



MINUTES

PUBLIC MEETING

Twin Falls Historic Preservation Committee
January 17, 2012 1:00 PM
City Council Chambers
305 3rd Avenue East Twin Falls, ID 83301

HISTORIC PRESERVATION COMMITTEE MEMBERS

Sonia Alexander Darrell Buffaloe Jenni Geilman Ryan Horsley Paul McClintock Norm Tilley Randall Watson
Chairman Vice-Chairman

PRESENT: Buffaloe, Geilman, Tilley, Watson

ABSENT: Alexander, Horsley, McClintock

CITY COUNCIL LIAISON: Hall

CITY STAFF PRESENT: Strickland, Weeks

I. CALL MEETING TO ORDER:

Commissioner Buffaloe called the meeting to order and confirmed a quorum. He introduced Vice Mayor Hall the Commission's new Council Liaison.

II. CONSENT CALENDAR:

1. Approval of Minutes from the following meeting(s): [December 19, 2011](#)

MOTION:

Commissioner Geilman made a motion to approve the minutes as presented. Commissioner Tilley seconded the motion.

[UNANIMOUSLY APPROVED](#)

III. ITEMS FOR DISCUSSION:

1. Update on City Council decision regarding the request to amend City Code 10-4-22.3(H) to include reference to the Warehouse Historic District Design Guidelines – Kelly Weeks
 - City Council has postponed the approval of the Historic District Design Guidelines to ensure that there is clear verbiage in the amendment regarding how someone would appeal the decision the Historic Preservation Commission has made.
2. General Discussion on next year's 2011-2012 grant project – Darrell Buffaloe
 - Chairman Buffaloe stated that the 2012 grant project has verbally been approved. Once a letter is received the Commission will prepare the Historic District Design Guidelines for printing.
3. May 2012 Idaho Archaeology and Historic Preservation Month-Darrell Buffaloe
 - Chairman Buffaloe stated that a walking tour of the warehouse district and the downtown area to discuss the history of the area is one suggestion.

- Historic presentation in the schools will be done during the month of May.
- Chairman Buffaloe recommended the Commission think about railroad day and the Minidoka South West railroad. He is thinking there might be something that could be done to revive some interest in that information as well as the battery operated rail cars to Shoshone Falls.

IV. INPUT AND/OR ITEMS FROM THE HISTORIC PRESERVATION COMMITTEE

Commissioner McClintock was unable to attend the meeting and has asked to reschedule his presentation.

V. UPCOMING MEETINGS/SCHEDULE: FEBRUARY 21, 2012 TUESDAY

VI. ADJOURN MEETING:

Commissioner Buffaloe adjourned the meeting at 1:20 p.m.

language instead of "shall" or "must". She was wondering how that would impact the Commission's ability to make decisions.

- Chairman Buffaloe explained that the Commission wanted it that way to be able to see if they can come up with a good alternative. There are some things that can't physically be done and so if they can make a decision about whether it follows good architectural preservation standards it gives them the chance to say that is close enough. They are able to make appropriate historical decisions.
 - There was some discussion about the mural project that went on the southeast end of the building owned by Dave Woodhead. Some people are upset that it was not completed. It had potential but just stopped. A time table for the projects and putting a time frame as a condition on the certificate of appropriateness may help in the future to hold people accountable.
 - Commissioner Horsley commented that he tries to not get caught up in the presentation. Ask yourself if this is going to come to fruition? Some projects get half done or not done at all.
 - Planner I Reeder stated that the Art and Soul event will be going on again this year but she doesn't know if any work on the mural is planned as part of that event.
 - Commissioner Alexander said that they may request a statement in writing about their intentions and timeline.
 - Chairman Buffaloe said that the Commission has already been more cautious. A sign was proposed but they told them to get actual plans for them to review.
 - Commissioner Tilley said that he has a problem approving concepts because it doesn't really mean anything yet.
 - Chairman Buffaloe said that was an example about the Commission's process. There was a question from Council about how fast they can act on an application. He reiterated that they are not going to delay anyone. If a decision is needed between meetings they will call a special meeting to get together and do their part.
3. General Discussion on next year's 2011-2012 grant project – Darrell Buffaloe
- Chairman Buffaloe said that the Federal Government hasn't officially released grant money yet.
 - Planner I Weeks said it hasn't officially been released but there has been a verbal that it is coming. Until the contract is in hand we can't do anything with the money.
4. May 2012 "Idaho Archaeology and Historic Preservation Month"-Darrell Buffaloe
- Chairman Buffaloe stated that May is "Idaho Archaeology and Historic Preservation Month" and the State Historic office has asked that the Commission do something to recognize the month. With the Commission's permission he proposed the Commission organize an event. A walking tour has been proposed and the State liked the idea. The suggestion was a walking tour of the Historic Warehouse District held May 19th from 9:00 am- 12:00 pm. The emphasis would be highlight two things- the entrance of the railroad into Twin Falls and the historic area of Twin Falls.
He has contacted Eastern Idaho Railroad about participating and they agreed. They would bring some equipment for display- but no locomotives for people to get on. Chairman Buffaloe and Planner I Weeks are meeting with them on Friday to see what they can offer.
We also want to have a verbal presentation where we can talk about the historic area. We need to have some place to go in to- maybe the back part of the Depot Grille or The Ballroom. They could ask Don Olson, general manager at Depot Grille or the owner of The Ballroom and coordinate with Twin Falls Transit and bus them to the railroad.
 - Commissioner Alexander suggested Cucina Gemelli.
 - Commissioner Horsley said that the Lamphouse Theater is still intact. If anyone needs to do a PowerPoint or a slide show the theater is still set up. Councilman Hall said that he

could talk to the owner, Dave Woodhead, about using the theater. He thinks it is a fantastic idea- could we do an outside grill afterwards? Commissioner Horsley said that Red's Trading Post has a grill, could put seats out, and would be willing to provide burgers and hot dogs.

