



AGENDA
PUBLIC MEETING

Building Inspection Department Advisory Committee
September 18, 2014 at 11:30 AM
City Council Chambers
305 3rd Avenue East Twin Falls, ID 83301

BUILDING ADVISORY BOARD MEMBERS

Gary Bond Dan Brizee Darren Hall Sean Knutz Roger Laughlin Scott McClure James Ray

Jay Reis Scott Standley
Vice-Chair Chair

Members Present: Scott Standley, Dan Brizee, Sean Kuntz, James Ray, Roger Laughlin, Gary Bond

Members Absent: Darren Hall, Jay Reis, Scott McClure

Staff Present: Mitch Humble, Jarrod Bordi, Raub Owens, Jon Laux, Jon Victor, Stephen Harr, Vern Sanders, Wendy Thompson, Shawn Bariger, Council Liaison

I. CALL MEETING TO ORDER:

1. Scott Standley, Chair, opened meeting at 11:35
2. Mitch introduced the new Building Official, Jarrod Bordi.

II. CONSENT CALENDAR:

1. Approval of Minutes from the following meeting(s): [April 24, 2014](#)

Dan Brizee made a motion to approve the minutes from April 24, 2014. Sean Knutz seconded the motion. The motion passed unanimously.

III. ITEMS FOR DISCUSSION:

1. Review permit application draft for existing installation permit (technical service fee)

Jarrold explained we are trying to implement a technical service permit for existing installations when someone is bidding a job or has questions before a permit is issued so we can meet them onsite to discuss any issues. We have a service fee already built into our fee schedule but we have created an application to start issuing permits. This would give us the opportunity to go out on site where there is no permit or construction being done and have a consultation with the contractor or owner about what they would have to do to get code compliance on the project.

Mitch discussed some background issues and reasoning behind creating this permit. This will give us the right to be on the property and do an assessment as well as help out new businesses and owners. The building owner needs to be the applicant requesting this permit so that we can feel confident about going into a building and giving a good assessment without causing us a problem. We are looking for input from the Board about is this a good or bad idea, fee or no fee, and then make a motion to take this to the council.

The board held discussion, asked questions, and voiced concerns regarding the new permit type. Questions and concerns were addressed by both Jarrod and Mitch.

Gary Bond made motion to approve the draft form of the consultation permit, all commercial requests are one hour minimum, and in addition the owner's signature has to be on the form. Motion Seconded by Sean Knutz. Motion passed unanimously.

2. Monthly billing system for MEP permits

Jarrod explained what the basis is behind having a billing system. Board discussed and asked questions regarding the process for the system. Jarrod and Mitch answered questions and addressed concerns.

IV. INPUT AND/OR ITEMS FROM THE BUILDING ADVISORY BOARD

Mitch reported that as of October 1st new Impact fees will go into effect.

Jarrod introduced the new Mechanical Inspector, Vern Sanders.

V. UPCOMING MEETINGS/SCHEDULE:

Try to get back on schedule which would be November 20th

VI. ADJOURN MEETING:

Scott Standley adjourned the meeting at 12:27pm

Si desea esta información en español, llame Leila Sanchez al (208)735-7287