

COUNCIL MEMBERS:

Suzanne Hawkins	Jim Munn	Shawn Barigar	Chris Talkington	Gregory Lanting	Don Hall	Rebecca Mills Sojka
Vice Mayor					Mayor	



**AGENDA**

Meeting of the Twin Falls City Council  
Monday, January 26, 2015  
City Council Chambers - 305 3<sup>rd</sup> Avenue East - Twin Falls, Idaho

5:00 P.M.

PLEDGE OF ALLEGIANCE TO THE FLAG  
CONFIRMATION OF QUORUM  
CONSIDERATION OF THE AMENDMENTS TO THE AGENDA  
PROCLAMATION: None

**GENERAL PUBLIC INPUT**

**AGENDA ITEMS**

**I. CONSENT CALENDAR:**

1. Consideration of a request to approve the Accounts Payable for January 21 to January 26, 2015.

**Purpose:**  
Action

**By:**  
Sharon Bryan

**II. ITEMS FOR CONSIDERATION:**

1. Consideration of a request to adopt an Ordinance for vacation of property located within a portion of the Fieldstone Subdivision located south of the 900-1100 blocks of Cheney Drive West, undeveloped, and east of the 1350-1450 blocks of Field Stream Way.
2. Presentation of the new credit card process that was implemented on October 1, 2014.
3. Presentation of the finances of the City of Twin Falls for the 1st quarter of fiscal year 2014-2015. The presentation will be an overview of the tax-supported funds and the three major enterprise funds: Water, Wastewater and Sanitation.
4. Public input and/or items from the City Manager and City Council.

**Purpose:**  
Action

**By:**  
Rene'e V. Carraway-Johnson

Presentation

Lorie Race

Presentation

Lorie Race

**III. ADVISORY BOARD REPORTS/ANNOUNCEMENTS:**

**IV. PUBLIC HEARINGS: 6:00 P.M. - None**

**V. ADJOURNMENT:**

*Any person(s) needing special accommodations to participate in the above noticed meeting could contact Leila Sanchez at (208) 735-7287 at least two working days before the meeting. Si desea esta información en español, llame Leila Sanchez (208)735-7287.*

### Twin Falls City Council-Public Hearing Procedures for Zoning Requests

1. Prior to opening the first Public Hearing of the session, the Mayor shall review the public hearing procedures.
  2. Individuals wishing to testify or speak before the City Council shall wait to be recognized by the Mayor, approach the microphone/podium, state their name and address, then proceed with their comments. Following their statements, they shall write their name and address on the record sheet(s) provided by the City Clerk. The City Clerk shall make an audio recording of the Public Hearing.
  3. The Applicant, or the spokesperson for the Applicant, will make a presentation on the application/request (request). No changes to the request may be made by the applicant after the publication of the Notice of Public Hearing. The presentation should include the following:
    - A complete explanation and description of the request.
    - Why the request is being made.
    - Location of the Property.
    - Impacts on the surrounding properties and efforts to mitigate those impacts.Applicant is limited to 15 minutes, unless a written request for additional time is received, at least 72 hours prior to the hearing, and granted by the Mayor.
  4. A City Staff Report shall summarize the application and history of the request.
    - The City Council may ask questions of staff or the applicant pertaining to the request.
  5. The general public will then be given the opportunity to provide their testimony regarding the request. The Mayor may limit public testimony to no less than two minutes per person.
    - Five or more individuals, having received personal public notice of the application under consideration, may select by written petition, a spokesperson. The written petition must be received at least 72 hours prior to the hearing and must be granted by the mayor. The spokesperson shall be limited to 15 minutes.
    - Written comments, including e-mail, shall be either read into the record or displayed to the public on the overhead projector.
    - Following the Public Testimony, the applicant is permitted five (5) minutes to respond to Public Testimony.
  6. Following the Public Testimony and Applicant's response, the hearing shall continue. The City Council, as recognized by the Mayor, shall be allowed to question the Applicant, Staff or anyone who has testified. The Mayor may again establish time limits.
  7. The Mayor shall close the Public Hearing. The City Council shall deliberate on the request. Deliberations and decisions shall be based upon the information and testimony provided during the Public Hearing. Once the Public Hearing is closed, additional testimony from the staff, applicant or public is not allowed. Legal or procedural questions may be directed to the City Attorney.
- \* Any person not conforming to the above rules may be prohibited from speaking. Persons refusing to comply with such prohibitions may be asked to leave the hearing and, thereafter removed from the room by order of the Mayor.



