

**COUNCIL MEMBERS:**

Suzanne Hawkins	Jim Munn	Shawn Barigar	Chris Talkington	Gregory Lanting	Don Hall	Rebecca Mills Sojka
Vice Mayor					Mayor	



**AGENDA**

**Meeting of the Twin Falls City Council**  
**Monday, May 4, 2015 – 5:00 P.M.**  
**City Council Chambers - 305 3<sup>rd</sup> Avenue East -Twin Falls, Idaho**

**PLEDGE OF ALLEGIANCE TO THE FLAG**

**CONFIRMATION OF QUORUM**

**CONSIDERATION OF THE AMENDMENTS TO THE AGENDA**

**PROCLAMATIONS:** Youth Appreciation Week - Anna Scholes, Optimist Club  
 National Music Week - Bonnie Lamborne, Twin Falls Music Club

**GENERAL PUBLIC INPUT**

**AGENDA ITEMS**

**I. CONSENT CALENDAR:**

1. Consideration of a request to approve the Accounts Payable for April 28 – May 4, 2015.
2. Consideration of a request to approve the Findings of Fact, Conclusions of Law, and Decision for the Vacation for Settler’s Ridge, LLC, and Final Plat for Sackett Farms Subdivision No. 2.
3. Consideration of a request to approve a Special Event Application for the Annual Mother’s Day and Cinco de Mayo event to be held at the Twin Falls City Park on Sunday, May 10, 2015.

**Purpose:**

Action  
 Action  
 Action

**By:**

Sharon Bryan  
 Rene’e V. Carraway-Johnson  
 Dennis Pullin

**II. ITEMS FOR CONSIDERATION:**

1. Discussion and possible action on a petition from Xavier Charter School for a bike lane.
2. Presentation of the Road Scholar Level I Award to Tom Billman and Road Master Level II Awards to Cody Brown, Victor Cabello, Dale Eldredge, Aaron Hentrup, Dean Littler, Dave McCreery, Bud Stradley, Mark Thomson, Dan Veenstra, Chris Westburg, Terry Williamson.
3. Swearing in ceremony for the Twin Falls Police Department’s newest Police Officer, Matthew Gealta. Mayor Don Hall to administer the Oath of Office.
4. Consideration of a request to approve a Special Event Application for La Fiesta Restaurant’s Cinco de Mayo event to be held at 1288 Blue Lakes Boulevard North on Tuesday, May 5, 2015.
5. Consideration of a request to hire a combination building inspector/plans examiner.
6. Presentation of an update on the Canyon Springs Grade Project.
7. Presentation of an update on the Southeast Twin Falls Alternate study.
8. Presentation by the Long Term Planning Committee (LTP) on personnel and capital needs to accomplish identified goals and objectives of the City of Twin Falls’ Community Strategic Plan 2030.
9. Public input and/or items from the City Manager and City Council.

**Purpose:**

Discussion/  
Possible Action  
 Presentation  
 Action  
 Action  
 Action  
 Presentation  
 Presentation  
 Presentation

**By:**

John Kapeleris  
 Jon Caton  
 Laila Kral/  
 LHTAC T2 Center  
 Bryan Krear  
 Don Hall  
 Dennis Pullin  
 Jarrod Bordi  
 Troy Vitek  
 Jacqueline Fields  
 Long Term  
 Planning  
 Committee

**III. ADVISORY BOARD REPORTS/ANNOUNCEMENTS:**

**IV. PUBLIC HEARINGS: 6:00 P.M. - None**

**V. ADJOURNMENT: Idaho Code Section 67-2345. EXECUTIVE SESSIONS:**

(1)(b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student; and, (1)(c) To conduct deliberations concerning labor negotiations or to acquire an interest in real property which is not owned by a public agency.

**Present:** Suzanne Hawkins, Jim Munn, Shawn Barigar, Gregory Lanting, Don Hall, Rebecca Mills Sojka. Chris Talkington.  
**Absent:** None  
**Staff Present:** City Manager Travis Rothweiler, City Attorney Fritz Wonderlich, Deputy City Attorney Shayne Nope, Deputy City Manager Mitchel Humble, Deputy City Manager Brian Pike, City Engineer Jacqueline Fields, Assistant City Engineer Troy Vitek, Police Chief Bryan Krear, Captain Matt Hicks, Captain Anthony Barnhart, Staff Sergeant Dennis Pullin, Deputy City Clerk Sharon Bryan

Mayor Hall called the meeting to order at 5:00 P.M. He then invited all present, who wished, to recite the pledge of Allegiance to the Flag with him. A quorum is present.