- Planner I Weeks said they could talk Ann Swanson about using part of the grant for this since it is an educational event. She will email Ann and ask if it is possible and what would need to be done.
 - Chairman Buffaloe said that Mr. Watts in Boise will come down and do a presentation on historic preservation if we want him to.
 - Some other items-
 - Does anyone know where the original Twin Falls Depot went? Chairman Buffaloe heard that it was moved out to Nat-Soo-Pah and then moved to Buhl. He went to see the depot in Buhl and it says Buhl on the side- it is not the Twin Falls depot.
 - Commissioner Horsley mentioned that Carl Legg told him that they have an old car that has been parked at the sugar factory, could be brought down for that day.
 - There is a model train ride that would be fun to have for the kids- Don's Train.
 - Commissioner Alexander also suggested that someone be at the silos and pocket park. They have done tours before. Chairman Buffaloe said that he would let Twin Falls Historical Society know about the event- let them know our plans and see if they want to participate.
5. Discussion of adding the other Historic Districts to the City Code for preservation – Darrell Buffaloe
- Chairman Buffaloe explained that there are four historic districts in Twin Falls on the National Historic Register. Should additional districts be included in zoning like the Warehouse Historic Overlay? There is the Warehouse Historic District, Residential district with private residences, the Downtown Historic District, and Twin Falls City Park Historic District. The Residential district may not work because then anytime someone wanted to paint their house they would have to come to the City. However, it may be appropriate to look at the Downtown and City Park area being protected by City Code the same as Warehouse District.
 - Commissioner Tilley said that Paul Smith tried to do that a few years ago and it didn't go anywhere.
 - Commissioner Horsley said that he recalls that the main reaction was to adding the residential at the time. He agrees with adding the other districts but excluding the residential district. We see boundaries- the common person sees "downtown" and not all the separate areas. It would add cohesion that we are all under the same guidelines.
 - Councilman Hall added that he thinks it is a good idea, but need to do some work before it goes to the Council. He would recommend some town hall meetings to educate the community. The first question the Council will ask is if you have asked citizens yet and about their feedback.
 - Commissioner Tilley said that the guidelines the Commission had before were not easy to interpret. The new guidelines are well spelled out and easy to understand. It will help as those are published and distributed. The format is more about being helpful than establishing requirements. Adding more districts will be easier with the guidelines that were created. The Winters Company is a national expert and has been through this process numerous times and doesn't go for unrealistic things. Has visited half a dozen communities and cities that he has worked on and people there are enthusiastic about it.
 - Commissioner Horsley agreed in getting the word out. He suggested that we get the guidelines out to the database of property owners and business owners in the former-BID area. It may be easy to distribute and schedule a time for an open meeting so that people can read through it and digest it and can come to us if they have any concerns.
 - It was discussed that there was consensus on not taking on the residential area but interest in the Downtown and City Park area.

- Commissioner Tilley commented that Woodland California made a money-making venture out of their residential preservation. It was a real asset because people liked to tour the area but he doesn't think that we have that attitude yet.
- Commissioner Horsley said that his parents' house is on historic registry and his mom was concerned when a group of people showed up on her lawn. It is all in how you educate the people as well. People were notified with certified letters that their home was a historic home and people take a lot of pride in their home. In the businesses as well, he would like to honor businesses and property owners that take care of their buildings and recognize them as being part of history.
- The item is tabled for next month so they can bring map to show the districts, talk to Ann about grant money use, and displays.
- Planner I Weeks asked Commissioner Alexander about the Historic District pamphlets. Commissioner Alexander said the City Park area is pretty much the same but the downtown area has had a lot of changes. She also has boards with pictures, mostly of Main Avenue, that they could use next month too.
- There were also comments on discussing citizen training on the guidelines and how easy it can be to preserve properties. That is also an idea that could be incorporated into the May 19th activities.

IV. INPUT AND/OR ITEMS FROM THE HISTORIC PRESERVATION COMMISSION:

- Melinda Anderson, Economic Development Director, wanted to update the Commission on the Glanbia expansion in downtown. Director Anderson oriented the Commission and Staff to the site on the overhead.
The initial proposal was for a 35,000 sf office building- three floors and a basement. The cheese innovation/R&D center is about 15,000 sf with two floors and a basement. It will take up half the city block and add about 50,000 sf of new space. It is a very attractive building but a more suburban style than you may typically see in downtown. Kent Taylor gave them new elevation, it is not finalized but Glanbia is going for a more urban style with a brick building. The R&D Cheese innovation building has not been finalized. They are further along on the office building. It will have a nice façade on Shoshone Street.
The Urban Renewal Agency is going to put in curb, gutter, and sidewalk around the block, new landscaping along the right-of-way, new street lighting that will mimic the lighting put up in downtown, and fix street for on-street parking. The Downtown master landscaping plan will be utilized. The Agency will be putting in additional off-street parking adjacent to St. Luke's parking area. This block is not part of the Old Towne Warehouse District and that is why it wasn't brought to the Commission earlier.
The other thing the Urban Renewal Agency may be doing in the future is putting in a pocket park across 4th Ave South where the hotsy building is. It would be to complement the park at the Silos. The Agency is putting in about \$1 million to match the investment of the private developers.
- Commissioner Horsley said that he had a concern that it seems that some people gotten out of doing curb, gutter, and sidewalk improvements in the downtown. He doesn't want someone to move in across the street from this project and curb, gutter, and sidewalk won't go in. Deferring improvements has been to the detriment of downtown. One that he talked about recently is the 360 Main warehouse. As a change-of-use it would have triggered construction. There are deferral agreements and other things that we can do but there needs to be some cohesion. Councilman Hall agreed, he said he would be a proponent of looking at those developments in downtown.
- Planner I Weeks clarified the process for receiving a deferral agreement, which 360 Main Events did do. The Engineering Department looks at it and the impacts also. City Code allows for three-year staged deferrals based on costs of improvements. In the CB district the code requires landscaping based on parking requirements and off-street parking is not

required in some locations. Landscaping gets dropped there, other than that we tell businesses that they have to make improvements.

- Councilman Hall said that he has visited with the group that put in the pocket park by the grain elevators. The curb, gutter, and pavement are in disrepair and non-existent there. He has talked with the Urban Renewal Agency and private property partners about doing something about that. He may ask for the Commission's endorsement at some point to move forward in addressing this issue.

V. UPCOMING MEETINGS/SCHEDULE:

Regular meeting: [Monday, March 19, 2012](#)

VI. ADJOURN MEETING:

Commissioner Buffaloe adjourned the meeting at 2:00 p.m.

Any person(s) needing special accommodations to participate in the above noticed meeting should contact Lisa A. Jones at (208) 735-7267 at least two (2) working days before the meeting.

- Chairman Buffaloe stated that he will draft a letter reminding the property owner of their commitment that was made with the Commission to proceed and complete this project. He also stated that there are now guidelines in place for the Commission that will hopefully prevent this type of situation from occurring in the future.
- Chairman Buffaloe asked staff if there have been any renderings submitted for the sign that was reviewed for Cucina Gemelli.
- Planner I Weeks stated that there has not been any communication from the Cucina Gemeli owner to date.
- Commissioner Horsley stated that he is familiar with the owner of this restaurant and that she is working to get the business up and running and suspects that may be why we haven't seen anything. He stated he could follow-up with the business owner to see if she needs any help with regarding the sign.

