

COUNCIL MEMBERS:

Suzanne Hawkins	Jim Munn	Shawn Barigar	Chris Talkington	Gregory Lanting	Don Hall	Rebecca Mills Sojka
Vice Mayor					Mayor	



MINUTES

**Meeting of the Twin Falls City Council
Monday, June 8, 2015
City Council Chambers - 305 3rd Avenue East -Twin Falls, Idaho**

PLEDGE OF ALLEGIANCE TO THE FLAG		
CONFIRMATION OF QUORUM		
CONSIDERATION OF THE AMENDMENTS TO THE AGENDA		
PROCLAMATIONS: NONE		
GENERAL PUBLIC INPUT		
AGENDA ITEMS		
I. CONSENT CALENDAR:	Purpose:	By:
1. Consideration of a request to approve the Accounts Payable for June 2, 2015 – June 8, 2015.	Action	Sharon Bryan
2. Consideration of a request to approve a Special Events Application for the Twin Falls Tonight Concert Series for a series of concerts beginning June 24, 2015, and concluding August 19, 2015.	Action	Ron Fustos
3. Consideration of a request to approve a Special Events Application for the “Bed Races” Fundraiser for the Multiple Sclerosis Society to be held Saturday August 15, 2015.	Action	Ron Fustos
4. Consideration of a request to approve the Special Events Application for the Annual Classic Cruisers event, to be held on Friday, June 26, Saturday, June 27, and Sunday, June 28, 2015.	Action	Ron Fustos
II. ITEMS FOR CONSIDERATION:	Purpose:	By:
1. Consideration of a request to approve a Special Events Application for the Magic Valley Youth Triathlon, sponsored by the Magic Valley YMCA, to be held on Saturday, July 18, 2015.	Action	Ron Fustos
2. Consideration of a request to adopt a resolution for the sole source designation for purchase of slurry seal; and, a request to award the 2015 Slurry Seal Project to Intermountain Slurry Seal, Inc. in the amount of \$334,842.46.	Action	Jacqueline D. Fields
3. Consideration of a request to award the 2015 Chip Seal Project to Emery, Inc. in the amount of \$395,193.10.	Action	Jacqueline D. Fields
4. Consideration of a request from Robert and Beth Olmstead to waive the non-conforming building expansion permit process for a home located at 584 Sparks Street.	Action	Jonathan Spendlove
5. Consideration of a request from Jerry Povalawski to waive the non-conforming building expansion permit process for a home located at 325 3rd Ave West.	Action	Jonathan Spendlove
6. Consideration of a request to appoint Brian Rice to the Parks & Recreation Commission for a three year term beginning June 2015.	Action	Mayor Don Hall
7. Presentation of a City Sewer Modeling Update; and, a request to adopt the Wastewater Collection System Master Plan; and, a request to authorize the use of Sewer Bond funds to complete Capital Improvement Plan projects.	Presentation/ Action	Lee Glaesemann/ JUB Engineers
8. A general discussion about the City Council’s FY 2016 budget priorities and philosophies followed by citizen input.	Discussion	Travis Rothweiler
9. Public input and/or items from the City Manager and City Council.		
III. ADVISORY BOARD REPORTS/ANNOUNCEMENTS:		
IV. PUBLIC HEARINGS: 6:00 P.M. – None		
V. ADJOURNMENT: Executive Session 67-2345 (1)(c) To acquire an interest in real property which is not owned by a public agency.		

Any person(s) needing special accommodations to participate in the above noticed meeting could contact Leila Sanchez at (208) 735-7287 at least two working days before the meeting. Si desea esta información en español, llame Leila Sanchez (208)735-7287.

Present: Suzanne Hawkins, Jim Munn, Chris Talkington, Gregory Lanting, Don Hall

Absent: Shawn Barigar, Rebecca Mills Sojka

Staff Present: City Manager Travis Rothweiler, City Attorney Fritz Wonderlich, Deputy City Attorney Shayne Nope, Deputy City Manager Mitchel Humble, Deputy City Manager Brian Pike, Staff Sergeant Ron Fustos, City Engineer Jacqueline D. Fields, Planner I Jonathan Spendlove, Staff Engineer Lee Glaesemann, Deputy City Clerk/Recording Secretary Leila A. Sanchez

Mayor Hall called the meeting to order at 5:00 P.M. He then invited all present, who wished to, to recite the pledge of Allegiance to the Flag with him. A quorum is present.

CONSIDERATION OF THE AMENDMENTS TO THE AGENDA:

City Manager Rothweiler removed Executive Session 67-2345 (1)(c) To acquire an interest in real property which is not owned by a public agency.

