

COUNCIL MEMBERS:

Suzanne Hawkins	Jim Munn	Shawn Barigar	Chris Talkington	Gregory Lanting	Don Hall	Rebecca Mills Sojka
Vice Mayor					Mayor	



AGENDA
Meeting of the Twin Falls City Council
Monday, November 3, 2014
City Council Chambers
305 3rd Avenue East - Twin Falls, Idaho

5:00 P.M.

PLEDGE OF ALLEGIANCE TO THE FLAG
CONFIRMATION OF QUORUM
CONSIDERATION OF THE AMENDMENTS TO THE AGENDA
PROCLAMATION: No-Shave November 2014 - Request made by Captain Matt Hick, Twin Falls Police Department

GENERAL PUBLIC INPUT		
AGENDA ITEMS		
I. <u>CONSENT CALENDAR:</u> 1. Consideration of a request to approve the Accounts Payable for October 28 – November 3, 2014. 2. Consideration of a request to approve the October 20, 2014, Minutes. 3. Consideration of a request to approve the 24 th Annual Christmas in the Night Time Sky Event sponsored by Kimberly Nurseries to be held at 2862 Addison Avenue East on November 28, 2014. 4. Consideration of a request to approve the Annual Festival of Lights Parade sponsored by the Times-News to be held on Friday, December 5, 2014. 5. Consideration of a request to approve the Findings of Fact, Conclusions of Law, and Decision: Vacation for Urban Renewal Agency (Jayco Subdivision).	<u>Purpose:</u> Action Action Action Action Action	<u>By:</u> Sharon Bryan Leila A. Sanchez Dennis Pullin Ron Fustos Mitchel Humble
II. <u>ITEMS FOR CONSIDERATION:</u> 1. Presentation of a Green Product Usage Award to the City Council. 2. Presentation to the City Council of two awards from the International Economic Development Council. 3. Consideration of a request from Jeff and Candi Hanchey to waive the non-conforming building expansion permit process for a home located at 3211 B Falls Ave E. 4. Discussion and possible action on an ordinance of the City Council of the City of Twin Falls, Idaho, providing for local background checks for all personnel serving as officers and/or members of all City of Twin Falls Advisory Commissions. 5. Brief update on Public Works projects, specifically on the Hankins Water Tank project, IFAS and Wastewater Treatment Plant Expansion project. 6. Public input and/or items from the City Manager and City Council.	<u>Purpose:</u> Presentation Presentation Action Discussion/ Possible Action Update	<u>By:</u> Jon Caton Melinda Anderson Mitchel Humble Travis Rothweiler Troy Vitek Lee Glaesemann
III. <u>ADVISORY BOARD REPORTS/ANNOUNCEMENTS:</u>		
IV. <u>PUBLIC HEARINGS:</u> 6:00 P.M. - None		
V. <u>ADJOURNMENT:</u> Executive Session 67:2345 (1) (a) To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need. This paragraph does not apply to filling a vacancy in an elective office or deliberations about staffing needs in general. (b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student.		

Any person(s) needing special accommodations to participate in the above noticed meeting could contact Leila Sanchez at (208) 735-7287 at least two working days before the meeting. Si desea esta información en español, llame Leila Sanchez (208)735-7287.

Twin Falls City Council-Public Hearing Procedures for Zoning Requests

1. Prior to opening the first Public Hearing of the session, the Mayor shall review the public hearing procedures.
 2. Individuals wishing to testify or speak before the City Council shall wait to be recognized by the Mayor, approach the microphone/podium, state their name and address, then proceed with their comments. Following their statements, they shall write their name and address on the record sheet(s) provided by the City Clerk. The City Clerk shall make an audio recording of the Public Hearing.
 3. The Applicant, or the spokesperson for the Applicant, will make a presentation on the application/request (request). No changes to the request may be made by the applicant after the publication of the Notice of Public Hearing. The presentation should include the following:
 - A complete explanation and description of the request.
 - Why the request is being made.
 - Location of the Property.
 - Impacts on the surrounding properties and efforts to mitigate those impacts.Applicant is limited to 15 minutes, unless a written request for additional time is received, at least 72 hours prior to the hearing, and granted by the Mayor.
 4. A City Staff Report shall summarize the application and history of the request.
 - The City Council may ask questions of staff or the applicant pertaining to the request.
 5. The general public will then be given the opportunity to provide their testimony regarding the request. The Mayor may limit public testimony to no less than two minutes per person.
 - Five or more individuals, having received personal public notice of the application under consideration, may select by written petition, a spokesperson. The written petition must be received at least 72 hours prior to the hearing and must be granted by the mayor. The spokesperson shall be limited to 15 minutes.
 - Written comments, including e-mail, shall be either read into the record or displayed to the public on the overhead projector.
 - Following the Public Testimony, the applicant is permitted five (5) minutes to respond to Public Testimony.
 6. Following the Public Testimony and Applicant's response, the hearing shall continue. The City Council, as recognized by the Mayor, shall be allowed to question the Applicant, Staff or anyone who has testified. The Mayor may again establish time limits.
 7. The Mayor shall close the Public Hearing. The City Council shall deliberate on the request. Deliberations and decisions shall be based upon the information and testimony provided during the Public Hearing. Once the Public Hearing is closed, additional testimony from the staff, applicant or public is not allowed. Legal or procedural questions may be directed to the City Attorney.
- * Any person not conforming to the above rules may be prohibited from speaking. Persons refusing to comply with such prohibitions may be asked to leave the hearing and, thereafter removed from the room by order of the Mayor.

*Office of the Mayor
City of Twin Falls, Idaho*

Proclamation



No-Shave November 2014

Whereas, among American men, prostate cancer is both the second most commonly diagnosed cancer and the second-leading cause of cancer deaths. Although prostate cancer incidence and mortality rates have declined over the past two decades, in 2014 alone, an estimated 239,000 men in the United States will be diagnosed with the illness and almost 30,000 men will die from this disease.

Whereas, during National Prostate Cancer Awareness Month, we remember those lost to prostate cancer, offer our support to patients and their families, and highlight our commitment to better prevention, detection, and treatment methods.

*Whereas, the Twin Falls Police Department has indicated a desire to help support the treatment and awareness of Prostate and Testicular Cancer by promoting a program entitled **No-Shave November**.*

*I, **Don Hall**, therefore proclaim the month of November as **No-Shave November** in Twin Falls, Idaho.*

By this action, let it be known that we, the employees of the Twin Falls Police Department and citizens of the City of Twin Falls, support research, awareness, and treatment of prostate and testicular cancer.

In witness whereof I have hereunto set my hand and caused this seal to be affixed.

Mayor Don Hall

Attest:

Leila A. Sanchez

Date: November 3, 2014

COUNCIL MEMBERS:

Suzanne Hawkins	Jim Munn	Shawn Barigar	Chris Talkington	Gregory Lanting	Don Hall	Rebecca Mills Sojka
Vice Mayor					Mayor	



MINUTES
Meeting of the Twin Falls City Council
Monday, October 20, 2014
City Council Chambers
305 3rd Avenue East -Twin Falls, Idaho

4:00 P.M.

Council Workshop - City Facility Project

5:00 P.M.

PLEDGE OF ALLEGIANCE TO THE FLAG
CONFIRMATION OF QUORUM
CONSIDERATION OF THE AMENDMENTS TO THE AGENDA

PROCLAMATION: World Polio Day -

Request made by Rotary Clubs of Twin Falls, Blue Lakes-Twin Falls and Twin Falls-After Hours

GENERAL PUBLIC INPUT

AGENDA ITEMS

I. CONSENT CALENDAR:

1. Consideration of a request to approve the Accounts Payable for:
September Payables and October 14 – 20, 2014, total: \$829,063.06
October 14 – 20, total: \$72,735.71
Prepay, October 14, 2014, total: \$3,000
Prepay, October 16, 2014, total: \$72,500
2. Consideration of a request to approve a Trust Agreement for Transfer of Will Serve Capacity from the first phase of Calistoga Springs to the Twin Falls School District Lot 1 Block 1 Golden Eagle Subdivision #4.

Purpose:

Action

By:

Sharon Bryan

Action

Troy Vitek

II. ITEMS FOR CONSIDERATION:

1. Request to confirm the appointment of Steve Kolar to the Airport Advisory Board.
2. Presentation of the Government Finance Officers Association Distinguished Budget Award to the City of Twin Falls.
3. Request to adopt a resolution to establish the Twin Falls Senior Citizen Advisory Council and adopt By-Laws.
4. Request to award the Diamond Avenue & Ramage Street Paving Project to Kloefer, Inc. in the amount of \$154,163.80.
5. Request to consider a plan to initiate the City's Transit Development Plan process.
6. Report from Phil Kushlan on recommendations for reorganizing City's structure.
7. Public input and/or items from the City Manager and City Council.

