



MINUTES

PUBLIC MEETING

Twin Falls Historic Preservation Committee
September 16, 2013 1:00 PM
City Council Chambers
305 3rd Avenue East Twin Falls, ID 83301

HISTORIC PRESERVATION COMMITTEE MEMBERS

Ryan Horsley Debbie Lattin John Pauley Wendy Rice Nancy Taylor Randall Watson
Vice-Chairman **Chairman**

PRESENT: Horsley, Lattin, Paule, Rice, Taylor, Watson

ABSENT:

CITY COUNCIL LIAISON PRESENT: Hall

CITY STAFF PRESENT: Strickland, Weeks

I. CALL MEETING TO ORDER:

1. Confirmation of quorum
2. Introduction of staff

II. CONSENT CALENDAR:

1. Approval of Minutes from the following meeting(s): [August 29, 2013](#)

III. ITEMS FOR DISCUSSION:

1. 2013 Idaho State Historical Society Community Enhancement Grant Program – Randall Watson
2. Discussion of 2013-2014 CLG Grant – Randall Watson
3. Discussion of Brochures for Twin Falls School District – Debbie Lattin
4. General Discussion on 2012-2013 grant project
5. Discussion of 5-year plan – Randall Watson
6. Discussion of adding the other Historic Districts to the City Code for preservation –
7. Discussion of Lincoln Street Lights project -
8. Discussion of Preservation Twin Falls Historic Signage – Ryan Horsley
9. Discussion of Preservation Twin Falls Kiosk Project – Randall Watson

IV. INPUT AND/OR ITEMS FROM THE HISTORIC PRESERVATION COMMITTEE

1. Training Session – Kelly Weeks

V. UPCOMING MEETINGS/SCHEDULE:

Regular meeting: [Monday, October 21, 2013](#)

VI. ADJOURN MEETING:

Historic Preservation Commission

September 16, 2013

I. CALL MEETING TO ORDER:

1. Confirmation of quorum
2. Introduction of staff

II. CONSENT CALENDAR:

1. Approval of Minutes from the following meeting(s): [August 29, 2013](#)

MOTION:

Commissioner Lattin made a motion to approve the consent calendar, as presented. Commission Horsley seconded the motion.

UNANIMOUSLY APPROVED

III. ITEMS FOR DISCUSSION:

1. 2013 Idaho State Historical Society Community Enhancement Grant Program – Randall Watson
 - Commissioner Watson stated that this was mailed in and we are waiting for a response. This item needs to be taken to the City Council for approval. He confirmed that this grant is to assist with additional educational funds to be used towards brochures, and that he would be willing to present the information to City Council.
 - Commissioner Horsley stated that the brochures are great and they are located at several locations. He would like to consider possibly having them available at a few of the historic sites so that they could be available to the public on-site.
 - Commissioner Rice asked if it would become more of a maintenance issue if they were kept on-site.
 - Commissioner Taylor stated she has had some experience with this at other locations and it becomes not only a maintenance issue, but a liter issue as well along with added expenses for replacing the documents.
 - Council Liaison Hall stated that we should insure that the signs meet City Code requirements and but that he would be more in favor of a Quick Response code that would direct people to the information on a their electronic devices.
 - Commissioner Horsley would like to have someone add the information onto the City's website.
 - Council Liaison Hall stated that there would have to be an action plan designed prior to proposing that City staff manage the information. He suggested that a sub-committee be put together to come up with an action plan for possibly implementing the Quick Response code idea.
 - Commissioner Taylor stated the information is available and she is willing to volunteer for the sub-committee and thought it wouldn't be too difficult to put some information together.

Historic Preservation Commission

September 16, 2013

2. Discussion of 2013-2014 CLG Grant – Randall Watson
 - Chairman Watson asked what the deadline is for the 2013-2014 CLG grant is scheduled.
 - Planner I Weeks stated she would verify the date but she thought the deadline is September 30, 2013

3. Discussion of Brochures for Twin Falls School District – Debbie Lattin
 - Commissioner Lattin stated that the previous Commissioner Alexander and Wiley Dobbs would be willing to put the information together for the historic school brochure, they are just waiting for us to let them know if the money is available to proceed with the project.