3. General Discussion on 2011-2012 grant project – Darrell Buffaloe

Discussion:

- Chairman Buffaloe stated that Planner I Weeks has been scheduled for the conference in Virginia for training. He has also spoken with the state regarding the use of some of the grant money for the activities the Commission has scheduled in May celebrating History Preservation Month. Some of the money can be used for the May event however it cannot be used for food.
- Commissioner Watson asked if there would be some funds available to have the brochures available online. If it costs to post things on the web maybe some of the funds could be used for posting them online.
- Commissioner Alexander stated the brochure related to the downtown district needs to be revised before it becomes available to the public.
- Commissioner Buffaloe stated the will ask about using some of the money not only to print more brochures but to revise the downtown brochure and possibly create a new one regarding the schools.
- Planner I Weeks stated once we find out how much it will cost to print the design guidelines then the Commission will know how much would be left to work on the brochures.
- Commissioner Buffaloe stated there might not be a huge need for a large amount of printed copies of the design guidelines especially if they are available online.
- Commissioner Horsley stated it would be nice to provide a list of businesses that have been in the historic downtown district and associated with some of the older buildings. Geo tagging some of these properties would be nice also.
- Commissioner Tilley said that he would like for the buildings to be identified better with addresses. He has seen signage in other places that are great for recognizing the building as historic. It would be nice when someone wants to do a tour.
- Commissioner Buffaloe explained that the grant money cannot be used for signage but he will ask if there is way that this could be done.

4. May 2012 Idaho Archaeology and Historic Preservation Month"-Darrell Buffaloe

Discussion:

- Chairman Buffaloe stated that he and Planner I Weeks met with Eastern Idaho Railroad to discuss the plans for celebrating Historic Preservation Month. The railroad has said that they will provide a couple sample train cars next to the parking lot and have someone at the event to explain how the railroad works and what the different cars do and what type of freight they haul. He stated they also contacted Operation Life Saver and asked if they would participate to educate on railroad crossing safety.
- Vice-Mayor Hall stated that he has spoken with the owner of the space the Commission would like to use for the event and stated that the owner said the Commission is welcome to use the space. Advertising is a concern, he thinks this is a great event to offer to the community and would like for it to be a success, but is wondering how it will be advertised.

- Chairman Buffaloe explained that the grant money can be used to advertise the event. He has several ideas for where he would like to advertise. He would like to advertise through the access channel for the city and with KMVT. The plan is for it to be Saturday May 19th and to present some commercial history about the Warehouse District and the Eastern Idaho Railroad.
- Commissioner Horsley stated he would be willing to work on advertising the event.
- Planner I Weeks reminded the members to keep track of any time they spend on this event.

5. Discussion of adding the other Historic Districts to the City Code for preservation – Darrell Buffaloe

Discussion:

- Chairman Buffaloe stated he thinks that there are several areas in the City that should have the Historic District Overlay to protect these properties. He has spoken to the City Manager and it was recommended that the idea be presented to the City Council.
- Planner I Weeks suggested we should get some public input before presenting the idea to City Council and if there is an interest possibly next year's grant money could be used to help put together design guidelines.
- Commissioner Horsley stated getting input and helping people understand how the overlay would impact the businesses would be useful prior to proposing anything to the City Council.

IV. INPUT AND/OR ITEMS FROM THE HISTORIC PRESERVATION COMMITTEE

- Commissioner Horsley also suggested possibly putting together a Facebook page as a place for Commission to display and post information about Twin Falls History that the public could access. He has seen a page that talks about "You might be from Twin Falls if" and the public has really tapped into this sight with memories of businesses, photos of the area and events that have put Twin Falls on the map. It could be a way to involve the community at no cost.
- Commissioner Buffaloe asked Commissioner Wilson to check into the Facebook idea and let the Commission know what he finds.

V. UPCOMING MEETINGS/SCHEDULE: [MONDAY, APRIL 16, 2012](#)

VI. ADJOURN MEETING:

Chairman Buffaloe adjourned the meeting at 1:53 pm.

Commissioner Geilman stated that she would work on finding donations for desert for the event and Chairman Buffaloe will also be providing the hot dogs and would check on donations for the food.

Commissioner Alexander and Commissioner Geilman will be presenting historic information to the local middle schools the week prior to the walking tour event and will also provide posters and information for the event.

Mayor Hall secured the Lamphouse Theater for the presentation area and everyone should be present at this location by 8:30 am.

3. Discussion of adding the other Historic Districts to the City Code for preservation – Darrell Buffaloe

Commissioner Tilley sent an email to Elizabeth Giraud asking about the steps needed for nominating the Tree Street properties for the Historic Registry. It was decided that a land survey would be required and suggested that this survey cost be included in the request for next year's grant project application. Commissioner Tilley will follow-up with information and cost at the next meeting.

IV. INPUT AND/OR ITEMS FROM THE HISTORIC PRESERVATION COMMITTEE

V. UPCOMING MEETINGS/SCHEDULE:

VI. ADJOURN MEETING:

Chairman Buffaloe adjourned the meeting at 2:00 pm

2. May 19, 2012 Idaho Archaeology and Historic Preservation Month"-Darrell Buffaloe
 - Commissioner Alexander stated that this event was a great success and that she had several ask if there will be another tour later in the year or next year. She suggested maybe this be an annual event and incorporate some of the other brochure tours might be nice.
 - Chairman Buffaloe stated he agrees this event was a success he calculated approximately 80 people came through and everyone seemed to enjoy themselves.
 - Commissioner Horsley stated he would like for these types of events recorded somehow so that it could be possibly a podcast or something someone could look at if they couldn't come to the event. It would be nice to have the public be more interactive in events. The pictures from the walking tour have been put on the Twin Falls Historic Preservation Commission Facebook page. It would be nice if the photos could be put on this page.
 - Chairman Buffaloe stated he would recommend that Commissioner Horsley be the communications person for the Commission so that he can assist in getting information out to the public.
 - Commissioner Geilman stated she has scanned a lot of the library photos and could possibly download some to the Facebook page.
 - Commissioner Alexander and Geilman reported that their presentations to the schools have been very successful and it has put some pride into the community. They made sure to advertise the walking tour.

3. Discussion of adding the other Historic Districts to the City Code for preservation – Darrell Buffaloe Tree Streets
 - Chairman Buffaloe stated that there has been some discussion about codifying the other historic districts and the thought was that the Commission would work on the Downtown and the City Park District but would hold off on the Residential District. He stated a good project may be to develop some design standards that people could use to preserve their historic homes versus codifying the guidelines.
 - Commissioner Horsley stated he would be in support of the historic district and park district being codified. The thing that he would request is some public input to see what kind of support the Commission would have to accomplish this task.
 - Chairman Buffaloe stated he would look into finding out from Ann Swanson Grants Operations Analyst from the Idaho State Historical Society if this could be a possible project for next year's grant.
 - Commissioner Tilley stated that he will continue to follow-up on the homes along the tree streets and possibly adding these homes to the Historic Register.