Date: **Monday, January 26, 2015**  
To: Honorable Mayor Hall and City Council  
From: Rene'e V. Carraway-Johnson, Zoning & Development Manager

## ITEM

**Request:** For the City Council to consider adoption of an ordinance.

**Time Estimate:** Staff presentation may be five (5 +/-) minutes. This is not a public hearing item but there may be an additional five (5) minutes for questions by the City Council.

**Background:**

On September 27, 2011 the Planning & Zoning Commission held a public hearing regarding the partial vacation of the Fieldstone Subdivision, and certain elements therein. Upon conclusion of the public hearing the Planning & Zoning Commission unanimously recommended the partial vacation as presented be denied.

On March 5, 2012 the City Council held a public hearing on this request. Upon conclusion of the public hearing and deliberation Councilmember Talkington moved approval of vacation of 2.7 +/- acres of the undeveloped portion of the Fieldstone Subdivision, including portions of platted public rights-of-way and easements, on property located south of the 900-1100 block of Cheney Drive West, undeveloped and east of the 1350-1450 blocks of Field Stream Way, as presented and subject to the following conditions recommended by staff: Councilman Barigar seconded the motion and roll call vote was 6 for and 1 against.

1. *Subject to site plan amendments as required by Building, Engineering, Fire, and Zoning Officials to ensure compliance with all applicable City Code requirements and standards.*
2. *Subject to meeting the conditions of utility companies for the abandonment and/or relocation of public utilities.*
3. *Subject to approval of the Fieldstone Professional Planned Unit Development Agreement.*
4. *Subject to the replatting of the portion of the Fieldstone Subdivision, as presented.*

**Conclusion:**

All conditions placed on the vacation approval have been met. As directed by the Council, staff has prepared an ordinance for your consideration.

Staff recommends the City Council adopt the ordinance so it can be published and codified.

**Attachments:**

1. Ordinance & Attachments
2. Map of Vacated portion of Fieldstone Subdivision.

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE OF THE MAYOR AND THE CITY COUNCIL OF THE CITY OF TWIN FALLS, IDAHO, VACATING THE REAL PROPERTY DESCRIBED BELOW AND PROVIDING FOR VESTING OF TITLE TO THE PROPERTY SO VACATED.

WHEREAS, Wills, Inc., c/o Brad Wills has made application for vacation of property in located within a portion of the Fieldstone Subdivision located south of the 900-1100 blocks of Cheney Drive West, undeveloped, and east of the 1350-1450 blocks of Field Stream Way in the City of Twin Falls; and,

WHEREAS, the City Planning and Zoning Commission for the City of Twin Falls, Idaho, held a Public Hearing as required by law on the 27th day of September, 2011, to consider the vacation of the real property below described; and,

WHEREAS, the City Planning and Zoning Commission has made recommendations to the City Council for the City of Twin Falls, Idaho; and,

WHEREAS, the City Council for the City of Twin Falls, Idaho, held a Public Hearing to consider the same matter on the 5<sup>th</sup> day of March, 2012.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TWIN FALLS, IDAHO:

SECTION 1. That the following described real property be and the same is hereby VACATED:

See Attachment "A"

SECTION 2. That title to the real property by this Ordinance vacated be divided among the adjoining property owners in the portions herebelow described to the persons named below:

NAME: Wills, Inc. c/o Brad Wills  
ADDRESS: 222 Shoshone St West, Twin Falls, Idaho 83301  
PROPERTY: Attachment "A"

SECTION 3. That the City Clerk immediately upon the passage and publication of this Ordinance as required by law certify a copy of the same and deliver said certified copy to the County Recorder's Office for indexing and recording, in the same manner as other instruments affecting the title to real property, as required by Idaho Code 50-1324(2).

PASSED BY THE CITY COUNCIL

, 2015

SIGNED BY THE MAYOR

, 2015

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Mayor

ATTEST:

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Deputy City Clerk

PUBLISH: Thursday,

, 2015

**VACATION FOR WILLS, INC. - 2012**

Tract A of "Fieldstone Subdivision First Amended", recorded as Instrument No. 2010-014680 and located in the SE¼ NE¼, Section 6, Township 10 South, Range 17 East, Boise Meridian, Twin Falls County, Idaho.[JS1]

**TOGETHER WITH**

A portion of "River Mist Path", "Cobble Creek Road", and "Misty Meadows Trail", as shown on the plat of "Fieldstone Subdivision", recorded as Instrument No. 2004-026186 and located in the SE¼ NE¼, Section 6, Township 10 South, Range 17 East, Boise Meridian, Twin Falls County, Idaho; being more particularly described as follows:

Commencing at the most Easterly corner of Lot 5, Block 2, of said subdivision and being the REAL POINT OF BEGINNING.

