

COUNCIL MEMBERS:

SHAWN	DON	SUZANNE	GREGORY	JIM	REBECCA	CHRIS
BARIGAR	HALL	HAWKINS	LANTING	MUNN, JR.	MILLS SOJKA	TALKINGTON

Vice Mayor

Mayor



MINUTES

Meeting of the Twin Falls City Council

Monday, June 24, 2013

City Council Chambers

305 3rd Avenue East -Twin Falls, Idaho

5:00 P.M.

PLEDGE OF ALLEGIANCE TO THE FLAG
 CONFIRMATION OF QUORUM
 INTRODUCTION OF STAFF
 CONSIDERATION OF THE AMENDMENTS TO THE AGENDA:
 PROCLAMATIONS: **None**

AGENDA ITEMS	Purpose	By:
I. CONSENT CALENDAR: 1. Consideration of a request to approve the accounts payable May 18 – 24, 2013. 2. Consideration of a request from Tricia Anderson and the Junior Club of the Magic Valley to approve the 25 th Annual Bite of Magic Valley to be held at the Twin Falls City Park on July 24, 2013.	Action	Staff Report Sharon Bryan Dennis Pullin
II. ITEMS FOR CONSIDERATION: 1. Presentation to Lori Ward and Chris Reid with a Certificate of Appreciation for their extensive service to the City of Twin Falls by leading the Citizens Advisory Committee on Wastewater. 2. Consideration of a request by Lloyd & Darlene Stolkton to waive the non-conforming building expansion permit process to allow an expansion of an existing legal non-conforming residence located at 267 Grandview Drive South. 3. Consideration of an FAA Grant Offer for AIP 34, Apron & Runway Slurry Seal Project, in the amount of \$751,423.00 and authorize the Mayor to sign the grant offer. 4. Presentation of the current uses of Geographical Information System (GIS). 5. Presentation on the Department of Information Services. 6. Public input and/or items from the City Manager and City Council.	Presentation Action Action	Travis Rothweiler Mitch Humble Bill Carberry
III. ADVISORY BOARD REPORTS/ANNOUNCEMENTS:		
IV. PUBLIC HEARINGS: 6:00 P.M. – None		
V. ADJOURNMENT: Consideration of a request to adjourn to Executive Session 67-2345(1) (e) to consider preliminary negotiations involving matters of trade or commerce in which the governing body is in competition with governing bodies in other states or nations.		

****Any person(s) needing special accommodations to participate in the above noticed meeting should contact Leila Sanchez at (208) 735-7287 at least two working days before the meeting.***

PRESENT: Shawn Barigar, Don Hall, Suzanne Hawkins, Jim Munn, Rebecca Mills Sojka, Chris Talkington
ABSENT: Greg Lanting
STAFF PRESENT: City Manager Travis Rothweiler, City Attorney Fritz Wonderlich, Chief Financial Officer Lorie Race, Zoning & Development Manager Renee' Carraway, Airport Manager Bill Carberry, Staff Sergeant Dennis Pullin, Information Services Manager Mick Turner, GIS Coordinator Robin Wilson, Deputy City Clerk/Recording Secretary Leila A. Sanchez

Acting Mayor Hall called the meeting to order at 5:00 p.m., and invited all present, who wished to, to recite the pledge of Allegiance to the Flag with him. Acting Mayor Hall introduced staff.

Boy Scout from Troop 59, Boy Scouts from Troop 161, and J.D. May, Assistant Scout Master for Troop 161, were present.

CONSIDERATION OF THE AMENDMENTS TO THE AGENDA: None

PROCLAMATIONS: None

I. CONSENT CALENDAR:

1. Consideration of a request to approve the accounts payable May 18 – 24, 2013, total: \$358,721.59
2. June 18, 2013, Prepay total: \$2,719.98
3. June 21, 2013, Payroll total: \$115,714.55
4. Consideration of a request from Tricia Anderson and the Junior Club of the Magic Valley to approve the 25th Annual Bite of the Magic Valley to be held at the Twin Falls City Park on July 24, 2013.

MOTION:

Councilperson Barigar made the motion to approve the Consent Calendar. The motion was seconded by Councilperson Munn and roll call vote showed all members present voted in favor of the motion. Approved 6 to 0.

II. ITEMS FOR CONSIDERATION:

1. Presentation to Lori Ward and Chris Reid with a Certificate of Appreciation for their extensive service to the City of Twin Falls by leading the Citizens Advisory Committee on Wastewater.

City Manager Rothweiler explained that Lori Ward and Chris Reid volunteered substantial time and energy for five months to lead a 37 person citizens committee. The committee was tasked with helping the City of Twin Falls identify a solution to wastewater shortfalls, and then to educate the community about the solution and required bond election. Their efforts were critical to the success of the \$38 million revenue bond, which will pay for upgrades to the existing facility and will allow the City to continue to grow and prosper.

Acting Mayor Hall presented the certificates.

Lori Ward and Chris Reid thanked the voters for passing the bond.

2. Consideration of a request by Lloyd & Darlene Stolkton to waive the non-conforming building expansion permit process to allow an expansion of an existing legal non-conforming residence located at 267 Grandview Drive South.

Zoning & Development Manager Carraway explained the request using overhead projections.

Staff recommends approval of the request as presented.

MOTION:

Councilperson Talkington made the motion to waive the non-conforming building expansion permit process to allow an expansion of an existing legal non-conforming residence located at 267 Grandview Drive South for Lloyd and Darlene Stolkton. The motion was seconded by Councilperson Hawkins and roll call vote showed all members present voted in favor of the motion. Approve 6 to 0.

