

MINUTES
Monday, September 21, 2015

COUNCIL MEMBERS:

Suzanne Hawkins Vice Mayor	Jim Munn	Shawn Barigar	Chris Talkington	Gregory Lanting	Don Hall Mayor	Rebecca Mills Sojka
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MINUTES
3:30 P.M.

Meeting of the Twin Falls City Council
Monday, September 21, 2015
City Council Chambers
305 3rd Avenue East -Twin Falls, Idaho

3:30 P.M.

Tour of the Waste Water Treatment Plant and Auger Falls – Assistant City Engineer Troy Vitek

PLEDGE OF ALLEGIANCE TO THE FLAG
CONFIRMATION OF QUORUM
CONSIDERATION OF THE AMENDMENTS TO THE AGENDA

PROCLAMATIONS: None.

GENERAL PUBLIC INPUT

AGENDA ITEMS

I. CONSENT CALENDAR:

- Request to approve the Accounts Payable for September 15 – 21, 2015.
- Request to approve the special events application for the 2015 Oktoberfest to be held Friday, October 2, 2015, and Saturday, October 3, 2015.

Purpose:

Action

Action

By:

Sharon Bryan

Ron Fustos

II. ITEMS FOR CONSIDERATION:

- Request to approve the special events application for the “Fill the Bedpan” Alzheimer’s Fundraiser event to be held on Wednesday, September 30, 2015, from 12:00 p.m. to 2:00 p.m.
- Request from Valley House to waive all building permit fees to construct three new attached single family dwellings located on Rose Street and the demolition of the existing structures located on Addison Avenue West.
- Request to rename Ahsahka Street and Kooskia Street, as platted in Northern Passage Subdivision Number 4, to Kooskia Loop.
- Request to approve amending the 2015/2016 budget for the Twin Falls Public Library’s capital improvement projects in the amount of \$17,184.75 for the purchase of a stage two compressor for current HVAC system.

Purpose:

Action

Action

Action

Action

By:

Ron Fustos

Sharon Breshears,
Valley House and
Jarrod Bordi

Jacqueline Fields

Tara Bartley

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<p>5. Consideration of a request for the City of Twin Falls to enter into an Interlocal Cooperation Contract with the State of Texas Information Resources Technologies; and consideration of a request to purchase a NEC SV9300 phone system for the downtown offices from Black Box Communications for a total cost of \$164,294.57.</p> <p>6. Public input and/or items from the City Manager and City Council.</p>	<p>Action</p>	<p>Kathy Markus</p>
<p>III. <u>ADVISORY BOARD REPORTS/ANNOUNCEMENTS:</u></p>		
<p>IV. <u>PUBLIC HEARINGS:</u> 6:00 P.M.</p>		
<p>1. Request to amend the 2014 – 2015 Budget.</p>	<p>PH/Action</p>	<p>Patricia Lehmann</p>
<p>V. <u>ADJOURNMENT:</u></p>		

Any person(s) needing special accommodations to participate in the above noticed meeting could contact Leila Sanchez at (208) 735-7287 at least two working days before the meeting. Si desea esta información en español, llame Leila Sanchez (208)735-7287.

3:30 P.M.

Tour of the Waste Water Treatment Plant Assistant City Engineer Troy Vitek

Present: Suzanne Hawkins, Don Hall, Chris Talkington, Rebecca Mills Sojka

Mayor Hall called the meeting to order at 3:30 p.m. and recessed to Tour the Waste Water Treatment Plant.

Present: Suzanne Hawkins, Shawn Barigar, Don Hall, Rebecca Mills Sojka. Chris Talkington, Jim Munn
Absent: Gregory Lanting

Staff Present: City Manager Travis Rothweiler, City Attorney Fritz Wonderlich, Deputy City Attorney Shayne Nope, Deputy City Manager Mitchel Humble, Deputy City Manager Brian Pike, City Engineer Jacqueline Fields, Assistant City Engineer Troy Vitek,, Captain Matt Hicks, Staff Sergeant Ron Fustos, Information Communications Technology Manager Kathy Markus, Budget Director Pat Lehmann, Building Official Jarrod Bordi, Library DirectorTara Bartley, Deputy City Clerk Sharon Bryan

PLEDGE OF ALLEGIANCE TO THE FLAG

Mayor Hall called the meeting to order at 5:30 P.M. He then invited all present, who wished, to recite the Pledge of Allegiance to the Flag with him.

