

**Joslin Field,  
MAGIC VALLEY REGIONAL AIRPORT BOARD  
Airport Advisory Board Minutes  
6/02/2015**

<b>Dan Olmstead</b>	<b>Mark Cutler</b>	<b>Bonnie Deitrick</b>	<b>Brady Workman</b>	<b>Mike March</b>	<b>Steve Kolar</b>
----- <b>Chairman</b>	----- <b>Vice-Chair</b>				

**EX-OFFICIO:** George Urie, County, Chris Talkington, City of Twin Falls

**DATE:** 6/02/2015

**PRESENT** Chair-Dan Olmstead, Vice Chair- Mark Cutler, Steve Kolar, Mike March, Bonnie Deitrick, Brady Workman

**EX-OFFICIO PRESENT:** County Ex-Officio- George Urie, City Ex-Officio- Chris Talkington

**GUESTS:** Marty Gergen, Chevy Bailey,- Riedesel Engineering, Kent Atkin, Rob Hegstrom, JUB Engineering, Mark Boring- Happy Landing, Jarod VanderKooi - Reeder Flying Service, Matt Barnes- Airport OPS

**AIRPORT PERSONNEL:** Bill Carberry, Donna Newbry

**Chairman, Olmstead, called the meeting to order at 11:00 AM**

**Public Input**

None at this time

**Minutes from May 2015**

Approval of May Minutes, Board Member March motioned, and Board Member- Deitrick 2<sup>nd</sup>. All in favor. 6-0

**Amendments to the Agenda**

None

**Status Reports**

**Air Service Update:**

Airport Manager Carberry, discussed the new 3<sup>rd</sup> flight which began on May 1, 2015. New departure times will be as follows: 6:28 AM; 12:23 PM and 6:23 PM. We will maintain the 10:57 PM late night arrival.

**Air Service Marketing Plan:**

Airport Manager Carberry discussed how the airport is working with Steele and Associates to get the word out on the new 3<sup>rd</sup> flight. A new commercial is in place as well as some print and radio advertising. Our marketing firm is spearheading a live remote with KEZJ to be on Thursday, July 2, 2015. 4:00 PM -6:00 PM. We received word that the flight will be year round rather than seasonal.

**Terminal Project Update:**

Airport Manager, Carberry, discussed the terminal building project schedule and funding plan. The city and county awarded the bid to Petersen Bros. construction with a bid of \$3,915,836. There will be a delay in the start of the project until April of 2016 due to FAA funding requirements. The FAA 2015 entitlement grant offer for approximately 1.6 million will be presented to the City/County in July along with the Petersen contract.

**Update on FAA 5 year Engineering Selection Process:**

The last engineer/consultant selection was August of 2010. The FAA requires a selection every 5 years. We received two (2) submittals in response to an RFQ. The airport board will be making the selection at the next Airport Advisory Board meeting, July 7, 2015, wherein interviews will be held. They are scheduled for 9:00 AM and 10:30 AM.

**Items for Consideration:**

**Annual Election of Board Chairman and Vice Chairman:**

Board Member March, nominated Vice Chairman Mark Cutler for Chairman. It was 2<sup>nd</sup> by Board Member Workman. All in Favor 6-0. Board Member Workman nominated Board Member March for Vice Chair. It was 2<sup>nd</sup> by Board Member Deitrick. All in Favor 6-0. They will begin their new title roles at the October 1, 2015 board meeting.

**Review of Draft Airport Fiscal Year 2016 Budget:**

Airport Manager, Carberry discussed the proposed Airport budget with the Board.

**Open Discussion/Public Input**

Ex Officio, Chris Talkington, discussed how/if we could get natural gas here to the airport. The closest line is near the water tower on 3600. Talkington said he would make contact with Jim Lapp at Intermountain Gas to see if the construction of the new middle school might assist with gas line expansion near the airport.

**Adjournment**

Board Member, Cutler motioned to adjourn and Kolar 2<sup>nd</sup>. All in favor.

Adjourned at 12:04 PM

  
Donna Newbry  
Administrative Assistant