

Joslin Field,
MAGIC VALLEY REGIONAL AIRPORT BOARD
Airport Advisory Board Minutes
5/05/2015

Dan Olmstead	Mark Cutler	Bonnie Deitrick	Brady Workman	Mike March	Steve Kolar
----- Chairman	----- Vice-Chair				

EX-OFFICIO: George Urie, County, Chris Talkington, City of Twin Falls

DATE: 5/05/2015

PRESENT Dan Olmstead, Mark Cutler, Steve Kolar, Mike March, Bonnie Deitrick

EX-OFFICIO PRESENT: County Ex-Officio- George Urie, City Ex-Officio- Chris Talkington

GUESTS: Marty Gergen, Chevy Bailey, Kevin Shreeve- Riedesel Engineering, Toby Epler, Rob Hegstrom, JUB Engineering, Gene Turley, Mark Boring- Happy Landing, Sara Nelson-Hertz.

AIRPORT PERSONNEL: Bill Carberry, Donna Newbry

Chairman, Olmstead, called the meeting to order at 11:00 AM

Public Input

None at this time

Minute Approval

Approval of March minutes, Board Member March motioned, and Board Member- Deitrick 2nd. All in favor. 4-0

Amendments to the Agenda

None

Status Reports

Air Service Update:

Airport Manager Carberry, discussed the new 3rd flight which began on May 1, 2015. New departure times will be as follows: 6:28 AM - 12:23 PM and 6:23 PM.

Air Service Marketing Plan:

Airport Manager Carberry discussed how the airport is working with Steele and Associates to get the word out on the new 3rd flight. A new commercial is in the works as well as some print and radio advertising.

Terminal Project Update:

Airport Manager, Carberry, discussed the terminal building project schedule and funding plan. Airport Manager reviewed the bids received on April 22nd. The low bidder was Petersen Bros. construction with a bid of \$3,915,836. The bid was higher than the architect's estimate of

\$2,825,677. Carberry said he spoke with the FAA and they advised him to accept the low bid and that the FAA would provide an additional Discretionary grant in 2017 to help with the additional funding needed for the project. Board member Kolar motioned to recommend that the City and County consider awarding the bid and moving forward with the project contingent upon FAA funding. All in favor 4-0.

Items for Consideration:

Update on FAA 5 year Engineering Selection Process:

The last engineer/consultant selection was August of 2010. The FAA requires a selection every 5 years. The airport will be advertising for Requests for Qualifications (RFQ) May 14th from firms interested in working with the airport on the upcoming 5 year capital improvement plan. The timeline would be a shortlist by June 8-18, interviews at the next board meeting on July 7th. This will be an open interview process with open discussion.

Open Discussion/Public Input

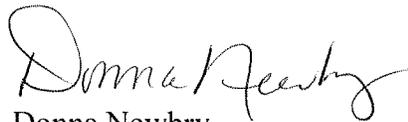
Mass Mailings was suggested about the new 3rd flight, by Board Member March.

June will be the annual election for Board Chair and Vice - Chair positions effective in October 2015.

Adjournment

Vice Chairman, Cutler motioned to adjourn and Kolar 2nd. All in favor.

Adjourned at 12:00 PM



Donna Newbry
Administrative Assistant