3. Consideration of an FAA Grant Offer for AIP 34, Apron & Runway Slurry Seal Project, in the amount of \$751,423.00 and authorize the Mayor to sign the grant offer.

Airport Manager Carberry explained the request.

The FAA AIP 34 grant offer is the first of two anticipated grants. The AIP 34 grant covers the engineering services contract with Riedesel Engineering for the design and bidding for both pending projects and the construction services (CS) for the fog seal project. In addition, the grant will fund an updated pavement condition index report (PCI) and the construction contract with Straight Stripe Inc.

Staff recommends the Council approve acceptance of the FAA AIP 34 Grant Offer in the amount of \$751,423.00 and authorize the Mayor to sign the grant offer.

Council discussion followed:

Councilperson Munn asked for the County's funding participation and what city fund would be used for the local city/county match. Airport Manager Carberry stated that the County participates 50% (\$25,000) and the funds will come out of the Airport Fund and moved to the Airport Construction Fund.

MOTION:

Councilperson Barigar made the motion to accept the FAA Grant Offer for AIP 34, Apron & Runway Slurry Seal Project, in the amount of \$751,423.00 and authorize the Mayor to sign the grant offer. The motion was seconded by Councilperson Mills Sojka and roll call vote showed all members present voted in favor of the motion. Approve 6 to 0.

4. Presentation of the current uses of Geographical Information System (GIS).

GIS Coordinator Wilson explained how the GIS works by using a PowerPoint presentation and explained the following:

- Online maps currently available internally
- Example of search of parcel address with zoning
- Checking and verifying of all signs
- ArcPad Program and handheld GPS Unit
- Search of sewer lines and manholes
- Search of water lines, meters valves and hydrants
- Pressure Irrigation Parcels
- Steps for collecting and maintaining data
- Checking out the data to a handheld GIS device
- Editing in the field by work crews
- Conducting a quality control check
- Checking the new data back into the main database
- ArcReader
- Flex Maps

Coming up:

The maps will be available publicly through the city's website
Linking with Cityworks to track water and sewer service call and work orders
Importing building permit information
Associate code violations with parcels

Conclusion:

Future maps may show bike routes, walking trails, voting precincts, etc.
Senior staff will prioritize the need for the data
Determine the applicable groups to collect data
Confirm the end goal. What kind of data do we want to have at the end? Who else can utilize the information?
How will quality control be conducted? Who will ensure continual collection of data?

Council discussion followed.

Councilperson Mills Sojka explained the "3P Survey Mapping." It is new technology in conjunction with GIS to receive feedback from the public. JUB Engineers is creating the program and she hopes the City will find a way to utilize it.

Councilperson Talkington asked if the GIS currently is usable and if not, when is the target date that the system will be usable. He also asked if the program has layering capability.

GIS Coordinator Wilson stated that the GIS will be an ongoing project. Currently, staff is implementing a program where crews are inputting the data as they find it. The initial lines are pulled over from Auto Cad which does not have any annotation ability. The system is not capable of tracing out a water line. As for layering, the utility companies do not share information with the City to allow layering.

Jon Caton, Public Works Director, explained how the Public Works departments currently use the system. The GIS is never complete and data is continually being collected to improve accuracy.

City Manager Rothweiler explained that over the course of two to three years there have been significant advances in moving forward by having one person dedicated to GIS and having the right tools.

Council discussion followed.

Councilperson Barigar stated his concern of the potential of security risks by allowing the sewer and water system on line (points of entry).

GIS Coordinator Wilson stated that this would be taken into consideration.

5. Presentation on the Department of Information Services.

Information Service Manager Turner gave the presentation reviewing the following:

- Background information on the I/S staff of 8 employees
- Customers: E911 Center, City Council, every city department, all city employees and all their vendors, consultants and presenters...and more mobile users all the time.
- Devices managed are networking, electrical, telephone and radio.
- Other responsibilities include: E911 2 on-call technical assistance, operate IS Help Desk, Wiring, constructing/changing domain and exchange accounts, reporting / data mining, event related banner-hanging data security and back-up, and training is available in our training lab for any employee who calls to schedule it.

In the City's new strategic plan the following objectives are listed:

Objective IO1.1E: Research the use of technology to provide services to customers in the most effective manner. (Ongoing & 1)

Objective SC1.5A: Expand communications ability with the most recent technology advances and to provide coverage as the community grows. (Ongoing)

Objective SC1.5B: Become self-sufficient on taking care of the city's communications equipment. (3)

Objective SC2.1A: Develop and implement a plan to improve security in critical city facilities, parks and trails including the use of alarms, lighting and cameras. (1)

Objective SC2.1C Maintain a reliable communications/network to support instrumentation of the water and wastewater systems. (1)

Council discussion followed:

- Employee training
- Replacement of the point point wireless with fiber

Information Service Manager Turner extended an invitation to the Council to visit their department.

6. Public input and/or items from the City Manager and City Council. None.

III. ADVISORY BOARD REPORTS/ANNOUNCEMENTS:

IV. PUBLIC HEARINGS: 6:00 P.M. – None

V. ADJOURNMENT:

Consideration of a request to adjourn to Executive Session 67-2345(1) (e) to consider preliminary negotiations involving matters of trade or commerce in which the governing body is in competition with governing bodies in other states or nations.

MOTION:

Councilperson Talkington made the motion to adjourn to Executive Session 67-2345(1) (e). The motion was seconded by Councilperson Mills Sojka and roll call vote showed all members present voted in favor of the motion. Approved 6 to 0

The meeting adjourned at 6:17 P.M.

Leila A. Sanchez
Deputy City Clerk/Recording Secretary