk yard. The request is to rent metal containers/pods and store them in a warehouse. The applicant has provided a narrative outlining the business as they plan to operate. The narrative does not state how many storage containers/pods they anticipate inside the warehouse at any one time. Within the C-1 zone there is no allowance for outside storage. The Commission may wish to place a condition there be no outside storage on this site. The applicant does not anticipate the increase in traffic to be significant due to the nature of the business. The receiving and delivering of containers/pods will be via U-Haul trucks and trailers only.

Per City Code 10-4-8(B)14 –Wholesale Category: a. Wholesale distribution and warehousing, but excluding H-1 facilities. Warehousing within the C-1 zone requires a special use permit prior to legally establishing and operating this business. The proposed operation of this business is to allow for the rental/storage of individual pods within a warehouse.

These types of businesses, as described by the applicant, typically cause minimal impacts. Those impacts commonly involve increase in traffic, and occasionally noise. The noise impacts do not typically affect neighboring businesses as the operations primarily take place indoors. Occasionally these businesses create some noise due to forklifts and truck traffic. However, the location of this business is near Kimberly Road, and consequently surrounded by Commercial Businesses.

The traffic impact of this business will also be minimal. It is safe to assume the majority of traffic will enter and exit the area via Kimberly Road / Madrona St. However, we do anticipate some traffic to utilize Madrona Street and Elizabeth Blvd to the North. It is not anticipated the traffic increases will significantly affect the surrounding businesses or homes.

Planner I Spendlove stated upon conclusion should the Commission grant this request as presented; staff recommends approval be subject to the following conditions:

1. Subject to the site plan amendments as required by Building, Engineering, Fire, and Zoning Officials to ensure compliance with applicable City Code Requirements and Standards.
2. Subject to no outside storage of containers or materials associated with this business.
3. Subject to no outside storage of U-Haul rental trucks or rental equipment on this site.
4. Subject to the receiving and delivering of containers/pods via U-Haul trucks and trailers only.

P&Z Questions/Comments:

- Commissioner Grey asked about the size of the building to be constructed.
- Planner I Spendlove stated it is anticipated the building will be approximately 2500 sq. ft.
- Phil Dan, U-Haul representative stated the boxes are 5'W x8'L x7' tall and currently they have 19 on site and a year ago they had 18. There may be a bigger need in the future but currently this building should serve them well for now.

Public Comment: [Opened & Closed Without Input](#)

Deliberations Followed: [Without Concerns](#)

Motion:

Commissioner Tatum made a motion to approve the request, as presented with staff recommendations. Commissioner Grey seconded the motion. All members present voted in favor of the motion.

[Approved, As Presented, Subject To The Following Conditions](#)

1. Subject to the site plan amendments as required by Building, Engineering, Fire, and Zoning Officials to ensure compliance with applicable City Code Requirements and Standards.
2. Subject to no outside storage of containers or materials associated with this business.

3. Subject to no outside storage of U-Haul rental trucks or rental equipment on this site.
 4. Subject to the receiving and delivering of containers/pods via U-Haul trucks and trailers only.
3. Request for a **Special Use Permit** to operate an indoor recreation facility in conjunction with a retail business on property located at 218 Main Avenue North. c/o The Typewrite Exchange, LLC/William R Snyder (app. 2758)

Applicant Presentation:

Gillian Funk, stated she is hoping to operate a fitness studio at this location. The business will be very personalized training along with some yoga and pilates exercise classes in the back. She hopes to have some retail selling workout clothes and accessories. This is excited about operating downtown, she feels like there is a really good vibe in that area and it will be a good fit for the future plans for downtown.

Staff Presentation:

The location has been zoned CB at least as far back as the 1970's. There is no further zoning history for this location. Current records list the Typewriter Exchange as the latest business occupying this building. The building is currently empty. The Applicant has provided a detailed narrative outlining the business as it will operate. As this is a change of use a building permit may be required.

Per City Code 10-4-7: Indoor Recreation Facilities are required to obtain a Special Use Permit prior to legally establishing and operating the business. City Code does not currently differentiate between large and small indoor facilities. Nor does City Code currently differentiate between types of Indoor Recreation Facilities. Similar types of business have received Special Use Permits to operate within the CB Zone in the past.

These types of businesses, as described by the applicant, typically cause minimal impacts. Those impacts commonly involve increase in traffic, and occasionally noise.

The noise impacts do not typically impact neighboring businesses as the operations take place indoors. Occasionally these businesses have music associated with their workout classes. Based on the construction of the building and the surrounding areas being commercial in nature, it is safe to assume the noise impact will be minimal.

The traffic impact can cause issues for existing owners in the area. The offering of yoga or other aerobic classes usually brings a number of people to one location at certain times of the day due to the class setting. However, staff believes there is an adequate amount of public parking within the area to support the need for current and future businesses. Limited parking is a result of a lively downtown, with patrons visiting shops and conducting business. Although this can produce unique challenges staff believes it is a good challenge to have in the downtown area.

