

COUNCIL MEMBERS:

Suzanne Hawkins	Jim Munn	Shawn Barigar	Chris Talkington	Gregory Lanting	Don Hall	Rebecca Mills Sojka
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Vice Mayor

Mayor



MINUTES
Monday, September 22, 2014
City Council Chambers
305 3rd Avenue East -Twin Falls, Idaho

5:00 P.M.

PLEDGE OF ALLEGIANCE TO THE FLAG
CONFIRMATION OF QUORUM
CONSIDERATION OF THE AMENDMENTS TO THE AGENDA
PROCLAMATION: None

GENERAL PUBLIC INPUT

AGENDA ITEMS

I. CONSENT CALENDAR:

1. Request to approve the Accounts Payable for September 16 – September 22, 2014
2. Consideration of a request from Gary Miller to approve the third annual “Haunted Swamp” to be held on his property located at 646 South Park Avenue West.

Purpose:
Action

By:
Sharon Bryan
S/Sgt. Dennis Pullin

II. ITEMS FOR CONSIDERATION:

1. Request to approve the bids for the Blue Lakes Well Pump Replacement and award a contract to Challenger Companies, Inc. in the amount of \$748,024.00.
2. Request to approve Contract Amendment No. 1 from CH2M HILL for the operation and maintenance of the Waste Treatment Plant, industrial pre-treatment program and associated sewer lift stations.
3. Consider the purchase of a Steerable Sewer Inspection Camera for the Waste Water Collection Department.
4. Update on the proposed Odor Reduction Unit planned for Canyon Springs Road.
5. Update on the Waste Water Treatment Plant Expansion.
6. Consideration of a request to authorize the Mayor to sign an addendum to the Cooperative Agreement with ITD for the Americans with Disabilities Act (ADA) Curb Ramp Program.
7. Consider and act on a request to purchase a maintenance trailer for the Twin Falls Golf Club.
8. Public input and/or items from the City Manager and City Council.

Purpose:

By:
Jon Caton
Jon Caton
Shawn Moffitt/CH2M Hill
Jon Caton
Troy Vitek
Troy Vitek
Josh Baird
Mitch Humble

III. ADVISORY BOARD REPORTS/ANNOUNCEMENTS:

IV. PUBLIC HEARINGS: **6:00 P.M.**

1. Public hearing to amend the 2013-2014 Budget.
2. Public hearing to amend the 2013-2014 Budget. (Cheney Drive CSI Student Safety Initiative)

PH/Action
PH/Action

Pat Lehmann
Pat Lehmann

V. ADJOURNMENT:

Any person(s) needing special accommodations to participate in the above noticed meeting could contact Leila Sanchez at (208) 735-7287 at least two working days before the meeting. Si desea esta información en español, llame Leila Sanchez (208)735-7287.

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Present: Suzanne Hawkins, Jim Munn, Shawn Barigar, Chris Talkington, Greg Lanting, Don Hall, Rebecca Mills Sojka

Absent: None

Staff Present: City Manager Travis Rothweiler, City Attorney Fritz Wonderlich, Deputy City Attorney Shayne Nope, Community Development Director Mitchel Humble, City Engineer Jacqueline Fields, Assistant City Engineer Troy Vitek, Staff Engineer Josh Baird, Chief Finance Officer Lorie Race, Budget Coordinator Pat Lehmann, S/Sgt. Dennis Pullin, Public Works Director Jon Caton, Deputy City Clerk/Recording Secretary Leila A. Sanchez

Mayor Hall called the meeting to order at 5:00 P.M. He then invited all present, who wished to, to recite the pledge of Allegiance to the Flag. A quorum was present.

CONSIDERATION OF THE AMENDMENTS TO THE AGENDA:

City Manager Rothweiler requested the following addition to the agenda:

Executive Session: 67-2345(1)(f) To communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated. The mere presence of legal counsel at an executive session does not satisfy this requirement;

MOTION:

Councilmember Barigar moved to approve the amendment to the agenda. The motion was seconded by Councilmember Lanting. Roll call vote showed all members present in favor of the motion. Approved 7 to 0.

MOTION:

Councilmember Barigar moved to adjourn to Executive Session 67-2345(1) (f). The motion was seconded by Vice Mayor Hawkins. Roll call vote showed all members present voted in favor of the motion. Approved 7 to 0.

