



CITY OF TWIN FALLS, IDAHO

CITY COUNCIL MEETING
MEETING NOTICE

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The Monday, May 19, 2014, regular scheduled City Council Meeting will begin at **4:00 p.m.**, in the City Council Chambers located at 305 Third Avenue East.

Purpose of the meeting: Presentations from the following Municipal Powers

Outsource Grants (MPOG) Applicants:

- | | |
|---|---|
| 1. Twin Falls Municipal Band | 6. LINC (Living Independence Network Corp.) |
| 2. Boys and Girls Clubs of Magic Valley | 7. Magic Valley Arts Council |
| 3. CASA – Court Appointed Special Advocates | 8. Salvation Army |
| 4. Crisis Center of Magic Valley | 9. Trans IV |
| 5. Jubilee House, Inc. | 10. Twin Falls Senior Center |

Leila A. Sanchez
Deputy City Clerk/Recording Secretary

COUNCIL MEMBERS:

Suzanne Hawkins	Jim Munn	Shawn Barigar	Chris Talkington	Gregory Lanting	Don Hall	Rebecca Mills Sojka
Vice Mayor					Mayor	



AGENDA
 Meeting of the Twin Falls City Council
Monday, May 19, 2014
 City Council Chambers
 305 3rd Avenue East -Twin Falls, Idaho

4:00 P.M.

PLEDGE OF ALLEGIANCE TO THE FLAG
 CONFIRMATION OF QUORUM
 CONSIDERATION OF THE AMENDMENTS TO THE AGENDA
 PROCLAMATION: None
GENERAL PUBLIC INPUT

AGENDA ITEMS	Purpose	By:
Presentations from the following Municipal Powers Outsource Grants (MPOG) Applicants: 1. Twin Falls Municipal Band 2. Boys and Girls Clubs of Magic Valley 3. CASA – Court Appointed Special Advocates 4. Crisis Center of Magic Valley 5. Jubilee House, Inc. 6. LINC (Living Independence Network Corporation) 7. Magic Valley Arts Council 8. Salvation Army 9. Trans IV 10. Twin Falls Senior Center	<u>Action</u> Presentations/ Action	<u>Staff Report</u> Mandi Thompson
<u>I. CONSENT CALENDAR:</u> 1. Consideration of a request to approve the Accounts Payable for May 13–19, 2014, totals: \$871, 294.23. Prepay for May 13, 2014, total: \$60,856.79. 2. Consideration of a request to approve the April 21 and May 5, 2014, City Council Minutes. 3. Consideration of a request to approve the Improvement Deferral Agreement for Curb-Gutter-Sidewalk & Driveway Approach for property sought to be developed at 980 Carriage Lane N. for Angela Sarah Taylor Pitts. 4. Consideration of a request to approve the Improvement Deferral Agreement for Sidewalk Improvement for property sought to be developed at 728 Mae Drive for Jim Gleaves and Emma Braun.	Action Action Action Action	Sharon Bryan Leila A. Sanchez Sharon Bryan Troy Vitek Troy Vitek
<u>II. ITEMS FOR CONSIDERATION:</u> 1. Consideration of a request to award the contract for the 2014 Orchard Drive West Reconstruction project to Granite Excavation, Inc. of Cascade, Idaho in the amount of \$300,000.00. 2. Consideration of a request to award the contract for the Eastland–Orchard to Kimberly project to PMF Inc., of Twin Falls, Idaho, in the amount of \$422,853.00. 3. Consideration of a request to allow the City Engineer to sign an agreement with CH2M Hill for the Waste Water Treatment Plant Construction Management and Construction Services in the amount \$3,083,276. 4. Public input and/or items from the City Manager and City Council.	Acton Action Action	Jason Brown Troy Vitek Troy Vitek
<u>III. ADVISORY BOARD REPORTS/ANNOUNCEMENTS:</u>		
<u>IV. PUBLIC HEARINGS:</u> 6:00 P.M.: None		
<u>V. ADJOURNMENT:</u>		
1. Executive Session 67-2345 (1) (c) To conduct deliberations concerning labor negotiations or to acquire an interest in real property which is not owned by a public agency		

Any person(s) needing special accommodations to participate in the above noticed meeting could contact Leila Sanchez at (208) 735-7287 at least two working days before the meeting. Si desea esta información en español, llame Leila Sanchez (208)735-7287.

Twin Falls City Council-Public Hearing Procedures for Zoning Requests

1. Prior to opening the first Public Hearing of the session, the Mayor shall review the public hearing procedures.
 2. Individuals wishing to testify or speak before the City Council shall wait to be recognized by the Mayor, approach the microphone/podium, state their name and address, then proceed with their comments. Following their statements, they shall write their name and address on the record sheet(s) provided by the City Clerk. The City Clerk shall make an audio recording of the Public Hearing.
 3. The Applicant, or the spokesperson for the Applicant, will make a presentation on the application/request (request). No changes to the request may be made by the applicant after the publication of the Notice of Public Hearing. The presentation should include the following:
 - A complete explanation and description of the request.
 - Why the request is being made.
 - Location of the Property.
 - Impacts on the surrounding properties and efforts to mitigate those impacts.Applicant is limited to 15 minutes, unless a written request for additional time is received, at least 72 hours prior to the hearing, and granted by the Mayor.
 4. A City Staff Report shall summarize the application and history of the request.
 - The City Council may ask questions of staff or the applicant pertaining to the request.
 5. The general public will then be given the opportunity to provide their testimony regarding the request. The Mayor may limit public testimony to no less than two minutes per person.
 - Five or more individuals, having received personal public notice of the application under consideration, may select by written petition, a spokesperson. The written petition must be received at least 72 hours prior to the hearing and must be granted by the mayor. The spokesperson shall be limited to 15 minutes.
 - Written comments, including e-mail, shall be either read into the record or displayed to the public on the overhead projector.
 - Following the Public Testimony, the applicant is permitted five (5) minutes to respond to Public Testimony.
 6. Following the Public Testimony and Applicant's response, the hearing shall continue. The City Council, as recognized by the Mayor, shall be allowed to question the Applicant, Staff or anyone who has testified. The Mayor may again establish time limits.
 7. The Mayor shall close the Public Hearing. The City Council shall deliberate on the request. Deliberations and decisions shall be based upon the information and testimony provided during the Public Hearing. Once the Public Hearing is closed, additional testimony from the staff, applicant or public is not allowed. Legal or procedural questions may be directed to the City Attorney.
- * Any person not conforming to the above rules may be prohibited from speaking. Persons refusing to comply with such prohibitions may be asked to leave the hearing and, thereafter removed from the room by order of the Mayor.



Monday, May 19, 2014 City Council Meeting

To: Honorable Mayor and City Council

From: Mandi Thompson, Grant Writer

Request:

5 Minute Presentations from Municipal Powers Outsource Grants (MPOG) Applicants

Time Estimate:

Each of the applicants has been given up to 5 minutes for their report, plus any additional time needed to address questions presented by Council members. There are 10 eligible applicants; I anticipate approximately 1 hour to 1 ¼ hours for the presentations and questions/answers.

Background:

On April 23, 2014, the announcement was made that the City was accepting applications for the 2014 Municipal Powers Outsource Grant program. Applications were due to be received by the City by Monday, May 5th at 4:00 PM. The applications were reviewed by City Attorney Fritz Wonderlich to determine eligibility for the funds. A total of 10 applications were received and all of them met the eligibility requirements. Those 10 applicants will be making their 5 minute presentations tonight. A presentation schedule is attached.

Budget Impact:

There is \$100,000 in the FY 2014 Budget for MPOG Grants.

Regulatory Impact:

There is no regulatory impact

Conclusion:

Attachments: Order of presentations, original applications, and summary of Council matrix scores for all applications.



Twin Falls City Council Meeting

Municipal Powers Outsource Grants Presentation Schedule

Monday, May 19, 2014

4:00 – 5:15 p.m.

1. Twin Falls Municipal Band
2. Boys and Girls Clubs of Magic Valley
3. CASA – Court Appointed Special Advocates
4. Crisis Center of Magic Valley
5. Jubilee House, Inc.
6. LINC (Living Independence Network Corporation)
7. Magic Valley Arts Council
8. Salvation Army
9. Trans IV
10. Twin Falls Senior Center

Each applicant will be allowed **5 minutes maximum** to make their presentation to City Council. Please be prepared for questions as well.

2014 Municipal Powers Outsource Grants Application

Organization: The Twin Falls Municipal Band, Inc

Contact: Sandy Hacking, President

Phone: 208 734 5511 home; 208 735 2500 x3654 work

Email: sandy.hacking@labor.idaho.gov; Sandra.hacking@gmail.com

Brief Overview of the Organization

- **The Twin Falls Municipal Band is beginning their 109th concert season the summer of 2014. The band performs 10 summer concerts in the Twin Falls City Park each summer which includes the July 4th celebration typically held at the College of Southern Idaho prior to the fireworks celebration. We also perform a special encore performance the week following the final week in the park at the Twin Falls Center for the Arts. Although there are some Municipal Bands throughout the country that have been in existence as long or possibly longer, there are few that have performed each and every year of their existence. We understand we are the oldest, longest performing band west of the Mississippi.**

Demonstration of Need

- **Include a detailed Statement of Need.**
 - **The Twin Falls Municipal Band only receives funding through the City of Twin Falls. There are a few private donations, however those funds are typically earmarked for scholarships or other events that the band takes part in. A copy of the requested budget will be found later in this request.**
- **Does your organization provide a service that is not provided by local government?**
 - **The Twin Falls Municipal Band provides a service that started 109 years ago when Twin Falls first came to be. Over the years, the band has been the one constant each summer for the community of Twin Falls; providing a tradition that is only known to a few cities throughout the United States.**
- **Are you providing a new service or improving access to existing services related to the City's Strategic Plan and Mission Statement?**
 - **The Twin Falls Municipal Band is providing a service to the city and the citizens of the community. The City of Twin Falls Community Vision within their Mission Statement includes items such as Family Friendly, Small Town Feel, Safe, Tourism, Parks, Active, Vibrant Downtown, Economic Vitality, Planned Growth, Connected Trails, Open Space, Recreation, Destination and Public Transportation. The traditional summer band concerts fit within all the Community Vision with the exception of Public Transportation. Hundreds of community members gather weekly in the summer to enjoy the tradition of visiting with friends, neighbors and tourists to enjoy the beauty of Twin Falls. All of this under the guise of attending a band concert. Some of**

the attendees travel several hundred miles to attend at least one concert in the park each summer.

- What is the importance of City funding to the overall mission of the organization?
 - **Without the funding historically provided by the City of Twin Falls, the band would not have any funding to purchase new music to keep the concerts interesting for the community. The band tries to be progressive as well as traditional with the selection of music for all 10 summer concerts. Because we could never afford to pay the musicians for their time and talent, we offer compensation to assist with the cost of fuel, child care for some, and offer a token of appreciation for their time and talents provided each week. Under the current system, if a musician attends at least 3 rehearsals and concerts (defined as within the same week) to receive remuneration, they are eligible to receive \$15.00 for each or \$30.00 per week. Each rehearsal begins at 7:30 pm each Tuesday and ends about 9:30 pm. Each concert begins at 8:00 pm, however the musicians arrive between 7:00 pm and 7:30 pm to set up the stage, warm up and review the concert with the conductor one last time. Each concert lasts until about 9:30 pm, then the Musicians breakdown the stage and store the equipment away in the basement of the Band Shell.**

Partnerships

- Demonstrate existing partnerships and collaborative efforts with other community organizations, government entities or educational institutions.
 - **The band collaborates with the July 4th committee, the Magic Valley Arts Council, Elevation 486, Kiwanis, Twin Falls Rotary, First Federal Foundation, the Twin Falls Senior Citizens Center, local churches and other organizations as well as the City of Rupert July 4th Committee.**
- Show how the mission of the organization could be furthered by establishing new partnerships.
 - **The band works with any and all organizations to the best of their abilities to establish partnerships. Over the years, we have assisted many military groups with their celebrations, recognitions, and events. We have brought in Army and National Guard Bands to have combined concerts with them; participated in the National Christmas Tree Event; played for Olympic hopefuls from Twin Falls, just to name a few.**

Performance Measures

- How will the organization measure successful use of City funds?
 - **The success of the band is measured by the attendance of the concerts, the favorable comments given, returning concert attendees, new concert attendees, and returning musicians.**
- Provide at least one outcome against which performance can be measured.
 - **Many community bands throughout the country don't have enough musicians to even provide a concert with a small ensemble. The Twin Falls Municipal Band has a waiting list of musicians that are hopeful there will be**

a vacancy for them to fill. Many of our musicians are lifetime members which means they have played with the band for at least 20 years.

Work Plan

- State how the funds will be used by the organization, including specific projects or activities if applicable
 - **The 2014 concert season begins June 5, 2014, and will run for 10 weeks through August 7, 2014. We have been asked to perform a special encore performance the week following the final concert on the patio of the Twin Falls Center of the Arts on August 12, 2014. The Rupert July 4th Committee has asked the band to perform July 3, for their celebration in Rupert.**
- Provide a timeline of activities that will be funded by City funds
 - **First concert June 5, 2014; July 4th celebration at CSI; July 3rd in Rupert; final summer concert in the park August 7, 2014; encore performance August 12, 2014, at the Center of the Arts patio. Total or 12 concerts this summer unless more become available.**

Budget

- Include a detailed budget for grant funds. If City funds are a part of an overall budget, please demonstrate what areas of the budget will be funded by the grant.

- **For the 2014 Concert Season our budget proposal is:**

500.00	Music Allowance
300.00	Equipment purchase and repair/storage
16215.00	Membership allowance
1181.00	Director allowance
320.00	Librarian allowance
375.00	Business Manager allowance
525.00	Program allowance/Poster allowance/Pictures
425.00	Secretary/Treasurer allowance
330.00	Announcer’s allowance
-0-	Sound Technician
200.00	Picnic and supplies
230.00	Band Shell Cleaning & Pizza Party
400.00	Script Writing and Research
125.00	Chamber of Commerce Annual Membership Fee
35.00	MVAC membership

\$21,161.00	Total
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- Include costs for any materials and/or services.
 - **All costs for all materials and/or services are included in the budget.**
- Is the organization and its programs sustainable?
 - **Although the band is a 501 C 3 Non Profit Organization, we have not found grants that we may qualify for due to the limited season and the audience we perform for. We are dependent upon the generous support received from the City of Twin Falls.**



**BOYS & GIRLS CLUBS
OF MAGIC VALLEY**

2014 Municipal Powers Outsource Grants Application

Organization: Boys & Girls Clubs of Magic Valley

Contact: Lindsey Westburg

Phone: 208-736-7011 Ext. 103

Email: lwestburg@bgcmv.com

Boys & Girls Clubs Overview

They Boys & Girls Clubs of Magic Valley has been in existence for 20 years this August, serving kids ages 5-18 in the areas of education, character & leadership development, healthy life choices, the arts and sports & fitness. The mission of the Boys and Girls Club is to enable all young people, especially those who need us most, to reach their full potential as productive, caring and responsible citizens. The efforts of the Boys & Girls Clubs recently have led to programs that reach 3,500 kids annually. We start each day with a kindergarten program (in partnership with Twin Falls School District) that helps parents who do not have care for the other “half day” not provided by the school system. This program is filling a need of the Twin Falls community, as there is no transportation provided for kindergarten students to get to and from school. We then proceed to after-school activities for a large population of elementary and middle school kids, with programs ranging from education (Power Hour and Clubs Tech), to the arts (Music & Art), to fitness (iSCORE Sports Academy), to health and life skills (Positive Action, SMART Moves, and Basic Training), and character and leadership development (Jr. Staff, Clubs Kid of the Year, Youth of the Year). We then conclude each day with evening activities and programs that reach an older audience, teaching necessary life skills (Activ8, ELEV8, Nurturing Parenting) and participation in non-city available sports programs (Top Prospect, Legends). Additionally, the Clubs has partnered with Twin Falls County Youth Baseball to support their large athletics program, along with other community groups and endeavors. All in all, the Boys & Girls Clubs opens each day at 7am and does not close its doors typically until 10-10:30pm, serving kids the entire time. These services are providing a safe, positive environment for thousands of kids to attend before and after school.

Demonstration of Need

The Boys and Girls Clubs are providing a safe, positive environment for thousands of kids to attend before and after school. These kids would otherwise be going home to no parental supervision. This is also refereed to as the “danger zone” (from 3:30- 6:30pm) when parents are not home and children are left unattended. The Boys & Girls Clubs is the only after school program that provides transportation to our facility from seventeen different schools in the Magic

Valley. The Boys and Girls Clubs will continue to provide a safe, positive place for kids and continue to align with the mission of the City of Twin Falls to enhance and serve our community. There are countless testimonials from local members of the Boys and Girls Clubs of Magic Valley who tell stories of how the Clubs has changed their lives and offered them hope when all other paths would have led to a destructive life style. Through city funds we will be able to provide quality programming, mentors and equipment/supplies.

Community Partnerships

As mentioned above the Club collaborates with several community partners. These include but are not limited to: CASA, Snake River Detention Center, Twin Falls School District, Safe House, Twin Falls Optimist Clubs, South Central District Health, Department of Health & Welfare, College of Southern Idaho, U of I Extension Center, and Twin Falls County Youth Baseball. We are always looking for the opportunity to help others or use resources that are available in our community. We know and understand the value of partnering with other agencies to enhance our program.

Work Plan

Our request is to ask the City of Twin Falls to assist in the funding of three recreational programs – fitness, the arts, and music & drama – and to assist in operating a facility that is the “positive, safe place for kids.” These programs will target 100 different kids each day during our after school program in the 2014-2015 school year. In our fitness program, we will promote healthy eating and introduce several different sports while teaching them athletic skills and the value of working as a team. We will also offer open gyms for Jr. high and high school athletes. At these open gyms, we will provide mentors to help with skill development. For our art program, we will collaborate with several local artists to teach club members different types of art and enhance art skills. At the end of the 4th quarter we will have an art show where each member will display his or her work. Finally, with our drama program, we will put on two different theatre productions. There will be one at the end of 2014 and one at the end of the school year.

Performance Measures

Because most of our measurements involve “numbers,” we rely on our member tracking system (“KidTrax Member Tracking Software”) to detail every single activity with which a Club member is involved. We track every time a program is offered. All of these numbers are compiled by the software system and we generate accurate “number” reports for every single thing we do. Additionally, we will have pre and post tests with specific outcomes we want kids to reach for each program. An example of a desired outcome that we can measure would be that we would want kids enrolled in our fitness academy to become more physically active and making healthier life choices. Our healthy habits portion of the program will promote healthy eating and making wise food choices. This will be measured by what the kids know going into the program and what they know by the end. We would promote, encourage and track physical activity over a certain period of time therefore tracking each participant’s progress. We want to make sure we are accomplishing the expected results of the program.

Budget

We recognize that the initiatives on our agenda must not be completely dependent on grant monies given by the City Council and the City of Twin Falls. We are not asking the city to be the sole funding source of this program, less we become dependent on the city for sustainability. Rather, we recognize our responsibility in finding on-going funding independent from city resources that allows us to do our job well. We are asking for your support so we can do our best to serve the kids and families in Twin Falls “who need us most”.

Detailed Budget:

Fitness Academy -after-school fitness materials/equipmen	\$2,750
Musical Theatre after-school program	\$4,000
Art Academy after-school program	\$2,750
Field Trips (1 per quarter per program	\$1,200
Coordinators (3)	\$10,800
Total Budget Requested from the City of Twin Falls:	\$21,500.00

2014 Municipal Powers Outsource Grants Application

Organization: Fifth Judicial District CASA Program, Inc.
Contact: Tahna Barton, Executive Director
Phone: (208) 735-1177
Email: tahna@5thcasaidaho.org

Brief Overview of the Organization

Our CASA (Court Appointed Special Advocates) Program is a nonprofit 501c3 corporation that recruits, trains and supports community volunteers to advocate for abused and neglected children who are involved in child protection cases.

Demonstration of Need

- Include a detailed Statement of Need.
- Does your organization provide a service that is not provided by local government?
- Are you providing a new service or improving access to existing services related to the City's Strategic Plan and Mission Statement?
- What is the importance of City funding to the overall mission of the organization?

Last year our Program advocated for 214 children in the City of Twin Falls with 32 volunteers. 145 children had their own CASA volunteer, the other 166 children were monitored by staff. Idaho law mandates that the CASA Program be appointed to every child protection case. We are the only organization that provides this service. It is our main goal to provide a CASA volunteer for every child in the City of Twin Falls.

The City of Twin Falls overall mission "is to meet current and future needs of the community, promote citizen input, preserve our heritage, conserve and protect our social and physical resources and enhance the quality of life in Twin Falls." CASA recruits, trains and supports community volunteers. CASA advocates for the neglected and abused children of Twin Falls. CASA increases the quality of life for these children by protecting their best interests. Goal "HC1" in the City's Strategic Plan states: "Improve health in the community." CASA improves the lives of these children who find themselves in the judicial system, through no fault of their own.

Idaho law mandates that the CASA Program be appointed too every child protection case. We do receive grant funds from the State of Idaho, but it only provides 31% of our budget. It is up to our Program to find the remaining 69% through other grants, contributions and fundraising.

Partnerships

- Demonstrate existing partnerships and collaborative efforts with other community organizations, government entities or educational institutions.
- Show how the mission of the organization could be furthered by establishing new partnerships.

Our CASA Program collaborates with the Idaho Supreme Court, Fifth Judicial District Court, Department of Health and Welfare, Twin Falls School District, Boys & Girls Club and many other social services, throughout these child protection cases. We are accredited by the National CASA Association and partner with them for training and education. Our Program has developed community partnerships with many businesses: Cactus Pete's, Glanbia, C3, Locally Owned Radio, Randy Hansen Automotive, and Mr. Gas, just to name a few. All of these organizations assist us in fulfilling our mission statement, "Our CASA Program is a nonprofit organization advocating for the best interest of neglected and abused children in the judicial system." We partner in recruiting, training and supporting community volunteers to meet this goal.

Performance Measures

- How will the organization measure successful use of City funds?
- Provide at least one outcome against which performance can be measured.

We are asking for grant funds to recruit, train and support new volunteers to serve children in the City of Twin Falls. To measure the successful use of City funds, we will categorize them according to the budget and track each category. We can further use "CASA Manager", a software program that tracks data on the number of children we serve and the number of volunteers, in the City of Twin Falls.

Work Plan

- State how the funds will be used by the organization, including specific projects or activities if applicable
- Provide a timeline of activities that will be funded by City funds

Funds will be used as follows:

Recruitment: advertisement in the Times News, twice week, for four weeks – Times News will match cost, as a nonprofit, for each ad we purchase we will receive one ad at no charge. Follow up with recruiter to process applications and background checks.

