



TWIN FALLS PARKS AND RECREATION

136 Maxwell Ave. • PO Box 1907 • Twin Falls, ID 83303 • Phone: 208-736-2265 • Fax: 208-736-1548

TWIN FALLS PARKS & RECREATION COMMISSION

September 9, 2014
11:30am

Twin Falls City Council Chambers
305 3rd Avenue East

AGENDA

11:30 a.m. Call to Order

- 1. Approve minutes of the August 12th, 2014 meeting**
- 2. Parks & Recreation Staff Reports**
- 3. Review of JUB's Scope of Work for the Parks & Recreation Master Plan**
- 4. Canyon Rim Trail Bid Awarded**
- 5. Other Items from Commission**

Si desea esta información en español, llame Leila Sanchez al (208)735-7287

**Any person(s) needing special accommodations to participate in the above noticed meeting should contact Nikki Miller at (208)736-2265 at least two working days before the meeting.*

The Benefits are Endless...



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September 9, 2014

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STAFF REPORT

1. Approve minutes of the August 12th, 2014 meeting – Commission

The Commission needs to approve or amend the proposed set of minutes

2. Parks & Recreation Staff Report - Staff

Enclosed are the Parks & Recreation Staff Reports

3. Review of JUB's Scope of Work for the Parks & Recreation Master Plan – Staff & JUB

The City Council approved of the Commission's recommendation to start negotiations with JUB on a scope of work to develop a Master Plan for Parks & Recreation at their Monday August 18th meeting.

Staff met with members of the JUB team to discuss the scope of work. At the time of this staff report, staff is still working with JUB on the scope of work. A copy will be available for the Commission to review at Tuesday's meeting. If JUB's scope of work and fee proposal is satisfactory with the Commission, the Commission will need to forward a recommendation to the City Council to authorize the Mayor to sign a contract with JUB.

Part of the scope of work is a formation of a steering committee; this committee will be made up with up to three (3) members from the Parks & Recreation Commission and other community members. The Commission will need to recommend to the City Council in the formation of a Steering Committee with up to three (3) members of the Commission and other community members. Staff is asking for volunteers from the Commission to sit on this steering committee, also staff will be asking the community for volunteers on the steering committee. This steering committee will be following the transparency resolution the Council adopted last year.

4. Canyon Rim Trail Bid Awarded – Staff

The City Council awarded the bid to Idaho Sand & Gravel to construct the two sections of the Snake River Canyon Rim Trail System. Those two sections are the Pillar Falls and the Knievel, the Pillar Falls is approximately 2100 linear feet and the Knievel is approximately 650 linear feet.

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The low bid to construct the two sections was \$88,973. The estimated fencing for those two sections is \$30,000. The City received a grant from the State Parks & Recreation Department for the amount of \$44,815; also the Twin Falls Community Foundation committed \$10,000 for the trail construction along with the Magic Valley Trail Enhancement Committee committed \$7,500. Engineering fees will be approximately \$20,000 to handle the design, bidding, construction services. Total cost for these two sections are \$140,000 for the engineering, construction, and fencing, the City will only expend approximately \$62,500.

The goal is to have two sections of trail built this fall.

5. Other Items from Commission

Baxter's Park grand opening, Swimming pool proposed increases public hearing, and other capital improvement projects. Other items that the Commission may have questions about or issues the Commission wants to discuss.

Attachments:

1. August Meeting Minutes
2. Staff Reports



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BOARD MEMBERS

TENNILLE ADAMS – VICE CHAIR
LIYAH BABAYAN
TONY BRAND

KEVIN DANE – CHAIR
RYAN HORSLEY
MARC LAMBERT

CARL LEGG
JOEY MARTIN
TOM REYNOLDS

EX-OFFICIO MEMBERS

TRAVIS ROTHWEILER
SHAWN BARIGAR
DENNIS BOWYER
MITCH HUMBLE

CITY MANAGER
COUNCIL REPRESENTATIVE
PARKS & RECREATION DIRECTOR
COMMUNITY DEVELOPMENT DIRECTOR

TWIN FALLS CITY PARKS AND RECREATION COMMISSION MEETING

August 12, 2014* * * * * 11:00 am * * * * * City of Twin Falls Council Chambers

Members Present: Joey Martin, Tony Brand, Kevin Dane, Liyah Babayan, Marc Lambert, Carl Legg, and Ryan Horsley

Members Absent: Tennille Adams and Tom Reynolds

Council Present: Shawn Barigar

Council Absent: N/A

Staff Present: Dennis Bowyer, Stacy McClintock and Nikki Miller

Staff Absent: Mitch Humble

Guests: JUB Engineers - Mark Holtzen, PE, Greg Graves, PLA, Kasey Hansen, GISP and Cindy Goch, Planning and Funding Specialist.

Greenplay, LLC. – Art Thatcher, CPRP, MPA, Project Manager, Jon Breckon, ASLA, PLA and Kim Meyers Warren, PLA.

