



TWIN FALLS PARKS AND RECREATION

136 Maxwell Ave. • PO Box 1907 • Twin Falls, ID 83303 • Phone: 208-736-2265 • Fax: 208-736-1548

TWIN FALLS PARKS & RECREATION COMMISSION

January 13th 2015
11:30am

Twin Falls City Council Chambers
305 3rd Avenue East

AGENDA

11:30 a.m. Call to Order

- 1. Approve minutes of the December 16, 2014 meeting**
- 2. Parks & Recreation Staff Reports**
- 3. Update on the Parks & Recreation Master Plan**
- 4. Parks In Lieu of Request**
- 5. Commission Members Terms**
- 6. Other Items from Commission**

Si desea esta información en español, llame Leila Sanchez al (208)735-7287

**Any person(s) needing special accommodations to participate in the above noticed meeting should contact Nikki Miller at (208)736-2265 at least two working days before the meeting.*

The Benefits are Endless...



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TWIN FALLS PARKS & RECREATION COMMISSION

January 13, 2015

11:30am

STAFF REPORT

1. Approve minutes of the December 16, 2014 meeting – Commission

The Commission needs to approve or amend the proposed set of minutes

2. Parks & Recreation Staff Report - Staff

Enclosed are the Parks & Recreation Staff Reports

3. Update on Parks & Recreation Master Plan – Staff

The 2nd meeting for the Steering Committee was held on Thursday January 8th at 6pm at the City Council Chambers. JUB will be working with the Steering Committee as well as City staff on making sure that the Master Plan is a working document with the community needs addressed. Our timeline for the Master Plan will be pushed back some due to the late start with the Steering Committee, should have the plan completed in May or June of next year.

This meeting's agenda is to review the goals and objectives that were discussed at the December meeting and review the draft survey and discussion concerning the survey. The survey should be released in late January or early February.

Staff has put together an inventory and conditions assessment for each park, trail and open space owned by the City. The assessment applies to each individual amenity or piece of equipment within each park.

4. Parks In Lieu of Request – Staff

The Morning Sun # 8 subdivision is a proposed 91 household units on 30.47 acres. The subdivision is located at the southwest corner of Falls Avenue East and Hankins Road North, just south and west of the Boy Scouts office. Attached are the Parks In Lieu Contribution application and a map showing the location of the proposed subdivision.

One section of the in lieu of application, allows the developer to reduce their in lieu amount by using a formula to determine the cost of the trail and the cost of the land underneath the trail. Also the developer is requesting to use the value of the in lieu of amount for improvements to the existing Morning Sun Park (which is directly south of the subdivision), those improvements to the park has to be approved by City staff before

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proceeding with the improvement. Potential improvements could be a shelter or a restroom at Morning Sun Park.

Staff supports the developer's request for a Parks In Lieu of contribution and their request to use that value of the In Lieu of contribution for improvement at the park that have to be approved by City staff.

5. Commission Members Terms – Staff & Commission

Three member's terms expires at the end of March. Kevin Dane and Ryan Horsley will have served their full two three year terms on the Commission and are not eligible to be renewed. Tom Reynolds' 1st three year term expires, but he is eligible to be renewed for another three years. All re-appointments and appointments must be made by the Mayor. Staff will begin advertising for the openings very soon.

6. Other Items from Commission

First Federal Bank gift to the community and other items that the Commission may have questions about or issues the Commission wants to discuss.

Attachments:

1. December Meeting Minutes
2. Staff Reports
3. Parks In Lieu of Application Package



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BOARD MEMBERS

TENNILLE ADAMS – VICE CHAIR
LIYAH BABAYAN
TONY BRAND

KEVIN DANE – CHAIR
RYAN HORSLEY
MARC LAMBERT

CARL LEGG
JOEY MARTIN
TOM REYNOLDS

EX-OFFICIO MEMBERS

TRAVIS ROTHWEILER
SHAWN BARIGAR
DENNIS BOWYER
MITCH HUMBLE

CITY MANAGER
COUNCIL REPRESENTATIVE
PARKS & RECREATION DIRECTOR
COMMUNITY DEVELOPMENT DIRECTOR

TWIN FALLS CITY PARKS AND RECREATION COMMISSION MEETING

December 16, 2014* * * * * 11:30 am * * * * * City of Twin Falls Council Chambers

Members Present: Tennille Adams, Tony Brand, Kevin Dane, Ryan Horsley, Marc Lambert, and Tom Reynolds

Members Absent: Liyah Babayan, Carl Legg, and Joey Martin

Council Present: Shawn Barigar

Council Absent: N/A

Staff Present: Dennis Bowyer, Stacy McClintock, Mitch Humble, and Nikki Miller

Staff Absent: N/A

MINUTES

Chairman Kevin Dane called meeting to order at 11:48 am.

