

**Joslin Field,  
MAGIC VALLEY REGIONAL AIRPORT BOARD  
Airport Advisory Board Minutes  
Special Meeting**

<b>Phil Hafer</b>	<b>Jim Conder</b>	<b>Jim O'Donnell</b>	<b>Dan Olmstead</b>	<b>William "Linc" Lincoln</b>	<b>Mark Cutler</b>
----- <b>Chairman</b>	----- <b>Vice-Chair</b>				

**EX-OFFICIO:**        **George Urie, County, Jim Munn, City**

**DATE:**                06/27/2012

**PRESENT:**                Chair, Phil Hafer, Vice Chair, Jim Conder, William Lincoln, Jim O'Donnell, Mark Cutler,

**EX-OFFICIO PRESENT:** none

**GUESTS:**                none

**AIRPORT PERSONNEL:** Bill Carberry, Donna Newbry

**Chair, Phil Hafer called the meeting to order at 12:25 P.M.**

**Board Member, O'Donnell motioned to approve the minutes, Board Member, Lincoln, 2<sup>nd</sup> All in favor.**

**New Business:**

**STATUS REPORT:**

**FAA AIP 2012 Construction Program- Update on SRE Bldg Project**

The project is set for a bid opening July 19<sup>th</sup> at the City Council Chambers at 2 pm. There will be a pre-bid information mtg at the airport on July 12<sup>th</sup>.

**BLM Parking Lot Construction Update**

The bid opening is set for June 28<sup>th</sup>.

**Continued Discussion Regarding Planning for the 2012 Air Magic Valley Air Show**

Jim O'Donnell discussed all the progress the committee is making with the planning for the show.

## **Item for consideration:**

### **Consideration of the Airport FY 13 Rate and Fee Schedule**

Airport Manager, Carberry, discussed that the fees being considered have not been adjusted in a number of years. In the same period the Airport's maintenance and operation costs have increased and the modest increase proposed with landing fees is needed to help offset the expenses of running the airport.

Airport Manager Carberry has spoken to SkyWest's property manager about the new rate adjustment to landing fees and the development of a new 3 year agreement beginning the new fiscal year, October 1<sup>st</sup>. The airline did not oppose the new rate adjustment to landing fees and asked that we send the new agreement to them for execution.

The Board reviewed the proposed increase to the airport's landing fee, an increase from \$1.05 per thousand pounds of an aircraft's max gross landing weight to \$1.25 per thousand. The board had no objection and recommended that the increase be carried to the city council for their consideration.

Meeting Adjourned 1:25 P.M.

Bill Carberry  
Airport Manager