IV. INPUT AND/OR ITEMS FROM THE HISTORIC PRESERVATION COMMITTEE

- Commissioner Horsley stated he would really be interested in pursuing the idea of having a box car that could be used in the old town area as a display and possibly as a museum.
- Chairman Buffaloe stated he would contact Union Pacific to see if they have any box cars they would be interested in donating. He explained that when they did this type of project at ISU they had to arrange for a crane to relocate them and had to have a concrete foundation. There would probably be some zoning requirements that need to be taken care of but he will see about locating some box cars first.
- Commissioner Horsley stated that he has talked to several land owners in the Old Town district and they would most like be in support of having a box car located in this area for this type of use.

- Chairman Buffaloe stated that one other item he wanted to mention is that his term expires July 1, 2012 and he would be willing to continue through another term but would like the Commission to consider a different Chairman.

V. UPCOMING MEETINGS/SCHEDULE:

Regular meeting: [MONDAY JUNE 18, 2012](#)

VI. ADJOURN MEETING:

Chairman Buffaloe adjourned the meeting at 2:00pm.

Commissioner Horsley made a motion to have Commissioner Watson serve as chairman. Commissioner Buffaloe seconded.

[MOTION PASSED 5-1](#)

Commissioner Buffaloe made a motion to have Commissioner Horsley serve as chairman. Commissioner Geilman seconded.

[MOTION PASSED 6-0](#)

4. Discussion of adding the other Historic Districts to the City Code for preservation – Darrell Buffaloe

- Commissioner Buffaloe stated it was decided to follow through and get the Downtown District and City Park District incorporated into the City Code for preservation, and possibly put together some guidelines for the homeowners to help them if they want to preserve a historic home, for example the homes along the Tree Streets.
- Planner I Weeks asked if this is what the Commission wants to do as the CLG Grant Project for next year. Planner I Weeks explained in order for this to occur it would require a Zoning Title Amendment to add the Historic Overlay to the City Code; it is a public hearing process that has to go in front of the Planning & Zoning Commission and the City Council. The first step would probably be to talk to the public and the property owners that would be impacted by the overlay before the Commission moves forward with this as a recommendation to City Council.
- Commissioner Buffaloe stated his concern is that there was an overlay on the Warehouse district for years before there were any codified design guidelines to assist the Commission in reviewing projects and making recommendations or requiring certain standards be met for changes. He doesn't want to put an overlay into place without having guidelines to follow.
- Planner I Weeks inquired as to whether or not the Design Guidelines that were just recently approved for the Warehouse Historic District Overlay could be applied to the Downtown District and the City Park District.
- Commissioner Horsley stated he thinks they could easily be applied to these other two districts with possibly zero to minimal changes.
- Commissioner Buffaloe stated he would be willing to look at the Boise Design Guidelines because they have included the same type of areas in their City Code. The Design Guidelines are copy write protected but they would provide a good starting point.
- Planner I Weeks stated she thought that some of the Downtown was considered when the Design Guidelines were created for the Warehouse Historic District.
- Commissioner Horsley stated he would like to set a date to invite the public and get feedback about this idea, and possibly use some of the grant funds to print and distribute flyers for advertising.
- Commissioner Buffaloe stated that Ann Swanson, Grants Operations Analyst for the Idaho State Historical Society will be here July 5th and 6th to see what would be needed to proceed with this project.
- Commissioner Alexander states she remembers this going through this process for the downtown area before and there was resistance.
- Commissioner Watson asked if the Commission wants to have three different sets of Design Guidelines or one set.
- Commissioner Horsley stated that he would like to see one set of Guidelines.
- Commissioner Buffaloe stated it is probably possible to have one set with some addendums specific to the areas.
- Commissioner Tilley stated things have changed some since the last time this idea came through and he is not sure that there would be much opposition.
- Commissioner Horsley agreed but that he would like to give this to the City's Information Officer to get some feedback, and with the changes that have occurred that this will be more successful at this time.
- Commissioner Tilley stated that it may not cost as much for addendums.

- Planner I Weeks reminded the Commission that if they are wanting to proceed with a project that is going to require funds it may be a project to list for the CLG Grant.
5. Discussion of Tree Streets – Kelly Weeks
- Planner I Weeks stated she added this item to the agenda because she was under the impression that the Commission wanted to work on implementing the Historic Overlay for the Downtown & City Park Districts as the CLG Grant project for next year. So she needed clarification on this project, to determine which the Commission wants to work on first because both will require some funding. She doesn't want the Commission to be overwhelmed with several projects at once.
 - Commissioner Horsley stated he thinks the Tree Streets is a worthwhile project but he would really like to see at least the Downtown District incorporated into the Historic Overlay District. He would like to finish one project first.
 - Commissioner Buffaloe stated the first step with the Tree Street project is to get the location recognized and listed as historic. It would not require preservation guidelines to be enforced.
 - Commissioner Tilley would like to consider this project to preserve the homes that are still in good condition and historically preserved because things have already changed on some of these properties.
 - Commissioner Buffaloe suggested maybe the group should take a tour of this area with a historian to help us understand the area and its history.
 - Commissioner Alexander asked if this would just be an addition to the Residential Historic District and what locations would be included.
 - Commissioner Buffaloe explained that is why Ann Swanson is coming down to look at the area.
 - Commissioner Horsley stated he has concerns with residential guidelines being imposed on property owners. He would like to have a sub-committee handle a small number of houses at one time to award homeowners who have worked hard to preserve their home and possible recognize their efforts by presenting them a certificate at City Council.
 - Commissioner Tilley stated the first effort is to do an inventory of the area to see if any could or should be added to the Historic Registry, the guidelines may or may not be implemented.
 - Commissioner Buffaloe stated he would be in support of recognizing the homes that have been preserved.
 - Commissioner Horsley stated he would like to do the same thing for businesses.

MOTION:

Commissioner Buffaloe made a motion to review the businesses in the Warehouse Historic District that have maintained their properties and recognize them officially with a certificate. Commissioner Horsley seconded the motion.

DISCUSSION FOLLOWED:

City Council Liaison Hall asked if this would be done all together or individually spaced out. Commissioner Horsley stated he would like to recognize all of the owners that have preserved their buildings and recognize them individually over time.

UNANIMOUSLY APPROVED

Planner I Weeks suggested that a subcommittee be developed to identify properties. Commissioner Geilman suggested that each of the members keep this in mind and make some recommendations to staff to be presented at the next meeting.

6. Discussion of possible joint projects with the County and the other City Historic Organizations – Darrell Buffaloe

Commissioner Buffaloe stated this item will need to be rescheduled for next month.

