

**COUNCIL MEMBERS:**

Suzanne Hawkins	Jim Munn	Shawn Barigar	Chris Talkington	Gregory Lanting	Don Hall	Rebecca Mills Sojka
					Vice Mayor	Mayor



**AGENDA**

Meeting of the Twin Falls City Council  
 Monday, August 10, 2015  
 City Council Chambers  
 305 3<sup>rd</sup> Avenue East -Twin Falls, Idaho

PLEDGE OF ALLEGIANCE TO THE FLAG CONFIRMATION OF QUORUM CONSIDERATION OF THE AMENDMENTS TO THE AGENDA PROCLAMATIONS: NONE		
<b>GENERAL PUBLIC INPUT</b>		
<b>AGENDA ITEMS</b>		
<b>I. <u>CONSENT CALENDAR:</u></b> 1. Consideration of a request to approve the Accounts Payable for August 4 – 10, 2015.  2. Consideration of a request to approve a Beer License for Shopko #67, located at 1649 Pole Line Road.  3. Consideration of a request to approve the June 1, 2015, July 6, 2015, and August 3, 2015, City Council Minutes.  4. Consideration of a request to approve the Findings of Fact, Conclusions of Law, and Decision: Vacation for Base Jumper Two.	<b><u>Purpose:</u></b> Action  Action  Action  Action	<b><u>By:</u></b> Sharon Bryan  Sharon Bryan  Sharon Bryan Leila A. Sanchez  Rene'e V. Carraway-Johnson
<b>II. <u>ITEMS FOR CONSIDERATION:</u></b> 1. Consideration of a request to approve the use of street impact fees paid by the Twin Falls School District for the construction of a traffic signal at Hankins Road and Stadium Boulevard.  2. Consideration of a request to adopt a resolution to allow the City to procure goods and services on the open market and awarding this year's Zone Maintenance Project to Knife River Inc.  3. Consideration of a request to approve a preliminary (30%) Main Avenue Redesign concept  4. Presentation of the City Manager's Recommended Budget for FY 2016 followed by citizen input.  5. Consideration of a request for the adoption of the Tentative Budget for the City of Twin Falls and set August 24 2015, at 6:00 p.m. as the date and time for the public budget hearing.  6. Public input and/or items from the City Manager and City Council.	<b><u>Purpose:</u></b> Action  Action  Action  Presentation  Action	<b><u>By:</u></b> Mitchel Humble  Jon Caton  Melinda Anderson Mandi Roberts/Otak  Brian Pike  Travis Rothweiler
<b>III. <u>ADVISORY BOARD REPORTS/ANNOUNCEMENTS:</u></b>		
<b>IV. <u>PUBLIC HEARINGS:</u></b>	6:00 P.M. - None	<b><u>Purpose:</u></b>
<b>V. <u>ADJOURNMENT:</u></b>		
<b><u>By:</u></b>		

*Any person(s) needing special accommodations to participate in the above noticed meeting could contact Leila Sanchez at (208) 735-7287 at least two working days before the meeting. Si desea esta información en español, llame Leila Sanchez (208)735-7287.*

### Twin Falls City Council-Public Hearing Procedures for Zoning Requests

1. Prior to opening the first Public Hearing of the session, the Mayor shall review the public hearing procedures.
  2. Individuals wishing to testify or speak before the City Council shall wait to be recognized by the Mayor, approach the microphone/podium, state their name and address, then proceed with their comments. Following their statements, they shall write their name and address on the record sheet(s) provided by the City Clerk. The City Clerk shall make an audio recording of the Public Hearing.
  3. The Applicant, or the spokesperson for the Applicant, will make a presentation on the application/request (request). No changes to the request may be made by the applicant after the publication of the Notice of Public Hearing. The presentation should include the following:
    - A complete explanation and description of the request.
    - Why the request is being made.
    - Location of the Property.
    - Impacts on the surrounding properties and efforts to mitigate those impacts.Applicant is limited to 15 minutes, unless a written request for additional time is received, at least 72 hours prior to the hearing, and granted by the Mayor.
  4. A City Staff Report shall summarize the application and history of the request.
    - The City Council may ask questions of staff or the applicant pertaining to the request.
  5. The general public will then be given the opportunity to provide their testimony regarding the request. The Mayor may limit public testimony to no less than two minutes per person.
    - Five or more individuals, having received personal public notice of the application under consideration, may select by written petition, a spokesperson. The written petition must be received at least 72 hours prior to the hearing and must be granted by the mayor. The spokesperson shall be limited to 15 minutes.
    - Written comments, including e-mail, shall be either read into the record or displayed to the public on the overhead projector.
    - Following the Public Testimony, the applicant is permitted five (5) minutes to respond to Public Testimony.
  6. Following the Public Testimony and Applicant's response, the hearing shall continue. The City Council, as recognized by the Mayor, shall be allowed to question the Applicant, Staff or anyone who has testified. The Mayor may again establish time limits.
  7. The Mayor shall close the Public Hearing. The City Council shall deliberate on the request. Deliberations and decisions shall be based upon the information and testimony provided during the Public Hearing. Once the Public Hearing is closed, additional testimony from the staff, applicant or public is not allowed. Legal or procedural questions may be directed to the City Attorney.
- \* Any person not conforming to the above rules may be prohibited from speaking. Persons refusing to comply with such prohibitions may be asked to leave the hearing and, thereafter removed from the room by order of the Mayor.



Date: August 10, 2015, City Council Meeting

To: Honorable Mayor and City Council

From: Sharon Bryan, Deputy City Clerk

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Request:

Approval of a Beer License for Shopko #67, located at 1649 Poleline Road.

Time: Consent Calendar

Background: Approval of beer license.

Budget Impact: N/A

Regulatory Impact: City and State Code Compliance

Conclusion: Staff recommends approval of the application.

Attachments: Alcohol License Application



**City of Twin Falls**  
 321 Second Avenue East  
 P.O. Box 1907  
 Twin Falls, Idaho 83303

Print Form

# Alcohol License

*Please attach a copy of your state license*

Business Name: Shopko Stores Operating Co., LLC State License # 18621

Doing Business As: Shopko #67

Physical Address: 1649 Poleline Road City, State, Zip Twin Falls, ID 83301

Legal Description of Place of Business Lot 6 Block 1 Subdivision First Amended Magic Valley Mall

Mailing Address: PO Box 19060 City, State, Zip: Green Bay, WI 54307

Contact Person: Jessica Walske Phone # 920-429-4166

**Beer:** *Bottled for consumption off the premises only* (\$ 50.00)

*Bottled for consumption on premises* (\$150.00)

*Bottled for Draught for consumption on premises* (\$200.00)

**Wine:** *Retailed Sales for consumption off premises only* (\$200.00)

*Wine by the Drink for consumption on premises only* (\$200.00)

**Liquor:** *Liquor license & fees cover wine license and fees* (\$562.50)

License expires June 30th

Total Fee \$50.00

Applicant is an: Individual  Partnership  Corporation

If a partnership, name all partners:

Name: N/A

Residence: \_\_\_\_\_

Name: N/A

Residence: \_\_\_\_\_

Name: N/A

Residence: \_\_\_\_\_

If a corporation or association, name all officers:

Name: Please see attached listing

Address: \_\_\_\_\_

Title: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Title: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Title: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Title: \_\_\_\_\_

Date of incorporation or organization: 10/11/2005

Place of incorporation or organization: Delaware

Principal place of business in Idaho: 1649 Poleline Road, Twin Falls, ID 83301

Owner of premises: Spirit SPE Portfolio 2006-2, LLC

Name of person who will manage business of selling beer at retail: Jason Brando

(If a partnership, all partners must sign)

Signature of applicant \_\_\_\_\_

Name: Peter G. Vandenhouten, SVP Secretary

[Redacted]

Length of residence in Idaho: N/A

Signature of applicant \_\_\_\_\_

Name: \_\_\_\_\_ Birth date: \_\_\_\_\_

Residence of applicant: \_\_\_\_\_

Length of residence in Idaho: \_\_\_\_\_

Signature of applicant \_\_\_\_\_

Name: \_\_\_\_\_ Birth date: \_\_\_\_\_

Residence of applicant: \_\_\_\_\_

Length of residence in Idaho: \_\_\_\_\_

Signature of applicant \_\_\_\_\_

Name: \_\_\_\_\_ Birth date: \_\_\_\_\_

Residence of applicant: \_\_\_\_\_

Length of residence in Idaho: \_\_\_\_\_

Subscribed and sworn to before me this 24 day of July, 2015.

Notary Public for Wisconsin  
Residing at: Brown County  
Notary Expiration Date: 8-24-18

For Questions call 208-735-7245 [Click here for the City Code \(Title 3 then Chapter 7,8, & 9\)](#)

Return completed form to: Deputy City Clerk, City of Twin Falls, 321 Second Ave. East, Twin Falls, ID 83301

SHOPKO STORES OPERATING CO., LLC  
EXECUTIVE OFFICERS  
FEIN: 20-3606109

EXHIBIT A

\* Shopko Stores Operating Co., LLC is a wholly owned subsidiary of Shopko Holding Company, LLC  
Shopko Holding Company, LLC is the sole member/manager of Shopko Stores Operating Co., LLC.  
Officers do not hold any membership interest.

NAME	POSITION	M/F	WORK ADDRESS
PETER KENNETH MCMAHON	CHIEF EXECUTIVE OFFICER	M	700 PILGRIM WAY GREEN BAY, WI 54304
RUSSELL L. STEINHORST	SENIOR VICE PRESIDENT CHIEF FINANCE OFFICER	M	700 PILGRIM WAY GREEN BAY, WI 54304
PETER GERARD VANDENHOUTEN	SENIOR VICE PRESIDENT GENERAL COUNSEL CORPORATE SECRETARY	M	700 PILGRIM WAY GREEN BAY, WI 54304
GARY LEE GIBSON	VICE PRESIDENT TREASURER	M	700 PILGRIM WAY GREEN BAY, WI 54304

*State of Idaho*

**Idaho State Police**

Cycle Tracking Number: 80407

Premise Number: 2T-18621

**Retail Alcohol Beverage License**

License Year: 2016

License Number: 18621

*This is to certify, that*

Shopko Stores Operating Co LLC

*doing business as:*

Shopko #67

*is licensed to sell alcoholic beverages as stated below at:*  
1649 Poleline Rd, Twin Falls, Twin Falls County

*Acceptance of a license by a retailer shall constitute knowledge of and agreement to operate by and in accordance to the Alcohol Beverage Code, Title 23. Only the licensee herein specified shall use this license.*

*County and city licenses are also required in order to operate.*

*[Signature]*

Signature of Licensee, Corporate Officer, LLC Member or Partner

- Liquor                    No
- Beer                     Yes \$50.00
- On-premise consumption    No
- Kegs to go                No
- Restaurant                No
- Wine by the bottle        No
- Wine by the glass        No
- Multipurpose arena        No
- Growlers                 No

TOTAL FEE: \$50.00

SHOPKO STORES OPERATING CO LLC  
 SHOPKO #67  
 PO BOX 19060  
 GREENBAY, WI 54307  
 Mailing Address

License Valid: 07/09/2015 - 06/30/2016

**Expires: 06/30/2016**

*[Signature]*

Director of Idaho State Police



**COUNCIL MEMBERS:**

Suzanne Hawkins	Jim Munn	Shawn Barigar	Chris Talkington	Gregory Lanting	Don Hall	Rebecca Mills Sojka
Vice Mayor					Mayor	

**MINUTES**

Meeting of the Twin Falls City Council

Monday, June 1, 2015

City Council Chambers - 305 3<sup>rd</sup> Avenue East -Twin Falls, Idaho

PLEDGE OF ALLEGIANCE TO THE FLAG  
 CONFIRMATION OF QUORUM  
 CONSIDERATION OF THE AMENDMENTS TO THE AGENDA

**PROCLAMATIONS:** Lionel Leon Sojka Day

**GENERAL PUBLIC INPUT****AGENDA ITEMS****I. CONSENT CALENDAR:**

1. Consideration of a request to approve the Accounts Payable for May 27–June 1, 2015.
2. Consideration of a request to approve the April 16, April 20, 2015, and May 4, 2015, City Council Minutes.
3. Consideration of a request to approve the Fifth Annual National Night Out event to be held at the Twin Falls City Park on Tuesday, August 4, 2015.

**Purpose:**

Action

**By:**

Sharon Bryan

Action

Leila A. Sanchez  
Sharon Bryan

Action

Dennis Pullin

**II. ITEMS FOR CONSIDERATION:**

1. Presentation of appreciation plaques to Jonah Ruf and Harley Jo Wathen in recognition of their service on the Twin Falls Youth Council.
2. Presentation of an appreciation plaque to Chris Clark for his service in the community with the Twin Falls Soccer Association.
3. Consideration of a request to approve the Idaho State 125th Anniversary Celebration to be held on Friday, July 3, 2015, from 11:00 a.m. to 1:00 p.m. at the Twin Falls Visitor Center.
4. A review of the fencing along the Snake River Canyon Rim Trail System.
5. Public input and/or items from the City Manager and City Council.

**Purpose:**

Presentation

**By:**Don Hall  
Suzanne Hawkins

Action

Dennis J. Bowyer

Action

Dennis Pullin

Review

Dennis J. Bowyer

**III. ADVISORY BOARD REPORTS/ANNOUNCEMENTS:****IV. PUBLIC HEARINGS:**

6:00 P.M. –

1. Consideration of a request to approve Ordinance 3097 adopting the Urban Renewal Plan for Revenue Allocation Area #4-4.

PH/Action

Melinda Anderson

**V. ADJOURNMENT:**

*Any person(s) needing special accommodations to participate in the above noticed meeting could contact Leila Sanchez at (208) 735-7287 at least two working days before the meeting. Si desea esta información en español, llame Leila Sanchez (208)735-7287.*

**Present:** Suzanne Hawkins, Jim Munn, Gregory Lanting, Don Hall, Chris Talkington

**Absent:** Shawn Barigar, Rebecca Mills Sojka

**Staff Present:** City Manager Travis Rothweiler, City Attorney Fritz Wonderlich, Deputy City Attorney Shayne Nope, Deputy City Manager Mitchel Humble, Deputy City Manager Brian Pike, Parks & Recreation Director Dennis Bowyer, Zoning & Development Manager Rene'e V. Carraway-Johnson, City Engineer Jacqueline Fields, Assistant City Engineer Troy Vitek, Traffic Sgt. Ron Fustos, Police Chief Bryan Krear, Captain Matt Hicks, Captain Anthony Barnhart, Staff Sergeant Dennis Pullin, Deputy City Clerk Sharon Bryan

**CONSIDERATION OF THE AMENDMENTS TO THE AGENDA – None**

## **PLEDGE OF ALLEGIANCE TO THE FLAG**

Mayor Hall called the meeting to order at 5:00 P.M. He asked the Youth Council graduating seniors to lead those present, who wish to, to recite the pledge of Allegiance to the Flag.

## **CONFIRMATION OF QUORUM**

A quorum is present.

## **CONSIDERATION OF THE AMENDMENTS TO THE AGENDA**

City Manager Rothweiler asked that an Executive Session be added to the Agenda, Executive 67-2345 1-C To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student.

### **MOTION:**

Councilmember Talkington made a motion to approve the addition of an Executive Session 67-2345 1-C. The motion was seconded by Vice Mayor Hawkins. Roll call vote showed all members present voted in favor of the motion. Approved 5 to 0.moved

## **PROCLAMATIONS: Lionel Leon Sojka Day**

Mayor Hall read proclamation and presented it to the Sojka Family.

## **GENERAL PUBLIC INPUT**

Brad Wills comended the Western Days Celebration. Also complimented the City on the bike/walking trails.