Thence North 44°48'58" West 81.80 feet along the Southerly Right of Way of "River Mist Path".

Thence along a curve Left along said Right of Way:

Δ - 42°11'46"

R - 75.00'

A - 55.23'

C - 53.99'

LCB - North 65°54'51" West

Thence North 87°00'44" West 517.80 feet along said Right of Way.

Thence along a curve Left along said Right of Way:

Δ - 92°48'14"

R - 75.00'

A - 121.48'

C - 108.63'

LCB - South 46°35'09" West

Thence South 00°11'02" West 137.47 feet along the Easterly Right of Way of "River Mist Path".

Thence along a curve Left along said Right of Way:

Δ - 87°11'46"

R - 20.00'

A - 30.44'

C - 27.58'

LCB - South 43°24'51" East

Thence South 87°00'44" East 172.81 feet along the Northerly Right of Way of "Cobble Creek Road" to the Southeast corner of Lot 14, Block 2, of "Fieldstone Subdivision".

Thence South 13°16'51" East 52.09 feet to the Northeast corner of Lot 9, Block 5, of said subdivision.

Thence North 87°00'44" West 183.00 feet along the Southerly Right of Way of "Cobble Creek Road".

Thence along a curve Left along said Right of Way:

$\Delta$  - 92°48'14"

R - 20.00'

A - 32.39'

C - 28.97'

LCB - South 46°35'09" West

Thence South 00°11'02" West 444.51 feet along the Easterly Right of Way of "Misty Meadows Trail".

Thence along a curve Left along said Right of Way:

$\Delta$  - 84°41'39"

R - 75.00'

A - 110.86'

C - 101.04'

LCB - South 42°09'47" East

Thence South 84°30'37" East 74.26 feet along the Northerly Right of Way of "Misty Meadows Trail" to the Southwest corner of Lot 16, Block 5, of Fieldstone Subdivision".

Thence South 13°25'18" West 50.48 feet to the Northwest corner of Lot 10, Block 6, of said subdivision.

Thence North 84°30'37" West 67.29 feet along the Southerly Right of Way of "Misty Meadows Trail".

Thence along a curve Right along said Right of Way:

$\Delta$  - 84°41'39"

R - 125.00'

A - 184.77'

C - 168.41'

LCB - North 42°09'47" West

Thence North 00°11'02" East 672.09 feet along the Westerly Right of Way of "Misty Meadows Trail" and "River Mist Path".

Thence along a curve Right along the Westerly Right of Way of "River Mist Path":

$\Delta$  - 92°48'14"

R - 125.00'

A - 202.47'

C - 181.05'

LCB - North 46°35'09" East

Thence South 87°00'44" East 517.80 feet along the Northerly Right of Way of "River Mist Path".

Thence along a curve Right along said Right of Way:

$\Delta$  - 42°11'46"

R - 125.00'

A - 92.06'

C - 89.99'