7. Discussion of Railroad Box Car for possible use as a museum – Darrell Buffaloe

- Commissioner Buffaloe explained this is a feasible idea but there are a number of items to consider. Union Pacific is willing to donate a box car depending on when the Commission requests the car and if one is available at the time.

Some of the things to consider:

- ❖ Property location
 - ❖ City Approval
 - ❖ Building Permits
 - ❖ Relocation from rail yards to the site
 - ❖ Foundation
 - ❖ Operation
 - ❖ Maintenance
- City Council Liaison Hall stated in order to make this a smooth decision process the Commission will need to provide all the information to the City Council for a decision to be made. Things that will be asked are where it will be placed, who is going to maintain it when vandalism occurs, will insurance be available, will it be the responsibility of the City.
 - Commissioner Geilman stated she went to the City of Garibaldi in Oregon and they had a box car museum, it was beautiful however they said the biggest issue they have is vandalism.
 - City Council Liaison Hall stated the City of Fairfield also has one it is used like a Chamber of Commerce/ Museum.
 - Commissioner Buffaloe stated it will not be something that can happen overnight but it is feasible.

IV. INPUT AND/OR ITEMS FROM THE HISTORIC PRESERVATION COMMITTEE

V. UPCOMING MEETINGS/SCHEDULE:

Regular meeting: [MONDAY JULY 16, 2012](#)

VI. ADJOURN MEETING:

Chairman Watson adjourned the meeting at 2:00pm.



MINUTES

PUBLIC MEETING

Twin Falls Historic Preservation Committee
July 16, 2012 1:00 PM
City Council Chambers
305 3rd Avenue East Twin Falls, ID 83301

HISTORIC PRESERVATION COMMITTEE MEMBERS

Sonia Alexander Darrell Buffaloe Jenni Geilman Ryan Horsley Paul McClintock Norm Tilley Randall Watson
Vice-Chairman **Chairman**

PRESENT Alexander, Buffaloe, Geilman, Horsley, Tilley, Watson

ABSENT McClintock

CITY COUNCIL MEMBERS PRESENT: NONE

CITY STAFF PRESENT: Strickland, Weeks

I. CALL MEETING TO ORDER:

Chairman Watson called the meeting to order at 1:00pm and confirmed a quorum.

II. CONSENT CALENDAR:

1. Approval of Minutes from the following meeting(s) : [June 18, 2012](#)

MOTION:

Commissioner Horsley made the motion to approve the consent calendar as presented. Commissioner Alexander seconded the motion.

UNANIMOUSLY APPROVED

III. ITEMS FOR DISCUSSION:

1. General Discussion on 2011-2012 grant project – Randall Watson

DISCUSSION FOLLOWED:

- Chairman Watson stated that the Commission is looking for ideas for the grant.
- Commissioner Tilley suggested the Tree Street project and doesn't feel this would be in conflict with any other projects.
- Chairman Watson reviewed the information related to the visit and there should be clear periods of development and that there are 2 periods of development that could be considered 1920's and 1940's the survey would capture the properties in question and determine the boundaries for the historic overlay district.
- Commissioner Tilley explained that a final survey would clarify the boundaries and there would need to be a bid which would be funded by the grant.
- Chairman Watson asked if there would be a cost for the initial survey.
- Commissioner Horsley asked what the grant money could be used for. The reason he asked is because the continuous number of consultations don't provide improvements. People would like to see results from the consultations. The lack of implementation from the studies is frustrating to him as well as the public. How to implement things is the biggest question.
- Commissioner Tilley stated the money can't be used for physical improvements, it is federally funded money.

- Liaison Hall stated the Council would be in support of studies to develop plans but there needs to be awareness to the public concern that money is being used for studies and nothing is being done with the data. He stated this is an advisory commission to the City Council, so he will be working hard to understand what is being done by this commission. Having a plan in place before approaching the grant process, having goals in place is important.
- Commissioner Buffalo stated there are 4 districts on the national historic register, and now the Warehouse District has Design Guidelines codified. The goal of the Tree Street project is to create another Historic District for these homes. The survey will provide information to people that are interested in preserving the homes. He doesn't think that to codify these two districts would be beneficial.
- Commissioner Tilley stated the survey would allow the City to identify another historic district, putting the original townsite and tree streets up for codification.
- Planner 1 Weeks stated it was recommended that a 5 year plan be put together. Create a plan, get guidelines for the existing historic registry, get design guidelines, and then have the areas codified for preservation. Regulating and maintaining the integrity of the buildings and homes. The grant money's can be used for public input, open forums, and have community support.
- Commissioner Tilley stated as a community he feels that this Community is moving more towards preserving the history then it was when this was originally done.
- Liaison Hall stated we need to communicate this with the public and submitting a list of the projects the Commission is working on and what the goals are for the Commission.
- Commissioner Alexander asked what areas the survey would include and are there existing guidelines for the residential historic districts that are already listed.
- Planner 1 Weeks stated the goal is to complete each project. The survey will identify the residential areas that could be put on the registry.
- Chairman Watson stated there should be separate design guidelines for each area for example warehouse, commercial and residential.
- Commissioner Geilman asked how restrictive would the residential guidelines be.
- Planner 1 Weeks stated the examples of existing residential guidelines are not as restrictive as the other districts might be.
- Commissioner Buffalo stated there may be a need to request money to support community education.
- Commissioner Horsley asked if there would be a possibility to consider making a historical video to educate the public, making it available for other people to use. If there is something available for people to view online and get public involvement.
- Commissioner Buffalo stated he would like to speak with CSI about having the students make a historic video.
- Chairman Watson stated he would like to have an online history tour.
- Planner 1 Weeks stated she had the guidelines ordered for the Warehouse Historic District, so a meeting needs to be scheduled to provide some education to the property owners in this district and contractors.

2. Discussion of adding the other Historic Districts to the City Code for preservation – Randall Watson

- Commissioner Tilley stated Winter & Company may be willing to make an addendum to the Warehouse District to include the Downtown District, and we would have to ask for an estimate to determine the cost of doing the addendum.
- Commissioner Horsley stated there needs to be some communication with the public and the City Council before the Commission moves forward.

- Planner 1 Weeks stated getting the public on board and having their support would be needed before moving forward. It was also mentions that we have someone that specializes in these types of improvements.

MOTION:

~~Commissioner Buffaloe stated that the Commission prepare information for the City Council to codify the remaining historic district. Develop a 5 year plan during fiscal year 2013 to determine how the existing districts will be need to codify. Commissioner Tilley seconded the motion.~~

UNANIMOUSLY APPROVED

Commissioner Alexander nominated Commissioner Buffaloe for the subcommittee. Commissioner Geilman seconded.