## **AGENDA ITEMS**

### **I. CONSENT CALENDAR:**

1. Consideration of a request to approve the Accounts Payable for May 27–June 1, 2015.
2. Consideration of a request to approve the April 16, April 20, 2015, and May 4, 2015, City Council Minutes.
3. Consideration of a request to approve the Fifth Annual National Night Out event to be held at the Twin Falls City Park on Tuesday, August 4, 2015.

### **MOTION:**

Vice Mayor Hawkins made a motion to approve the Consent Calendar as presented. The motion was seconded by Munn. Roll call vote showed all members present voted in favor of the motion. Approved 5 to 0.moved.

**II. ITEMS FOR CONSIDERATION:**

1. Presentation of appreciation plaques to Jonah Ruf and Harley Jo Wathen in recognition of their service on the Twin Falls Youth Council.

Mayor Hall and Vice Mayor Hawkins made the presentation.

2. Presentation of an appreciation plaque to Chris Clark for his service in the community with the Twin Falls Soccer Association.

Parks and Recreation Director Bowyer said Chris Clark has been involved as tournament director/co-director for all nine years Twin Falls has hosted a soccer tournament. For the past six years Chris has been the tournament director, including an extra tournament when the Idaho Youth Soccer Association held its annual State Cup tournament here in Twin Falls in 2011.

The Canyon Rim Classic (CRC) draws over 100 soccer teams to the Twin Falls area each year, bringing in about 4,000 - 5,000 people including players, family members, referees, and coaches. This influx of people generates around \$1,000,000 for our economy each year with hotel stays, gas, dining out, shopping, and entertainment. Each year the Twin Falls Soccer Association (TFSA) donates several thousand dollars to local charities for helping with our Fastest Kick at the Canyon and Target kick booths at the CRC. Finally from 2010 to present, the CRC which is as great as it is largely due to Chris Clark's efforts has been the major fundraiser for our non-profit organization, TFSA. This allows our club to provide scholarships to many families that may not otherwise be able to participate in club soccer. The CRC has funded scholarships to over 300 families, totaling around \$60,000 since 2010.

Also TFSA has donated over 100 soccer balls and many corner flags to the Parks & Recreation Department for their youth teams to use.

This May was Chris' last tournament as being tournament director, on behalf of the City of Twin Falls Parks & Recreation Department, we would like to thank Chris for his unselfish dedication to the sport of soccer and our community.

Mayor Hall presented Chris Clark with an appreciation plaque.

Chris Clark thanked Council and encouraged Council to continue to be supportive of all sports complexes.

Councilmember Talkington commented that Tom Mikesell was one of the first to introduce soccer to our Community.

3. Consideration of a request to approve the Idaho State 125th Anniversary Celebration to be held on Friday, July 3, 2015, from 11:00 a.m. to 1:00 p.m. at the Twin Falls Visitor Center.

Staff Sargent Dennis Pullin said that Nancy Taylor, on behalf of the City of Twin Falls Historic Preservation Commission, has submitted a Special Event Application requesting approval to hold the Idaho State 125th Anniversary Celebration and the Anniversary of the Twin Falls Township. This celebration will be held at the Twin Falls Visitor Center on Friday, July 3, 2015. The event will commence at 11:00 a.m. and conclude at 1:00 p.m.

Festivities for the event will include a Cupcake Judging Contest, "design a Birthday Card" for elementary-aged children and giving away handheld Idaho State Flags. There will also be a Bluegrass Band, Dewey Pickett and Howell, performing. An estimated 200 people are expected to attend. This event is open to the public, free of charge.

Arrangements have been made for over flow parking if needed. Permission has been obtained for additional parking to the south of the Visitor Center at the Outback. This event will conclude prior to their opening for business. Permission for additional parking, if needed, has also been obtained from the businesses located just west of the Visitor Center.

Several relevant City Staff members as well as the Twin Falls Police Department Staff, have met and approved this Special Event Application.

Nancy Taylor, Historic Preservation Commission Chairwoman explained that a small Farmer's Market will be held at the event also.

**MOTION:**

Councilmember Talkington made a motion to approve the Idaho State 125<sup>th</sup> Anniversary Celebration as presented. The motion was seconded by Vice Mayor Hawkins. Roll call vote showed all members present voted in favor of the motion. Approved 5 to 0.

4. A review of the fencing along the Snake River Canyon Rim Trail System.

Parks and Recreation Director Bowyer explained that the City Council requested staff to review the existing fencing along the Canyon Rim Trail System, specifically to look at all sites that do not have any fencing and review those to see if the City might have some potential safety concerns with those sites.

On Friday April 10th and Friday May 15th, Gretchen Scott, the City's Risk Manager, and I reviewed all sections of the Snake River Canyon Rim Trail System and its fencing or lack of fencing and came up with their findings and recommendations. They started at Dierkes Lake and went westward.

Quail Ridge Estates:

Staff believes no additional fencing is needed at this section of trail.

Centennial Trail:

There is one area that we recommend approximately 30' of fencing, it is located approximately 150' up from the first switch back. Another area that we would like to discuss is: once you get to the top of the rim, at the Babbel's overlook, to the east of the bench, the rim drops down 2-3 feet, then a section of the rim is below that runs out 10-15'. To the north of the bench, the rim does drop off substantial, but the bench is approximately 15' from this drop off. A fence here would ruin the view from sitting on the bench. Staff does not believe a fence is warranted since you have to get off the main trail and walk over to the bench; the rim is still 15' from the bench area.

Knieval Trail:

The complete 650' length of this trail has fencing along the rim.

Pillar Falls Trail:

All sections of this trail that is near the canyon rim have fencing.

Perrine Bridge East:

Staff believes no additional fencing is needed at this section of trail.

Perrine Bridge West:

There is one section that staff recommends fencing. It is about 250' west of the Visitor's Center and the length of fencing is approximately 250' in length. Photos are attached.

Breckenridge Estates:

MINUTES

Monday, June 1, 2015

Page 5 of 7

At the far west section of this trail where it takes a 90° turn to the south, staff recommends fencing is on top of the concrete wall to prevent bicyclists from tumbling over the wall if they don't make the corner. Photo attached.

Breckenridge:

Trail is over 1000' from the canyon rim, no fencing is needed.

Washington St. N./Perrine Coulee Trail:

There is one section of this trail section that staff recommends additional fencing be installed. It is 30' in length and is approximately 50' on the west side of Elevation 486.

Staff would also like direction on the style of fencing along the rim. The current style, 4 railing with wooden posts, have been used since the City built the Washington St. N./Perrine Coulee trail system in 1998. These posts are pressure treated to prolong the life of the post and the railings had a stain brushed on to match the surroundings. Since those first posts were installed, 15-20 posts have rotted off and had to be replaced. Staff is finding other sections of the trail where the wooden post have rotted off in 10-15 years of use. At the Quail Ridge section above Dierkes Lake, staff installed metal posts with cabling for the trail safety fencing. This is the same type of fencing at the Sunway Soccer Complex. Cable fencing with metal posts are approximately \$16 per linear foot compared to \$20 per linear foot to the wooden post with railings.

Staff is seeking the Council's feedback on switching to the metal posts with cabling for the trail safety fencing.

Council discussed the following:

Neighborhood approval of fencing

Upscale fencing.

Likes the 4 post design

Would like some alternatives to fencing.

Parks and Recreation Director Bowyer asked for direction on the style of fencing along the rim.

Council would like to see some alternatives to the fencing and asked Parks and Recreation Director Bowyer to bring back some fencing styles.

Mayor Hall asked what percentage of the trail system was built by the City.

Parks and Recreation Director Bowyer said he did not have a percentage but gave the following information on trail creation:

Breckenridge Trail Section was built by Breckenridge.

Washington Perrine Coulee Trail Section – Donated property with a stipulation City build trail.

Perrine Bridge East – City built trail

Perrine Bridge West – Neilson & Co built trail.

Blass Trail Section – City built trail

Centennial Trail – Centennial Commission and Idaho Power raised funds and with those funds City built trail.

Quail Ridge Trail Section – Developer did trail and City paved it.

Mayor Hall asked if we could develop the trail system and when property is develop that they pay for trail. City Attorney said City could not do that.

5. Public input and/or items from the City Manager and City Council.

City Manager Rothweiler gave the following dates for Budget Hearings.

June 8 – Pre- Budget conversation

July 6 – Budget Hearing

### **III. ADVISORY BOARD REPORTS/ANNOUNCEMENTS:**

Councilmember Talkington asked that an appointment be made of an informal committee to study the park at the corner of Shoshone Street and Addison Proper as a site for a Memorial to be placed at the Park.

Councilmember Lanting said the budget has a fund for artwork and suggested that the arts council be involved.

After a brief discussion the Council agreed to form a committee. The committee will be made up of Councilmembers Talkington, Lanting and Mayor Hall.

#### **MOTION:**

Councilmember Lanting made a motion to form a committee to explore the possibilities of the triangular area of North 5 Points and that committee be made up of Councilmembers Talkington, Lanting and Mayor Hall. The motion was seconded by Councilmember Munn. Roll call vote showed all members present voted in favor of the motion. Approved 5 to 0.

Vice Mayor Hawkins said that the Vietnam War 50<sup>th</sup> Commemorative will be held Saturday, June 6, 2015 at City Park starting at 11:00 a.m.

### **IV. PUBLIC HEARINGS:           6:00 P.M. –**

1. Consideration of a request to approve Ordinance 3097 adopting the Urban Renewal Plan for Revenue Allocation Area #4-4.

Economic Director Melinda Anderson explained that on April 28, 2015 the TFURA board approved Resolution 2015-2 approving an Urban Renewal Plan to create Revenue Allocation Area #4-4. On May 12, 2015, the Twin Falls City Planning and Zoning Commission determined that the Plan conforms to the City Comprehensive Plan, Zoning Regulations, and general plan for development of the City, and recommended to the City Council approval of the Plan. On April 30, 2015, the Notice of Public Hearing was published in the Times-News and on April 29, 2015 the proposed Plan was transmitted to each of the seven taxing districts within the proposed revenue allocation area, setting the date for a public hearing to be held on Monday, June 1, 2015 at 6:00 pm, for consideration of the adoption of the Plan.

A Notice of Public Hearing was published in the Times-News April 30, 2015, and copies of the proposed Plan were provided to each of the taxing districts that lie within the proposed revenue allocation area. The findings required for approval of the plan are contained in the ordinance.

Approval of this request will impact the City budget. Creating the revenue allocation area will establish a tax increment financing district on this property. That means that there will be a base land value established for the property. The City and the other six taxing districts will continue to receive taxes from the property based on the established base value. However, as development occurs on the property the taxable value will increase. That increase in taxable value is called the increment and will be received by TFURA for up to 20 years to pay for public improvements associated with the project. While the City and other jurisdictions do forfeit some tax collections for a time, the justification for doing so is that the development would not have occurred without the financial assistance from TFURA in the first place.

Idaho Code 50-2906: To adopt a new urban renewal plan or create a competitively disadvantaged border community area containing a revenue allocation financing provision, the local governing body of an authorized municipality must enact an ordinance in accordance with Chapter 9, Title 50, Idaho Code and section 50-2008, Idaho Code. To modify an existing urban renewal plan, to add, or change a revenue allocation, an authorized municipality must enact an ordinance in accordance with Chapter 9, Title 50, Idaho Code, and conduct a public hearing as provided in section 50-2008(c), Idaho Code. .

The TFURA board and staff recommend that the City Council approve Ordinance 3097 creating RAA 4-4.

**MOTION:**

Councilmember Talkington moved to suspend the rules and place Ordinance 3097 on third and final reading by title only. The motion was seconded by Vice Mayor Hawkins. Roll call showed all members present voted in favor of the motion Approved 5-0

Deputy City Clerk Sharon Bryan read the Ordinance by title only:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TWIN FALLS, IDAHO, APPROVING THE URBAN RENEWAL PLAN FOR REVENUE ALLOCATION AREA #4-4; AUTHORIZING THE CITY CLERK TO TRANSMIT A COPY OF THIS ORDINANCE AND OTHER REQUIRED INFORMATION TO COUNTY AND STATE OFFICIALS; AND PROVIDING AN EFFECTIVE DATE.

**MOTION:**

Councilmember Munn moved to adopt Ordinance 3097 as presented. The motion was seconded by Councilmember Lanting. Roll call vote showed all members present voted in favor of the motion. Approved 5-0

**V. Executive Session:**

Executive 67-2345 1-C To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student.

**MOTION:**

Councilmember Lanting made a motion to approve the addition of an Executive Session 67-2345 1-C To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student. The motion was seconded by Vice Mayor Hawkins. Roll call vote showed all members present voted in favor of the motion. Approved 5 to 0.

**VI. ADJOURNMENT:** The meeting adjourned at 6:15 p.m.

**COUNCIL MEMBERS:**

Suzanne Hawkins	Jim Munn	Shawn Barigar	Chris Talkington	Gregory Lanting	Don Hall	Rebecca Mills Sojka
					Vice Mayor	Mayor



**MINUTES**

Meeting of the Twin Falls City Council  
 Monday, July 6, 2015  
 City Council Chambers  
 305 3<sup>rd</sup> Avenue East -Twin Falls, Idaho

<b>PLEDGE OF ALLEGIANCE TO THE FLAG</b> <b>CONFIRMATION OF QUORUM</b> <b>CONSIDERATION OF THE AMENDMENTS TO THE AGENDA</b> <b>PROCLAMATIONS: NONE</b>		
<b>GENERAL PUBLIC INPUT</b>		
<b>AGENDA ITEMS</b>		
<b>I. <u>CONSENT CALENDAR:</u></b>  1. Consideration of a request to approve the Accounts Payable for June 30-July 6, 2015.  2. Consideration of a request to approve the Curb-Gutter Improvement Deferral Agreement for the City of Twin Falls for the purpose of constructing a building at 136 Maxwell Avenue.  3. Consideration of a request to approve the 2015 Annual Muscular Dystrophy Fill the Boot campaign on Friday, August 7, 2015, at the intersection of Addison Avenue East and Locust.	<b><u>Purpose:</u></b>  Action  Action  Action	<b><u>By:</u></b>  Sharon Bryan  Troy Vitek  Ed Morris
<b>II. <u>ITEMS FOR CONSIDERATION:</u></b>  1. Consideration of a request to confirm the appointments to the Comprehensive Plan Update Advisory Committee.  2. A presentation of the City Manager's Recommended Budget for FY 2016 followed by citizen input.  3. Public input and/or items from the City Manager and City Council.	<b><u>Purpose:</u></b>  Action  Presentation	<b><u>By:</u></b>  Mayor Don Hall Rene'e V. Carraway-Johnson  Travis Rothweiler
<b>III. <u>ADVISORY BOARD REPORTS/ANNOUNCEMENTS:</u></b>		
<b>IV. <u>PUBLIC HEARINGS:</u></b> 6:00 P.M. - None	<b><u>Purpose:</u></b>	<b><u>By:</u></b>
<b>V. <u>ADJOURNMENT:</u></b>		

*Any person(s) needing special accommodations to participate in the above noticed meeting could contact Leila Sanchez at (208) 735-7287 at least two working days before the meeting. Si desea esta información en español, llame Leila Sanchez (208)735-7287.*

MINUTES

Monday, July 6, 2015

Page 2 of 4

**Present:** Suzanne Hawkins, Jim Munn, Shawn Barigar, Chris Talkington, Don Hall, Greg Lanting

**Absent:** Rebecca Mills Sojka

City Staff Present: City Manager Travis Rothweiler, City Attorney Fritz Wonderlich, Deputy City Attorney Shayne Nope, Deputy City Manager Mitchel Humble, Deputy City Manager Brian Pike, Chief Finance Officer Lorie Race, Zoning & Development Manager Renee Carraway- Johnson, Deputy City Clerk/Recording Secretary Leila A. Sanchez.