Training: provide trainer, supplies to train 15 community volunteers

City of Twin Falls

Municipal Powers Outsource Grant

4/30/14

Applicant: Crisis Center of Magic Valley, Inc.

Contact Person: Deborah Gabardi

Address: P.O. Box 2444

Email: deb@ccmagicvalley.com

Twin Falls, ID 83303-2444

Telephone: (208)733-0100

Brief Overview of the Organization: For 32 years, the Crisis Center of Magic Valley (CCMV) has been providing supportive services to victims of domestic violence and sexual assault in Twin Falls, Idaho. Services provided at the Crisis Center of Magic Valley include: 1) 24-hour crisis hotline that is answered by trained advocates; 2) shelter home with five (5) bedrooms and 21 beds that is located in Twin Falls; 3) food, clothing, and personal care items for sheltered and non-sheltered clients; 4) weekly support groups; 5) individual counseling sessions that are facilitated by professionals that have either a Master of Social Work Degree or are a Licensed Professional Counselor; 6) weekly Men's Group; 7) childcare; 8) transportation that includes bus tickets and fuel for victims automobiles; 9) legal advocacy; 10) crisis intervention; 11) child abuse advocacy; 12) employment advocacy; 13) housing assistance; 14) community education and training; 15) information and referrals to other community resources; 16) emergency medical support that includes vision and dental care; and 17) motel stays. All Crisis Center of Magic Valley services are **free of charge** to Victims of Domestic Violence and Sexual Assault.

Demonstration of Need: (Include a detailed Statement of Need) In Twin Falls, Idaho there is only one program that specifically provides services to victims of abuse – domestic violence, sexual assault, stalking. The Crisis Center of Magic Valley needs to receive funding to support the costs of Shelter Upkeep (Utilities/Telephone and Shelter Repair), Medical Support, Client Care supplies, Childcare, Individual Counseling, Motel, Food, and Transportation.

The Crisis Center has seen a decrease in funding from the resources that initially supported the program and an increase in people served. In 2013, the Crisis Center provided services to 1899 and 75% (1424) of those individuals reported that they live within Twin Falls City limits.

Does your organization provide a service that is not provided by local government? Since the Crisis Center staff had the opportunity to provide training on domestic violence/sexual assault and to provide information on the CCMV services to the Twin Falls Police Department, the Crisis Center has seen an increase in coordination and cooperation with them. The Crisis Center provides a resource for the Twin Falls City Police Department when officers work with families that are enmeshed in abuse. The reports that are receive include domestic violence, protection order violations, sexual assault, telephone harassment, stalking and other abuse issues. In 2013, the Crisis Center supported the Twin Falls Police Department by contacting 269 victims of abuse and offering them services. Of those

contacted, 105 requested and received services from the Crisis Center that include individual and group counseling, shelter, food, and motel stays.

Are you providing a new service or improving access to existing services related to the City's Strategic Plan and Mission Statement? The Crisis Center of Magic Valley (CCMV) improves the quality of life and public safety in Twin Falls, Idaho by providing the above mentioned resources to victims of domestic violence, sexual assault, and other abuse. In 2013, the Crisis Center improved its services by providing a Healthy Relationships class for men and a group for victims of sexual assault. Staff are in the process of working with Health and Welfare to provide classes to young adults who are in their care on healthy relationships.

What is the importance of City funding to the overall mission of the organization?

MISSION STATEMENT

“Empower individuals who have experienced Domestic Violence and Sexual Assault”

GOALS:

- To break the cycle of domestic violence and prevent sexual assault.
- To positively impact the lives of victims of domestic violence and sexual assault by providing crisis intervention, safe housing, counseling, transportation, legal advocacy, information, and referral.
- To educate the community in processes of action which may eliminate, prevent, or alleviate domestic violence and sexual assault.
- To positively impact social, economic, and judicial attitudes and behaviors towards domestic violence and sexual assault victims

MPOG funding will allow the Crisis Center to continue its mission and goals.

Partnerships

Demonstrate existing partnerships and collaborative efforts with other community organizations, government entities or education institutions. The Crisis Center of Magic Valley staff recognizes that it takes the whole community working in coordination and collaboration to provide quality services to the victims of domestic violence and sexual assault that CCMV serves. CCMV strives through this collaboration to not duplicate services, but to provide coordinated services. The Crisis Center is the only resource for this specific population that is available in the City of Twin Falls. Staff of the Crisis Center network with all local resources that include: South Central Community Action Partnership, College of Southern Idaho, Idaho Legal Aid, Valley House, South Central Head Start, local law enforcement and Judiciary, school systems, Walker Center, and St. Luke's Magic Valley Regional Medical Center. CCMV also coordinates its case plans to include Idaho State Health & Welfare Child Protection, Adult and Children Mental Health and Probation and Parole, when necessary.

Show how the mission of the organization could be furthered by establishing new partnerships. The Crisis Center of Magic Valley (CCMV) has found that anytime there is an opportunity to establish a new partnership, the staff not only learns about resources but also has an opportunity to get referrals from the new partner.

Performance Measures

How will the organization measure successful use of City funds? Success is very individual - it can vary from a victim getting their first job and pay check to getting their own home that is a safe and healthy environment to raise their children. Last year, 41% of sheltered victims moved into their own home and were employed or going to college. The Crisis Center has a very thorough method of tracking all of the services that we provide that includes outcome measures.

Provide at least one outcome against which performance can be measured.

Program Outcome	Outcome Indicator	Data Sources
1. Victims improve living conditions	117 Victims and children chose to live in a safe environment at the CCMV shelter. There was 3,387 bednights	CCMV Statistical Reports

Work Plan

State how the funds will be used by the organization, including specific projects or activities if applicable. The funds will be used to support the costs of Shelter Upkeep (Utilities/Telephone and Shelter Repair), Medical Support, Client Care supplies, Childcare, Individual Counseling, Motel, Food, and Transportation.

Provide a timeline of activities that will be funded by City funds. The City funds will be used over the next 12 months as its federal grants end.

Budget

Include a detailed budget for grant funds. If City funds are a part of an overall budget, please demonstrate what areas of the budget will be funded by the grant. The Crisis Center is requesting funding to support expenses to maintain the shelter i.e., utilities, client supplies food, shelter upkeep, along with counseling and other client needs. The Crisis Center relies on funding from donations, fundraising and federal and state grants. The Crisis Center has a Board of Directors that oversees the program activities and ensures that each year an audit is performed.

Include costs for any materials and/or services.

The costs will vary according to the need but will remain in the line items as listed above.

Is the organization and its programs sustainable?

The Crisis Center has been providing services to Victims of Abuse since 1982. Even through differing financial climates it has been able to continue free services to victims.

The Crisis Center is requesting \$15,000.



TWIN FALLS POLICE DEPARTMENT

356 3RD AVENUE EAST
P.O. BOX 3027
TWIN FALLS, ID 83303-3027

TELEPHONE: (208) 735-4357
FAX: (208) 733-0876
www.tfid.org

April 30, 2014

BRIAN PIKE
CHIEF OF POLICE
(208) 735-7210

MATTHEW HICKS
CAPTAIN
ADMIN. SERVICES
(208) 735-7204

BRYAN KREAR
CAPTAIN
INVESTIGATIONS
(208) 735-7243

ANTHONY BARNHART
CAPTAIN
PATROL
(208) 735-7242

CRAIG STOTTS
LIEUTENANT
COMMUNICATIONS
(208) 735-7263

Deborah Gabardi
Executive Director
Crisis Center of Magic Valley, Inc.
P.O. Box 2444
Twin Falls, ID 83303-2444

Dear Deborah:

I am writing this letter in full support of Volunteers Against Violence, Inc., d.b.a. Crisis Center of Magic Valley, Inc. (CCMV). Over the years, the Twin Falls Police Department and CCMV have worked with many victims of domestic violence and their children. The Crisis Center has a long history of taking the lead in addressing the issues of domestic violence in the Magic Valley area. There are numerous cases with which our Department and the Crisis Center have had mutual involvement. The value of services and support that the Crisis Center provides to families gripped by domestic violence is abundantly clear.

We are seeing a growing need for community resources for the victims and children of domestic violence. It is our belief that the Crisis Center of Magic Valley can significantly build on this foundation with the financial benefits obtained through this grant.

I would, therefore, encourage your continued financial support of the Crisis Center of Magic Valley to ensure their uninterrupted services to victims of violence, as well as to ensure any expansion of services and/or personnel needed in the future.

Sincerely,

BRIAN PIKE
Chief of Police

BP:aed

"People Serving People"

2014 Municipal Powers Outsource Grants Application

Organization: Jubilee House, Inc.

Contact: Kathryn Bausman, Executive Director

Phone: 208-736-2566

Email: jubilee.house@hotmail.com

Brief Overview of the Organization

Jubilee House is a residential recovery home serving Twin Falls and surrounding counties, accepting applications throughout the state of Idaho. Our mission is to offer the tools and the time needed to not only get sober, but live a productive life in recovery. Too often by the time a woman is sincere and ready for change from a life of addiction and dysfunction she has used all funds and services available. Jubilee House offers a yearlong *Full Life Recovery Program* that includes room, board, transportation, licensed drug and alcohol counseling, coaching and life skills classes, as well as 24/7 supervision at NO charge to our clients.

Demonstration of Need

Twin Falls Strategic Focus Areas include a Healthy Community, a Learning Community and a Secure Community that improves the response to drug and alcohol issues. Jubilee House's *Full Life Recovery Program* offers a program that promotes healthy living in all areas of life. We accept dual diagnosis clients (addiction and mental health issues), we offer education on addiction and mental health issues to our clients as well as the community (we are the only long term facility in 100 miles that offers dual diagnosis services). Through our *Full Life Recovery Program* we are able to serve women that would not be able to receive services due to cost restrictions.

Partnerships

We work closely with Child Protective Services offering safe and supervised visitation and assisting women in completing case plans where appropriate. We also work closely with the specialty courts, CPS Drug Court, Drug Court and Mental Health Court as well as Probation and Parole and Adult Mental Health assisting women in maintaining appointments, classes and other requirements to successfully utilize the services and programs offered. Over 80% of our clients have been incarcerated in the penal system in Twin Falls and the State of Idaho. Over 50% have children in the CPS system in Idaho. Indirectly our services affect the entire community. The cost of addiction on a community is high; it costs through crime, legal fees, incarceration, unpaid bills, medical and other social services. There is a societal cost to include services, health care, unpaid for services, theft and legal obligations of more than \$19 a day for a using addict. A treatment and recovery program's average cost is \$10,000—\$15,000 per month with a success rate of 10-20%. Jubilee House offers all living expenses, transportation, classes and counseling for 12 months as well as aftercare and continued support and accountability at an average cost of \$1,000 per month per resident, with a 2 year average success rate of more than 75%. To have 20

women in recovery costs Jubilee House approximately \$500,000; to have 20 women in recovery costs the average facility over \$3.5 million dollars.

Performance Measures

Our goal is to continue to offer room, board, classes, counseling and supervision through our *Full Life Recovery Program* to the women of Jubilee House maximizing their chances of success. It is our goal to have an average of 8 women in residence with a graduation held in the Fall and the Spring. We will also continue to offer accountability, support and encouragement to our previous graduates.

Work Plan

Our goal with this project is to help 7-10 women graduate; reconcile mothers and children; assist women in fully complying with their legal obligations; assist women to develop plans for maintaining health; and for all graduates to have gainful employment.

This quarter we had 4 women graduate the Full Life Recovery Program with 4 having gainful employment, safe housing, a written budget schedule, safety plans and health plans in place. We also had 7 children reconciled with their mothers, 2 women working with CPS and assisted 8 women maintain compliance with Probation and Parole, Mental Health Court and DUI Court.

Budget

We are requesting a grant in the amount of \$5,000.00 from the City of Twin Falls to supplement the cost of \$82,350.00 for our *Full Life Recovery Program*. Our total estimated 2014 budget is \$113,180.00. The funds would be utilized for program related items to include teaching materials, classroom facilitation and direct 24/7 supervision, not for administrative costs.

Jubilee House, Inc. Estimated Working Budget

January 2014–December 2014

Revised 02/21/2014

Expense	Estimated Annual \$	Not direct program expense
Salaries and Payroll Director \$31,000 Staff \$42,000 Administrative \$4,680	77,680	35% Director/10% Staff 10,850 4,200 4,680
Contract Drug and Alcohol Counselor	5,100	
Payroll Taxes and Insurance	7,400	7,400
Transportation Mileage Company Vehicle Gas Insurance Auto Repair	6,500	
Household Utilities Electric Gas Sewer	4,000	
Household Expenses Food Toiletries Cleaning Supplies	4,000	
Insurance Liability Property	1,800	
Legal Fees	300	300
Advertising/Mail Outs	1,400	1,400
Administration Office Supplies Printing Postage Publications	3,000	2,000
Program Material	1,000	
Staff Training Seminars Education Travel	500	
Medical (for residents) Exams, Dental, RX	500	
Total Estimated Budget	113,180	
Direct Program Related Expenses	82,350	
Administrative Expenses		30,830
Out of budget capital expenses Library Conference Room Addition/Remodel	5,000	

2014 Municipal Powers Outsource Grants Application

Organization: Living Independence Network Corporation

Contact: Lorie Jeske/Melva Heinrich

Phone: 208-733-1712

Email: ljесke@lincidaho.org/mheinrich@lincidaho.org

Brief Overview of the Organization

Demonstration of Need

- Living Independence Network Corporation, LINC, is a center for independent living which provides services to people with disabilities, to enable them to live lives as independent as they wish. Which includes a transportation program that serves over 1,400 people with disabilities and seniors with an affordable accessible, 24/7 ride. LINC has maintained this program for over 15 years, enabling people to have access to their communities. This means they are able to go to the store, doctor, beauty shops, recreation, work, job training and any other place any of us would go.
- LINC's voucher program keeps people living in the community, which improves quality of life for our users.

Partnerships

- We partner with TRANS IV, Office on Aging, and the local taxi companies to provide this needed service.
- As ITD's budget has been reduced the Local Match dollars has increased. We must establish local additional local partnerships to continue the transportation program.

Performance Measures

- City Funds will be used as match funds, for every \$20.00 we can access \$80.00 of federal funds to provide rides/community access to individuals in the Twin Falls area. The funds we receive from the city will be used for rides for the elderly and people with disabilities.
- We track the number of rides provided on a monthly basis.

Work Plan

- The funds received are used to provide rides to people within the community.
- The funds will be used within 18 month time period.

Budget

- We have received a Federal Grant via ITD for \$100,000.00. We are asking for \$25,000.00 in match funds to operate our Transportation Program in Twin Falls. LINC provides all operational costs for the program. Money received from the City of Twin Falls will be used for rides for its citizens.

2014 Municipal Powers Outsource Grants Application

Organization: The Magic Valley Arts Council

Contact: Carolyn White

Phone: 208-734-2787

Email: Carolyn@twinfallscenter.org

Brief Overview of the Organization

Magic Valley Arts Council (MVAC) is a 501-c-3 non-profit organization and is designated as the official Arts Organization for the City of Twin Falls. Like the City of Twin Falls, MVAC supports the availability of cultural and entertainment infrastructure, in partnership with other organizations, to provide arts and cultural opportunities to the public which reflect Twin Falls unique sense of community. Magic Valley Arts Council is an umbrella organization in support of cultural activities, visual arts, performance arts, literary arts, arts education and outreach to the community.

Demonstration of Need

- Include a detailed Statement of Need.

Magic Valley Arts Council (MVAC) requires grant funds to continue to offer free and reduced fee programs and arts education to the community of Twin Falls. Most granting organizations and foundations have significantly reduced dollar amounts in the last several years or focus primarily on project specific funding without recognizing the ongoing need for operational support. Without funding for daily operations our organization would find it difficult to continue to provide programming especially those offered free or at reduced fees to a segment of our community that is unable to afford alternative arts opportunities. As arts programming has been reduced or eliminated in the lower levels of our educational system it is even more important to provide these opportunities and experiences to our youth so that they have equal exposure to the arts. As the official Arts Organization for the City of Twin Falls it is our responsibility to continue providing these opportunities to our citizenry as we endeavor to continually enrich the artistic quality of life in our area.

- Does your organization provide a service that is not provided by local government?

The Magic Valley Arts Council provides various arts and cultural opportunities to all citizens of Twin Falls. Several of our programs directed especially toward youth, provide a wider variety of activities and options with our varied arts outreach programs which serve as an alternative to formalized sporting activities or fee based club activities.

- Are you providing a new service or improving access to existing services related to the City's Strategic Plan and Mission Statement?

MVAC supports the availability of cultural and entertainment infrastructure, in partnership with other organizations including the College of Southern Idaho, the Twin Falls Public School District and other local arts organizations to provide arts and cultural opportunities to the public which reflect Twin Falls unique sense of community. The Magic Valley Arts Council actively seeks to engage the public through various volunteer opportunities and involvement in the community while enhancing the quality of life in Twin Falls. A strong cultural community attracts an educated and skilled workforce, promotes our region as a tourist destination and encourages private investment in public amenities. We often are informed that prospective new businesses inquire about the arts and culture in our community as part of their analysis in making relocation plans, leading to economic development and growth in our area.

- What is the importance of City funding to the overall mission of the organization?

The Mission Statement of the Magic Valley Arts Council is: "to provide arts and cultural experiences for all people in the greater Twin Falls area". Your funding helps to insure that we are capable of fulfilling this mission by providing operational support. Support for the arts should not be thought of as an act of charity. The arts are a wise investment. For every dollar invested in the arts, \$7 to \$12 is generated back through the local economy. For a community the size of Twin Falls the arts contribute almost \$300,000 per year to our local economy. The Magic Valley Arts Council needs your support monies to continue initiating this investment.

Partnerships

- Demonstrate existing partnerships and collaborative efforts with other community organizations, government entities or educational institutions.

The Magic Valley Arts Council is an umbrella Arts organization and partners with the following organizations; Art Guild of Magic Valley, Full Moon Gallery Cooperative, the College of Southern Idaho Arts on Tour, the CSI Refugee Program, Magic Valley Camera Club, Jump Co., Twin Falls Municipal Band, Jazz on the Canyon, Magic Valley Symphony, Dilettantes, Magic Valley Magicians, Regional Watercolor Society, Idaho Watercolor Society in addition to many other civic organizations; Twin Falls Rotary Clubs, Kiwanis Club and the Twin Falls Optimists. All of these partnerships support us in our effort to provide visual arts, performance arts, literary arts, community outreach and student arts education.

- Show how the mission of the organization could be furthered by establishing new partnerships.

The Magic Valley Arts Council is always looking for partnerships as we develop new programming that can be offered to the citizens of Twin Falls that further our mission of providing arts and cultural experiences.

Performance Measures

- How will the organization measure successful use of City funds?

Success is measured by the number of programs offered, attendance at events, event participation, satisfaction surveys, committee and board discussion and strategic SWOT analysis are all forms MVAC uses to evaluate, measure and determine value of programming, activities and procedures. In 2013 over 5000 people attended a variety of free art programs offered by MVAC. Our galleries attract people daily.

- Provide at least one outcome against which performance can be measured.

Our 2013 Kids Art in the Park event attracted 368 youth, a record number of participants for this event in the programs 23 year history. This program works with community youth probation participants as teacher assistants during the day, providing a positive reinforcement and often their only exposure in many cases to an art class. Behavior and attitude changes are instantly apparent at the end of the day. Refugee new comers that attend are able to participate as there is no language or cultural barrier in art. Arts education develops problem-solving skills and self-discipline and inspires students to stay in school and to succeed. Arts activities for youth and families are positive alternatives to inappropriate behavior, crime and drug abuse. As funding for the Arts and Arts Education continues to decline it's even more important to provide these alternatives.

Work Plan

- State how the funds will be used by the organization, including specific projects or activities if applicable

Most of our program emphasis is on arts education through successful programs like our Arts on Tour student outreach, in collaboration with CSI, to bring professional performances to local schools reaching over 3000 students annually. These student outreach performances are offered free of charge with the Twin Falls School District receiving first priority. Kids Art in the Park; a day of fine art for kids ages 3 -14 provides an opportunity for an art experience in multiple disciplines for a minimal \$2.00 registration fee reaching over 350 kids and Missoula Children's Theatre, a residency week with professional instructors from Missoula, Montana provides a performance opportunity to 64 local kids with workshops throughout the week to over an additional 350 kids in the Twin Falls area. This year MVAC will bring to the community new rotating exhibit, including a juried area high school student art exhibit and activities; a collaboration with Twin Falls Public Library "Let's Talk About It" book series; the Idaho Water Color Society touring exhibit; a documentary film series with public debate in partnership with the Times-News; local photography club workshops and exhibit; and Art and Soul of Magic Valley. Art and Soul of the Magic Valley, in its 4th year, is the largest premier art contest in the Northwest, attracting over 220 artists from 7 states, 85 local business, and over 200 local sponsors and supporter. This event alone continues to grow with community businesses, artists, and the general public as well as drawing both artists and tourists from out of town which all provides a strong economic impact to the local economy. Art exhibits at the Twin Falls Center for the Arts, home of the MVAC, are all free and open to the public.

- Provide a timeline of activities that will be funded by City funds

Facility funds are expensed as necessary, all program funds, teacher fees and/or staffing are expensed at the time of each designated program while overhead and marketing and promotion is expensed as needed. Performance fees are expensed generally during the summer months.

Budget

- Include a detailed budget for grant funds. If City funds are a part of an overall budget, please demonstrate what areas of the budget will be funded by the grant.

Requested Grant Funds Total would be used as follows:

<i>Staffing: limited to program mgt.</i>	<i>\$3,300</i>
<i>Program Promotion & Mktg.</i>	<i>\$3,100</i>
<i>Performance artist fees:</i>	<i>\$4,390</i>
<i>Art Teacher Fees:</i>	<i>\$2,200</i>
<i>Facility Expense:</i>	<i>\$2,010</i>
<i>Total Grant Funds requested</i>	<i>\$15,000</i>

- Include costs for any materials and/or services.

Material and services fees are included in the above grant fund breakdown.

- Is the organization and its programs sustainable?

The Magic Valley Arts Council continues as a fiscally responsible organization as we move into our 25th year of bringing art and cultural opportunities to the City of Twin Falls. Increased membership and fundraising efforts, along with the business model of having a rental facility, helps to partially offset ongoing operational expense as we continue to grow and develop new programs to meet the needs of our citizens and the community.

2014 Municipal Powers Outsource Grants Application

Organization: The Salvation Army ~ Twin Falls

Contact: Nicki Kroese, Business Manager

Phone: 208.733.8720

Email: nicki.kroese@usw.salvationarmy.org

Brief Overview of the Organization:

The Salvation Army has been meeting the needs of impoverished people in Twin Falls since 1906. Our programs include emergency foods boxes, emergency shelter, hot lunches, showers, after school care, summer day camp and emergency disaster response. Our “It’s All About KIDS~ Keeping In Desirable Shape” program, started in Summer 2010, is a fitness and healthy lifestyle program aimed at improving the health habits of the children. We are a non-traditional source of learning.

