

TENNILLE	LIYAH	JEFF	TONY	KEVIN	RYAN	CARL	CRAIG	TOM
ADAMS	BABAYAN	BLICK	BRAND	DANE	HORSLEY	LEGG	MANNING	REYNOLDS
VICE-CHAIR				CHAIR				

EX-OFFICIO MEMBERS

TRAVIS ROTHWEILER	CITY MANAGER
SHAWN BARIGAR	COUNCIL REPRESENTATIVE
DENNIS BOWYER	PARKS & RECREATION DIRECTOR
MITCH HUMBLE	COMMUNITY DEVELOPMENT DIRECTOR

**TWIN FALLS CITY PARKS AND RECREATION COMMISSION
MEETING**

November 12, 2013* * * * * 11:30 am * * * * * City of Twin Falls Council Chambers

Members Present: Tennille Adams, Liyah Babayan, Tony Brand, Kevin Dane, Craig Manning, and Tom Reynolds

Members Absent: Ryan Horsley, Carl Legg and Jeff Blick

Council Present: Shawn Barigar

Staff Present: Dennis Bowyer, Stacy McClintock, Mitch Humble, Nikki Miller

Staff Absent: N/A

MINUTES

Chairman Kevin Dane called meeting to order 11:35 am.

Item #1 Approve minutes of the September 10, 2013 meeting

Tennille motioned to approve the minutes of the September 10th, 2013 meeting. Craig Manning seconded the motion. The motion passed unanimously.

Item #2 Parks/Recreation Staff Reports

Stacy reviewed the Recreation Reports for Girls Fall Basketball, Boys Winter Basketball, which is in registration now, Adult Coed 1 Pitch, Adult Volleyball, Adult basketball and Adult Flag Football.

Shotokan Karate is an ongoing program and still doing quite well. Pomerelle and Magic Mountain ski resorts are offering specials again this year. Cabin Fever Day will be January 4th, 2014 and Christmas in City Park will be Sunday, December 22nd at 5pm.

The recreation staff is partnering with the American Heart Association to hold a community event call "Heart Chase Twin Falls" which involves citizens in an Amazing Race style race which focuses on educating the community on healthy choices. This event will be held on June 7th, 2014 at City Park. Staff is also been working with the Bureau of Land Management and St.

Lukes Magic Valley to help create a healthy city. Upcoming events are currently being scheduled.

Dennis reviewed the staff report for the Parks department and gave an update on Baxter's Park.

Item #3 Canyon Rim Trail Plan Update

Dennis presented the request that was taken to the City Council in regards to the Magic Valley Trail Enhancement Committee (MVTEC). Staff is seeking approval to move forward with the first two recommendations, 1) Pillars Falls and 2) the Eastland/Pole Line Corner. If an agreement with the developer of the Preserve can be reached, staff would get estimates for a temporary trail and fencing and report back to the Council before moving forward on the third recommendation. The fourth recommendation will not move forward until the dust settles with the Evel Knievel jump site.

Liyah made a motion for the Commission to support the endeavors of the Magic Valley Trail Enhancement Committee for the extension of the trails. Tennille seconded the motion. Motion passed with a unanimous vote.

Item #4 Other Items from the Commission

Dennis handed out the spreadsheet that Nikki prepared showing the current park usage compared to last year.

Staff is working on the scheduling of capital improvement projects. The capital improvement projects include the following:

1. Bathrooms at Blue Lakes Rotary Park
2. Small restroom at Baxter's Dog Park
3. Oregon Trail Youth Complex safety netting in the picnic area and two scoreboards

The City hosted an open forum on the Bike Path Connectivity. A survey was handed out to get information on what kind of biking do you do and where do you bike? The survey and information is located on our webpage. The City will be compiling responses from citizens as they come in. The link will be emailed to the Commission as soon as it gets up.

Meeting adjourned at 12:35 pm, next meeting will be December 10th, 2013 at City Council Chambers, 305 Third Ave East.

Nikki Miller
Administrative Assistant



Park Usage

	2012	2013
Cascade Shelter	42	39
CP Bandshell	36	81
CP Northside	24	30
CP Southside	14	22
City Park 6th Ave Tables	2	5
City Park Hansen St Tables	6	10
City Park SS St Tables	1	4
Dierkes Grass Area	9	3
Dierkes North Shelter	20	28
Dierkes South Shelter	23	34
Dierkes Tables	2	1
Frontier North Shelter	1	0
Frontier South Shelter	3	6
Harmon Brown Shelter	10	10
Harmon Green Shelter	29	27
Harmon Red Shelter	17	12
Harrison Park	9**	0
Northern Ridge Shelter	11	13
Harry Barry Shelter	39	24
SSF 1st Parking Loop	7	9
SSF 2nd Parking Loop	4	3
SSF Creek by the Lake	3	3
SSF North Tables	17	9
SSF South Tables	32	12
Clyde Thomsen Large Shelter	4	43
Clyde Thomsen Small Shelter	14	9
Vista Bonita Shelter	<u>14</u>	<u>11</u>
	384	448