Mayor Hall called the meeting to order at 5:00 P.M. He then invited all present, who wished to, to recite the pledge of Allegiance to the Flag with him. A quorum is present.

**CONSIDERATION OF THE AMENDMENTS TO THE AGENDA: None**

**PROCLAMATIONS: NONE**

**GENERAL PUBLIC INPUT**

**AGENDA ITEMS**

**I. CONSENT CALENDAR:**

1. Consideration of a request to approve the Accounts Payable for June 29 – July 6, 2015, total: \$2,583,980.90. Payroll, July 2, 2015, total: \$130,162.79.
2. Consideration of a request to approve the Curb-Gutter Improvement Deferral Agreement for the City of Twin Falls for the purpose of constructing a building at 136 Maxwell Avenue.
3. Consideration of a request to approve the 2015 Annual Muscular Dystrophy Fill the Boot campaign on Friday, August 7, 2015, at the intersection of Addison Avenue East and Locust.

**MOTION:**

Councilmember Lanting made a motion to approve the Consent Calendar as published. The motion was seconded by Vice Mayor Hawkins. Roll call vote showed all members present voted in favor of the motion. Approved 6 to 0.

**II. ITEMS FOR CONSIDERATION:**

1. Consideration of a request to confirm the appointments to the Comprehensive Plan Update Advisory Committee.

Mayor Hall explained that the list of advisory committee members serve in a dual or triple role capacity. The public is invited to attend and is welcome to give input.

Zoning & Development Manager Carraway-Johnson explained that staff reviewed the list of prospective members and consolidated some of the targeted areas with one person. Meetings will be conducted in accordance with the Idaho Open Meeting Laws and the City of Twin Falls Transparency Resolution. Additionally, city staff and the consultants will use PSAs, social media and other communication vehicles designed to notify and encourage citizen participation.

Following is a group of stakeholders representing a wide group of community interests:

1. Greg Lanting -City Council
2. Rebecca Mills-Sojka -City Council
3. Tato Munoz -P&Z/City
4. Ryan Higley -P&Z/Aol/County
5. Kevin Dane -Selection Committee/Local businessman
6. Kevin Mahler -Selection Committee/Local business owner
7. Brad Wills -Selection Committee/Developer/URA member
8. Nancy Duncan -Council member, City of Kimberly
9. Brady Dickinson -Twin Falls School District
10. Dr. Cindy Bond -CSI/Past Chair of Chamber of Commerce/URA Past Chair
11. Laura Stewart -Chamber of Commerce/St. Luke's
12. Dan Olmstead -Idaho Power/ SIEDO

MINUTES

Monday, July 6, 2015

Page 3 of 4

The first Advisory Committee meeting is scheduled for Thursday, July 16, 2015. Staff anticipates 8-12 regularly scheduled public meetings over the course of the next year. Staff recommends that the Mayor appoint this group to serve on the Comp Plan Advisory Committee.

Discussion followed.

Councilmember Talkington stated that because some members may not be able to attend all meetings he asked if consideration was made to appoint alternates or reduce the group to ten members and two alternates.

Mayor Hall stated he is comfortable with twelve members on the committee. The public is invited to attend. Other options may be considered if a problem with attendance arises.

Zoning & Development Manager Carraway-Johnson stated that she will be coming back to Council with progress reports.

Vice Mayor Hawkins asked if Councilmember Mills Sojka has committed to serve on the committee. Mayor Hall answered in the affirmative. Council has alternates that may serve on the committee if Councilmember Mills Sojka is unable to do so.

Councilmember Munn stated that 8 to 12 meetings are anticipated over the course of one year, Councilmember Mills Sojka's term ends of this year, and in the case she decides not to seek reelection or may be defeated in the election, suggested appointing a Councilmember who is confirmed to serve next year.

Mayor Hall stated that he is recommending Councilmember Mills Sojka to the committee and the appointment is open for discussion.

Councilmember Hawkins stated that she and Mayor Hall are the only two members who would be able to fill in if Councilmember Mills Sojka is unable to do so and, at this time, believes they are not in a place to take the position.

**MOTION:**

Councilmember Barigar made a motion to approve the confirmation of appointments to the Comprehensive Plan Update Advisory Committee, as presented. The motion was seconded by Councilmember Talkington. Roll call vote showed all members present voted in favor of the motion. Approved 6 to 0.

Zoning & Development Manager Carraway stated that she will update the Council on a regular basis on the Comprehensive Plan progress.

13. A presentation of the City Manager's Recommended Budget for FY 2016 followed by citizen input.

City Manager Rothweiler gave a PowerPoint presentation covering the following information:

- FY 2016 – Monthly Total of Property tax & utility bills
- Budget concepts and funding strategies
- Seven primary focus areas
- Property Tax Collections per Idaho Code
- Side-by-Side Comparisons FY 2015 to FY 2016
- Side-by-Side Comparisons for the City's Total Taxable Value
- City of Twin Falls Tax Rate
- Homeowner's Exemption
- Budget Overview – All Funds
- Side-by-Side Comparisons...How we compare to others
- Use of Cash Reserves
- Personnel Overview
- Operations Overview
- Capital Improvements Overview
- Water Fund

MINUTES

Monday, July 6, 2015

Page 4 of 4

- Sewer Fund – Revenues and Expenditures
- Sanitation Fund

At the August 24, 2015, City Council meeting, staff will request the adoption of the budget. Mayor Hall opened up the meeting to the public and received no input.

Discussion followed on the 6.25 FTW New positions:

- 2 Patrol Officers
- Planner I
- Recreation Coordinator
- Janitorial Staff at MVRA

Deputy City Manager Pike spoke on the two patrol officer positions and how the influx of population impacts police services and all services across the city.

City Manager Rothweiler explained how the Janitorial Staff at the airport would be budgeted. He also encouraged the citizens to reach out to Council and city staff with their thoughts, comments and questions. He would also encourage the Council, when it comes to what is the manuscript of the Twin Falls budget, to ask questions, so staff could be prepared in advance prior to the Council meeting moving forward. The City is committed to a public process and it's important to recognize that participation is the key and critical element to have a successful budget.

Mayor Hall has reached out to Councilmember Mills Sojka, since she is out for maternity leave, for her input on the budget process.

14. Public input and/or items from the City Manager and City Council.

Mayor Hall thanked the Historic Preservation Commission for assisting in the celebration of the 111th Anniversary of Twin Falls and the 125 Anniversary of Idaho. Deputy City Manager Humble stated that Nancy Taylor will be coming before the Council on July 13, 2015, to give an update on the event.

He also thanked the Twin Falls Municipal Band for their performance at the Firework Celebration.

III. ADVISORY BOARD REPORTS/ANNOUNCEMENTS:

IV. PUBLIC HEARINGS: 6:00 P.M. - None

V. ADJOURNMENT: The meeting adjourned at 6:22 p.m.

Leila A. Sanchez  
Deputy City Clerk/Recording Secretary

**COUNCIL MEMBERS:**

Suzanne Hawkins Vice Mayor	Jim Munn	Shawn Barigar	Chris Talkington	Gregory Lanting	Don Hall Mayor	Rebecca Mills Sojka
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**MINUTES**

Meeting of the Twin Falls City Council  
 Monday, August 3, 2015  
 City Council Chambers  
 305 3<sup>rd</sup> Avenue East - Twin Falls, Idaho

PLEDGE OF ALLEGIANCE TO THE FLAG CONFIRMATION OF QUORUM CONSIDERATION OF THE AMENDMENTS TO THE AGENDA PROCLAMATIONS: NONE		
<b>GENERAL PUBLIC INPUT</b>		
<b>AGENDA ITEMS</b>		
<b>I. <u>CONSENT CALENDAR:</u></b> 1. Consideration of a request to approve the Accounts Payable for July 28 – August 3, 2015. 2. Consideration of a request to approve a Beer License for Don Juan's Mexican Restaurant at 1007 Blue Lakes Blvd. North, pending approval from Planning and Zoning; and, a Beer and Wine License for Serva Group, LLC., DBA KB's at 1520 Fillmore St., Suite 3, pending approval from Planning and Zoning. 3. Consideration of a request to approve the Findings of Fact, Conclusions of Law for a PUD Amendment for Wills, Inc.	<b><u>Purpose:</u></b> Action  Action  Action	<b><u>By:</u></b> Sharon Bryan  Jennifer Westendorf  Rene'e V. Carraway-Johnson
<b>II. <u>ITEMS FOR CONSIDERATION:</u></b> 1. Consideration of a request to approve the Ooh La La School Supplies Benefit Dinner to be held in the 100 Block of Main Avenue South/East on Saturday, August 15, 2015. 2. Consideration of a request to approve a contract between the City of Twin Falls and Terry's Heating and Air Conditioning, Inc. for the completion of the HVAC upgrades at the Twin Falls Senior Center. 3. Consideration of a request to authorize the Mayor to sign an agreement with the Urban Renewal Agency of the City of Twin Falls (URA) and Eastern Idaho Railroad, LLC (Railroad) to allow for the railroad to make improvements to the railroad crossing at 3300 E. 4. Consideration of a request to adopt an ordinance vacating a platted sanitary sewer easement to allow for an addition to the Canyon Ridge High School on property located at 300 North College Road for Twin Falls School District #411 (app. 2713). 5. A presentation of the City Manager's Recommended Budget for FY 2016 followed by citizen input. 6. Public input and/or items from the City Manager and City Council.	Action  Action  Action  Action  Presentation	Liyah Babayan Ron Fustos  Mandi Thompson  Josh Baird  Rene'e V. Carraway-Johnson  Mitchel Humble
<b>III. <u>ADVISORY BOARD REPORTS/ANNOUNCEMENTS:</u></b>		
<b>IV. <u>PUBLIC HEARINGS:</u></b> 6:00 P.M. - None		
<b>V. <u>ADJOURNMENT:</u></b>		

*Any person(s) needing special accommodations to participate in the above noticed meeting could contact Leila Sanchez at (208) 735-7287 at least two working days before the meeting. Si desea esta información en español, llame Leila Sanchez (208)735-7287.*

Present: Suzanne Hawkins, Jim Munn, Shawn Barigar, Don Hall, Greg Lanting, Chris Talkington

Absent: Rebecca Mills Sojka

Staff: City Manager Travis Rothweiler, City Attorney Fritz Wonderlich, Assistant City Attorney Shayne Nope, Deputy City Manager Mitchel Humble, Deputy City Manager Brian Pike, Street Superintendent Dean Littler, Staff Sergeant Ron Fustos, Staff Engineer Josh Baird, Deputy City Clerk/ Recording Secretary Leila A. Sanchez.

Mayor Hall called the meeting to order at 5:00 P.M. He then invited all present, who wished to, to recite the pledge of Allegiance to the Flag with him. A quorum is present.

CONSIDERATION OF THE AMENDMENTS TO THE AGENDA: None

PROCLAMATION: None

GENERAL PUBLIC INPUT: None

### AGENDA ITEMS

#### I. CONSENT CALENDAR:

1. Consideration of a request to approve the Accounts Payable for July 28 – August 3, 2015, total: \$1,102,058, July 31, 2015, Payroll, total: \$88,935.30.
2. Consideration of a request to approve a Beer License for Don Juan's Mexican Restaurant at 1007 Blue Lakes Blvd. North, pending approval from Planning and Zoning; and, a Beer and Wine License for Serva Group, LLC., DBA KB's at 1520 Fillmore St., Suite 3, pending approval from Planning and Zoning.
3. Consideration of a request to approve the Findings of Fact, Conclusions of Law for a PUD Amendment for Wills, Inc.

#### **MOTION:**

Councilmember Lanting made a motion to approve the Consent Calendar as presented. The motion was seconded by Councilmember Barigar. Roll call vote showed all members present voted in favor of the motion. Approved 6 to 0.

#### II. ITEMS FOR CONSIDERATION:

1. Consideration of a request to approve the Ooh La La School Supplies Benefit Dinner to be held in the 100 Block of Main Avenue South/East on Saturday, August 15, 2015.

Staff Sergeant Fustos explained the request. The Special Event Application has been approved by several relevant City staff members and the Twin Falls Police Department staff. It is recommended that this request be approved by the City Council as presented.

Liyah Babayan stated the event will raise funds for school supplies for refugees and to assist in stocking supply closets in the school district.

Councilmember Talkington explained that because of the shift in funding for public schools, supplies are typically purchased by teachers.

#### **MOTION:**

Councilmember Lanting made a motion to approve the Ooh La La School Supplies Benefit Dinner to be held in the 100 Block of Main Avenue South/East on Saturday, August 15, 2015, and approve the closure of streets for the time slated for the event. The motion was seconded by Councilmember Barigar. Roll call vote showed all members present voted in favor of the motion. Approved 6 to 0.

2. Consideration of a request to approve a contract between the City of Twin Falls and Terry's Heating and Air Conditioning, Inc. for the completion of the HVAC upgrades at the Twin Falls Senior Center.

Grant Writer Thompson explained the request.

The Twin Falls Senior Center, through the City of Twin Falls, was awarded a Community Development Block Grant in the amount of \$149,586 in 2014. The scope of work for the facility improvements include replacement of HVAC system and duct network, replacement of entry and lobby doors, and ADA improvements to front entryway and parking lot. Bid documents were prepared and published, along with an addendum for clarification. There was only one bid received from Terry's Heating and Air Conditioning, Inc. This bid was accepted and was within budget.

Staff recommends that the City Council approve the contract with Terry's Heating and Air Conditioning, Inc. as presented.

Jeanette Roe, Twin Falls Senior Center, and Scott Bybee, Engineer, explained the request.

**MOTION:**

Councilmember Talkington made a motion to accept the contract between the City of Twin Falls and Terry's Heating and Air Conditioning, Inc. for the completion of the HVAC upgrades at the Twin Falls Senior Center, not to exceed \$111,040. The motion was seconded by Vice Mayor Hawkins.

Councilmember Barigar stated his concern of capping the project to \$111,040, not making an allowance for possible change orders.

Councilmember Talkington stated that his motion should reflect that the project is not to exceed the full grant amount of \$149,586. Vice Mayor Hawkins agreed with his motion.

Roll call vote showed all members present voted in favor of the motion. Approved 6 to 0.

Discussion followed on Senior Center signage.

Jeanette Roe explained upcoming improvements to the center's signage and the completion of the installation of new carpet.

City Manager Rothweiler explained that allowing the Senior Center to use the City's bucket truck equipment was not safe and was also cost prohibitive for the City.

3. Consideration of a request to authorize the Mayor to sign an agreement with the Urban Renewal Agency of the City of Twin Falls (URA) and Eastern Idaho Railroad, LLC (Railroad) to allow for the railroad to make improvements to the railroad crossing at 3300 East.

Staff Engineer Baird explained the request.

As part of the Development Agreement and subsequent amendment with Clif Bar, the City has agreed to improve the railroad crossing at 3300 East. The improvement planned is the addition of a signal, without gates, and associated appurtenances. Minor surface improvements are also planned on both sides of the tracks on 3300 East to allow for a smoother transition between the roadway surface and the railroad tracks.

To facilitate the improvement, the railroad requires an agreement with those involved, as the Railroad will either perform the work themselves or directly manage the work by others.

Cost estimates are now in the agreement. Estimated cost of the work is \$162,000 for signals, \$49,507 for at-grade surface improvements, and \$4,000 for railroad flagging.

Staff recommends that the City Council authorize the Mayor to sign the agreement.

Discussion followed.