Demonstration of Need

- Include a detailed Statement of Need
According to Statehealthfacts.org 27.5% of Idaho’s children are overweight or obese. They have an increased risk for health conditions such as diabetes, cardiovascular disease, and certain cancers which lead to higher medical costs. Obesity can also lead to psychosocial problems that have a lifelong negative impact. Our goal is to decrease medical costs associated with chronic obesity while enhancing the quality of life for individuals in Twin Falls.
- Does your organization provide a service that is not provided by local government?
Yes. While T.F. Parks and Rec. offers recreational sports opportunities to 7,000 youth and adults and the pool has 60,000 users per year they do not offer educational opportunities associated with wellness training. Our “It’s All About KIDS” program provides opportunities to participate in physical and nutritional education activities while relating to other activities and hobbies.
- Are you providing a new service or improving access to existing services related to the City’s Strategic Plan and Mission Statement? We continue to improve the existing KIDS program in compliance with ”Objective HC1.2A the City will provide affordable healthy lifestyle programs for kids.”
- What is the importance of City funding to the overall mission of the organization?
Extremely. Overall donations are down this year. We have a \$15,000 budget shortfall.

Partnerships

- Demonstrate existing partnerships and collaborative efforts with other community organizations, government entities or educational institutions.

The KIDS summer day camp has scheduled educational models to teach how healthy nutrition and daily physical activity can be brought to life. A partial list of the trainers includes, U of Idaho Nutritionists, Walker Center Counselors, Sheriffs Search & Rescue, Firemen, Nurses, Dr. McClusky, yoga & dance Instructors, CSI Culinary staff, outdoor photographers, coaches, drama instructors and artists.

- Show how the mission of the organization could be furthered by establishing new partnerships.

We are continuing to recruit individuals from our community to bring a healthy lifestyle to life. Our goal is to accentuate the joy of movement , activity and good nutrition and teach how it can be attainable in the workplace.

Performance Measures

- How will the organization measure successful use of City funds?
We measure success when we see children making behavioral changes within their eating habits and exercising goals during the program. We also judge success when the program is filled to capacity as it reflects parent satisfaction.
- Provide at least one outcome against which performance can be measured.
We use charts to measure height, weight and BMI and assess data on the children. Our stats for the past four years show the good growth that kids should have, decreased BMI's and the bonus of increased stamina, balance, coordination and elevated self-esteem levels on all the participants.

Work Plan

- State how the funds will be used by the organization, including specific projects or activities if applicable.
- Provide a timeline of activities that will be funded by City funds
We will be using non-traditional sources of learning in the 2014 KIDS program.
Sports Week (June 9th-13th): Will focus on the disciplines of different sports and will expose children to the fun and benefits of participating in team sports and staying active.
Art Week (June 16th-20th):Children will focus on their imaginations in the outdoors as they photograph, paint, sculpt and express themselves through different mediums as they discover art is found everywhere if you get up and go look for it.
Swim/Water Week (June 23rd-27th): After completing swimming lessons and water safety, kids will have the week to jump, dive and paddle, participate in water sports and games.
Real Heroes/Service Week (June 30th-July 3rd): Visits from our local heroes like police officers, firemen, paramedics, nurses and many others will exemplify the importance of service and hard work. Completing community service projects will give the children a chance to practice service and be real heroes themselves.
Outdoors/Nature Week (July 7th-11th): With visits from the Forest service and BLM Fire-fighters children will learn how to care for the outdoors. Skills they will learn

include safely building and cooking on a fire, compass reading, shelter building, knife safety and proper use, fishing, berry gathering.

Music Week (July 14th-18th): Daily classes will include singing (solo and in company), instruments (piano, string, percussion), how to build a basic musical instrument, and even a Stomp class where the children are the instruments. Children will briefly study music theory and sound.

Cooking/Food Week (July 21st-25th): Learn about the right food to eat, and also how to prepare it like an expert chef. With tours and visits to bakeries and restaurant kitchens, and visits from real chefs, we will teach kids important cooking skills like kitchen and food safety, cooking on a stove, baking, and preparing healthy meals.

Science Week (July 28th-Aug. 1st): Conducting experiments with everyday things, and not so everyday things, kids will learn the basics in scientific theory and will be encouraged in critical thinking.. Field trips to the Discovery center and planetarium will further their knowledge and interest in this vast field.

Drama/Theatre Week (Aug. 4th-8th): This week will be filled with acting, building sets and creating the ultimate performance for parents and the community. With guests from different outlets of the performing arts, we hope to inspire the entertainers that participate in this week. Children will learn basic theater aspects, view shows, and put on a show.

Around the World Week (Aug. 11th-15th): Kids will explore diversity and cultures around the world and locally. With visitors and activities to enhance children's knowledge of other cultures and their own, kids will travel around the world without even leaving town. By practicing different traditions, trying on different clothes, and even eating different foods, we will broaden children's understanding of others. By completing a heritage project kids will also discover more about their families and each other.

Budget

- Include a detailed budget for grant funds. If City funds are a part of an overall budget, please demonstrate what areas of the budget will be funded by the grant. Requesting \$20,000 to cover 25% of the cost of the program.
- Include costs for any materials and/or services. This is the budget for the KIDS program.
Personnel costs: \$55711.85
Administrative costs: \$6110.02
Occupancy: \$8024.95
Supplies/Materials: \$3664.50
Transportation: \$6927.39
Annual Project Budget: \$80438.71
- Is the organization and its programs sustainable?
The Salvation Army has been serving Twin Falls since 1906. We fund our programs with a direct mail campaign, Christmas Red Kettles and small fundraisers. Children's programs have been a part of our services for over 60 years. This is the fourth year of the "It's All About KIDS~ Keeping In Desirable Shape" healthy lifestyle program.

2014 Municipal Powers Outsource Grants Application

Organization: Twin Falls Senior Citizen's Federation, Inc. – Twin Falls Senior Center

Contact: Jeanette M. Roe – Site/Financial Director or Chantell Hernandez – Director of Public Relations & Community Outreach

Phone: 208-734-5084 **FAX:** 208-733-1606

Email: jroe@tfseniorcenter.com or mchernandez@tfseniorcenter.com

Brief Overview of the Organization

Demonstration of Need

- We provide between 48,000-50,000 meals to seniors in Twin Falls on a yearly basis. Over 32,000 meals were provided to home bound seniors who need access to healthy cooked meals and 15,000 congregate meals to members at the Center in 2013. With an increasing number of individuals in Twin Falls turning 60 each year, the need for our services continues to grow. Currently 18% of the population in Twin Falls is over the age of 60. In the next 10 years 38% of the population in Twin Falls will be over 60. The Twin Falls Senior Center has been serving the Twin Falls Community since 1978.
- The Twin Falls Senior Center also has numerous activities and social functions for Seniors on daily basis including exercise classes, line dancing classes, art classes, computer classes, quilting, card playing, nutritional education, blood pressure checks and foot clinics. We also have dances with a live band, monthly breakfasts, and other special events during the year.
- The City of Twin Falls was awarded an Idaho Department of Community Block Grant for the repairs and upgrades necessary for the Senior Center so we can services for the community. We are responsible for finding \$36,685.00 in matching donations. We are \$6,626.00 short of our goal. We are looking for additional matching funds to assist us in completing the Center's upgrades and remodel. Any funds not used to complete construction line items will then be used to further enhance the interior of the building. One improvement left out of the grant to the Idaho Department of Commerce was the replacement of carpet. There were not enough funds to cover the cost of this item due to the cost of the HVAC improvements.
- The improvements to the building will provide a much needed physical enhancement to help correct handicap accessibility, heating and cooling issues, and sound issues. These improvements will help us continue to meet current needs and to prepare for meeting the future needs of the community, including affording citizens a place to socialize and enhance the quality of life for the people that use our facility. We are also preserving our physical resources by improving the City's building and property.
- We would like to ask for \$3,000 to help us with improvements to our building. If the item was identified on the construction line item we can count it as match for the Block Grant. If we have completed the construction line items under budget, when we will use the funds to install new carpet in a couple of the rooms.

Partnerships

- As a sub recipient, the City of Twin Falls to obtained an Idaho Department of Commerce's Community Block Grant to receive \$149,586 in funds for building improvements.
- The Twin Falls Senior Center also partners with other agencies like the Salvation Army and Safe Harbor to provide other food needs. We have also received grant funds to help feed Seniors from the United Way of the Magic Valley and the St. Luke's Community Health Improvement Grant. We also work with the Office on Aging, the Twin Falls County Commissioners has well as other local non-profit organizations, government entities or educational institutions.
- By establishing a partnership with the City of Twin Falls, not only will it help to improve the city's property with the money but it will improve the comfort of the facility for our congregate and guests to enjoy in years to come.

Performance Measures

- Success will be measured by the keeping records showing the increased use of the facility for daily meals, activities, socialization, and volunteer opportunities.
- Success will be measured by the timely completion of construction and the increased accessibility to the facility for all types of community functions and activities at the Center.

Work Plan

- Several line items on the Project Cost Estimate for the Idaho Department of Commerce Block grant may cost more than projected. For example the repair the entry way floor tiles to eliminate the trip hazard of the heaving tiles. We have budgeted only \$675.00. However this cost may be far greater but it isn't possible to determine the cause therefore the cost until the tile can be ripped up. The HVAC may also cost more than anticipated.
- In the event that the funds are not needed to cover any contingent costs related to the budget in the Community Block Grant we would then use the remaining funds to pay for the carpet that needs replaced in the computer lab and the multipurpose room which was not included in the budget outline for the grant due to the extensive cost of necessary repairs to the other parts of the building already reaching the monetary limits of the grant.
- The amount of time for the funds to be used in either case will not exceed 180 days from the date received. The work will be done in the timeliest of manners possible.

Budget

- Include a detailed budget for grant funds. (See Attached Project Cost Estimate)
- If City funds are a part of an overall budget, please demonstrate what areas of the budget will be funded by the grant. – (See work plan above)
- Include costs for any materials and/or services – (See Attached Project Cost Estimate)
- Carpet Materials and Base of Multi-Purpose Room and Relaxation Room - \$4,822.06 Per Pioneer Carpet One Quote.

**CITY OF TWIN FALLS - TWIN FALLS SENIOR CENTER
PROJECT COST ESTIMATE
FEBRUARY, 2014**

DESCRIPTION	PURPOSE	COST ESTIMATE	ICDBG FUNDS	TFSC FUNDS	TFSC FUNDS (COMPLETED)	TFSC IN-KIND AND DONATIONS
Grant Administration	Grant Administration	\$7,900				\$7,900
Project Construction Coordination and Inspection	Quality Control	\$5,500				\$5,500
Project Legal and Audit	Legal Compliance	\$2,000		\$2,000		
Install Noise Reduction Insulation Panels	Noise Control	\$3,000		\$3,000		
Modify Front Entry Area for Handicapped Access	Handicapped Accessibility	\$5,575	\$5,575			
Install Storefront System in Entry Foyer	Energy Savings and Noise Control	\$7,015	\$7,015			
Install New HVAC Units, Ductwork and Engineering	Energy Savings	\$112,588	\$112,588			
Repair Floor Tile Trip Hazards	Safety	\$676		\$676		
Remove Garage Delivery Door and Replace with Walk Door	Energy Savings	\$7,770	\$7,770			
Remove Existing Sound Boards and Paint Rooms	Safety	\$6,250	\$6,250			
Electrical Modifications to Resolve Load Issues	Safety	\$5,282			\$3,497	\$1,785
Install Steamer	Energy Savings	\$7,015		\$350	\$6,665	
Walk In Freezer and Refrigerator Improvements	Energy Savings	\$495			\$495	
Telephone and Data Storage Improvements	Safety	\$794			\$794	
Computer Room Module Installation	To Meet Increased Demand	\$3,373			\$3,373	
Veteran's Display and Lobby Improvements	Noise Control	\$650			\$650	
Energy Audit Review and Report	Energy Savings	\$300			\$200	\$100
Handicapped Parking Signage	Handicapped Accessibility	\$1,800	\$1,800			
Install New Kitchen Grill	To Meet Increased Demand	\$3,588	\$3,588			
Repair Walk Through Door	Energy Savings	\$600		\$600		
Contingencies	Contingencies	\$5,000	\$5,000			
TOTAL		\$187,171	\$149,586	\$6,626	\$15,674	\$15,285
	<i>Percent of Total</i>		79.9%	3.5%	8.4%	8.2%

Prepared by: Scott Bybee, P.E.

2014 Municipal Powers Outsource Grants Application

Organization: TRANS IV
Contact: Lynn Baird
Phone: (208) 736-2133
Email: TransIV@cableone.net

Brief Overview of the Organization

Demonstration of Need

- Include a detailed Statement of Need.

Trans IV funding comes from The Federal Transportation Administration, Medicaid, Agency Contracts, Fares & Boarding and Local Cash Match from the communities served. Medicaid, Agency Contracts and Local Support all count as match to receive Federal Dollars. The Federal Government has reduced transportation components of Medicaid and revenue has decreased from \$204,944 in 2008-2009 down to below \$85,000 in 2013-2014. To continue operations Trans IV needs cash match of \$40,000 from Twin Falls City. To replace ageing rolling stock Trans IV has the opportunity to purchase two new transit busses at a cost of \$112,000 but are required to supply a 20% matching cash funds or \$22,400. Based on these two requests we are asking for \$62,400.

- Does your organization provide a service that is not provided by local government?

Since 1978 The College of Southern Idaho (CSI) has acted as the fiscal agent for Trans IV which is the local public transportation agency that provides safe, low cost transportation to the citizens of Twin Falls for those who cannot provide their own transportation or choose not to. This includes people who cannot drive or have given up driving because of age or other factors. It has been stated many times before that CSI and Trans IV's goal is to provide as many ride opportunities to the public as funding permits.

- Are you providing a new service or improving access to existing services related to the City's Strategic Plan and Mission Statement?

No new service but make enhancement of the existing service. We have extended hours to make the service more available for people to get to and from work. We provide transportation to and from the Twin Falls Senior to help increase attendance for meals and exercise classes for the local senior population.

- What is the importance of City funding to the overall mission of the organization?

As Twin Falls approaches Small Urban status and Trans IV begins transitioning Public Transportation to the City and to support the City's initiative AC1.3 to explore a public transportation system we would like to preserve and build on the funding base that has been established with Idaho Department of Transportation (ITD) to support public transportation in region 4B. Our current request to ITD is for \$471,000 which requires match of \$193,049.

Partnerships

- Demonstrate existing partnerships and collaborative efforts with other community organizations, government entities or educational institutions.

Trans IV provides transportation services for local people without preference as required by FTA rules. The service must be available to anyone without preference to need. We do work with educational institutions and other community organizations as much as possible. We avoid any transportation that would be considered a charter. Charters are prohibited by FTA for public transportation.

Performance Measures

- How will the organization measure successful use of City funds?

City funds will be used to make up some of the remaining need for matching funds to receive the \$471,105 FTA funds to provide public transportation in Magic Valley. Over 95% of all Trans IV's service is within Twin Falls City limits.

Work Plan

- State how the funds will be used by the organization, including specific projects or activities if applicable

The funds will be used to match Federal dollars for operating a public transportation system within Twin Falls and provide matching dollars for two new Busses

- Provide a timeline of activities that will be funded by City funds.

The FTA funding year through ITD is April 1, 2014 through March 31, 2015.

Budget

- Include a detailed budget for grant funds. If City funds are a part of an overall budget, please demonstrate what areas of the budget will be funded by the grant.

We are requesting \$62,400. This is a \$40,000 request to supply matching funds to obtain \$471,105 of Federal dollars and \$22,400 of matching funds to purchase two busses at a cost of \$112,000. This match must be cash match for the purchase of new equipment.

- A copy of the approved budget from ITD is included – This budget shows the amount of local match that is required to obtain this FTA funding. Other sources of the match are Medicaid – Approximately \$85,000, Office on Aging estimated \$6000 to \$8000, City of Jerome \$2500. The balance of the match will have to come from the City of Twin Falls and from In-Kind match from College of Southern Idaho for Administrative Oversight, Accounting, Auditing and Personnel Administration.
 - The amount of match available to cover all of the FTA funds available is razor thin. This has occurred because of the changes in Medicaid that has severely changed our match needs since 2009.
 - Failure to provide matching fund will make whatever portion of the FTA award that is not matched unavailable.
- Are the organization and its programs sustainable?

Yes it is sustainable with the help of our local community. We have been recommended to receive \$505,000 for 2015 – 2016. This will require additional match next year. The amount of 5311 FTA funds available to this region for this period is \$1,523,097 this is substantial increase over 2014 based on the increased population from the last census. This money is for Magic Valley, Wood River Valley and Burley/Rupert. Burley/Rupert did not apply. Wood River Valley will receive \$978,097 of the FTA 5311 funds available due to their ability to obtain matching funds.

We are very happy and highly support that the city received \$40,000 for a planning grant and look forward to working with the City in 2015 to study future Twin Falls City needs for public transportation.



Division of Public Transportation

PO Box 1128, Boise, Idaho 83707
 (208) 334-8984 or (800) 623-7023

Attachment B

5311 Budget

Sub-Recipient Name	Trans IV Buses/College of Southern Idaho
Address:	Box 1238
City, State, Zip Code	Twin Falls, Idaho 83303
Phone:	208-736-2133
Email:	
Website:	
Vendor #	82-0261628

Subrecipient
 Date
 Section #
 GEN #

TRANS IV
2/25/2014
5311
GEN-2013-TR-00015

5311		\$ 471,105.00		
Date	Budget Category	Federal	Local Match	Total Amount
	Salaries & Fringe	99,800	24,950	124,750
	Insurance	48,000	12,000	60,000
	Utilities & Rent	17,120	4,280	21,400
	Admin fee/Misc/Advertising	19,200	4,800	24,000
	Admin Total	184,120	46,030	230,150
	Labor & Fringe	54,577	40,339	94,916
	Contract Labor	79,113	58,475	137,588
	Rt Match	7,475	5,525	13,000
	Fuel	46,000	34,000	80,000
	Operating Total	187,165	138,339	325,504
	Labor & Fringe	41,860	3,640	45,500
	Tires	4,600	400	5,000
	Repairs & Maintenance	36,800	3,200	40,000
	Rent	16,560	1,440	18,000
	Preventative Mtce Total	99,820	8,680	108,500
		0	0	0
		0	0	0
	Capital Total	0	0	0
	TOTALS	471,105	193,049	664,154

PT Office Use

Program	Base	Federal	Match
CFDA Number			
Date of Original Budget			
Grant's Officer:	Carolyn J. Dutcher		
Grant's Manager:	Rinda Mitchell		
Vendor #			

Grant No.		0	1	2	3	4	Score
		Does Not Meet	Marginally Meets	Meets	Strongly Meets	Exceeds	
<u>Demonstration of Need</u>	Clearly establishes a compelling problem statement and/or needs assessment						
	Demonstrates cost benefit or cost avoidance						
	Provides a service that the community does not have						
	Importance of City Funding to the specific organization's mission.						
Comments							
<u>Work Plan</u>	Contains a realistic schedule or timeline						
Comments							
<u>Budget</u>	Contains a detailed budget						
	States specifically how money will be used						
	Budget contains realistic costs for materials and services						
	Budget numbers are correct						
Comments							
<u>Staffing Plan</u>	Contains a proposed staffing plan which supports the scope of the project						
Comments							
<u>Budget Sustainability</u>	Operational needs: Budget must show ongoing sustainability						
	One-time project: Project provides something the community does not have or is outdated						
Comments							
<u>Services</u>	Provides a new service or improves access to existing services related to the City's Mission Statement .						
	Provides a benefit to the citizens of Twin Falls.						
Comments							

<u>Funding Priorities</u>	Need relates to the City of Twin Falls' Strategic Plan and is a service the city would otherwise provide.						
	Comments						
<u>Population Focus</u>	Services primarily Twin Falls residents						
	Comments						
<u>Collaboration</u>	Shows a high level of involvement with other community services/agencies						
	Comments						
<u>Priority Management</u>	Overall, demonstrates a clear need for the services, project, or equipment						
	Comments						
<u>Demonstration of Outcomes</u>	Does applicant demonstrate outcomes?						
	Objectives are measureable						
	Comments						
Overall score: 80 points possible _____							
<u>Overall Comments</u>	Comments						

Chapter 3 of Title 50 of the Idaho Code describes municipal powers, which may be exercised directly by the municipality, or indirectly by the municipality through other entities.

COUNCIL MEMBERS:

Suzanne Hawkins	Jim Munn	Shawn Barigar	Chris Talkington	Gregory Lanting	Don Hall	Rebecca Mills Sojka
Vice Mayor					Mayor	



MINUTES
Meeting of the Twin Falls City Council
Monday, April 21, 2014
City Council Chambers
305 3rd Avenue East -Twin Falls, Idaho

5:00 P.M.

PLEDGE OF ALLEGIANCE TO THE FLAG
CONFIRMATION OF QUORUM
CONSIDERATION OF THE AMENDMENTS TO THE AGENDA
PROCLAMATION:

Better Hearing Month
Arbor Day Proclamation

GENERAL PUBLIC INPUT

AGENDA ITEMS	Purpose	By:
I. <u>CONSENT CALENDAR:</u>		
1. Consideration of a request to approve the Accounts Payable for April 8–April 21, 2014, total: \$705,115.30.	Action	<u>Staff Report</u> Sharon Bryan
2. Consideration of a request to approve the Magic Valley Mall C-1 Planned Unit Development.	Action	Mitchel Humble
3. Consideration of a request to accept the Street, Curb and Gutter Improvement Deferral Agreement for the purpose of improvements along Highland Avenue extended, on property located at 3450 Kimberly Road. <i>Chobani Wastewater Equalization System</i>	Action	Troy Vitek
4. Consideration of a request to accept the Street, Curb and Gutter Improvement Deferral Agreement for the purpose of improvements along Kimberly Road and Hankins Road on property located at 3450 Kimberly Road. <i>Chobani Yogurt Plant.</i>	Action	Troy Vitek
II. <u>ITEMS FOR CONSIDERATION:</u>		
1. Consideration of a request to confirm the appointment of Christopher Reid and Jody Tatum to the Planning & Zoning Commission to serve a 3 year term.	Action	Don Hall
2. Consideration of a request to seek direction on the process of awarding the Municipal Powers Outsource Grant (MPOG) funding for the current 2014 fiscal year.	Action	Mandi Thompson
3. Consideration of a request to adopt Ordinance 3069 to vacate a portion of a 23' +/- platted utility, drainage, access and irrigation easement on property located at 1662 Park View Drive for Castle Twin Falls, LLC.	Action	Mitchel Humble
4. A presentation regarding potential private property improvement encroachments onto City properties.	Presentation	Mitchel Humble
5. Consideration of a request to amend Twin Falls City Amended Transparency Resolution 1912.	Action	Fritz Wonderlich
6. Presentation by the City Manager followed by a general discussion and public input about the City Council's FY 2015 Budget priorities and philosophies.	Presentation	Travis Rothweiler
7. Public input and/or items from the City Manager and City Council.		
III. <u>ADVISORY BOARD REPORTS/ANNOUNCEMENTS:</u>		
IV. <u>PUBLIC HEARINGS:</u> 6:00 P.M.: None		
V. <u>ADJOURNMENT:</u>		

Any person(s) needing special accommodations to participate in the above noticed meeting could contact Leila Sanchez at (208) 735-7287 at least two working days before the meeting. Si desea esta información en español, llame Leila Sanchez (208)735-7287.