**CONSIDERATION OF THE AMENDMENTS TO THE AGENDA: None**

**PROCLAMATION: *Youth Appreciation Week 2015 – Anna Scholes*  
*National Music Week – Bonnie Lambourne***

Mayor Hall read proclamations and presented them to the representatives.

### **GENERAL PUBLIC INPUT**

#### **I. CONSENT CALENDAR:**

1. Consideration of a request to approve the Accounts Payable for April 28 – May 4, 2015.
2. Consideration of a request to approve the Findings of Fact, Conclusions of Law, and Decision for the Vacation for Settler's Ridge, LLC, and Final Plat for Sackett Farms Subdivision No. 2.
3. Consideration of a request to approve a Special Event Application for the Annual Mother's Day and Cinco de Mayo event to be held at the Twin Falls City Park on Sunday, May 10, 2015.

#### **MOTION:**

Vice Mayor Hawkins moved to approve the Consent Calendar. The motion was seconded by Councilmember Lanting. Roll call vote showed all members present voted in favor of the motion. Approved 7 to 0

### **AGENDA ITEMS**

#### **II. ITEMS FOR CONSIDERATION:**

1. Discussion and possible action on a petition from Xavier Charter School for a bike lane.

John Kapeleris asked that the City Council to reconsider the vacation of the nonvehicular use of a 15' x 128' platted but undeveloped drainage and nonvehicular (pedestrian path) Access Easement located between Lots 41 & 42, Block 1 of Settler's Ridge Subdivision No. 3. He presented a petition for a bike lane on the western portion of North College to be designated as Phase II of the proposed bike lane.

He explained that there is a need for a bike lane on North College. He indicated that the Xavier Charter School and surrounding areas need a bike lane to increase safety. He asked the Council to consider Phase II of the proposed bike lane to be the western part of North College. He discussed development of the proposed area, phases of the proposed bike lanes, and the petition.

City Manager Rothweiler explained that we have a Traffic Safety Commission along with the Police Department and Engineering Department that works on speed limits, traffic signals and traffic safety issues. He said our Engineering Department will evaluate to see if this area right now would warrant a traffic signal moving forward.

City Manager Rothweiler explained that Phase I was created in conjunction with a lot of community input. Phase I questionnaire asked the following questions:

- Where are you located?

- Where are you trying to go?
- What type of bicyclist are you? Recreationalist, commuter, or do you do it for sport.

There is a subsequent phase that contemplates a bike lane moving along North College. The challenge we have is that there are sections of that roadway that are not fully developed. He said that we would like to work with John and other cyclists to develop a comprehensive Phase II. He said that as John indicated there is costs. The cost associated with the striping and labor is not as significant as construction of a roadway in other areas. What we would like is to receive the information tonight and then work with the engineering team, John and the cycling community.

Councilmember Mills Sojka asked about the status of Phase II. Will it be moving forward this year and is it in the budget.

City Manager Rothweiler explained that we are working on Phase I and the idea is to begin Phase II process in the 2016 Budget Year.

Public Works Director Caton said that they are working on verbiage of all the signage that will be going out this year.

Councilmember Mills Sojka asked when developing sections of road would they be wide enough for bike lanes.

Assistant City Engineer Vitek explained that the plat would be required to have roadways wide enough for bike lanes.

Councilmember Lanting asked if the roadway would ever go out to Sunway Soccer Field to Grandview.

Assistant City Engineer Vitek said yes it would eventually go through.

Councilmember Lanting explained that the City doesn't widen the roads the developers do.

Councilmember Talkington asked that an update be given in ninety days.

2. Presentation of the Road Scholar Level I Award to Tom Billman and Road Master Level II Awards to Cody Brown, Victor Cabello, Dale Eldredge, Aaron Hentrup, Dean Littler, Dave McCreery, Bud Stradley, Mark Thomson, Dan Veenstra, Chris Westburg, Terry Williamson.

Public Works Director Caton and Laila Kral, Idaho Technology Transfer Center gave the presentation and presented them their certificates.

3. Swearing in ceremony for the Twin Falls Police Department's newest Police Officer, Matthew Gealta. Mayor Don Hall to administer the Oath of Office.

Interim Police Chief Krear gave the presentation

Mayor Hall administered the Oath of Office to Officer Matthew Gealta.