**MOTION:**

Vice Mayor Hawkins made a motion to authorize the Mayor to sign an agreement with the Urban Renewal Agency of the City of Twin Falls URA and Eastern Idaho Railroad, LLC to allow for the railroad to make improvements to the railroad crossing at 3300 East. The motion was seconded by Councilmember Talkington. Roll call vote showed all members present voted in favor of the motion. Approved 6 to 0.

4. Consideration of a request to adopt an ordinance vacating a platted sanitary sewer easement to allow for an addition to the Canyon Ridge High School on property located at 300 North College Road for Twin Falls School District #411 (app. 2713).

Deputy City Manager Humble explained the request.

At their City Council meeting held on June 29, 2015, the Council directed staff to prepare an ordinance for Council consideration. Staff recommends the city council adopt the ordinance so it can be published and codified.

**MOTION:**

Councilmember Lanting made a motion to suspend the rules and place Ordinance 3103 on third and final reading by title only. The motion was seconded by Vice Mayor Lanting. Roll call vote showed all members present voted in favor of the motion. Approved 6 to 0.

Deputy City Clerk Sanchez read the Ordinance by title only, "AN ORDINANCE OF THE MAYOR AND THE CITY COUNCIL OF THE CITY OF TWIN FALLS, IDAHO, VACATING THE REAL PROPERTY DESCRIBED BELOW AND PROVIDING FOR VESTING OF TITLE TO THE PROPERTY SO VACATED."

**MOTION:**

Councilmember Talkington made a motion to approve Ordinance 3103, as presented. The motion was seconded by Councilmember Lanting. Roll call vote showed all members present voted in favor of the motion. Approved 6 to 0.

5. A presentation of the City Manager's Recommended Budget for FY 2016 followed by citizen input.

Deputy City Manager Humble explained that his presentation will focus on how the recommended budget for FY 2016 is connected to the City's 2030 Strategic plan, with special emphasis on Focus Areas 4 and 5.

He discussed the following:

- Property Tax, Adopted Budget, Recommended Budget, and Difference.
- Budget concepts and funding strategies
- Seven primary focus areas were developed
- Property Tax Collections

- Side by Side Comparisons FY 2015 to FY 2016 – total taxable value, total net revenues, total tax collection and taxes per \$1,000 in value.
- Side by Side Comparisons – FY 2015 adopted budget and FY 2016 proposed budget.
- Implement 2030 City of Twin Falls Strategic Planning goals and objectives to realize outcomes.
- Connection to the City's 2030 Strategic Plan and the eight focus areas.
- Focus Area 4: Accessible Community and Focus Area 5: Environmental Community
- Personnel positions and justification for a Street Operator and Planner 1
- Capital projects

Council discussion followed.

Councilmember Talkington asked when the reconstruction of Eastland South would start.

Mayor Hall discussed the importance of the connectivity of sidewalks

Vice Mayor Hawkins asked how the public is notified of street sweeping

Street Superintendent Littler explained the difficulty of scheduling street sweeping. In the past, the Streets Department scheduled street sweeping causing more aggravation to the residents if a delay was caused because of weather and other priorities.

Mayor Hall explained that southern California has specific days for sweeping and disperses tickets if vehicles interfere with the sweeping.

Deputy City Manager Humble continued his presentation:

- Focus Area 5 – Environmental Community
- Personnel: Planner 1
- Capital projects
- FY 2016 – Property tax, adopted budget, and difference.

City Manager Rothweiler explained that based on the information he received today, the City's total tax value had increased \$14 million compared to the prior year. The tax rate may appear to be in the range of \$7.72 per \$1000 taxable value. This would be a \$5 reduction over the course of the year than the current budget being presented. The information to the City is tentative.

Mayor Hall opened up the meeting for public comment. No public input was received.

6. Public input and/or items from the City Manager and City Council.

City Manager Rothweiler reported on the following:

August 10, 2015, Dennis Bowyer Park sign dedication

August 10, 2015, Request to adopt the preliminary budget adoption

August 24, 2015, Budget public hearing and request to adopt the budget

August 13, 2015, City Employee Picnic

August 4, 2015, National Night Out at City Park

**III. ADVISORY BOARD REPORTS/ANNOUNCEMENTS:**

Councilmember Talkington gave an update on the Potential Art Project at North Five Points held today, August 3, 2015. A request for proposals is currently being prepared and a request for consideration will be presented to the Council for approval

**IV. PUBLIC HEARINGS:                    6:00 P.M. - None**

Minutes

Monday, August 3, 2015

Page 6 of 6

V. **ADJOURNMENT:** The meeting adjourned at 5:57 p.m.

Leila A. Sanchez

Deputy City Clerk/Recording Secretary



# BEFORE THE CITY COUNCIL OF THE CITY OF TWIN FALLS

In Re:

Vacation Application,

Base Jumper Two

c/o EHM Engineers, Inc.

Applicant(s)

)  
 ) FINDINGS OF FACT,  
 )  
 ) CONCLUSIONS OF LAW,  
 )  
 )  
 )  
 )  
 ) AND DECISION

This matter having come before the City Council of the City of Twin Falls, Idaho on June 29, 2015 for public hearing pursuant to public notice as required by law for Vacation of a 15' x 249.5 platted sewer easement on Lot 7 Block 1 of the Canyon Park Amended Subdivision, A PUD aka 2015 Blue Lakes Boulevard North and the City Council of the City of Twin Falls having heard testimony from interested parties and being fully advised in the matter, now makes the following

### FINDINGS OF FACT

1. Applicant has applied for Vacation of of a 15' x 249.5 platted sewer easement on Lot 7 Block 1 of the Canyon Park Amended Subdivision, A PUD aka 2015 Blue Lakes Boulevard North
2. All legal requirements for notice of public hearing have been met with advertisement taking place on the following dates: May 7, 2015 and May 14, 2015 and June 4, 2015 and June 11, 2015
3. The property in question is zoned C-1 PUD pursuant to the Zoning Ordinance of the City of Twin Falls. The property is designated as Commercial/Retail in the duly adopted Comprehensive Plan of the City of Twin Falls.

4. The existing neighboring land uses in the immediate area of this property are: to the north, Visitors Center; to the south, Commercial; to the east, Blue Lakes Boulevard North/Commercial to the west, Commercial

Based on the foregoing Findings of Fact, the City Council of the City of Twin Falls hereby makes the following

#### CONCLUSIONS OF LAW

1. The application for Vacation of a 15' x 249.5 platted sewer easement on Lot 7 Block 1 of the Canyon Park Amended Subdivision, A PUD aka 2015 Blue Lakes Boulevard North is consistent with the purpose of the C-1 PUD Zone, and is not detrimental to any of the outright permitted uses or existing special uses in the area.

2. The proposed use is consistent with the provisions of the Comprehensive Plan and Zoning Ordinance of the City of Twin Falls, and in particular Sections 10-1-4, 10-1-5, 10-16-1 & 2, Twin Falls City Code.

3. The proposed use is proper use in the C-1 PUD Zone, subject to the conditions which are attached as "Exhibit No. A", and incorporated by reference as though fully set forth herein.

4. The application for Vacation of a 15' x 249.5 platted sewer easement on Lot 7 Block 1 of the Canyon Park Amended Subdivision, A PUD aka 2015 Blue Lakes Boulevard North should be granted, subject to all applicable requirements of the Zoning Ordinance, Adopted Standard Drawings and City code of the City of Twin Falls.

Based on the foregoing Conclusions of Law, the City Council of the City of Twin Falls hereby enters the following

#### DECISION

1. The application Vacation of a 15' x 249.5 platted sewer easement on Lot 7 Block 1 of the Canyon Park Amended Subdivision, A PUD aka 2015 Blue Lakes Boulevard North is hereby granted.

2. The applicant shall comply with all applicable requirements of the Adopted Standard Drawings, the Zoning Ordinance, and the City Code of the City of Twin Falls.

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MAYOR - TWIN FALLS CITY COUNCIL

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DATE

APPLICATION #: 2729



**Monday** August 10, 2015  
**To:** City Council  
**From:** Mitchel Humble, Deputy City Manager

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**Request:**

Consideration of a request to approve the use of street impact fees paid by the Twin Falls School District for the construction of a traffic signal at Hankins Road and Stadium Boulevard.

**Time Estimate:**

The staff presentation will take about ten minutes. Following the presentation, additional time will be necessary for questions and discussion.

**Background:**

The Twin Falls School District has begun construction of four different projects in the last few months that have been assessed impact fees by the City. The four projects include the South Hills Middle School new construction, the Pillar Falls Elementary School new construction, the Rock Creek Elementary School new construction, and the Canyon Ridge High School addition. The City required one of those projects, the Pillar Falls Elementary School, to construct a traffic signal at Hankins Road and Stadium Boulevard. The signal was required to mitigate safety concerns of children crossing Hankins Road to attend the school.

The traffic signal at this location is included on the City's street impact fee capital improvement plan. That means that the City collects impact fees to pay for the construction of, among other things, this traffic signal. According to the City's impact fee regulations, we cannot charge an impact fee of a development and require that development to construct an improvement that would be paid for by those impact fees. Double dipping the development community is not allowed in our program. Therefore, City staff refunded the street impact fee payment of \$10,570.35 for Pillar Falls Elementary School to the District to be in compliance with our program.

The other three school projects also paid street impact fees in the following amounts:

- South Hills Middle School - \$19,548.30
- Rock Creek Elementary School - \$10,615.50
- Canyon Ridge High School - \$3,936.90
- Total - \$34,100.70

The District has requested that the City allow these funds to also be used toward the construction of the traffic signal at Hankins Road and Stadium Boulevard. In the street impact fee capital improvement plan, the City estimates the cost of this signal to be \$418,263.

This request was discussed by the Development Impact Fee Advisory Committee at their July 23<sup>rd</sup> meeting. The Committee unanimously supported the request and recommends to the Council that the \$34,100.70 collected from the three District projects go toward the construction on the traffic signal at Hankins Road and Stadium Boulevard. The Committee's comments centered on the idea that if we allow the use of this \$34,100 on the traffic signal, it will save District tax payers' money, which most are also City tax payers.

**Approval Process:**

Approval of this request requires a majority vote of the Council.

**Budget Impact:**

Staff has discussed this request with the City Attorney. Per his recommendation, if the request is approved, we will refund the \$34,100.70 to the District. Therefore, the budget impact will be a reduction in street impact fee revenue of that amount. However, the City will receive public improvements, the traffic signal, in the estimated amount of \$418,263.

**Regulatory Impact:**

If the Council approves this request, staff will refund the \$34,100.70 to the District to be used toward the construction of the traffic signal at Hankins Road and Stadium Boulevard.

**Conclusion:**

The Development Impact Fee Advisory Committee recommends that the Council approve the request to use street impact fees paid by the Twin Falls School District for the construction of a traffic signal at Hankins Road and Stadium Boulevard. Staff concurs with the Committee's recommendation.

**Attachment:**

None



DATE August 10, 2015 City Council Meeting

To: Honorable Mayor and City Council

From: Jon Caton, P.E., Public Works Director

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Request:

Consider the Resolution to allow the City to procure goods and services on the open market and awarding this year's Zone Maintenance Project to Knife River Inc.

Time Estimate:

The staff presentation will take approximately 5 minutes.

Background: This year as part of our Zone Maintenance Program, Public Works planned to reconstruct 3<sup>rd</sup> Ave. W. The project scope includes the replacement and upsizing of existing water main, installation of a Stormwater pipe, curb, gutter, sidewalk, ADA ramps and complete road reconstruction.

We formally bid & on May 28<sup>th</sup> received only one bid from Idaho Sand and Gravel in the amount of \$850,242.50. On Monday, June 22<sup>nd</sup>, Staff recommended rejecting this bid and Council approved the bid rejection.

Staff contacted Idaho Sand & Gravel and attempted to negotiate a more competitive price. Idaho Sand & Gravel explained that they could not adjust their price due to their current backlog and schedule. Subsequently, Staff, approached Knife River Inc. and requested a bid. Knife River's bid was \$696,713.50, substantially less than the lowest formal bid previously received.

Approval Process:

This agenda item will require council approval.

Budget Impact: This is a planned project for which staff budgeted enough funds to enter into an agreement with Knife River Inc.

Regulatory Impact: NA

Conclusion: Staff recommends approval of the proposed resolution which shall allow the city to procure goods and services on the open market and enter into a contract with Knife River Inc. in the amount \$696,713.50.

Attachments:

Knife River Bid Proposal

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TWIN FALLS, IDAHO, DECLARING THAT THE “CITY OF TWIN FALLS 2015 THIRD AVENUE WEST STREET” PROJECT CAN BE PERFORMED MORE ECONOMICALLY BY PURCHASING GOODS AND SERVICES ON THE OPEN MARKET.

WHEREAS, The City has previously publicly bid the City of Twin Falls 2015 Third Avenue West Street project, and rejected all bids because they were substantially more than the engineer’s estimate of \$520,000; and,

WHEREAS, a bid has been received for substantially less than the lowest formal bid previously received, which provides the documentation that the project can be performed more economically by purchasing goods and services on the open market; and,

WHEREAS, Idaho Code 67-2805(3)(a)(viii) permits the City Council, after finding it to be a fact, pass a resolution declaring that the project sought to be accomplished by the expenditure can be performed more economically by purchasing goods and services on the open market.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF TWIN FALLS, IDAHO:

That the City Council does hereby resolve and declare that the City of Twin Falls 2015 Third Avenue West Street project can be performed more economically by purchasing goods and services on the open market.

PASSED BY THE CITY COUNCIL , 2015.

SIGNED BY THE MAYOR , 2015.

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
DEPUTY CITY CLERK

# Proposal



## KNIFE RIVER Southern Idaho Division

5450 W. Gowen Road

Boise, Id. 83709

Contact: Mike Cole

Phone: (208) - 914-5990

Fax: (208) - 562-5045

Quote To:

Job Name: 3rd Avenue West

Date of Plans:

Addendums:

Phone:

Fax:

ITEM	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	AMOUNT
10	EXCAVATION	6,168.00	SY	14.00	86,352.00
20	GRADING	12.70	STA	450.00	5,715.00
30	TYPE 1 AGG 3/4"	878.00	CY	50.00	43,900.00
40	PLANT MIX PAVEMENT	3,931.00	SY	18.50	72,723.50
50	ROADWAY PATCHBACK INCL GRAVELS	366.00	SY	41.00	15,006.00
60	INSTALL STD CURB AND GUTTER WITH BASE	121.00	LF	36.00	4,356.00
70	INSTALL 24" ROLLED CURB AND GUTTER WITH BASE	1,230.00	LF	25.00	30,750.00
80	INSTALL 30" ROLL CURB AND GUTTER WITH BASE	1,160.00	LF	30.00	34,800.00
90	INSTALL SW WITH BASE AND PED RAMPS	521.00	SY	53.00	27,613.00
100	INSTALL PED RAMP BACKING CURB	88.00	LF	30.00	2,640.00
110	INSTQALL VALLEY GUTTERS AND APRONS WITH BASE	116.00	SY	215.00	24,940.00
120	CONNECTO TO WATER MAIN	3.00	EA	2,500.00	7,500.00
130	INSTALL 8" WATER MAIN	1,397.00	LF	46.00	64,262.00
140	INSTALL 8 X 8 TEE	1.00	EA	700.00	700.00
150	INSTALL 8 X 8 X 6 TEE	3.00	EA	800.00	2,400.00
160	INSTALL 8 X 6 X 8 TEE	1.00	EA	900.00	900.00
170	INSTALL 8" GATE VALVE	6.00	EA	2,050.00	12,300.00
180	INSTALL 6" GATE VALVE	4.00	EA	1,400.00	5,600.00
190	RELOCATE EX HYDRANT	3.00	EA	2,100.00	6,300.00
200	INSTALL NEW FIRE HYDRANT	1.00	EA	3,500.00	3,500.00
210	RECONNEC WATER METER WITH TAOP AND 1.5 IINCH SERVI	1.00	EA	1,450.00	1,450.00
220	RECOONECT METER WITH TAP AND 1" PE	4.00	EA	1,050.00	4,200.00
230	RELOCATE WATER METER WITH TAP AND 1" LINE	21.00	EA	2,000.00	42,000.00
240	REMOVE AND REPLACE CATCH BASIN	2.00	EA	2,700.00	5,400.00
250	INSTALL NEW CATCH BASIN	3.00	EA	2,500.00	7,500.00

ITEM	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	AMOUNT
260	INSTALL AREA DRAIN	6.00	EA	1,700.00	10,200.00
270	INSTALL STORM DRAIN MANHOLE	2.00	EA	3,400.00	6,800.00
280	INSTALL 12" C900 STORM	1,230.00	LF	55.00	67,650.00
290	INSTALL 8" C900 STORM	166.00	LF	46.00	7,636.00
300	ADJUST EX SEWER MANHOLE RIM	1.00	EA	850.00	850.00
310	INSTALL SEWER TAP AND 4" SERVICE (NOT ON PLANS)	1.00	EA	2,100.00	2,100.00
320	EXTEND EXIST SEWER TAP TO ROW	1.00	EA	1,950.00	1,950.00
330	R/R EX SEWER SERVICE (REMOVE ROOTS FROM MAINLINE)	1.00	EA	3,000.00	3,000.00
340	R/R EX FENC WITH CONC CURB	16.00	LF	45.00	720.00
350	ROCK EX	400.00	CY	185.00	74,000.00
360	SWPPP	1.00	LS	3,000.00	3,000.00
370	TRAFFIC CONTROL	1.00	LS	6,000.00	6,000.00
<b>GRAND TOTAL</b>					<b>\$696,713.50</b>



**MONDAY** August 10, 2015  
**To:** Honorable Mayor and City Council  
**From:** Melinda Anderson, Economic Development Director

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**Request:**

Consideration of a request to approve preliminary (30%) Main Avenue Redesign concept.