Present: Suzanne Hawkins, Jim Munn, Shawn Barigar, Chris Talkington, Gregory Lanting, Don Hall, Rebecca Mills Sojka
Absent: None

Staff Present: City Manager Travis Rothweiler, City Attorney Fritz Wonderlich, Community Development Director Mitchel Humble, Assistant City Engineer Troy Vitek, Grant Writer Mandi Thompson, Senior Staff, Deputy City Clerk Leila A. Sanchez

Mayor Hall called the meeting to order at 5:00 P.M. He then invited all present, who wished to, to recite the pledge of Allegiance to the Flag. A quorum is present.

CONSIDERATION OF THE AMENDMENTS TO THE AGENDA: None

PROCLAMATION:

-Better Hearing Month

Mayor Hall read the proclamation and presented it to Amy Spaulding from the Hearing Center

-Arbor Day Proclamation

Mayor Hall presented the Arbor Day Proclamation to Parks & Recreation Director Dennis Bowyer.

GENERAL PUBLIC INPUT: None

Councilmember Talkington referred to the Accounts Payables – ICRIMP \$175,000, and asked the effects of the Affordable Care Act.

City Manager Rothweiler explained that the ICRIMP Policy is a liability policy and is not connected with the Affordable Care Act. Personnel Director Susan Harris will explain the impacts of the Affordable Care Act to overall employee health insurance during the budget meeting.

AGENDA ITEMS

I. CONSENT CALENDAR:

1. Consideration of a request to approve the Accounts Payable for April 15–April 21, 2014, total: \$1,046,571.60.
2. Consideration of a request to approve the Magic Valley Mall C-1 Planned Unit Development.
3. Consideration of a request to accept the Street, Curb and Gutter Improvement Deferral Agreement for the purpose of improvements along Highland Avenue extended, on property located at 3450 Kimberly Road. *Chobani Wastewater Equalization System*
4. Consideration of a request to accept the Street, Curb and Gutter Improvement Deferral Agreement for the purpose of improvements along Kimberly Road and Hankins Road on property located at 3450 Kimberly Road. *Chobani Yogurt Plant.*

MOTION:

Councilmember Lanting moved to approve the Consent Calendar as presented. The motion was seconded by Councilmember Munn.

Discussion followed:

\$45,000 Northeast Sewer Odor Control

Roll call vote showed all members present voted in favor of the motion. Approved 7 to 0.

II. ITEMS FOR CONSIDERATION:

1. Consideration of a request to confirm the appointment of Christopher Reid and Jody Tatum to the Planning & Zoning Commission to serve a 3 year term.

Mayor Hall explained the request.

MINUTES

Monday, April 21, 2014

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City staff posted a vacancy notice for the positions and staff received applications from six individuals. Mayor Hall and an interview panel consisting of Planning & Zoning Commissioner Tom Frank, Planning & Zoning Commission Liaison Rebecca Mills Sojka, and Zoning and Development Manager Renee Carraway, interviewed the applicants and the majority of the panel recommended that Christopher Reid be appointed to the Commission. In addition, Mayor Hall recommends the reappoint of Jody Tatum to her second term on the Commission.

Discussion followed:

Councilmember Mills Sojka stated that three men and three women applied. Currently the Commission has seven men and two women. She agrees that Jody Tatum has been a quality participant on the Commission.

MOTION:

Councilmember Mills Sojka moved to reappoint Jody Tatum to the Planning & Zoning Commission to serve a 3 year term beginning retroactively March 31, 2014. The motion was seconded by Vice Mayor Hawkins. Roll call vote showed all members present voted in favor of the motion. Approved 7 to 0.

MOTION:

Councilmember Munn moved to appoint Christopher Reed to the Planning & Zoning Commission to serve a 3 year term beginning retroactively March 31, 2014. The motion was seconded by Councilmember Lanting.

Discussion followed.

Councilmember Mills Sojka stated that the Land Use Planning Act which governs the creation and the policies of Planning and Zoning Commission states that the governing board creating a planning and zoning commission shall provide that the area and its interests within the jurisdiction are broadly represented on the commission. She stated that currently on the commission there are two members in real estate, two in construction, three from local various businesses and one from the banking industry. There are seven men and two women and in the interest of diversifying the commission, she felt that Cheri Condie should be recommended to the Commission.

Mayor Hall stated that Councilmember Mills Sojka brought this point up to the interview panel. The Planning & Zoning Commission member that is in banking industry works in the IT department. The other members of the interview panel selected Chris Reed.

MOTION:

Councilmember Talkington made a motion to amend the motion that Cheri Condie be appointed an alternate. (If there are any resignations Cheri Condie would have the opportunity to step up.) The motion was seconded by Councilmember Mills Sojka.

Mayor Hall stated that the interview panel selected Robert Speir to serve as the alternate.

Discussion followed on alternate positions.

Councilmember Barigar stated that a vacancy on the commission would be filled by going through the selection process.

Councilmember Mills Sojka stated that the interview panel, as a whole, selected Robert Speir to serve as an alternate. She supports Cheri Condie as an alternate. She is in support of having another female voice on the commission.

Councilmember Lanting stated that alternates had been chosen in the past just in case the one selected to be appointed did not pass the background test. The motion usurps the Mayor's power to appoint members.

Vice Mayor Hawkins stated that she does not agree with separate categories for men and women and is in favor of selecting the most qualified person for the position. She will be voting against the amendment for an alternate because there may a stronger candidate who has not applied for the position.

Councilmember Talkington stated for clarification that the Mayor may appoint with the concurrence with the Council. Cheri Condie served over six months on the zoning committee and has experience. He would assume that if the motion fails the interview committee's alternate is no longer valid.

Mayor Hall clarified that Robert Speir is not the alternate if a member dropped off the commission, but is the alternate if Chris Reed did not pass the background check. He feels strongly that choosing an alternate from the group without having the consent of the interview committee is usurping the process.

Community Development Director Humble stated that Christopher Reed did pass the background check.

MINUTES

Monday, April 21, 2014

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Roll call vote on the amendment to the motion showed Councilmembers Mills Sojka and Talkington voted in favor of the motion. Councilmembers Hawkins, Munn, Barigar, Lanting, and Hall voted against the motion. Failed 2 to 5

Roll call vote on the main motion showed Councilmembers Hawkins, Munn, Barigar, Talkington, Lanting, and Hall voted in favor of the motion. Councilmember Mills Sojka voted against the motion. Approved 6 to 1.

2. Consideration of a request to seek direction on the process of awarding the Municipal Powers Outsource Grant (MPOG) funding for the current 2014 fiscal year.

Grant Writer Thompson explained that the purpose of this agenda item is to discuss the process that the Twin Falls City Council would like to follow in awarding the \$100,000 in Municipal Powers Outsource Grants for the current 2014 Budget Year.

It is the suggestion of City staff that Council receive all eligible applications five days prior to the May 19, 2014, City Council meeting, along with a scoring matrix for each application. Council will score each applicant based on the information provided in the application and return to staff on Monday, May 19, 2014, by noon, in order that scores can be compiled, averaged and applications can be ranked prior to the City Council meeting. Council will be able to change their scoring during the presentations and these changes will be factored into the application rankings during a short recess. By ranking the applications prior to the City Council meeting, Council will be able to thoughtfully rank each application.

Proposed schedule:

April 22 Media release with instruction for submitting application for grant funds.

May 2 Applications due by this date (Friday) at 4:00 PM.

May 5 Applications submitted to City Attorney Fritz Wonderlich to determine eligibility for the MPOG funds.

May 12 Eligibility determinations will be submitted to City staff by the City Attorney; City staff will notify eligible applicants and submit an agenda item for the May 19th Twin Falls City Council meeting to hear presentations from the eligible applicants.

May 19 City Council hears presentations and awards MPOG funds.

Council discussion followed on the Twin Falls Municipal Band

-Possibly removing Twin Falls Band from the MPOG process and placing it in the annual regular appropriation

-Councilmember Mills Sojka's spouse is a member of the Twin Falls Municipal Band.

-City Band 501 3 C status

-Department oversight on funds disbursed to the Twin Falls Municipal Band if made a line item.

City Manager Rothweiler stated that staff can follow the outline as recommended by Grant Writer Thompson. Currently, \$100,000 has been earmarked for MPOG. The band and other eligible applicants will submit their applications. Council will make their determination if the Twin Falls Band will be a line item or part of the MPOG process. Each non-profit request will be voted on separately and councilmembers will recuse themselves from the item if a conflict of interest arises.

Councilmember Barigar stated that almost the entirety of the City band's request is to stipend the performers.

Councilmember Mills Sojka stated that she grows less and less convinced that MPOG is a legitimate grant process. A matrix was created last year and she is uncertain of the process and would not mind eliminating MPOG.

Councilmember Talkington stated he understands the MPOG grantees provide a service that the City is unable to provide. The service would cost the City a considerable amount of money. He is not in favor of eliminating MPOG.

Mayor Hall stated that he struggles with the delivery of money process.

City Manager Rothweiler stated that on the evening of May 12, 2014, between now and then, Grant Writer Thompson will come up with samples of a scoring system and how it may translate to funding.

Councilmember Barigar stated this is a subjective process and he is not in favor of using a formula for funding. The ranking system is not perfect but gives a general idea of priorities.

Grant Writer Thompson suggested the Council do the ranking prior to the Council presentation and Council will see where each organization falls numerically. After listening to the presentations the Council can insert that subjective portion part of the process. and lastly, grant recipients report back to the Council on how the money was utilized.

Grant Writer Thompson stated that she has been contacted by an organization that has not applied for the MPOG funding.

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Monday, April 21, 2014

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Council directed staff to do a similar process as was done last year.

Councilmember Mills Sojka stated that she would like to see applicant accountability.

Vice Mayor Hawkins stated that grant recipients came back before the Council with a financial statement on how the money was spent and how it contributed to their cause.

Councilmember Mills Sojka stated that grant recipients gave five minute presentations but in the past three years she has not seen receipts and valid financial statements from the recipients.

Council directed Grant Writer Thompson to begin the MPOG process.

3. Consideration of a request to adopt Ordinance 3069 to vacate a portion of a 23' +/- platted utility, drainage, access and irrigation easement on property located at 1662 Park View Drive for Castle Twin Falls, LLC.

Community Development Director Humble explained the request.

MOTION:

Councilmember Lanting moved to suspend the rules and place Ordinance 3069 on third and final reading by title only. The motion was seconded by Councilmember Talkington. Roll call vote showed all members present voted in favor of the motion. Approved 7 to 0.

MOTION:

Councilmember Lanting moved to adopt Ordinance 3069. The motion was seconded by Councilmember Barigar. Roll. Call vote showed all members presented voted in favor of the motion. Approved 7 to 0.

4. A presentation regarding potential private property improvement encroachments onto City properties.

Community Development Director Humble gave the presentation.

Discussion followed:

- City owned property / private encroachments on City property
- Easement process
- Fences over 6' require a fence permit

Council directed staff to draft a letter to be sent to property owners and HOAs to make them aware of the potential of encroaching on City property.

Recess 6:27 p.m.

Reconvened at 6:45 p.m.

5. Consideration of a request to amend Twin Falls City Amended Transparency Resolution 1912.

City Attorney Wonderlich explained the amendments to the resolution.

MOTION:

Councilmember Talkington moved to approve the Second Amended Resolution 1912 with the so described changes. The motion was seconded by Councilmember Munn. Roll call vote showed all members present voted in favor of the motion. Approved 7 to 0.

6. Presentation by the City Manager followed by a general discussion and public input about the City Council's FY 2015 Budget priorities and philosophies.

City Manager Rothweiler gave a PowerPoint presentation. (Attached)

Discussion followed.

Councilmember Talkington asked how the Affordable Care Act will affect the City's health insurance.

Personnel Director Harris stated she will have more specifics on the Affordable Care Act after she attends a seminar on Tuesday, April 22, 2014. Since the implementation of the Affordable Care Act, the City is covering dependents to the age of 26 and the

MINUTES

Monday, April 21, 2014

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implementation of preventable care coverage has been made. In 2015, fees will be paid that will transfer through the carrier and will be applied to the group, the premiums will increase to provide coverage for the limitations that are being taken off healthcare, and seasonal employees may be provided health care coverage. Last year Blue Cross stated they were recommending a 2% to 3% premium increase to address the Affordable Care Act issue.

Mayor Hall asked for public input on the budget. No public input received.

Councilmember Talkington stated the importance of the Council coming to a consensus of the 3% in growth and foregone balance.

Councilmember Lanting is supportive of taking the 3% in growth.

Councilmember Barigar stated the importance of looking at priorities and the cost to provide that level of service. He is supportive of employee compensation, looking into foregone balance framed around very specific projects with a time frame.

Councilmember Munn stated that he would be supportive of using foregone balance for Canyon Spring Road improvements, investing in downtown, using unreserved and unrestricted cash to address a new City Hall and the Police Department's space issues.

Councilmember Mills Sojka is supportive of the compensation strategy, Canyon Springs Grade improvements, and said 3% in growth is reasonable. She is not supportive of taking any foregone balance nor is she in favor of building a new City Hall. She would advocate a new recreation center downtown rather than a new City Hall because of the impact on the greater community. She supports the Long Term Planning Group recommendations equipment and personnel.

Vice Mayor Hawkins spoke in favor of taking the 3% in growth and foregone balance in a structured situation and the pay structure moving forward, is not in favor of a recreation center, and is in favor of a new City Hall.

Mayor Hall spoke in favor of Canyon Springs Road improvements and using foregone balance, exploring the options of a City Hall and Police Department space needs, employee compensation, as well as additional water storage. Councilmember Lanting spoke in favor of the same.

Councilmember Talkington is supportive of using reserve money for Canyon Springs Grade and additional water storage. He is not supportive of using foregone balance and is in favor of taking the 3% in growth.

Public input. None

7. Public input and/or items from the City Manager and City Council.

College of Southern Idaho/City of Twin Falls Sustainability Fair, April 22, 2014, 10:00 a.m. to 2:00 p.m.

Arbor Day Celebration to be held on April 25th, at Vista Bonita at 4:00 p.m.

WWTP Groundbreaking, April 23, 2014, 11:00 a.m...

Chamber Business Day, April 24, 2014, Canyon Crest Event Center, 8:00 a.m.

III. ADVISORY BOARD REPORTS/ANNOUNCEMENTS:

IV. PUBLIC HEARINGS: 6:00 P.M.: None

V. ADJOURNMENT: The meeting adjourned at 7:37 p.m.

Leila A. Sanchez
Deputy City Clerk/Recording Secretary

COUNCIL MEMBERS:

Suzanne Hawkins	Jim Munn	Shawn Barigar	Chris Talkington	Gregory Lanting	Don Hall	Rebecca Mills Sojka
Vice Mayor					Mayor	



MINUTES
Meeting of the Twin Falls City Council
Monday, May 5, 2014
City Council Chambers
305 3rd Avenue East -Twin Falls. Idaho

5:00 P.M.

PLEDGE OF ALLEGIANCE TO THE FLAG
CONFIRMATION OF QUORUM
CONSIDERATION OF THE AMENDMENTS TO THE AGENDA
PROCLAMATION: Children’s Mental Health Awareness Week
Request made by Mindy Hoskovec, Idaho Federation of Families for Children's Mental Health

GENERAL PUBLIC INPUT

AGENDA ITEMS	Purpose	By:
I. <u>CONSENT CALENDAR:</u>		
1. Consideration of a request to approve the Accounts Payable for April 29 – May 5, 2014.	Action	Sharon Bryan
2. Approval of the April 28, 2014, City Council Minutes.	Action	Sharon Bryan
3. Consideration of a request from Robin Dober and the Twin Falls Tonight Committee to approve the 16 th annual Twin Falls Tonight concerts commencing June 8, 2014, and ending August 20, 2014.	Action	Dennis Pullin
II. <u>ITEMS FOR CONSIDERATION:</u>		
1. Certificates of appreciation to be awarded to the following individuals: Kent Collins, Doug Vollmer, and Jeff Gooding, for their years of service on the City of Twin Falls Development Impact Fee Advisory Committee; and to Chuck Sharp and Lee DeVore, for their years of service on the City of Twin Falls Planning and Zoning Commission.	Action	Mitch Humble
2. Consideration of a request to confirm the appointments of Gerald Martens, Susan Petruzzelli, and David Gagliano to the Development Impact Fee Advisory Committee.	Action	Don Hall
3. Consideration of a request to confirm the appointments of Joey Martin and Marc Lambert and the reappointment of Liyah Babayan to the Parks & Recreation Commission.	Action	Don Hall
4. Consideration of a resolution of the City Council of the City of Twin Falls, Idaho, supporting Federal Fair Housing Laws.	Action	Travis Rothweiler
5. Consideration of a request to allow greater than standard building/structure height for a proposed addition and remodel on property located at 150 South Park Avenue West in accordance with Twin Falls City Code 10-7-3.	Action	Mitch Humble
6. Discussion with Sherriff Tom Carter about possible Snake River Canyon jump.	Presentation	Brian Pike
7. Strategic plan update on a Recycling Pilot Program that will be implemented at three neighborhood parks this summer.	Presentation	Dennis Bowyer
8. Strategic plan update on a few of the Police Department’s 2014 objectives.	Presentation	Brian Pike
9. Public input and/or items from the City Manager and City Council.		
III. <u>ADVISORY BOARD REPORTS/ANNOUNCEMENTS:</u>		
IV. <u>PUBLIC HEARINGS:</u> 6:00 P.M.:		
1. Request for a Zoning District Change and Zoning Map Amendment to rezone .83 (+/-) acres from R-6 PRO to C-1 for property located on the south side of the 200 block of Shoup Avenue West c/o E. Dan Carter on behalf of Cowboy Investments.	Action	E. Dan Carter
2. Request for a Zoning District Change and Zoning Map Amendment to rezone 6.927 (+/-) acres from R-1 VAR to SUI for property located west of 3236 Addison Avenue East within the City’s Area of Impact c/o Leon and Mary Corr.	Action	Leon and Mary Corr
V. <u>ADJOURNMENT:</u>		

Any person(s) needing special accommodations to participate in the above noticed meeting could contact Leila Sanchez at (208) 735-7287 at least two working days before the meeting. Si desea esta información en español, llame Leila Sanchez (208)735-7287.

Present: Suzanne Hawkins, Jim Munn, Shawn Barigar, Gregory Lanting, Don Hall, Rebecca Mills Sojka, Chris Talkington
Absent: None
Staff Present: City Manager Travis Rothweiler, City Attorney Fritz Wonderlich, Police Chief Brian Pike, Community Development Director Mitch Humble, Deputy City Clerk Sharon Bryan

PLEDGE OF ALLEGIANCE TO THE FLAG: Mayor Hall called the meeting to order at 5:00 P.M. He then invited all present, who wished to, to recite the pledge of Allegiance to the flag.

CONFIRMATION OF QUORUM: A quorum is present.

CONSIDERATION OF THE AMENDMENTS TO THE AGENDA: None

PROCLAMATION: Children's Mental Health Awareness Week

Mindy Hoskovec, Idaho Federation of Families for Children's Mental Health, had an emergency and was unable to attend. Mayor Hall read the proclamation.

GENERAL PUBLIC INPUT: None

I. CONSENT CALENDAR:

1. Consideration of a request to approve the Accounts Payable for April 29 – May 5, 2014.
2. Approval of the April 28, 2014, City Council Minutes.
3. Consideration of a request from Robin Dober and the Twin Falls Tonight Committee to approve the 16th annual Twin Falls Tonight concerts commencing June 8, 2014, and ending August 20, 2014.

Councilperson Mills Sojka asked about having a non-smoking area at the Twin Falls Tonight Event. Twin Falls Tonight Chairperson Robin Dober said that they had not taken that into consideration but will talk to her committee about maybe having a non-smoking area.

Motion:

Councilperson Lanting made a motion to approve the Consent Calendar as presented. The motion was seconded by Councilperson Barigar. Roll call vote showed all members present voted in favor of the motion. Approved 7 to 0.

II. ITEMS FOR CONSIDERATION

1. Certificates of appreciation to be awarded to the following individuals: Kent Collins, Doug Vollmer, and Jeff Gooding, for their years of service on the City of Twin Falls Development Impact Fee Advisory Committee; and to Chuck Sharp and Lee DeVore, for their years of service on the City of Twin Falls Planning and Zoning Commission.

Community Development Director Humble thanked them for their hours of service and presented certificates of appreciation to Kent Collins, Doug Vollmer and Jeff Gooding for their years of service on the City of Twin Falls Development Impact Fee Advisory Committee and to Chuck Sharp and Lee DeVore for their years of service on the City of Twin Falls Planning and Zoning Commission.

Jeff Gooding and Lee DeVore thanked Council for their support.

2. Consideration of a request to confirm the appointments of Gerald Martens, Susan Petruzzelli, and David Gagliano to the Development Impact Fee Advisory Committee.

Mayor Hall explained that the Development Impact Fee Advisory Committee members are appointed by the Mayor and confirmed by the City Council. He explained that the interview committee requested that Gerald Martens, Susan Petruzzelli and David Gagliano be appointed to the Development Impact Fee Advisory Committee.

Motion:

Councilperson Lanting made a motion to appoint Gerald Martens, Susan Petruzzelli and David Gagliano to the Development Impact Fee Advisory Committee for a 3 year term and waive the requirement of outside city residents. The motion was seconded by Vice Mayor Hawkins. Roll call vote showed all members present voted in favor of the motion. Approved 7 to 0.

Susan Petruzzelli thanked the Council for the appointment.

David Gagliano would like to give something back to the City.

Gerald Martens is interested to be able to share his knowledge as a developer.

3. Consideration of a request to confirm the appointments of Joey Martin and Marc Lambert and the reappointment of Liyah Babayan to the Parks & Recreation Commission.

Mayor Hall explained that Parks and Recreation Commissioners are appointed by the Mayor and confirmed by the City Council. He explained that the Interview Committee recommended that Joey Martin and Marc Lambert be appointed and Liyah Babayan be reappointed to the Parks and Recreation Commission.

Councilperson Mills Sojka asked that all applications be available to City Council. After a brief discussion it was decided that all applications would be sent to City Council but not put in the agenda packets.

