



## MINUTES

Improvement Reimbursement Commission  
**October 31, 2012-12:00 PM**  
City Council Chambers  
305 3<sup>rd</sup> Avenue East Twin Falls, ID 83301

---

### **IMPROVEMENT REIMBURSEMENT COMMISSION**

#### **CITY LIMITS:**

Tony Hughes Samantha Evans Gerald Martens Rod Mathis Scott Standley Dave Van Engelen Doug Vollmer  
**Chairman** **Vice Chairman**

---

### **MEMBER ATTENDANCE**

#### PRESENT:

Hughes  
Martens  
Standley  
Van Engelen  
Vollmer

#### ABSENT:

Evans  
Mathis

---

### **AGENDA ITEMS**

#### **I. CONSENT CALENDAR:**

1. Approval of Minutes from the following meeting(s): **June 22, 2011**

#### **II. ITEMS OF DISCUSSION:**

1. Fairway Estates
2. Cedar Park 1
3. Cedar Park 7 & 8
4. Sunterra

**I. CALL MEETING TO ORDER:**

Chairman Hughes called the meeting to order at 12:00 P.M. and confirmed there was a quorum present and introduced City Staff present.

**II. CONSENT CALENDAR:**

1. Approval of Minutes from the following meeting(s): **June 22, 2011**

**MOTION:**

Commissioner Standley made a motion to approve the consent calendar as presented. Commissioner VanEngstein seconded the motion.

**UNANIMOUSLY APPROVED**

**III. ITEMS OF DISCUSSION:**

1. Fairway Estates
2. Cedar Park 1
3. Cedar Park 7 & 8
4. Sunterra

**PRESENTATION:**

Assistant City Engineer Vitek explained that the City passed Ordinance 1816 to address reimbursement calculation for development improvements. A developer has to submit an application for reimbursement and the City will verify that a third party Engineering Firm has assisted in the assessment of the development reimbursement calculations and determine the boundaries associated with the development. This Commission responsibility is to review the request for reimbursement and make a motion to accept or deny the request. The meeting today is to review the four applications that have been submitted and make a determination. He stated Brad Will is here to review the requests and answer any questions that the Commission may have.

Mr. Wills made a presentation reviewing the exhibits on the overhead and reviewing the process he used to calculate the reimbursement amounts. He stated that he collected information from different contractors and developed a pricing sheet. The ordinance addresses four major elements for development reimbursement water, sewer, pressurized irrigation and transportation. He explained using these elements he has reviewed the four requests scheduled for today's meeting. The first application he reviewed was for Fairway Estates.

Commissioner Vollmer stepped down for this item.

1. Fairway Estates Subdivision  
Mr. Wills stated the boundaries for this reimbursement request have been accepted by the City of Twin Falls. The estimates are calculated and the third party reviewer for this request was EHM Engineers. He asked that the Commissioners approve this request as presented.

**DELIBERATIONS FOLLOWED: WITHOUT CONCERNS**

**MOTION:**

Commissioner Standley made a motion to approve the request, as presented. Commissioner Martin seconded the motion. All members present voted in favor of the motion.

**UNANIMOUSLY APPROVED**

Commissioner Vollmer returned to his seat.

2. Cedar Park Subdivision Phase 1  
Mr. Wills stated the boundaries for this reimbursement request have been accepted by the City of Twin Falls. The estimates are calculated and the third party review for this request was Reidesel Engineering. He asked that the Commissioners approve this request as presented.

**DELIBERATIONS FOLLOWED: WITHOUT CONCERNS**

**MOTION:**

Commissioner Standley made a motion to approve the request, as presented. Commissioner Van Engelen seconded the motion. All members present voted in favor of the motion.

**UNANIMOUSLY APPROVED**

3. Cedar Park Subdivision Phase 7 & 8  
Mr. Wills stated the boundaries for this reimbursement request have been accepted by the City of Twin Falls. The estimates are calculated and the third party review for this request was Reidesel Engineering. He asked that the Commissioners approve this request as presented.

**DELIBERATIONS FOLLOWED: WITHOUT CONCERNS**

**MOTION:**

Commissioner Standley made a motion to approve the request, as presented. Commissioner Van Vollmer seconded the motion. All members present voted in favor of the motion.

**UNANIMOUSLY APPROVED**

4. Sunterra Subdivision  
Mr. Wills stated the boundaries for this reimbursement request have been accepted by the City of Twin Falls. The estimates are calculated and the third party review for this request was EHM Engineers. He asked that the Commissioners approve this request as presented.

**DELIBERATIONS FOLLOWED: WITHOUT CONCERNS**

**MOTION:**

Commissioner Standley made a motion to approve the request, as presented. Commissioner Van Vollmer seconded the motion. All members present voted in favor of the motion.

**UNANIMOUSLY APPROVED**

**V. PUBLIC INPUT AND/OR ITEMS FROM THE ZONING DEVELOPMENT MANAGER AND/OR THE PLANNING & ZONING COMMISSION:**

**VI. UPCOMING MEETINGS:**

Scheduled as need and noticed as special meeting.

**VII. ADJOURN MEETING:**

Chairman Hughes adjourned the meeting at 12:51 pm

*Lisa A Strickland*

Lisa A Strickland  
Administrative Assistant  
Community Development Department