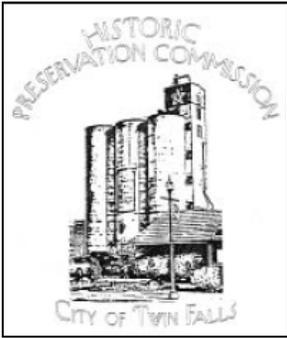


MINUTES
PUBLIC MEETING
Twin Falls Historic Preservation Commission
Tuesday, February 18, 2014 1:00 PM
City Council Chambers
305 3rd Avenue East Twin Falls, ID 83301



HISTORIC PRESERVATION COMMISSION MEMBERS

Carrie Hall Ryan Horsley Debbie Lattin John Pauley Wendy Rice Nancy Taylor Randall Watson
Vice-Chairman Chairman

COUNCIL LIAISON: Jim Munn, Jr.
CITY STAFF: Carraway, Humble, Strickland, Vitek
AFFILIATE VOLUNTEER ADVISOR: Darrell Buffaloe

MEMBER ATTENDANCE: Hall, Lattin, Pauley, Rice, Taylor, Watson
LIAISON/STAFF ATTENDANCE: Buffaloe, Carraway, Humble, Munn, Strickland, Vitek

I. CALL MEETING TO ORDER:

Chairman Watson called the meeting to order and confirmed a quorum.

II. CONSENT CALENDAR:

- 1. Approval of Minutes from the following meeting(s): **January 21, 2014**

Motion:

Commissioner Lattin made a motion to approve the consent calendar as presented. Commissioner Hall seconded the motion.

Unanimously Approved

III. CERTIFICATE OF APPROPRIATENESS: NONE

IV. OLD BUSINESS UPDATE:

- 1. Idaho Certified Local Government Grant 2013 (Education/Lincoln Lights)
- 2. Idaho Heritage Trust Grant Program 2013 (Lincoln Lights)
 - Community Development Director Humble spoke in regards to both of these items as they relate to the Lincoln Lights project. Both grants were awarded to the Historic Preservation Commission with money designated for this project. The City Attorney Wonderlich has confirmed that the lights are located in the city right-of-way but a detail of the agreement for maintenance of the lights has to be worked out before accepting the funds. Staff has been working through the details and has put together a plan to discuss the project with the residents. If an agreement can be developed between all ten properties then the project can move forward. City staff is discussing the wiring and maintenance of the lights and cost for this type of project. The first step is being able to come to a consensus with the property owners on how the project should be approached. It needs to be determined whether or not the City will maintain the light poles and if there would be a need for the City to wire the lights into a single city meter to assume the electrical cost.

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- Commissioner Rice stated that the first phase was to get the lights refurbished so that the lights are historically preserved.
- Volunteer Liaison Buffaloe stated that is the way the grant was written. The electrical end of the project to have the lights wired to function would require additional funds and discussion.
- Community Development Director Humble stated City Attorney Wonderlich would like to have clarification for what maintenance of the light entails. Having the maintenance include just keeping the lights historically preserved versus having the city maintain them electrically can be two different types of legal discussion.
- Commissioner Taylor clarified that the residents don't have an issue with refurbishing the lights but may have issues with the City maintaining the electrical control of the lights. She thinks this is a wonderful project and this is what preservation is all about.
- Community Development Director Humble explained that the initial visit with the property owners will be to discussion with the property owners how they feel about the maintenance of the lights and what they picture as the final expectation. There was a condition that was placed on the grant that there has to be maintenance of the lights with an agreement to be signed with the property owners. This has to be done before the grant funds can be accepted. The Council has to act on the agreement and the sooner this gets taken care of the better. The CLG grant has funds that need to be used by the end of the fiscal year that have been designated towards this project.
- Commissioner Taylor asked if full consensus is needed by the neighborhood.
- Community Development Director Humble stated a full plan needs to be discussed because without an understanding of what the final goal is he will not be able to present the proposal to City Council.
- Commissioner Watson asked about the education portion of the CLG grant.
- Volunteer Liaison Buffaloe stated that the CLG grant covers the education and there will be money available to also create the Historic Park District design guidelines. He also mentioned the idea of researching solar lighting for the Lincoln Lights. The technology has come a long ways and it could be something to consider for powering the lights. The concept for the Historic Park District plan should be presented to the Planning & Zoning Commission and then proceed with public meetings and education for how a design guideline document would impact the area. Creating the document would follow this process.
- Community Development Director Humble stated that creating the document would be part of the cost included in the grant.
- Volunteer Liaison Buffaloe stated that the five year plan outlines how the Commission has planned to proceed with the process.
- Commissioner Taylor stated the Historic Park District will be a good way to determine how the public feels about the proposal.
- Community Development Director Humble stated that the Commission can form a sub-committee for this project or have one of the members work with staff and the volunteer liaison and provide feedback to the Commission at the regularly scheduled meetings.
- Volunteer Liaison Buffaloe stated that the Planning & Zoning Commission needs to be made aware of what the plan is for the Historic Preservation Commission.