Motion:

Councilperson Barigar made a motion to appoint Joey Martin and Marc Lambert and reappoint Liyah Babayan to the Parks and Recreation Commission. The motion was seconded by Councilperson Lanting. Roll call vote showed all members present voted in favor of the motion. Approved 7 to 0.

Marc Lambert and Joey Martin thanked Council for giving them the opportunity to serve.

Liyah Babayan thanked the Council for reappointing her to serve another term on the Parks and Recreation Commission.

4. Consideration of a resolution of the City Council of the City of Twin Falls, Idaho, supporting Federal Fair Housing Laws.

City Manager Rothweiler explained the history of the resolution and the importance it has in order to accept certain grant funds. Also, local government is required to have an "up-to-date" Fair Housing Resolution on file.

Councilperson Talkington asked what might be the City's liability in case of a violation. City Attorney Wonderlich explained that we would be asked to repay the grant.

Councilperson Talkington asked if the City would be responsible for the enforcement in private housing that utilizes public money. City Attorney Wonderlich explained that through the Building Department we would report any wrongful doing to the Federal Agency.

Councilperson Mills Sojka asked how we publicize the resolution. City Manager Rothweiler replied that we post the resolution on the bulletin boards in our facilities and also by proclamation.

Kathy Uker, Grant Administrator, Region IV Development Assoc., explained the fair housing assessment and the analyst report. Council would like a copy of the final analyst report.

Motion:

Councilperson Lanting made a motion to approve Fair Housing Resolution #1841. The motion was seconded by Councilperson Talkington. Roll call vote showed all members present voted in favor of the motion. Approved 7 to 0.

5. Consideration of a request to allow greater than standard building/structure height for a proposed addition and remodel on property located at 150 South Park Avenue West in accordance with Twin Falls City Code 10-7-3.

Community Development Director Humble explained the property is located within the M-2 zoning district. The M-2 Development standards allow a maximum building/structure height of 50 feet. Mr. Soran is asking to be allowed to construct an addition consisting of four bean storage structures that have a 36' diameter and a peak height of 71', including the associated catwalks.

Staff recommends that Council grant the request for additional building/structure height, as presented.

Council discussed flammable contents, height, communication obstruction and their appreciation of Mr. Soran's support of our Community.

Motion:

Councilperson Talkington made a motion to approve the request to allow greater than standard building/structure height not more than 75' for a proposed addition and remodel on property located at 150 South Park Avenue West in accordance with Twin Falls City Code 10-7-3. The motion was seconded by Councilperson Munn. Roll call vote showed all members present voted in favor of the motion. Approved 7 to 0.

6. Discussion with Sheriff Tom Carter about possible Snake River Canyon jump.

Chief of Police Pike explained that "Big Ed" Beckley is still planning a jump of the Snake River Canyon on September 7, 2014.

Sheriff Carter explained that he would be meeting with Buffalo Chip organizers. Sheriff Carter explained that this event will need all local law enforcement agencies to work together.

Council discussed the following:

Road Closures

Amount of people expected.

Sheriff Carter said that they are planning to sell tickets on the Jerome side.

Sheriff Carter is more concerned about the people on the Twin Falls side of the canyon.

Negotiation problems.

Safety plan in place.

Sheriff Carter said a safety plan is not in place as of yet.

Sheriff Carter said he will be meeting with a group called the Buffalo Chip tomorrow.

Captain Barnhart will be attending tomorrow's meeting.

Formal application process at County.

Sheriff Carter said his main job is safety.

Need a clear understanding of what they are planning to do.

Partnership/Twin Falls Police Dept. involvement - who is covering cost?

Sheriff Carter - It is their intention that they will pay for the overtime.

Chief Pike - Plan is no different from what it has always been. Pedestrians, traffic, congestion on bridge. We will be doing our best to prepare.

Overtime costs

City Manager Rothweiler - We will cover costs to keep our citizens safe.

Concerned about the technology - Safety of the Citizens

Mechanism to stop this event if it is not safe.

Sheriff Carter - That would be a decision of the Commissioners to come up with a plan.

Does it meet your standards. What do you have in place to stop this.

City Manager Rothweiler said there will be a public hearing at the Jerome County Courthouse tomorrow. City Manager Rothweiler and Police Chief Pike will attend.

7. Strategic plan update on a Recycling Pilot Program that will be implemented at three neighborhood parks this summer.

Parks and Recreation Director Bowyer explained that City Staff and Les Reitz, PSI, reviewed the pilot program. Staff decided to look at implementing a recycling pilot program at three of the popular neighborhood parks: Cascade, Clyde Thomsen and Harry Barry. He explained that recycling bins will be placed near the shelters at each park and staff will have to move the bins to a location to be picked up at on the designated day for the neighborhood recycling day. Staff will start this pilot recycling program the 1st part of May and go until Labor Day.

The large soccer tournament that the Magic Valley Rapids sponsors and organizes each year at the Sunway Soccer Complex will have a large recycling bin to encourage recycling at their tournament on May 2nd and 3rd.

Council discussion ensued on the following:

- Recycling at large events.
- Side by side receptacles.
- Recycling at City Park.
- Sporting events need to provide recycling.
- Pass cost on to event users.

8. Strategic plan update on a few of the Police Department's 2014 objectives.

Police Chief Pike explained that today they would be reviewing three objectives.

1. Support data driven outcomes approaches to crime and traffic safety or DDACTS.
2. Focus efforts on mental health issues in partnership with other agencies.
3. Develop educational programs in the schools to address drug use, violence and bullying.

Captain Barnhart gave a brief overview of DDACTS.

Council discussion ensued on the following:

- The visibility of the police car reduces the traffic violations.
- Random patrol does not work.
- Concentrated patrol. Does it push crime to other areas? May displace crime to other areas.
- Displaced crime may bring attention to traffic violations.
- How long will program go on? Until program no longer works.

Officer Gassert thanked Council for giving him the opportunity to attend the training for mental health issues in partnership with other agencies. He gave a brief explanation on crisis intervention. He explained the Bully Bucket program at Robert Stuart Middle School.

Council discussion:

- Status on defense program at County.
- Expand program to other schools.
- Officer Gassert said that O'Leary started the Bully Bucket and Oregon Trail is working with a similar program.
- Council commended Officer Gassert for his work.
- Officer Gassert explained that school board and administration is on board with the program.
- Hope that there would be training for other officers.
- Chief Pike would like to have all officers trained.
- Officer Gassert was awarded the Innovation of the Year Award

9. Public input and/or items from the City Manager and City Council.

1. City Manager reminded Council that on May 20 from 1:30 p.m. to 3:00 p.m. a presentation of the ADA transition plan will be held in the City Council Chambers for community groups.
2. Suzanne Hawkins – Remind Council Kite Day this coming weekend.

III. ADVISORY BOARD REPORTS/ANNOUNCEMENTS: None

IV. PUBLIC HEARINGS: 6:00 P.M.:

1. Request for a Zoning District Change and Zoning Map Amendment to rezone .83 (+/-) acres from R-6 PRO to C-1 for property located on the south side of the 200 block of Shoup Avenue West E.

Dan Carter on behalf of Cowboy Investments explained the request for a Zoning District Change and Zoning Map Amendment to rezone .83 (+/-) acres from R-6 PRO to C-1 for property located on the south side of the 200 block of Shoup Avenue West

Dan Carter requests a Zoning District Change and Zoning Map Amendment to rezone .83 (+/-) acres from R-6 PRO to C-1 for property located on the south side of the 200 block of Shoup Avenue West . He said that the neighbors are all in favor of the rezone.

Community Development Planner 1 Spendlove reviewed the request.

Open Public Hearing: No one wishing to speak, the public hearing was closed.

Motion:

Councilperson Talkington made a motion to approve the request for a Zoning District Change and Zoning Map Amendment to rezone .83 (+/-) acres from R-6 PRO to C-1 for property located on the south side of the 200 block of Shoup Avenue West c/o E. Dan Carter on behalf of Cowboy Investments. The motion was seconded by Councilperson Lanting. Roll call vote showed all members present voted in favor of the motion. Approved 7 to 0.

2. Request for a Zoning District Change and Zoning Map Amendment to rezone 6.927 (+/-) acres from R-1 VAR to SUI for property located west of 3236 Addison Avenue East within the City's Area of Impact c/o Leon and Mary Corr.

Leon Corr explained the Zoning District Change and Zoning Map Amendment to rezone 6.927 (+/-) acres from R-1 VAR to SUI for property located west of 3236 Addison Avenue East within the City's Area of Impact. He explained that this was requested last year and was denied by the Twin Falls County Commissioners.

Council discussed:

- o No changes from the last application.
- o Access in and out.
- o Does not meet Comprehensive Plan.
- o Explanation of Rural Residential.
- o Adequate infrastructure
- o Water barrier
- o Property values

Community Development Planner 1 Spendlove reviewed the request.

Open Public Hearing: No one wishing to speak, the public hearing was closed.

Motion:

Councilperson Lanting made a motion to approve the request for a Zoning District Change and Zoning Map Amendment to rezone 6.927 (+/-) acres from R-1 VAR to SUI for property located west of 3236 Addison Avenue East within the City's Area of Impact c/o Leon and Mary Corr. The motion was seconded by Councilperson Barigar. Roll call vote showed all members present voted in favor of the motion. Approved 7 to 0.

- V. **ADJOURNMENT:** There being no further business the meeting adjourned at 8:05 P.M.



Date: Monday, May 19, 2014
To: Honorable Mayor and City Council
From: Troy Vitek, Assistant City Engineer

Request:

Consideration of a request to approve the Improvement Deferral Agreement for Curb-Gutter-Sidewalk & Driveway Approach for property sought to be developed at 980 Carriage Lane N. for Angela Sarah Taylor Pitts.

Time Estimate:

The staff presentation will take approximately 2 minutes.

Background:

The parcel is 2.09 Acres and is located between Falls Ave. E. and a dead end. City Code 10-11-5 (B) 3 states the City Engineer may defer construction if the improvement would create a traffic hazard or unusual drainage problem.

Budget Impact:

There is no significant budget impact associated with the Council's approval of this request.

Conclusion:

Staff recommends that the Council approve the request and authorize the Mayor to sign the Improvement Deferral Agreement.

Attachments:

1. Curb-Gutter and Sidewalk Deferral Agreement.
2. Quit Claim Deed
3. Plat Map
4. Revised Land Description Survey

CURB-GUTTER-SIDEWALK & DRIVEWAY APPROACH IMPROVEMENT DEFERRAL AGREEMENT

This Agreement made and entered into this ____ day of _____, 20__, by and between the CITY OF TWIN FALLS, State of Idaho, a municipal corporation, hereinafter called "City", and Angela Sarah Taylor Pitts, hereinafter called "Developer", for the purpose of constructing certain improvements on property sought to be developed at 980 Carriage Lane N.

WHEREAS, Developer certifies that he is the owner in fee simple or the authorized agent of the owner in fee simple of the real property described on the attached Exhibit "A"; and,

WHEREAS, there is attached hereto and incorporated herein as if the same were set out in full, a certified copy of the deed to the above described real property, marked Exhibit "A", showing ownership of said real property to be in Developer, or, as the case may be, there is attached hereto and incorporated herein as if the same were set out in full, a copy of the deed to the above described real property showing ownership in fee simple in someone other than Developer together with a notarized authorization, signed by the real property owner, authorizing Developer to act on behalf of said real property owner; and,

WHEREAS, Developer desires to develop said real property in the following manner: Construction of a single family home; and,

WHEREAS, the Developer is obligated to construct certain improvements, namely curb-gutter-sidewalk & driveway approach, pursuant to Title 10, Chapter 11 of the Twin Falls City Code; and,

WHEREAS, the City is authorized, pursuant to Twin Falls City Code Section 10-11-5(B)(2) to defer said improvements; and,

WHEREAS, the City Council on _____ agreed to defer construction of the aforementioned improvements,

WITNESSETH, that for and in consideration of the mutual promises, conditions and covenants contained herein, the parties agree as follows:

I.

City agrees: 1) to defer construction of the required curb-gutter-sidewalk & driveway approach along Carriage Lane until _____, or until such time as the obligation of curb-gutter-sidewalk and driveway approach construction on adjacent property or properties allows the City Engineer to require construction under the conditions specified in City Code Section 10-11-5(B)(2).

II.

Developer agrees to: 1) complete construction of curb-gutter-sidewalk & driveway approach on the real property described above when required by the City Council pursuant to article I above.

III.

Developer further agrees that in the event the Developer fails to complete the aforementioned construction, the City may complete the construction at the City's expense and may file a lien against the aforementioned property for expenses incurred by the City in said construction.

IV.

Developer agrees to pay the total actual cost of all materials, labor and equipment necessary to completely construct all of the improvements required herein and to construct or contract for the construction of all such improvements.

V.

Developer agrees to request in writing that the City Engineer and any other required department of the City make the following inspections and to not proceed with construction until the required inspection is complete and the work has been approved in writing by the City Engineer or his authorized inspector. All such inspections shall be scheduled fifteen (15) days prior to beginning work and the request for an inspection shall be made one working day before the required inspection. Developer agrees to apply all costs resulting from his failure to properly schedule and request a required inspection or from proceeding with work before receiving approval to proceed. Developer agrees to remove or correct any rejected, unapproved or defective work or materials all as required by the City Engineer.

Required inspections shall include: 1) approval of all materials before inspection; 2) approval of forms and gravel base before pouring any concrete curb-gutter-sidewalk & driveway approach; and 3) approval of finished curb-gutter-sidewalk & driveway approach.

VI.

The Developer agrees to: 1) allow the City full and complete access to the construction; 2) provide all materials necessary to conduct all tests; and 3) provide the equipment and perform or have performed any testing of manufactured materials required by the City Engineer.

VII.

Developer agrees to obtain any necessary permits from the Twin Falls Highway District or the City of Twin Falls prior to construction improvements on their respective rights-of-way if said permits are required by the aforementioned agencies. A certified copy of said permit or the original of said permit shall be submitted to the City prior to beginning construction thereon.

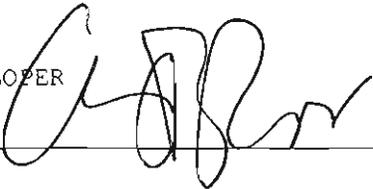
This Agreement shall be recorded and shall bind the parties hereto, their heirs, successors in interest, and lawful assigns.

In the event of a breach of this Agreement, or should legal action of any kind be taken to enforce the provisions hereof, the prevailing party shall be entitled to reasonable attorney fees and cost awarded by the Court.

CITY OF TWIN FALLS, IDAHO

BY _____
Mayor

DEVELOPER

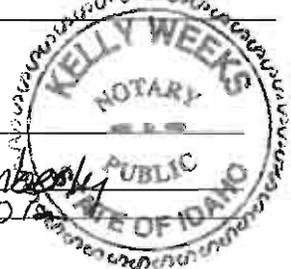


STATE OF IDAHO

On this 10th day of February, 2012, before me a notary public in and for said State, personally appeared Angela Sarah Taylor Pitts

known to me to be the person who name subscribed to the within instrument, and acknowledged to me that she executed the same.

Kelly Weeks
Notary Public
Residing in Kimberly
Expires 10/28/2012



STATE OF IDAHO

On this ___ day of _____, 20___, before me a notary public in and for said State, personally appeared _____

known to me to be the person who name subscribed to the within instrument, and acknowledged to me that _____ executed the same.

Notary Public
Residing in _____
Expires _____

QUITCLAIM DEED

ARTICLE 1

DATE, NAMES OF PARTIES AND ADDRESSES

1.1 Date. This Quitclaim Deed is executed and delivered by Grantor to Grantee on the 26th day of January, 2012.

1.2 Name of Grantor and Address. The name of the Grantor is G. Kent Taylor and Nancy Ann Taylor, husband and wife, whose mailing address is 2571 Falls Avenue, Twin Falls, Idaho 83301.

1.3 Name of Grantee and Address. The name of the Grantee is Angela Sarah Taylor Pitts, whose mailing address is 1090 Warm Springs Place, Twin Falls, Idaho 83301.

ARTICLE 2

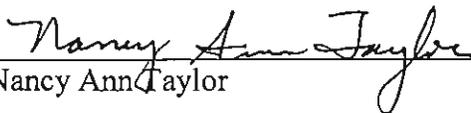
CONVEYANCES

For value received, Grantor does hereby convey, release, remise and quitclaim unto Grantee all of its right, title and interest in and to certain real property and improvements located in the County of Twin Falls, State of Idaho, and more particularly described on Exhibit "1" which is attached hereto and by this reference made a part hereof.

IN WITNESS WHEREOF, said Grantor has hereunto set its hand the day and year in this instrument first above written.



G. Kent Taylor



Nancy Ann Taylor

STATE OF IDAHO)
) ss.
COUNTY OF Twin Falls)

On this, the 26th day of January, 2012, before me, the undersigned officer, a Notary Public for the State and County aforesaid, personally appeared G. Kent Taylor, who acknowledged that he, being duly authorized to do so, executed the foregoing Quitclaim Deed on behalf of Grantor for the purposes therein contained.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal.



Melissa Gates
Notary Public for Idaho
Residing at: Twin Falls, ID
Commission Expires: 7/31/2014

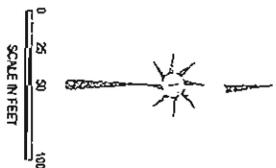
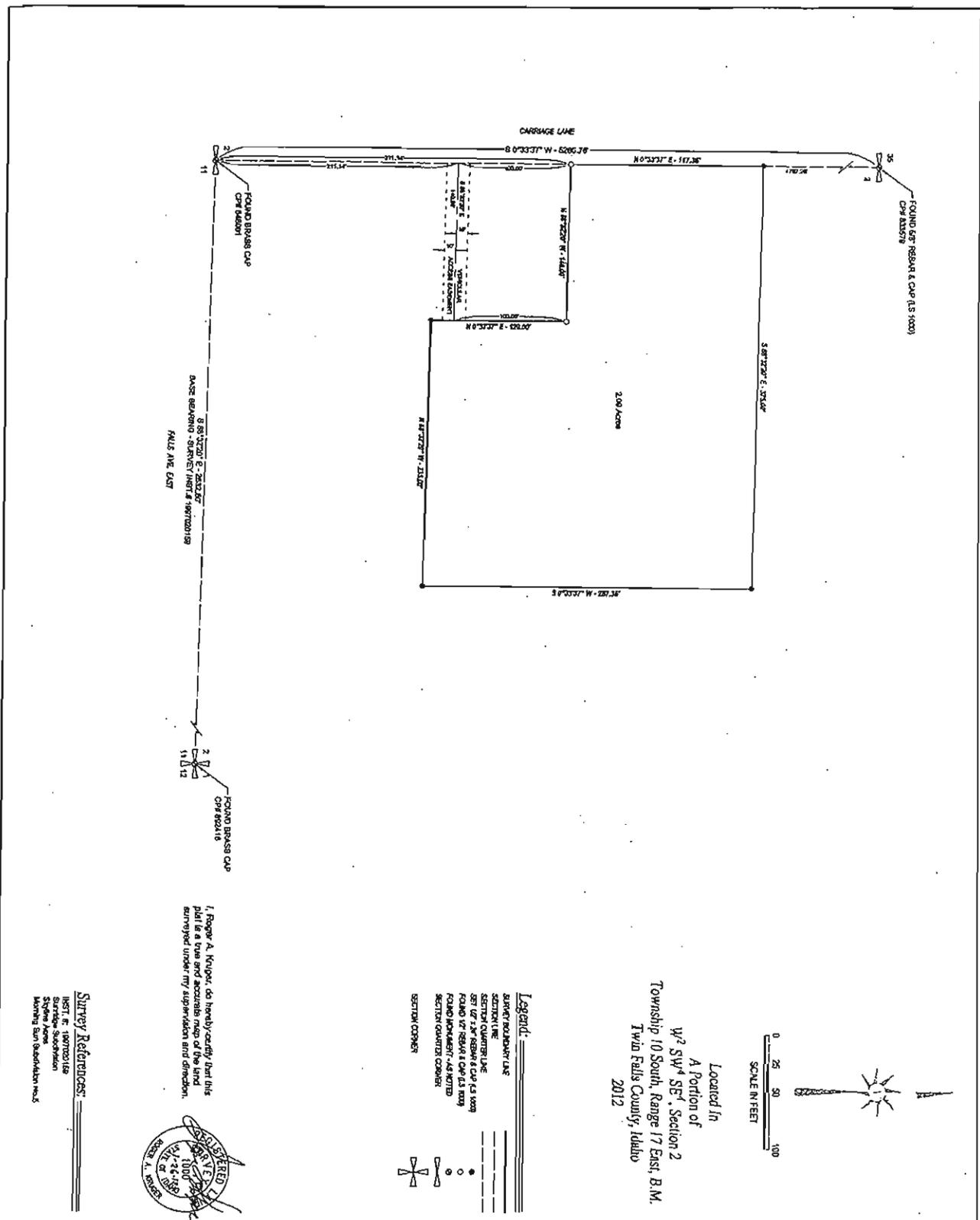
STATE OF IDAHO)
) ss.
COUNTY OF Twin Falls)

On this, the 26th day of January, 2012, before me, the undersigned officer, a Notary Public for the State and County aforesaid, personally appeared Nancy Ann Taylor, who acknowledged that he, being duly authorized to do so, executed the foregoing Quitclaim Deed on behalf of Grantor for the purposes therein contained.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal.



Melissa Gates
Notary Public for Idaho
Residing at: Twin Falls, ID
Commission Expires: 7/31/2014



Located In
 A Portion of
 1/2 SW 4 SE 4, Section 2
 Township 10 South, Range 17 East, B.M.
 Twin Falls County, Idaho
 2012

- Legend:**
- SURVEY BOUNDARY LINE
 - SECTION CORNER LINE
 - SECTION QUARTER LINE
 - SET 1/4" IRON & COP. (S. 100)
 - FOUND 1/4" IRON & COP. (S. 100)
 - FOUND MONUMENT - (S. 100)
 - SECTION QUARTER CORNER
 - SECTION CORNER

I, Roger A. Kasper, do hereby certify that this plat is a true and accurate map of the land surveyed under my supervision and direction.



Survey References:

- WEST R. 10000118
- Surveyor's Station
- System: Aerial
- Monument: Iron Stake/Aluminum Nail

Record Of Survey For _____		
Anne Taylor _____		
Twin Falls County, Idaho _____		
Approved: _____	R. Kasper	
Station:		
Drawn:	LL/LAB	
Date:	January 2012	
Scale:	AS SHOWN	
Sheet No.:	208 / 1750	

**Revised
Land Description
For
Anne Taylor**

A parcel of land located in a portion of the W²SW⁴SE⁴, of Section 2, Township 10 South, Range 17 East, Boise Meridian, Twin Falls County, Idaho; being more particularly described as follows:

Commencing at the Southwest corner of the SE⁴ of Section 2. Said point lies North 88°32'20" West 2632.50 feet from the Southeast corner of Section 2. Thence North 00°33'37" East 311.14 feet along the West boundary of the SE⁴ of Section 2 to the REAL POINT OF BEGINNING.