PROCLAMATION: None

GENERAL PUBLIC INPUT: None

AGENDA ITEMS

I. CONSENT CALENDAR:

1. Request to approve the Accounts Payable for September 16 – September 22, 2014
2. Consideration of a request from Gary Miller to approve the third annual “Haunted Swamp” to be held on his property located at 646 South Park Avenue West.

MOTION:

Councilmember Munn moved to approve the Consent Calendar as presented. The motion was seconded by Councilmember Mills Sojka. Roll call vote showed all members present voted in favor of the motion. Approved 7 to 0.

II. ITEMS FOR CONSIDERATION:

1. Request to approve the bids for the Blue Lakes Well Pump Replacement and award a contract to Challenger Companies, Inc. in the amount of \$748,024.00.

Public Works Director Caton explained the request.

The existing pumps are beyond their useful life and rebuilding the impellers is not a viable option. Furthermore, the configuration of the pumps is such that they are not efficiently operating nor do they have the capacity to pump our full water right. The proposed project will allow the city to replace the inefficient pumps with much more efficient pumps that have the capability and redundancy necessary to pump our water right. During the project design, the operators also identified additional valves and fittings that need to be replaced as part of this project. This additional scope of work was added to the project and was bid as the Additive Alternate.

The low bid was from Challenger Companies, Inc. in the amount of \$748,024.00.

Discussion followed on causes of cavitation.

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Mark Holtzen, JUB Engineers, spoke on the request.

MOTION:

Vice Mayor Hawkins moved to approve the bid for the Blue Lakes Well Pump Replacement and award a contract to Challenger Companies, Inc. in the amount of \$748,024.00. The motion was seconded by Councilmember Lanting. Roll call vote showed all members present voted in favor of the motion. Approved 7 to 0.

2. Request to approve Contract Amendment No. 1 from CH2M HILL for the operation and maintenance of the Waste Treatment Plant, industrial pre-treatment program and associated sewer lift stations.

Shawn Moffitt, CH2M Hill, explained the request.

The proposed contract is a 4.8 % decrease from FY 2013-2014. The proposed base fee for the year is \$3,200,597.00. The Base Fee represents the total cost of service.

The base fee shown in section 1 (4.1) is the total compensation paid to CH2M HILL for services rendered. Total Direct Cost is the projected cost of operating the city's treatment plants, maintaining lift stations and administering the industrial pretreatment program. Total Direct Costs is divided into maintenance & operating expenses and repairs. M&O costs, including repair costs, are projected to be \$2,667,164.00. At the end of the year our contract requires CH2M HILL to rebate to the City 100% of the M&O costs that have not been spent (and the associated margin with those costs). The difference between the Base Fee and Total Direct Costs is overhead and profit.

Discussion followed.

- CH2M Hill rebate to the City of Twin Falls
- Cost savings and reductions

Councilmember Talkington moved to approve Contract Amendment No. 1 from CH2M HILL for the operation and maintenance of the Waste Treatment Plant, industrial pre-treatment program and associated sewer lift stations in the amount not to exceed \$3,200,597.00 and authorize the Mayor to sign the contract. The motion was seconded by Councilmember Mills Sojka. Roll call vote showed all members present voted in favor of the motion. Approved 7 to 0.

3. Consider the purchase of a Steerable Sewer Inspection Camera for the Waste Water Collection Department.

Public Works Director Caton explained the request.

The camera we are proposing to purchase has many advantages over our existing system, including: shorter camera length to allow for easier access in difficult manholes; mobile deployment for back lot-line sewer inspections; and most significantly, a steerable camera.

One bid was received from Metroquip, Inc. of Meridian, Idaho in the amount of \$72,500.00.

Staff recommends approval of the request.

Discussion followed.

MOTION:

Councilmember Lanting moved to approve the purchase of a Steerable Sewer Inspection Camera for the Waste Water Collection Department in the amount of \$72,500.00. The motion was seconded by Vice Mayor Hawkins. Roll call vote showed all members present voted in favor of the motion. Approved 7 to 0.

4. Update on the proposed Odor Reduction Unit planned for Canyon Springs Road.

Assistant City Engineer Vitek gave the presentation.