**Time Estimate:**

Mandi Roberts with Otak will provide a 20-minute presentation after which there will be additional time for questions.

**Background:**

Today Otak presented to the Project Advisory Committee and to the TFURA board its preliminary design. It includes much of what the community has said they want to see as part of a rejuvenated Main Avenue and the new Downtown Commons. This design means that Main Avenue from Jerome Street to Fairfield Street will be completely overhauled with new street, sidewalk, lighting, landscaping, and more. This design will also open up Hansen Street from Main to 2<sup>nd</sup> Ave South by removing the fountain, and will entail building a new plaza (Downtown Commons) at the site of the current Rogerson Building.

Along with the design, Otak will also present **preliminary** costs based on the 30% design. Once the engineering is 100% complete, we will have more refined estimates to review. The attached memo from Otak outlines those preliminary estimates by category – Alley infrastructure, Main Avenue, Downtown Commons, and Hansen Street improvements

**Process:**

Approval by a quorum of the Council in open meeting.

**Budget Impact:**

No impact to the City budget.

**Regulatory Impact:**

Council action will provide direction to TFURA and Otak to keep moving forward with the design and engineering.

**Conclusion:**

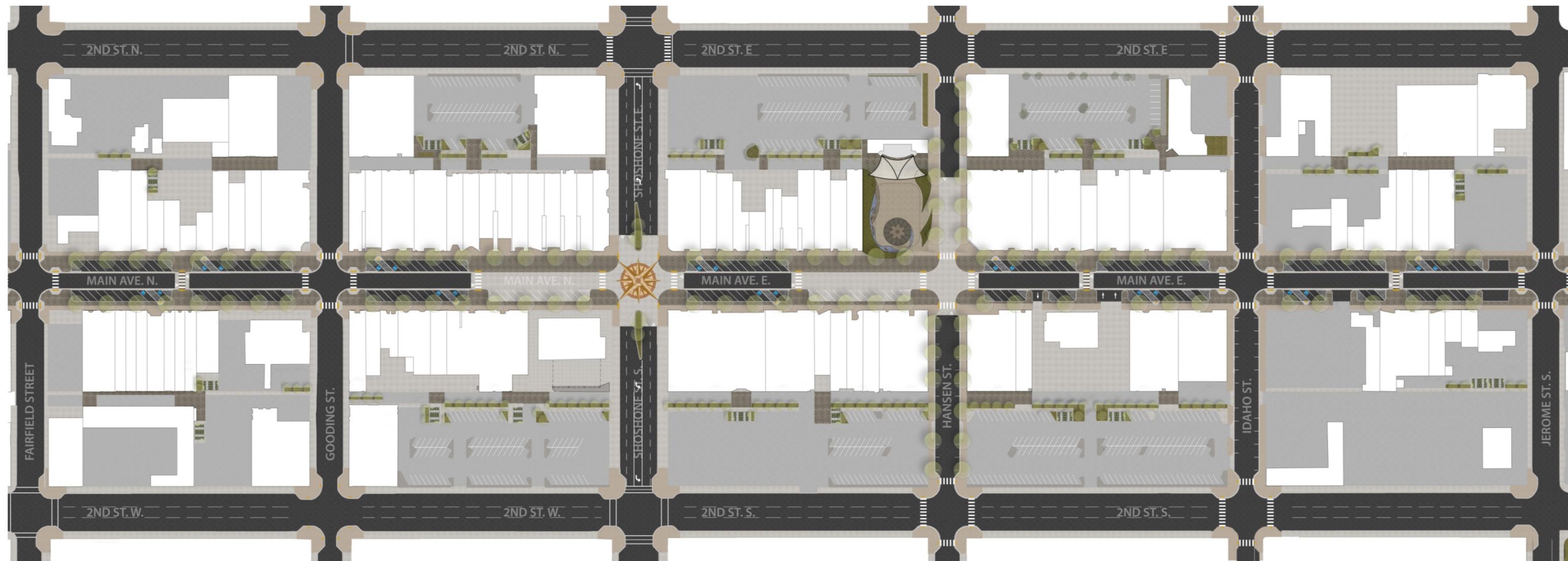
Staff requests that the Council approve the 30% design.

**Attachments:**

1. Otak 30% design drawings
2. Otak 30% cost estimate memo

# Main Avenue

## Area Redesign Project

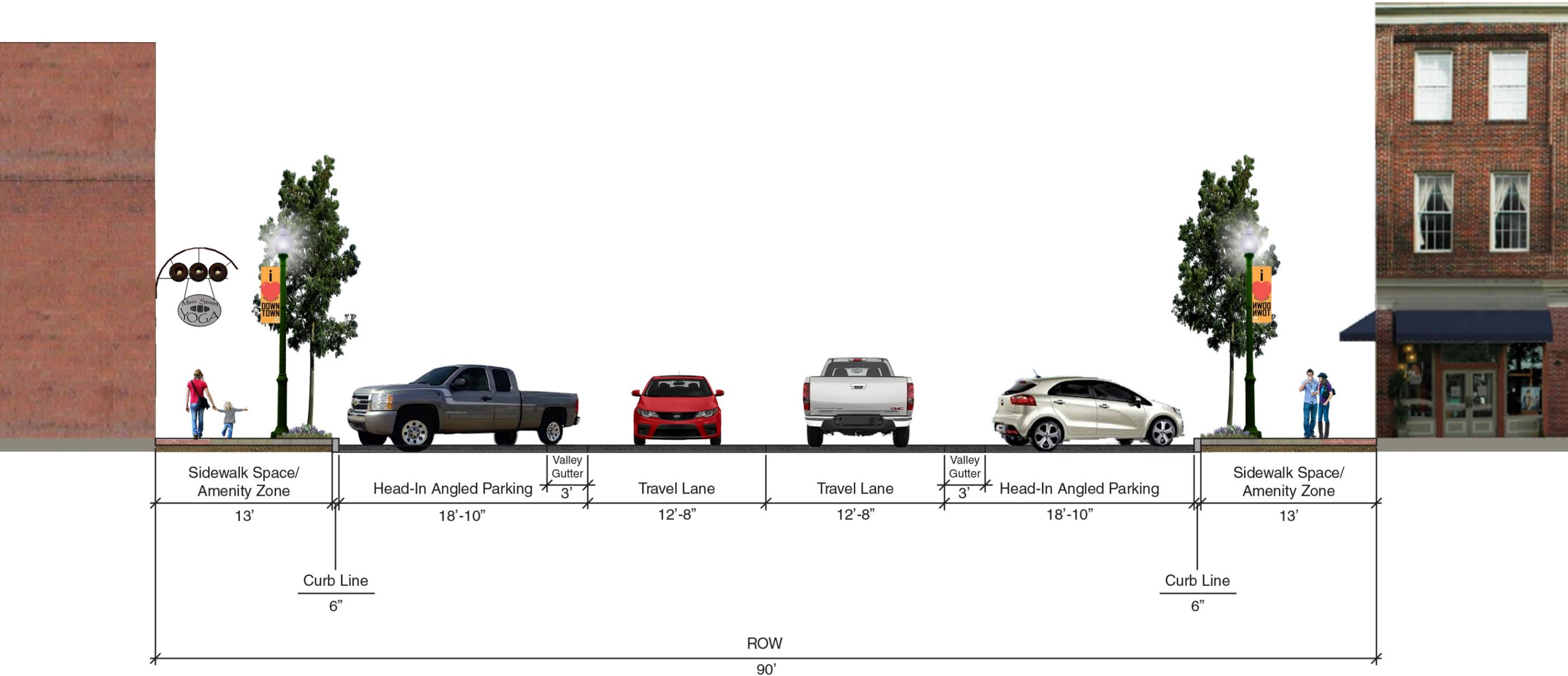


Draft—August 2015

# Master Plan/Preliminary Design Layout

# Main Avenue

## Area Redesign Project

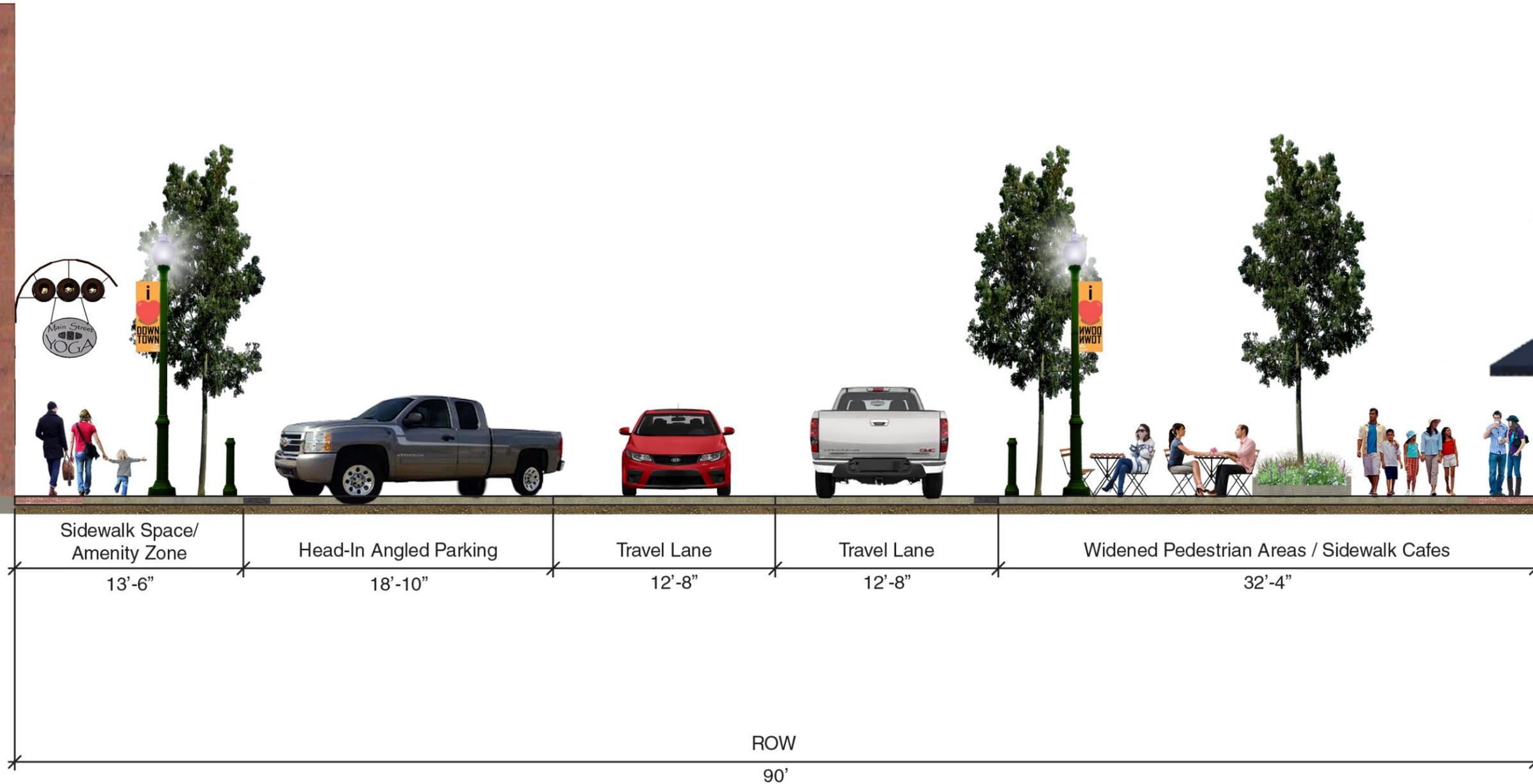


Draft—August 2015

# Main Avenue Cross Section (Typical)

# Main Avenue

## Area Redesign Project



Draft—August 2015

# Main Avenue Cross Section—Festival Street Areas



**Streetscape View at  
Downtown Commons**



**Bird's Eye View  
Festival Street/Mid-Block**

# Downtown Commons Master Plan

Restroom and Stage Building

Tensile Shade Structure

Hansen Street Extension

Concert Seating Area

Splash Play Area

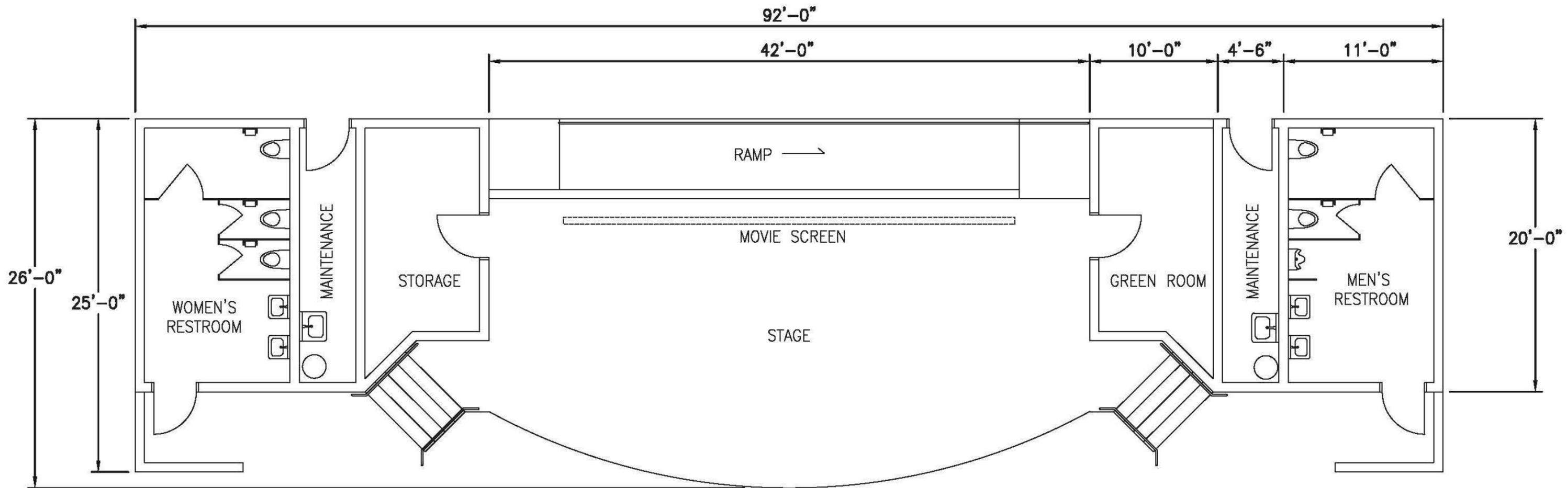
Raised Intersection

Colored Unit Pavers in Furnishings Zones, at Festival Streets and Intersection Corners