4. Consideration of a request to approve a Special Event Application for La Fiesta Restaurant's Cinco de Mayo event to be held at 1288 Blue Lakes Boulevard North on Tuesday, May 5, 2015.

Staff Sergeant Pullin said that he received a Special Event Application from Chelo Estrada, on behalf of La Fiesta Restaurant, to hold their Cinco de Mayo celebration on Tuesday, May 5, 2015. The activities will include amplified music provided by a DJ, an electric bull ride and alcohol will be served. These activities will take place in the parking lot of the west side of the restaurant.

Staff Sergeant Pullin explained that only guests 21 years of age and older will be allowed in this area. LaFiesta will provide security to monitor these activities. Identifications will be checked and wristbands will be required for those

participating in this area of the festivities. A catering permit will be required to serve alcohol in the beer garden area. The beer garden area will be closed off from their normal parking area.

The amplified music will commence at 11:00 a.m. and will conclude at 8:00 p.m.

**MOTION:**

Councilmember Lanting moved to approve the Special Event for La Fiesta Restaurant's Cinco de Mayo event to be held at 1299 Blue Lakes Blvd N on Tuesday, May 5, 2015. The motion was seconded by Councilmember Hawkins. Roll call vote showed all members present voted in favor of the motion. Approved 7 to 0

5. Consideration of a request to hire a combination building inspector/plans examiner.

Building Official Brodi said that on January 1, 2007, the City began issuing mechanical, plumbing and electrical permits. That change altered the make-up of the Building Department's personnel. Prior to that, the City had a building official, a plans examiner, and three inspectors focused entirely on building inspections. Since that change, the department has had a building official, a plans examiner, one mechanical inspector, one plumbing inspector, one electrical inspector, and only one building inspector. So, while the department did add one overall inspector, the number of inspectors specializing in building inspections was reduced from three to one.

The City has experienced some ups and downs in building activity since 2007. Generally, building activity has been on the increase since fiscal year 2011, and we have seen a significant increase in building activity this fiscal year. Through March, we have issued 41% more new single family home permits compared to last year. We have also issued 50% more new commercial permits than last year. In addition to those commercial permits issued, as of last week, we had 55 (includes new, addition, and remodel) open commercial permit requests currently in our review process. We have also seen an increase in commercial activity compared to fiscal year 2006, before the reduction in building inspectors discussed above. We have issued 25% more new commercial permits this year than through March 2006. In April, we issued the building permit for the Clif Bar Baking Facility and the Rock Creek Elementary School. The Pillar Falls Elementary School and the South Hills Middle School permits will be issued soon. These all represent large and complicated projects for our plans examiner and inspectors to stay on top of, and we are attempting to do that with two fewer building inspectors than we had in 2006.

Additionally, The City Strategic Plan includes the following goal in Focus Area 6 – Goal PC1: Revitalize the downtown. The buildings in our downtown area are unique and require more time to come up with creative solutions to meet occupancy requirements. Getting these buildings occupied with a thriving business and/or dwelling units is crucial to making the downtown area successful. The Building Department wants to be a part of that process with our proposed new Downtown Permit Assistance Program.

The City's long term plan committee has reviewed the needs for new personnel city-wide. That committee has recommended that the City add a position to the Building Department in next year's budget. The City's senior staff have reviewed the need for an additional employee and feel that the position is warranted, but should not wait until October. Rather the City should proceed now to hire this position in an attempt to get someone on board before this year's construction season is over.

Therefore, staff requests that the Council authorize the addition of a new combination Building Inspector/Plans Examiner position now.

City Manager Rothweiler explained that during the annual budget process we assign the total number of employees that we are going to have in our organization by allocation of funding for salaries. In order to move forward and create additional positions mid-year we are asking the Council to spend additional monies. In this case it is revenues that were not contemplated during the budget process. In looking at the building revenues they are exceeding the budget projections. With the increased building activity there is enough money to fund an additional building Inspector.

Councilmember Talkington asked Building Official Bordi to explain the plan review process.

Building Official Bordi reviewed the process.

Councilmember Mills Sojka asked about the recent addition of the plans examiner.

City Manager Rothweiler reviewed the history of the Building Inspection Department staff needs.

Councilmember Mills Sojka asked if this position would be a permanent position and how it would be funded in the future.

City Manager Rothweiler said that it would be reviewed and determined if the position is needed or not.

Councilmember Hawkins concerned about the space needs. Is there room for another employee.

Building Official Bordi indicated that they do have another office for the new position.

City Manager Rothweiler explained the salary.