LCB - South 65°54'51" East

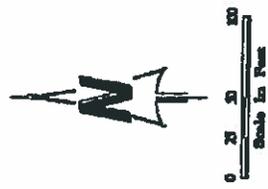
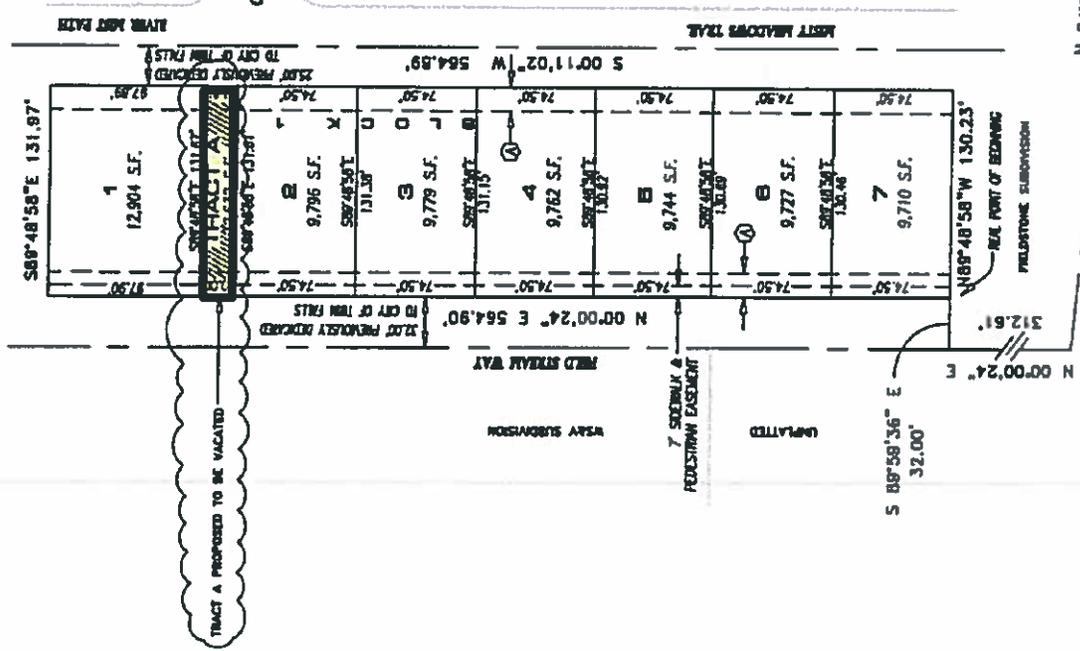
Thence South 44°48'58" East 81.80 feet along said Right of Way.

Thence South 45°11'02" West 50.00 feet to the REAL POINT OF BEGINNING.

Containing approximately 2.27 acres.

# FIELDSTONE SUBDIVISION FIRST AMENDED

A RESUBDIVISION AND REZONING  
OF LOTS 1, 2, 3, 4, & 5 BLOCK 6  
AND LOT 15 BLOCK 1 AND  
A PORTION OF VACATED CORKS CREEK ROAD OF  
FIELDSTONE SUBDIVISION  
LOCATED IN  
THE SW/4 NE/4 SECTION 6  
TOWNSHIP 20 SOUTH RANGE 17 EAST,  
BOISE METROPOLITAN TWIN FALLS COUNTY  
IDAHO 2009



VACATION EXHIBIT  
SPECIFIC TO  
INSTRUMENT  
# 2010-014680

TWIN FALLS, IDAHO  
*Vicinity*

- Legend:**
- Subdivision Boundary Line
  - Darker Line of Street
  - Lot Line
  - Center Line (See Table)
  - Set 1/7" x 1/4" Meter and Cap (LS 1000)
  - Found 1/2" Meter and Cap (LS 1000)
  - 100 3/8" x 1/4" Meter and Cap (LS 1000)

**Notes:**

Notes A and B reserved for emergency vehicle access and public utilities and shall be dedicated to the City of Twin Falls and maintained by the City of Twin Falls.