CONFIRMATION OF QUORUM . A quorum is present

CONSIDERATION OF THE AMENDMENTS TO THE AGENDA

City Manager Rothweiler asked that we add a Beer and Wine License application for Twin Bean Coffee, on the condition that they get their State License, to the Consent Calendar.

MOTION:

Councilmember Talkington moved to add Twin Beans Alcohol License to the Consent Calendar. The motion was seconded by Councilmember Mills Sojka Roll call vote showed all members present voted in favor of the motion. Approved 6 to 0

GENERAL PUBLIC INPUT

Jim Griggs – 289 Harrison Street, said that on the north side of Heyburn Avenue there is a ditch that is a safety hazard. T ditch needs to be marked or a culvert placed.

City Manager Rothweiler will meet with Mr. Griggs regarding his concern.

I. CONSENT CALENDAR:

Request to approve the Accounts Payable for September 15 – 21, 2015.

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2. Request to approve the special events application for the 2015 Oktoberfest to be held Friday, October 2, 2015, and Saturday, October 3, 2015.

Councilmember Barigar asked that Item #2 be removed from the Consent Calendar and placed as a separate item due to a conflict of interest.

MOTION:

Vice Mayor Hawkins made a motion to approve the Amended Consent Calendar and removing Consent Calendar Item #2. The motion was seconded by Councilmember Barigar. Roll call vote showed all members present voted in favor of the motion. Approved 6 to 0

Vice Mayor Hawkins made a motion to approve Consent Calendar Item #2 as presented. The motion was seconded by Councilmember Munn. Roll call vote showed all members present voted in favor of the motion. Councilmember Barigar abstained. Approved 5-0

II. ITEMS FOR CONSIDERATION:

1. Request to approve the special events application for the "Fill the Bedpan" Alzheimer's Fundraiser event to be held on Wednesday, September 30, 2015, from 12:00 p.m. to 2:00 p.m.

Due to a conflict of interest Mayor Hall stepped down.

Vice Mayor Hawkins conducted the meeting.

Staff Sergeant Fustos explained that Michelle Nielson and Grace Hall, on behalf of Idaho Home Health and Hospice, have submitted a Special Event Application requesting approval of their "Fill the Bedpan" Alzheimer's Fundraiser. The event is scheduled for Wednesday, September 30, 2015, between noon and 2:00 p.m.

Idaho Home Health and Hospice is raising money for the "Walk against Alzheimer's." They have modeled this fundraiser after the Twin Falls Fire Department's "Fill the Boot" fundraiser and request to operate at the intersection of Locust Street and Addison Avenue East. They plan to utilize stopped red light traffic to solicit funds from motorists.

Event organizers plan to use signs near the intersection with information on the event, as well as traffic safety cones on center lines to alert motorists of the people ahead. Solicitors will also be wearing orange or yellow reflective safety vests.

Councilmember Mills Sojka asked about traffic control.

Staff Sergeant Fusto said that staff did not feel that a patrol officer would be needed for traffic control.

MOTION:

Councilmember Barigar made a motion to approve the special events application for the "Fill the Bedpan" Alzheimer's Fundraiser event to be held on Wednesday, September 30, 2015, from 12:00 p.m. to 2:00 p.m. The motion was seconded by Councilmember Munn. Roll call vote showed all members present voted in favor of the motion. Approved 6 to 0

Mayor Hall resumed presiding over the meeting.

2. Request from Valley House to waive all building permit fees to construct three new attached single family dwellings located on Rose Street and the demolition of the existing structures located on Addison Avenue West.

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Building Official Bordi introduced Sharon Breshears, Executive Director of the Valley House. Sharon Breshears gave history of Valley House and asked Council to waive building permit fees in an effort to reduce the overall cost of the project.

In the past, the City Council has elected to waive building department fees for similar non-profit organizations, such as the Valley House, Jubilee House, Safe Harbor, Disabled Veterans, etc.

The estimated total cost of the building permits (which includes the building, mechanical, electrical, plumbing and demolition permits) is \$1,250

Councilmember Talkington asked for the service numbers. Sharon Breashers said last year they served over 4200 people, and prior to that 12 years ago 117 people were served.