** Habitat for Humanity Builder Blitz



TWIN FALLS PARKS AND RECREATION

136 Maxwell Ave. • PO Box 1907 • Twin Falls, ID 83303 • Phone: 208-736-2265 • Fax: 208-736-1548

TWIN FALLS PARKS & RECREATION COMMISSION

December 10, 2013
11:30am

Twin Falls City Council Chambers
305 3rd Avenue East

AGENDA

11:30 a.m. Call to Order

- 1. Approve minutes of the November 12th, 2013 meeting**
- 2. Parks/Recreation Staff Reports**
- 3. Parks In Lieu of Request**
- 4. Open Meeting Laws**
- 5. Other Items from the Commission**

Si desea esta información en español, llame Leila Sanchez al (208)735-7287

**Any person(s) needing special accommodations to participate in the above noticed meeting should contact Nikki Miller at (208)736-2265 at least two working days before the meeting.*

The Benefits are Endless...



TWIN FALLS PARKS AND RECREATION

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TWIN FALLS PARKS & RECREATION COMMISSION

December 10, 2013

11:30am

STAFF REPORT

- 1. Approve minutes of the November 12th, 2013 meeting – Commission**
The Commission needs to approve or amend the proposed set of minutes

- 2. Parks/Recreation Staff Reports - Staff**
Enclosed are the Parks & Recreation Staff Reports

- 3. Parks In Lieu of Request – Tim Vawser, EHM Engineering**
The Laurelwood # 3 subdivision is a proposed 13 household units on 19.16 acres. The subdivision is located on the north side of Falls Avenue East, between Hankins Road and 3300 East. Attached are the Parks In Lieu Contribution application and a map showing the location of the proposed subdivision. Using the 2013 Twin Falls County Assessor's value of land, the price per acre is calculated at \$4,576.51 per acre, and using the in lieu of formula, the in lieu of payment is \$4,715.95.

There is not a neighborhood park in this square mile; Shoshone Falls Park is in the square mile boundaries, so the funds can be used at that park. Since the park land dedication requirement from this subdivision is only .13 acres, staff supports the developer's request for a Parks in lieu of contribution.

Laurelwood # 2 was approved for a Parks In Lieu of request in 2005.

- 4. Open Meeting Laws – Staff**
The City Council passed resolution #1912 that deals with transparency in City government. Sections of this resolution deals with Commissions and Committee formed by the City Council or by City Code. Staff will explain to the Commission how it will affect the Commission and the sub-committees that the Commission has used in the past. The resolution is attached.
- 5. Other Items from the Commission**
Baxter's Park update and other items that the Commission may have questions about or issues the Commission wants to discuss.

The Benefits are Endless...



TWIN FALLS PARKS AND RECREATION

136 Maxwell Ave. • PO Box 1907 • Twin Falls, ID 83303 • Phone: 208-736-2265 • Fax: 208-736-1548

Attachments:

1. Staff Reports
2. Parks In Lieu of Application Package
3. Transparency Resolution

The Benefits are Endless...

**Recreation Staff Report
Brandy Mason
Recreation Coordinator**

Winter 2014 Youth Basketball: Regular registration ended Monday, December 2nd. Practices will begin January 6th and games will start Saturday, January 18th. This table shows the participants signed up as of December 4, 2013 and the final participant numbers for 2011-2013. We will get quite a few late sign ups through the month of December, so we should catch up if not surpass last year's final numbers.

Year	Participants
2014	450
2013	483
2012	423
2011	443

Adult Flag Football: Ended on November 12th with little or no issues.

Adult Basketball: The roster and fee deadline is Friday, December 6th. The season will begin the week of January 7th.

Adult Volleyball: Regular season games are going well and tournaments will start in January for some leagues, and February for others.

**Recreation Report December 2013
Stacy McClintock
Recreation Supervisor**

- Sign up early for Twin Falls Parks and Recreation Days. Snowboarders and Skiers are welcome to take advantage of this fantastic rate for skiing at **Magic Mountain Ski Resort** on four Saturdays throughout the winter. This rate includes a one hour ski clinic and a lift ticket for all four Saturdays. This is a great opportunity to get up to the mountain and see what Magic Mountain has to offer. Pick any four Saturdays starting January 4th through February 23rd. Must register with the dates you want by January 3rd. The fee is \$75 per person, 50% off rentals.
- **Pomerelle Ski and Board Program** is back by popular demand. Back to its original state, Pomerelle is offering a four and six week programs that begin on January 12^h. Program includes a full day lift ticket and a 1 & 1/2 hour group lesson tailored to your ability. Please register by January 10th. The dates are January 12, 26, February, 9, 23 or you can add March 9, 23. \$90 for four weeks or \$130 for all six weeks per person.
- **Storytime Pottery** is a unique story time and pottery painting event especially

designed for children ages 2-6. All participants will be read a story together and have a snack, and complete a painting project that relates to the story. All classes cost \$12 per person. Please register at the Parks and Recreation office.