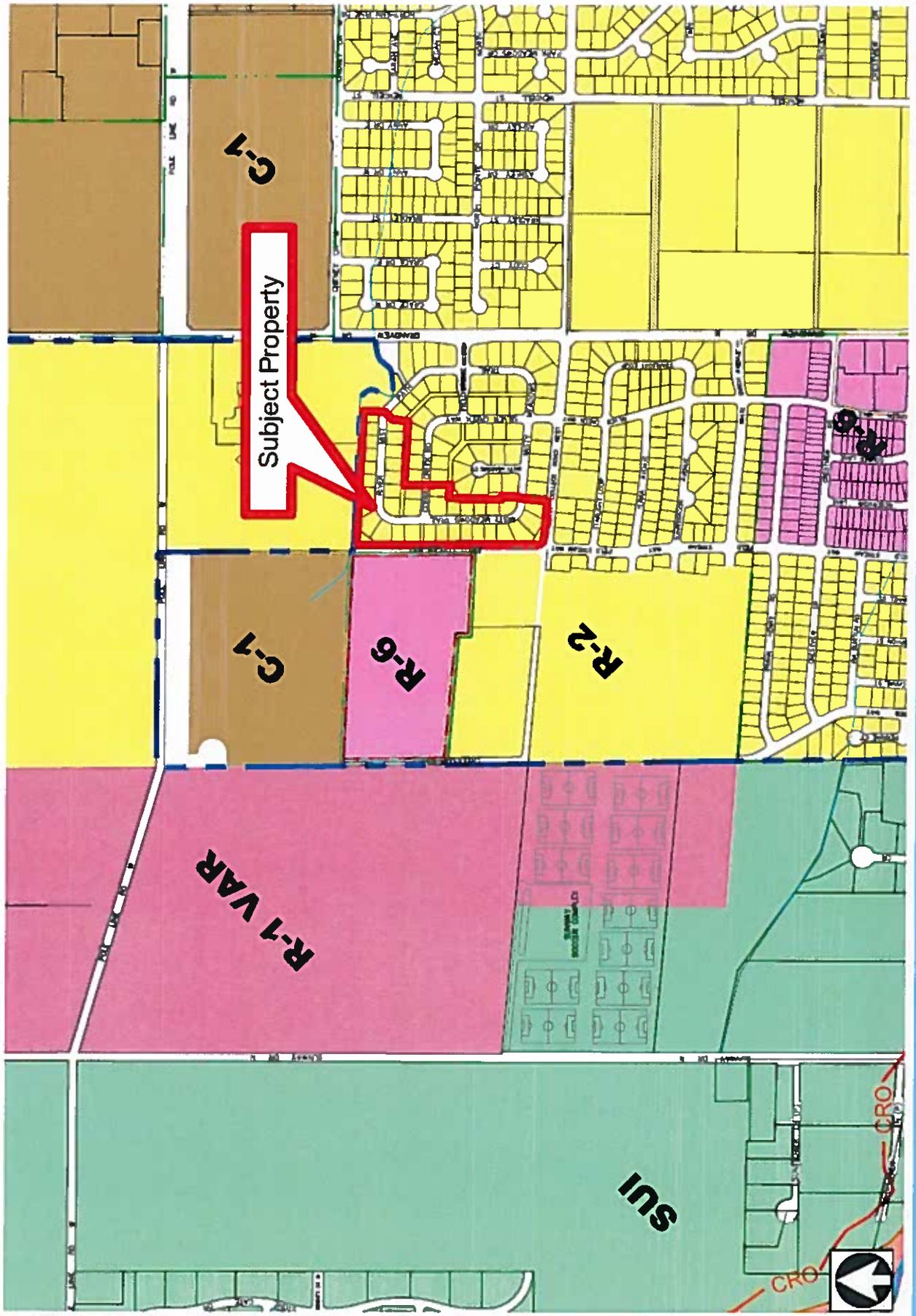
**Easement Table**

① 15.00' WIDE UTILITY EASEMENT

**Wills Inc.**  
Engineers, Inc.  
ENGINEERS/SURVEYORS/PLANNERS



# ZONING MAP



# AERIAL MAP



Subject Property



**Date:** Monday, January 26, 2015

**To:** Honorable Mayor and City Council

**From:** Lorie Race, CFO

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**Request:**

This is a presentation of the new credit card process that was implemented on October 1, 2014.

**Time Estimate:**

I will give a brief update on the new process. This presentation should take about 5 minutes, plus time for any questions the Council might have.

**Background:**

The City of Twin Falls implemented a new credit card process, beginning October 1, 2014. I had requested the Council's permission to move forward on June 23, 2014. The new process was believed to provide a better tool for our employees, while implementing stronger controls over these cards. Permission was granted, with a request to come back and give an update of the process.

**Budget Impact:**

There is no budget impact.

**Regulatory Impact:**

There is no regulatory impact.

**Conclusion:**

**Attachments:**

- None



Date: Monday, January 26, 2015

To: Honorable Mayor and City Council

From: Lorie Race, CFO

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**Request:**

A presentation on the finances of the City of Twin Falls for the 1<sup>st</sup> quarter of fiscal year 2014-2015. This presentation will be an overview of the tax-supported funds and the three major enterprise funds: Water, Wastewater and Sanitation.

**Time Estimate:**

I will give a presentation, followed by any questions Council may have. I would estimate this item taking approximately 10-15 minutes.

**Background:**

The information I will be presenting includes a comparison of budget to actual information for revenues and expenditures in the tax supported funds, and in the three major enterprise funds. I will be sharing what I am seeing and projecting for these funds.

**Budget Impact:**

There is no budget impact.

**Regulatory Impact:**

There is no regulatory impact.