3. Discussion of Tree Streets – Norm Tilley/Randall Watson
4. Discussion of possible joint projects with the County and the other City Historic Organizations –
Commissioner Buffaloe explained that we will need to continue communication with them.
5. Discussion of Railroad Box Car for possible use as a museum – Darrell Buffaloe/Ryan Horsley

Commissioner Horsley will discuss the possibilities of sites.

Commissioner Alexander asked that we speak to the County Historic preservation before doing this to see if they would be interested in a joint effort.

Commissioner Horsley stated he would be willing to report to them as the project progresses.

IV. INPUT AND/OR ITEMS FROM THE HISTORIC PRESERVATION COMMISSION:

V. UPCOMING MEETINGS/SCHEDULE:

Regular meeting: [Monday, August 20, 2012](#)

VI. ADJOURN MEETING:



MINUTES

PUBLIC MEETING

Twin Falls Historic Preservation Committee
August 20, 2012 1:00 PM
City Council Chambers
305 3rd Avenue East Twin Falls, ID 83301

HISTORIC PRESERVATION COMMITTEE MEMBERS

Sonia Alexander Darrell Buffaloe Jenni Geilman Ryan Horsley Paul McClintock Norm Tilley Randall Watson
Vice-Chairman **Chairman**

PRESENT: Alexander, Buffaloe, Geilman, Horsley, Tilley, Watson

ABSENT: McClintock

CITY COUNCIL LIAISON PRESENT: None

CITY STAFF PRESENT: Strickland, Weeks

I. CALL MEETING TO ORDER:

Chairman Watson called the meeting to order and confirmed there is a quorum.

II. CONSENT CALENDAR:

1. Approval of Minutes from the following meeting(s) : [July 16, 2012](#)

Commissioner Horsley made a motion to approve the consent calendar as presented. Commissioner Tilley seconded the motion.

UNANIMOUSLY APPROVED

III. ITEMS FOR DISCUSSION:

MOTION:

Horsley made a motion to amend the agenda to discuss a presentation regarding Russ Tremayne's request. Commissioner Geilman seconded the motion.

UNANIMOUSLY APPROVED

1. Russ Tremayne presented a request to the Commission to pursue a preservation grant. Mr. Tremayne came to present some information about a kiosk that he would like to construct by the grain elevators located at 123 6th Avenue South. He requested that the Commission look into applying for the Preservation Grant so that this project could move forward or to assist in the application process for this grant.

MOTION:

Commissioner Buffaloe made a motion to ensure that a proposal is submitted for the Preservation Grant. Commissioner Horsley seconded the motion.

UNANIMOUSLY APPROVED

2. General Discussion on 2011-2012 grant project
 - a. Norfolk Forum 2012 – Kelly Weeks
 1. Planner I Weeks stated she went to the conference in Virginia and will be putting together a presentation of things she learned.
 2. Commissioner Buffaloe stated that he received a scholarship to attend the National Preservation Conference in Spokane, Washington.
 - b. Warehouse District Guidelines Education Meeting, September 13, 2012 – Randall Watson
 1. Planner I Weeks stated the fliers have been made and staff will put together a list of Engineers and Architects. It would be more beneficial to hand deliver the invitations to the current business owners. There has been discussion of including the downtown district in the meeting so that they can see what the guidelines are for the Warehouse District and what could be done for the downtown area. Ann Swanson and Don Watts will be attending the meeting.
 2. Who is going to do what at the meeting
Agenda-Chairman Watson will draft an agenda and send it out for input.
 - Clarify the Importance of Guidelines
 - Explain Design Guidelines
 3. Distributing the fliers: Commissioner Geilman & Horsley have volunteered.
 4. Who will be Attending: Commissioners Alexander, Horsley, Watson and Tilley plan to attend.
 5. Who to Invite: Warehouse District and the Downtown District. The guidelines don't apply to the Downtown District it will give them a chance to look at what the guidelines could look like for their area of town.
- Commissioner Horsley stated that this will be another opportunity to offer information to the public and to show the Council that efforts are being made to educate the community on historic preservation.
- c. Printing more pamphlets – Kelly Weeks
 1. Planner I Weeks asked about making corrections to the existing pamphlets and having more printed.
- Commissioner Horsley stated if there is money left over from this year's grant. He would be inclined to have possibly 100 more guideline books made so that they can be handed out when the fliers are distributed to the businesses to let them know about the upcoming meeting. He also suggested more fliers if necessary and pamphlets if the Commission feels there is a need for additional copies. He stated that he would like to also have the downtown pamphlet identify the building by address versus by a specific business name and list businesses that have been located at the address. This will minimize having to edit the pamphlets all the time.
- Commissioner Alexander stated that edits needed to be made on the downtown district brochure, the rest have not changed, she stated she would follow-up on locating the files so that the changes could be made.

3. Discussion of 5-year plan – Randall Watson/Darrell Buffaloe
 - Commissioner Buffaloe stated he has worked on a draft plan and would like to have the Commissioners review it and give input.
4. Discussion of adding the other Historic Districts to the City Code for preservation – Randall Watson
 - Planner I Weeks stated she has spoken with the company that assisted with the Warehouse District Guidelines and has asked for a quote for adding guidelines for the other historic districts that have not been completed.
 - Commissioner Buffaloe feels like the guidelines for the already existing districts will not be too difficult to add to the set of guidelines developed for the Warehouse District.

MOTION:

- Commissioner Buffaloe made a motion that the 2013 CLG grant be used to prepare guidelines for the existing Historic Districts. Commissioner Horsley seconded. Commissioner Alexander, Geilman, Watson, Horsley and Buffaloe voted to approve the motion. Commissioner Tilley voted against the motion.

MOTION APPROVED

5. Discussion of Tree Streets – Norm Tilley
 - Commissioner Tilley explained what is needed to get the homes located along the tree streets incorporated into a historic district and expressed his desire to move forward on that process.
6. Discussion of possible joint projects with the County and the other City Historic Organizations – Darrell Buffaloe
 - Postponed for the next meeting.
7. Discussion of Railroad Boxcar for possible use as a museum –Ryan Horsley
 - Commissioner Horsley stated he has been looking at several areas to place the Boxcar and he has spoken to Russ Tremayne about locating it in the park near the grain elevators, with some support. This is still a work in progress, but efforts are being made.

IV. INPUT AND/OR ITEMS FROM THE HISTORIC PRESERVATION COMMISSION:

V. UPCOMING MEETINGS/SCHEDULE:

Regular meeting: Monday, [September 17, 2012](#)

VI. ADJOURN MEETING:

Chairman Watson adjourned the meeting at 2:10 pm.