- Get into the holiday spirit at our beautiful City Park. The whole family will enjoy the lights and entertainment provided by local musicians. Bundle up and feel the magic of the season for our 29th year celebrating **Christmas in City Park**. One big Christmas program will be on Sunday, December 22nd at 5pm in the City Bandshell. Come and enjoy good music and good company and the spirit of Christmas.
- **Challenger Basketball** is going to be starting up in January. We are currently taking registration for this program now. We have had many people call interested in this program so we are going to bring it back.
- **Cabin Fever Day** is right around the corner. The brochures are going to be ordered soon. Cabin Fever Day will be on January 4th. We look forward to seeing y'all out and about.

**Parks Department Report
Parks Coordinators
Todd Andersen & Kevin Skelton
12-3-13**

The past month the Parks Department has been working on the following projects and regular maintenance:

- 12 trees have been planted at Baxters Park and the fencing is under construction.
- Maintenance tree pruning is complete
- Fall leaf sweeping has been completed
- Swing set installation at Blue Lakes Rotary Park is complete
- Cascade paver brick project has been completed
- A park bench donated by CSI welding program has been installed in Rock Creek Parkway

PARKS IN LIEU CONTRIBUTION APPLICATION

Subdivision Name: LAURELWOOD SUBD. No. 3
Number of Dwelling Units/acres: 13 / 19.16
Developer: MARTHA SOMNERCAMP c/o WOLVERTON HOMES
Address/phone#: P.O. Box 5179, Twin Falls, ID 83303 736-9294

Appraiser: _____
Address/phone #: _____

The following items shall be included with the parks in lieu contribution submittal prior to acceptance by the City Administrator. It is the responsibility of the developer to see that all required information is submitted to the city at the time of the application. Please read the application and decide which process you are going to use. The City of Twin Falls allows three different requests. Please mark an X by the method used.

- Have you talked to the parks department about the requirements?
- Enclosed is a copy of the appraiser's value for the land.
- Enclosed copy of a bid/material costs to construct walking path/bike trail.
- I am requesting an in lieu of contribution in concept only. Will present final values at the time of the final plat application for approval.
- I am requesting an in lieu of contribution without walking/bicycle trails, using the following formula:
 - a. Determine the per acre appraised value of the land in the development. (L)
(See 10-12-3-11(F)). Appraisal value: (L) \$4,576.51
 - b. The current park development cost is \$31,700 per acre. (P)
 - c. Total the number of household units in the development. (H) 13

Note: Lots large enough for multi-family units will require a certification and supporting covenants addressing the developer's intent relative to the requirement for single family dwellings.

d. Use the contribution (C) formula: $C=(L+P)(H)(.01)$
 $C= (L+31,700) (H) (.01)$

Contribution Amount to be approved: \$4,715.95

- I am requesting an in Lieu of contribution with walking/bicycle trails, using the following formula;
 - a. Determine the per acre appraised value of the land in the development. (L)
(See 10-12-3-11(F).)
 - b. The current park development cost is \$31,700 per acre. (P)
 - c. Total the number of household units in the development. (H) _____

Note: Lots large enough for multi-family units will require a certification and supporting covenants addressing the developer's intent relative to the requirement for single family dwellings.

d. Use the following formula:

Land contribution portion:

- i. Appraisal value: (L) _____
- ii. Development costs for the walking/bicycle trail.
 1. Cost of land underneath the trail per square foot:
(A) _____
 2. Cost to develop the trail per square foot:
(B) _____
 3. Trail cost = (A + B) (total trail square footage):
Trail cost _____
 4. Land portion = (L)(H)(0.01) - (Trail cost):
Land portion _____

Note: Land portion cannot be less than 50% of (L)(H)(0.01).

Park improvement portion = (31,700) (H) (.01): _____

Land portion + park improvement portion = _____

Contribution amount to be approved: _____

In lieu of contribution must be made prior to final plat recordation.