Purpose:

Action

By:

Don Hall

Presentation

Travis Rothweiler

Action

Bob and Daphne Mallory

Action

Josh Baird

Action

Mandi Thompson

Discussion

Phil Kushlan
Travis Rothweiler

III. ADVISORY BOARD REPORTS/ANNOUNCEMENTS:

IV. PUBLIC HEARINGS: 6:00 P.M.

1. Request for Vacation of 89.44 +/- acres of the undeveloped portion of the Jayco Subdivision, including portions of platted public rights-of-way and easements, on property located at 556 Champlin Way aka 3300 East Road.

Public Hearing

Tim Vawser
representing the
URA

V. ADJOURNMENT:

Any person(s) needing special accommodations to participate in the above noticed meeting could contact Leila Sanchez at (208) 735-7287 at least two working days before the meeting. Si desea esta información en español, llame Leila Sanchez (208)735-7287.

Present: Suzanne Hawkins, Jim Munn, Shawn Barigar, Chris Talkington, Greg Lanting via telephone, Don Hall

Absent: Rebecca Mills Sojka

Staff Present: City Manager Travis Rothweiler, City Attorney Fritz Wonderlich, Deputy City Attorney Shayne Nope, Community Development Director Mitchel Humble, Chief Finance Officer Lorie Race, Budget Coordinator Pat Lehmann, Grant Writer Mandi Thompson, Staff Engineer Josh Baird, Assistant City Engineer Troy Vitek, Deputy City Clerk/Recording Secretary Leila A. Sanchez

4:00 P.M.

Council Workshop - City Facility Project

Mayor Hall called the meeting to order at 4:00 p.m.

The Council recessed to attend a Council Workshop – City Facility Project.

5:00 P.M.

Mayor Hall called the meeting to order at 5:00 P.M. He then invited all present, who wished to, to recite the pledge of Allegiance to the Flag. A quorum was present.

CONSIDERATION OF THE AMENDMENTS TO THE AGENDA: None

PROCLAMATION: World Polio Day - Request made by Rotary Clubs of Twin Falls, Blue Lakes-Twin Falls and Twin Falls-After Hours

Mayor Hall read the proclamation and presented it to Marianne Barker who spoke on behalf of the Rotary Clubs.

GENERAL PUBLIC INPUT

AGENDA ITEMS

I. CONSENT CALENDAR:

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October 14 – 20, total: \$72,735.71
Prepay, October 14, 2014, total: \$3,000
Prepay, October 16, 2014, total: \$72,500
2. Consideration of a request to approve a Trust Agreement for Transfer of Will Serve Capacity from the first phase of Calistoga Springs to the Twin Falls School District Lot 1 Block 1 Golden Eagle Subdivision #4.

MOTION:

Councilmember Talkington moved to approve the Consent Calendar. The motion was seconded by Councilmember Barigar. Roll call vote showed all members present voted in favor of the motion. Approved 6 to 0.

II. ITEMS FOR CONSIDERATION:

1. Request to confirm the appointment of Steve Kolar to the Airport Advisory Board.
Mayor Hall requested the confirmation of Steve Kolar to the Airport Advisory Board.

Councilmember Talkington gave an overview of Steve Kolar's qualifications.

MOTION:

Councilmember Munn moved to approve Steve Kolar to the Airport Advisory Board as provided by City Code. The motion was seconded by Vice Mayor Hawkins. Roll call vote showed all members present voted in favor of the motion. Approved 6 to 0.

Steve Kolar stated he looks forward to serving on the board.

2. Presentation of the Government Finance Officers Association Distinguished Budget Award to the City of Twin Falls.

City Manager Rothweiler and Mayor Hall presented the award to Chief Finance Officer Lorie Race and Budget Coordinator Pat Lehmann.

3. Request to adopt a resolution to establish the Twin Falls Senior Citizen Advisory Council and adopt By-Laws.

Daphne Mallory requested the adoption of the proposed resolution.

Discussion followed.

Daphne Mallory explained the plan is make seniors in the community aware of the newly formed committee and request their engagement and participation on expanding their by-laws as they see fit, establish priorities, and find ways to include seniors that may not have easy access to the initial meetings at City Hall.

City Attorney Wonderlich stated that members 65 or older are allowed to vote.

Daphne Mallory envisioned a round table discussion but whatever achieves the transparency is fine.

City Attorney Wonderlich stated he does not believe background checks will be done. Members will be coming and going other than the officers.

Mayor Hall asked the Council if background checks should be conducted on the elected officers. He is in favor of background checks.

Councilmember Munn asked what the procedure is used for other city commissions. For example what is the background check for the Parks & Recreation Commission.

City Attorney Wonderlich stated that he reviews background checks for volunteer coaches.

Chief Pike stated a local check is being conducted for commission members. Anything beyond that would require submission of fingerprints. The check is a detailed process and time intensive and returns can take up to 3 to 6 weeks.

Councilmember Munn spoke in favor of doing a local criminal check. His concern is the possibility of the victimization of senior citizens.

Mayor Hall stated for clarification that a local check would be done on officers.

Vice Mayor Hawkins stated she is not opposed to the local check but doesn't think it is a necessity. Background checks are not done on the Youth Council after which the Senior Citizen Committee is modeled. This group is to balance ideas off of each other and not make decisions and not have any authority.

Councilmember Talkington stated that he assumed for Parks & Recreation a NCIC background check was done rather than a local check.

Chief Pike explained that the City receives some elements of an NCIC check but not a complete criminal history. The City would be aware if a member is registered as a sexual offender. A misdemeanor arrest in another state would not be included in that check. He continued to explain the process.

Councilmember Talkington stated he would be in favor of a local check.

Mayor Hall stated that the Council may want to address the Youth Council. At a bare minimum the leadership needs to stand for a local background check. The Council does not want members who may have issues with their background representing and advising them. This is the best way to protect citizens.

Councilmember Lanting spoke in favor of a local check.

Councilmember Munn clarified that this does not prohibit seniors with a felony or misdemeanor record to come before the committee to discuss issues that are important to the community from an elderly perspective.

City Manager Rothweiler stated that staff will prepare a resolution that would cover all commissions/committees in Title 2 that describes that in order to be eligible there is a background process. That provides the umbrella over every commission whether they be codified or created by resolution.

MOTION:

Councilmember Barigar moved to approve Resolution 1934. The motion was seconded by Councilmember Talkington. Roll call vote showed all members present voted in favor of the motion. Approved 6 to 0.

4. Request to award the Diamond Avenue & Ramage Street Paving Project to Kloefer, Inc. in the amount of \$154,163.80.

Staff Engineer Baird explained the request.

Staff recommends that City Council award the Diamond Avenue & Ramage Street Paving Project to Kloefer, Inc. in the amount of \$154,163.80.

Discussion followed.

-Engineer's Estimate of \$144,630

MOTION:

Vice Mayor Hawkins moved to award the bid to Kloefer, Inc. in the amount of \$154,163.80 for the paving of Diamond Avenue & Ramage. The motion was seconded by Councilmember Munn. Roll call vote showed all members present voted in favor of the motion. Approved 6 to 0.

5. Request to consider a plan to initiate the City's Transit Development Plan process.

Grant Writer Thompson gave the presentation.

The City of Twin Falls was awarded a planning grant in April 2014 to begin planning for a fixed-route public transportation system. Grant funds will be available on April 1, 2015. At this time, an RFQ will be issued and a consultant will be selected for the work. Prior to these steps, however, it is necessary to establish the mission, goals, and objectives of the plan. Staff would like to form an advisory committee made up of local stakeholders, community partners, and social service providers, to assist staff in determining the desired outcome of the TDP.

City staff recommends that the City Council form an Advisory Committee to establish goals and objectives for the Transit Development Plan.

Sarah Michael, in her position as Mobility Manager for District IV, has direct and regular contact with existing providers, service agencies and potential partners in the Community. She is available to assist staff with the formation of an advisory committee through public outreach as well as in the planning phase for creating an RFQ and selecting a consultant.

Sarah Michael explained that she works in eight counties for the Community Transportation Association in Idaho and is funded through an ITD grant. One of the priorities for her District Coordinating Council, a local and regional decision making body, is to focus her time and energy in Twin Falls and the Mini-Cassia area. She

has been working with City staff and has been outreaching to the community to the social service providers, CSI, and St. Luke's. Resounding feedback has been received from the social service providers who would like to see the City do a transit development plan. She is available for the next five months to do some of the outreach and work on the technical advisory committee and would like to offer time to City staff. She was instrumental in Blaine County in creating a regional system. It started in 2002 with three round trips between Bellevue, Ketchum, and Sun Valley and now has fifteen round trips. This took twelve years to create. She thinks the City being proactive is an exciting opportunity and she hopes she will be able to assist and continue to work with the City staff.

Discussion followed.