On May 27, 2014, he came before the Council to discuss installation of two odor reduction units, one located at the intersection of Pole Line Road East and Eastland Drive North and another located at Canyon Springs Roadway adjacent to the Perrine Coulee. At this time the Eastland Unit is on hold after concerns voiced by adjacent homeowners.

He presented two renderings of the proposed Odor Reduction units.

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5. Update on the Waste Water Treatment Plant Expansion.

Assistant City Engineer Vitek gave a summary presentation of Package 1 and Package 2 of the WWTP projects.

Discussion followed.

- Pedestrian safety on Canyon Springs Road.

City Manager Rothweiler stated that staff will discuss safety issues with the Contractor and will also discuss closing the road to pedestrians.

-Auger Falls open to the public

-Artifacts

Assistant City Engineer Vitek stated that the contractor is aware of the process if artifacts are found.

6. Consideration of a request to authorize the Mayor to sign an addendum to the Cooperative Agreement with ITD for the Americans with Disabilities Act (ADA) Curb Ramp Program.

Staff Engineer Baird explained the request.

The ADA Curb Ramp Program is a state-administered program that provides funding for projects to address pedestrian curb ramps on the state highway system. The goal of the programs is to provide safe and easily assessable facilities for pedestrians with disabilities while allowing local jurisdictions flexibility in meeting the required standards.

The City awarded \$60,000, the maximum amount offered per jurisdiction, to construct 11 ramps. However, the estimates came in under the allotted \$60,000. An estimate was received from the contractor to do additional ramps and it appears 3 more ramps can be constructed while staying under the \$60,000.

Discussion followed.

-Idaho & 7th handicap ramps are not part of the project

MOTION:

Councilmember Lanting moved to authorize the Mayor to sign an addendum to the Cooperative Agreement with ITD for the Americans with Disabilities Act (ADA) Curb Ramp Program Key 13990. The motion was seconded by Councilmember Barigar. Roll call vote showed all members present voted in favor of the motion. Approved 7 to 0.

Discussion followed.

-Broken sidewalk and construction easel on Addison Avenue between Jefferson to Quincy

City Engineer Fields explained the lateral has chunks that collapse and typically they are fixed on an annual basis.

Staff Engineer Baird explained two sets of handicap ramps are to be placed on Jackson Street.

7. Consider and act on a request to purchase a maintenance trailer for the Twin Falls Golf Club.

Community Development Director Humble explained the request.

In 2009, the City constructed a new maintenance shop at the Twin Falls Golf Club. At that time, the old maintenance shop was repurposed to act as a storage building for equipment and chemicals. The new shop was constructed because the old building had experienced significant wear and tear and was not safe for regular occupation by our maintenance staff. But, it still provided a secure and dry place to store the equipment and chemicals. The long term plan was to eventually remove the old maintenance building and replace it with a covered secure storage area. Parks staff intends to request that replacement in the FY 2016 budget. With the recent heavy rains that hit our area in August, we found that the roof began to fail a little sooner than expected. The roof allowed water to enter the building and get the fertilizer that was stored in the building wet. Much of the equipment in the building can handle a little water, but the fertilizer needs to stay dry until it is applied.

The golf course maintenance supervisor has found a potential temporary solution for the dry storage of fertilizer. He has found an old 40-foot long truck trailer that the golf course can acquire for \$1,500. The trailer can be moved onto the site next to the old maintenance building and then be used to store the fertilizer and the equipment that is less water tolerant. The trailer is also able to be secured. Roof repairs needed to prevent water from entering the building would be more costly than acquiring the trailer.

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The Parks Department will have savings this year in the capital expense budget, primarily due to the funds for the community garden not being spent. Parks staff would like to spend \$1,500 of the capital expense savings to acquire the 40-foot trailer and use it for temporary storage of fertilizer and equipment until such time as a more permanent solution can be planned and funded. The trailer will cost \$1,500. The FY 2014 budget does not include funds for this purchase. Staff is requesting to fund the purchase with savings from the Parks capital expense budget.

Discussion followed.

- Trailer to be used for storage of chemicals and equipment
- Cost of renting storage shed versus buying a trailer

MOTION:

Councilmember Lanting moved to purchase a maintenance trailer for the Twin Falls Golf Club in the amount of \$1,500 from Sherwin Williams. The motion was seconded by Vice Mayor Hawkins. Roll call vote showed all members present voted in favor of the motion. Approved 7 to 0.