**Conclusion:**

There is no action required by the City Council.

**Attachments:**

- Summary of revenues and expenditures for all tax supported funds for the first three months of fiscal year 14-15.
- Summary of Water Fund revenues and expenditures for the first three months of fiscal year 14-15.
- Summary of Wastewater Fund revenues and expenditures for the first three months of fiscal year 14-15.
- Summary of Sanitation Fund revenues and expenditures for the first three months of fiscal year 14-15.

**City of Twin Falls**  
**Summary of Tax-Supported Funds**  
**December 31, 2014**

		3 of 12 months	25.00%			
			% Received			
	Budgeted Rev	Actual Rev	to Date	2014	2013	2012
Property Taxes	\$ 17,662,301	\$ 865,393	4.9%	7.1%	6.9%	6.3%
Franchise Taxes	\$ 1,918,000	\$ 425,871	22.2%	27.2%	23.2%	18.8%
Permits	\$ 1,031,000	\$ 256,402	24.9%	27.3%	23.3%	26.6%
Revenue Sharing-County, State, Liquor	\$ 3,342,000	\$ 916,509	27.4%	27.0%	28.7%	27.9%
State Liquor Apportionment	\$ 532,000	\$ 112,877	21.2%	21.2%	20.8%	22.1%
Street Fund-Highway Monies	\$ 2,295,000	\$ 423,685	18.5%	19.0%	19.2%	18.1%
Court Revenues	\$ 203,000	\$ 43,442	21.4%	26.8%	14.3%	31.0%
Street Sweeping	\$ 250,000	\$ 63,890	25.6%	26.5%	25.2%	24.9%
Contributions	\$ 40,000	\$ 759	100.0%			
Grants	\$ 1,099,865	\$ 63,198	5.7%	4.5%	54.0%	24.4%
Misc	\$ 484,066	\$ 36,957	7.6%	42.8%	50.1%	81.0%
E-911	\$ 483,000	\$ 121,418	25.1%	24.5%	26.4%	16.4%
Recreation Fees	\$ 195,500	\$ 75,619	38.7%	25.7%	24.6%	25.3%
Airport Revenues	\$ 908,825	\$ 374,798	41.2%	33.0%	32.8%	20.6%
Investment Interest	\$ 450,000	\$ 78,563	17.5%	54.0%	17.6%	9.9%
Fire District	\$ 431,944	\$ -	0.0%	0.0%	39.7%	0.0%
Transfers	\$ 2,586,899	\$ 564,974	21.8%	15.9%	106.1%	25.0%
Surplus Reserves	\$ 250,000	\$ -				
Revenue Totals	\$ 34,163,400	\$ 4,424,355	13.0%	10.6%	22.4%	11.0%
	Budgeted Exp	Actual Exp				
Personnel	\$ 19,642,860	\$ 4,425,084	22.5%	22.8%	22.2%	25.6%
M & O	\$ 7,055,935	\$ 1,351,188	19.1%	23.4%	20.6%	20.2%
Capital	\$ 6,522,309	\$ 972,705	14.9%	5.0%	25.4%	12.5%
Transfers	\$ 942,296	\$ 235,571	25.0%	2.1%	9.8%	3.1%
Expenditure Totals	\$ 34,163,400	\$ 6,984,548	20.4%	14.2%	21.7%	17.8%

**City of Twin Falls**  
**Water Fund**  
**Fiscal Year 2014-2015**

	3 of 12 months	25.00%			
		<b>2014-2015</b>	<b>2014-2015</b>		
		<b>Budget</b>	<b>Actuals</b>		<b>Difference</b>
<b>Revenues</b>					
	Water revenue	\$ 6,594,041	\$ 1,404,765	21.3%	\$ 5,189,276
	Flat rate-Arsenic compliance	\$ 2,000,000	\$ 536,307	26.8%	\$ 1,463,693
	Tap fees	\$ 50,028	\$ 35,767	71.5%	\$ 14,261
	Irrigation revenue	\$ 567,257	\$ 127,702	22.5%	\$ 439,555
	Investment income	\$ 150,000	\$ 35,707	23.8%	\$ 114,293
	Other	\$ 205,010	\$ 36,685	17.9%	\$ 168,325
	Transfers	\$ 401,734	\$ 65,772	16.4%	\$ 335,962
	Reserves	\$ 360,000	\$ -		\$ 360,000
		\$ 10,328,070	\$ 2,242,704	21.7%	
<b>Expenditures</b>					
	Personnel	\$ 1,865,552	\$ 418,828	22.5%	\$ 1,446,724
	M&O	\$ 2,715,454	\$ 517,890	19.1%	\$ 2,197,564
	Capital	\$ 1,382,500	\$ 1,260,578	91.2%	\$ 121,922
	Debt	\$ 2,809,712	\$ -	0.0%	\$ 2,809,712
	Transfers	\$ 1,045,470	\$ 261,368	25.0%	\$ 784,102
		\$ 9,818,688	\$ 2,458,664	25.0%	

