



NOTICE OF AGENDA

PUBLIC MEETING

**Twin Falls Historic Preservation Commission
November 18, 2013 1:00 PM
City Council Chambers
305 3rd Avenue East Twin Falls, ID 83301**

HISTORIC PRESERVATION COMMISSION MEMBERS

Carrie Hall Ryan Horsley Debbie Lattin John Pauley Wendy Rice Nancy Taylor Randall Watson
Vice-Chairman **Chairman**

COUNCIL LIAISON: Don Hall

MEMBERS PRESENT: Hall, Lattin, Pauley, Rice, Taylor, Watson

LIAISON/STAFF PRESENT: Hall, Strickland & Weeks.

I. CALL MEETING TO ORDER:

1. Confirmation of quorum
2. Introduction of staff

II. CONSENT CALENDAR:

1. Approval of Minutes from the following meeting(s): **October 21, 2013**

III. CERTIFICATE OF APPROPRIATENESS:

IV. OLD BUSINESS UPDATE:

1. Idaho Certified Local Government Grant 2014 (Education/Lincoln Lights)
 - Chairman Watson notified the Commission that this grant was approved.
 - Planner I Weeks stated that the project needs to get started. If there are contracts that need to be signed or approved that process needs to begin. Until the contract is signed by the mayor for the grant the money will not be spent.
2. Idaho Heritage Trust Grant Program 2014 (Lincoln Lights)
 - Member Rice stated that she has still not heard any results about her grant request.
3. Idaho State Historical Society Community Assistance Grant 2014(Historic School Brochure)
 - This grant was denied.
4. Preservation Twin Fall Historic Sign Grant 2014 (Russ Tremayne Proposal)
 - Postponed to next meeting

V. NEW BUSINESS:

1. Historic Preservation 5-Year Plan
 - a. Council Presentation Follow-up
 - Chairman Watson notified the Commission that the Council approved the plan.
 - Planner I Weeks reminded the members that attended the City Council meeting to document that time on the time-sheet.
2. Grant Research Committee-(research for other opportunities)

Planner I Weeks explained to the Commission that the thought was that a work-group could be put together to research grants for projects. The Idaho Humanities Council Grant Information was provided in the meeting packet as a suggestion for another possible grant.

- Members- Rice, Hall, Lattin
 - a. Idaho Humanities Council Grant

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VI. SUB-COMMITTEE DISCUSSION/UPDATE:

Council Liaison Hall stated that sub-committees or work groups can't have more than two Commission members present and that the meetings need to be publicized and recorded. He recommends that the meetings be held at the Council Chamber building so that the meetings are in the same location and can be recorded. The City Council will be putting together a resolution to address sub-committees/work-groups. Once this document is finalized there will be more training and instruction for the Commission.

1. Education Program-(Schools/Civic Groups)

Planner I Weeks stated the idea for this work group would be to put together programs that could be used for different groups. The Commission could then use them when participating in educating the public on the interests of the Historic Preservation Commission and developing guidelines for the proposed overlay districts.

- Members- Taylor, Hall, Pauley

Member Taylor stated that she really supports the idea that education is the key to success. Without public interest and excitement the 5-year plan will be a struggle. She has the names of the previous education work-group and will gather the information that has been used before.

2. Design Guideline Review-(Park Overlay-District)

Planner I Weeks stated that previous member Buffaloe is researching this information and looking at the parks guidelines with the adjustments that address our City specific desires. It was reported that there were extra funds available through the Idaho Historic Society. There is a firm in Boise that has quoted \$7500 to assist in developing guidelines for the Park Overlay District. She stated she will set up a meeting for the work group to discuss the possibilities.

- Members- Taylor, Watson, Rice

Member Taylor stated she has also sent the WHO Overlay District guidelines to an architect that she has worked with previously in San Diego to see what can be done to incorporate guidelines for the Park Overlay-District.

3. Historic Museum-(going mobile)

- Members-Watson, Lattin, Horsley

Member Taylor reviewed the idea of having a permanent location for a museum. She has seen places where the rail-cars are used for the permanent space and a possible retail and pocket park. It is a nice idea but funds are not available currently. The advantage to the mobile museum is that it can be taken to different events and locations for the public to enjoy.

4. Quick Response Code-(Historic Sites)

- Members-Horsley, Taylor

Member Taylor asked how this idea could be implemented and if this would be in addition to the signage project or become part of existing signs.

Council Liaison Hall suggested speaking to Josh Palmer about how to get the information on the City Website.

5. Historic Signage-(Preservation Twin Falls Proposal)

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- Members-Horsley

Postponed until next meeting, Member Horsley is not available.

VII. INPUT AND/OR ITEMS FROM THE HISTORIC PRESERVATION COMMISSION

- Commissioner Taylor stated Commission Members need to be up-dated on the City Website and the name of the Commission needs to be changed to Historic Preservation Commission instead of Committee.
- Planner I Weeks will follow up with Josh Palmer to have that corrected.

VIII. UPCOMING MEETINGS/SCHEDULE: [December 16, 2013](#)

IX. ADJOURN MEETING:

Chairman Watson adjourned the meeting at 1:39pm.