Item #1 Approve minutes of the November 18, 2014 meeting – Commission

Ryan Horsley motioned to accept meeting minutes as written. Tom Reynolds seconded the motion. Motion passed with a unanimous vote.

The Benefits are Endless...

Item #2 Parks and Recreation Staff Reports – Staff

Stacy reviewed the reports pertaining to recreation and leisure programs.

Winter 2014 Basketball: Regular registration ended Monday, December 1st. Practices will begin January 5th and games will start Saturday, January 17th. This table shows the participants signed up as of December 2, 2014 and the final participant numbers for 2012-2014. We will get quite a few late sign ups through the month of December, so we should catch up if not surpass last year's final numbers.

| Year | Participants |
|------|--------------|
| 2015 | 390 |
| 2014 | 450 |
| 2013 | 483 |
| 2012 | 423 |

Adult Flag Football: Ended on November 6th with no issues.

Adult Basketball: The roster and fee deadline is Friday, December 5th. The season will begin the week of January 5th.

Adult Volleyball: Regular season games are going well and tournaments will start in January for some leagues, and February for others.

- Sign up early for Twin Falls Parks and Recreation Days. Snowboarders and Skiers are welcome to take advantage of this fantastic rate for skiing at **Magic Mountain Ski Resort** on four Saturdays. This rate includes a one hour ski clinic and a lift ticket for all four Saturdays. This is a great opportunity to get up to the mountain and see what Magic Mountain has to offer. The fee is \$75 per person, 50% off rentals.
- **Pomerelle Ski and Board Program** is back. Pomerelle is offering a four and six week programs that begin on January 11^h. Program includes a full day lift ticket and a 1 & 1/2 hour group lesson tailored to your ability. Please register by January 9th. The dates are January 11, 25 and February 8, 22 or you can add March 8, 22. \$90 for four weeks or \$130 for all six weeks per person.
- **Storytime Pottery** is a unique story time and pottery painting event especially designed for children ages 2-6. All participants will be read a story together and have a snack, and complete a painting project that relates to the story. All classes cost \$12 per person. Please register at the Parks and Recreation office.
- **Christmas in City Park** - Get into the holiday spirit at our beautiful City Park. The whole family will enjoy the lights and entertainment provided by local musicians.

Bundle up and feel the magic of the season for our 30th year celebrating **Christmas in City Park**. One big Christmas program will be on Sunday, December 21st at 5pm in the City Bandshell. Come and enjoy good music and good company and the spirit of Christmas. This program is sponsored by the Twin Falls Kiwanis.

- **Challenger Basketball** is going to be starting up in January. We are currently taking registration for this program now. We have had many people call interested in this program so we are going to bring it back.
- **Cabin Fever Day** is right around the corner. The brochures are going to be ordered soon. Cabin Fever Day will be on January 10th. This year we are partnering up with Activate Magic Valley. We look forward to seeing y'all out and about.
- **Replacement scoreboards** are installed at the Oregon Trail Youth Complex and at the Frontier Softball fields.

Dennis went over what the Parks crew has been doing the past month.

- Fall spray applications for weeds is complete
- Leaf sweeping and removal is complete
- 30 trees were planted at various Parks
- 40 trees were planted to restock the tree farm
- Painting of tables shelters and restrooms is complete
- Annual boiler maintenance at the "Y"/City Pool is complete
- Christmas lights have been inspected and installed at City Park

Item #3 Update on Parks & Recreation Master Plan

There was a kick-off meeting for the Steering Committee on Wednesday December 3rd at 6pm at the City Council Chambers. JUB will be working with the Steering Committee as well as City staff on making sure that the Master Plan is a working document with the community needs addressed. Our timeline for the Master Plan will be pushed back some due to the late start with the Steering Committee, should have the plan completed in May or June of next year.

The direction staff received from the City Council on the Steering Committee is to have it open to all citizens that want to participate, similar to what the City has done with the Waste Water Treatment Plant and now the Facilities Committee.

Staff is putting together an inventory and conditions assessment for each park, trail and open space owned by the City. The assessment applies to each individual amenity or piece of equipment within the park. Our GIS (geographical information system) coordinator will, in the future, have all this information on the GIS system.

Kevin Dane asked about the timeline for the plan. Usually it is a six month plan but it got a late start so possibly by May/June 2015.

Item #4 Replacement of Dierkes Lake Stairs

On the December 22, 2014 City Council meeting, staff will request to award the bid of the replacement of the wooden Dierkes Lake stairs with metal stairs to Morgan Construction.