Grant Writer Thompson stated this is being proposed to make sure the Council is prepared to move forward immediately. Rural Transportation Technical Assistance Program funding is available.

Councilmember Talkington recommended that coordination be made with the OTAK planners who are currently looking at the new traffic movement through Main Street.

Vice Mayor Hawkins stated she is supportive of the process but suggested delaying the formation of the advisory committee until the first of the year and after the Space Needs Citizens Committees completes their evaluation. She believes it is asking a lot from the community with the downtown and space needs projects and there may be better attendance if Council waits until the first of January to launch this committee.

Grant Writer Thompson stated that the City has two years to spend funds from the time they are allocated.

City Manager Rothweiler explained that the advantage of forming an advisory committee right now is the availability of Sarah Michaels' time and commitment. He recommended reaching out to the community and specific partners. He believes the response will be favorable, and if not, he will report back to the Council and ask to place the portion discussed on hold.

Councilmember Barigar stated that he has had the opportunity to work with Sara Michaels the last two years. The mass transit issue will not be easy to resolve and will be time consuming. There are captive audiences with service providers and other partners in the community to help with some of the legwork and assist with outreach.

MOTION:

Councilmember Talkington moved that the Council form the advisory committee to establish goals and objectives for the transit development plan. The motion was seconded by Councilmember Barigar. Roll call vote showed all members present voted in favor of the motion. Approved 6 to 0.

6. Report from Phil Kushlan on recommendations for reorganizing City's structure.

Phil Kushlan gave the report and PowerPoint presentation.

On February 2014, the City of Twin Falls found itself in a unique position to examine how it was organized and to make possible structural changes. The role of the consultant was to support the City Manager in the organizational transition efforts. The effort will allow the City of Twin Falls to reshape its organization so that it is consistent with the City's strategic plan. The process focused on the organizational needs over the planning horizon, with specific attention paid to the next ten years. The consultant has provided valuable assistance, guidance and perspective, but by no means can any consultant construct such a plan independent of the City's internal stakeholders.

He reviewed the current organizational structure, conducted interviews with the members of the City Council, city department leaders and members of the City's Long-Term Planning Committee.

The City Manager's initial goals for the reorganization plan were:

- Maintain and enhance organizational effectiveness
- Provide for greater emphasis on implementation of the Twin Falls Community Strategic Plan
- Enhance collaboration within departments and among departments
- Enhance collaboration with partner organizations
- Enhance communication with citizens
- Create a culture of individual initiative and innovation
- Enhance decision-making throughout the organization
- Minimize cost impacts

These goals are accomplished by:

- Creates two Deputy City Manager positions, one over Public Safety and the other over Community Development Service and Development and eliminates the Assistant City Manager/Assistant to the City Manager and Community Development Director positions
- Recognizes the creation of an in-house prosecutor position that was created in FY 2014
- Moves Economic Development from Community Development to the City Manager
- Airport and Public Works will report to directly to the Deputy City Manager for Community Services and Development,
- Calls for the civilianization of the Emergency Dispatch Center and contemplates placement for possible future service areas: emergency preparedness, public transportation, creating URA and/or Economic Development specialists to enhance economic development services and resources
- Looks to combine Information Services and Communications into one area

City Manager Rothweiler is requesting the City Council take the plan under advisement and at the October 27, 2014, City Council meeting will request the City Council approve the plan.

Discussion followed.

Phil Kushlan and City Manager Rothweiler discussed the roles of the Fire and Police Department.

City Manager Rothweiler stated that the Deputy City Manager for Community Service Development is a new position and the Community Development role will be eliminated. He will make the recommendation that Mitch Humble serve in that role. He will also make the recommendation that Brian Pike serve as Deputy City Manager for Public Safety. Brian Pike will become a civilian should he be confirmed by the Council. He will no longer serve as the Chief and staff will go forward with a Chief selection process which then will lead to implementation of the reorganization. He explained how the reorganization relates to the strategic plan.

At this time the plan will be budget-neutral for FY 2015. Future movements could have future impacts on the budget.

7. Public input and/or items from the City Manager and City Council.

City Manager Rothweiler invited the community to participate in the city facility tour starting at the Council Chambers with a brief outline and presentation. Tour dates are as follows: October 23 from 2:00 – 6:00 p.m., October 24 from 9:00 a.m. to 1:00 p.m., and October 25 from 12:30 p.m. to 3:30 p.m.

Vice Mayor Hawkins invited the community to participate in a Youth Council fundraiser at Magic Wash to be held on Sunday, October 26th. The event runs from 10:00 am - 6:00 pm.

III. ADVISORY BOARD REPORTS/ANNOUNCEMENTS:

IV. PUBLIC HEARINGS: 6:00 P.M.

1. Request for Vacation of 89.44 +/- acres of the undeveloped portion of the Jayco Subdivision, including portions of platted public rights-of-way and easements, on property located at 556 Champlin Way aka 3300 East Road.

Tim Vawser, EHM Engineers, representing the applicant explained the request.

The reason for the vacation request is to provide a single parcel for preparation for a large manufacturing facility. The vacation of the existing roadways and easements are necessary to allow placement of the proposed facility and easements will be granted for relocation of utilities and private roadways upon development. This request should not result in any negative effects on adjoining properties. The proposed use is in compliance with the original development. It is just a larger facility rather than several smaller uses. The overall project should realize more green space than that originally anticipated.

The applicant is the owner of the area to be vacated and agrees with the vacation. Utility company statements have been requested and will be forwarded upon receipt.

Planner 1 Spendlove reviewed the request.

The area currently known as the Jayco Subdivision was annexed in 2006. Originally an area approximately 177 acres in size was annexed. The area on the agenda today is the eastern 89.44 acre portion of that annexation. Subsequently the Jayco Subdivision went through the Platting Process in 2006-07. This plat designated 18 lots within the subdivision. During the platting process, multiple public hearings were held with the Planning and Zoning Commission and the City Council. The Jayco Plat was officially recorded on 9-19-2007.

This is a request to vacate lot lines, multiple utility and irrigation easements, as well as dedicated public right-of-way within the recorded Jayco Subdivision.

The plat approved in 2007 had a total of 18 lots. The proposed user of this area will utilize 16 of the platted 18 lots. In order to facilitate the construction and best use of the property, the applicant has applied to vacate all the lot lines between 16 of the platted undeveloped lots.

The vacation of the lot lines will consolidate this land into one lot, thus eliminating any applicable code sections that use lot lines as a delineator for regulations in the Zoning, Building or Engineering Codes. Staff does not foresee any substantial negative effects in vacating the platted lot lines.

The vacation of Eldridge Road will create a dead end street on the west side of this property. In order to accommodate truck traffic on this roadway, an approved turnaround will need to be constructed. The location and design of this turnaround needs to be in conjunction with the site design for the overall Clif Project. In order to facilitate this, a condition should be placed that requires a truck turnaround, and associated roadway dedication, be approved by City Staff.

The expansion of the utility easements as shown in exhibit #4 is being done in order to protect existing and future utility lines that have been installed within the now vacated roadways, and to ensure future service to surrounding properties. The size of these new easements was determined based on the need for an expanded area due to the nature of the existing and future line sizes, potential construction area, and adequate access for maintenance.

Staff has worked with the Twin Falls Canal Company to facilitate the movement of a portion of a canal from the interior of the property to the Eastern Boundary as shown on Exhibit #4. The details of the irrigation plan for the Clif Project are to be addressed in conjunction with the design of the overall project. Staff does not foresee insurmountable issues with vacating the irrigation easements as shown in the presentation.

Various city and enterprise utilities currently exist within this subdivision. The applicant will need to satisfy the requirements of all applicable entities prior to the vacation officially taking place. Some of these requirements may entail demolition, movement, and reconstruction of current facilities. The City has received letters from three (Century Link, PMT, and Cable One) of the required six applicable utility companies (Currently missing are Intermountain Gas & Idaho Power). The City has been working with the Twin Falls Canal Company in order to facilitate conditions that would result in the approval of this vacation.

The needs of the city owned utilities have been addressed by the location and size of the proposed new utility easements as shown in Exhibit #4. A condition should be placed on the vacation requiring all conditions of approval by applicable Utility Companies to be met, and the new irrigation, utility and water line easements being recorded.

On September 23, 2014 the Commission held a public hearing on this request. There was no public comment. Upon closing the public portion of the meeting the Commission held a discussion whereby they voted unanimously to recommend approval of the request to vacate a portion of the Jayco Subdivision, as presented and subject to the following conditions:

1. Subject to the site plan amendments as required by Building, Engineering, Fire, and Zoning Officials to ensure compliance with applicable City Code Requirements and Standards.
2. Subject to the truck turn-around, and associated roadway dedication, on Eldridge Ave being approved by City Staff.
3. Subject to letters from each of the utility companies granting approval being submitted to the City prior to recordation of the Vacation Ordinance.
4. Subject to any conditions required by the utility companies being satisfied.

