

Joslin Field,
MAGIC VALLEY REGIONAL AIRPORT BOARD
Airport Advisory Board Minutes
11/05/2013

Jim O'Donnell	Dan Olmstead	William "Linc" Lincoln	Mark Cutler	Gene Turley	Brady Workman
----- Chairman	----- Vice-Chair				

EX-OFFICIO: **George Urie, County, Jim Munn, City**

DATE: 11/05/2013

PRESENT Chair- Jim O'Donnell, Vice-Chair Dan Olmstead, Mark Cutler, Brady Workman, Gene Turley,

EX-OFFICIO PRESENT: County Ex-Officio, George Urie, City Ex-Officio,

GUESTS: Kent Atkin, Riedesel Engineering, Terry Halbert

AIRPORT PERSONNEL: Bill Carberry, Donna Newbry

Chair, O'Donnell called the meeting to order at 11:03 AM

Vice Chair- Olmstead motioned to accept the minutes of the October 2013 meeting. Board Member Cutler 2nd, motion passed 5-0.

STATUS REPORT:

Airport Manager, Carberry, discussed the ramp pavement project which should conclude around November 10, 2013. He is impressed with both the engineering firm, Riedesel Engineering and the contractor Western Construction.

Airport Manager, Carberry, updated on the small community air service grant. The first quarter financial report on the Minimum Revenue Guarantee (MRG) contract with SkyWest showed revenues were above the operating cost plus 5% minimum for the market. Good News. No grant subsidy will be needed to offset the service for that 1st quarter.

Chair, O'Donnell summarized the Emergency Drill which was held on September 18, 2013. The weather was cold and windy, yet and we had a good turnout for volunteers. He thanked both board members, Bill Lincoln and Gene Turley for their assistance during the drill. Terry Halbert photographer for the drill presented the board with a PowerPoint of the activities of the day.

Chair, O'Donnell discussed the mini Airshow event that was held on October 17, 2013 from 5:00-7:00 PM at Reeder Flying Service. The event helped attract interested sponsors along with providing an opportunity to showcase the sponsors that are returning from the 2012 airshow. Reeder Flying Service stepped up to help sponsor this event as well as the June 20-22, 2014 airshow.

Airport Manager, Carberry, discussed the new hangar development with Precision Aviation. They have begun to break ground and it is right next to their existing hangar. Their business consists of charter/maintenance/and flight instruction.

Airport Manager, Carberry, informed the Board that he is continuing to research car rental contracts which expire this coming spring/summer.

Airport Manager, Carberry discussed the Architect RFQ process, and that we have advertised a Request for Qualifications from Architectural firms interested in a contract to help with the design/construction services associated with the terminal modification process. The due date is November 15, 2013.

Meeting Adjourned 12:15 PM

A handwritten signature in blue ink that reads "Donna Newbry". The signature is written in a cursive style with a large initial 'D'.

Donna Newbry
Administrative Assistant