Thence continuing North 00°33'37" East 167.36 feet along the West boundary of the SE⁴ of Section 2.

Thence South 88°32'20" East 375.00 feet.

Thence South 00°33'37" West 287.36 feet.

Thence North 88°32'20" West 235.00 feet.

Thence North 00°33'37" East 120.00 feet.

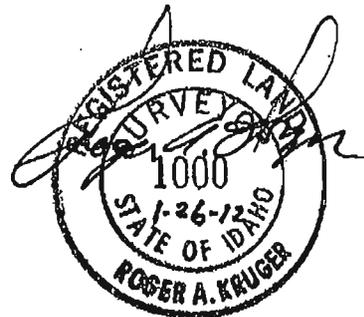
Thence North 88°32'20" West 140.00 feet to the REAL POINT OF BEGINNING.

Containing approximately 2.09 acres.

Together with: a 20.00 foot wide vehicular access easement located in a portion of the W²SW⁴SE⁴, of Section 2, Township 10 South, Range 17 East, Boise Meridian, being more particularly described by centerline as follows:

Commencing at the Southwest corner of the SE⁴ of Section 2. Thence North 00°33'37" East 211.14 feet along the West boundary of the SE⁴ of Section 2 to the REAL POINT OF BEGINNING of the centerline of said 20.00 foot wide easement.

Thence South 88°32'20" East 140.00 feet to the ending point of the centerline of said easement.





Date: Monday, May 19, 2014
To: Honorable Mayor and City Council
From: Troy Vitek, Assistant City Engineer

Request:

Consideration of a request to approve the Improvement Deferral Agreement for Sidewalk Improvement for property sought to be developed at 728 Mae Drive for Jim Gleaves and Emma Braun.

Time Estimate:

The staff presentation will take approximately 2 minutes.

Background:

The parcel is 0.374 acres and is located between 9th Ave. E and Elizabeth Blvd. City Code 10-11-5 (B) 3 states the City Engineer may defer construction if the improvement would create a traffic hazard or unusual drainage problem.

Budget Impact:

There is no significant budget impact associated with the Council's approval of this request.

Conclusion:

Staff recommends that the Council approve the request and authorize the Mayor to sign the Improvement Deferral Agreement.

Attachments:

1. Curb-Gutter and Sidewalk Deferral Agreement.
2. Aerial photo
3. Property photos

SIDEWALK IMPROVEMENT DEFERRAL AGREEMENT

This Agreement made and entered into this 22 day of March, 2012, by and between the CITY OF TWIN FALLS, State of Idaho, a municipal corporation, hereinafter called "City", and Jim Gleaves - Emma Braun hereinafter called "Developer", for the purpose of constructing certain improvements on property sought to be developed at 728 Mae Dr.

WHEREAS, Developer certifies that he is the owner in fee simple or the authorized agent of the owner in fee simple of the real property described on the attached Exhibit "A"; and,

WHEREAS, there is attached hereto and incorporated herein as if the same were set out in full, a certified copy of the deed to the above described real property, marked Exhibit "A", showing ownership of said real property to be in Developer, or, as the case may be, there is attached hereto and incorporated herein as if the same were set out in full, a copy of the deed to the above described real property showing ownership in fee simple in someone other than Developer together with a notarized authorization, signed by the real property owner, authorizing Developer to act on behalf of said real property owner; and,

WHEREAS, Developer desires to develop said real property in the following manner: building new single family home with curb; and,

WHEREAS, the Developer is obligated to construct certain improvements, namely sidewalk, pursuant to Title 10, Chapter 11 of the Twin Falls City Code; and,

WHEREAS, the City is authorized, pursuant to Twin Falls City Code Section 10-11-5(B)(2) to defer said improvements; and,

WHEREAS, the City Council on _____ agreed to defer construction of the aforementioned improvements,

WITNESSETH, that for and in consideration of the mutual promises, conditions and covenants contained herein, the parties agree as follows:

I.

City agrees: 1) to defer construction of the required sidewalk until _____ or until such time as the obligation of sidewalk construction on adjacent property or properties allows the City Engineer to require construction under the conditions specified in City Code Section 10-11-5(B)(2).

II.

Developer agrees to: 1) complete construction of sidewalk on the real property described above when required by the City Council.

III.

Developer further agrees that in the event the Developer fails to complete the aforementioned construction, the City may complete the construction at the City's expense and may file a lien against the aforementioned property for expenses incurred by the City in said construction.

IV.

Developer agrees to pay the total actual cost of all materials, labor and equipment necessary to completely construct all of the improvements required herein and to construct or contract for the construction of all such improvements.

V.

Developer agrees to request in writing that the City Engineer and any other required department of the City make the following inspections and to not proceed with construction until the required inspection is complete and the work has been approved in writing by the City Engineer or his authorized inspector. All such

03/22/2012 10:25 City of Twin Falls

(FAX)12087382256

P.003/003

inspections shall be scheduled fifteen (15) days prior to beginning work and the request for an inspection shall be made one working day before the required inspection. Developer agrees to apply all costs resulting from his failure to properly schedule and request a required inspection or from proceeding with work before receiving approval to proceed. Developer agrees to remove or correct any rejected, unapproved or defective work or materials all as required by the City Engineer.

Required inspections shall include: 1) approval of all materials before inspection; 2) approval of forms and gravel base before pouring any concrete sidewalk; and 3) approval of finished sidewalk.

VI.

The Developer agrees to: 1) allow the City full and complete access to the construction; 2) provide all materials necessary to conduct all tests; and 3) provide the equipment and perform or have performed any testing of manufactured materials required by the City Engineer.

VII.

Developer agrees to obtain any necessary permits from the Twin Falls Highway District or the State of Idaho Department of Highways prior to construction improvements on their respective rights-of-way if said permits are required by the aforementioned agencies. A certified copy of said permit or the original of said permit shall be submitted to the City prior to beginning construction thereon.

This Agreement shall be recorded and shall bind the parties hereto, their heirs, successors in interest, and lawful assigns.

In the event of a breach of this Agreement, or should legal action of any kind be taken to enforce the provisions hereof, the prevailing party shall be entitled to reasonable attorney fees and cost awarded by the Court.

CITY OF TWIN FALLS, IDAHO

BY _____ Mayor

DEVELOPER

X Jimmie Gleaves
Jimmie GLEAVES

STATE OF ~~IDAHO~~ ARIZONA
On this 22 day of March, 2012, before me a notary public in and for said State, personally appeared

Jimmie Gleaves

known to me to be the person who name subscribed to the within instrument, and acknowledged to me that he executed the same.

Vicki R Chavarria
Notary Public
Residing in Mesa AZ
Expires 1-31-2015

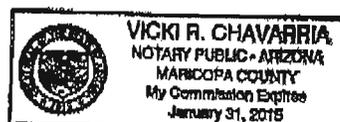
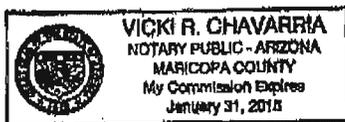
Emma Braun / Gleaves
EMMA BRAUN GLEAVES

STATE OF ~~IDAHO~~ ARIZONA
On this 22 day of March, 2012, before me a notary public in and for said State, personally appeared

Emma Braun Gleaves

known to me to be the person who name subscribed to the within instrument, and acknowledged to me that she executed the same.

Vicki R Chavarria
Notary Public
Residing in Mesa AZ
Expires 1-31-2015













Date: Monday, May 19, 2014
To: Honorable Mayor and City Council
From: Jason Brown, Environmental Engineer

Request:

Consideration of a request to award the contract for the 2014 Orchard Drive West Reconstruction project to Granite Excavation, Inc. of Cascade, Idaho in the amount of \$300,000.00.

Time Estimate:

The staff presentation will take approximately 5 minutes

Background:

The 2014 Orchard Drive West Reconstruction project limits are from the intersection of Washington St. South to the City Limits going west. The reconstruction project is approximately 1,500 feet of road way which will include removal of current asphalt road, and the construction of a 28 foot wide paved road. The profile of the new road will be approximately 1 foot higher to improve drainage and the borrow pits will be reshaped to better convey storm water. The current drive ways will also be reconstructed to match into the new road elevation.

The project was bid and bids were opened on May 13th. There were three bids received with the lowest bid coming from Granite Excavation Inc. in the amount of \$300,000.00. The bid package was checked for completeness and no irregularities were found.

Approval Process:

City Council approves the execution of the contract by the City.

Budget Impact:

The bid amount for this project is \$300,000.00. The Roadway will be funded through streets and was a budgeted item.

Regulatory Impact:

Approval of this request will allow the Staff to execute the contract.

Conclusion:

Staff recommends that the City Council approve the award of the contract to Granite Excavation, Inc. in the amount of \$300,000.00.

Attachments:

1. Vicinity Map
2. Bid Tabulation
3. Engineers recommendation of award



Map
Traffic

3700 N

3700 N

Orchard Dr W

E 3700 N Rd

3700 N

Washington St S

N 2900 E

Orchard Dr

Bonny Dr

Earl Dr

74

74

74

74

Washington St S

100 ft
50 m

Imagery ©2014 DigitalGlobe, USDA Farm Service Agency, Map data ©2014 Google - Edit in Google Map Maker Report a problem



J-U-B ENGINEERS, INC.

J-U-B COMPANIES



THE
LANDON
GROUP



GATEWAY
MAPPING
INC.

May 13, 2014

The Honorable Don Hall, Mayor
And City Council Members
City of Twin Falls
P.O. Box 1907
Twin Falls, Idaho 83303

**RE: Bid Evaluation for 2014 – Orchard Drive West Reconstruction Project
Bids Opened on May 13, 2014.**

Dear Mayor and Council Members:

J-U-B has evaluated the bids received for the described project. The evaluation endeavors to determine compliance with the administrative requirements of the bidding process; i.e., if each Bid received was “responsive” by reviewing each bid against the following criteria:

1. Was the Bid received on time in a properly sealed envelope?
2. Were the Addenda properly acknowledged?
3. Was the Bid Schedule completed in general conformance with the Instructions to Bidders?
4. Was the Bid Security included?
5. Was the Bidder’s Idaho Contractor License number included?
6. Was the Bid signed?
7. Was the statutory Naming of Subcontractors Form completed, if applicable (Plumbing, Electrical, HVAC)?
8. Was the Naming of Other Subcontractors Form completed?
9. Was the Statement of Bidder’s Evaluation completed?

A summary of the evaluation of each Bid versus the aforementioned criteria is included as an attachment to this letter. Based on this evaluation, it is our opinion that Granite Excavation, Inc. is the lowest responsive bidder and we recommend that they be considered by the Owner for award of the Contract.

Our evaluation did not include verification of the Bidder’s or subcontractors business legal status, the status of the Bidder’s or subcontractors licenses, the signatory’s authority to sign, or other possible reasons for rejecting the bid. At your request, we would be happy to work with you and your legal counsel to review the Bids, and/or conduct any further review that is warranted. Then, you and your legal counsel may consider irregularities that may be present based on your review, waive any informalities, and make a final recommendation to your governing Board.

Since this is an I.C. 67-2805 “Category A” Bid, award should be made to the lowest bidder who is in compliance with the administrative requirements of the bidding process, and who holds the requisite license. The Bid Tabulation is enclosed with this letter. The Bidder’s qualifications were not evaluated.

J-U-B ENGINEERS, Inc. *celebrates* 60 YEARS

If you would like to discuss our evaluation and recommendation, please do not hesitate to contact me at 208-733-2414.

Sincerely,

J-U-B Engineers, Inc.



Ivan McCracken, P.E.
Project Engineer

Attachment: Bid Opening Checklist
Bid Tab

City of Twin Falls - 2014 Orchard Drive Reconstruction



J·V·B ENGINEERS, INC.

Bid Opening Checklist

May 13, 2014

	Contractor:	Addendum #1	Bid Form Completed and Signed	Bid Bond	Listing of Subcontractors	Statement of Bidder's Qualifications	Base Bid Amount	Comments
1	Granite Excavation, Inc.	X	X	X	X	X	\$ 300,000.00	
2	Kloepfer, Inc.	X	X	X	X		\$ 319,606.00	Missing Statement of Qualifications
3	Idaho Sand & Gravel		X	X	X	X	\$ 434,138.05	Missing Addendum #1
4								
5								
6								
7								
8								
9								
10								
11								
12								
13								
14								

PROJECT: City of Twin Falls - 2014 Orchard Drive West Reconstruction

BID DATE: May 12, 2014

BASE BID UNIT PRICE					Granite Excavation, Inc.		Kloepfer, Inc		Idaho Sand & Gravel Co.	
ITEM NO.	ISPWC REF.	CONSTRUCTION SHEET DESCRIPTION	QUANT.	UNIT	Cascade, ID		Twin Falls, ID		Jerome, ID	
1	201.4.1.B.1	Clear and Grub; Dispose of Waste Material off-site <Refer to Key Note 1>	1	LS	\$2,830.50	\$2,830.50	\$11,707.00	\$11,707.00	\$7,652.00	\$7,652.00
2	201.4.1.C.1	Removal of Obstruction: Remove Decorative Block Wall and Stack Blocks in Owner's Yard <Refer to Key Note 23>	1	LS	\$517.00	\$517.00	\$733.00	\$733.00	\$572.50	\$572.50
3	201.4.1.C.1	Removal of Obstruction: Remove Concrete Parking Blocks and Stack Blocks in Owner's Yard <Refer to Key Note 25>	1	LS	\$555.50	\$555.50	\$326.00	\$326.00	\$186.00	\$186.00
4	201.4.1.D.1	Removal of Asphalt (with Offsite Disposal) <Refer to Key Note 2>	4,070	SY	\$2.15	\$8,750.50	\$2.70	\$10,989.00	\$6.23	\$25,356.10
5	201.4.1.E.1	Removal of Existing Fence and Reset/Replace with New Fence Behind R/W <Refer to Key Note 3>	150	LF	\$19.25	\$2,887.50	\$10.00	\$1,500.00	\$18.00	\$2,700.00
6	201.4.1.G.1	Removal of Existing Mail Box and Reset on New Post <Refer to Key Note 4>	14	EA	\$88.00	\$1,232.00	\$150.00	\$2,100.00	\$296.50	\$4,151.00
7	202.4.1.C.1	Excavation to Subgrade Per Plans & Typical Section Sheet G-002, Dispose Offsite <Refer to Key Note 5>	5,430	SY	\$3.28	\$17,810.40	\$3.00	\$16,290.00	\$13.40	\$72,762.00
8	202.4.9.A.1	Sawcut Asphalt/Concrete <Refer to Key Note 6>	80	LF	\$4.15	\$332.00	\$2.50	\$200.00	\$6.40	\$512.00
9	202.4.10.A.1	Grade Shoulder Area to Establish Ditch with Positive Drainage <Refer to Key Note 14>	1,160	LF	\$3.50	\$4,060.00	\$10.80	\$12,528.00	\$5.05	\$5,858.00
10	307.4.1.K.5	Soft Spot Repair Crushed Aggregate	10	CY	\$63.25	\$632.50	\$120.00	\$1,200.00	\$70.50	\$705.00
11	601.4.1.A.11	Install 12" Culvert, Corrugated Galvanized Steel (CGSP) under Driveway <Refer to Key Note 15>	440	LF	\$19.00	\$8,360.00	\$35.90	\$15,796.00	\$46.20	\$20,328.00
12	601.4.1.B.1	Repair Irrigation Pipe Below Driveway (pipe is expected to be 12" Steel) <Refer to Key Note 21>	1	LS	\$1,465.00	\$1,465.00	\$1,200.00	\$1,200.00	\$862.50	\$862.50
13	602.4.1.M.1	Concrete Irrigation Box Size 2'x2', Per ISPWC SD-619 <Refer to Key Note 24>	1	EA	\$1,504.50	\$1,504.50	\$1,875.00	\$1,875.00	\$747.50	\$747.50
14	802.4.1.E.1	Crushed Aggregate for Base: City of Twin Falls Specs. 3/4" Type 1, (6" Thick) <Refer to Key Note 17>	5,430	SY	\$5.22	\$28,344.60	\$4.50	\$24,435.00	\$6.25	\$33,937.50
15	802.4.1.E.1	Crushed Aggregate for Base: City of Twin Falls Specs. 1-1/2" Type 1 (12" Thick) <Refer to Key Note 17>	5,430	SY	\$11.28	\$61,250.40	\$8.50	\$46,155.00	\$11.60	\$62,988.00
16	802.4.1.F.1	Construct Standard Driveway Approach per Detail 1, Sheet C-501 <Refer to Key Note 18>	660	SY	\$12.17	\$8,032.20	\$37.05	\$24,453.00	\$54.40	\$35,904.00
17	810.4.1.A.3	Plant Mix Pavement (PG 64-28) per Typical Section Sheet G-002 <Refer to Key Note 19>	4,800	SY	\$23.93	\$114,864.00	\$22.14	\$106,272.00	\$20.50	\$98,400.00
18	810.4.1.B.1	Profilograph Testing	1	LS	\$4,384.65	\$4,384.65	\$5,960.00	\$5,960.00	\$10,509.00	\$10,509.00
19	1103.4.1.A.1	Construction Traffic Control	1	LS	\$3,047.50	\$3,047.50	\$8,563.00	\$8,563.00	\$25,121.75	\$25,121.75
20	2010.4.1.A.1	Mobilization and Demobilization (10% Maximum)	1	LS	\$15,202.00	\$15,202.00	\$17,679.00	\$17,679.00	\$10,640.70	\$10,640.70
21	2030.4.1.C.1 SP	Valve Box, Adjust to Grade (Install Concrete Collar per ISPWC SD-406 if within Asphalt) <Refer to Key Note 16>	3	EA	\$438.50	\$1,315.50	\$550.00	\$1,650.00	\$842.50	\$2,527.50
22	2147.4.1.A.1 SP	Site Management (Dust Control, Security, etc.)	1	LS	\$4,140.75	\$4,140.75	\$6,495.00	\$6,495.00	\$8,817.00	\$8,817.00
23	2216.4.1.A.1 SP	Storm Water Management (Prepare SWPPP & Submit NOI, Install and Maintain BMPs, Closeout)	1	LS	\$8,481.00	\$8,481.00	\$1,500.00	\$1,500.00	\$2,900.00	\$2,900.00
convey the responsiveness of the Bid.					\$300,000.00		\$319,606.00		\$434,138.05	



Date: Monday, May 19, 2014
To: Honorable Mayor and City Council
From: Troy Vitek, Assistant City Engineer

Request:

Consideration of a request to award the contract for the Eastland–Orchard to Kimberly Project to PMF Inc., of Twin Falls, Idaho, in the amount of \$422,853.00.

Time Estimate:

The staff presentation will take approximately 5 minutes

Background:

The 2014 Eastland – Orchard to Kimberly Road project is being phased as funds are available. The construction includes the intersection of Orchard and Eastland extending East and West approximately 100' each, South 50', and North approximately 100'. The reconstruction will be concrete per the Geotechnical report provided by American Geotechnics.

The project was bid and bids were opened on May 8th. There were two bids received with the lowest bid coming from PMF in the amount of \$422,853.00. The bid package was checked for completeness and no irregularities were found.

Approval Process:

City Council approves the execution of the contract by the City.

Budget Impact:

The bid amount for this project is \$422,853.00. The roadway portion of it will be funded through Streets and was a budgeted item, the water line replacement portion of the project will be funded by Water which was also a budgeted item.

Regulatory Impact:

Approval of this request will allow the Staff to execute the contract.

Conclusion:

Staff recommends that the City Council approve the award of the contract to PMF Inc. in the amount of \$422,853.00.