Discussion followed.

-Proximity of development adjacent to the railroad

-Recycling of material that is removed from vacated roadways.

Planner 1 Spendlove stated the plan is to not touch the railroad right of way. He is not sure how wide the railroad right of way is. As far as development close to it, he believes development can happen up to it as long as that right of way is maintained. There cannot be any permanent structures located within the right of way

Tim Vawser stated the design is to have a spur off the railroad. It was recorded by a separate agreement before Jayco went into place. This would have to go through the EIRR to vacate. Development can happen right next to it with a dock or building.

Tim Vawser stated that there will be stockpile area in the lower quadrant below the water line easement on Middlebury Way. Clif is very cognizant of recycling and material reuse.

He also stated for clarification that work is being done on the truck turnaround and will provide it in the best location for both Clif Bar and the City.

Mayor Hall opened and closed the public testimony portion of the hearing with no input.

Mayor Hall closed the public hearing.

MOTION:

Councilmember Talkington moved approval of vacation of 89.44 +/- acres of the undeveloped portion of the Jayco Subdivision, including portions of platted public rights-of-way and easements, on property located at 556 Champlin Way aka 3300 East Road as presented and subject to the conditions placed by the Planning & Zoning Commission:

1. Subject to the site plan amendments as required by Building, Engineering, Fire, and Zoning Officials to ensure compliance with applicable City Code Requirements and Standards.
2. Subject to the truck turn-around, and associated roadway dedication, on Eldridge Ave being approved by City Staff.
3. Subject to letters from each of the utility companies granting approval being submitted to the City prior to recordation of the Vacation Ordinance.
4. Subject to any conditions required by the utility companies being satisfied.

The motion was seconded by Vice Mayor Hawkins. Roll call vote showed all members present voted in favor of the motion. Approved 6 to 0.

V. ADJOURNMENT: The meeting adjourned at 6:40 P.M.

Leila A. Sanchez
Deputy City Clerk/Recording Secretary



Date: Monday, November 3, 2014, Council Meeting
To: Honorable Mayor and City Council
From: Staff Sergeant Dennis Pullin, Twin Falls Police Department

Request:

Consideration of a request to approve the 24th Annual Christmas in the Night Time Sky Event sponsored by Kimberly Nurseries to be held at 2862 Addison Avenue East on November 28, 2014.

Time Estimate:

Staff requests that this item be placed on the Consent Calendar.

Background:

Dave and Sherry Wright have submitted a Special Events Application requesting to hold the 24th Annual Christmas in the Night Time Sky Event. The festivities will be held at the Kimberly Nurseries location of 2862 Addison Avenue East. This is a non-profit event that will benefit needy children in our community, as it is the Valley's largest toy fundraiser. The festivities begin at 5:00 p.m. The hosts will serve a chili/potato dinner beginning at 5:30 p.m. in exchange for an unwrapped toy. There will be live amplified music played during the event on the property of Kimberly Nurseries, as well as a bonfire. A choreographed fireworks display will follow at approximately 7:30 p.m. The fireworks show will take place north of Kimberly Nurseries in a vacant field located on the north side of Addison Avenue East. The estimated crowd size for this event is 2,500 people, depending on the weather. Event organizers will be responsible for providing advanced notification to all business owners and residents affected by the street closure due to this event. Event organizers will provide transportation by school bus from the K-Mart parking lot to Kimberly Nurseries for the event and will provide transportation back to K-Mart at the conclusion of the event.

Because the adjoining property to the east is under new construction, a site inspection was conducted. The construction area is and will remain fenced off during the event.

In 2013, the Twin Falls Police Department did not receive any calls for service related to the Christmas in the Night Time Sky Event.

Addison Avenue East will be closed from Eastland Drive to Hankins Road from 5:00 p.m. until approximately 9:00 p.m. Carriage Lane and Carriage Lane North will also be closed at the intersections of Addison Avenue East. Road closures will be controlled by traffic cones, barricades, Twin Falls Police Department Officers and employees, and officers from other agencies.

The Twin Falls City Street Department will provide the traffic cones and barricades for the event.

Agenda Item for November 3, 2014
From Staff Sergeant Ron Fustos
Page Two

The Twin Falls Fire Department will be on scene for the bonfire and for the fireworks display.

Approval Process:

Consent by the City Council

Budget Impact:

This event will require a total of eleven (11) Twin Falls Police Officers, four (4) non-sworn Police Department employees, and other law enforcement agencies. A briefing will be held at 4:30 p.m., and the street closures will take place at 5:00 p.m. The event is estimated to conclude by 9:00 p.m. Total overtime cost for the Twin Falls Police Department will be \$2,974.00, which has been included in the Twin Falls Police Department's overtime budget.

Regulatory Impact:

N/A

Conclusion:

This Special Events Application has been approved by several relevant City Staff members and the Twin Falls Police Department Staff. It is recommended that this request be approved by the City Council as presented.

Attachments:

None

RF:aed



Date: Monday, November 3, 2014, Council Meeting
To: Honorable Mayor and City Council
From: Staff Sergeant Ron Fustos, Twin Falls Police Department

Request:

Consideration of a request for approval of the Annual Festival of Lights Parade to be held on Friday, December 5, 2014. This annual event is sponsored by the Times-News.

Time Estimate:

Staff requests that this agenda item be placed on the Consent Calendar.

Background:

On October 6, 2014, a Parade Application was received from Lynette Morgan, on behalf of the Times-News, for the annual Festival of Lights Parade. This event is to be held on Friday, December 5, 2014, at 6:00 p.m. The parade will begin on Main Avenue in the area of Krengel's True Value Hardware Store and will travel west on Main Avenue to the area of the Magic Valley High School.

There will be an estimated 40 floats that will be decorated with holiday lights, with approximately 200 to 300 people in the parade. It is estimated that 1,000 to 3,000 people will be in attendance to observe the parade, depending on weather conditions. The parade application fee has been paid.

The Twin Falls Police Department did not receive any calls for service related to the Festival of Lights Parade in 2013.

Main Avenue East/South will be closed from Murtaugh Street where the staging area will be located in the 600 Block of Main Avenue. Main Avenue will be closed from Murtaugh Street to Castleford Street where the parade floats will disperse.

The Twin Falls City Street Department will provide the traffic cones and barricades for the event.

The Twin Falls Fire Department will also assist with traffic control at the intersections of 2nd Avenue East/North and Shoshone Street and at 2nd Avenue West/South and Shoshone Street.

A required Certificate of Liability Insurance, naming the City of Twin Falls as the certificate holder, has been provided for this event.

Agenda Item for November 3, 2014
From Staff Sergeant Ron Fustos
Page Two

Approval Process:

N/A

Budget Impact:

This event will require a total of nine (9) Twin Falls Police Officers and four (4) non-sworn Police Department employees. A briefing will be held at 4:30 p.m.; the street closures will take place at 5:00 p.m. The parade is scheduled to start at 6:00 p.m. and is estimated to conclude by 7:30 p.m. Total overtime cost for the Twin Falls Police Department will be approximately \$1,572.00. This cost has been included in the Twin Falls Police Department's overtime budget.

Regulatory Impact:

N/A

Conclusion:

Several relevant City Staff members, as well as the Twin Falls Police Department Staff, have met and approved this Parade Application.

Attachments:

None

RF:aed



BEFORE THE CITY COUNCIL OF THE CITY OF TWIN FALLS

In Re:

Vacation Application,

Urban Renewal Agency (Jayco Suvdivision)

c/o EHM Engineers, Inc.

Applicant(s)

)
) FINDINGS OF FACT,
)
) CONCLUSIONS OF LAW,
)
)
) AND DECISION

This matter having come before the City Council of the City of Twin Falls, Idaho on October 20, 2014 for public hearing pursuant to public notice as required by law for Vacation of 89.44 (+/-) acres of the undeveloped portion of the Jayco Subdivision, including portions of platted public rights-of-way and easements, on property located at 556 Champlin Way aka 3300 East Road and the City Council of the City of Twin Falls having heard testimony from interested parties and being fully advised in the matter, now makes the following

FINDINGS OF FACT

1. Applicant has applied for Vacation of 89.44 (+/-) acres of the undeveloped portion of the Jayco Subdivision, including portions of platted public rights-of-way and easements, on property located at 556 Champlin Way aka 3300 East Road
2. All legal requirements for notice of public hearing have been met with advertisement taking place on the following dates: September 4, 2014 & October 2, 2014
3. The property in question is zoned M-2 pursuant to the Zoning Ordinance of the City of Twin Falls. The property is designated as Industrial in the duly adopted Comprehensive Plan of the City of Twin Falls.