The Dierkes Lake wooden stairs were installed at the east side of Dierkes Lake area back in 1995. These stairs allow park patrons to be able to walk around the lake without climbing up steep areas. City staff has made minor repairs and have contracted out larger repairs on these stairs over the last 20 years.

City staff hired McClure Engineering to do the design for replacement of these stairs and to manage the bidding procedure. This project was estimated at \$200,000. City staff identified several places along the 1.7 mile path that could use stairs to provide easier access along the path. There were four additional stair locations and one ramp location that needed to be added. City staff hired McClure Engineering to do an alternative bid for the additional stairs and ramp. The bids were advertised in the paper and McClure Engineering contacted two contractors inviting them to bid on this project. The bids were due Thursday, December 4th. Two contractors submitted on time.

McClure Engineering reviewed the bids and determined that Morgan Construction out of Idaho Falls has submitted the low satisfactory bid in the amount of \$229,533; this bid included all the alternative bids.

This past summer, City staff had volunteers ranging from rock climbers, a Boy Scout earning his Eagle Scout, and a group called Access Fund worked at the areas of where alternate bids of new stairs (#10 & #11) were planned to be installed. These two areas have developed run-off problems during rain storms, these volunteers constructed erosion controls to try to prevent the run-off problems. City staff would like to give these erosion controls a year or two to see if they will prevent the problem of run-off during rain storms and potentially save the City \$35,700.

City staff will be recommending to City Council in awarding the base bid of \$144,318 and the alternative bids of the stairs (#1, #9, and ramp #6) in the amount of \$49,535 for a total bid of \$193,853.

Marc Lambert inquired as to what type of stairs will be installed? Dennis indicated that the stairs will be made of metal, with the steps being of the trex material.

Item #5 Other Items from Commission

Kevin Dane asked what the progress on the Underwater Park down at Dierkes is. Dennis has not heard from Paul Melni on the status of the underwater park, he will contact him and report back to the Commission next month on the progress of the park.

Mitch Humble indicated that the City has purchased the Banner Building downtown and that City Hall, Hansen Building and the Council Chambers will go in that building in about two years. A decision on what is going to be done with these existing buildings has not been determined at this time.

Meeting adjourned at 12:20pm. Next meeting will be Wednesday, January 13, 2015 at 11:30 am at the City Council Chambers, 305 3rd Ave E.

Nikki Miller

A handwritten signature in cursive script that reads "Nikki Miller".

Administrative Assistant

RECREATION COORDINATOR REPORT
Brandy Mason, Recreation Coordinator
January 2015

Boys Basketball: The season will start on Saturday, January 17th, for boy's grades K-8th. Practices started on January 5th and will be held at Robert Stuart, Perrine, Harrison and Oregon Trail. We ended up with a total of 543 participants for the 2015 winter season compared to 544 in 2014.

Adult Basketball: The season started on January 5th, for both the men and women's leagues. New this year: The classifications of the divisions within our current structure is becoming somewhat of an issue and is leading to the complete collapse of the A and B leagues and the overgrowth of the C league. So this year for men's basketball I am going to implement a two division league, the Western and Eastern division. Upper to Upper Middle teams will play in the Western Division and Lower Middle to Lower teams will play in the Eastern Division. I will then split each Division into 2 separate divisions Western I and Western II and Eastern I and Eastern II for tournament based on teams overall standings. While there will still be teams that go 10-0 or 9-1 I think it will lead to more diversity in the teams they will play throughout the season and the tournament, and overall lead to a better overall season for all.

Teams will play at O'Leary and Robert Stuart utilizing both the front and back gyms at O'Leary and the front gym at Robert Stuart.

2015

| League | No. Teams |
|--------------|-----------|
| Men's West | 20 |
| Men's East | 17 |
| Women's | 3 |
| TOTAL | 40 |

2014

| League | No. Teams |
|--------------|-----------|
| Men's A | 4 |
| Men's B | 6 |
| Men's C | 16 |
| Men's D | 9 |
| Women's | 5 |
| TOTAL | 40 |

Adult Volleyball: All of these leagues will finish up their league games by the middle of January and complete their tournament games by the end of February. These leagues once again ran very smoothly, with no complaints or issues. Adult Volleyball continues to be one of the easiest leagues to maintain and run on a consistent basis.

Recreation Report
Stacy McClintock
January 2015

Cabin Fever Day was a success. CFD started at 9am and ended at 10pm. In talking with the public, they really enjoy this day, and look forward to it every year.

Pomerelle Ski and Board Program was also a success. This year we had 34 participants.

Magic Mountain Ski Program was also a success with 9 people participating.