CTA Pioneering Environments – Wayne Freeman, Holly Dawson, LAIT and Angela Hansen, PLA, ASLA

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Conservation Technix, Inc. – Steve Duh, Principal, Kyle Hemly, Landscape Architect and Jeff Ward, Civil Engineer.

**Tami Lauda from the City's Information Services Department
Drew Pfefferle – Intern**

MINUTES

Chairman Kevin Dane called meeting to order at 11:00 am.

Item #1 Approve minutes of the July 8th, 2014 meeting

Ryan Horsley motioned to accept minutes as is. Carl Legg seconded the motion. Motion carried with a unanimous vote.

Item #2 Parks & Recreation Master Plan Presentations

Dennis explained the procedure for the rating procedure for each company. Ratings will be 1- 4 with 1 being the top mark. Dennis reminded the Commission that the selection today is based on qualifications only.

Dennis updated the Commissioners while we waited for the first presentation to begin. The Grand Opening for the dog park will be August 23, 2014 at 11am. The sign just got concreted in today, there are some temporary water fountains in there and next year we have in the budget for permanent ones. The restrooms will be open by then, part of the far north section of the large dog area will be fenced off as we still need to do some construction on the pressurized irrigation and there are large trucks being driven back and forth. We couldn't see seeding that area because of the trucks so it will be fenced off for the rest of the season. We will have dog bag dispensers on each side. We actually use regular grocery bags for that and staff brings in bags from their homes. The people that visit the park will usually police the dog remains themselves. There is a level of dog park etiquette. Right at the entrance there will be a sign that has the park etiquette/rules and regulations. In the bull pen there will be couple of smaller signs, on the small dog park side there will be the recognition sign for the Becker's. We will have synthetic turf in the meet and greet area. We have one bench in the area and we will have some other amenities in the park as time goes on.

Presentations for the Parks & Recreation Master Plan began at 11:30. Each group presented their company history, background and presented their proposals. At the end of each presentation there was a question and answer sessions.

Liyah asked JUB about technology integration such as having apps for phones, iPads, etc. People like to stay connected. JUB has the ability to with the GIS technology and create websites about the information pertaining to parks. Liyah also asked if there would be a section in the Plan to include this ability. It can be included if it is something we would like to see. Kevin asked if there is anything in Idaho that is actually tied to a park that JUB has done in regards to Parks and planning that we can look at. JUB indicated that they have done several things in Idaho, BLM and Bruneau parks, Ada County Trail System Project, Glens Ferry and

Garden City. The process whether it is in Utah or Idaho is very similar. Joey asked for a timeline for the project. There is a schedule in the proposal and we are looking at a six – twelve month range. Ryan asked if they would be reaching out to other commissions and committees within the City. JUB indicated that they can do any and all of what we want them to include. They would like to bring in the key people in each area and are open to input and integration is very helpful. Liyah asked about the firm having legal counsel and they do have legal counsel should it be needed.

Next to present was Greenplay, LLC. Joey Martin asked about the time for the Post Falls which is similar in size. He asked if the time frame for our master plan would be about the same as it was for Post Falls which was a 6-8 month project. Joey asked if that was enough time and Art explained that it was very workable with all the data that we already have. Kevin asked what the strengths and weaknesses of Twin Falls based on what Art has observed so far. Art indicated that our greatest strengths is that we have a diverse offering of parks and facilities, we have made great use of not only the Snake River Corridor but the Rock Creek Corridor in the placement of our parks and facilities and others in the vicinity of the town. A weakness would be that we have experienced some urban growth and now it is just a matter of connecting the dots and putting a real plan in place that puts all the facilities in a scalable fashion and comes up with the opportunities to connect those and make them better assets for the community. Shawn Barigar asked about the proposal team, who would be the primary team for this project. Art indicated that he, Pat, Kim and John will be the group for the project. Shawn also asked if Art felt that being in Colorado would pose any limitations to perform on this project. Art did not feel that there would be any limitations with all the technology that is available. He indicated that he has worked with companies in Florida, Virginia, Colorado, and California and has no problems what so ever.

Third to present was CTA - Architects Engineering. Joey Martin asked for an example of a project that they have completed in the area. Wayne indicated that they have been working with CSI for the last four years developing two master plans there. Wayne said he personally worked on the Perrine Point Development project about seven years ago. They did the first Dell project and still work with Dell. Liyah asked about an obstacle that they were faced with in another city and what CTA did do to deal with it. The funding is usually the biggest concern. He indicated that educating the community on the outside funding is important. Liyah also asked if their firm had all the tools and expertise for this project and if not are they any tools or resources that you would have to outsource to a third party. Wayne said that CTA is a full service firm and rarely sub out items unless it makes sense to the local community. They would do all the work in house. Joey also asked about the timeline. Wayne said he has completed these in two to three month and a six month threshold is the normal. He said probably in six months or less. Liyah talked being able to measure the long term sustainability of the existing of parks and facilities. Wayne said that they have the ability to measure and project what the needs will be for replacement or repair. They do a lot of facility assessments.

The final presentation was given by Conservation Technix, Inc. Joey Martin asked about the timeframe. Steve indicated that they put in for a 7 month window and wanted to make sure that a community meeting didn't fall during the holidays.