Attachments:

1. Vicinity Map
2. Bid Tabulation
3. Engineers recommendation of award

ROADWAY IMPROVEMENTS TO EASTLAND DR SOUTH: ORCHARD DR TO KIMBERLY RD, PHASE I
Bid Tabulation

Prepared by: Civil Science, Inc.
Date: May 8, 2014

Item No.	Bid Item Description	Est. Qty.	Unit	Civil Science Engineer's Estimate Unit Price	Extension	PMF, Inc. Low Bid Unit Price	Extension	Granite Excavation 2nd Low Bid Unit Price	Extension
201.4.1.B.1.A	Cleaning & Grubbing	1	LS	\$ 92.31	\$ 92.31	\$ 1,500.00	\$1,500.00	\$ 450.00	\$ 450.00
201.4.1.E.1.A	Removal Of Culb & Gutter	80	LF	\$ 3.80	\$304.00	\$ 7.00	\$560.00	\$ 4.30	\$344.00
201.4.1.E.1.B	Removal Of Storm Drain	116	LF	\$ 3.00	\$348.00	\$ 4.00	\$464.00	\$ 14.50	\$1,682.00
201.4.1.E.1.C	Removal Of Culvert	20	LF	\$ 3.00	\$60.00	\$ 4.00	\$80.00	\$ 22.00	\$440.00
201.4.1.E.1.E	Removal Of Water Line	11	LF	\$ 3.00	\$33.00	\$ 10.00	\$110.00	\$ 31.00	\$341.00
201.4.1.F.1.A	Removal Of Inlet	2	EA	\$ 500.00	\$1,000.00	\$ 314.00	\$628.00	\$ 280.00	\$560.00
201.4.1.F.1.B	Removal of Hydrant	1	EA	\$ 350.00	\$350.00	\$ 650.00	\$650.00	\$ 75.00	\$75.00
201.4.1.G.1.A	Remove & Reset Sign	7	EA	\$ 200.00	\$1,400.00	\$ 275.00	\$1,925.00	\$ 7.00	\$49.00
202.4.1.C.1.A	Excavation	2181	SY	\$ 5.00	\$10,905.00	\$ 7.00	\$15,267.00	\$ 8.80	\$19,192.80
202.4.8.A.1.A	Dust Abatement Water	100	MG	\$ 10.00	\$1,000.00	\$ 50.00	\$5,000.00	\$ 39.50	\$3,950.00
206.4.1.A.1.A	Seedbed Preparation	0.02	AC	\$ 794.00	\$15.88	\$ 5,000.00	\$5,000.00	\$ 28,500.00	\$570.00
206.4.1.B.1.A	Seeding	0.02	AC	\$ 1,644.00	\$32.88	\$ 8,000.00	\$16,000.00	\$ 45,000.00	\$900.00
307.4.1.F.1.A	Main Line Type "P" Surface Restoration (Asphalt Roadway)	978	LF	\$ 35.00	\$34,230.00	\$ 45.00	\$44,010.00	\$ 28.00	\$27,384.00
308.4.1.A.1.A	Steel Casing Pipe Boring and Jacking 24"	61	LF	\$ 500.00	\$30,500.00	\$ 270.00	\$16,470.00	\$ 371.00	\$22,631.00
401.4.1.A.1.A	Water Main Pipe - Size 16" - Type C-905	866	LF	\$ 55.00	\$47,630.00	\$ 68.00	\$58,888.00	\$ 58.50	\$50,661.00
401.4.1.A.1.B	Water Main Pipe - Size 12" - Type C-900	723	LF	\$ 34.00	\$24,582.00	\$ 34.00	\$24,582.00	\$ 43.20	\$31,233.60
401.4.1.A.1.C	Water Main Pipe - Size 6" - Type C-900	11	LF	\$ 12.00	\$132.00	\$ 32.00	\$352.00	\$ 40.00	\$440.00
402.4.1.A.1.A	Valve-Size 16" - Type Butterfly Valve	3	EA	\$ 2,500.00	\$7,500.00	\$ 3,775.00	\$11,325.00	\$ 3,330.00	\$9,990.00
402.4.1.A.1.B	Valve-Size 12" - Type Gate Valve	3	EA	\$ 1,800.00	\$5,400.00	\$ 2,000.00	\$6,000.00	\$ 2,300.00	\$6,900.00
402.4.1.A.1.C	Valve-Size 6" - Type Gate Valve	3	EA	\$ 700.00	\$2,100.00	\$ 1,048.00	\$3,144.00	\$ 1,150.00	\$3,450.00
403.4.1.A.1.A	Hydrant	1	EA	\$ 3,000.00	\$3,000.00	\$ 2,674.00	\$2,674.00	\$ 3,200.00	\$3,200.00
404.4.1.A.1.A	Water Service Connection, Size 1"	5	EA	\$ 1,500.00	\$7,500.00	\$ 500.00	\$2,500.00	\$ 975.00	\$4,875.00
502.4.1.A.1.B	Fiber Optic Manhole	1	EA	\$ 21.50	\$430.00	\$ 25.00	\$500.00	\$ 39.00	\$780.00
601.4.1.A.1.A	12" Culvert, Corrugated Galvanized Steel (CGSP)	20	LF	\$ 1,200.00	\$24,000.00	\$ 2,000.00	\$40,000.00	\$ 1,330.00	\$26,600.00
602.4.1.G.1.A	Inlet - Type III	2	EA	\$ 900.00	\$900.00	\$ 355.00	\$355.00	\$ 350.00	\$350.00
602.4.1.O.1.A	Irrigation Ditch Size 2' Wide by 1' Deep	1	EA	\$ 65.00	\$99,060.00	\$ 63.00	\$96,032.00	\$ 100.50	\$153,162.00
705.4.1.A.1.A	Portland Cement Concrete Pavement	1524	SY	\$ 20.00	\$9,100.00	\$ 20.00	\$9,100.00	\$ 36.75	\$16,721.25
801.4.1.B.1.A	3" Minus Uncrushed Aggregate Base	455	TON	\$ 30.00	\$13,650.00	\$ 20.00	\$9,100.00	\$ 48.50	\$30,070.00
802.4.1.B.1.A	3/4" Crushed Aggregate for Base Type I (Untreated)	620	TON	\$ 35.00	\$21,700.00	\$ 43.00	\$26,860.00	\$ 92.50	\$28,582.50
802.4.1.B.1.B	3/4" Crushed Aggregate for Base Type I	309	TON	\$ 2.10	\$3,780.00	\$ 5.50	\$9,900.00	\$ 6.15	\$11,070.00
806.4.1.B.1.A	Drifted Emulsified Asphalt for Tack Coat (CSS-1)	1800	GAL	\$ 80.00	\$144,000.00	\$ 155.00	\$33,480.00	\$ 171.00	\$36,936.00
810.4.1.A.1.A	Plant Mix Pavement	216	TON	\$ 500.00	\$500.00	\$ 7,500.00	\$7,500.00	\$ 3,025.00	\$3,025.00
1001.4.1.A.1.A	Sediment Control	1	LS	\$ 6.00	\$2,820.00	\$ 2.00	\$940.00	\$ 13.00	\$6,100.00
1102.4.1.E.1.A	(2) 1.25" conduits	470	LF	\$ 17,461.53	\$17,461.53	\$ 17,500.00	\$17,500.00	\$ 11,800.00	\$11,800.00
1103.4.1.A.1.A	Construction Traffic Control	1	LS	\$ 17,461.53	\$17,461.53	\$ 7,500.00	\$7,500.00	\$ 64,350.00	\$64,350.00
2010.4.1.A.1.A	Mobilization	1	LS	\$ 350.00	\$350.00	\$ 750.00	\$750.00	\$ 450.00	\$450.00
2020.4.1.F.1.A	Reference and Reset Monuments	1	EA	\$ 225.00	\$225.00	\$ 3.00	\$3.00	\$ 800.00	\$800.00
2030.4.1.C.1.A	Valve Box, Type Cast Iron, Adjust to Grade	1	EA	\$ 1.45	\$651.05	\$ 3.00	\$1,347.00	\$ 1.25	\$561.25
2050.4.1.A.1.A	Drainage Geotextile Type II	449	SY	\$ 3.35	\$2,054.15	\$ 3.00	\$4,572.00	\$ 1.10	\$1,676.40
2050.4.1.C.1.A	Subgrade Separation Geotextile	1524	SY	\$ 17,461.53	\$17,461.53	\$ 5,500.00	\$5,500.00	\$ 24,800.00	\$24,800.00
2060.4.1.A.1.A	Survey, Inspection, & Testing	1	LS	\$ 162,857.00	\$162,857.00	\$ 170,705.00	\$170,705.00	\$ 161,385.60	\$161,385.60

Water Sub-Total	\$161,385.60
City Sub-Total	\$424,808.20
TOTAL	\$586,193.80

YES

Water Sub-Total	\$170,705.00
City Sub-Total	\$252,147.00
TOTAL	\$422,852.00

YES

Water Sub-Total	\$162,857.00
City Sub-Total	\$238,691.12
TOTAL	\$401,548.12

YES

"Bid Proposal" Signed/Submitted:
"Bid Schedule" Correct:
Public Works License:
Workmans Comp/Liability Ins Carriers:
Addendum Submitted:
RESPONSIVE BID:

May 9, 2014

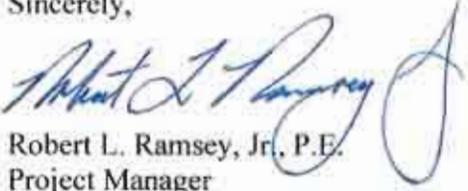
Mr. Troy Vitek
City of Twin Falls
PO Box 1907
Twin Falls, ID 83303-1907

RE: Roadway Improvements to Eastland Dr S: Orchard Dr to Kimberly Rd, Phase I

Dear Troy,

The bid opening for the above mentioned project was held at 10:00am on May 8, 2014. Bids were submitted by PMF, Inc. and Granite Excavation. The bids were opened and announced at the conference room of the City Hall. Civil Science has since reviewed each bid and found that each bid contained the required submittals and the bids were accurate. The lowest bid was provided by PMF, Inc. and is responsive. We recommend award of the Eastland Drive South: Orchard Dr to Kimberly Rd, Phase I roadway improvement project to PMF, Inc.

Sincerely,



Robert L. Ramsey, Jr., P.E.
Project Manager



Date: Monday, May 19, 2014
To: Honorable Mayor and City Council
From: Troy Vitek, Assistant City Engineer

Request:

Consideration of a request to allow the City Engineer to sign an agreement with CH2M Hill for the City of Twin Falls Waste Water Treatment Plant Construction Management and Construction Services in the amount \$3,083,276.

Time Estimate:

The staff presentation will take approximately 5 minutes.

Background:

On May 21, 2013, the Twin Falls Wastewater Bond was passed by the citizens of Twin Falls in the amount of \$38 million. \$32 million of this bond was earmarked for the Waste Water Treatment Plant (WWTP) to provide additional capacity. The City has approached CH2M Hill and asked them to provide a scope of services to complete the bidding, construction management, and construction services for this project. CH2M Hill has provided a scope of work along with a contract in the amount of \$3,083,276. Due to the complexity of the schedule this project has been broken into 5 separate contracts (2 construction and 3 procurement packages). Each of these contracts will be run separately but need to coalesce as a group. This requires extensive oversight of inspectors and construction managers to meet the rapid schedule and manage the budget. The total value of \$3,083,276 represents 8.87% of the total cost of the estimated \$34,745,922 project. Staff believes this is a very reasonable price for the complexity of this project.

Approval Process:

Approval of the contract will allow the City to hire CH2M Hill to complete the WWTP Construction Management and Construction Services. A majority vote of the Council is needed to allow the City Engineer to sign the contract.

Budget Impact:

The WWTP bond is expected to be impacted by \$3,083,276 per this request, \$3,000,000 bond funds and \$83,276 from savings on the Design Task Order 15.

Conclusion:

Staff recommends that City Council allow the City Engineer to sign an agreement with CH2M Hill for construction management in the amount of \$3,083,276.

Attachments:

1. Task Order No. 18
2. Total Budget Update

TASK ORDER NO. 18

This Task Order is issued pursuant to the Standard Master Agreement for Professional Services dated January 21, 2010 between City of Twin Falls, ID and CH2M HILL, INC, which is incorporated herein by this reference, with respect to	
City of Twin Falls Wastewater Treatment Plant Phase 2 Expansion Services During Construction	("Project")

Specific Services: See Exhibit A (Scope of Work)

Compensation Provisions: Time and expense (raw labor times a multiplier of 3.19) for an amount not to exceed \$3,000,000.00, in accordance with Exhibit A (Scope of Work).

Work Schedule: See Exhibit A (Scope of Work)

The Authorized Representatives designated below are authorized to act with respect to the Task Order. Communications between the parties will be between parties and their consultants or subcontractors shall be through the Authorized Representatives:	
For the City of Twin Falls	For CH2M HILL Engineers, Inc.
Name: Jackie Fields, P.E.	Name: Gregg Thompson, P.E.
Address: P.O. Box 1907 Twin Falls, ID 83303	Address: 322 East Front Street Suite 200 Boise, ID 83702
Telephone: (208) 735-7273	Telephone: (208) 383-6107

This Task Order 18 is effective this: _____ day of _____, _____	
Accepted for CH2M HILL Engineers, Inc., by:	Accepted for the City of Twin Falls by:
Name: Mark Bowen	Name: Jacqueline Fields
Signature:  5/6/14	Signature:
Title: Vice President/Area Manager	Title: City Engineer

Exhibit A - Scope of Work

SERVICES DURING CONSTRUCTION (SDC)

City of Twin Falls WWTP Phase 2 Expansion

CH2M HILL will provide Services during Construction (SDC) as defined in this document. These SDC are intended to assist the Owner in administering the contract for construction, monitor the performance of the construction Contractor, verify that the Contractor's work is in substantial compliance with the contract documents, and assist the Owner in responding to events that occur during the construction. These SDC are based upon the understanding that the Owner will contract directly with the Contractor and will be actively involved in the construction process and will make decisions, provide approvals, and perform other actions necessary for the completion of the construction. These SDC are also based upon the Owner executing a contract for construction with the Contractor that is consistent with CH2M HILL's Agreement and with these SDC, and which provides the requisite authority for CH2M HILL to fulfill its SDC responsibilities.

CH2M HILL's SDC are based upon the schedule or duration of construction anticipated at the time that these services are agreed. Deviations from the anticipated schedule or duration of construction will materially affect the scope of these SDC and CH2M HILL's compensation for the SDC, and will require an adjustment to CH2M HILL's compensation.

CH2M HILL will not be responsible for the means, methods, techniques, sequences or procedures of the Contractor, nor shall CH2M HILL be responsible for the Contractor's failure to perform in accordance with the contract documents.

1.0 Task 1 - Project Management

CH2M HILL will provide services to assist in coordinating the site activities, administering the contract for construction, monitoring the contractor's performance, responding to design and technical submittals, and closing out the contract for construction.

1.1 Workplan

CH2M HILL will develop a general workplan that defines CH2M HILL's delivery approach, staffing, responsibilities, and project deliverables. Reporting: CH2M HILL will keep the Owner advised of the progress of the construction. This includes submitting monthly progress reports to the Owner and holding periodic meetings and consultations with the Owner.

1.2 Document Management System and Procedures

CH2M HILL will establish a system and set of procedures for managing, tracking and storing relevant documents between the Contractor, CH2M HILL and Owner produced during the Bid/Award, Construction and Closeout phases of the project. CH2M HILL will utilize an appropriate computer based document management system selected by CH2M HILL. Should the Owner require a specific system, the Owner will advise CH2M HILL in advance and will compensate CH2M HILL for any additional costs incurred. CH2M HILL will, in coordination with the Owner, maintain hard copy records, suitably organized, as indicated to be provided in the contract. The Contractor will provide all records.

CH2M HILL will implement procedures for the logging and tracking of relevant correspondence and documents. CH2M HILL will assist the Owner in monitoring outstanding decisions, approvals, and responses required from the Owner.

1.3 Safety

- 1.3.1 CH2M HILL will manage the health, safety and environmental activities of its staff and the staff of its subcontractors to achieve compliance with applicable health and safety laws and regulations.
- 1.3.2 CH2M HILL will coordinate its health, safety, and environmental program with the responsibilities for health, safety, and environmental compliance specified in the contract for construction. CH2M HILL will coordinate with responsible parties to correct conditions that do not meet applicable federal, state, and local occupational safety and health laws and regulations, when such conditions expose CH2M HILL staff, or staff of CH2M HILL subcontractors, to unsafe conditions.
- 1.3.3 CH2M HILL will notify affected personnel of site conditions that CH2M HILL observes as posing an imminent danger to them.
- 1.3.4 CH2M HILL is not responsible for health or safety precautions of construction workers. CH2M HILL is not responsible for the Contractor's compliance with the health and safety requirements in the contract for construction, or with federal, state, and local occupational safety and health laws and regulations.

1.4 General Management

- 1.4.1 Provide oversight of construction services including scope management, consultation, project controls, and project accounting.

2.0 Task 2 - Engineering Services During Construction

2.1 Shop Drawings, Samples, and Submittals

- 2.1.1 Submittal Schedule: CH2M HILL will obtain from the Contractor a proposed shop drawing and submittal schedule, which shall identify all shop drawings, samples, and submittals required by the contract for construction, along with the anticipated dates for submission.
- 2.1.2 Review of Shop Drawings, Samples and Submittals: CH2M HILL will coordinate with the design team for the reviews of the Contractor's shop drawings, samples, and other submittals. CH2M HILL will log and track shop drawings, samples, and submittals.

CH2M HILL design team's review of shop drawings, samples and submittals shall be for general conformance with the design concept and general compliance with the requirements of the contract for construction. Such review shall not relieve the Contractor from its responsibility for performance in accordance with the contract for construction, nor is such review a guarantee that the work covered by the shop drawings, samples, and submittals is free of errors, inconsistencies, or omissions.

- 2.1.3 Scope of Review: CH2M HILL's scope shall be based upon the scope of work in the contract for construction and shall include a maximum of two submissions by the Contractor for each shop drawing, sample, or submission. Should there be additional reviews required of CH2M HILL and the design team, CH2M HILL shall be entitled to additional compensation.

2.2 Contractors Request for Information

- 2.2.1 Requests for Information: CH2M HILL will review the Contractor's requests for information or clarification of the contract for construction. CH2M HILL will coordinate such review with the design team and with the Owner as appropriate. CH2M HILL will coordinate and issue responses

to the requests.

CH2M HILL will log and track the Contractor's requests.

- 2.2.2 Proposed Substitutions: CH2M HILL will assist the Owner in reviewing and responding to the Contractor's requests for substitution of materials and equipment. CH2M HILL will review such requests and will advise the Owner as to the acceptability of such substitutions.

2.3 Request for Quotations

CH2M HILL will provide engineering and administration for request for quotations from the contractor for modifications to the contract documents.

2.4 Design Team Visits:

- 2.4.1 Field Visits: CH2M HILL will coordinate monthly visits to the site by the design team members to review the progress and the quality of the work. The visits shall observe the general quality of the work at the time of the visit and review specific items of work that are brought to the attention of the design team members by the Contractor or the Owner.

- 2.4.2 Factory and Off-Site Tests and Inspections: CH2M HILL will coordinate tests and inspections of work, materials and equipment for the project at off-site facilities and suppliers, as specified in the contract for construction. Staff will attend when deemed appropriate.

- 2.4.3 Performance and Witness Testing: CH2M HILL will attend and witness field and factory performance tests as specified in the contract for construction and CH2M HILL contract scope, as deemed appropriate.

- 2.4.4 Regulatory and Third Party Testing and Inspections: CH2M HILL will monitor the Contractor's coordination of inspection and testing by regulatory and third-party agencies that have jurisdiction over the project.

- 2.4.5 Subsurface and Physical Conditions: Whenever the Contractor notifies CH2M HILL or Owner of subsurface or physical conditions at the site that the contract for construction provides should be so notified, CH2M HILL will advise the Owner and observe the conditions at the site. CH2M HILL will advise the Owner as to the appropriate action(s), and will assist the Owner in responding to the Contractor.

Engineering and technical services that are required to investigate the subsurface or physical conditions shall be considered an Additional Service.

- 2.4.6 Specialty Inspections: CH2M HILL will subcontract with an outside firm to provide specialty inspections, structural observation, or testing services as required in the Contract Documents.

2.5 Startup and Commissioning

CH2M HILL will furnish assistance to the Owner in plant startup and initial plant operation to the extent to be mutually agreed upon by both parties. This assistance includes:

- 2.5.1 Review the Contractor's startup and testing plans in conjunction with the operations staff.
- 2.5.2 Prepare a Plan of Operation to identify specific actions and related completion dates for startup and operation of the new facilities.
- 2.5.3 Assisting during the initial startup of the facilities by assisting the operations staff.

2.6 As Built Drawings and Record Documents

CH2M HILL will coordinate the Contractor's submittal of as-built drawings, specifications, and

other as-built or record documents, and shall transmit these to the Owner. CH2M HILL will meet with the Contractor as necessary to discuss the preparation and submittal of as-built or record drawings.

2.7 Conformed Drawings

CH2M HILL will revise the original design drawings to reflect addenda issued during the bidding period.

2.8 Operations and Maintenance Manual

CH2M HILL will develop an Operations and Maintenance (O&M) manual describing the operation of the Project facilities and systems. This manual will explain the various primary modes of operation that may be used, including both normal operation and initial emergency operation procedures. The manual will explain the purpose and basic concept of the various processes that are incorporated into the overall plant. Where appropriate, reference will be made to the manufacturer's detailed O&M submittals. It will include instructions for process operations and test or laboratory procedures that may be required to monitor the performance of the facilities. The manual will be suitable for use as an operational tool and to facilitate operator training. The manual will be produced in a computerized format using commercially available software. The O&M manual will be revised at the end of 1 year of operations, based on actual operating and maintenance experience and input from the Owner's staff.

2.9 Operation and Maintenance Training

CH2M HILL will provide supplemental instruction to the Owner's staff in the operation, maintenance, and testing of the equipment provided under this Project. This instruction shall cover both the basic operational concept and actual operation of the systems and components under both normal and abnormal operations that are likely to occur. The instruction will also include training of the staff for equipment maintenance. CH2M HILL will also coordinate the services of qualified representatives from equipment manufacturers.

3.0 Task 3 - Resident Engineer

CH2M HILL will provide a field engineer (also known as a Resident Engineer) to improve the ability of the Engineer to verify that the constructed work is generally in compliance with the Engineer's intent. The amount of time assumed is 45 hours per week and does not include time for any contract time extensions, if required by the Project or the Contractor to achieve final completion. Overtime and contract time extension, if required by the City and the Consultant, will be addressed in an amendment to this task order.

The field engineer's responsibilities are described below:

- The field engineer will attend a preconstruction meeting with the Contractor and City at the Project site prior to the commencement of construction.
- The field engineer will assist in the development of a Construction Quality Assurance Program.
- The field engineer will review and approve shop drawings and samples in accordance with the Schedule of Shop Drawings and Sample submittals. The field engineer will facilitate the transmittal of shop drawings and samples to the Engineer for review and approval in accordance with contract documents.

- The field engineer will prepare written clarifications or interpretations of the requirements of the Contract Documents as determined necessary. Such written clarifications shall be binding on the Contractor for the limited purpose established in the Contract Documents associated with the role of the Engineer.
- The field engineer will consult with the City's Project Representative and Inspector (if provided) to disapprove or reject work which the Engineer believes to be defective, or that Engineer believes will not produce a completed Project that conforms to the Contract Documents, or that will prejudice the integrity of the design concept of the completed Project as a functioning whole as indicated by the Contract Documents.
- The field engineer will process requests for information, plan interpretations, and or changes. Consult with City's Project Representative and field staff to provide recommendations to City based on input from City and Engineer.
- The field engineer will consult with the City's Project Representative and the project staff to authorize minor variations in the work from the requirements of the Contract Documents which do not involve an adjustment in the contract price or the contract duration and are compatible with the design concept of the completed Project as a functioning whole, as indicated by the Contract Documents.
- The field engineer will consult with the City's Project Representative and the project staff and assist them in preparing contract change orders to the Contract Documents for the Contractor and City's review and approval.
- Maintain project files.
- Control, track status, and expedite review of shop drawings, installation manuals, samples, and other submittals via the Project's Electronic Document Management System.
- Control, track status, and expedite review and responses to requests for information.

Assumptions

The field engineering services fee estimate is based on providing the services outlined. The amount of time furnished and the cost of performing such services are estimates. The Consultant is not obligated to provide services beyond the amounts noted next, or summarized in Exhibit A, nor is the City obligated to pay for such services unless such services are mutually agreed to by both parties in an amendment to this task order.

The basis for the estimate is as follows:

- Assume that the resident engineer will work up to 9 contiguous hours per day for 45 hours per week for the full duration of Construction Contract Package 2 (20 contiguous months). Assume working hours will be between 7 a.m. and 6 p.m. Monday through Friday.
- Assume that some number of requests for information, Submittals, and Change Orders will be addressed by the onsite, full time Resident Engineer, reducing design office level of effort.
- Assume that all onsite office equipment, printers, copiers, office supplies, tablet computers, desks, and other office items will be provided by the City or Contractor (not CH2M HILL).
- CH2M HILL will provide their employees with laptop computers. All other computer equipment necessary for connecting to the project server and accessing project

databases will be provided by the City. For field staff (resident engineer and construction manager), the hourly labor charge will cover the cost of a laptop computer.

- An electronic document management system (EDMS) will be used to organize and document communication between the Consultant, the City, and the Contractor. This will include submittals, requests for information, and changes. The City will pay for the EDMS (such as ProCore software) license.
- City will provide telecommunications and internet service for Consultant field staff.