Festival Street Segments



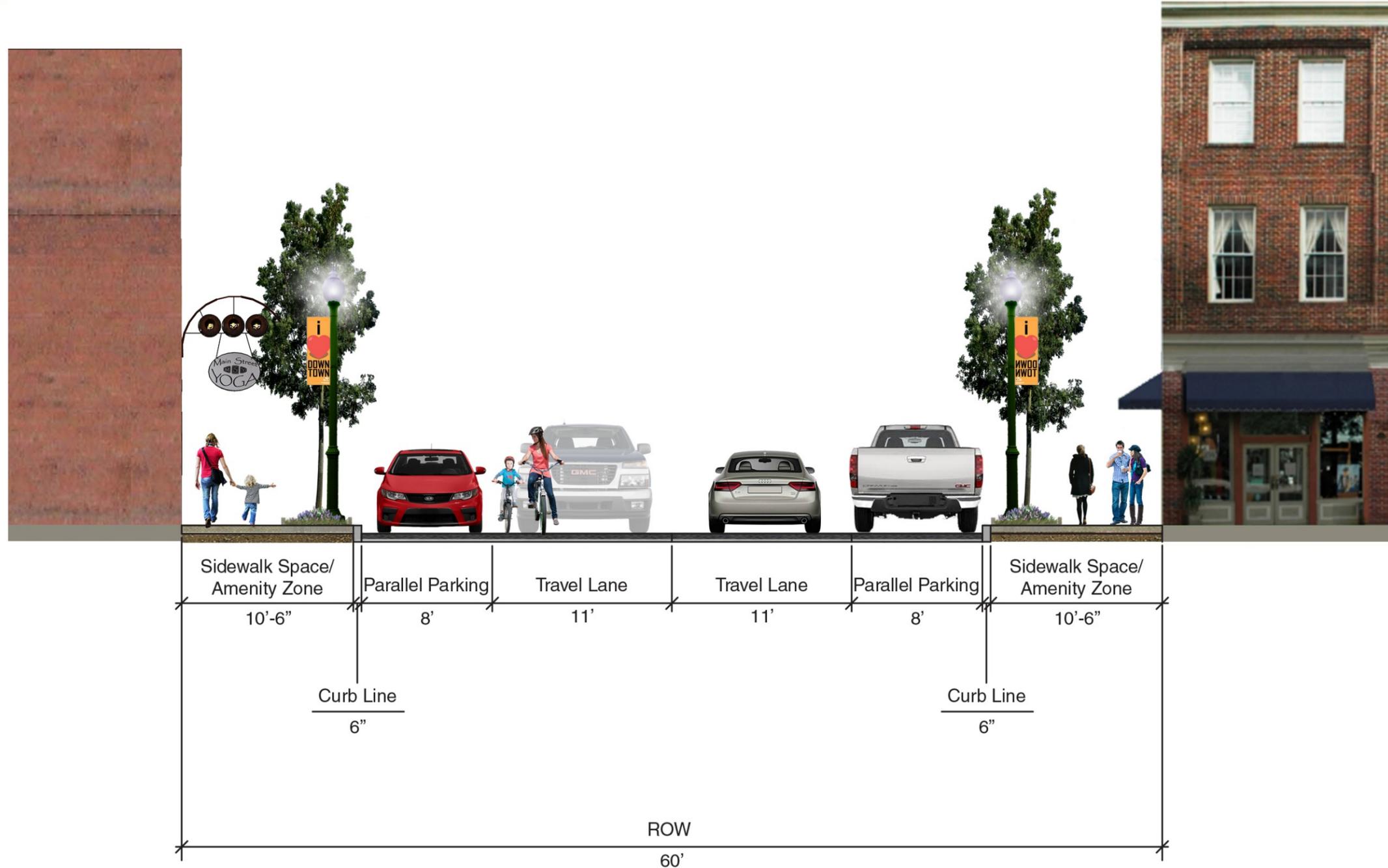
# Main Avenue Area Redesign Project



**Downtown Commons Restroom and Stage Building**

# Main Avenue

## Area Redesign Project



### Hansen Street Extension Cross Section

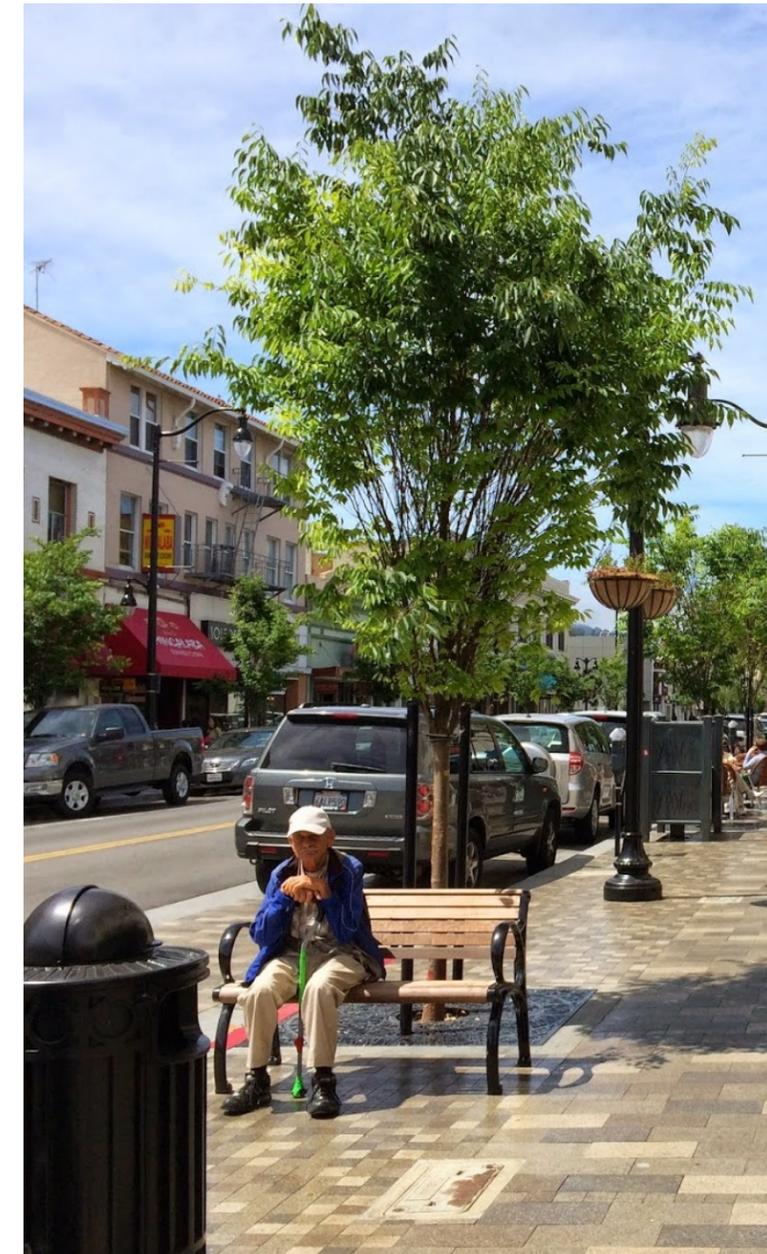
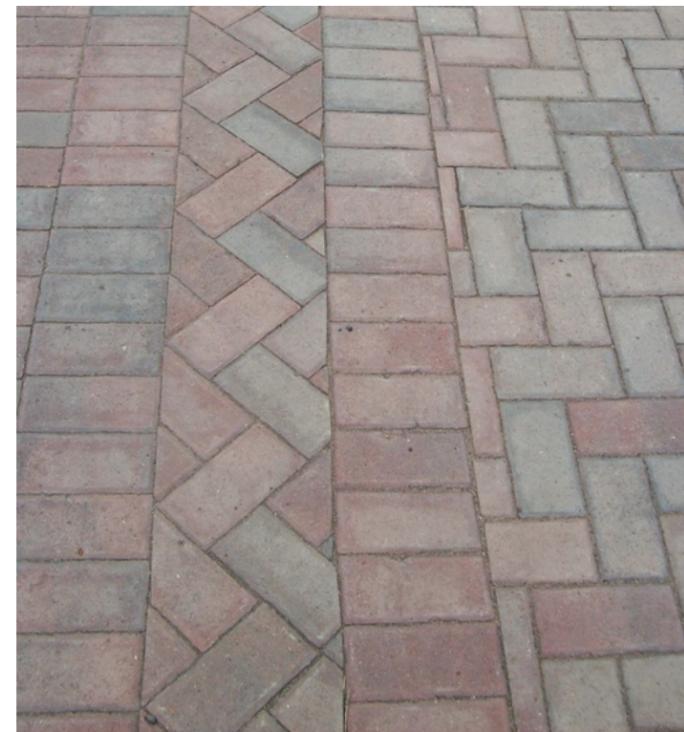
# Main Avenue