PROCLAMATIONS: None

GENERAL PUBLIC INPUT: None

AGENDA ITEMS

I. CONSENT CALENDAR:

1. Consideration of a request to approve the Accounts Payable for June 2, 2015 – June 8, 2015, total: \$391,505.44, and Payroll, June 5, 2015, total: \$134,274.08.
2. Consideration of a request to approve a Special Events Application for the Twin Falls Tonight Concert Series for a series of concerts beginning June 24, 2015, and concluding August 19, 2015.
3. Consideration of a request to approve a Special Events Application for the “Bed Races” Fundraiser for the Multiple Sclerosis Society to be held Saturday August 15, 2015.
4. Consideration of a request to approve the Special Events Application for the Annual Classic Cruisers event, to be held on Friday, June 26, Saturday, June 27, and Sunday, June 28, 2015.

MOTION:

Councilmember Lanting made a motion to approve the Consent Calendar as presented. The motion was seconded by Vice Mayor Hawkins. Roll call vote showed all members present voted in favor of the motion. Approved 5 to 0.

II. ITEMS FOR CONSIDERATION:

1. Consideration of a request to approve a Special Events Application for the Magic Valley Youth Triathlon, sponsored by the Magic Valley YMCA, to be held on Saturday, July 18, 2015.

Staff Sergeant Fustos reviewed the request.

The Magic Valley Youth Triathlon organizations and YMCA will provide volunteers to assist participants travelling and crossing roadways. Police officers will not be assisting along the route and are unable to ensure that this is safe event for participants.

City staff and Twin Falls Police Department recommend approval of this application.

Kim Engle, 2346 Sherwood Drive, explained the request.

MOTION:

Councilmember Munn made a motion to approve the Special Events Application for the Magic Valley Youth Triathlon, sponsored by the Magic Valley YMCA, to be held on Saturday, July 18, 2015, as presented. The motion was seconded by Councilmember Talkington. Roll call vote showed all members present voted in favor of the motion. Approved 5 to 0.

2. Consideration of a request to adopt a resolution for the sole source designation for purchase of slurry seal; and, a request to award the 2015 Slurry Seal Project to Intermountain Slurry Seal, Inc. in the amount of \$334,842.46.

City Engineer Fields explained the request.

On May 28, 2015, bids were opened for the 2015 Slurry Seal Project. One bid was received from Intermountain Slurry Seal, Inc. of Salt Lake City, UT (Intermountain), in the amount of \$334,842.46.

Intermountain notified staff that they are not going to be able to meet the requirements of Idaho Code Section 44-1001. EMPLOYMENT OF RESIDENTS OF IDAHO -- WAGE SCALE -- FEDERAL FUNDS. Intermountain is the only vendor reasonably available and to meet the requirements for a sole source designation per Idaho Code Section 67-2808(2)(a) EMERGENCY EXPENDITURES -- SOLE SOURCE EXPENDITURES.

Staff recommends that the City Council approve the sole source resolution and authorize the Mayor to sign the contract for the 2015 Slurry Seal Project with Intermountain Slurry Seal, Inc. in the amount of \$334,842.46.

Discussion followed on the Intermountain bid summary.

MOTION:

Councilmember Munn made a motion to adopt Resolution 1947, for the sole source designation for purchase of slurry seal. The motion was seconded by Councilmember Lanting.

City Manager Rothweiler explained the sole source procurement process.

Roll call vote showed all members present voted in favor of the motion. Approved 5 to 0.

3. Consideration of a request to award the 2015 Chip Seal Project to Emery, Inc. in the amount of \$395,193.10.

City Engineer Fields explained the request.

On May 21, 2015, two bids were received for the 2015 Chip Seal Project. The lowest bidder was Emery, Inc., of Filer Idaho, in the amount of \$395,193.10.

Mayor Hall asked about the disparity between the bids received.

Councilmember Talkington asked if the contractor will provide a guarantee for the work performed for a period of time after the chip seal work is completed.

City Engineer Fields explained the differential of the two bids received is the cost to place the material. A warranty is not in place but the City oversees the chip seal process in terms of quality assurance.

MOTION:

Councilmember Lanting made a motion to award the 2015 Chip Seal Project to Emery, Inc. in the amount of \$395,193.10, and authorize the Mayor to sign the contract as presented. The motion was seconded by Vice Mayor Hawkins. Roll call vote showed all members present voted in favor of the motion. Approved 5 to 0.

4. Consideration of a request from Robert and Beth Olmstead to waive the non-conforming building expansion permit process for a home located at 584 Sparks Street.