Councilmember Mills Sojka asked about the downtown assistance program.

Building Official Bordi said that it is in preliminary stages and he hopes that with the addition of this new position they will be able to continue to work on it.

**MOTION:**

Councilmember Talkington moved to approve the hiring of a combination building inspector/plans examiner paid for by the anticipated excess revenues. The motion was seconded by Councilmember Mills-Sojka. Roll call vote showed all members present voted in favor of the motion. Approved 7 to 0

6. Presentation of an update on the Canyon Springs Grade Project.

Assistant City Engineer Vitek presented an update on the existing Canyon Springs Grade roadway and the process of finding a solution to the traffic-pedestrian conflict.

Assistant City Engineer Vitek explained that staff is proposing that we hire a public liaison. That person would gather information by holding several public meetings and come up with a stake holders list and develop a task force that can give input. Staff suggest that Phil Kushlan be that liaison.

Councilmember Talkington concerned about losing site and safety of the transportation needs.

City Manager Rothweiler said we would address safety issues and the needs of the traffic down there. We have a large palate to choose from. He said that they would chose a variety of people to serve on that committee.

Councilmember Mills Sojka said she is not sure that she would support a public liaison. She feels that it can be done in house. Concerned about the cost.

Vice Mayor Hawkins asked about the cost and where funding would come from.

Assistant City Engineer Vitek said that he has been in discussion with Phil Kushlan and that he has a draft scope but it has not been finalized yet.

City Manager Rothweiler said that there is money in the budget for consulting. He explained that staff felt that it be important to bring the public in to share their ideas. He also said that safety is very important.

Councilmember Lanting would like to take a look at what it would cost to hire Phil Kushlan.

Councilmember Barigar would agree that a facilitator would help get us some ideas on the table.

Mayor Hall would like a well defined committee and would like Assistant City Engineer Viteck to continue to pursue the cost to hire Phil Kushlan.

Councilmember Talkington said that we need to set priorities and focus on those priorities.

Councilmember Munn in favor of idea as long as cost is in line with budget.

Five Minute Break.

7. Presentation of an update on the Southeast Twin Falls Alternate study.

City Engineer Fields explained that the City is a member of the Greater Twin Falls Area Transportation Committee (GTFATC). This committee discusses regional transportation related issues and provides input to legislators related to transportation needs. It develops a priority list which the Idaho Transportation Department (ITD) uses as a tool when developing and recommending projects for inclusion in the State Transportation Improvement Program. When ITD secured funding to update the Southeast Twin Falls Corridor Study, the GTFATC selected a steering committee: the Chair (Gary Young), the Twin Falls Highway District (Dave Burgess) and the City of Twin Falls (me). The steering committee and ITD worked with Keller Associates to gather traffic data. The steering committee reviewed the draft sections of the study and provided input.

The components addressing localized safety and capacity improvements were presented to the GTFATC for concurrence. These are summarized in the first 2 attachments. Keller Associates also evaluated different routes for a belt route around the south side of Twin Falls.

Keller will present these alternatives to the GTFATC next Tuesday. This presentation is intended to provide an opportunity for Council input before the draft study is completed and to answer questions.

Councilmember Lanting concerned with the closing off Cliff Bar from that road.

City Engineer Fields said that Cliff Bar chose to have employees come in on 3300 and there trucks will come in on 3200.

Councilmember Talkington asked for an explanation to the routes.

City Engineer Fields explained that the routes are affected by the environmental justice and prime farm ground.

Councilmember Mills Sojka has no concerns of the recommendation.

Vice Mayor Hawkins concerned about the flow of traffic.

City Engineer Fields explained that the curves are massive so the flow of traffic would not be a problem.

Councilmember Lanting concerned about taking up prime farmland. He wanted to know what the purpose of the by-pass.

City Engineer Fields explained that the routes does not eliminate truck traffic. The intent is that trucks coming in from any directions could choose any route to come in on.

Councilmember Lanting is there a vision that this will eventually go north to Poleline.

City Engineer Fields said it is not a vision of the committee at this point.

Councilmember Barigar supports the recommendations and moving it forward.

Mayor Hall concerned about taking up good farmland. He supports the recommendations.

8. Presentation by the Long Term Planning Committee (LTP) on personnel and capital needs to accomplish identified goals and objectives of the City of Twin Falls' Community Strategic Plan 2030.

Long Term Planning Committee Members Ron Aguirre explained the process the committee went through to come up with the long term plan.