## Area Redesign Project

otak



THE URBAN RENEWAL AGENCY  
OF THE CITY OF TWIN FALLS



**Unit Paving Colors and Patterns Still to be Determined**

# MaIN AVENue

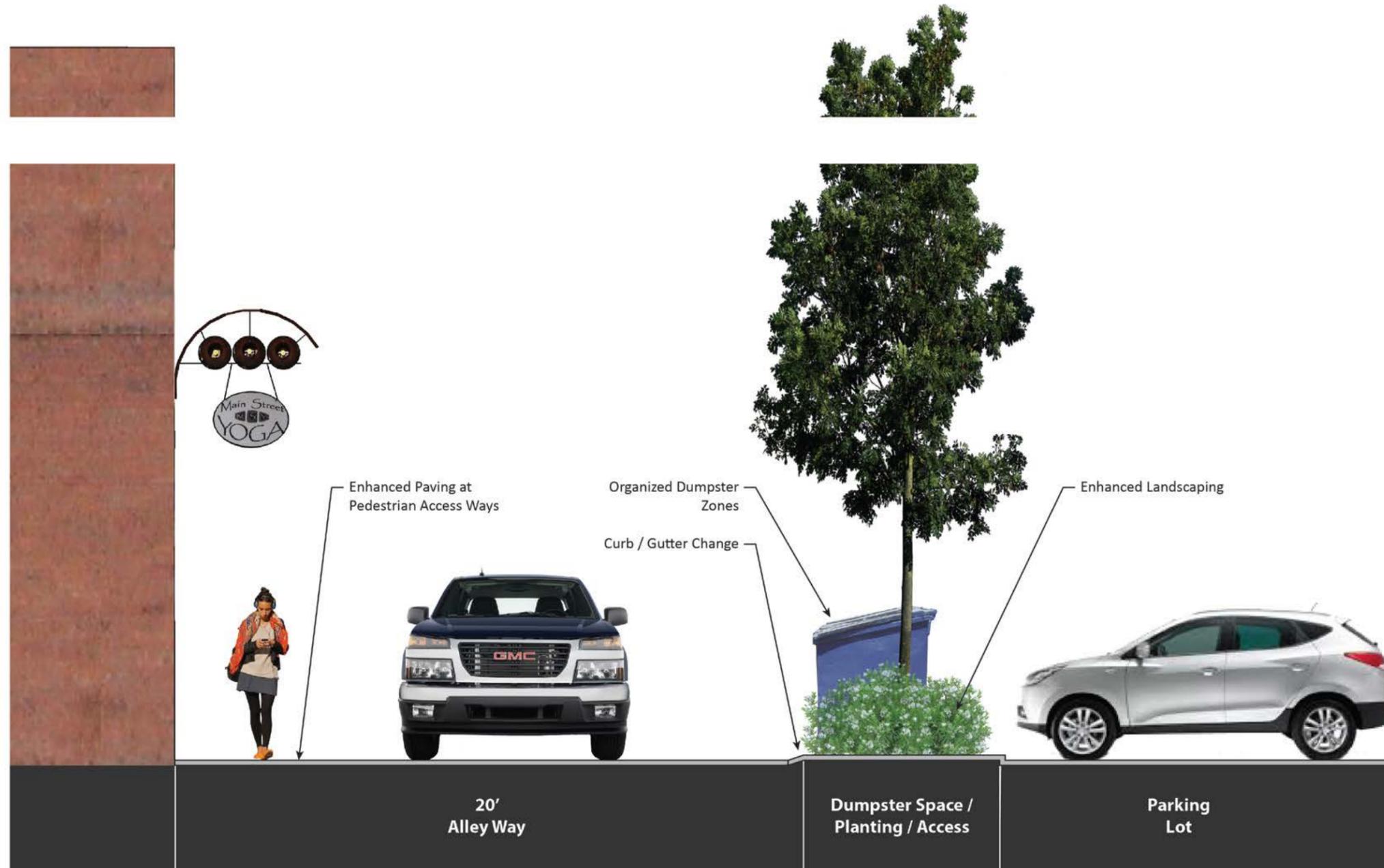
## Area Redesign Project



**Festival and Holiday Lighting/Space for Portable Ice Rink**

# Main Avenue

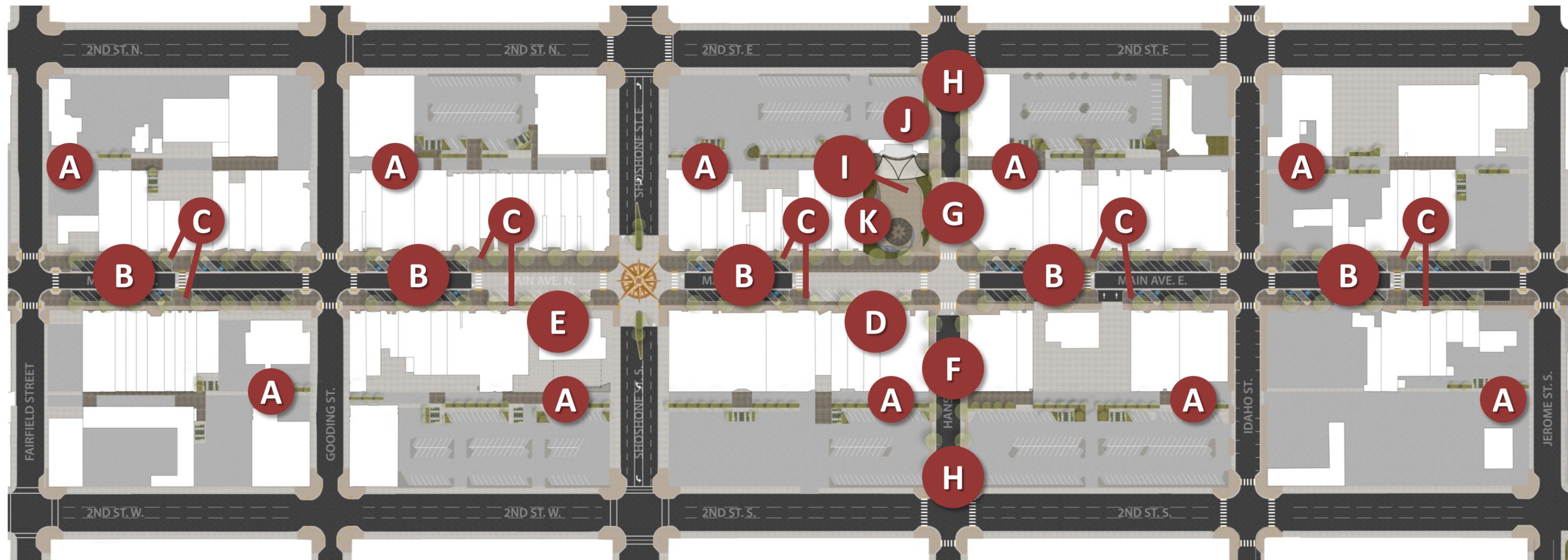
## Area Redesign Project



## Alley Way Enhancements

# Main Avenue

## Area Redesign Project

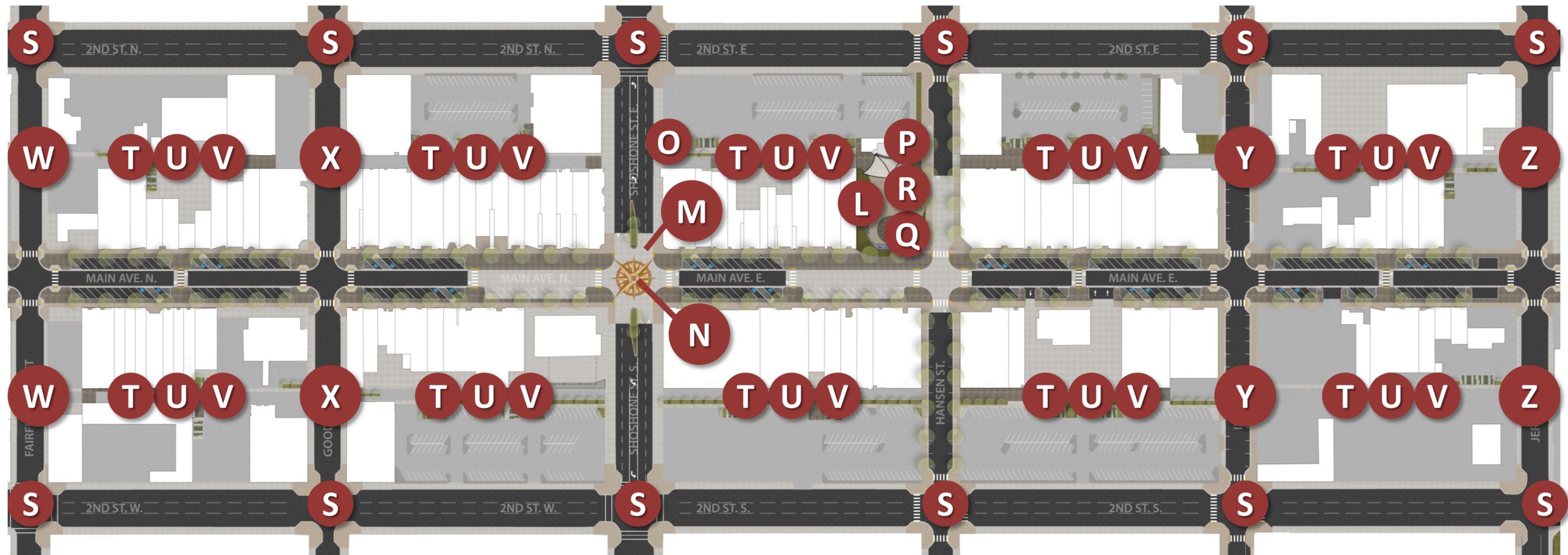


Draft—August 2015

# Potential Project Elements

# Main Avenue

## Area Redesign Project



Draft—August 2015

## Other Possible/Optional Project Elements

# Memorandum



**To:** Twin Falls Urban Renewal Agency

**From:** Mandi Roberts and Nico Vanderhorst, Otak, Inc.

**Date:** August 4, 2015

**Subject:** SUMMARY: Description of Potential Improvements and Estimated Costs for the Main Avenue Area Redesign Project, Twin Falls, Idaho

The design team has completed the horizontal layout of the Main Avenue Area improvements to a preliminary design level. In addition, we have prepared preliminary cost estimates.

The list of potential improvements beginning on the next page should be viewed as a “master plan” for the Main Avenue Area. Some of these improvements would be funded by the Urban Renewal Agency, while others listed would need to be funded through separate funding sources. Some improvements listed may need to be deferred or omitted due to funding limitations. The TFURA Board may decide to extend the project out over the next few years to be able to fund more improvements.

Please note that the costs below are *preliminary* for budgeting purposes only and based on a preliminary level of design (30%). Given the level of design, contingencies are included in the cost estimates for each item below. The costs also include allowances for escalation for a second season of construction, construction contingency, mobilization, and design and construction services. As the project proceeds through final design, the cost estimates will be updated. Also as design progresses, we expect that pricing can be more fine-tuned.

The list of potential project elements includes basic improvements as well as optional improvements for the Board’s consideration. Input on these optional improvements will be gathered from the Project Advisory Committee and City Council on August 10th and from the general community at the City Fair on August 12<sup>th</sup>.

For cross street improvements (curb, gutter, and sidewalk reconstruction and replacement of existing trees along segments of Fairfield, Gooding, Shoshone, Idaho, and Jerome between the 2<sup>nd</sup> Avenues), the City expects to pursue a separate Community Development Block Grant. Portions of Hansen Street could also be included in this grant package, depending upon the preferences of the TFURA Board and the City of Twin Falls.

## Main Avenue Area Redesign Project Elements

Key	Description:	Estimated Cost:
A	<b>Utilities Replacement and Pavement Resurfacing in the Alley Ways</b> <ul style="list-style-type: none"> <li>Replacement and upgrades of utilities in the alley ways (ten blocks) between Fairfield and Jerome – both sides of Main Avenue. Upgrades to water, sewer, stormwater, electrical, natural gas, communications anticipated.</li> <li>Replacement and upgrades continuing for water and sewer where needed in the alleyway between Jerome and Ketchum in Ketchum to Main Avenue and in Main Avenue from Ketchum to Liberty.</li> <li>Repaving of the alley way surfaces in asphalt.</li> <li>Replacement of sewer in Shoshone Street.</li> </ul>	\$5,000,000
B	<b>Main Avenue Reconstruction—Five Blocks</b> <ul style="list-style-type: none"> <li>Full roadway demolition and reconstruction (asphalt) for the five blocks of Main Avenue between centerline of Fairfield and centerline of Jerome</li> <li>New curb, gutter, sidewalks (concrete), landscape/furnishings zone and curb bulbs/extensions at intersections</li> <li>Raised mid-block crossings</li> <li>Street trees and landscaping (includes soil/ irrigation) and base level of furnishings</li> <li>All pedestrian scale street lights replaced with similar design pole and fixture; secondary electrical circuit with outlets for events</li> <li>New storm drainage system</li> </ul>	\$4,750,000  ((\$950,000 per Block)
C	<b>Colored Unit Pavers in Furnishings Zones of Main Avenue</b>	\$220,000
D	<b>Main Avenue Festival Street West of Hansen</b> <ul style="list-style-type: none"> <li>To half block in front of Downtown Commons</li> <li>Raised concrete street with bollards and furnishings</li> </ul>	\$125,000
E	<b>Main Avenue Festival Street West of Shoshone</b> <ul style="list-style-type: none"> <li>To half block in Front of Paris Building</li> <li>Raised concrete street with bollards and furnishings</li> </ul>	\$125,000
F	<b>Hansen Street Extension South to Parking Area</b> <ul style="list-style-type: none"> <li>Extension from Main southerly, across alleyway, and to parking area and reconstruction to create a new roadway accessing the parking area (new asphalt, curb, gutter, and sidewalk; does not assume a raised festival street in this area)</li> <li>Illumination—new pedestrian scale street lights</li> <li>Stormwater drainage improvements</li> <li>(Separate/optional: improvements included northerly from plaza/ alleyway to 2<sup>nd</sup> Avenue E. or from parking area to 2<sup>nd</sup> Avenue S.)</li> </ul>	\$300,000

## Summary of Preliminary Design Elements and Cost Estimates

Key	Description:	Estimated Cost:
G	<b>Hansen Festival Street between Downtown Commons and New City Hall</b> <ul style="list-style-type: none"> <li>• From Main Avenue North to Alley Way (Adjacent to Downtown Commons) and Raised Intersection at Hansen and Main</li> </ul>	<b>\$135,000</b>
H	<b>Hansen Street Roadway Segments North and South to the 2<sup>nd</sup> Avenues</b> <ul style="list-style-type: none"> <li>• New curb, gutter, sidewalk, north of Downtown Commons to 2<sup>nd</sup> Avenue E.</li> <li>• New roadway, curb, gutter, and sidewalk from parking area to the south to 2<sup>nd</sup> Avenue S.</li> <li>• Curb bulbs/extensions all four corners at both 2<sup>nd</sup> Avenue intersections</li> </ul>	<b>\$385,000</b>  (Includes curb bulbs/extensions: \$137 k each intersection)
I	<b>Downtown Commons Plaza</b> <ul style="list-style-type: none"> <li>• Basic concrete paving and installation of donated bricks; and some special paving around spray play feature of 12,500 square-foot plaza area</li> <li>• Small, plumbed prefabricated restroom building (1 stall each side) with some architectural treatments and small side deck area for stage</li> <li>• Lighting and electrical</li> <li>• Spray play area with recirculation system, water cleaning/filtering, plumbing, and drainage</li> <li>• Trees (10) with some tree grates and minimal landscaped areas (includes topsoil/planting medium and irrigation)</li> <li>• Storm drainage</li> <li>• No furnishings assumed in base project; could be purchased separately</li> </ul>	<b>\$900,000</b>
J	<b>Downtown Commons Optional Larger Custom Designed Restroom Building</b> <ul style="list-style-type: none"> <li>• 3 stalls each side</li> <li>• Deck stage in the middle</li> <li>• Storage area</li> <li>• Access to Spray Play controls/systems</li> </ul>	<b>\$150,000</b>
K	<b>Downtown Commons Optional Screening/Trellis</b> <ul style="list-style-type: none"> <li>• Architectural trellis elements/screening and treatments along blank wall</li> </ul>	<b>\$90,000</b>
	<b>Running Total for Items A through K</b>	<b>\$12,180,000</b>

Summary of Preliminary Design Elements and Cost Estimates

**Other Possible/Optional Project Elements**

L	DOWNTOWN COMMONS: Furnishings for Plaza—Benches, chairs, tables, bike rack, trash and recycling receptacles; could be purchased separately and installed later	\$120,000
M	SHOSHONE/MAIN: Raised Intersection at Shoshone and Main	\$150,000
N	SHOSHONE/MAIN: Compass Design Feature in Pavement	\$60,000
O	SHOSHONE: Driveway Replacements and Curb, Gutter, Sidewalk Repairs (North of Main Avenue)	\$80,000
P	DOWNTOWN COMMONS: Historic Interpretation Displays and Features/Rogerson Site History	\$60,000
Q	DOWNTOWN COMMONS: Additional Trees and Landscaping for Shade/Cooling	\$90,000
R	DOWNTOWN COMMONS: Overhead Tensile Shade Structure*	\$350,000
S	2 <sup>ND</sup> AVENUES: Concrete curb bulb outs/extensions all four corners per intersection and pedestrian crossing striping/signing	\$137,000 Each Location
T	ALLEY WAYS: Lighting and Electrical Service in the Alley Ways—replacement and upgrades of lighting and City electrical service within the alley ways (ten blocks both sides of Main Avenue) between Fairfield and Jerome	\$32,500 per Block Side or +\$650,000 Total
U	ALLEY WAYS: Enhanced Paving at Pedestrian Crossing Zones and Enhanced Landscaping—New Trees, Shrubs, and Irrigation	\$50,000 per Block Side
V	ALLEY WAYS: Add Trash Enclosures for Large Trash Bins	\$60,000 per block side

\*Pricing still under review; may be able to find lower cost product

**Cross Street Improvements—Potential Community Development Block Grant (CBDG) Could Fund a Portion of the Following Work**

W	Fairfield Street – Curb, Gutter, and Sidewalk Replacement, Storm Drainage, Electrical Conduit for Future Lighting Replacement, and New Driveways at Alleys and Private Properties (550 LF; assumes no curb bulbs at 2nds or added separately)	\$235,000
X	Gooding—Curb, Gutter, and Sidewalk Replacement, Storm Drainage, New Driveways at Alleys & Private Properties, Electrical Conduit for Future Lighting Replacement, and Replace Exist. Trees (260 LF; assumes no curb bulbs at 2nds or added separately)	\$110,000
Y	Idaho—Curb, Gutter, and Sidewalk Replacement, Storm Drainage, New Driveways at Alleys and Private Properties, Electrical Conduit for Future Lighting Replacement (920 LF; assumes no curb bulbs at 2nds or added separately)	\$385,000
Z	Jerome—Curb, Gutter, and Sidewalk Replacement, Storm Drainage, New Driveways at Alleys and Private Properties, Electrical Conduit for Future Lighting Replacement (780 LF; assumes no curb bulbs at 2nds or added separately)	\$330,000
	<b>Total</b>	<b>\$1,060,000.00</b>
	Additional Cost for Escalation and Packaging and Bidding Separately	TBD



Date: Monday, August 10, 2015  
To: Mayor and City Council  
From: Brian Pike, Deputy City Manager

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### Request

A presentation of the City Manager's Recommended Budget for FY 2016 followed by citizen input.

### Time Estimate

The estimated amount of time this item will take is 20 minutes plus time to answer questions.

### Background

Over the course of the past several weeks, the City's leadership and department head teams have presented elements of the FY 2016 City Manager's Recommended Budget. The Recommended Budget addresses the need to protect the long-term future of the community, primarily in the areas of public safety, preservation of public infrastructure, and in delivering sustainable government that aligns with the demands of today, while ensuring the ability to rapidly respond to growth. This proposal is balanced, complete, sustainable, strategically driven, and represents our continued commitment to prudent fiscal management, effective service delivery, sustainability, and transparency.

The FY 2016 City Manager's Recommended Budget is \$60,765,948 or \$3,683,759, or 6.45% larger than the total net budget of \$57,082,189 for the current fiscal year. It only requires the City to collect 1.5% more property tax revenue compared to the amount collected in FY 2015. This equates to an additional \$264,935. By not taking the full 3% statutorily provided for revenue adjustment, the City will add to its overall foregone balance.

This is the sixth consecutive, and eighth overall meeting where the budget has been a topic of discussion at a City Council meeting. Tonight, August 10, 2015, the City Council will adopt the preliminary budget – or maximum budget – for FY 2016. The official public hearing and final adoption of the FY 2016 is scheduled to occur on August 24.

Tonight will focus on how the recommended budget for FY 2016 is connected to the City's 2030 Strategic plan, with special emphasis on Focus Areas 2 and 3.

### Connection to the City's 2030 Strategic Plan

The City views its planning and operations in a strategic manner. Our fiscal, operational and organizational strategies are governed and directed by the City's 2030 Strategic Plan. The Strategic Plan has a series of vision statements, that when viewed collectively, will allow us to create and maintain an accessible, healthy, learning, environmental, responsible, prosperous, and secure community with a strong internal organization designed to be able to meet the needs of our citizens, businesses and visitors. The Strategic Plan is divided into eight, equally important focus areas: a *Healthy Community*, a *Learning Community*, a *Secure Community*, an *Accessible Community*, an *Environmental Community*, a *Prosperous Community*, a *Responsible Community*, and recognition of the importance of the *Internal Organization*. For each focus area, there is a description of the vision for that topic in the year 2030. To review the vision descriptions, please see the City of Twin Falls 2030 Strategic Plan.