4. The existing neighboring land uses in the immediate area of this property are: to the north, Rail Line/Manufacturing Facility; to the south, Agricultural; to the east, Champlin Road/Agricultural to the west, Undeveloped

Based on the foregoing Findings of Fact, the City Council of the City of Twin Falls hereby makes the following

CONCLUSIONS OF LAW

1. The application for Vacation of 89.44 (+/-) acres of the undeveloped portion of the Jayco Subdivision, including portions of platted public rights-of-way and easements, on property located at 556 Champlin Way aka 3300 East Road is consistent with the purpose of the M-2 Zone, and is not detrimental to any of the outright permitted uses or existing special uses in the area.

2. The proposed use is consistent with the provisions of the Comprehensive Plan and Zoning Ordinance of the City of Twin Falls, and in particular Sections 10-1-4, 10-1-5, 10-16-1 & 2, Twin Falls City Code.

3. The proposed use is proper use in the M-2 Zone, subject to the conditions which are attached as "Exhibit No. A", and incorporated by reference as though fully set forth herein.

4. The application for Vacation of 89.44 (+/-) acres of the undeveloped portion of the Jayco Subdivision, including portions of platted public rights-of-way and easements, on property located at 556 Champlin Way aka 3300 East Road should be granted, subject to all applicable requirements of the Zoning Ordinance, Adopted Standard Drawings and City code of the City of Twin Falls.

Based on the foregoing Conclusions of Law, the City Council of the City of Twin Falls hereby enters the following

DECISION

1. The application Vacation of 89.44 (+/-) acres of the undeveloped portion of the Jayco Subdivision, including portions of platted public rights-of-way and easements, on property located at 556 Champlin Way aka 3300 East Road is hereby granted.

2. The applicant shall comply with all applicable requirements of the Adopted Standard Drawings, the Zoning Ordinance, and the City Code of the City of Twin Falls.

MAYOR - TWIN FALLS CITY COUNCIL

DATE

Exhibit No. A

1. Subject to the site plan amendments as required by Building, Engineering, Fire, and Zoning Officials to ensure compliance with applicable City Code Requirements and Standards.
2. Subject to the truck turn-around, and associated roadway dedication, on Eldridge Ave being approved by City Staff.
3. Subject to letters from each of the utility companies granting approval being submitted to the City prior to recordation of the Vacation Ordinance.
4. Subject to any conditions required by the utility companies being satisfied.

APPLICATION #: 2673



Date: November 3, 2014 City Council Meeting

To: Honorable Mayor and City Council

From: Jon Caton, P.E., Public Works Director

Request:

Presentation of a Green Product Usage Award to the City Council.

Time Estimate:

NA

Background:

This past year we used both a chip seal and fog seal in zone 2 as a part of our zone maintenance program. Roadway maintenance involves a commitment to a pavement preservation program. This program is a philosophical approach to preventative maintenance developed by the Army Corps of Engineers. The program prescribes the proper surface repair at the appropriate time in the life of the pavement. For example, this past year we were able to use a large quantity of fog seal, which was not only in line with our pavement preservation program but is also a "green" solution, as described in the attached.

Approval Process: NA

Budget Impact: NA

Regulatory Impact: NA

Conclusion: NA

Attachments:



asphalt systems inc.

ASPHALT PRESERVATION MATERIALS

Mayor Don Hall
City of Twin Falls
321 2nd Ave. East
Twin Falls, Idaho 83301

October 15, 2014

Dear Mayor Hall,

Thank you for saving taxpayer dollars while also helping to preserve the environment with your Street Department's recent GSB-88[®] Fogsealing project. Extensive U.S. Department of Defense studies have shown that over a pavement's lifespan, this product and process will save your taxpayers \$5 for every \$1 spent. Plus, GSB-88[®] emulsion is environmentally friendly.

Two independent companies have thoroughly tested GSB-88[®], and subsequently awarded it an Earthsure[®] Environmental Product Declaration as well as Green Circle[®] Certification. **It has a twenty-five year track record, and is the only product in the asphalt industry to receive such recognition.**

Enclosed is your Green Product Usage Award, which shows that by using **GSB-88[®]** you helped reduce Global Warming 49%, Acidification 49%, Eutrophication 49%, Ecotoxicity 46%, and Smog 49% when compared to other pavement repair methods.

Congratulations!

Mr. Phil Manning
General Manager
Asphalt Systems, Inc. (ASI)

PS: Thank you once again for saving taxpayer dollars. A complete Press Release is available upon request.

CC: Rick LaBelle

Encl:

Green Product Usage Award
Environmental Product Declaration
GreenCircle Certificate
GreenCircle Certificate explained

GreenCircle Certification System

GreenCircle Certified, LLC certifies
that an independent, third-party evaluation has been conducted for:

Asphalt Systems, Inc.

GSB-88®

Salt Lake City, UT

One application of GSB-88® every five years can
extend the lifetime of a road and have the following
environmental impact reductions on a road:

Global Warming Potential - 49%

Acidification - 49%

Eutrophication - 49%

Ecotoxicity - 46%

Smog Potential - 49%

These impact results are based on a published Ecoinvent LCA study on an average road
in Switzerland that has been adapted to United States road conditions. US road
conditions last half as long as in Europe; therefore, a 20 year lifetime for the sub-base
was assumed. The impacts from the sub-grade was excluded from this analysis. Each
application is assumed to extend the life of a road by five years.

Certification Period: June 1, 2014 – May 31, 2015

Certification Number: 14-0203

Referenced Standards: ISO14040, ISO14044 and ASTM E1991-05

Tad Radzinski

Tad Radzinski, PE, LEED AP, SFP

Certification Officer



**GreenCircle
CERTIFIED^{LLC}**

155 Railroad Plaza, Poyersford PA 19468

GreenCircle Certification Explained

GSB-88® has just been awarded the first GreenCircle Certificate for asphalt emulsion in the world. When compared to a standard asphalt road without GSB-88® and a road with GSB-88® the road with GSB-88® will REDUCE Global Warming 49.15%, REDUCE Acidification 48.44%, REDUCE Eutrophication 49.31%, REDUCE Ecotoxicity 35.64%, and REDUCE Smog 49.38%.

Please see below for definitions on the various impact categories listed on the GreenCircle certificate. If you have any questions or need clarification about these, please contact your ASI salesman or the main office.

Global Warming;

The “Global Warming” potential (GWP) associated with the manufacture of a product is also known as its “carbon footprint”, and is measured in kilograms of carbon dioxide equivalents (kg CO₂e). Carbon dioxide and other gasses are considered primary factors in climate change, and increased attention is now focused on controlling CO₂e emissions worldwide as these gasses can trap heat close to the Earth. Environmental scientists have concluded that climate change is affecting plant and animal ecosystems, and could have many other negative consequences to human society.

Acidification;

Acidification is a more regional rather than global impact affecting fresh water and forests as well as human health when high concentrations of SO₂ are attained. Acidification is a result of processes that contribute to increased acidity of water and soil systems. Acid rain is an example of acidification.

Eutrophication;

Eutrophication is the fertilization of surface waters by nutrients that were previously scarce. When a previously scarce or limiting nutrient is added to a water body, it leads to the overabundance of aquatic photosynthetic plant life. An example of this are algae blooms. This may lead to the water body becoming hypoxic (oxygen deficient), eventually causing the death of fish and other aquatic life, creating dead zones.

Ecotoxicity;

Many chemicals, when released into the environment, can cause damage to individual species and to the overall health of an ecosystem. Ecotoxicity measures the potential damage to the ecosystem that would result from releasing that chemical into the environment.



Green Circle Award Form

Email completed form to Jennifer@asphaltsystemsinc.com

Wood Award or Paper Certificate copy??	Wood
Date of Project completion:	August 21, 2014
Agency:	City of Twin Falls, Idaho
Phone Number:	208-735-7287
Person Award to be sent to:	Mr. Don Hall
Job title;	Mayor
Address: Street # , Suite #	321 2nd Ave. East
City and State	Twin Falls, Idaho 83301
Contact Email:	dhall@tfid.org
Project Type:	Street Department – Pavement Preservation
Project Name as it will appear on AWARD	Fogsealing With GSB-88®
Gallons / Square Yards of project	38,000 gallons - treated over 400,000 square yards of pavement
ASI Sales Rep :	Rick LaBelle
Comments and Follow-up Information:	
<ul style="list-style-type: none"> • Special thanks to the Street Department’s Dean Littler and Mark Thomson, and also Engineer Kristi Fehringer for their efforts to implement this project. 	

Environmental Product Declaration For GSB-88, Asphalt Systems, Inc.



Product Information

GSB-88 is an emulsified, gilsonite-modified pavement sealer and rejuvenator. The product rebinds the surface aggregate while sealing and rejuvenating the surface binder, providing a cosmetically enhancing finish. It has been used extensively in both early stage pavement preservation, as well as reactive late stage applications for badly raveled and deteriorated roads, parking areas, and airfield runways and taxiways. It extends the life of asphalt pavements by an average of five years. It is applied with standard asphalt emulsion application equipment, generally asphalt distributors. In some cases it may be advisable to broadcast a very light application of sand over the still wet GSB-88.