Date Submitted: _____

Application accepted by City Administrator _____

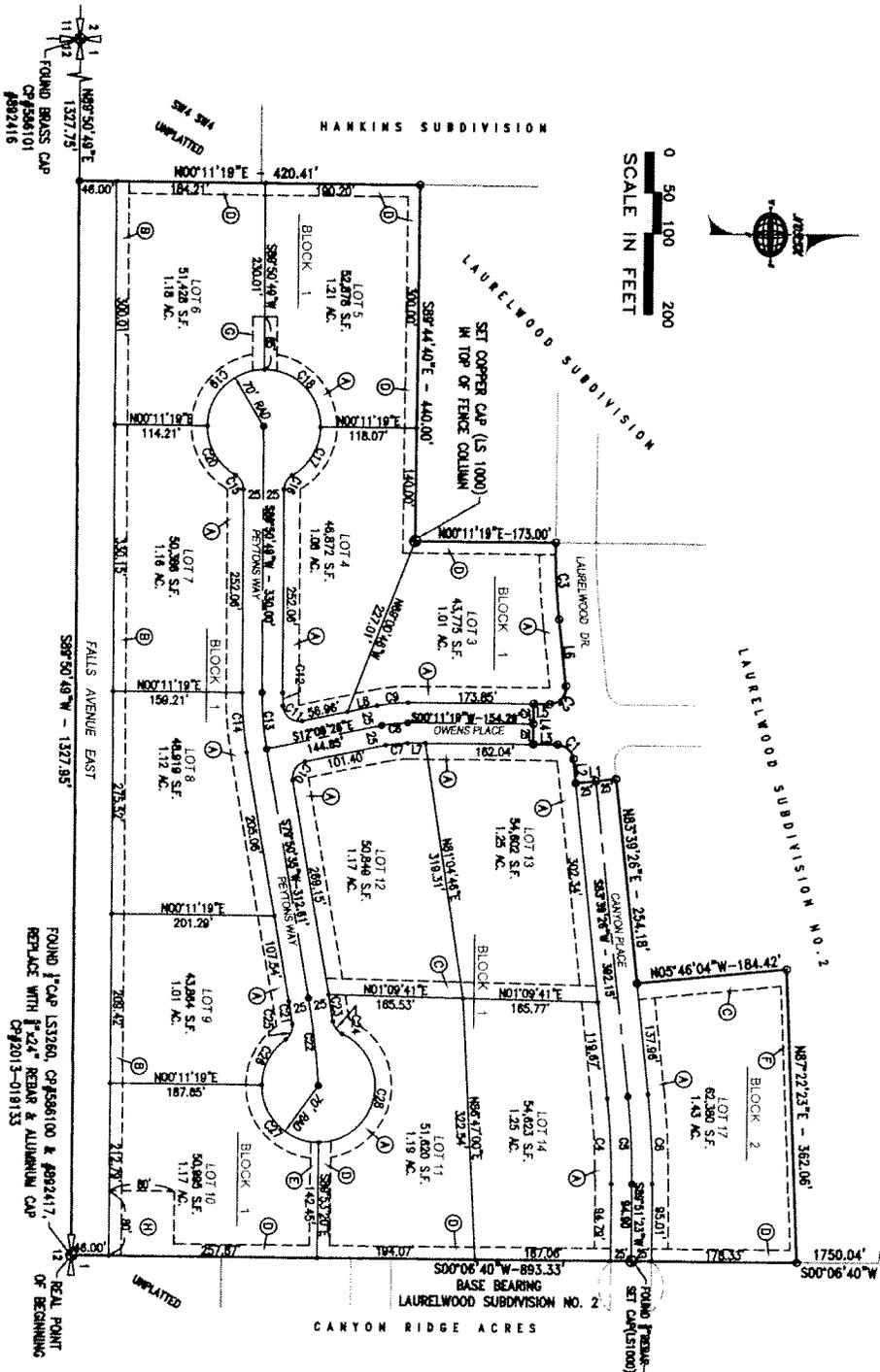
City Council Agenda: Date _____

Engineering approval _____

LAURELWOOD SUBDIVISION NO. 3



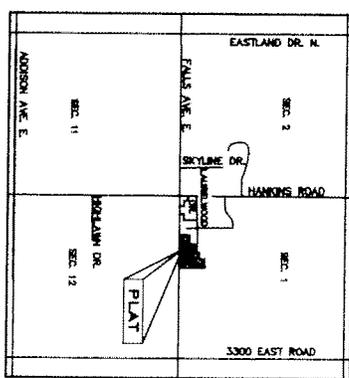
0 50 100 200
SCALE IN FEET



CENTER OF SECTION
FOUND REBAR &
CAP(151000)

Located in a Portion of
SE 1/4 SW 1/4, Section 1
T. 40 S., R. 17 E., BM.
Twin Falls County, Idaho
B013

VICINITY MAP



EASEMENT LEGEND

- (A) 20' ROADWAY, UTILITY, DRAINAGE, WELL & IRRIGATION EASMT
- (B) 15' LANDSCAPE, UTILITY, DRAINAGE, & IRRIGATION EASMT
- (C) 20' UTILITY, DRAINAGE, & IRRIGATION EASEMENT
- (D) 15' UTILITY, DRAINAGE, & IRRIGATION EASEMENT
- (E) 10' UTILITY, DRAINAGE, & IRRIGATION EASEMENT
- (F) 7.5' UTILITY, DRAINAGE, & IRRIGATION EASEMENT
- (G) 20' UTILITY, DRAINAGE, & IRRIGATION EASEMENT
- (H) 30' 200' UTILITY, DRAINAGE, & IRRIGATION EASEMENT

NOTE: UTILITY INCLUDES, BUT IS NOT LIMITED TO, INTERCONNECTION GAS CO., SAND POWER CO., WEST COAST ONE TELEVISION AND PROJECT MINOR, TELEPHONE AND THEIR SUCCESSORS AND ASSIGNS.