MOTION:

Councilmember Mills Sojka made a motion to waive the building permit fees to construct three new attached single family dwellings located on Rose Street and the demolition of the existing structures located on Addison Avenue West for the Valley House. The motion was seconded by Councilmember Barigar. Roll call vote showed all members present voted in favor of the motion. Approved 6 to 0

3. Request to rename Ahsahka Street and Kooskia Street, as platted in Northern Passage Subdivision Number 4, to Kooskia Loop.

City Engineer Fields gave a brief history of the subdivision.

MOTION:

Councilmember Barigar made a motion to rename Ahsahka Street and Kooskia Street, as platted in Northern Passage Subdivision Number 4, to Kooskia Loop. The motion was seconded by Vice Mayor Hawkins. Roll call vote showed all members present voted in favor of the motion. Approved 6 to 0

4. Request to approve amending the 2015/2016 budget for the Twin Falls Public Library's capital improvement projects in the amount of \$17,184.75 for the purchase of a stage two compressor for current HVAC system.

Twin Falls Public Library Director Bartley explained that the Library's HVAC system that sits on the roof of the 1991 addition of the library holds two separate compressors, that when working properly, use both compressors to cool various areas in the library. In August of 2013 the stage one compressor failed. The library was able to replace the compressor at a price of \$16,983.

In late August of this year, the stage two compressor failed due to electrical issues. Library maintenance have been able to cool the building to a point by bypassing the stage two compressor and running only on the stage one compressor, but this does not address all areas of the library.

The cost to replace the stage two compressor is \$17,184.75. This includes removal of a 20 ton compressor and 49 pounds of refrigerant and installation of the new Trane compressor. This amount also includes the freight, crane,(for removal and installation) labor, liquid line dryer, new Mars contactor, new condenser fan motor, and new refrigerant.

The Library would like to replace the compressor this year due to rising cost of refrigerant. As of January 1, 2016 Terry's Heating and Air Conditioning will need to renegotiate their cost for refrigerant cost to completely replace the unit. It is recommended that since our units are not leaking Freon and need to be replaced the 1st stage compressor in 2013, the Library should proceed with the replacing of the stage two

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compressor. Electrical issues were the underlying reasons for the compressors malfunctions; therefore, the Library is looking into getting a surge protector(s) on the unit to maximize the life of the new compressors.

The Library respectfully request that the City Council consider amending the 2016 Library Capital Improvement Fund to include the purchase of the stage 2 compressor.

Vice Mayor Hawkins asked price does not include the surge protectors?

Library Director Bartley said they will buy surge protectors out of the operating budget

Councilmember Talkington suggested that surge protectors be included in the price.

City Manager Rothweiler said Library will have cash reserves so they need to be included in the total cost

Councilmember Mills Sojka was concerned about the risk of running without surge protectors.

MOTION:

Councilmember Barigar made a motion to approve amending the 2015/2016 budget for the Twin Falls Public Library's capital improvement projects in the amount of \$17,184.75 for the purchase of a stage two compressor for current HVAC system plus the cost to include the surge protectors. The motion was seconded by Councilmember Talkington. Roll call vote showed all members present voted in favor of the motion. Approved 6 to 0

5. Consideration of a request for the City of Twin Falls to enter into an Interlocal Cooperation Contract with the State of Texas Information Resources Technologies; and consideration of a request to purchase a NEC SV9300 phone system for the downtown offices from Black Box Communications for a total cost of \$164,294.57.

Information Communications Technology Manager Markus explained that in in 2010, the Information Services Department began replacing phone systems with NEC systems that would integrate together to form a network. The existing systems were at end of life and the voice mail associated with those systems ran on a Windows 2003 Server. The Windows 2003 Server reached end of life in July of 2015. Over the years, all of the systems except for the one that runs City Hall, the Fire Department, the Police Department, and the Hansen Building (downtown offices) have been replaced with the NEC systems that will integrate with this proposed system.