The analysis shown here was performed in accordance with the Earthsure Environmental Product Declaration Program, using the product category rule for pavement preservation products. The analysis is based on a life cycle assessment of GSB-88, using data collected from November 2009 to November 2010. Environmental Product Declarations from other sources using different Product Category Rules may not be comparable to this one.

Measurement Certification

Product Name	GSB-88
Product ID number(s)	N/A
Meets quality specification	California technical specification ABC123, ISSI Standards 143 and ARRA standard 987.
Product Category Rule	Earthsure 2011-01 Pavement Preservation Products
Product Category Rule Operator	Earthsure program, IERE PO Box 2449, Vashon WA 98070 earthsure.org 206-463-7430
This EPD is valid until	May 31, 2016
Validator Name	Thomas Gloria
Validator Signature	
LCACP Registration Number	2008-03
Date	14 May 2012

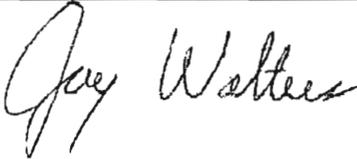
The Life Cycle Environmental Impact of preserving one square meter of pavement for one year using GSB-88

		Raw Materials Transport		Manu- facturing	Application and Use	Equivalent Units
	Climate Change 36	14.2	5.1	16.3	0.09	Grams CO ₂
	Acidification 18	8.9	1.7	7.2	0.03	Milligrams H ⁺
	Eutrophication 16	12.4	1.7	1.4	0.2	Milligrams N
	Human Toxicity 10.1	7.4	0.2	2.3	0.2	10 ⁻¹³ CTUh
	Ecotoxicity 9.9	8.3	0.5	1.1	0.01	10 ⁻⁵ CTUe
	Photochemical Smog 3.4	1.9	0.8	0.7	0.01	Grams O ₃
	Non-renewable Energy 1.6	1.2	0.1	0.3	0.002	MJ primary
	Mineral Resource Sand 1.1	1.01	0	0.02	0.1	Micrograms minerals
	Iron 24.4	21.4	0	0.2	2.8	Milligrams minerals
	Water Resource 0.12	0.02	0	0.02	0.08	Liters water

More information on GSB-88

GSB-88 contains these hazardous materials	
CAS Number	Name
68476-33-5	Fuel Oil
To the best of our knowledge, GSB-88 contains no endocrine disrupters as defined by the European Commission.	
Percentage of primary technosphere data	18.5%
Dates of data collection	November 2009- November 2010

Product Owner Certification

I have personally examined the conditions and the individuals performing this analysis and to the best of my knowledge, these representations are true and accurate.	
Name	Jay Walters
Date	October 24, 2011
Signature	

Disclaimers

The analyses presented here were performed with all due care, but the user should realize that they represent the average results measured under standardized conditions and the actual environmental performance will vary depending on the particular application, the climate, the traffic type and intensity and other factors beyond the control of Asphalt Systems, Inc.

The results shown here pertain only to the referenced product category rule. They should not be compared directly to results using a different product category rule.

For more information, contact

Mailing Address

Asphalt Systems, Inc.
PO Box 25511
Salt Lake City, UT 84125

Phone (801) 972-2757

Email: phil@asphaltsystemsinc.com

www.asphaltsystemsinc.com

Physical Address

Asphalt Systems, Inc
2774 W 1500 S.
Salt Lake City, UT 84104



Date: November 3, 2014, City Council Meeting

To: Honorable Mayor and City Council

From: Melinda Anderson, Economic Development Director

Request:

Presentation to the City Council of two awards from the International Economic Development Council: 1) Gold Award in Recognition for the Business Retention & Expansion – Single Category Award – Glanbia Headquarters and Cheese Innovation Center; and 2) Bronze Award in Recognition for the Special Purpose Print Brochure Category – Clif Bar Campaign.

City Recognized for Two International Economic Development Council Awards

On Monday, Oct. 20, the City of Twin Falls was recognized by the International Economic Development Council at its annual conference in Fort Worth, Texas for excellence in the areas of business retention and expansion, as well as print promotion.

During the conference, Melinda Anderson, Economic Development Director for the City of Twin Falls, received the Gold Award for the City's Business Retention and Expansion program, which assisted Glanbia Foods in locating its new headquarters and cheese innovation center in Historic Downtown Twin Falls. The program not only helped Glanbia consolidate and expand its administrative and innovation facilities, but it also created a catalyst for downtown redevelopment and revitalization.

Glanbia began searching for a new location for their headquarters and state-of-the-art research facility in 2011, when the City recognized that these new facilities, which combined for over 50,000 sq. ft. and a \$15 million investment, could help reignite redevelopment if located in the City's downtown core. Working together, the City, the Twin Falls Urban Renewal Agency, and a private consulting firm proposed that Glanbia locate the facility in the downtown area.

The group submitted architectural drawings, a construction bid and an incentive package to both Glanbia and their developer, Uptown Developer LLC. Glanbia's CEO was supportive of the proposal, and worked with the City to assure the developer that this investment was financially sound and would lead to increased revitalization of the area. The City and the Twin Falls Urban Renew Agency comprised the public segment of the partnership, while Glanbia and the developer, as the private arm of the partnership, were responsible for the most significant private investment in the history of downtown Twin Falls.

"Not only did this project benefit these two companies, but it had further reaching benefits to area businesses due to the investments made in infrastructure," Anderson said. "The project was an example of a strong public/private partnership to achieve a common goal."

In addition to the Business Retention and Expansion Program award, the City also received the Bronze Award for Print Promotion. The award cited the City's production of a special purpose publications that provided in-depth information about the community and doing business in Twin Falls.

Creation of the publications began in June 2013, when the City was informed by a site selection firm that its client – Clif Bar & Co. – was considering Twin Falls as a location for a new state-of-the-art bakery. This would be the company's first solely owned and operated facility, which would benefit the community with up to \$160 million in capital investment and the creation of 450 new jobs.

The Communications Department organized a small team of staff and community partners to respond to the inquiry. The team quickly learned that Clif Bar's five core aspirations – sustaining the planet, people, community, business and its brands – fully complements what the City only one year earlier had identified in its strategic plan as long-term goals for the community (healthy, connected, environmental, learning, prosperous, and secure). Based on these intersection of values, the team set out to create a publication that underscored the shared visions of the two entities.

The publications would later combine print and multimedia content to highlight the City's newly adopted strategic plan. The team created 2 print brochures – one that showcased the community and one focused on the business environment – and a multimedia presentation that was presented to Clif Bar executives during their first site visit.

"We used these two brochures and multimedia presentation to showcase how closely our values are aligned," Anderson said. "After touring the community, the brochures and presentation cemented the natural partnership between the City of Twin Falls and Clif Bar."



Date: Monday, November 3, 2014

To: Honorable Mayor and City Council

From: Mitchel Humble, Community Development Director

Request:

Consideration of a request from Jeff and Candi Hanchey to waive the non-conforming building expansion permit process for a home located at 3211 B Falls Ave E (app 2680)

Time Estimate:

Staff presentation may take five (5) minutes. Applicant will be in attendance to answer any questions.

Background:

Attached is a request from Jeff and Candi Hanchey who are asking to be allowed to build an addition onto their residence located at 3211 B Falls Ave E. The home is located in the R-1 VAR Zoning District, which requires 7' Side and 25' Rear Yard Setbacks for main buildings. The existing home, originally built in 1955 per county records, is located within the side and rear yard setbacks (see Attachments #2 & 3 for detail). Per City Code Title 10; Chapter 4; Section 5.3 the current structure is nonconforming as it encroaches approximately 4' on the West and 12' on the South Property Boundaries.

The Hanchey's would like to apply for a building permit to construct a 500 sq. ft. two story addition onto the Northwest end of the home – connecting to the existing residence. The proposed addition, as shown in Attachments #2 & 3, will meet the required 7' side yard building setback, and not expand the non-conforming portion of the home further into the setback.

City Code Section 10-3-4 deals with non-conforming buildings and uses. Section 10-3-4(D) provides for a process to allow a legal non-conforming building expansion permit, which requires a hearing before the Planning and Zoning Commission. The last sentence of the first paragraph of Section 10-3-4 states:

“The requirements of this section may be waived for residences and residential uses by motion and minute entry of the City Council.”

If the Council wishes, it may waive the requirements of Section 10-3-4, the applicant would continue through the building permit process. This will allow the Hanchey's to proceed with the proposed addition without a public hearing.

If the Council feels that they should go through the non-conforming building expansion permit process, an application would be required and a public hearing shall be held before the Commission. The process takes about 30-45 days from the date of application. Appeals would extend the time another 30-45 days.