Planner I Spendlove explained the request.

The Olmsteads are requesting to build an addition onto their residence located at 584 Sparks Street. The home is located in the R-4 Zoning District. Sparks Street is identified as a collector and has a minimum building setback of 62' from centerline. The existing home is located within the centerline setback. Per City Code Title 10; Chapter 4; Section 5.3, the current structure is nonconforming as it stands at approximately 54' from centerline, encroaching approximately 8'. The proposed expansion meets the required side setbacks.

Staff recommends that the Council review and act on the request to waive the non-conforming building expansion permit process for a home located at 584 Sparks Street.

MOTION:

Councilmember Talkington made a motion to waive the non-confirming expansion permit for a home located at 584 Sparks Street for Robert and Beth Olmstead. The motion was seconded by Councilmember Lanting.

5. Consideration of a request from Jerry Povalawski to waive the non-conforming building expansion permit process for a home located at 325 3rd Ave West.

Planner I Spendlove explained the request.

Jerry Povalawski is requesting to build an addition onto their residence located at 325 3rd Ave. West. The home is located in the C-B Zoning District. The front yard setback for this zone is identified as 20' from the property line. The existing home is located within the front yard setback. Per City Code Title 10; Chapter 4; Section 5.3 the current structure is nonconforming as it stands at approximately 10' from the front property line, encroaching approximately 10'.

Staff recommends that the Council review and act on the attached request to waive the non-conforming building expansion permit process for a home located at 325 3rd Ave. West.

MOTION:

Vice Mayor Hawkins made a motion to approve to waive the non-conforming building expansion permit process for Jerry Povalawski for a home located at 325 3rd Ave. West. The motion was seconded by Councilmember Lanting. Roll call vote showed all members present voted in favor of the motion. Approved 5 to 0.

After discussion, the majority of the City Council agreed to place waivers for a non-conforming building expansion on the Consent Calendar.

City Manager Rothweiler explained that Council denial of a waiver for a non-conforming building expansion will require the applicant to go through the non-conforming building expansion permit process. The process requires a hearing before the Planning and Zoning Commission.

6. Consideration of a request to appoint Brian Rice to the Parks & Recreation Commission for a three year term beginning June 2015.

Mayor Hall explained the request.

The Commission had one opening due to a member having served their full six years on the Commission. Applications for the openings were due late April and staff received three applications. On May 13, 2015, an interview committee selected Brian Rice to serve on the Parks and Recreation Commission.

Mayor Hall recommends the appointment of Brian Rice to the Commission.

MOTION:

Councilmember Lanting made a motion to approve the appointment of Brian Rice to the Parks & Recreation Commission for a three year term as presented. The motion was seconded by Vice Mayor Hawkins. Roll call vote showed all members present voted in favor of the motion. Approved 5 to 0.

7. Presentation of a City Sewer Modeling Update; and, a request to adopt the Wastewater Collection System Master Plan; and, a request to authorize the use of Sewer Bond funds to complete Capital Improvement Plan projects.

Staff Engineer Glaesemann explained that in 2013, the City passed a special bond election to fund improvements to the City's Wastewater Treatment Plant and Wastewater Collection System. Prior to beginning significant upgrades to the Collection System, it was recognized that the sewer model and collection system plan needed to be updated. Since the current model and plan had not been updated since 2009, some flow data used to calibrate the model dated back to 2006. The sewer model is used to calculate sewer line pipe sizes needed to accommodate development.

JUB Engineers has completed a major update to the City's Sewer System Model and Wastewater Collection System Master Plan. Their model and plan update includes many refinements to the previous version as well as updated flow data and will include an updated list of prioritized Capital Improvement Plan projects.

Staff recommends adoption of the Wastewater Collection System Master Plan and the authorization to use available sewer bond funds to complete projects listed in the Capital Improvement Plan.

Gary Haderlie, JUB Engineers, explained the City Council authorized JUB Engineers to develop a new Collection System Master Plan, with the following major goals: (1) Update the hydraulic collection system model to assess capacity conditions for three growth and flow scenarios during a 10-Year design storm event; and, (2) Establish a comprehensive capital improvement plan for the next five to ten years. He reviewed the following: Existing Collection System Summary, Planning Data and Growth Projections, Existing System Summary, Committed System Summary, and Master Plan System Summary

Council discussion followed and Mr. Haderlie clarified:

- The growth study accounted for the three new schools
- Washington Street sewer lines are not in need of improvements with the existing Airport loading and with some modest Airport loading.
- The City uses sewer video modeling to determine the condition of a pipeline.