LEGEND

- SUBDIVISION BOUNDARY
- LOT LINE
- STREET CENTERLINE
- EASEMENT LINE
- SET 1/2" x 24" REBAR & CAP(151000)
- SET 5/8" x 24" REBAR & CAP(151000)
- FOUND 5/8" REBAR & CAP(151000)
- FOUND MONUMENT AS NOTED

HEALTH CERTIFICATE

Sanitary restrictions as required by Idaho Code Title 50, Chapter 13, have been notified. Sanitary restrictions may be imposed, in accordance with Section 50-1206, Idaho Code, by the issuance of a certificate of disapproval.

BEING, South Central Public Health District Date:

NOTE

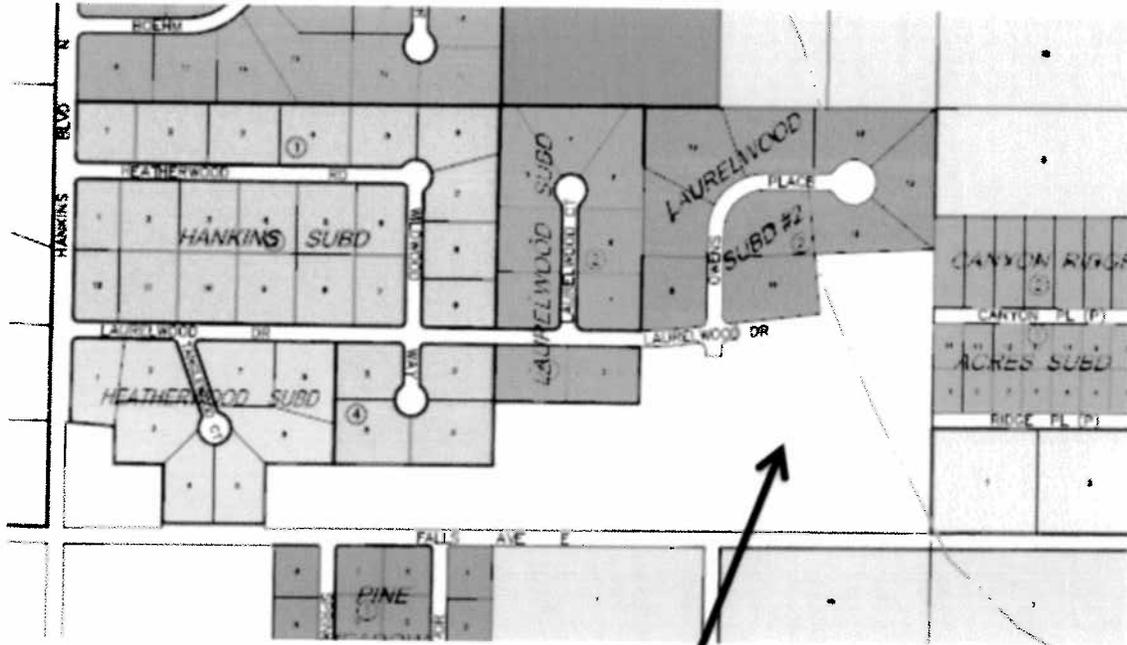
The lots on this plat are subject to restrictions concerning the location of wells and septic systems. These restrictions are on file at South Central Public Health District and septic system permits shall not be issued unless they conform to these restrictions.