Planner I Spendlove stated upon conclusion should the Commission approve this request, as presented; staff recommends approval be subject to the following conditions:

1. Subject to the site plan amendments as required by Building, Engineering, Fire, and Zoning Officials to ensure compliance with applicable City Code Requirements and Standards.

P&Z Questions/Comments:

- Commissioner Frank asked about a parking location near the building and if it was privately managed.
- Planner I Spendlove confirmed the parking area identified is privately managed, it is not a City parking lot.
- Commissioner Grey asked about equipment being used in the facility and hours of operation.
- Ms. Funk explained it will be medicine balls, mats, rowing machines and bikes but no heavy equipment will be used. She explained her busiest hours of operation will be between 6am-9am not typically during the busiest hours of the surrounding businesses and then also later in the evening after business hours. Throughout the day there will be individuals coming in for personal training but not large groups. As for the noise impacts she did make friends with her adjacent neighbors and did a sound test to see if they would be impacted by the noise from the music that is used during the classes and neither neighbor could hear it on their side of the shared walls. She wants to be a good neighbor.

Public Comment: [Opened & Closed Without Input](#)

Deliberations Followed: [Without Concerns](#)

Motion:

Commissioner Grey made a motion to approve the request, as presented with staff recommendations. Commissioner Woods seconded the motion. All members present voted in favor of the motion.

[Approved, As Presented, Subject To The Following Conditions](#)

1. Subject to the site plan amendments as required by Building, Engineering, Fire, and Zoning Officials to ensure compliance with applicable City Code Requirements and Standards.

4. **Request for a Zoning Title Amendment to amend Title 10; Chapter 7; Section 14: by redefining the area prohibited for the outside storage or display of merchandise and defining the term "primary business building". c/o City of Twin Falls (app. 2757)**

Staff Presentation:

The City Council approved Ordinance 2012 on July 6, 1981 which replaced Twin Falls City Code - Title 10; Zoning & Subdivision Regulations in its entirety.

Ordinance 3005 was approved in June 2011 which made changes to references in Twin Falls City Code - Title 10; Chapter 4: Zoning Designations, as well as various definitions in Title 10; Chapter 2: Definitions.

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This is a request made by the City of Twin Falls. The purpose of this request is to clarify the identified Code Section. Specifically, the manner in which the code is applied to areas where commercial businesses may place outside merchandise.

The amendment removes a slight ambiguity within the code in regards to the "adjacent sidewalk of a primary business". The amendment further defines what the definition of "primary business" includes.

Planner I Spendlove stated upon conclusion staff feels this amendment to the City Code would clarify and more accurately define the intent of Section 10-7-14: Outside Storage and Display. The Commission may recommend to the City Council that the amendment be granted as requested, or it may recommend a modification of the amendment requested (which will require another public hearing before the Commission), or it may recommend that the amendment be denied.

P&Z Questions/Comments:

- City Attorney Wonderlich explained that there was actually a jury trial on this code, the person was found guilty they appealed the decision and convince the District Court Judge that the word sidewalk was ambiguous. In order to address this problem some modifications were made to the verbiage.
- Commissioner Higley asked for clarification.
- City Attorney Wonderlich explained the word sidewalk has been removed from the code and replaced with the words pedestrian area. If there is a pedestrian area adjoining the building the businesses can display items in that location.
- Commissioner Higley gave an example that a business has a sidewalk parallel to the street and the building sits back from the sidewalk could the business display things on the sidewalk.
- City Attorney Wonderlich explained no that would not be allowed and never has been. The idea is if you have merchandise keep it close to the building along the pedestrian area. The idea is to prevent businesses from using the up their parking lot area.

Public Comment: [Opened & Closed Without Input](#)

Deliberations Followed: [Without Concerns](#)

Motion:

Commissioner Boyd made a motion to recommend approval of the request, as presented. Commissioner Tatum seconded the motion. All members present voted in favor of the motion.

**[Recommended Approval To The City Council, As Presented](#)
[Scheduled for City Council January 4, 2016](#)**

V. GENERAL PUBLIC INPUT: [None](#)

VI. ITEMS FROM THE ZONING DEVELOPMENT MANAGER AND/OR THE PLANNING & ZONING COMMISSION

- Commissioner Frank thanked Commissioner Boyd for her service on the Planning & Zoning Commission and wished her the best in her new position as a City Council member.
- Commissioner Boyd was very thankful for the time she served on this Commission and for the knowledge that she has gained.

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- VII. UPCOMING PUBLIC MEETINGS:** (held at the City Council Chambers unless otherwise posted)
1. Work Session- **January 6, 2016**
 2. Public Hearing-**January 12, 2016**
- VIII. ADJOURN MEETING:**
Chairman Frank adjourned the meeting at 7:04 PM

Lisa A Strickland
Administrative Assistant
Planning & Zoning Department