Mr. Haderlie reviewed the Capital Improvement Plan Summary focusing on the first three of the eleven projects: Canyon Springs Road Project (currently in progress), Odor Control & Manhole Rehabilitation, and Grandview Trunkline.

Project Engineer Glaesemann explained that in 2004 drop manholes were replaced on Grandview because a bottleneck in the sewer line was causing odor issues.

City Manager Rothweiler gave an update on the Wastewater Treatment Plant project budget and schedule.

Project Engineer Glaesemann explained the various types of pipes within the City. Money is more efficiently spent to do one project than various small upgrades. The City will focus on Canyon Springs Road, manhole replacement, Grandview Trunkline.

MOTION

Councilmember Talkington made a motion to adopt the Wastewater Collection System Master Plan and authorize the use of Sewer Bond funds to complete Capital Improvement Plan projects as presented. The motion was seconded by Councilmember Lanting. Roll call vote showed all members present voted in favor of the motion. Approved 5 to 0.

8. A general discussion about the City Council's FY 2016 budget priorities and philosophies followed by citizen input.

City Manager Rothweiler explained that this is the last scheduled session prior to the presentation of the City Manager's recommended budget. The purpose of this session is to capture the Council's and the community's goals and priorities for the upcoming fiscal year.

The City views its planning and operations in a strategic manner. The City's fiscal, operational and organizational strategies are governed and directed by the City's 2030 Strategic Plan. In addition, members of the City's Long-Term Planning Group presented their update on the City's five-year fiscal planning model, tying goals and objectives in the City's Strategic Plan to the budget, and defining the needs of the organization.

New construction roll for this year is roughly estimated at \$36.8 million. This has increased from the previous year of \$31 million.

Following are recommendations:

- Compensation adjustment for employees of 3% and move City's salary table ½%.
- Add city staff where it is essential to maintain existing services
- Project no rate increases in water and sewer
- Remove the Street Sweeping fee of \$1.32

Unable to be funded at this place and time:

- Develop more water storage
- Canyon Spring Grade design and improvement strategy
- Frisbee disc golf facility.

Council discussion followed:

Councilmember Talkington spoke on starting a negotiation process with Intermountain Gas to bring a gas line to the Airport. He also spoke on updating fiber optics at the Airport.

Councilmember Lanting spoke on various areas that are not annexed into the City but are utilizing sewer services. City Manager Rothweiler stated he will investigate eligible properties that are annexable.

Councilmember Talkington stated residents on Clinton, Bonny, and Earl Streets have stated their concern that they do not have access to City services but, after speaking with the City Manager, it was found that all three streets have water services but are limited to city water. He recommended that staff contact residents to discuss an LID option. City Manager Rothweiler clarified that residents would be required to hook up to sewer services when their septic system fails.

Mayor Hall spoke on the importance of developing more water storage. He also asked how the City would encourage residents to continue using canal water to irrigate rather than converting to using potable water.

City Attorney Wonderlich explained that the City is not involved in the use of canal water for irrigation. Volunteer groups help maintain ditches.

Mayor Hall asked how difficult would it be to explore placing disc golf at the Rock Creek Park. Parks & Recreation Director Bowyer stated Rock Creek Park has no restroom facilities which may be a drawback. He will contact Mike Stradley to discuss. Vice Mayor Hawkins stated that the water may also be a drawback.

Mayor Hall opened up the meeting to the public. No input.

City Manager Rothweiler gave an update on the New City Hall and the Request for Qualifications process.

Mayor Hall explained Grant Writer Mandi Thompson has asked him to sign a letter of support for adoption of a Body-Worn Camera program with the U.S. Department of Justice. Council showed support for the request. City Manager Rothweiler explained that if the City does not receive a grant, funding will be placed in the upcoming budget.

Councilmember Lanting gave an update on the upcoming 2015 Association of Idaho Cities Conference.

Vice Mayor Hawkins reported Councilmember Lanting will be appointed as President of the Association of Idaho Cities. She also reported on the upcoming City Band Concert Series, and gave an update on the 2nd Annual Bike Rodeo.

9. Public input and/or items from the City Manager and City Council.

III. ADVISORY BOARD REPORTS/ANNOUNCEMENTS:

IV. PUBLIC HEARINGS: 6:00 P.M. – None

V. ADJOURNMENT:

Executive Session 67-2345 (1) (c) To acquire an interest in real property which is not owned by a public agency.
(Removed from the agenda.)

Leila A. Sanchez
Deputy City Clerk/Recording Secretary