MINUTES

PUBLIC MEETING

Twin Falls Historic Preservation Committee
September 17, 2012 1:00 PM
City Council Chambers
305 3rd Avenue East Twin Falls, ID 83301

HISTORIC PRESERVATION COMMITTEE MEMBERS

Sonia Alexander Darrell Buffaloe Jenni Geilman Ryan Horsley Paul McClintock Norm Tilley Randall Watson
Vice-Chairman **Chairman**

PRESENT: Alexander, Buffaloe, Geilman, Tilley, Watson

ABSENT: Horlsey, McClintock

CITY COUNCIL LIAISON PRESENT: None

CITY STAFF PRESENT: Strickland, Weeks

I. CALL MEETING TO ORDER:

Chairman Buffaloe verified a quorum and began the meeting at 1:00 pm.

II. CONSENT CALENDAR:

1. Approval of Minutes from the following meeting(s): [August 20, 2012](#)

MOTION:

Commissioner Buffaloe made a motion to approve the consent calendar, as presented. Commissioner Geilman seconded the motion.

UNANIMOUSLY APPROVED

III. ITEMS FOR DISCUSSION:

1. General Discussion on 2011-2012 grant project
 - Report on Warehouse District Guidelines Education Meeting, September 12, 2012-Randall Watson
Commissioner Watson stated there were approximately 10 people most of which were City representatives and a few community people. The only issue mentioned about the manual was that it didn't have a map showing where the district is located. A map will be created and attached to the remaining manuals. The other topic of discussion was that the guidelines are codified but that the City Council has final approval and discussed the reason for the guidelines.
 - Final report and submittal to ISHS-Kelly Weeks
Planner I Weeks, reviewed the remaining items needed to finalize the submittal, it is due at the end of the month.
2. General Discussion on 2012-2013 grant project
 - Discussion of 5 year plan-Randall Watson/Darrell Buffaloe
Commissioner Buffaloe stated that the original plan he developed for review had a goal that the Commission would work towards developing design guidelines for the other downtown districts. After putting this on the 5 year plan and getting a cost estimate for the project it seems the plan will not come to pass, mostly because it would be difficult to come up with a match to the grant amount.
Planner I Weeks stated the plan has not failed it just needs to be amended and broken down into more manageable steps. It was also suggested that someone local could possibly do this more cost effectively.

Historic Preservation Commission Minutes

September 17, 2012

Commissioner Buffaloe stated the maximum amount the Commission would most likely get is \$6000.00 which is not enough to do the entire project at once.

Planner I Weeks stated that she was asked if this Commission could request a little less this time it would be appreciated. If the Commission wanted to work on the downtown district there are several other steps for example getting the historic overlay zoning district change completed, advertise and educate so that once the Commission gets to the point of developing design guidelines people will be more supportive.

Commissioner Tilley stated this makes since, because the idea has not been sold completely to the downtown business owners and if the Commission get the business owners on board it will be easier to proceed.

- Discussion of adding the other Historic Districts to the City Code for preservation-Randall Watson
Commissioner Watson stated there was discussion about adding the other districts as an addendum to the Warehouse manual; it was recommended that each district have its own manual. The pictures are going to be different and the guidelines will be different because of the type of buildings.
Commissioner Buffaloe stated maybe it would be more beneficial to ask for equipment that the Commission could use to get the education started. Things like a computer, projector and a screen, would enable the Commission to provide more education and possibly some walking tours.
Planner I Weeks stated she thinks it would be a good idea to request the equipment and start doing some community education.
- Discussion of Tree Streets-Norm Tilley
Commissioner Tilley stated he would like to work toward getting the Tree Street project started. There have been tours in this area by the Home and Garden group and doing some of this type of education would be beneficial in helping the Commission move forward on the Tree Street project.

MOTION:

Commissioner Buffaloe made a motion that the 2013 CLG Grant request the necessary equipment to provide community education related to Historic Preservation. Commissioner Geilman seconded the motion. All members present voted in favor of the motion.

UNANIMOUSLY APPROVED

3. Discussion of possible joint projects with the County and City Historic Organizations-Darrell Buffaloe
Commissioner Buffaloe stated he has nothing to report.
4. Discussion of Railroad Box Car for possible use as a museum-Ryan Horsley
Planner I Weeks stated that there are some cars available so progress is being made on this project.

IV. INPUT AND/OR ITEMS FROM THE HISTORIC PRESERVATION COMMITTEE

Commissioner Buffaloe stated due the lack of Commissioner McClintock's participation with the Commission he would like to consider removing him from the Commission.

MOTION:

Commissioner Buffaloe made a motion to remove Commissioner McClintock from the Commission. Commissioner Alexander seconded the motion.

UNANIMOUSLY APPROVED

**Historic Preservation Commission Minutes
September 17, 2012**

V. UPCOMING MEETINGS/SCHEDULE:

Regular meeting: [October 15, 2012](#)

VI. ADJOURN MEETING:

Chairman Watson adjourned the meeting at 1:43 pm.

- Commissioner Horsley stated he has been hesitant in recommending people apply for tax credits because in the past others have not gotten back the amount they felt they should have gotten.
 - Commissioner Watson stated this might be an educational item to consider.
 - Commissioner Horsley stated helping people find the resources and contacts would be helpful.
- c. Discussion of adding the other Historic Districts to the City Code for preservation – Randall Watson
- Commissioner Watson asked for clarification on the districts.
 - Planner I Weeks stated that first part of the process will be to provide public education on why guidelines are important, and the next year try and find someone that can assist in developing the guidelines.
 - Commissioner Tilley stated he would like to have infuses put on the downtown area.
 - Commissioner Buffaloe volunteered to speak to a few architects about what we would like to work on and see if he can get some local interest in the project.
 - Commissioner Tilley stated that it takes specialized expertise and will take a lot of time.
 - Commissioner Watson stated that if we could have some local competition it could help with the cost.
- d. Discussion of Tree Streets – Norm Tilley
- Commissioner Tillley stated he doesn't have anything new to report, but general education could help determine if there is some interest.
3. Discussion of possible joint projects with the County and the other City Historic Organizations – Darrell Buffaloe
- Commissioner Buffaloe had nothing new to report.
4. Discussion of Railroad Box Car for possible use as a museum –Ryan Horsley
- Commissioner Horsley stated that he has spoken with the Parks & Recreation Commission about possibly taking over the park adjacent to the Grain Elevators, and make it a little more pedestrian friendly. They are going to be considering the idea.
 - Councilman Hall stated that he is not sure that the group that owns this property has a vested interested in it and he is not sure they would be willing to give the property up. As for completing the improvements, that has been discussed with the Urban Renewal Agency and they are reluctant to invest in property that doesn't belong to the City.
 - Commissioner Horsley stated that property along Minidoka needs curb, gutter and sidewalk improvements.
 - Councilman Hall state some discussion needs to happen and he would be willing to go and talk to the different groups with Commissioner Horsley.
5. Discussion of QR codes on Historic Places – Ryan Horsley
- a. [Fox News Video http://www.foxnews.com/science/2012/10/07/ultimate-dead-spot-qr-codes-on-headstones-offer-digital-legacy](http://www.foxnews.com/science/2012/10/07/ultimate-dead-spot-qr-codes-on-headstones-offer-digital-legacy)
- Commissioner Horsley stated that a QR code redirects you to a dedicated webpage. It would be nice if a QR code could be placed on some of the historic buildings so people could access information about the buildings. It is new technology and an innovative way to get younger people involved.
 - Public Information Officer Palmer stated a QR Code is like a barcode and when you scan it, it will direct you to a webpage, that this would be a great idea.
 - Commissioner Horsley asked if the grant funds could be used for this and if it would be considered education.
 - Planner I Weeks stated she would have to check but she thinks the grant funds could be used towards creating a webpage.
 - Councilman Hall asked if this could be done with one building locally and have the QR code direct them to the webpage that has information about that specific building. Possibly do the Grain Elevators first.