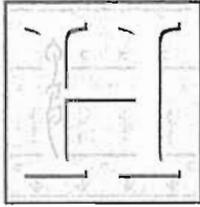
The proposed expansion meets the required side and rear yard setbacks and does not increase the existing non-conformance. The Council has historically approved similar requests to waive the hearing process for residential requests that do add to the existing non-conformance.

Conclusion:

Staff recommends that the Council review and act on the attached request to waive the non-conforming building expansion permit process for a home located at 3211 B Falls Ave E

Attachments:

1. Narrative
2. Area/GIS Map (1)
3. Applicant Submitted Site Plans (2)



Jeff and Candi M. Hanchey
3211 B Falls Ave E
Twin Falls, ID 83301
(208) 736-5994

September 17, 2014

City of Twin Falls
PO Box 1907
324 Hansen St E
Twin Falls, ID 83303

Dear City Council:

We are asking for your approval of our proposed expansion.

We are a family of 7. We currently have 1 master bedroom, 1 bedroom that serves as our home office and 2 bedrooms for our 5 children (1 boy and 4 girls). We are proposing to add on more bedrooms to our existing basement and a family/recreation room above the added bedrooms (adding approximately 500 square feet on top and bottom).

When we purchased the home in 2010, the home was non-conforming. The northwest corner of the home is 3 feet from the property line. In understanding the current setback guidelines, our proposed expansion is designed to meet the side setback guidelines of 7 feet. We will NOT be increasing the non-conformity.

We have two neighbors. One neighbor sits in front of our property. The other neighbor sits beside us. There is about 5 acres of pasture between us and the second neighbor. This expansion will be compatible with both neighbors.

Thank you for your consideration.