8. Public input and/or items from the City Manager and City Council.

Public Works Director Caton gave an update on the large main break on Washington and Orchard. He explained what happened and how the City responded.

III. ADVISORY BOARD REPORTS/ANNOUNCEMENTS:

IV. PUBLIC HEARINGS: 6:00 P.M.

1. Public hearing to amend the 2013-2014 Budget.

Budget Coordinator Lehmann explained the request.

This is a formality to ensure compliance with the Appropriations Ordinance passed for the current fiscal year. All of the expenditures have been previously reviewed and approved by Council. Funding is from reserves, grants, unanticipated revenues, bond proceeds and fund transfers. No additional monies are required from our citizens.

This amendment will ensure the City of Twin Falls' compliance with State Code 50-1003. The amendment to the Appropriations Ordinance No. 3055 is an additional gross amount (including inter-fund transfers) of \$28,199,905.

Discussion followed.

-Airport Fund – Small Community Service of \$500,000

Mayor Hall opened and closed the public testimony portion of the hearing with no input.

The public hearing was closed.

MOTION:

Councilmember Talkington moved to suspend the rules and place Ordinance 3055, as amended, on third and final reading by title only. The motion was seconded by Councilmember Lanting. Roll call vote showed all members present voted in favor of the motion. Approved 7 to 0.

Deputy City Clerk Sanchez read the ordinance by title only: AN ORDINANCE OF THE CITY OF TWIN FALLS, IDAHO, AMENDING ORDINANCE NO. 3055, THE APPROPRIATION ORDINANCE FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2013, AND ENDING SEPTEMBER 30, 2014; APPROPRIATING ADDITIONAL MONIES THAT ARE TO BE RECEIVED BY THE CITY OF TWIN FALLS, IDAHO, IN THE SUM OF \$28,199,905; AND PROVIDING AN EFFECTIVE DATE.

MOTION:

Vice Mayor Hawkins moved to adopt Amended Ordinance 3055 as presented. The motion was seconded by Councilmember Lanting. Roll call vote showed all members present voted in favor of the motion. Approved 7 to 0.

Mayor Hall and Councilmember Munn disclosed they are employees of the College of Southern Idaho, therefore recused themselves at this time. Councilmember Barigar disclosed that his spouse is an employee of the College of Southern Idaho, therefore recused himself at this time.

The meeting was turned over to Vice Mayor Hawkins.

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2. Public hearing to amend the 2013-2014 Budget. (Cheney Drive CSI Student Safety Initiative)

Budget Coordinator Lehmann explained the request.

This is a formality to ensure compliance with the Appropriations Ordinance passed for the current fiscal year. All of the expenditures have been previously reviewed and approved by Council. Funding is from grant revenues. No additional monies are required from our citizens.

This amendment will ensure the City of Twin Falls' compliance with State Code 50-1003. The amendment to the Appropriations Ordinance No. 3055 is an additional gross amount of \$66,350.

Vice Mayor Hawkins opened and closed the public hearing with no input.

The public hearing was closed.

MOTION:

Councilmember Talkington moved to suspend the rules and place Amended Ordinance 3055, as amended, on third and final reading by title only. The motion was seconded by Councilmember Mills Sojka. Roll call vote showed all members present voted in favor of the motion. Approved 7 to 0.

Deputy City Clerk Sanchez read the ordinance by title only: AN ORDINANCE OF THE CITY OF TWIN FALLS, IDAHO, AMENDING ORDINANCE NO. 3055, THE APPROPRIATION ORDINANCE FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2013, AND ENDING SEPTEMBER 30, 2014; APPROPRIATING ADDITIONAL MONIES THAT ARE TO BE RECEIVED BY THE CITY OF TWIN FALLS, IDAHO, IN THE SUM OF \$66,350; AND PROVIDING AN EFFECTIVE DATE.

MOTION:

Councilmember Lanting moved to adopt Amended Ordinance 3055 as presented. The motion was seconded by Councilmember Mills Sojka. Roll call vote showed all members present voted in favor of the motion. Approved 7 to 0.

- V. **ADJOURNMENT: The meeting adjourned at 6:47 p.m.**

Leila A. Sanchez
Deputy City Clerk/Recording Secretary