**City of Twin Falls**  
**Wastewater Fund**  
**Fiscal Year 2014-2015**

	3 of 12 months	25.00%			
		<b>2014-2015</b>	<b>2014-2015</b>		
		<b>Budget</b>	<b>Actuals</b>		<b>Difference</b>
<b>Revenues</b>					
	Residential & commercial	\$ 5,750,000	\$ 1,440,019	25.0%	\$ 4,309,981
	Industrial	\$ 3,200,000	\$ 834,237	26.1%	\$ 2,365,763
	Municipal	\$ 300,000	\$ 42,249	14.1%	\$ 257,751
	Capacity fees	\$ -	\$ 32,126	#DIV/0!	\$ (32,126)
	Investment income	\$ 134,500	\$ 134,919	100.3%	\$ (419)
	Other	\$ 55,000	\$ 17,260	31.4%	\$ 37,740
	DAF Portion of payment	\$ -	\$ -	0.0%	\$ -
	Grants	\$ -	\$ -	0.0%	\$ -
	Transfer-General Fund	\$ -	\$ -	0.0%	\$ -
		<u>\$ 9,439,500</u>	<u>\$ 2,500,811</u>	26.5%	<u>\$ 6,938,689</u>
<b>Expenditures</b>					
	Personnel	\$ 678,221	\$ 134,307	19.8%	\$ 543,914
	M&O	\$ 3,433,857	\$ 1,033,745	30.1%	\$ 2,400,112
	Capital	\$ 820,000	\$ 2,793,380	340.7%	\$ (1,973,380)
	Debt	\$ 3,482,257	\$ 350	0.0%	\$ 3,481,907
	Transfers	\$ 681,997	\$ 170,499	25.0%	\$ 511,498
		<u>\$ 9,096,332</u>	<u>\$ 4,132,282</u>	45.4%	<u>\$ 4,964,050</u>

**City of Twin Falls**

**Sanitation Fund**

**Fiscal Year 2014-2015**

	3 of 12 months	25.00%			
		<b>2014-2015</b>	<b>2014-2015</b>		
		<b><u>Budget</u></b>	<b><u>Actuals</u></b>		<b><u>Difference</u></b>
<b>Revenues</b>					
	Garbage & Refuse Collection	\$ 1,709,000	\$ 428,550	25.1%	\$ 1,280,450
	Sanitation Admin Fee	\$ 331,698	\$ 83,562	25.2%	\$ 248,136
	Refuse & Weed Removal	\$ -	\$ 6,242		\$ (6,242)
	Landfill Fees	\$ 627,000	\$ 158,795	25.3%	\$ 468,205
	Recycle Revenue	\$ -	\$ -		\$ -
	Code Violations	\$ -	\$ 900		\$ (900)
	Penalties & Interest	\$ -	\$ -		\$ -
	Interest Income	\$ 9,000	\$ 1,302	14.5%	\$ 7,698
	Miscellaneous Revenues	\$ -	\$ -		\$ -
	Surplus Reserves	\$ -	\$ -		\$ -
		<u>\$ 2,676,698</u>	<u>\$ 679,352</u>	25.4%	<u>\$ 1,997,346</u>
<b>Expenditures</b>					
		<b><u>Budget</u></b>	<b><u>Actual</u></b>		
	Personnel	\$ 790	\$ 1,394	176.4%	\$ (604)
	M&O	\$ 2,311,000	\$ 381,340	16.5%	\$ 1,929,660
	Capital	\$ -	\$ -		\$ -
	Debt	\$ -	\$ -		\$ -
	Transfers	\$ 364,908	\$ 91,227	25.0%	\$ 273,681
	<b>Totals</b>	<u>\$ 2,676,698</u>	<u>\$ 473,960</u>	17.7%	<u>\$ 2,202,738</u>