Beginning in 2005 a group of young leaders within the organization was tasked with creating a long term plan which would identify growth related trends, service delivery challenges and preparing a priority capital and personnel request list. The formation of the LTP provided young leaders within the organization the opportunity to broaden their view of community needs and city services and develop cross-departmental working relationships that would be of significant benefit to them over their career in city government.

The Long Term Planning Committee was reconvened in 2010 and again in 2014 and 2015, both times with a mix of new and old members. The 2015 committee will be presenting a plan which has focused on the resources needed to meet the Strategic Plan 2030 objectives listed as ongoing or with a time frame of 5 years. The long term plan is not a budget document but a planning tool that illustrates the challenges ahead and encourages prioritization of department requests to meet organizational goals with available resources.

Jonathan Spendlove presented Focus Area 1- Healthy Community

Councilmember Mills Sojka said she has concerns on funding a recreation position. She would rather see those funds go to capital park projects.

Vice Mayor Hawkins supports the position.

Mayor Hall supports the position.

Councilmember Lanting supports the position.

Councilmember Talkington asked if personnel is based on current needs.

City Manager Rothweiler explained long term planning responsibilities.

Mandi Thompson presented Focus Area 2- Learning Community

Terry Thueson presented Focus Area 3 - Secure Community.

Mitchell Brooks presented Focus Area 4 –Accessible Community

Councilmember Mills Sojka asked if the group discussed sidewalk improvements.

Assistant City Engineer Vitek explained that there was discussion on sidewalk improvements. Funding is a problem but will continue to try to expand the improvement of sidewalks as funding permits.

Mitchell Brooks presented Focus Area 5 - Environmental Community.

Mandi Thompson presented Focus Area 6 - Prosperous Community.

Terry Thueson presented Focus Area 7- Responsible Community.

Mayor Hall asked for a clarification on internal work groups.

Terry Thueson explained that they would be advisory groups for the Council. They would be a task force to the Council.

Jonathan Spendlove presented Focus Area 8 – Internal Organizations.

Ron Aguirre concluded saying that there philosophy dictates that we put decisions making where the information is. As we continue to evaluate our process, structure and the way we do business we will be able to move forward in a very positive way.

Mayor Hall thanked the Long Term Planning Team for all their work they have done.

City Manager Rothweiler explained that this group spent 14 to 16 hours a week for a period of four months and still did there day job to come up with these goals.

9. Public input and/or items from the City Manager and City Council

City Manager Rothweiler reminded Council of the following upcoming events.

May 11, 2015 Otak will be in town to review the downtown area and will be at the Council meeting to give an update on the plan and review the back in parking concept.

Week of May 18 will be a field demonstration on back in parking.

May 26, 2015 Public Hearing in which we will have member of our Community come and share their thoughts on the parking and downtown improvements.

May 18, 2015 IMPOG at 4:00 p.m.

May 11, 2015, May 26, 2015, July 6, 2015 and August 24, 2015 Budget Public Hearings.

May 21, 2015 Public Works Open House from 12:00 to 4:00 p.m.

Councilmember Talkington would like an update on policy on body cameras.

City Manager Rothweiler indicated staff is meeting tomorrow and will make a recommendation to Council at a later date.

Councilmember Mills Sojka asked for a clarification on Budget Public Hearing on May 11, 2015.

City Manager Rothweiler indicated that May 11, 2015 would be the first meeting for Community input.

Councilmember Mills Sojka would like to see a lot of advertising of these meetings.

Councilmember Lanting would like to see what response we get from advertising.

Councilmember Munn said we need to use our Public Information Officer to get word out.

Councilmember Lanting commented that he has had response from the community on the First Federal Park and the new Visitor Center on the positive attraction it has brought to our Community.

**III. ADVISORY BOARD REPORTS/ANNOUNCEMENTS:**

**IV. PUBLIC HEARINGS: 6:00 P.M. - None**

**V. ADJOURNMENT: Idaho Code Section 67-2345. EXECUTIVE SESSIONS:**

(1)(b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student; and, (1)(c) To conduct deliberations concerning labor negotiations or to acquire an interest in real property which is not owned by a public agency

**MOTION:**

Vice Mayor Hawkins moved to adjourn to Executive Session Idaho Code Section 67-2345. The motion was seconded by Councilmember Lanting. Roll call vote showed all members present voted in favor of the motion. Approved 7 to 0

Adjourned at 8:15 P.M.



Sharon Bryan,  
Deputy City Clerk