CLUMP	DELTA	PERCENT	ARC	CORDED	INACCORD	L.C.S.
C1	8278.07	20.07	20.14	28.84	17.44	44153.22 E
C2	8278.07	20.07	20.14	28.84	22.44	54622.78 E
C3	8278.07	20.07	20.14	28.84	42.44	58622.78 E
C4	8278.07	20.07	20.14	28.84	62.44	58622.78 E
C5	8278.07	20.07	20.14	28.84	82.44	58622.78 E
C6	8278.07	20.07	20.14	28.84	102.44	58622.78 E
C7	8278.07	20.07	20.14	28.84	122.44	58622.78 E
C8	8278.07	20.07	20.14	28.84	142.44	58622.78 E
C9	8278.07	20.07	20.14	28.84	162.44	58622.78 E
C10	8278.07	20.07	20.14	28.84	182.44	58622.78 E
C11	8278.07	20.07	20.14	28.84	202.44	58622.78 E
C12	8278.07	20.07	20.14	28.84	222.44	58622.78 E
C13	8278.07	20.07	20.14	28.84	242.44	58622.78 E
C14	8278.07	20.07	20.14	28.84	262.44	58622.78 E
C15	8278.07	20.07	20.14	28.84	282.44	58622.78 E
C16	8278.07	20.07	20.14	28.84	302.44	58622.78 E
C17	8278.07	20.07	20.14	28.84	322.44	58622.78 E
C18	8278.07	20.07	20.14	28.84	342.44	58622.78 E
C19	8278.07	20.07	20.14	28.84	362.44	58622.78 E
C20	8278.07	20.07	20.14	28.84	382.44	58622.78 E
C21	8278.07	20.07	20.14	28.84	402.44	58622.78 E
C22	8278.07	20.07	20.14	28.84	422.44	58622.78 E
C23	8278.07	20.07	20.14	28.84	442.44	58622.78 E
C24	8278.07	20.07	20.14	28.84	462.44	58622.78 E
C25	8278.07	20.07	20.14	28.84	482.44	58622.78 E
C26	8278.07	20.07	20.14	28.84	502.44	58622.78 E
C27	8278.07	20.07	20.14	28.84	522.44	58622.78 E
C28	8278.07	20.07	20.14	28.84	542.44	58622.78 E
C29	8278.07	20.07	20.14	28.84	562.44	58622.78 E
C30	8278.07	20.07	20.14	28.84	582.44	58622.78 E
C31	8278.07	20.07	20.14	28.84	602.44	58622.78 E
C32	8278.07	20.07	20.14	28.84	622.44	58622.78 E
C33	8278.07	20.07	20.14	28.84	642.44	58622.78 E
C34	8278.07	20.07	20.14	28.84	662.44	58622.78 E
C35	8278.07	20.07	20.14	28.84	682.44	58622.78 E
C36	8278.07	20.07	20.14	28.84	702.44	58622.78 E
C37	8278.07	20.07	20.14	28.84	722.44	58622.78 E
C38	8278.07	20.07	20.14	28.84	742.44	58622.78 E
C39	8278.07	20.07	20.14	28.84	762.44	58622.78 E
C40	8278.07	20.07	20.14	28.84	782.44	58622.78 E
C41	8278.07	20.07	20.14	28.84	802.44	58622.78 E
C42	8278.07	20.07	20.14	28.84	822.44	58622.78 E
C43	8278.07	20.07	20.14	28.84	842.44	58622.78 E
C44	8278.07	20.07	20.14	28.84	862.44	58622.78 E
C45	8278.07	20.07	20.14	28.84	882.44	58622.78 E
C46	8278.07	20.07	20.14	28.84	902.44	58622.78 E
C47	8278.07	20.07	20.14	28.84	922.44	58622.78 E
C48	8278.07	20.07	20.14	28.84	942.44	58622.78 E
C49	8278.07	20.07	20.14	28.84	962.44	58622.78 E
C50	8278.07	20.07	20.14	28.84	982.44	58622.78 E
C51	8278.07	20.07	20.14	28.84	1002.44	58622.78 E
C52	8278.07	20.07	20.14	28.84	1022.44	58622.78 E
C53	8278.07	20.07	20.14	28.84	1042.44	58622.78 E
C54	8278.07	20.07	20.14	28.84	1062.44	58622.78 E
C55	8278.07	20.07	20.14	28.84	1082.44	58622.78 E
C56	8278.07	20.07	20.14	28.84	1102.44	58622.78 E
C57	8278.07	20.07	20.14	28.84	1122.44	58622.78 E
C58	8278.07	20.07	20.14	28.84	1142.44	58622.78 E
C59	8278.07	20.07	20.14	28.84	1162.44	58622.78 E
C60	8278.07	20.07	20.14	28.84	1182.44	58622.78 E
C61	8278.07	20.07	20.14	28.84	1202.44	58622.78 E
C62	8278.07	20.07	20.14	28.84	1222.44	58622.78 E
C63	8278.07	20.07	20.14	28.84	1242.44	58622.78 E
C64	8278.07	20.07	20.14	28.84	1262.44	58622.78 E
C65	8278.07	20.07	20.14	28.84	1282.44	58622.78 E
C66	8278.07	20.07	20.14	28.84	1302.44	58622.78 E
C67	8278.07	20.07	20.14	28.84	1322.44	58622.78 E
C68	8278.07	20.07	20.14	28.84	1342.44	58622.78 E
C69	8278.07	20.07	20.14	28.84	1362.44	58622.78 E
C70	8278.07	20.07	20.14	28.84	1382.44	58622.78 E
C71	8278.07	20.07	20.14	28.84	1402.44	58622.78 E
C72	8278.07	20.07	20.14	28.84	1422.44	58622.78 E
C73	8278.07	20.07	20.14	28.84	1442.44	58622.78 E
C74	8278.07	20.07	20.14	28.84	1462.44	58622.78 E
C75	8278.07	20.07	20.14	28.84	1482.44	58622.78 E
C76	8278.07	20.07	20.14	28.84	1502.44	58622.78 E
C77	8278.07	20.07	20.14	28.84	1522.44	58622.78 E
C78	8278.07	20.07	20.14	28.84	1542.44	58622.78 E
C79	8278.07	20.07	20.14	28.84	1562.44	58622.78 E
C80	8278.07	20.07	20.14	28.84	1582.44	58622.78 E
C81	8278.07	20.07	20.14	28.84	1602.44	58622.78 E
C82	8278.07	20.07	20.14	28.84	1622.44	58622.78 E
C83	8278.07	20.07	20.14	28.84	1642.44	58622.78 E
C84	8278.07	20.07	20.14	28.84	1662.44	58622.78 E
C85	8278.07	20.07	20.14	28.84	1682.44	58622.78 E
C86	8278.07	20.07	20.14	28.84	1702.44	58622.78 E
C87	8278.07	20.07	20.14	28.84	1722.44	58622.78 E
C88	8278.07	20.07	20.14	28.84	1742.44	58622.78 E
C89	8278.07	20.07	20.14	28.84	1762.44	58622.78 E
C90	8278.07	20.07	20.14	28.84	1782.44	58622.78 E
C91	8278.07	20.07	20.14	28.84	1802.44	58622.78 E
C92	8278.07	20.07	20.14	28.84	1822.44	58622.78 E
C93	8278.07	20.07	20.14	28.84	1842.44	58622.78 E
C94	8278.07	20.07	20.14	28.84	1862.44	58622.78 E
C95	8278.07	20.07	20.14	28.84	1882.44	58622.78 E
C96	8278.07	20.07	20.14	28.84	1902.44	58622.78 E
C97	8278.07	20.07	20.14	28.84	1922.44	58622.78 E
C98	8278.07	20.07	20.14	28.84	1942.44	58622.78 E
C99	8278.07	20.07	20.14	28.84	1962.44	58622.78 E
C100	8278.07	20.07	20.14	28.84	1982.44	58622.78 E

