

Historic Preservation Commission Minutes

July 28, 2014

- Planner I Weeks reminded the Commission that the Commission needs to get started on the Design Guidelines for the Historic Park District for the Idaho CLG. If extra meetings are necessary they can be scheduled but the due date is August 31, 2014 and there may be a need to ask for an extension.
- Commissioner Rice stated she is willing to help.
- Commissioner Taylor asked if there was an agreement with Mr. Buffalo to do this for the Commission.
- Planner I Weeks stated Mr. Buffalo laid out the guidelines as a volunteer.
- Commissioner Watson states there will need to be some editing done to the document provided by Mr. Buffalo. He stated he can make an attempt at making some changes and then have to group brainstorm and review the changes.
- Planner I Weeks explained that if the Commission reviews the WHO District Guidelines and adjusts them to address the Historic Park District that would be a good place to start. The Parks Service guidelines were used to create the WHO District Guidelines and Mr. Buffalo felt that they could be used again to create the Historic Park District Overlay.
- Commissioner Watson requested that everyone look at this document and offer input so that all of the suggestions can be considered.
- Economic Development Director Anderson stated that she is the staff person that works with the Urban Renewal Agency and wanted to let the Commission know that the URA is focusing on the downtown area for revitalization and development. The Design Guidelines for the Warehouse District Overlay are very good and she is impressed that the Commission wants to try and do this same type of document for the other historic districts, her only concern is that the architecture is different from one district to another and without an architect on the Commission this could be a difficult project.
- Planner I Weeks stated the guidelines need to be reviewed by the group and suggestions need to be made so that the project can move forward. If it becomes evident that the project is more difficult than expected, an extension can be requested.
- Commissioner Watson stated the difficult part will be making the document different enough from the WHO District Guidelines.
- Planner I Weeks stated there was a discussion that the guidelines were very much like the National Parks Service Guidelines and that either the Commission could develop a book just for the Historic Park District or make it appendices to the Warehouse District Guidelines. There are advantages and disadvantages to both ideas.
- Commissioner Watson suggested that the Commissioners review the WHO District Guidelines and mark what information can be used or should be discarded.
- Commissioner Lattin asked if there was a link or something that had the National Parks Service Guidelines listed for the Commission to review.
- Commissioner Watson requested that an additional meeting be scheduled to focus on this item.
- The Commission decided to have two meetings in August. The first meeting will be held August 11, 2014 from 9:00am to 10:30am to discuss the guidelines and changes that

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need to be made. The regularly scheduled meeting for August will be moved to August 25, 2014 from 12:00pm to 1:00pm.

3. CSI partnership walking tour – Nancy
 - Commissioner Taylor stated she has met with the CSI Coordinator and a draft of her ideas will be created for public input. There should be a fall walking tour scheduled. She also reminded the Commission that in October the Rotary Club is going to be hosting a grave yard tour. The CSI tour will be about the naughty side of Twin Falls and will consist of adult content.
4. Summer Opportunities for Historic Preservation Commission – Nancy
 - Commissioner Taylor stated that she has reviewed the 5 year plan for the Commission to develop guidelines and overlays for the other historic districts. She wanted to have some input from the Commission on how to achieve these goals. She is not sure which direction to pursue whether time should be spent going to community events to provide education or if there should be more of a focus on developing the guidelines and just presenting that information when it is ready for consideration.
 - Commissioner Rice stated she is very busy and is not able to attend many Community Events and she would prefer to work towards getting funding through grants.
 - Commissioner Watson stated that the plan was to focus on getting guidelines developed and providing that information to the people that may be impacted by the changes.
 - Commissioner Rice suggested that when public events are scheduled the Commission could consider evaluating the events to determine whether attendance would be advantages.
 - Planner I Weeks stated that when the WHO District Guidelines were being developed those property owners were notified and included in the discussion so that they would not be surprised if the guidelines were approved. Going to Western Days got the word out that the City does have a Historic Preservation Commission which was beneficial.
5. Idaho Archeology and Historic Preservation Month 2015 – Nancy
 - Commissioner Taylor stated that the Historic Preservation Commission has an opportunity to work with the URA and other groups like the Downtown Group to meet the goals of the plan. There was some discussion about the National Historic Preservation Month for 2015 and the idea of having some sponsors to make next year a real event to draw people to the area.
 - Planner I Weeks stated if the Commission gets started on this project now the event could be advertised in the Historic Preservation newsletter.

V. NEW BUSINESS

- Planner I Weeks stated that the next years grant application is due soon and the Commission needs to determine what project they want to be working on and how much they want to request.
- Commissioner Watson stated next year would most likely be developing guidelines for the Downtown Historic District.

VI. INPUT AND/OR ITEMS FROM THE HISTORIC PRESERVATION COMMISSION

1. Change date of August meeting from August 18th to August 25th –Kelly
 - The Commission decided to reschedule the meeting for August 25th, 2014

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VII. UPCOMING MEETINGS/SCHEDULE: [Monday, August 25, 2014 at 12:00pm](#)

VIII. ADJOURN MEETING:

Commissioner Watson adjourned the meeting at 1:05 PM.

Lisa A Strickland
Administrative Assistant
Planning & Zoning Department