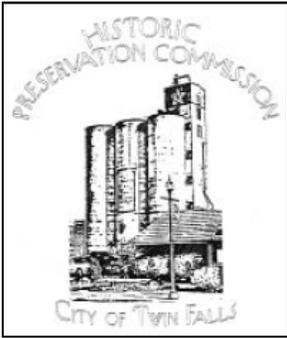


**MINUTES**  
**PUBLIC MEETING**  
 Twin Falls Historic Preservation Commission  
 May 19, 2014 12:00 PM  
 City Council Chambers  
 305 3<sup>rd</sup> Avenue East Twin Falls, ID 83301



**HISTORIC PRESERVATION COMMISSION MEMBERS**

Carrie Hall   Ryan Horsley   Debbie Lattin   **Vacant**   Wendy Rice   Nancy Taylor   Randall Watson  
**Vice-Chairman**   **Chairman**

**COUNCIL LIAISON:** Jim Munn, Jr.  
**CITY STAFF:** Carraway, Humble, Strickland, Weeks, Vitek  
**AFFILIATE VOLUNTEER ADVISOR:** Darrell Buffaloe

**MEMBER ATTENDANCE:** Horsley, Lattin, Rice, Taylor, Watson  
**LIAISON/STAFF ATTENDANCE:** Munn, Strickland, Weeks

**I. CALL MEETING TO ORDER:**

Chairman Watson called the meeting to order and confirmed a quorum.

**II. CONSENT CALENDAR:**

1. Approval of Minutes from the following meeting(s): **April 21, 2014**

**Motion:**

Commissioner Horsley made a motion to approve the consent calendar as presented. Commissioner Lattin seconded the motion.

**Unanimously Approved**

**III. CERTIFICATE OF APPROPRIATENESS: NONE**

**IV. OLD BUSINESS UPDATE:**

1. Idaho Certified Local Government Grant 2013 (Education/Lincoln Lights)
2. Idaho Heritage Trust Grant Program 2013 (Lincoln Lights)

Items 1 & 2 were addressed together:

- Planner I Weeks stated that she has confirmed that a bid process is not required for Lincoln Lights project. She asked that Commissioner Rice follow up with the different contractors to verify the final cost of the project and coordinate dates for getting the project started.
- Commissioner Watson recommended that Commissioner Rice see if the Electrical contractor would be willing to be the general contractor for the project.
- Planner I Weeks stated that she would also contact the City’s Electrician to see if he would be willing to help with the coordination of the project also.
- Planner I Weeks stated the sooner we are able to get started on this project the better. The other item she thought the Commission should consider is the education for the downtown and park districts regarding the historic overlay proposal. Money has been set aside with the grant to do education to help move forward with the overlay districts and design guideline project. She asked the Commission to consider

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setting up a booth at the Western Days Parade and the Downtown Pride Weekend event.

- Commissioner Taylor stated she would be willing to help with a booth at each of these events and would suggest that with the plans to move towards developing a historic overlay this would provide a good opportunity to educate people.
- Commissioner Watson said he would be willing to participate.
- Commissioner Horsley stated manning the booth the entire day would be kind of daunting, he would recommend that an email be sent out to the previous members of the Commission to see if they would be willing to volunteer for a few hours at a time to cover the booth. A few hours during the day should be fairly easy to schedule.
- Commissioner Taylor also suggested that a raffle be done at the booth possibly for a lunch at one of the downtown restaurants, or maybe hand out little key chains or something. She asked if the City had a banner that could be used to put on the front of the booth.

3. Historic Signs on Buildings-Nancy Taylor

4. QR Codes-Nancy Taylor

Items 3 & 4 were addressed together:

- Commissioner Taylor stated she has had some difficulty making contact with the Twin Falls Historic Group regarding their offer to provide a grant for historic signs. She asked that this item and the QR Codes be tabled until she has more information to report.

5. Idaho Archeology and Historic Preservation Month – Nancy Taylor

- Commissioner Taylor stated that she had a great time doing the tour that there was a good turnout; the only problem she came across was being able to speak loud enough for the group to hear. She recommended that the Commission see about getting an amplifier and microphone for the next event.
- Council Liaison Munn stated he noticed the same problem and that since the event he has spoken to City Manager Rothweiler about purchasing something that could be used to amplify the speaker at these events, he also said that he would like the Commission to see if they could find some prices for that type of equipment as well as the cost for a banner and he will work on finding a way to make them available.
- Commissioner Taylor stated she would be willing to figure out the banner prices and assist with possibly getting one of the local restaurants to donate a gift certificate for a raffle to draw people to the table when the Commission has a booth set up at events.
- Commissioner Horsley recommended that when planning for the events a schedule be sent out to the Commission as well as previous members to see if people will volunteer to cover the booth a couple hours at a time so that one or two people don't have to man the booth during the entire event.
- Planner I Weeks suggested that starting May 30<sup>th</sup> -June 1<sup>st</sup> there is going to be an event called Western Days Downtown that might provide a good opportunity for the Commissioners to get the word out and discuss plans for the historic overlay districts with the public.
- Commissioner Taylor thought this would be a wonderful opportunity and volunteered to assist in setting the booth up and getting the event organized.

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- V. NEW BUSINESS: **NONE**
- VI. INPUT AND/OR ITEMS FROM THE HISTORIC PRESERVATION COMMISSION: **NONE**
- VII. UPCOMING MEETINGS/SCHEDULE: **June 16, 2014**
- VIII. ADJOURN MEETING:

Chairman Watson adjourned the meeting at 2:12 pm.



Lisa A Strickland  
Administrative Assistant  
Planning & Zoning Department