LINE	LENGTH	BEARING
L1	50.00	N89°50'49"E
L2	25.00	N89°50'49"E
L3	25.00	N89°50'49"E
L4	50.00	N89°50'49"E
L5	10.00	N89°50'49"E
L6	10.00	N89°50'49"E
L7	20.00	N89°50'49"E
L8	20.00	N89°50'49"E
L9	20.00	N89°50'49"E
L10	20.00	N89°50'49"E



EHM Engineers, Inc.
Engineers / Surveyors / Planners



Laurelwood # 3



Laurelwood # 3

RESOLUTION NO. 1912

TRANSPARENCY IN CITY GOVERNMENT

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TWIN FALLS, IDAHO, DECLARING A POLICY OF TRANSPARENCY AND OPENNESS IN CITY GOVERNMENT IN ORDER TO PROMOTE ACCOUNTABILITY, TO ENHANCE DISSEMINATION OF PUBLIC INFORMATION, AND TO ENCOURAGE CITIZEN PARTICIPATION IN CITY GOVERNMENT.

WHEREAS, The Twin Falls City Council finds that transparency in government promotes accountability and provides information to its citizens regarding the business of the City; and,

WHEREAS, The Twin Falls City Council finds that information regarding the activities of City government must be widely dispersed in order to encourage public engagement and to improve the quality of its decisions; and,

WHEREAS, The Twin Falls City Council finds that collaboration and communication between City government and its citizens is enhanced through the use of well-designed web technologies; and

WHEREAS, The policy consideration underlying the Idaho Open Meeting Law is to ensure transparency of the legislative and administrative process within state and local governments (Idaho Open Meeting Law Manual, p. 3); and,

WHEREAS, The Idaho Code sets forth only minimum requirements for all local governments in order to promote transparency and openness in government, including the Idaho Open Meeting Law, the Idaho Public Records Law, and other statutes; and,

WHEREAS, The City Council acknowledges that, in the past, ad hoc volunteer groups have formed without the authority of statute, ordinance, or other legislative act, and without authorization to make decisions or recommendations. The Idaho Supreme Court in *Safe Air for Everyone v. Idaho Dept. Agriculture*, 145 Idaho 164, 177 P.3d 378 (Idaho 2008), in interpreting the requirements of the Idaho Open Meeting Law, held that, where there is no statute, ordinance or other legislative act creating a subagency and granting the authority to make decisions for or recommendations to a public agency regarding a matter, the Idaho Open Meeting Law requirements are inapplicable. The City Council finds that the existence of these groups may create the feeling by some that they are being excluded from public participation in City government; and,

WHEREAS, The Twin Falls City Council finds that the minimum requirements of the Idaho Open Meeting Law, the Idaho Public Records Law, and other statutes, are inadequate to provide the transparency and openness that it finds should be provided to its citizens in order to permit them to constructively engage with City government; and,

WHEREAS, The Twin Falls City Council intends, with this resolution, to establish a policy of additional government transparency and openness, over and above the minimum requirements of the Idaho Open Meeting Law, the Idaho Public Records Law, and other

applicable statutes, to encourage and enhance information, participation and collaboration between City government and the citizens of the City of Twin Falls.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF
THE CITY OF TWIN FALLS, IDAHO:

Section 1: The City Council of the City of Twin Falls, and all commissions and committees created by statute, ordinance or other legislative act shall always comply with all requirements of the Idaho Open Meeting Law, the Public Records Law, and all other applicable statutes.