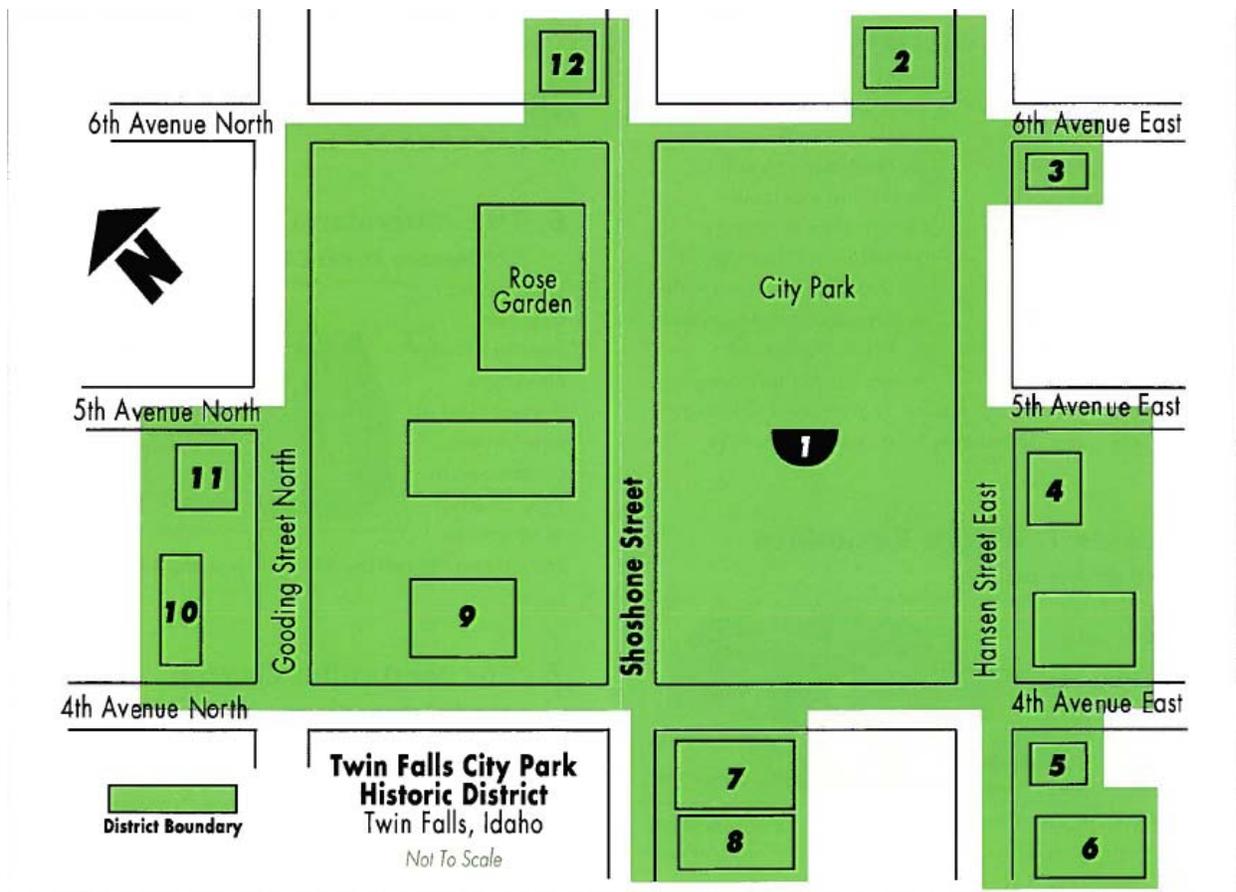
4. General Discussion on 2012-2013 grant project
 - Chairman Watson stated he would get the information together later today so the final paperwork could be submitted.
 - Planner I Weeks reminded everyone that this computer has been purchased and that the paperwork will be turned in soon.

5. Discussion of 5-year plan –Randall Watson
 - Chairman Watson stated the Darrel Buffaloe but together this plan outlining steps that need to be completed to develop other historic overlay districts and finalize design guidelines. The cost of developing new guidelines for each district is quite expensive, but perhaps the historic warehouse district guidelines could be amended for less.
 - Planner I Weeks stated the cost she was quoted from the consultant that did the guidelines for the warehouse district was 25,000.00. The Commission could not afford to do that at one time. She could contact the consultant again and see if the cost would change for an amendment.
 - Commission Taylor suggested contacting CSI or a couple of other Universities to see if this could be a project some engineering or architectural students could work on for credit. There might be a way of achieving some of it at minimal cost, if this was a possibility.
 - Chairman Watkins asked about the time line and which area was listed first for development.
 - Planner I Weeks stated the first area that was listed was the Historic City Park District and it was projected to take about a year to complete. There needs to be public education, design guidelines developed, and a zoning overlay and codification procedure prior to the project being completed.

Historic Preservation Commission

September 16, 2013

6. Discussion of adding the other Historic Districts to the City Code for preservation –
 - Council Liaison Hall suggested another sub-committee be put together to review the warehouse district design guidelines to see what sections they feel would still apply to the other districts and determine how much of the book would need to be amended.
 - Commissioner Watson, Taylor and Rice volunteered to review the design guidelines to develop a plan of action for pursuing the changes that need to be made for the Historic Park District.



7. Discussion of Lincoln Street Lights project –
Commissioner Rice is going to submit the application to be reviewed prior to submittal. There have been several volunteers that will be involved in the project if the grant is approved. The total estimate for the project is \$5787.50.
8. Discussion of Preservation Twin Falls Historic Signage – Ryan Horsley
Commissioner Horsley stated he has no additional news to discuss on the sign project they proposed for historical sights.

Historic Preservation Commission

September 16, 2013

9. Discussion of Preservation Twin Falls Kiosk Project – Randall Watson
Commissioner Hall stated the group is still working on this project, it will be agriculturally based.

IV. INPUT AND/OR ITEMS FROM THE HISTORIC PRESERVATION COMMITTEE

1. Training Session – Kelly Weeks
 - Planner I Weeks stated there will be a new member for the Commission and she will have Darrell Buffalo come and train the Historic Preservation Commission.
 - Commissioner Horsley gave an update on the project at Red's Trading Post

V. UPCOMING MEETINGS/SCHEDULE:

Regular meeting: [Monday, October 21, 2013](#)

VI. ADJOURN MEETING:

Chairman Watson adjourned the meeting at 1:46 pm.

Lisa A. Strickland
Administrative Assistant
Community Development Department