We are also currently taking registration for our **Youth Wrestling**. The season will start March 2nd. Wrestling is a great individual sport which can build strength and coordination in children. This program is for kindergartners through sixth grade. The cost is \$35.

We are currently in the process of taking registration for our **Spring Youth Soccer**. The price is still \$20 for city residents and \$35 for non-city residents. Late registration is after March 2nd.

Currently staff is collecting information for the **2015 Spring/Summer guide**. Staff expects the spring/summer guide to be out by late March early April.

**Parks Department Report
Parks Coordinators
Kevin Skelton & Todd Andersen
January 2015**

The past month the Parks Department has been working on the following projects and regular maintenance:

- Winter maintenance on our fleet of vehicles and equipment is underway
- Fall/Winter pruning of City Park and Harmon Park is near completion
- Interviews for a new employee in the Parks Department were held



Date: January 7, 2015

To: City of Twin Falls
Attn: Dennis Boyer

From: Gerald Martens 

Via: Hand Deliver

Regarding: Morning Sun Subdivision #8
In Lieu Park Contribution

Please accept this as Morning Sun Partners' proposal to complete a modified in lieu park contribution for the development of Morning Sun Subdivision No. 8.

Morning Sun Subdivision No. 8 required the construction of a bicycle/walking trail adjacent to Pole Line Road East. This trail has already been completed and is being utilized by the public.

Based on the recent approval for the School District property adjacent to the proposed subdivision, and 91 residential units, the in lieu contribution will be approximately \$45,000.00 which will be reduced by the cost of the public trail. I recognize it will be necessary to verify the appraised value and the actual costs of the pathway.

Furthermore, Morning Sun Partners would propose to complete improvements to the existing Morning Sun Park of a value equal to the calculated and agreed upon in lieu value. The nature of the improvement will be that specified by the City of Twin Falls. The work would be completed prior to recordation of the plat or a financial guarantee would be provided.

Thank you for your consideration of this request.

051-02

PARKS IN LIEU CONTRIBUTION APPLICATION

Subdivision Name: MORNING SUN SUBDIVISION No 8
Number of Dwelling Units/acres: 81 | 30.47 ACRES
Developer: MORNING SUN PARTNERS
Address/phone#: 203-734-4838

Appraiser: NONE - TBD
Address/phone #: _____

The following items shall be included with the parks in lieu contribution submittal prior to acceptance by the City Administrator. It is the responsibility of the developer to see that all required information is submitted to the city at the time of the application. Please read the application and decide which process you are going to use. The City of Twin Falls allows three different requests. Please mark an X by the method used.

- Have you talked to the parks department about the requirements?
- Enclosed is a copy of the appraiser's value for the land.
- Enclosed copy of a bid/material costs to construct walking path/bike trail.
- I am requesting an in lieu of contribution in concept only. Will present final values at the time of the final plat application for approval.
- I am requesting an in lieu of contribution without walking/bicycle trails, using the following formula:
 - a. Determine the per acre appraised value of the land in the development. (L)
(See 10-12-3-11(F)). Appraisal value: (L) TBD
 - b. The current park development cost is \$31,700 per acre. (P)
 - c. Total the number of household units in the development. (H) 81 91

Note: Lots large enough for multi-family units will require a certification and supporting covenants addressing the developer's intent relative to the requirement for single family dwellings.

d. Use the contribution (C) formula: $C=(L+P)(H)(.01)$
 $C= (L+31,700) (H) (.01)$

Contribution Amount to be approved: _____

- I am requesting an in Lieu of contribution with walking/bicycle trails, using the following formula;
 - a. Determine the per acre appraised value of the land in the development. (L)
(See 10-12-3-11(F).)
 - b. The current park development cost is \$31,700 per acre. (P)
 - c. Total the number of household units in the development. (H) 81 91

Note: Lots large enough for multi-family units will require a certification and supporting covenants addressing the developer's intent relative to the requirement for single family dwellings.

d. Use the following formula:

Land contribution portion:

- i. Appraisal value: (L) _____
- ii. Development costs for the walking/bicycle trail.
 1. Cost of land underneath the trail per square foot:
(A) _____
 2. Cost to develop the trail per square foot:
(B) _____
 3. Trail cost = (A + B) (total trail square footage):
Trail cost _____
 4. Land portion = (L)(H)(0.01) - (Trail cost):
Land portion _____

Note: Land portion cannot be less than 50% of (L)(H)(0.01).

Park improvement portion = (31,700) (H) (.01): _____

Land portion + park improvement portion = _____

Contribution amount to be approved: _____

In lieu of contribution must be made prior to final plat recordation.

Date Submitted: _____

Application accepted by City Administrator _____

City Council Agenda: Date _____

Engineering approval _____