The Commissioners were given time to review their notes and rank each presentation. There was discussion between staff and the Commissioners to clarify some questions that they had. Liyah asked how prepared the City is in providing information the company. Dennis indicated that we have a pretty good inventory of what is in the parks right. Carl asked when the last time we had a master plan done. Dennis indicated that we have never had a master plan. There are bits and pieces in the overall City Comprehensive Plan. Ryan asked what the success rate is in getting the outside funding. Carl indicated that we will be paying for the development of the Master Plan and then they will provide the ten year implementation plan and they will give us an assessment and that is where the funding comes into play. The City does have a grant writer now that will be working on that as well.

The Commissioner's discussed who they felt was their top pick and why.

Dennis compiled the rankings and indicated that the top ranked company was JUB with 11 points, then Greenplay was next with 17 points, Conservation Technix, Inc. with 19 and CTA had 23 points. We were looking for the lowest point total.

Carl Legg motioned to have the Commission recommend to City Council to engage with JUB then Greenplay, Conservation Technix, Inc., and then with CTA Pioneering Environments for a scope of work and contract for A Master Plan for Parks and Recreation. Ryan Horsley seconded the motion. A roll call vote was taken and the motion passed with a unanimous vote.

Meeting was adjourned at 2:03 pm. Next meeting will be September 9, 2014, 11:30 am at City Council Chamber at 305 3rd Ave E.

Nikki Miller

A handwritten signature in cursive script that reads "Nikki Miller".

Secretary

RECREATION COORDINATOR REPORT
September 2014
Brandy Mason, Recreation Coordinator

FALL SOCCER: We have completed registration and the season will start on Saturday September 6th. We have 842 participants enrolled, which is an increase over last year. We are using 10 fields at the Sunway soccer complex and were able to get 68 volunteer coaches to assist with making this program a success.

| Year | Participants |
|-------------|---------------------|
| 2014 | 842 |
| 2013 | 749 |
| 2012 | 707 |
| 2011 | 664 |

COED SOFTBALL: These leagues ended on Thursday, August 28th. Overall this league ran fairly smooth, with the only real issue being the 100 year rain that completely flooded the fields and required moving the coed and men's tournament back 2 nights. I have received a lot of feedback and the teams overall are very happy with the league.

COED 1 PITCH SOFTBALL: These games are fast paced compared to our regular softball leagues with each batter receiving one pitch from their own pitcher to either put the ball into play or strike out. This league will play on Monday nights starting on September 8th with games at 6:30, 7:30, 8:30 and 9:30 pm at Harmon Park using 3 fields and will play until October 13th. A single elimination tournament will follow on October 20st with the championship games on October 27th. We had 17 teams sign up this year compared to 7 last year.

MEN'S FLAG FOOTBALL: We ended up with 10 teams which is the same as last year. Games have been moved to Harmon Park to help keep the grass at Frontier Field from becoming to worn down from overuse. Games started on August 19th and are played on Tuesday nights at 7:00, 8:00 & 9:00 on Harmon 1 & 2. So far this league is running well and the guys are enjoying the season.

GIRLS BASKETBALL: Registration for girls' basketball is August 25th – September 20th. Practices will begin the week of October 6th. I have already received the OK from Oregon Trail, Perrine, Robert Stuart and Harrison for youth practices this year.

ADULT VOLLEYBALL: The adult volleyball league will start the week of October 13th. The league will consist of 10 regular season games with a double elimination tournament to follow. The fee is \$410 and team rosters are due on September 26th.

Recreation Report
September 2014
Stacy McClintock, Recreation Supervisor

We are currently taking registration for our “**Sporties for Shorties**” program. This program is designed for 4 and 5 year old boys and girls. The program is designed to introduce the fundamentals of all sports, soccer, basketball, football and baseball in a non-competitive environment. Each Saturday, participants work on skill development while having fun. There

are no designated teams or coaches and parents are required to participate with their child. Each participant receives a t-shirt.

Movies in the Park - Come join us for our fourth annual "**Movies in the Park**" series. Friday, September 26th at 8:00pm at the City Park Bandshell to see *Karate Kid* (1984 version). The August movie was fantastic.

The 2013/2014 Fall/Winter Recreation Guide will be out by September 22, 2014. Pick up your copy at any City office, or you can download a copy off our website at www.tfid.org.

Staff currently ordered the new scoreboards for the Oregon Trail Youth Complex. They should be arriving early October.

Staff is currently finalizing the contract with Beacon Athletics for the safety netting at the Oregon Trail Youth Complex.

**Parks Department Report
September 2014
Parks Coordinators
Kevin Skelton & Todd Andersen**

The past month the Parks Department has been working on the following projects and regular maintenance:

Baxter's Park has opened and additional hydro-seeding has been completed.

Picnic shelter construction is complete with the perimeter landscaping and irrigation modifications under way at Frontier Field

Yearly maintenance of the blower/heating unit, all doors and hardware associated with the "Y"/City Pool dome has been completed.

Landscaping is underway at the City pool.

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