IV. INPUT AND/OR ITEMS FROM THE HISTORIC PRESERVATION COMMITTEE

- Commissioner Buffaloe stated that the Commission has discussed a process for recognizing a property that has maintained the historical value. He asked if the Commission would like to recommend a property so that recognition could begin.
- Commissioner Geilman discussed Rudy's as a property that could be recognized.
- Commissioner Horsley stated that recognition may promote some interest and Rudy's would be a great place to start.
- Councilman Hall also recommended Music Shop.
- Commissioner Buffalo asked if this should be limited to the WHO-District Boundary
- Commissioner Horsley stated that is should be recognized if it is historic and not be limited to certain boundaries.
- Councilman Hall stated that it could be signed and presented by the Mayor at this Commission meeting. He recommended contacting the Mayor.
- Planner I Weeks stated by recognizing other places in other areas of town will help the public realize that the Commission would like to incorporate properties throughout the City.
- Councilman Hall stated it would be beneficial if this idea was brought to the City Council so that the Council can support the plan. He recommended outlining the process, with how often the award would be given and how a property could be recommended.
- Planner I Weeks will make sure to submit this information to City Council.

MOTION:

Commissioner Geilman made a motion to nominate Rudy's for its efforts towards historic preservation of the property. Commissioner Horsley seconded the motion.

UNANIMOUSLY APPROVED

Planner I Weeks explained to the Commission that a Special Meeting needs to be called to get a Certificate of Appropriateness reviewed before the next meeting. October 29, 2012 from 1:00-2:00 pm is a date that the Council Chambers is available. If a quorum could be available that is the date that will be scheduled. The commissioners stated they would be available.

V. UPCOMING MEETINGS/SCHEDULE:

Regular meeting: **November 19, 2012**

VI. ADJOURN MEETING:

Chairman Watson adjourned the meeting at 1:56 p.m.

Transcribing Secretary:



Lisa A Strickland
Administrative Assistant
Community Development Department

Recording Secretary:

Christi Green
Administrative Assistant
Parks & Recreation Department



MINUTES

PUBLIC MEETING

Twin Falls Historic Preservation Committee
November 19, 2012 1:00 PM
City Council Chambers
305 3rd Avenue East Twin Falls, ID 83301

HISTORIC PRESERVATION COMMITTEE MEMBERS

Sonia Alexander Darrell Buffaloe Jenni Geilman Ryan Horsley Paul McClintock Norm Tilley Randall Watson
Vice-Chairman **Chairman**

PRESENT: Alexander, Buffaloe, Horsley, Tilley, Watson

ABSENT: Geilman

CITY COUNCIL LIAISON PRESENT: Hall

CITY STAFF PRESENT: Strickland, Weeks

I. CALL MEETING TO ORDER:

Chairman Watson verified a quorum and began the meeting at 1:00 pm.

II. CONSENT CALENDAR:

1. Approval of Minutes from the following meeting(s): [October 15, 2012](#)
[October 29, 2012](#)

MOTION:

Commissioner Horsley made a motion to approve the consent calendar, as presented. Commissioner Alexander seconded the motion.

UNANIMOUSLY APPROVED

III. ITEMS FOR DISCUSSION:

1. General Discussion on 2012-2013 grant project:
 - Discussion 5 year plan
 - Discussion of adding the other Historic Districts to the City Code for preservation
 - Discussion of Tree Streets

Commissioner Buffaloe discussed the 5 year plan and will begin with acquiring the equipment necessary to provide community education related to Historic Districts and the reason for establishing these areas throughout parts of the town. The first two years of the plan will be educating the public.

The remaining three years of the plan will be taking the necessary steps to add the other Historic Districts to the City Code. The guidelines need to be established first and part of this process is going to be community involvement. Prioritizing the project would help.

Commissioner Buffaloe suggested that the Commission consider adding the Tree Street Homes as a 5th Historic District. This process will require establishing which area would be involved and determined to be historic through a survey and then adding it as a district, prior to being able to protect it with City Code and guidelines.

Commissioner Tilley would like to work towards expanding the Residential Historic District and include homes along the Tree Street area. The first step would be to determine which area would

be included. He will try to get this narrowed down so that the Commission will have a more specific location identified.

Commissioner Buffaloe will get the full 5 year plan together and have it sent out to the Commission prior to the next meeting so that discussion can occur. He will try to prioritize the projects and lay out the financial parts of the project.

2. Discussion of possible joint project with the County and other City Historic Organizations
 - Commissioner Buffaloe stated currently there are not any joint efforts being made on any project however in the future if something substantial arises we may consider joining forces with the other groups.
3. Rudy's Nomination for Recognition
 - Chairman Watson and Planner 1 Weeks will put together the staff report related to this nomination for recognition and commission would like for Rudy's to be considered as the first recipient for the City Council to recognize for maintaining historic integrity of the building.

IV. INPUT AND/OR ITEMS FROM THE HISTORIC PRESERVATION COMMITTEE

- Commissioner Alexander stated Susan Waters with County Historic Board went to a conference in Spokane, WA and is willing to come to one of the meetings to present some of the information she obtained while attending the conference.
- Commissioner Buffaloe stated he was at the same meeting and would also be willing to present information to the Commission.

V. UPCOMING MEETINGS/SCHEDULE:

Regular meeting: [December 17, 2012](#)

VI. ADJOURN MEETING:

Chairman Watson adjourned the meeting 1:39 pm.



CITY OF TWIN FALLS, IDAHO
HISTORIC PRESERVATION COMMISSION
CITY COUNCIL CHAMBERS
305 THIRD AVENUE EAST

CANCELATION NOTICE

* * * *

The regularly scheduled Historic Preservation Commission Meeting
for
December 17, 2012
has been canceled.

Lisa Strickland
Administrative Assistant