4.0 Task 4 - Construction Management

CH2M HILL will provide Construction Management support with the intent to assist with the management of the Owner's responsibilities as provided in the construction contract. The amount of time assumed is 45 hours per week and does not include time for any contract time extensions, if required by the Project or the Contractor to achieve final completion. Overtime and contract time extension, if required by the City and the Consultant, will be addressed in an amendment to this task order.

- 4.0.1 Pre-Construction Conference: CH2M HILL shall coordinate and attend one pre-construction conference with the Contractor to review the project communication, coordination, and other procedures, and discuss the Contractor's general workplan and requirements for the project. CH2M HILL will take minutes or will otherwise record the results of this conference.
- 4.0.2 Mobilize Onsite Team: CH2M HILL will mobilize a team on site for the duration of the construction to provide site coordination, contract administration and monitoring the performance of the Contractor. The onsite team will mobilize in field offices to be provided by the Contractor or Owner in accordance with the terms of the contract for construction.
- 4.0.3 Project Site Meetings: CH2M HILL will conduct periodic meetings with the Contractor and will prepare the minutes of these meetings.
- 4.0.4 Field Instructions and Orders: CH2M HILL will issue field instructions, orders or similar documents during construction as provided in the contract for construction.
- 4.0.5 Permits, Bonds and Insurance: CH2M HILL will verify that the required permits, bonds, and insurance have been obtained and submitted by the Contractor.
- 4.0.6 Payments to Contractor:
- 4.0.6.1 CH2M HILL will receive and review the Contractor's requests for payment. CH2M HILL will determine whether the amount requested reflects the progress of the Contractor's work and is in accordance with the contract for construction. CH2M HILL shall provide recommendations to the Owner as to the acceptability of the requests. CH2M HILL will advise the Owner as to the status of the total amounts requested, paid, and remaining to be paid under the terms of the contract for construction.
- 4.0.6.2 Recommendations by CH2M HILL to the Owner for payment will be based upon CH2M HILL's knowledge, information, and belief from its observations of the work on site and selected sampling that the work has progressed to the point indicated. Such recommendations do not represent that continuous or detailed examinations have been made by CH2M HILL to ascertain that the Contractor has completed the work in exact accordance with the contract for construction; that CH2M HILL has made an examination to ascertain how or for what purpose the Contractor has used the monies paid; that title to any of the work, materials or equipment has passed to the Owner free and clear of liens, claims, security interests, or encumbrances.

4.1 Changes

4.1.1 Minor Variations in the Work: CH2M HILL may authorize minor variations in the work which do not involve an adjustment in the Contractor's contract price nor time for construction and are not inconsistent with the intent of the contract documents.

4.1.2 Coordinate Issuance of Changes: CH2M HILL will assist the Owner with the issuance of changes to the contract for construction. Design and engineering services to prepare drawings, specifications and other information for the change shall be considered as Additional Services, and shall entitle CH2M HILL to additional compensation for the design services.

CH2M HILL will receive and review the Contractor's response to the request for change and will obtain such further information as is necessary to evaluate the basis for the Contractor's proposal. CH2M HILL will assist the Owner with negotiations of the proposal and, upon approval by the Owner, prepare final change order documents for execution by the Owner and Contractor.

4.1.3 Review of Contractor's Requested Changes: CH2M HILL shall review Contractor-requested changes to the contract for construction. CH2M HILL will make recommendations to the Owner regarding the acceptability of the Contractor's request, and upon approval of the Owner, assist the Owner in negotiations of the requested change. Upon agreement and approval, CH2M HILL will prepare final change order documents.

Design and engineering services of CH2M HILL to review Contractor initiated changes and to prepare drawings and specifications for issuance to the Contractor shall be considered as Additional Services, entitling CH2M HILL to additional compensation.

4.1.4 Change Order Reports: CH2M HILL will provide periodic reports to the Owner about the status of Change Orders. The report shall include issued Change Orders, pending change orders, and change order amounts.

4.2 Project Controls

4.2.1 Contractor's Schedule Submittal: CH2M HILL will review the Contractor's construction schedule and verify that it is consistent with the requirements of the contract for construction. CH2M HILL will advise the Contractor of areas where the schedule is not in compliance with the contract for construction. CH2M HILL will provide comments to the Owner to assist the Owner in approving, accepting, or taking other action on the contractor's schedule, in accordance with the contract for construction.

CH2M HILL's review and comments shall not be considered as a guarantee or confirmation that the Contractor will complete the work in accordance with the contract for construction.

4.2.2 Contractor's Schedule Updates: CH2M HILL will review the Contractor's periodic schedule updates or other schedule submissions. CH2M HILL will advise the Contractor if the updates or other submissions are not in accordance with the contract for construction. CH2M HILL will provide comments to the Owner regarding the updates or other submissions.

4.2.3 Effect of Change Orders: CH2M HILL will review information submitted by the Contractor regarding the effect of proposed or issued Change Orders upon the construction schedule, duration and completion date. CH2M HILL will advise the Owner as to the potential impact of proposed or issued Change Orders. CH2M HILL will assist the Owner in discussions with the Contractor concerning the potential impact of proposed or issued Change Orders.

4.2.4 Periodic Reports: CH2M HILL will provide periodic reports to the Owner as to the status of the construction schedule, date of completion, contract price, retainage, pending changes to the

contract price, or completion date and other issues material to the cost and time for completion of the construction.

4.3 Field Oversight

4.3.1 Independent Testing, Inspection and Survey Services: Through the construction contract, the Contractor will employ independent firms for the material testing, regular inspection, survey, or other services related to verifying the quality of the Contractor's work. Through a subcontract, CH2M HILL will provide "Owner-Furnished" special inspection as indicated in the Statement of Special Inspection contained in the construction contract. CH2M HILL will transmit the special inspection reports, findings or other information to the Contractor and/or the Owner. CH2M HILL shall not be responsible for the accuracy or completeness of the work and reports of the independent testing, inspection and survey firms not contracted directly with CH2M HILL.

4.3.2 Review of Work: CH2M HILL will conduct daily onsite observations of the Contractor's work for the purposes of determining if the work generally conforms to the contract for construction and that the integrity of the design concept as reflected in the contract for construction has been implemented and preserved by the Contractor. CH2M HILL will supervise a team of field staff, who will prepare written reports, diaries, or other records of their observations.

CH2M HILL's field staff will arrange for monthly photographs of the work in progress by the Contractor, which will be made available to the Owner.

CH2M HILL's observation of the work is not an exhaustive observation or inspection of all work performed by the Contractor. CH2M HILL does not guarantee the performance of the Contractor. CH2M HILL's observations shall not relieve the Contractor from responsibility for performing the work in accordance with the contract for construction, and CH2M HILL shall not assume liability in any respect for the construction of the project. CH2M HILL shall, with the assistance of the Owner, obtain written plans from the Contractor for quality control of its work, and will monitor the Contractor's compliance with its plan.

4.3.3 Deficient and Non-conforming Work: Should CH2M HILL discover or believe that any work by the Contractor is not in accordance with the contract for construction, or is otherwise defective, or not conforming to requirements of the contract or applicable rules and regulations, CH2M HILL will bring this to the attention of the Contractor and the Owner. CH2M HILL will thereupon monitor the Contractor's corrective actions and shall advise the Owner as to the acceptability of the corrective actions.

4.4 Claims and Disputes

CH2M HILL will receive, log, and notify the Owner about letters and notices from the Contractor concerning claims or disputes between the Contractor and Owner pertaining to the acceptability of the work or the interpretation of the requirements of the contract for construction. CH2M HILL will review such letters and notices and will discuss them with the Contractor to understand each such claim or dispute. CH2M HILL will advise the Owner regarding the Contractor's compliance with the contract requirements for such claims and disputes. CH2M HILL will assist the Owner in discussions with the Contractor to resolve claims and disputes.

CH2M HILL will not, except as part of Additional Services, undertake comprehensive and detailed investigation or analysis of Contractor's claims and disputes, nor participate in judicial or alternative dispute resolution procedures for the claims or disputes.

CH2M HILL will participate (Project Manager and Construction Manager) in routine Disputes Review Board meetings.

4.5 Substantial Completion

- 4.5.1 CH2M HILL will assist the Owner in issuing documents for substantial completion and acceptance of the work. CH2M HILL will advise the Owner on payment, and partial release of retention.

4.6 Final Completion

- 4.6.1 CH2M HILL will assist the Owner in issuing documents for final completion and acceptance of the work. CH2M HILL will advise the Owner on final payment, release of retention, and release of insurance and bonds.

5.0 Task 5 - Not Used

6.0 Task 6 - Close Out and Warranty Services

CH2M HILL will assist the Owner in closing out the contract for construction and commencement of the Owner's use of the completed work. CH2M HILL's services shall include completion of the following tasks.

6.1 Substantial and Final Completion

CH2M HILL will assist the Owner with inspections at substantial and final completion, in accordance with the contract for construction. CH2M HILL will prepare up to two separate punch lists of items requiring completion or correction. CH2M HILL shall make recommendations to the Owner regarding acceptance of the work based upon the results of the final inspection.

6.2 Occupancy and Start-Up Permits

CH2M HILL will assist the Owner with securing occupancy and start-up permits. Should the contract for construction require the Contractor to secure such permits, CH2M HILL will monitor the Contractor's efforts and will advise the Owner of the Contractor's progress. Should the Owner be required to secure such permits, CH2M HILL will assist the Owner by coordinating final inspections, submitting documents to the governmental agencies and coordinating inspections by the agencies.

6.3 Vendor Operation and Maintenance Manuals, Training

CH2M HILL will coordinate with the Contractor for the submission of required manuals provided by equipment suppliers for operation and maintenance and for training of the Owner's staff by the Contractor.

6.4 Warranties, Guarantees, Lien Releases

CH2M HILL will coordinate with the Contractor for the submission of required warranties, guarantees, lien releases, and other similar documents, as required by the contract for construction. CH2M HILL will advise the Owner as to the acceptability and compliance of these documents with the contract for construction.

6.5 Close-out File and Records

CH2M HILL will provide to the Owner an organized set of project documents and records.

6.6 Warranty Period Services

CH2M HILL will provide the following warranty performance review services during the 1-year warranty period to assist the Owner in coordinating corrections of deficient equipment or construction:

- 6.6.1 Participate in an end-of-warranty period inspection 1 month prior to completion of the warranty period and provide a letter identifying any deficiencies found and recommended actions.

7.0 Task 7 - Engineering Support

No engineering support above what is described for Services During Construction is included in the scope.

8.0 Additional Services

The following services will be provided by CH2M HILL upon authorization of the Owner and agreement on compensation to CH2M HILL.

- 8.0.1 Services related to development of the Owner's project financing and/or budget.
- 8.0.2 Services related to disputes over pre-qualification, bid protests, bid rejection, and re-bidding of the contract for construction.
- 8.0.3 Services related to provision of Owner-furnished equipment, materials, and supplies. No Owner-Furnished equipment is contemplated on the project. All procurements are considered Owner-Assigned procurements.
- 8.0.4 Services related to procurement or management of third party contractors other than testing, inspection firms.
- 8.0.5 Services necessary due to the default of the Contractor.
- 8.0.6 Services related to damages caused by fire, flood, earthquake, or other acts of God.
- 8.0.7 Services related to the Owner's operation and use of the completed project other than as specifically provided in the above scope of work.
- 8.0.8 Services related to warranty claims, enforcement, and inspection.
- 8.0.9 Services for the investigation and analysis of contractor claims; preparation of reports on contractor claims; provision of professional claims analysis services; participation in litigation or alternative dispute resolution of claims.
- 8.0.10 Preparation for and serving as a witness in connection with any public or private hearing or other forum related to the project.
- 8.0.11 Services supporting the Owner in public relations activities.
- 8.0.12 Development, coordination, or participation in partnering programs.
- 8.0.13 Value engineering or similar value analysis studies.

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- 8.0.14 Services for review and/or preparation of Owner or Contractor proposed changes to the project.
 - 8.0.15 Services to support, prepare, document, bring, defend, or assist in litigation undertaken, or defended by the Owner.
 - 8.0.16 Performing periodic labor evaluations and processing prevailing wage documentation.
 - 8.0.17 CH2M HILL shall perform miscellaneous and supplemental services related to the project as requested by the Owner.
 - 8.0.18 Any other services designated in this scope of services as additional services.

MASTER LIST OF ASSUMPTIONS

The following assumptions were used when determining the compensation to CH2M HILL. These assumptions are in addition to the scope and additional services set forth in the foregoing scope of work.

SERVICES DURING THE CONSTRUCTION PHASE

1. The project will be constructed under two general contracts for construction, with a fixed price. The construction phase will follow the recommendations of the Project Delivery Analysis dated December 2013.
2. The Owner will provide a field office structure, furniture and computer equipment for CH2M HILL staff. Monthly utility, telephone, and cleaning charges will be paid by the Owner. These services are provided as part of the operations work at the plant.
3. Surveying will be provided by Contractor.
4. CH2M HILL will prepare a Plan of Operations for startup and operation of the project.
5. Any labor and expenses required to address construction claims, unforeseen subsurface considerations or additional construction requested by the Contractor or Owner would be additional costs.
6. Any claims resolution or litigation assistance requested of CH2M HILL will constitute additional services.
7. Package 1 – Early Earthwork
 - a. The construction period will last 5 months beginning April 2014 through August 2014.
 - b. CH2M HILL will arrange and conduct one pre-construction meeting with the Owner, Contractor and other interested parties in the Owner's office or at the project site.
 - c. Weekly construction progress meetings will be attended at the project site. CH2M HILL will have 1 person(s) attend each meeting.
 - d. CH2M HILL will provide one part time Construction Manager/Resident Engineer and no resident inspectors for a period of 5 months. The total number of equivalent resident staff time will be 0.6 Full Time Equivalent. On average, overtime is estimated at an additional 10 percent of this value.
 - e. 50 original submittals and 25 re-submittals will be reviewed. This includes shop drawings, O&M submittals and samples.
 - f. Six construction schedules and updates will be reviewed.
 - g. 50 Requests for Interpretation/ Clarification will be reviewed and responded to.
 - h. Five Change Orders will be prepared.
 - i. 10 periodic field inspection trips of 1 day[s] each will be made by one of the design engineers.
 - j. Five specialty inspection trips of 1 day[s] each will be made by one of the design engineers.
 - k. CH2M HILL will conduct one final inspection lasting 1 day[s] including travel time.
 - l. CH2M HILL will review 7 monthly pay requests from the Contractor.

- m. No warranty period inspection will be required.
8. Package 2 – General Construction
- a. The construction period will last 19 months beginning August 2014 through February 2016.
 - b. CH2M HILL will arrange and conduct one pre-construction meeting with the Owner, Contractor, and other interested parties in the Owner’s office or at the project site.
 - c. Weekly construction progress meetings will be attended at the project site. CH2M HILL will have two person(s) attend each meeting.
 - d. CH2M HILL will provide one Resident Engineer and one resident inspector for a period of 16 months. The total number of equivalent resident staff time will be 2.0 FTE. On average, overtime is estimated at an additional 10 percent of this value.
 - e. 280 original submittals and 140 re-submittals will be reviewed. This includes shop drawings, O&M submittals and samples.
 - f. 18 construction schedules and updates will be reviewed.
 - g. 600 Requests for Interpretation/ Clarification will be reviewed and responded to.
 - h. 18 Change Orders will be prepared.
 - i. 60 periodic field inspection trips of 1 day[s] each will be made by design engineers.
 - j. 20 specialty inspection trips of 1 day[s] each will be made by design engineers.
 - k. 5 instrumentation and control demonstration tests will be witnessed for a total of 8 days including travel time. 3 of these tests will be at the supplier’s place of business and 2 at the project site.
 - l. No factory performance tests will be observed.
 - m. CH2M HILL will conduct one final inspection lasting 2 day[s] including travel time.
 - n. CH2M HILL will review 24 monthly pay requests from the Contractor.

SERVICES DURING THE POST-CONSTRUCTION PHASE

1. CH2M HILL will develop an O&M manual addressing the new and modified facilities and systems. The O&M Manual will be provided electronically. CH2M HILL will update the O&M manual after 3 months of operating experience.
2. CH2M HILL will provide 3 days of classroom and field training to the plant staff.
3. CH2M HILL will provide a total of 21 man-days of start-up assistance.
4. CH2M HILL will prepare 100 record drawings based on mark-ups from the Contractor. One electronic copy and five half-size drawings of the record drawings will be provided.
5. CH2M HILL will conduct one warranty inspection lasting 1 day[s] including travel time within 1 year of facility startup. CH2M HILL will prepare a report summarizing the findings.

OWNER PROVIDED SERVICES

1. CH2M HILL will reasonably rely upon the accuracy, timeliness, and completeness of the operating data available for the plant.
2. Owner will make its facilities accessible to CH2M HILL as required for CH2M HILL's performance of its services and will provide labor and safety equipment as required by CH2M HILL for such access. Owner will perform, at no cost to CH2M HILL, such tests of equipment, machinery, pipelines, and other components of Owner's facilities as may be required in connection with CH2M HILL's services.
3. Owner will give prompt notice to CH2M HILL whenever Owner observes or becomes aware of any development that affects the scope or timing of CH2M HILL's services, or of any defect in the work of CH2M HILL or the Contractor.
4. The Owner shall examine information submitted by CH2M HILL and render in writing or otherwise provide decisions in a timely manner.
5. The Owner shall furnish required information and approvals in a timely manner.
6. The Owner shall cause all agreements with the Contractor to be consistent with CH2M HILL's Agreement.

PROJECT SCHEDULE

The key milestones associated with this Task Order are summarized in Table 1.

TABLE 1
Project Schedule – Major Milestones
Twin Falls WWTP Phase 2 Expansion – Services During Construction

Description	Milestone Date
Construction Package 1 (Earthwork)	
Advertisement	March 2014
Bid Opening	March 2014
Final Completion	September 2014
Construction Package 2 (General)	
Advertisement	May 2014
Bid Opening	June 2014
Final Completion	March 2016

The schedule presented above is an estimate of the project duration and does not contractually bind CH2M HILL and City to interim or final completion milestone dates. Activities to be undertaken by City, such as permitting activities, are not shown in the schedule and are understood to potentially affect the overall project schedule. Minor adjustments to the schedule are understood to have negligible impact on the project budget. Extended delay in the project schedule is understood to impact the project budget presented above because of labor escalation costs and inefficiencies in project execution.

COMPENSATION

Table 2 presents a summary of the task level of effort estimates. CH2M HILL has developed this level of effort estimate based on the work plan presented herein and assumptions stated previously. The fees will be billed as time and material, and will not exceed the total amount below without prior approval by the City.

The task budget subtotals identify the focus and level of effort for this work; however, they do not represent itemized not-to-exceed budget limits. The overall budget total for this work shall be the not-to-exceed budget limit.

The City will compensate CH2M HILL for labor, expenses, and subconsultants. Labor will be billed at 3.19 times raw labor plus direct expenses in addition a service charge of 5% on outside services and subconsultants. Billing rates will be adjusted for all staff, including field staff, as actual raw labor rates change for individual staff over the course of the project.

Full time field staff (Resident Engineer and Construction Manager) will bill at the field rates. To qualify for field rates, field staff must be assigned fulltime (40 hours per week) for a minimum of 6 months. Field staff labor will be billed at 2.85 times raw labor plus direct expenses.

The total value of compensation shown in Table 2, is \$3,000,000 plus remaining funds from Task Order 15, Design. It is assumed that \$83,276 will be transferred to this Task Order from Task Order 15.

In the event that a CH2M HILL Project Manager change is required, the change will be reviewed with the City.

TABLE 2
Compensation
Twin Falls WWTP Phase 2 Expansion – Services During Construction

	Hours	Labor	Expenses	Subconsultant	Sub Total	TOTAL
Package 1 - Earthwork SDC						
Task 1 Project Management	269	43,086	2,154		45,240	
Task 2 Engineering Services During Construction	623	84,398	4,220		88,618	
Task 3 Resident Engineer	347	28,294	17,415		45,709	
Task 4 Construction Management	397	93,392	18,380	5,250	117,022	
Task 5 Control System Software Development	-	-	-	-	-	
Task 6 Close Out and Warranty Services	48	8,644	432		9,076	
Task 7 Engineering Support	-	-	-		-	
Contingency						
Subtotal					24,692	330,357
Package 2 - General Construction SDC						
Task 1 Project Management	1,413	277,560	53,878		331,438	
Task 2 Engineering Services During Construction	4,592	646,214	16,600		662,814	
Task 3 Resident Engineer	3,176	279,925	66,510		346,435	
Task 4 Construction Management	6,306	920,130	156,217	105,000	1,181,347	
Task 5 Control System Software Development	-	-	-	-	-	
Task 6 Close Out and Warranty Services	656	102,311	5,115		107,426	
Task 7 Engineering Support	-	-	-		-	
Contingency						
Subtotal					123,459	2,752,919
TOTAL	17,827	\$ 2,483,954	\$ 340,921	\$ 110,250	\$ 3,083,276	\$ 3,083,276

Previous Funding 83,276
Total Funding Request \$ 3,000,000

City of Twin Falls - WWTP Improvements Project

Cost Control Report

For Period Ending: **24-Sep-13**
Report Date: **13-May-14**

Waste Water Treatment Plant Upgrade 2013 Cost Control Report

Projects	60% Design Development	Engineers Estimate	Actual Bid	Executed Change Orders	Total	Previously Invoiced
Belt Filter Press 3	\$1,300,000.00	\$1,300,000.00				
Idaho Power Feeder Replacement	\$250,000.00		\$156,771.00			\$1,500
WPA - IFAS	\$1,664,571.00	\$1,664,571.00	\$1,245,500.00	\$0.00	\$1,245,500.00	
WPD - Gates	\$289,214.00	\$289,214.00	\$345,821.00	\$0.00	\$345,821.00	
CP1 - Earthwork	\$2,154,657.00	\$2,218,593.00	\$2,093,189.00	\$0.00	\$2,093,189.00	
CP2 - Construction	\$20,439,980.00				\$0.00	
CP2 - Alternatives	\$1,877,036.00		\$2,250,000.00		\$0.00	
Contract Change Order Reserve	\$2,250,000.00				\$0.00	
Permitting	\$200,000.00				\$0.00	
Engineering	\$3,170,000.00		\$3,170,956.00		\$3,170,956.00	\$2,716,151
Services During Construction	\$1,500,000.00		\$1,583,276.00		\$1,583,276.00	
Commissioning and Startup	\$1,500,000.00		\$1,500,000.00		\$1,500,000.00	
Financial Services	\$27,500.00		\$27,500.00		\$27,500.00	\$12,808
	\$36,622,958.00	Total	\$12,345,513.00			

w/o Bid Alternatives	Cost for alternatives
Alternatives	320000
Filtrate Pump Station	177000
W3 Pump Improvements	940000
Aeration Basing Modifications	440036
Additional Blower	