Sincerely,


Jeff Hanchey

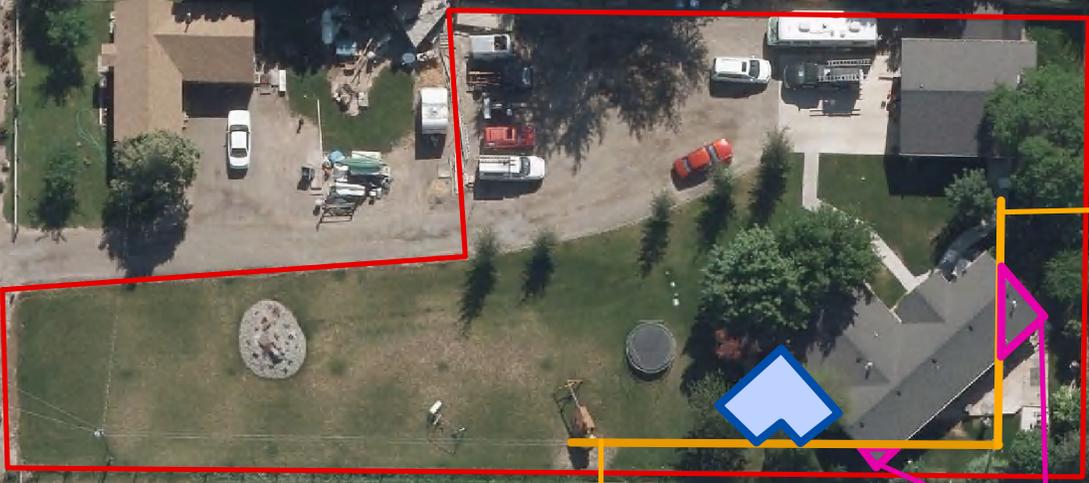
Non-Conforming Building Exhibit

Reference Only



FALLS AVE E

SPRING CREEK DR

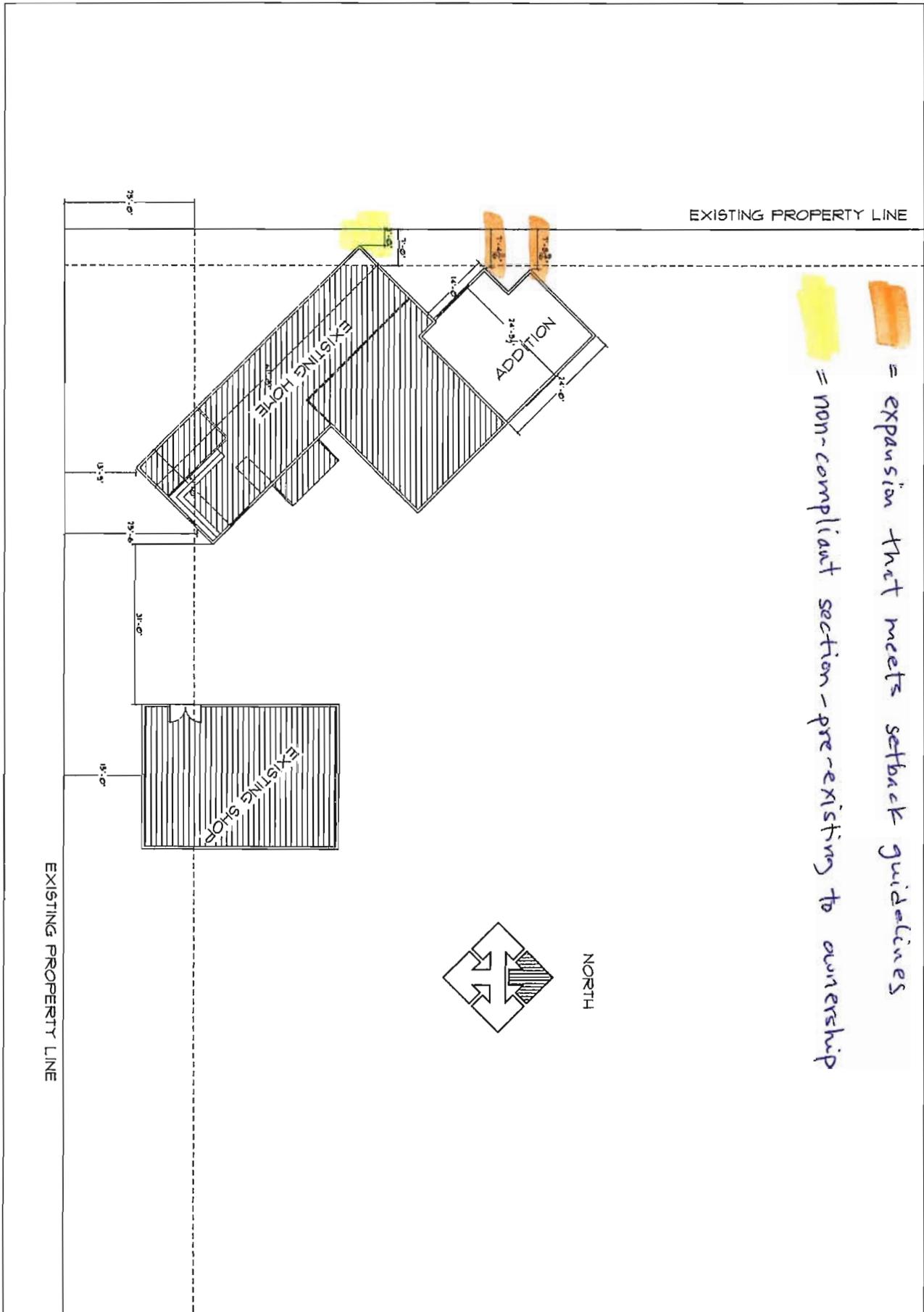


7 Foot Side Yard
Setback (Main Bldgs)

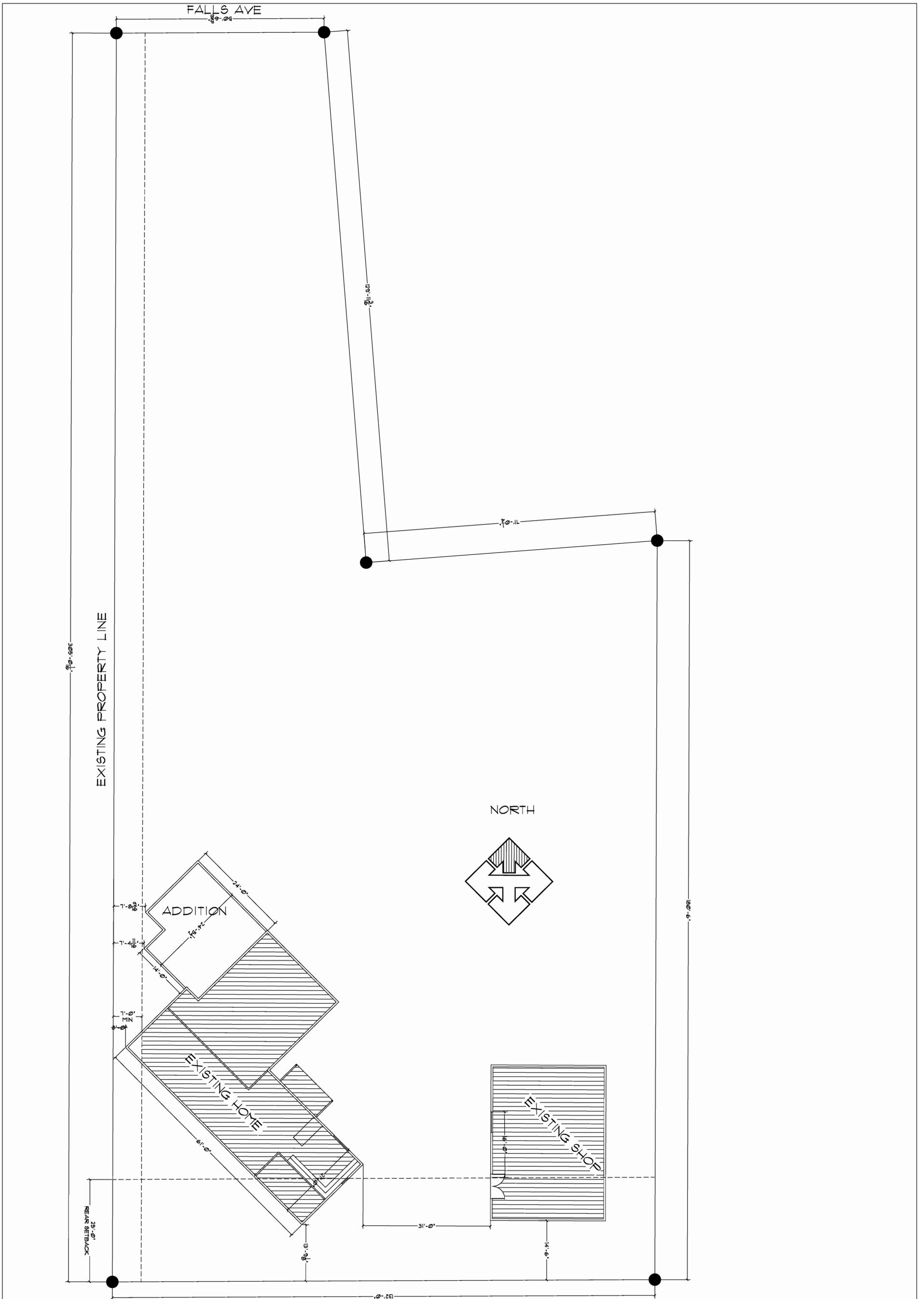
Proposed Addition

Non-Conforming Areas

25 Foot Rear Yard
Setback (Main Bldgs)



	RYAN STEEL DRAFTING		CONTRACTOR: STEVE TURROPOD CONST.		
	6000 NS 10 AHD #1338		HOME OWNER: HANCOE RES		
	PH 848 817845 MO.		SCALE: 1/8" = 1'-0"	SUBDIVISION:	
	FAX 848 8880		ADDRESS: 3215 FALLS AVE E	DATE: 8-13-14	
SHEET TITLE: PROPOSED SITE PLAN					



PAGE #:
1

SHEET #:
1

RYAN STEEL DRAFTING
 GOODING IDAHO 83330
 1648 SHOESTRING RD.
 PH. 334-8850

CONTRACTOR: RAY LAPP
 HOME OWNER: HANCHIE RES
 SUBDIVISION:
 ADDRESS: 3211 B FALLS AVE E
 SCALE: 1" = 10'-0"
 DATE: 10-26-14

SHEET TITLE: PROPOSED SITE PLAN



Date: Monday, November 3, 2014
To: Honorable Mayor and City Council
From: Travis Rothweiler, City Manager

Request:

Discussion and possible action on an ordinance of the City Council of the City of Twin Falls, Idaho, providing for local background checks for all personnel serving as officers and/or members of all City of Twin Falls Advisory Commissions.

Time Estimate:

The presentation will take approximately 10 minutes in addition to time needed for answering questions.

Background:

At the request of the City Council, the City of Twin Falls has been performing background checks for all potential members of the standing committees and advisory commissions. The City staff has been performing the local background checks on since May 2012.

At the October 27th regularly scheduled meeting, the members of the City Council instructed staff to develop an ordinance to ensure this practice was codified. The proposed ordinance states that "(a)ll persons proposed for appointment/election to a City advisory commission, as either a board member or officer, shall first be subject to a local criminal background check by the Twin Falls Police Department. The results of these background checks shall be made available to the Mayor and City Council before any such appointment/election."

Approval Process:

Approval of the proposed ordinance requires a simple majority vote of the City Council members present.

Budget Impact:

Other than minimal staff time, we do not anticipate there will be any budgetary impacts associated with the proposed adoption of the proposed ordinance.

Regulatory Impact:

The proposed ordinance would create a New Section of Twin Falls City Code – Section 2-1-2

Attachments

1. Proposed ordinance.

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TWIN FALLS, IDAHO, AMENDING THE TWIN FALLS CITY CODE BY THE ADDITION OF A NEW SECTION 2-1-2, PROVIDING FOR LOCAL BACKGROUND CHECKS FOR ALL PERSONS SERVING AS OFFICERS AND/OR BOARD MEMBERS OF ALL CITY ADVISORY COMMISSIONS.

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF TWIN FALLS, IDAHO, THAT THE TWIN FALLS CITY CODE IS AMENDED BY THE ADDITION OF A NEW SECTION 2-1-2, AS FOLLOWS:

“2-1-2: LOCAL BACKGROUND CHECKS: All persons proposed for appointment/election to a City advisory commission, as either a board member or officer, shall first be subject to a local criminal background check by the Twin Falls Police Department. The results of these background checks shall be made available to the Mayor and City Council before any such appointment/election.”

PASSED BY THE CITY COUNCIL, _____, 2014.

SIGNED BY THE MAYOR _____, 2014.

MAYOR

ATTEST:

DEPUTY CITY CLERK



Date: Monday, November 3, 2014
To: Honorable Mayor and City Council
From: Lee Glaesemann, Staff Engineer

Request:

Brief update on Public Works projects, specifically on the Hankins Water Tank project, IFAS and Wastewater Treatment Plant Expansion project.

Time Estimate:

The presentation will take approximately 5 minutes

Background:

In 2013, the City of Twin Falls purchased 4.75 acres of property located on the southeast corner of Hankins Rd. and Marie Street for the construction of a 5 million gallon potable water storage tank. The tank is being constructed south of the City's existing tank and pumping station. The tank is needed to fulfill the requirements of a development agreement between the City, Urban Renewal Agency, and Clif Bar and will also improve fire flows and allow additional growth on the southeast side of the City.

On August 18th, Council awarded the project to Performance Systems, Inc. of Meridian Idaho and construction began on September 8, 2014.

Construction is scheduled to be completed in June of 2015.

Budget Impact:

Per the development agreement with Clif Bar and the URA, the budget for the work is \$7,300,000. The funding sources shown are \$3,500,000 City (reserves), \$2,628,000 URA (TIF) and \$1,172,000 URA (other sources). The project was awarded in the amount of \$3,790,026.

Regulatory Impact:

NA

Conclusion:

NA



Date: Monday, November 3, 2014
To: Honorable Mayor and City Council
From: Troy Vitek, Assistant City Engineer

Request:

Brief update on Public Works projects, specifically on the Hankins Water Tank project, IFAS and Wastewater Treatment Plant Expansion project.

Time Estimate:

The staff presentation will take approximately 5 minutes.

Background:

Summary of Work



First Large Concrete Placement

Wall Construction Beginning

Package 1

PSI is finishing up the house keeping items of their portion of work at the WWTP receiving the Substantial Completion certificate on September 26, 2014.

Package 2

The preconstruction meeting for Package 2 was held in early August. RSCI immediately began submission of the submittals needed for the commencement of work. Included in these were the site layout and mobilization plans. RSCI began mobilization in late August and will continue into early September. RSCI has requested early access to a portion of the excavation. PSI has worked to accommodate and the plan is to turn it over 10-12 days early.

Financial Summary

Contractor Billings

	PSI Package 1	RSCI Package 2
Base Contract Value	\$2,093,189.00	\$17,963,307
Change Orders To Date	(135,306.00)	\$0
Revised Contract Value	\$1,957,883.00	\$17,963,307
Billings through September 3	\$1,670,204.66	0
Remaining to be billed	\$287,678	\$17,963,307

Contractor Change Orders

Package 1

There were two change orders executed. CO#1 was for \$0.00 but for 12 days extension on the contract due to rain delays. CO#2 was for a reduction in contract value of 135,306 due to not encountering rock in the excavation and having a rock savings.

Work Change Directives

WCD 2-001 was issued to Package 2 for additional survey information.

WCD 2-002 was issued to Package 2 for Relocation of the Transformer to the Generator Building

Conclusion:

N/A

Attachments:

None