Section 2: The Idaho Open Meeting Law requires only physical posting of the notice and agenda for public meetings in a prominent place at the City's principal place of business. This notice is insufficient to provide full transparency to the citizens of the legislative and administrative processes of the City. The City will include a hyperlinked calendar showing Council and commission meetings as well as community events on the main page of its website (www.tfid.org), in order to provide not only more accessible notice of public meetings, but also hyperlinks to agendas and staff reports, in order to provide a much more useful and meaningful notification to its citizens regarding the City's business.

Section 3: The Idaho Open Meeting Law applies only to meetings of the governing board of a public agency or subagency which is created by statute, ordinance, or other legislative act, with the authority to make decisions for or recommendations to a public agency regarding any matter. The Idaho Attorney General, in the Idaho Open Meeting Law Manual, states that "the Open Meeting Law does not apply to voluntary, internal staff meetings *if the group is not created by or pursuant to statute, ordinance or other legislative act*, even though the discussions may lead to recommendations to the governing body." A subcommittee is a creation of, and is responsible to, the agency that created it.

In order to provide more transparency in City government, neither the Twin Falls City Council nor any of its commissions will permit the formation of ad hoc volunteer groups intended to report back to the City Council or commission, unless that group is formed as a committee or commission, created by a vote of the City Council or commission. No more than two elected City Council persons may serve on any committee, including ad hoc groups and subcommittees created by statute, ordinance, or other legislative act. The City Council, and its committees and commissions, shall always comply with all requirements of the Idaho Open Meeting Law.

Section 4: The Idaho Open Meeting Law requires only the keeping of summary minutes of the City Council and commission meetings. This information is insufficient to provide full transparency and openness to the citizens of the legislative and administrative process of the City. The City will stream and video record all Council and commission meetings (excepting Council executive sessions, Airport Advisory Commission meetings, which meets at the Airport, and the Youth Council), with hyperlinks to agendas and staff reports for the next upcoming meetings, as well as agendas, staff reports and minutes of past meetings, on the City's website (www.tfid.org). This will provide real time as well as recorded access to public meetings by those citizens who are unable to attend in person, or who would prefer to view the meeting at a later time.

Section 5: The Idaho Public Records Law requires only that the City make public records

available for inspection and copying at the location of the custodian of those public records. This access to public records is insufficient to provide full transparency and openness to the citizens of the legislative and administrative process of the City. The City will provide access to the annual budget, monthly financial reports, accounts payable, financial dashboard, the Comprehensive Plan and Future Land Use Map, the Transportation Plan, the Water Plan, the Strategic Plan, the Twin Falls City Code, the Zoning Map, the Subdivision Map, the Pressure Irrigation Map, the Garbage Pickup and Recycling Map, the Flood Plain Map, and such other documents as the Council or City Manager deems important for public dissemination, on the City's website (www.tfid.org).

Section 6: The Idaho statutes have no requirements for contact information for public officials. This access is insufficient to provide full transparency to the citizens of the legislative and administrative process of the City. The City will provide hyperlinked email addresses for all City Council members, the City Manager, and all City departments, as well as mailing addresses, telephone numbers, fax numbers, on the City's website (www.tfid.org).

Section 7: The Idaho Statutes have no requirement for the posting of information on job opportunities, and requires only newspaper publication for public bidding projects. This notification is totally insufficient to provide adequate notice to potential employees and bidders of the job and project opportunities in the City. The City will post current bidding and job opportunities on the City's website (www.tfid.org) so that this information is available to its citizens as well as those potential job applicants and project bidders, wherever they may be.

Section 8: The Idaho Open Meeting Law does not require that citizens have the opportunity to be notified automatically of legislative and administrative matters of the City, on a regular and ongoing basis. The City will provide, on its website at (www.tfid.org), the opportunity for citizens to subscribe to notifications, alerts, job openings, news, and meetings, so that the information is emailed or sent via text message directly to the subscriber on a regular basis.

Section 9: The City Council finds that the Idaho statutes relating to the conduct of the business of local government have fallen far behind the technology currently available to provide greater transparency and openness to the legislative and administrative process of local government. The City will endeavor to work with its legislative representatives, the Association of Idaho Cities, and other interested parties, to update those statutes affecting the conduct of local government, in order to provide greater transparency and openness to all citizens in this state.

PASSED BY THE CITY COUNCIL , 2013.

SIGNED BY THE MAYOR , 2013.

MAYOR

ATTEST:

DEPUTY CITY CLERK