### Focus Area 2 – Learning Community

Twin Falls is a community that consciously supports an individual's pursuit of intellectual growth, as well as personal and professional growth. The formal education system is well supported and prepares the youth of the community to effectively function as a contributing member of society along with a wide array of public and private institutions supporting a life-long pursuit of knowledge and skill development.

Programs are in place to ensure the maximum level of success possible in meeting educational standards. Twin Falls continues to be known as the training center for our local economy.

Capital Projects – Upgrade to the front entrance and ramp area of the Twin Falls Public Library (\$12,000), Seal coat of the Twin Falls Public Library parking lot (\$6,000) and we will continue to strengthen the “human capital” we have achieved through meaningful partnerships and relationships with the College of Southern Idaho and the Twin Falls School District.

### **Focus Area 3– Secure Community**

Twin Falls is a community where people feel safe and enjoy a high level of safety. Effective partnerships among the professional public safety organizations and individuals and groups of private citizens help ensure broad-based, effective involvement in crime and fire prevention and building code enforcement efforts. Community education and civil engineering efforts show positive results in traffic, bicycle and pedestrian safety experience. Continued investment in professional development as well as in public safety systems, infrastructure and technology has ensured a robust emergency response capability.

Personnel – Three new positions are recommended in this budget to help achieve the objectives within Focus Area 3, a Planner I and two Patrol Officers.

This position will help the Planning Department adopt and maintain Codes regarding dangerous buildings and ensure new developments are designed in such a way as to help prevent crime. The justification for the Planner I position was included in Focus Area 1.

The two Patrol Officers include a fully burdened cost of \$123,374. These positions will help the Police Department support data driven decision making, improve relationships and educate implement electronic citation systems, improve security of public facilities, improve traffic enforcement, and proactively prevent and respond to drug and alcohol related abuses.

The Patrol Division currently has 34 police officers, four traffic officers, and seven supervisors. We believe the current staffing level is inadequate to meet the current and future public service expectations. According to the most recent Crime in Idaho Report, the offense total in the State of Idaho dropped 1.95% in 2014. The offense total in Twin Falls rose by 3.0% during the same period. This figure is the highest it has been since 2011, when the offense total was 8% higher than the current rate.

The current ratio of police officers to City residents is 1.5 per 1,000. The current statewide average is 1.6 per 1,000. However, our population grows to an estimated 70,000 every day. If we calculate this ratio by the community daytime population, it drops to 1.02 per 1,000. A significant percentage of the Department’s workload is directed at non-residents. In 2014, 47% of people listed in police reports and 46% of people who were issued an infraction or misdemeanor citation, were not City residents.

According to the 2014 National Citizens Survey results, several community satisfaction ratings of police services “were below the benchmark” when compared to similar-sized organizations across the country. Residents clearly expect the Department to improve services in areas that we cannot address with current staffing levels. In order to focus on many of the areas that rated low, additional resources need to be dedicated to traffic enforcement, public safety education, crime prevention, and community outreach programs. These two new positions will provide each Patrol Division platoon an additional officer to deploy in strategic areas that will enhance safety and security and improve the community’s perception of police services.

Capital Projects – 5 Ford Interceptor vehicles, four replacement, one additional for two new

Patrol Officers (\$243,970); Animal Control truck (\$43,700); replacement of a bomb suit for our Bomb Squad (\$25,000); Body Cameras (\$139,620); Taser Replacements (\$34,776); Uninterrupted Power Supply in E-911 Center (\$50,000); Full-size Pick-up for Code Enforcement (\$26,500); Self-contained breathing apparatus (SCBA) for Fire (\$246,058); Fire Rescue Vehicle replacement (\$175,000); Fire Fighters transitioning from EMR to EMT (\$17,213).

**How much more will City Services Cost?**

In addition to understanding the levels of services and the amount of improvements programmed in the budget, it is also important that we recognize the impact this proposal has on our citizens and taxpaying shareholders.

The table below illustrates the impact the City Manager’s Recommended Budget will have on the taxpayers residing or doing business in Twin Falls. For the average customer, the Recommended Budget has a total maximum impact of -\$0.32 per month or -\$3.89 per year.

	FY 2015 Adopted Budget	FY 2016 Recommended Budget	Difference
<b>Property Tax</b>	Tax Rate of: \$7.66/\$1,000 tax value	Tax Rate of: \$7.72/\$1,000 tax value (Maximum)	
Median Valued Home (Owner Occupied). \$144,300 in FY 2015 \$144,000 in FY 2016	\$553.01 <i>annual</i>	\$555.84 <i>annual</i>	\$2.83 <i>annual</i>
<b>Utility Bills</b>			
Average Residential Customer Consumption of:			
Water - 18,000 gallons	\$38.01	\$38.01	\$0.00
Sewer - 8,000 gallons	\$24.74	\$24.74	\$0.00
Sanitation & Recycling	\$17.18	\$16.62	(\$0.56)
<b>Monthly Total of Property tax and Utility Bills</b>	\$126.01 <i>monthly</i>	\$125.69 <i>monthly</i>	-\$0.32 <i>monthly</i>

Specifically, the Recommended Budget:

- The annual property tax on a median-value home in Twin Falls may increase to a maximum of \$2.83 annually or by about \$0.24 per month. This would equate to a 0.51% increase. However, it is important to note the total taxable value is subject to refinement by the Twin Falls County Assessor’s.
- The total monthly utility bill for the average resident in Twin Falls is expected to decrease. The Recommended Budget maintains the current water and sewer rates unchanged. The global sanitation rate will decrease for the City’s residential customers by \$0.56 per month or \$6.72 annually.

**Approval**

There is no approval process.

**Budget Impact:**

There are no budgetary or financial impacts from the conversation.

**Regulatory Impact:**

There is no regulatory impact.

**Attachments**

Recommended Budget for FY 2016 can be found online.



Date: Monday, August 10, 2015  
To: Honorable Mayor and City Council  
From: Travis Rothweiler, City Manager

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#### Request:

Adoption of the Tentative Budget for the City of Twin Falls and set August 24 2015 at 6:00 p.m. as the date and time for the public budget hearing.

#### Time Estimate:

City Staff will provide a brief presentation. The staff presentation will take approximately 10 minutes, plus any additional time needed to address questions presented by Council members.

#### Background:

The purpose of this agenda is to adopt the tentative budget and set the public hearing date. Both of these actions are required by Idaho Code (see "Regulations Section" of the agenda statement).

#### Tonight's action will set the maximum total expenditure for the upcoming 2016 Fiscal Year.

Over the course of the last six weeks, the City Council has been openly discussing the City Manager's Recommended Budget for the upcoming 2016 Fiscal Year.

#### Budget Overview

The role of local government is to protect the citizen's health and provide for their safety. To realize that end, local governments, like the City of Twin Falls, are responsible for providing accessible streets, dependable emergency responses, and safe and aesthetically pleasing parks and public facilities—all in a manner that is both effective and efficient. While the budget does not fund all capital initiatives and projects in the entire organization, it does meet the City Council's priorities and the citizen's service level expectations. It demonstrates restraint in the areas of taxation and rate adjustments. It appropriately incorporates the use of cash reserves to cover one-time, critical and needed capital projects in the Library Fund and the Water Fund.

Budget concepts and funding strategies grew out of many internal conversations, public informational listening sessions and planning meetings. Seven primary focus areas were developed. Those areas are:

- Implement 2030 City of Twin Falls Strategic Planning goals and objectives to realize outcomes
- Limit Tax Collections and Rate Increase
- Appropriate new gas tax revenue to road maintenance projects
- Continue to Invest in our employees
- Continue to Invest in our Infrastructure
- Continue to pursue innovative strategies and find more effective outcomes
- Continue to evaluate service delivery level

#### 2016 Fiscal Year Budget Summary & Overview

The total net budget for FY 2016 is \$60,765,948, an increase of \$3,683,759, or 6.45% compared to the 2015 fiscal year adopted net budget of \$57,082,189. Of the total FY 2016 Recommended Budget, \$33,647,257 funds the Government Fund departments and \$27,118,691 is in the Enterprise Fund, or business-like funds. In 2015, the City appropriated \$33,506,273 in the Government Fund and \$23,575,916 in the Enterprise Funds.

This Recommended Budget provides funding for additional full-time positions considered to be essential for maintaining levels of services provided to the public, increased operational cost and funding to address capital needs that are viewed to be critical to accomplishing stated strategic planning objectives. There are a few noteworthy recommended changes proposed in the City Manager's FY 2016 Recommended Budget. Those changes are the following:

- Total personnel cost will increase from \$22,543,609 to \$23,656,094, or by \$1,112,485 (4.93%). The FY 2016 Recommended Budget provides for a performance-based adjustment of 3.0% for all employees and moves the City's compensation table (0.5%). These improvements are designed to maintain the competitiveness of the City's compensation model. *Changes to personnel costs are described in great detail ~~later~~ in the City Manager's Budget Message.*
- Overall operating costs are projected to increase from \$15,925,810 to \$16,105,200 or by \$179,390 (1.13%). *Changes to operating costs are described in great detail ~~later~~ in the City Manager's Budget Message.*
- Total funding for capital improvements and acquisitions are scheduled to increase from \$12,320,801 to \$14,713,636, or by \$2,392,835 or 19.42%. This does not include any work associated with the \$38 million City's waste water treatment plant and collection system that will continue into FY 2016, or funding for the new City Hall and Public Safety Complex, estimated to cost \$8 million. *Changes to capital expenditures are described in great detail ~~later~~ in the City Manager's Budget Message.*

### Property Tax Overview & Analysis

In FY 2016, we have a preliminary total taxable value for the City of \$2,278,878,114, or an increase of \$13,934,828, compared to 2015's total taxable value of \$2,264,943,286. The new construction roll was \$36,199,378. Without the new construction roll, the total taxable value of all existing structures decreased a total of \$21,552,971, or by -0.95%.

The FY 2016 Recommended Budget relies on property taxes to raise 53.2% of the net revenue needed to support municipal operations in the Government-Type Funds. The FY 2016 budget is balanced with a projected property tax rate of \$7.67/\$1,000 of taxable value to \$7.72/\$1,000 of taxable value. The recommended budget incorporates only 1.5%, or \$264,935, of the statutorily allowed 3% property tax revenue increase and revenue associated with the new construction value, or \$277,457. This spending plan adds to the City's foregone balance, which is anticipated to grow to \$2,147,606. We anticipate total property tax collections for FY 2016 to be \$17,907,342, an increase of \$547,249 compared to FY 2015's collections of \$17,360,094.

### Water Fund – Revenues and Expenditures

The Water Fund supports the following water-related activities: water supply, water distribution, pressurized irrigation, and utility billing. To support each of these functions in FY 2016, the City Manager's Recommended Budget calls for total system expenditures in the amount of \$13,187,172, an increase of \$3,368,485, or 34.31%, when compared to the total allocation of \$9,818,687 in FY 2015.

*The Recommended Budget recommends that the City maintain the current water rate.*

### Sewer Fund – Revenues and Expenditures

The Sewer Fund is used to support all waste water services provided by the City of Twin Falls, namely waste water collections and waste water treatment. For FY 2016, the City Manager's Recommended Budgets calls for expenditure totaling \$9,508,471 in this Fund. This represents an increase of \$412,139 when compared to FY 2015 Sewer Fund expenditures of \$9,096,332.

Personnel Costs in the Sewer Fund are projected to increase by \$27,309 (4%) in FY 2016 to \$705,530 from \$678,221. Operational costs in the Sewer Fund are projected to increase by \$107,535 (3.13%) in FY 2016 to \$3,541,392 from \$3,433,857. The allocation made to cover costs associated with the contract the City has with CH2MHill to operate its waste water treatment plan is relatively unchanged at \$3,280,000.

The Recommended Budget recommends that the City maintain the current sewer rate.

**Sanitation Fund – Revenues and Expenditures**

The importance of protecting the place we live is well described in the Environmental Community vision statement of the City of Twin Falls’ 2030 Strategic Plan. Sustainability and stewardship are key drivers of this vision.

Overall, the City Manager’s Recommended Budget reduces the cost of sanitation. The monthly bill paid by the City’s residential customers will decrease from the current rate of \$17.18 per month to \$16.62 per month. This represents a \$0.56 per month per customer discount, or a fee reduction of -3.3%. The rate adjustment is influenced by the requested price adjustment of 2.0% by the City’s contracted service provider (PSI, Inc.) and covers increases in their operational costs.

**How much more will City Services Cost?**

In addition to understanding the levels of services and the amount of improvements programmed in the budget, it is also important that we recognize the impact this proposal has on our citizens and taxpaying shareholders.

The table below illustrates the impact the City Manager’s Recommended Budget will have on the taxpayers residing or doing business in Twin Falls. For the average customer, the Recommended Budget has a total maximum impact of -\$0.32 per month or -\$3.89 per year.

	FY 2015 Adopted Budget	FY 2016 Recommended Budget	Difference
<b>Property Tax</b>	Tax Rate of: \$7.66/\$1,000 tax value	Tax Rate of: \$7.72/\$1,000 tax value (Maximum)	
Median Valued Home (Owner Occupied). \$144,300 in FY 2015 \$144,000 in FY 2016	\$553.01 <i>annual</i>	\$555.84 <i>annual</i>	\$2.83 <i>annual</i>
<b>Utility Bills</b>			
Average Residential Customer Consumption of:			
Water - 18,000 gallons	\$38.01	\$38.01	\$0.00
Sewer - 8,000 gallons	\$24.74	\$24.74	\$0.00
Sanitation & Recycling	\$17.18	\$16.62	-\$0.56
<b>Monthly Total of Property tax and Utility Bills</b>	<b>\$126.01</b> <i>monthly</i>	<b>\$125.69</b> <i>monthly</i>	<b>-\$0.32</b> <i>monthly</i>

Specifically, the Recommended Budget:

- The annual property tax on a median-value home in Twin Falls may increase to a maximum of \$2.83 annually or by about \$0.24 per month. This would equate to a 0.51% increase. However, it is important to note the total taxable value is subject to refinement by the Twin Falls County Assessor’s.
- The total monthly utility bill for the average resident in Twin Falls is expected to decrease. The Recommended Budget maintains the current water and sewer rates unchanged. The global sanitation rate will decrease for the City’s residential customers by \$0.56 per month or \$6.72 annually.

**Approval Process:**

Approving the tentative/preliminary budget requires a simple majority (50%+1) of the members in attendance at this meeting.

**Budget Impact:**

There is no budget impact associated with this Agenda Statement. The City Council is required to set the maximum spending cap for the FY 2016 Budget and set a public hearing date.

**Regulatory Impact:**

There are two sections of the Idaho Code that govern the actions of the organization.

Section 50-811 (8) of the Idaho Code states the City shall "prepare and submit to the council a tentative budget for the next fiscal year."

Section 50-1003 of the Idaho Code states "...the city council of each city shall, prior to the commencement of each fiscal year, pass an ordinance to be termed the annual appropriation ordinance, which in no event shall be greater than the amount of the proposed budget, in which the corporate authorities may appropriate such sum or sums of money as may be deemed necessary to defray all necessary expenses and liabilities of such corporation, not exceeding in the aggregate the amount of tax authorized to be levied during that year in addition to all other anticipated revenues."

**Conclusion:**

City Staff recommends the adoption of the tentative/preliminary budget for the 2016 Fiscal Year and the setting of the public hearing for August 24, 2015 at 6:00 p.m.

**Attachments:**

1. None.