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- Community Development Director Humble stated the process would be as simple as having the HPC Chairman come and speak to the Planning & Zoning Commission at one of their regularly scheduled meetings.
3. Historic Signs on Buildings-Nancy Taylor
 - Commissioner Taylor stated the offer still stands for applying for the money to do these signs. She will report back to the Commission when she receives more clarification.
 - Community Development Director Humble stated that the maintenance of the signs would be minimal. If there is some vandalism then the discussion could occur at that time.
 - Commissioner Taylor stated two signs per year would be reasonable and there are quite a few properties that don't have a signs that could be part of this project.
 4. QR Codes-Nancy Taylor
 - Commissioner Taylor stated she spoke with City Information Officer Palmer and he is willing to post the information on the city website once it is available.
 5. Sub-Committees
 - Community Development Director Humble explained that if there is always less than a quorum and if there is not a sub-committee formed and the participants are just going out to do education and they are not reporting back to the Commission then this is not considered a public meeting. However, City Attorney Wonderlich stated that the recommendation would be to make a request to the City Council that the Education Committee be excluded from the resolution.
 - Commissioner Hall recommended that this be presented to the City Council.
 - Community Development Director Humble explained there would need to be some coordination through staff to get the item scheduled with the City Council.

V. NEW BUSINESS:

1. Annual review of zoning regulations for Old Town, Warehouse Historic Overlay
 - Community Development Director Humble reviewed on the overhead a map that outlined where the WHO; Warehouse Historic Overlay District, was located. He explained that a Certificate of Appropriateness is required before exterior building changes can proceed. The Commission then reviews for compliance with the design guidelines.
 - Commissioner Watson stated that Commissioner Horsley wanted clarification on the curb, gutter and sidewalk requirements.
 - Community Development Director Humble stated that these requirements are tied to the building permit process, the layout of the adjacent properties and the underlying zoning requirements. Code requires curb and gutter if they are not already built but there are times that it doesn't make sense to install because it can create storm water flow problems, and in this case a deferral would be approved giving the City the ability to require the work to be done at a later date.
 - Zoning & Development Manager Carraway stated that Commissioner Horsley's concern is that the WHO; Warehouse Historic Overlay District overlaps two different zones. In the M-2; Manufacturing-Heavy Zoning District does not require sidewalks unless it was located along a major arterial or has excessive traffic, then it can be required. The proposal by Commissioner

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Horsley is that the M-2; Manufacturing-Heavy Zoning District with the WHO; Warehouse Historic Overlay District be rezoned to OT; Old Town District. Paving is not required in the M-2; Manufacturing-Heavy Zoning District either, and the recommendation was that if the Historic Preservation Commission felt strongly about making this change a discussion with the Planning & Zoning Commission could be coordinated. The underlying zones were created before the WHO; Warehouse Historic Overlay District was created. The boundaries were decided upon based on historic information related to some of the buildings in the area.

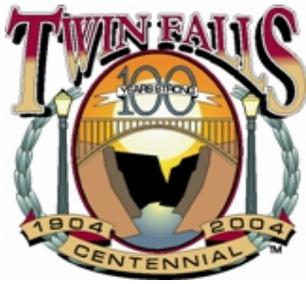
- Commissioner Taylor stated this Commission's role is to review for historic value and whether or not the design criteria are being met and make a determination on the Certificate of Appropriateness. It is not this Commission's responsibility to enforce building code.
- Commissioner Watson stated he will let Commissioner Horsley know that he can take his concerns to the Planning & Zoning Commission.

VI. INPUT AND/OR ITEMS FROM THE HISTORIC PRESERVATION COMMISSION:

VII. UPCOMING MEETINGS/SCHEDULE: Monday, March 17, 2014

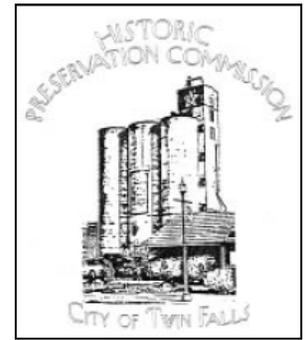
VIII. ADJOURN MEETING:

Chairman Watson adjourned the meeting at 2:12 pm.



NOTICE OF AGENDA
PUBLIC MEETING-MINUTES

Twin Falls Historic Preservation Commission
March 17, 2014 1:00 PM
City Council Chambers
305 3rd Avenue East Twin Falls, ID 83301



HISTORIC PRESERVATION COMMISSION MEMBERS

Carrie Hall Ryan Horsley Debbie Lattin John Pauley Wendy Rice Nancy Taylor Randall Watson
Vice-Chairman Chairman

COUNCIL LIAISON: Jim Munn, Jr.

AFFILIATE VOLUNTEER ADVISOR: Darrell Buffaloe

Member Attendance: Lattin, Rice

Staff/Liaison Attendance: Strickland, Weeks

I. CALL MEETING TO ORDER:

Commissioner Lattin called the meeting to order at 1:20 confirmed there was not a quorum and adjourned the meeting at 1:22 pm.