The proposed system wirewide telephone services to all of the downtown offices, will integrate with the existing phone systems (providing 3 digit dialing between offices), will integrate with Microsoft Lync (providing click to dial capabilities), and will be able to be moved to the Banner building. During the budget process for 2016, it was determined that it would be best to purchase the remaining system from the 2015 contingency funds. It was determined that a considerable amount could be saved by purchasing from the Texas state contract which allowed for a 43% discount. The largest discount on the State of Idaho contract for NEC equipment was 30%. This discount does not include labor or parts that are not itemized on the Texas State Contract. NEC is no longer on the State of Idaho contract. Parts that were on the State of Idaho contract have been discounted. The total discount from the list price is 32% The City Attorney has reviewed the Interlocal Cooperation Contract with the State of Texas Information Resources Technologies and has determined that, given council approval, the contract is valid. Black Box is a trusted vendor. Their representatives will train Communications Technician yearly. If the installation hours are not all used, the City will not be charged the complete amount.

To have reliable telephone communication for the downtown offices, this purchase is crucial.

Councilmember Talkington – Is there no advantage to wait to install in new building.

Information Services Director Markus – System is mobile so it will be easy to move to new building.

Councilmember Talkington – Microsoft link system will be compatible.

Information Services Director Markus - It is compatible

Council member Mills Sojka –Wanted to make sure she understood the bidding process.

MOTION:

Vice Mayor Hawkins made a motion to approve a request for the City of Twin Falls to enter into an Interlocal Cooperation Contract with the State of Texas Information Resources Technologies; and purchase a NEC SV9300 phone system for the downtown offices from Black Box Communications for a total cost of \$164,294.57. The motion was seconded by Councilmember Barigar. Roll call vote showed all members present voted in favor of the motion. Approved 6 to 0

6. Public input and/or items from the City Manager and City Council.
 - o City Manager Rothweiler said the City has been notified that the City is a recipient of a \$90,000 grant to obtain body cameras.
 - o City Manager Rothweiler said that this will be Pat Lehmann's last presentation of the budget amendment. Her last day is September 25, 2015. He gave her kudos on her work on receiving the GFOA Award.
 - o City Manager Rothweiler said that Information Services Director Mick Turner is also retiring. His last day is September 30, 2015.

III. ADVISORY BOARD REPORTS/ANNOUNCEMENTS:

1. Councilmember Talkington asked if the City is going to be forced to construct a drainage system for our run off waters.
2. City Manager Rothweiler said that there are two issues. 1) Who is going to oversee the MPDS permits? This is a work in progress that the State Legislature will be addressing during their session. 2) Storm water Phase II when the city hits the 50,000 population. The City is preparing by being as forward thinking so that we are better prepared for the future in the event that does occur. This is tied to the US Census which will be in 2022.
3. Mayor Hall said there is Mayor's Challenge Fitness Program for the month of October. Area participating Mayors will be equipped with fitbit and the Mayor with the most miles walked/run will receive \$5,000 for Parks and Recreation department for a project. Mayor Hall has accepted the challenge.

IV. PUBLIC HEARINGS: 6:15 P.M.

1. Request to amend the 2014 – 2015 Budget.

Budget Director Lehmann explained that this is a formality the City goes through at year end to ensure compliance with the Appropriations Ordinance passed for the current fiscal year. All the expenditures have been previously reviewed and approved by Council. She reviewed the expenditures.

Public input open 6:21p.m.
Public input closed 6:22p.m.

MOTION:

Councilmember Talkington moved to suspend the rules and place Ordinance 3107 on third and final reading by title only. The motion was seconded by Councilmember Mills Sojka. Roll call vote showed all members present voted in favor of the motion. Approved 6 to 0

Deputy City Clerk Bryan read Amended Ordinance 3107.

ORDINANCE NO. 3107

AN ORDINANCE OF THE CITY OF TWIN FALLS, IDAHO, AMENDING ORDINANCE NO. 3078, THE APPROPRIATION ORDINANCE FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2014, AND ENDING SEPTEMBER 30, 2015; APPROPRIATING ADDITIONAL MONIES THAT ARE TO BE RECEIVED BY THE CITY OF TWIN FALLS, IDAHO, IN THE SUM OF \$23,506,264; AND PROVIDING AN EFFECTIVE DATE.

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF TWIN FALLS, IDAHO:

MOTION:

Vice Mayor Hawkins moved to pass Ordinance 3107 as presented. The motion was seconded by Councilmember Mills Sojka. Roll call vote showed all members present voted in favor of the motion. Approved 6 to 0

City Manager Rothweiler shared the Cities budget process with those in attendance.

V. ADJOURNMENT:

No meeting next week September 28, 2015.

There being no more business the meeting adjourned at 6:25 p.m.



Sharon Bryan, Deputy City Clerk

